Inland Empire Community Foundation
where giving grows

2023 S.L. Gimbel Foundation Food Grant Application By Invitation Only

Internal Use Only:
Grant:

Organization / Agency Information

1)Organization/Agency Name: Chesapeake Cares Food Pantry		
2)Physical Address: 6045 Solomons Island Rd.		*City/State/Zip* Huntingtown, MD 20639
3)Mailing Address: P.O. Box 1384 c/o grants		*City/State/Zip* Huntingtown, MD 20639
4)CEO or Director: Debbie Weber		*Title:* Pantry Director
5)Phone: 410-257-3444	*6)Fax:* 410-257-0296	*7)Email:* dweber@chesapeakechurch.org
8)Contact Person: Julya Doyle		*Title:* Corporate Relations Director
9)Phone: 410-257-0700	*10)Fax:* 410-257-0296	*11)Email:* grants@chesapeakechurch.org
12)Web Site Address: chesapeakechurch.org/foodpantry		*13)Tax ID:* 52-1378847

Program / Grant Information

Interest Area:

14)Program/Project Name: Chesapeake Cares Food Pantry			*15)Amount of Grant Requested:* $100,000
16)Total Organization Budget: $2,609,089	*17)Per 990, Percentage of Program Service Expenses (Column B/ Column A x 100):* 94%	*18)Per 990, Percentage of Management & General Expenses Only (Column C / Column A x 100):* 6%	*19)Per 990, Percentage of Management & General Expenses and Fundraising (Column C+D / Column A x 100):* 6%
20)Purpose of Grant Request (one sentence): Secure food to support low-income individuals.			
21)Program Start Date (Month and Year): 6/6/2023		*22)Program End Date (Month and Year):* 6/6/2024	
23)Gimbel Grants Received: List Year(s) and Award Amount(s) 2014 - $10,000; 2015 - $10,000; 2016 - $11,000; 2020 - $15,000; 2021 - $100,000			

Signatures

24)Board President / Chair: (Print name and Title) STEVEN G BERTOLACCINI	*Signature:* [signature]	*Date:* 2/21/23
25)Executive Director/President: (Print name and Title) Larry J Paton Executive Pastor	*Signature:* Larry J Paton	*Date:* 2/21/23

<u>2023 S.L. Gimbel Foundation Fund APPLICATION Narrative</u>

Please provide the following information by answering **<u>ALL</u>** questions (I to IV), **12 Font, One Inch Margins.** Use the format below (I to IV). Type your complete answers to the question directly below the question. Please do not delete the questions/instructions/examples and provide clear, specific, and concise answers.

I. Organization Background

A) What are the history, mission and/or purpose of your organization?

Chesapeake Cares Food Pantry was founded in 2001 with a mission to provide food to low-income individuals and help them work towards self-sufficiency. Chesapeake Cares is the largest food pantry in Southern Marylan. In 2022, Chesapeake Cares distributed almost 600,000 lbs. to an average of over 3,000 individuals monthly.

B) How long has the organization been providing programs and services to the community?

Chesapeake Cares has been providing services to the community for 20 years.

C) What are some of your past organizational accomplishments (last three years)?

In the past three years Chesapeake Cares has had different accomplishments. In 2020, the pantry remained open during the height of the pandemic and pivoted the food delivery model to ensure safe distribution and minimize direct contact with pantry families. In 2021 Chesapeake Cares celebrated 20 years of service. 2022 saw an increase in returning families from pre-pandemic. Families who had not visited the pantry for years started to return with the cost-of-living increase. To better understand the impact of these returning families, Chesapeake Cares improved its data reporting by adding data collection on families who have not needed help from the pantry for over a year. This accomplishment helps the pantry director and board understand the current conditions within the community. In addition to new data reporting, in 2022 Chesapeake Cares streamlined the entire client choice menu to paperless, reducing paper usage and decreasing the wait time for clients to receive their groceries.

II. Project Information:

A) <u>Statement of Need</u>

Specify the community need(s) you want to address and are seeking funds for.
Include demographics, geographic characteristics of the area or community to be served, community conditions and income level. Include relevant statistics.

Pantry clients come from five counties in Southern Maryland. Most pantry clients are the working poor, making too much for public benefits but not enough to meet their basic needs. According to (www.selfsufficiencystandard.org) a family of 4 in Calvert County needs to make an annual income of at least $88,000 to meet their basic needs. Most of the pantry families (87%) make less than $30,000 annually.

B) <u>Project Description</u>

Describe your food distribution program.

1. What are the specific activities of the food program?

Individuals are eligible to receive food weekly during one of five pantry openings. The pantry employs a "client choice" model which allows families to choose food that best serves their needs. This reduces waste and provides dignity of choice. The pantry offers special openings for seniors designed to meet their specific dietary needs. To further meet the need of senior pantry clients, CCFP offers deliveries to home-bound seniors. In addition, the pantry has hours dedicated specifically for the growing Hispanic community which includes bilingual volunteers, translated resources, and culturally relevant food items.

2. How do you identify/qualify those in need?

There is no test or limitation to receive food, anyone who expresses a need is served. Pantry clients provide demographic information for data purposes only.

3. How often is the food distribution offered (before COVID and now)?

Before COVID, Chesapeake Cares offered 5 openings weekly. Currently, Chesapeake Cares offers 3 weekly openings and one weekend opening every-other week.

4. How many people will be served by the food distribution program (children, youth, adults, seniors) that is being considered for the Gimbel Foundation request and the total program?

Food provided be Gimbel Foundation will help feed 3,200 individuals during the grant period.

5. Please explain how you keep track of number of people served.

Demographic data (age, income, education, family size) is collected by the volunteer admin team utilizing client intake forms at the first pantry visit, then annually thereafter. In addition, the admin team records each pantry visit, confirms number of people living in the home, resources provided, classes attended, and pounds of food distributed. All pantry client information is maintained in a secure database.

C) Project Goal, Objective, Activities and Expected Outcome

1. **Note: Objective, Outcome and Evaluation must all be based on the SAME QUANTIFIABLE CRITERIA (for example, "number served, or acres improved"). This quantifiable criteria should refer to the grant amount you are requesting from the Gimbel Foundation only and not the total program.**

State ONE GOAL, ONE OBJECTIVE, ONE OUTCOME. USE NUMBERS AND DO NOT USE PERCENTAGES.

2. **State ONE project goal. The Goal should be an aspirational statement, a broad statement of purpose for the project.**
3. **State One Objective**. The Objective should be specific, measurable, verifiable, action-oriented, realistic, and time-specific statement intended to guide your organization's activities toward achieving the goal. **Specify the activities** you will undertake to meet the objective and number of participants for each activity.
4. **State One Outcome.** An outcome is the individual, organizational or community-level change that can reasonably occur during the grant period as a result of the

proposed activities or services. What is the key anticipated outcome of the project and impact on participants? State in a quantifiable and verifiable term.

5. **Evaluation:** How will progress towards the objective (per above) be tracked and outcome measured?
   Provide specific information on how many individuals will be evaluated (should be the same number as in the objective and outcome), how you will collect relevant data and statistics that meet your objective and validate your expected outcome, in a quantifiable manner, as you describe your evaluation process.

BELOW IS AN EXAMPLE OF GOAL, OBJECTIVE, OUTCOME AND EVALUATION: Objective, Outcome and Evaluation should align and should be written in a linear format, using actual numbers, and data that are quantifiable and verifiable. Do not use percentages)

GOAL: Enhance and supplement the diet of food insecure families and children in Mariposa County with healthy, fresh food each month to improve their health and wellbeing.

OBJECTIVE: Distribute at least **500,000 meals of healthy, fresh food to 15,000 residents in need**.

ACTIVITIES:
1) Purchase fresh produce and other food items not provided by existing local farm and USDA sources to support 15,000 food distribution participants monthly.
2) Continue to promote monthly food distribution program through community partners across the county.
3) Input monthly food distribution data into USDA database system.

OUTCOME: We expect to **provide 500,000 meals to 15,000 food insecure county residents**, increasing their healthy food intake and habits.

EVALUATION: Using the USDA's tracking system we will generate reports on the number of food insecure children and families we have served. We will track our role in **providing 500,000 meals feeding 15,000 food insecure individuals** and account for additional success or lower numbers of individuals served.

WRITE YOUR RESPONSES HERE AND Use the following format for your goal, objective, respective activities and expected outcome:
GOAL: Feed low-income individuals in Southern Maryland and help them work towards self-sufficiency.
OBJECTIVE: Distribute **at least 10,000 lbs. monthly of staple** food **products** and fresh produce to 3,200 low-income individuals **monthly** who seek services from our food pantry.
ACTIVITIES:
1) **Purchase at least 45,000 lbs. of fresh produce from local farmers and purchase additional food products that are most requested by pantry clients.**
2) Create entry or update individuals 'demographic information during each pantry visit.
3) Distribute **at least 4,100** lbs. of **locally grown** healthy produce to low-income individuals **monthly**.

OUTCOME: We expect **to distribute at least 120,000 lbs. of fresh produce and food products resulting in** all 3,200 individuals reporting improved food security and an increase in produce.
EVALUATION: Using the pantry's client Access database system, the pantry administrator will generate reports to evaluate how many individuals are served at each opening. In addition, they will track how many times an individual returns to the pantry for services, pounds of food distributed **at each pantry opening**, and client demographics. Pantry staff and volunteers will monitor surveys provided to pantry clients to determine how many have increased food security during the grant period.

D) Timeline

Provide a timeline for implementing the project. The start date and end date should be the same dates on the cover page. Start date should be 3 months after the submission deadline.
The project start date is: 6/6/2023
The project end date is: 6/6/2024
Include timeframes for specific activities, as appropriate.

E) Target Population

1. Who will this grant serve?
Low-income individuals seeking services from the pantry.

2. How many people will be impacted? Provide a breakdown: Number of Children, Youth, Adults, Seniors.
3,200 individuals will be impacted. 1,300 Children and Youth, 1,400 Adults, 500 Seniors

F) Community Partners

1. How does this program relate to other existing projects in the community?
Chesapeake Cares Food Pantry is the largest of 42 organizations in Calvert County with an average of 700 individuals served weekly, the next largest pantry serves an average of 300 individuals every other week. Chesapeake Cares is uniquely positioned to serve individuals from multiple counties in Southern Maryland as the pantry location is on the busiest throughway, making it easily accessible for individuals who have a long commute for work.

2. Who are your key community partners? Provide a brief description of each key partner and their role(s) in this program.
Chesapeake Cares partners with multiple organizations in the community. Calvert Health Mobile unit routinely sets up at pantry openings to offer free health screenings, flu shot and vaccine clinics. CareNet, is a partner who provides the pantry with diapers and formula for pantry families and single mothers with babies.

3. How are you utilizing volunteers?
Chesapeake Cares has over 400 active volunteers with varying positions. Most pantry volunteers help at specific pantry openings greeting clients, maintaining data, packing groceries, and loading groceries into client vehicles. Some volunteers help with home

deliveries bi-weekly. Home deliveries are for home-bound senior clients who lack transportation to come to one of our regular pantry openings. Volunteers for the deliveries bring senior specific household items in addition to food, such as compression socks and adult diapers in addition to food.

G) **Use of Grant Funds**

How will you use the grant funds? This answer should align with the specific activities previously outlined in C) Project Goal, Objectives, Activities and Expected Outcomes
Funds provided by the S. L. Gimbel Foundation will be used to buy food ($90,000) and provide coordination support ($10,000) to feed 3,200 individuals.

III. Project Future

A) **Sustainability**

Explain how you will support this project after the grant performance period. Include plans for fundraising or increasing financial support designated for the project.
Chesapeake Cares has been open continuously since October 23, 2001. Food pantry operations will continue to operate past the grant cycle. Additional grantors have been identified.

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IV. Governance, Executive Leadership and Key Personnel/Staff Qualifications

A) Governance

1. Describe your board of directors and the role it plays in the organization.
The board of directors is made up of elected individuals who provide direction for the pantry. The board takes on the governing model of a proactive board.

2. What committees exist within your board of directors?
No committees exist within the pantry board of directors.

3. How does the board of directors make decisions?
The board meets monthly and reviews financials, evaluates current directives, and discusses any recent issues when applicable.

B) Management

1. Describe the qualifications of key personnel/staff responsible for the project.
Debbie Weber – Pantry Director – Debbie provides executive oversight for the pantry and has been on staff since 2009. She coordinates with pantry staff and volunteers to ensure each pantry opening runs smoothly. Under Debbie's direction, Chesapeake Cares Food Pantry was recognized by Maryland Food Bank as Pantry of the Year. Under her leadership, the pantry doubled the annual number of volunteers to over 400+.

2. What is the CEO/President/Executive Director Salary?
$72,475

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V. Project Budget and Narrative (Do not delete these instructions on your completed form). Please provide a detailed line-item budget for your project by completing the budget form below. **The maximum requested amount is $100,000 or 25% of your operating budget, whichever is less, OR the amount on your invitation to apply email.** Delineate your line items requests per example below:

- 90% of total request for the purchase of food items only. (Ex. Total request of $100,000; 90% is $90,000 for food)
- 10% of total request for **transportation OR for coordination** (Ex. Total request of $100,000; 10% is $10,000 for transportation)
- Canned tuna will not be funded.

Food items must be delineated (i.e. canned vegetables, soup, pasta, dried beans, rice, etc.). For each food item, indicate the cost per unit (pound, carton, case, etc.) and the quantity. See attached example.

Line Item Request	Line Item Explanation	Support From Your Agency	Support From Other Funders	Requested Amount From Gimbel	Line Item Total of Project
Canned Chicken	Deluxe White 24, 5oz cans at $23.49 per case, 425 cases	$0.00	$0.00	$10,000	$10,000
Maseca Corn Flour	10, 1.8 oz bag at $15.98 per case, 940 cases	$0.00	$0.00	$15,000	$15,000
Legumes/Beans	24, 1lb Bags at $24.76 per case, 404 cases	$0.00	$0.00	$10,000	$10,000
Produce	60, 20lb. boxes at $718 per pallet, 41 pallets	$0.00	$0.00	$30,000	$30,000
Rice	24, 1lb. Bags at $15.26 per case, 655 cases	$0.00	$0.00	$10,000	$10,000
Protein Drinks/Powders	12/11, 5oz at $24.50 per case, 613 cases	$0.00	$0.00	$15,000	$15,000
Coordination	10% of $100,000 total request	$0.00	$0.00	$10,000	$10,000
TOTALS:		**$0.00**	**$0.00**	**$100,000**	**$100,000**

Provide a narrative for the line-item Transportation OR Coordination.
The coordination line item is used to cover a portion of staff salary. The position will assist with food acquisition, data collection, and grant management.

The first two columns in the budget show $0.00 since the purchase of these items is dependent on donations, therefore Chesapeake can't estimate with certainty, in absence of a grant or donation, specific support from others funders. At the end of the grant period any additional items purchased above the grant from Gimbel will be reflective in the expenditure report.

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VI. Sources of Funding: Please list your current sources of funding and amounts.

Secured/Awarded

Name of Funder: Foundation, Corporation, Government, Individual donors, In-Kind, Other (specify)	Amount
SNAEP (Government)	$1,485
ACDS Foundation	$4,800
Shaman Foundation	$7,500
Community Crisis Response Fund	$5,000
Philip L Graham Foundation	$3,500
William S Abell Foundation	$25,000

Pending

Name of Funder: Foundation, Corporation, Government, Individual donors, Other (specify)	Amount	Decision Date
Bank Of America	$10,000	7/1/2023
Walmart	$5,000	8/1/2023
Big Lots	$5,000	10/1/2023

Diversity of Funding Sources: A financially healthy organization should have a diverse mix of funding sources. Complete those categories that apply to your organization using figures from your most recent fiscal year.

Funding Source	Amount	% of Total Revenue	Funding Source	Amount	% of Total Revenue
Contributions	$2,474,719	83%	EITC	$336,724	11%
Fundraising/Special Events	0	0	MTA Lease	$36,000	1%
Corp/Foundation Grants	$55,817	2%			
Government Grants	$71,609	2%			

Notes:

S.L. Gimbel Foundation APPLICATION

VII. Financial Analysis

Agency Name: Chesapeake Church DBA Chesapeake Cares Food Pantry
Most Current Fiscal Year (Dates): From1/1/2021 **To:**12/31/2022

This section presents an overview of an applicant organization's financial health and will be reviewed along with the grant proposal. Provide all the information requested on your **entire organization.** Include any notes that may explain any extraordinary circumstances. Information should be taken from your most recent 990 and audit. **Double check your figures**!

Form 990, Part IX: Statement of Functional Expenses
(This should be your recently filed Form 990 and should not be more than 2 years old)

1) Transfer the totals for each of the columns, Line 25- Total functional expenses (page 10)

(A) Total Expenses	(B) Program service expenses	(C) Management & general expenses	(D) Fundraising expenses
4,588,850	4,311,236	277,614	0

2) Calculate the percentages of Columns B, C, and D, over A (per totals above)

- Program services (B) – A general rule is that at least 75% of total expenses should be used to support programs
- Management & general administration (C) – A general rule is that no more than 15% of total expenses should be used for management & general expenses
- Fundraising (D) – A general rule is that no more than 10% of total expenses should be used for fundraising

(A) Total Expenses	(B) Program service expenses	(C) Management & general expenses	(D) Fundraising expenses
	Columns B / A x 100	Columns C / A x 100	Columns D / A x 100
Must equal 100%	94%	6%	0%

3) Calculate the difference between your CURRENT year budget for management & general expenses and your previous management & general expenses per your 990 (Column C)

Percentage of Organization's Current Total Budget used for Administration	Column C, Management & general expenses per 990 above	**Differential**
20%	6%	14%

If the differential is above (+) or below **(-) 10%**, provide an explanation:

The percentage of the administrative budget increased due to a 19% decrease in 2023 projected income compared to 2022. Post-pandemic donations have decreased with the rising cost of living in the area,

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Quick Ratio: Measures the level of liquidity and measures only current assets that can be quickly turned to cash. A generally standard Quick Ratio equals 1 or more.

Cash	+ Accounts Receivables	/Current Liabilities	= Quick Ratio
248,739.27	125,979.07	105,757.04	3.54

Excess or Deficit for the Year:

Excess or (Deficit) Most recent fiscal year end	Excess or (Deficit) Prior fiscal year end
Deficit (49,611) - 2022	Excess 33,221 - 2021

Notes:
The deficit for 2022 is due to a reduction in donations.

VIII. EMAIL TWO PDF files to Gimbel@iegives.org

A. One PDF file of the following, #1 to #5 **B. Second PDF file of the following, #6 & #7**

#1	Completed Grant Application Form (cover sheet, narrative), budget page and budget narrative (see sample) and sources of funding, financial analysis page	#6	A copy of your most recent year-end financial statements (audited if available)
#2	Your current operating budget and the previous year's actual expenses (see sample Budget Comparison)	#7	A copy of your most recent 990. **Please make sure that the Form 990 you submit is no more than two (2) years old.**
#3	Part IX **only** of the 990 form, Statement of Functional Expenses (one page). **Please make sure that the Form 990 you submit is no more than two (2) years old.**		
#4	For past grantees, a copy of your most recent final report.		
#5	A copy of your current 501(c)(3) letter from the IRS		

INLAND EMPIRE COMMUNITY FOUNDATION

S. L. GIMBEL FOUNDATION FUND

Please complete the form and type your answers directly underneath the questions. Leave one space between numbered questions.

ORGANIZATION INFORMATION

1. Name of your Organization – Chesapeake Cares Food Pantry
2. Grant # - 18671
3. Grant Amount: $100,000
4. Date Awarded (date on award letter) – 9/9/2021
5. Grant Period (Indicate start date and end date per Grant Agreement) – 9/15/21 to 9/15/22
6. Location of your Organization (City, State) – Huntingtown, Maryland
7. Name and Title of person completing evaluation – Bireet Almony
8. Phone Number – 410-286-3401
9. Email Address – grants@chesapeakechurch.org

KEY OUTCOMES AND RESULTS

10. Total number of clients served through this grant funding:

    A) Per original grant application, what is the estimate number served: 4,000

    B) Actual number served: 5,370

11. Describe the project's key outcomes and results based on the goals and objectives. (Include the program accomplishments as a result of the Gimbel grant AND for the entire program. Please make the distinction between the Gimbel funded program accomplishments and the total organizational program, as a whole).

Goal: Feed low-income individuals and help them work towards self-sufficiency

Activities: Distribute food to 4,000 low-income individuals

Objective: In terms of specific quantifiable criteria:

A) Per original grant application: Distribute food to 4,000 individuals by December 2022

B) Actual grant outcome, results, accomplishments: Distributed food to 5,370 individuals before December 2022

12. Describe any challenges/obstacles the organization encountered (if any) in attaining goals and objectives.

Chesapeake Cares Food Pantry had difficulty at times obtaining items budgeted for the grant. Many suppliers were still struggling with bulk purchase orders since the pandemic.

13. How did you overcome and/or address the challenges and obstacles?

Chesapeake Cares utilized our partnership with Maryland Food Bank and End Hunger In Calvert County to ensure we could get bulk orders of the items we listed on our grant budget during the grant period.

14. Describe any unintended positive outcomes as a result of the efforts supported by this grant.

Chesapeake Cares was able to secure additional funding to ensure all pantry openings are paperless.

15. Briefly describe the impact this grant has had on the organization and community served.

Funding from the S.L. Gimbel Foundation has made a tremendous impact. Pantry clients received nutritionally rich foods during a time when people otherwise had extremely limited options.

BUDGET

16. Please provide a budget expenditure report. Also, provide a budget narrative that explains how the funds were utilized, what was purchased, what were the expenses items based upon the **original budget submitted and approved**. Use the form below and expand as needed:

Line Item Request	Line Item Explanation	Support From Your Agency	Support From Other Funders	Requested Amount From Gimbel	Line Item Total of Project	Actual Line Item Expense
Protein Drinks	Protein Drinks for Pantry Clients			31788		34500.86
Flour	Flour products for pantry clients			13170		12866.36

Dried Beans	Dried Beans with a long shelf life			11669		11669
Canned Vegetables	Vegetables with a long shelf life			6172		6172
Canned Meat	Canned Meat easy for clients to store			3734		3733
Snacks/Dry Goods	Snacks and dry goods for client families			3288		3517
Soup	Various Soup Products			5346		5323
Cereal/GF Cereal	Cereal products for pantry clients			12950		12949
Coordination	Part-time staff for assisting the pantry			10000		10000
Food Overages	Covered cost of product price increases			1883		1883
TOTALS:				100,000		102,613.2

SUCCESS STORIES

17. Please tell us ONE success story.

A previous pantry client (pre-pandemic) started using our services again due to the rising cost of gas and groceries. Familiar with our staff and open hours, they referred other families in need to our pantry. Chesapeake Cares has doubled the number of new families served compared to this time last year.

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX . . . . . ☐

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21				
2 Grants and other assistance to domestic individuals. See Part IV, line 22				
3 Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees				
6 Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
7 Other salaries and wages	1,662,572	1,496,315	166,257	
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)				
9 Other employee benefits	160,170	144,153	16,017	
10 Payroll taxes	182,680	164,412	18,268	
11 Fees for services (nonemployees):				
a Management				
b Legal				
c Accounting				
d Lobbying				
e Professional fundraising services. See Part IV, line 17				
f Investment management fees				
g Other. (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Schedule O.)				
12 Advertising and promotion				
13 Office expenses				
14 Information technology				
15 Royalties				
16 Occupancy	65,474	58,927	6,547	
17 Travel				
18 Payments of travel or entertainment expenses for any federal, state, or local public officials				
19 Conferences, conventions, and meetings				
20 Interest	78,815	70,933	7,882	
21 Payments to affiliates				
22 Depreciation, depletion, and amortization	347,232	312,509	34,723	
23 Insurance				
24 Other expenses. Itemize expenses not covered above (List miscellaneous expenses on line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
a Worship, Pantry and Care	1,812,711	1,812,711		
b Management and Finance	279,196	251,276	27,920	
c				
d				
e All other expenses				
25 **Total functional expenses.** Add lines 1 through 24e	4,588,850	4,311,236	277,614	0
26 **Joint costs.** Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. Check here ▶ ☐ if following SOP 98-2 (ASC 958-720)				

IRS Department of the Treasury
Internal Revenue Service
Cincinnati Service Center
CINCINNATI OH 45999-0038

In reply refer to: 0255467241
Apr. 04, 2019 LTR 4168C 0
52-1378847 000000 00
00018181
BODC: TE

CHESAPEAKE CHURCH
DBA CHESAPEAKE CARES FOOD PANTRY
% DANIEL J KELSH
PO BOX 936
HUNTINGTOWN MD 20639

009768

Employer ID number: 52-1378847
Form 990 required: N

Dear Taxpayer:

We're responding to your request dated Mar. 28, 2019, about your tax-exempt status.

We issued you a determination letter in February 2002, recognizing you as tax-exempt under Internal Revenue Code (IRC) Section 501(c) (3).

We also show you're not a private foundation as defined under IRC Section 509(a) because you're described in IRC Sections 509(a)(1) and 170(b)(1)(A)(i).

Donors can deduct contributions they make to you as provided in IRC Section 170. You're also qualified to receive tax deductible bequests, legacies, devises, transfers, or gifts under IRC Sections 2055, 2106, and 2522.

In the heading of this letter, we indicated whether you must file an annual information return. If you're required to file a return, you must file one of the following by the 15th day of the 5th month after the end of your annual accounting period:

- Form 990, Return of Organization Exempt From Income Tax
- Form 990EZ, Short Form Return of Organization Exempt From Income Tax
- Form 990-N, Electronic Notice (e-Postcard) for Tax-Exempt Organizations Not Required to File Form 990 or Form 990-EZ
- Form 990-PF, Return of Private Foundation or Section 4947(a)(1) Trust Treated as Private Foundation

According to IRC Section 6033(j), if you don't file a required annual information return or notice for 3 consecutive years, we'll revoke your tax-exempt status on the due date of the 3rd required return or notice.

You can get IRS forms or publications you need from our website at www.irs.gov/forms-pubs or by calling 800-TAX-FORM (800-829-3676).

If you have questions, call 877-829-5500 between 8 a.m. and 5 p.m.,

0255467241
Apr. 04, 2019 LTR 4168C 0
52-1378847 000000 00
00018182

CHESAPEAKE CHURCH
DBA CHESAPEAKE CARES FOOD PANTRY
% DANIEL J KELSH
PO BOX 936
HUNTINGTOWN MD 20639

local time, Monday through Friday (Alaska and Hawaii follow Pacific time).

Thank you for your cooperation.

Sincerely yours,

Kim A. Billups, Operations Manager
Accounts Management Operations 1

CHESAPEAKE CHURCH
2022 Budget/Actuals vs. 2023 Budget

	CATEGORY	2022 ACTUALS	2023 BUDGET	Variance
3	**INCOME**			
4	Offerings	**$ 2,291,969**	**$ 2,184,000**	**$ (107,969)**
5	Ministry Income	**$ 285,913**	**$ 163,424**	**$ (122,489)**
6	MTA Lease	**$ 36,000**	**$ 36,000**	**$ -**
7	Employee Retention Credit	**$ 336,724**	**$ -**	**$ (336,724)**
8	Admin/Operations Income	**$ 18,040**	**$ 44,000**	**$ 25,960**
9	Other Income	**$ 42,744**	**$ 10,000**	**$ (32,744)**
10	**Total Income**	**$ 3,011,389**	**$ 2,437,424**	**$ (573,965)**
11	**CARRY-OVER FUNDS COMMITTED TO CURRENT YEAR**	**$ 128,042**	**$ 174,365**	**Restricted Grant Carryover+ Previous Year Funding**
12	**TOTAL FUNDS (Line 8 + Line 9)**	**$ 3,139,431**	**$ 2,611,789**	**$ (527,642)**
14	**EXPENSES**			
15	Human Resources	**$ 1,796,455**	**$ 1,587,389**	**$ 209,066**
16	Gen Ops & Maint	**$ 815,320**	**$ 740,500**	**$ 74,820**
17	Ministry	**$ 577,268**	**$ 283,900**	**$ 293,368**
20	**Total Expenses**	**$ 3,189,042**	**$ 2,611,789**	**$ 577,253**
21	**NET INCOME**	**$ (49,611)**	**$ -**	**$ (49,611)**

Restricted Grant Carryover are funds awarded for a specific purpose that were given to us last year that we are working on spending fully for that restricted purpose.