



## Riverside County Nonprofit Assistance Fund (RCNAF) Programmatic Funding Guidelines and How to Apply

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### **OVERVIEW**

The Inland Empire Community Foundation (IECF), on behalf of the Riverside County Department of Housing and Workforce Solutions (HWS), is seeking proposals for Programmatic Funding through the Riverside County Nonprofit Assistance Fund (RCNAF). The RCNAF was established by the Riverside County Board of Supervisors to provide grants to eligible nonprofit agencies, specifically and in accordance with the Coronavirus State & Local Fiscal Recovery Funds Final Rule, those that are 501 (c)(3) or 501 (c)(19) tax-exempt organizations, and which have suffered a negative financial impact related to the COVID-19 pandemic within Riverside County. The Fund was established to build on the County's efforts to strengthen, expand, and support the local nonprofit sector which has played a critical role in the pandemic response. This work was initiated with Coronavirus Aid, Relief and Economic Security (CARES) funding in 2020-2021, in the form of small grants to support financial impacted nonprofits. This assistance, funded through the American Recovery Plan Act (ARPA), will develop long term strategies focus on impact, sustainability, and building economic and community resiliency.

### **PROGRAMMATIC FUNDS AND ISSUE AREAS**

Programmatic funds will be invested in nonprofits that provide programming and services to communities that have been disproportionately impacted by the COVID-19 pandemic, are experiencing negative economic impact and harm, and focus on meeting the needs of socially vulnerable communities that have low Healthy Places Index (HPI) scores.

Responding to the ARPA eligible use of funds, these funds are designated to respond to the COVID-19 public health emergency and/or its negative economic impacts, and prioritizes nonprofit organizations who are responding to the following ARPA-eligible impacts (per the Coronavirus State & Local Fiscal Recovery Funds-Final Rule):

- a. Unemployment
- b. Increased food or housing insecurity
- c. Negative impacts on public health
- d. Negative impacts on mental health (e.g., suicide prevention, substance use, depression, anxiety, etc.)
- e. Violent crime and gun violence prevention and education
- f. Disruptions in childcare, and early learning centers
- g. Child welfare and foster care system
- h. Educational disparities such as loss of instructional time and/or learning loss

These programmatic funds are designed to deepen connections between county agencies and the nonprofit community, align goals and outcomes, expand the accountability and capacity of

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participating nonprofits, and document for County leaders and private funders the potential for nonprofits to expand to meet critical needs in Riverside County.

### **ELIGIBILITY**

- Nonprofit, public benefit organizations with evidence of tax-exempt status under Section 501(c) (3) or 501(c)(19) of the Internal Revenue Code and not classified as a private foundation
  - Providing services in at least one (1) of the five (5) Riverside County Supervisory Districts:
    - **District 1** encompasses the cities of Riverside and Perris. The district also covers the unincorporated communities of DeLuz, Good Hope, Highgrove, LaCresta, March Air Reserve Base, Mead Valley, Meadowbrook and Tenaja.
    - **District 2** includes the cities of Canyon Lake, Corona, Eastvale, Lake Elsinore, Norco, and Jurupa Valley and the unincorporated communities of Coronita, El Cerrito, El Sobrante, Home Gardens, Lake Mathews, Lakeland Village, Temescal Valley, Warm Springs and Woodcrest.
    - **District 3** covers the southwest portion of Riverside County, stretching from Anza to Temecula. It includes the cities of Menifee, Murrieta, Temecula, and Wildomar. The Third District also includes the unincorporated communities of Aguanga, Anza Valley, East Hemet, French Valley, Green Acres, Homeland, Lake Riverside, Sage and Winchester, as well as parts of Valle Vista.
    - **District 4** is geographically the largest district in Riverside County, covering the eastern two-thirds of the county. Within the Fourth District are the cities of Blythe, Cathedral City, Coachella, Desert Hot Springs, Indian Wells, Indio, La Quinta, Palm Desert, Palm Springs and Rancho Mirage. Unincorporated communities in the district include Bermuda Dunes, Chiriaco Summit, Colorado River communities, Desert Center, Desert Edge, Eagle Mountain, Idyllwild, Indio Hills, Lake Tamarisk, Mecca, Mesa Verde, Mountain Center, North Shore, Oasis, Pine Cove, Ripley, Sky Valley, Sun City, Thermal, Thousand Palms and Vista Santa Rosa.
    - **District 5** includes the cities of Banning, Beaumont, Calimesa, Hemet, Moreno Valley and San Jacinto. District Five also encompasses the unincorporated communities of Cabazon, Cherry Valley, Lakeview, Nuevo, Reche Canyon, San Timeteo Canyon, as well as parts of Valle Vista and Whitewater.
  - Proof of Registration & Active Status with the CA Attorney General's Office ([DOJ website](#))
  - Able to expend funds in accordance with the [Coronavirus State & Local Fiscal Recovery Funds Final Rule](#)
  - Operating so that they do not discriminate in the hiring of staff or in providing services on the basis of race, religion, gender, sexual orientation, age, national origin, or disability.
  - Must have been established prior to 1/1/2020
  - Fiscal sponsorships are not eligible to apply
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## **PRIORITY COMMUNITIES USING THE CALIFORNIA HEALTHY PLACES INDEX**

Applicants must demonstrate strong, ongoing relationships and services in communities that fall within the lowest quartiles of the [California Healthy Places Index](#). The HPI map uses indicators such as healthcare access, economic, education, social factors, transportation, housing, neighborhood, and clean environment to rank census tracts from highest to lowest in the order of their impact as social drivers of health. On the HPI map, they are shown in quartiles with dark blue representing Quartile 1 – indicating areas of the highest need on the Healthy Places Map. This grant requires a focus on services to Quartile 1 and 2, or highest priority communities, on the census tract version of the HPI map, which are represented in dark blue.

See attachment for list of Zip Codes pertaining to HPI highest priority communities in Riverside County.

## **GRANT AMOUNTS**

**\$50,000 to \$150,000 per organization**

## **GRANT PERIOD**

The grant period is from Sept. 15, 2023 to Sept. 15, 2024

## **TIMELINE, WEBINAR, TECHNICAL ASSISTANCE, OFFICE HOURS**

**July 10** – Application period opens

**July 19** – RCNAF Webinar, Guidelines and Online Application Demonstration - 4 to 5:30pm

<https://us02web.zoom.us/meeting/register/tZcpcO6tqD4jHtFGcBQRQ-iNj0faaZA3IHpL>

**July 20, July 27, August 3** – Office Hours, 4 to 5pm

*July 20<sup>th</sup> 4:00p – 5:00p*

<https://us02web.zoom.us/meeting/register/tZlTcu6pqzMoGt3dQzcToDaHIWi4i72WWx6J>

*July 27<sup>th</sup> 4:00p – 5:00p*

[https://us02web.zoom.us/meeting/register/tZMlfumtqDMvHdSffZVIHaw-xeP\\_XD1xCkcx](https://us02web.zoom.us/meeting/register/tZMlfumtqDMvHdSffZVIHaw-xeP_XD1xCkcx)

*August 3<sup>rd</sup> 4:00p -5:00p*

[https://us02web.zoom.us/meeting/register/tZ0pc-ypqDwvGNdYrfYGBqleR15\\_s4T0TgKK](https://us02web.zoom.us/meeting/register/tZ0pc-ypqDwvGNdYrfYGBqleR15_s4T0TgKK)

**July 27** – Applicants Conference on RCNAF Grant Opportunities (Direct Assistance Funds, Programmatic Funds, Technical Assistance Funds)

[https://iscuw-org.zoom.us/webinar/register/WN\\_ZP6KlwPaS0-xlhZEC\\_EdzQ](https://iscuw-org.zoom.us/webinar/register/WN_ZP6KlwPaS0-xlhZEC_EdzQ)

**August 10 – Deadline to submit application**

**August 11 to September 11**– Due diligence, application review and decision making

**September 13** – Decisions released; Grant notification

**September 15, 2023 to September 15, 2024** – One Year Grant Performance Period

## **APPLICATION REVIEW PROCESS**

A review panel of community leaders, funders, and IECF staff will evaluate completed and eligible applications using a rubric based on the following criteria: Serving communities in Quartile 1 (highest), and Quartile 2 of the Health Places Index (HPI), Organizational Capacity and Readiness,

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Program Design and Implementation per the Focus Issue Areas, Proposed Outputs and Outcomes, and Budget.

### **FUNDS DISBURSEMENT**

Successful applicants will receive grant funds in one lump sum upon receipt of signed grant agreement and ACH payment form.

### **DATA COLLECTION, EVALUATION AND REPORTING EXPECTATIONS**

Applicants receiving awards will be asked to collect data and have tracking systems in place to organize and maintain data for reporting, accountability, and evaluation purposes. Narrative and expenditure reports will be required to be submitted quarterly, using a template provided by IECF.

### **REQUIRED DOCUMENTATION/ATTACHMENTS**

1. Proof of Non-Profit Status: 501c3 or 501c19
  - a. IRS Determination Letter – showing address in Riverside County. If the main office is not located in Riverside County, include a copy of a current Riverside County business license.
2. Proof of Registration & Active Status with the CA Attorney General’s Office ([DOJ website](#))
3. Financial Statements
  - a. Current Operating Budget
  - b. Most recent Audited Financials (if available)
4. Board of Directors
  - a. List with Names, Affiliations and Board role (ie. Chair, Secretary, Treasure, member, etc.)

### **HOW TO APPLY**

1. Go to the Online Application Link:  
<https://www.grantinterface.com/Home/Logon?urlkey=inlandempire>  
Complete all required fields on the on-line form.
2. Submit all required documents

**QUESTIONS: Email: [rivconpaf@iegives.org](mailto:rivconpaf@iegives.org)**

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