



**2021 S.L. Gimbel Foundation
COVID19 Large Food Grant
Application
Maximum Request: \$100,000**

Internal Use Only: Grant : _____
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Organization / Agency Information

1)Organization/Agency Name: Food Finders Food Bank		
2)Physical Address: 1204 Greenbush Street, Lafayette, IN 47904		City/State/Zip
3)Mailing Address: 1204 Greenbush Street, Lafayette, IN 47904		City/State/Zip
4)CEO or Director: Katy O'Malley Bunder, President and CEO		Title:
5)Phone: 765-471-0062	6)Fax: 765-471-1101	7)Email: kbunder@food-finders.org
8)Contact Person: Rosie Mannin, Grants & Annual Fund Coordinator		Title:
9)Phone: 765-471-0062 x 225	10)Fax: 765-471-1101	11)Email: rmannin@food-finders.org
12)Web Site Address: www.food-finders.org		13)Tax ID: 31-1020198

Program / Grant Information

Interest Area:

14)Program/Project Name: Food Finders Food Bank Fresh Market			15)Amount of Grant Requested: \$100,000
16)Total Organization Budget: \$4,655,713	17)Per 990, Percentage of Program Service Expenses (Column B/ Column A x 100): 95.43%	18)Per 990, Percentage of Management & General Expenses Only (Column C / Column A x 100): 2.90%	19)Per 990, Percentage of Management & General Expenses and Fundraising (Column C+D / Column A x 100): 4.57%
20)Purpose of Grant Request (one sentence): Food Finders Food Bank is respectfully requesting \$100,000 to support the largest unfunded cost at our Fresh Market pantry: food.			
21)Program Start Date (Month and Year): January 1 st , 2022		22)Program End Date (Month and Year): December 31 st , 2022	
23)Gimbel Grants Received: List Year(s) and Award Amount(s) 2018: \$10,000 2019: \$15,000 2020: \$15,000			

Signatures

24)Board President / Chair: (Print name and Title) James Priest	Signature: 	Date: 8/2/2021
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25) Executive Director/President: (Print name and Title) Katy O'Malley Bunder	Signature: <i>Katy O'Malley Bunder</i>	Date: 8/2/2021
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2021 S.L. Gimbel Foundation Fund APPLICATION

Narrative

Please provide the following information by answering **ALL** questions (I to IV), **12 Font, One Inch Margins**. Use the format below (I to IV). Type your complete answers to the question directly below the question. Please do not delete the questions/instructions/examples and provide clear, specific, and concise answers.

I. Organization Background

A) What are the history, mission and/or purpose of your organization?

Food Finders Food Bank's mission is to collaborate with other organizations to provide food for people in need and to educate, advocate, and address food insecurity in North Central Indiana. Food Finders Food Bank began in a two-car garage and distributed 27,000 pounds of food in the first year. The organization moved to Canal Road where they operated for 19 years. In 2000, FFFB moved to its previous location on Olympia Court. In spring of 2016, the food bank opened the Food Resource & Education Center (FREC) and distributed more than 9 million pounds of food annually. In 2020, FFFB opened our newly expanded pantry space, the Fresh Market, and distributed more than 13 million pounds of food across our service area. Our motto, "Solving Hunger Today, Ending Hunger Tomorrow" showcases the work our team is doing across the spectrum to solve the immediate needs of our clients through our direct service programs: Mobile Pantry, Backpack, Fresh Market, Agency Partner Program and Senior Grocery Program, along with the long-term approaches we are taking to End Hunger Tomorrow: Resource Coordination, Education, SNAP Outreach and Advocacy work.

B) How long has the organization been providing programs and services to the community?

FFFB has been providing programs and services to the community since 1981. October of 2021 will be FFFB's 40th year of operation.

C) What are some of your past organizational accomplishments (last three years)?

In alignment with our Solving Hunger Today--Ending Hunger Tomorrow motto, Food Finders Food Bank (FFFB) distributed over 13 million pounds of food across our service area in our fiscal year 2020. That is equivalent to over 10 million meals for neighbors in need. This was done through our direct service programs: Mobile Pantry, Backpack, Fresh Market, Agency Partner Program and Senior Grocery Program, along with the long-term approaches we are taking to End Hunger Tomorrow: Resource Coordination, Education, SNAP Outreach and Advocacy work.

FFFB uses a quarterly Meals per Person in Need (MPIN) reports provided by Feeding America, to track measurable outcomes and strategically plan where our limited resources can best be used. A county is deemed compliant if the number of meals distributed there are 50 percent of the Service Area Median MPIN, in our case 45.29. As of the 1st Quarter of 2021, all of FFFB's 16 counties are within compliance status for MPIN.

Charity Navigator recognizes Food Finders as a "Top Rated Nonprofit" based on user reviews.

In 2015, 2017, and 2019 Food Finders earned a national food safety accreditation by The American Institute of Baking (AIB). AIB accreditations are internationally recognized as the most stringent in the food industry.

FFFB's COVID response increased food distribution from a planned 9.5 million pounds of food to the 13 million pounds that were actually distributed. During the entire pandemic, FFFB never fully shut down, implementing safety protocols and procedures in order to remain open as safely as possible to continue to serve neighbors facing food insecurity at growing numbers. Furthermore, FFFB actually expanded operations and moved our on-site pantry into a much larger space to enhance safety and allow for greater food distribution.

II. Project Information:

A) Statement of Need

Specify the community need(s) you want to address and are seeking funds for.

Include demographics, geographic characteristics of the area or community to be served, community conditions and income level. Include relevant statistics.

Food Finders Food Bank is seeking funds to address the community need for food resources. According to the most recent data from Feeding America, there are 75,750 individuals across FFFB's 16-county service area that are facing food insecurity. In Tippecanoe County, where the Fresh Market is located, there are 24,550 individuals facing food insecurity, including 5,170 children. This is a 12.8% food insecurity rate. 37% of these food insecure individuals do not qualify for SNAP (a federal nutrition assistance program) benefits, meaning there is no safety net to catch them. These families rely on free food resources to put food on the table for their children. Additionally, all clients self-certify that they make below 185% of poverty level on the Fresh Market intake form. Furthermore, the annual food budget shortfall (which is a number that reflects the total additional dollars needed by families facing food insecurity just to meet their basic food needs) in Tippecanoe county alone is staggering at over \$12 million dollars. This further exemplifies the need for free food resources in Tippecanoe county. Additionally, according to Census data, there is high racial disparity in the community the Fresh Market is located in, and the surrounding communities. Census tract 2 has a racial inequity score of 30.2%. 96% of Black individuals in this tract are living in poverty. Neighboring tract 4 has a racial inequity score of 26%. 90.1% of Latino individuals and 100% of Native individuals in this tract are living in poverty. Neighboring tract 11 has a 34% racial inequity score, and 53.2% of Black individuals in this tract are living in poverty. Funding for food resources in this area is an opportunity to not only provide a much-needed reliable source of nutritious food for those who are facing food insecurity, but also an opportunity to serve racial groups that are most disproportionately affected by food insecurity and poverty.

B) Project Description

Describe your food distribution program.

1. What are the specific activities of the food program?

FFFB distributes nutritious foods through the Fresh Market 5 days a week. The Fresh Market hosts evening and weekend hours, and is located directly off of a bus line. The Fresh Market restores client dignity by being located in a building that was formerly a grocery store, and is outfitted with all of the typical infrastructure of a normal store. Clients select the foods they want from shelves, use carts, and "check out" at lanes when they are done. The Fresh Market stocks wholesome, nutritious foods. Activities known in the Feeding America network (a national network of food banks that FFFB is a part of) as "nudges" help to "nudge" pantry guests towards healthy choices. Stocking healthier foods abundantly, making healthier choices easy to access and more visible,

providing recipes to help with cooking healthier foods, etc. are all ways that FFFB encourages guests to select foods that will nourish their families. FFFB utilizes a points system in the Fresh Market. Each guest receives 30 points during each visit and may “shop” for foods (which each have an assigned point value) until they reach a maximum of 30 points. Healthier options such as fresh produce have low/no points value. This allows clients to choose their foods, and encourages healthier choices. The Fresh Market also stocks culturally relevant foods, as selected by and for the Hispanic/Latino community (such as masa corn flour, black beans, sliced jalapenos, pinto beans, etc. Fresh Market guests are routed to Resource Coordination staff. RC staff work with clients to identify their needs outside of food insecurity and connect them with community resources that can empower them to address these challenges. RC Staff connect clients to resources that help with housing, utilities, transportation, childcare, job readiness, etc.

2. How do you identify/qualify those in need?

FFFB utilizes an intake form where clients self-certify that they make below 185% of federal poverty guidelines to qualify for food. Clients are not required to show proof of ID, income, address, citizenship, etc. in order to receive food. Clients may shop once per day as many days as they need (according to recent programmatic data, 48 % of clients use the pantry only once a month. In the month of May 2021, 77% of guests used the pantry 3 times or less during the month). FFFB believes strongly in removing as many barriers as possible between food insecure individuals, and the essential food resources the Fresh Market offers. This restores client dignity and removes the stigma of accessing food resources.

3. How often is the food distribution offered (before COVID and now)?

FFFB is open 5 days a week with late evening and weekend hours to accommodate working families. FFFB has always been dedicated to offering extensive hours at the Fresh Market, hours offered prior to the pandemic and now are similar. The Fresh Market is located directly on a bus line and thus easily accessible for our clients.

4. How many people will be served by the food distribution program (children, youth, adults, seniors) that is being considered for the Gimbel Foundation request and the total program?

A \$100,000 grant from the Gimbel Foundation will serve **58,980 individuals (51,840 individuals will receive a half gallon of milk, 7,140 individuals will receive one unit of sliced cheese):**

- 0-18: 16,517
- 19-24: 5,308
- 25-35: 6,487
- 35-50: 11,796
- 51-59: 7,667
- 60+: 11,205

The Fresh Market overall (during the grant period) will serve **187,270 individuals:**

- 0-18: 52,358
- 19-24: 16,714
- 25-35: 21,286
- 35-50: 37,746
- 51-59: 23,978
- 60+: 35,188

a. Number of individuals served by grant funds was calculated by anticipating that each half gallon of milk would be received by one client, and each unit of sliced cheese would be

received by one client. This number is considered duplicated because some families may take both, the Fresh Market is a choice pantry and guests are allowed to select their own food. Number of individuals served overall at the Fresh Market during the grant period was calculated by taking the 6 month average of each age category through June 2021 and then multiplying it by 2 to estimate the number served over a 12 month period.

5. Please explain how you keep track of number of people served.

FFFB tracks people served through a software called Link2Feed. This is where client-reported demographic data is stored and pantry visits are logged. When clients are done selecting their food, they must go through the check out lanes and have their visit logged.

C) Project Goal, Objectives, Activities and Expected Outcomes

1. **Note: Objective, Outcomes and Evaluation must all be based on the SAME QUANTIFIABLE CRITERIA (for example, “number served). This quantifiable criteria should refer to the grant amount you are requesting from the Gimbel Foundation only and not the total program.**

State ONE GOAL, ONE OBJECTIVE, ONE OUTCOME. USE NUMBERS AND PLEASE DO NOT USE PERCENTAGES.

2. **State ONE project goal. The Goal should be an aspirational statement, a broad statement of purpose for the project.**
Example: GOAL: House all homeless youth ages 18-24 in Mariposa County who are physically, mentally and legally able to work within 24 hours and help them become sufficient in 90 days.
3. **State One Objective. The Objective should be specific, measurable, verifiable, action-oriented, realistic, and time-specific statement intended to guide your organization’s activities toward achieving the goal.**
*Example: OBJECTIVE: House up to **145 homeless youth** referred or who contact us within 24 hours.*

Specify the activities you will undertake to meet the objective and number of participants for each activity.

Example: ACTIVITIES:

1. For each of **145 youth** identified, develop a case management file.
 2. Create a 90 day sufficiency action plan for each of the **145 youth**.
 3. Input weekly progress reports for each of the **145 youth**.
4. **State One Outcome**. An outcome is the individual, organizational or community-level change that can reasonably occur during the grant period as a result of the proposed activities or services. What is the key anticipated outcome of the project and impact on participants? State in quantifiable and verifiable terms.
*Example: OUTCOME: We expect to provide rapid rehousing to over **145 homeless youth** in 2020.*
 5. **Evaluation**: How will progress towards the objective (per above) be tracked and outcome measured? State the number of people that will be evaluated per the objective.

Provide specific information on how you will collect relevant data and statistics that meet your objective and validate your expected outcome, **in a quantifiable manner**, as you describe your evaluation process.

*Example: **EVALUATION:** Using Build Futures' Salesforce data base client management and tracking system, generate reports on the number of clients served and housed. Track our role in housing **145 homeless youth**. Account for additional successes or lower numbers of youth in the program.*

BELOW IS AN EXAMPLE OF GOAL, OBJECTIVE, OUTCOME AND EVALUATION:
Objective, Outcome and Evaluation should align and should be written in a linear format, using actual numbers, and data that are quantifiable, and verifiable. Do not use percentages)

STATE THE GOAL, OBJECTIVES, AND OUTCOMES

GOAL: House all homeless youth ages 18-24 in Mariposa County who are physically, mentally and legally able to work within 24 hours and help them become sufficient in 90 days.

OBJECTIVE: House up to **145 homeless youth** referred or who contact us within 24 hours.

ACTIVITIES:

1. For each of **145 youth** identified, develop a case management file.
2. Create a 90 day sufficiency action plan for each of the **145 youth**.
3. Input weekly progress reports for each of the **145 youth**.

OUTCOME: We expect to provide rapid rehousing to over **145 homeless** youth in 2020.

EVALUATION: Using Build Futures' Salesforce data base client management and tracking system, generate reports on the number of clients served and housed. Track our role in housing **145 youth**. Account for additional successes or lower numbers of youth in the program.

Use the following format for your objectives, respective activities and expected outcomes:

PLACE YOUR RESPONSE HERE

GOAL: All 24,550 food insecure individuals in Tippecanoe county will have access to free food resources and Resource Coordination (RC), which will lead them to greater household stability and self-sufficiency.

OBJECTIVE: **FFFB will serve 58,980 (duplicated) individuals by 12/31/2021; 51,840 individuals will receive a half gallon of milk, and 7,140 individuals will receive one unit of sliced cheese.**

ACTIVITIES:

1. Stock the pantry with wholesome, nutritious foods that clients identify as important to their families, including milk and cheese.
2. Ensure the accessibility of the pantry with weekend and evening hours.
3. Utilize the fresh foods and accessibility features of the Fresh Market to welcome clients to Resource Coordination
4. RC staff connect clients with community resources that will address their needs outside of food insecurity, empowering households to address these factors and achieve greater stability and self-sufficiency.

OUTCOME: **We expect to serve 58,980 (duplicated) individuals (51,840 individuals will receive a half gallon of milk, 7,140 individuals will receive one unit of sliced cheese) with a \$100,000 grant from the Gimbel Foundation; we anticipate serving 187,270 individuals in the Fresh Market overall during the grant period.**

EVALUATION: FFFB will track 58,980 duplicated individuals served through our software Link2Feed (including client-reported demographic data). Instances of Resource Coordination will also be recorded on each client's Link2Feed profile. Additionally, FFFB will track pounds converted to meals served through the Fresh Market. FFFB monitors these measurements on a regular basis, and reports on them monthly through Fresh Market reports and the Board Report.

D) Timeline

Provide a timeline for implementing the project. The start date and end date should be the same dates on the cover page.

The project start date is: 1/1/2022

The project end date is: 12/31/2022

Include timeframes for specific activities, as appropriate.

FFFB plans to spend \$8,334 and distribute 20,130 pounds of milk and cheese per month starting in January 2022 and concluding in December 2022.

E) Target Population

1. Who will this grant serve?

This grant will serve the 24,550 individuals in Tippecanoe County that are facing food insecurity. Among these individuals, 37% do not qualify for SNAP and may have no other safety net to rely on to keep their families afloat. According to most recent Fresh Market monthly report, 47% of clients were either already employed, or were disabled/retired and unable to be in the workforce. Among those served by this grant are the working poor, those who have jobs, but are not making enough to make ends meet and need additional support.

2. How many people will be impacted? Provide a breakdown: Number of Children, Youth, Adults, Seniors.

A \$100,000 grant from the Gimbel Foundation will serve:

- 0-18: 11,518
- 19-24: 3,677
- 25-35: 4,682
- 35-50: 8,304
- 51-59: 5,275
- 60+: 7,741

The Fresh Market overall (during the grant period) will serve:

- 0-18: 52,358
- 19-24: 16,714
- 25-35: 21,286
- 35-50: 37,746
- 51-59: 23,978
- 60+: 35,188

F) Community Partners

1. How does this program relate to other existing projects in the community?

This program supports and supplements existing projects in the community. The Fresh Market is the largest free food resource in Tippecanoe county, and is a cornerstone of the charitable food system in the area. When clients have access to the Fresh Market as a free, reliable source of groceries, the strain other pantries and soup kitchens experience is alleviated. Additionally, the Fresh Market supports the work of community agencies that address issues outside of food insecurity. Resource Coordinators meet with clients and direct them to community resources that can assist with housing, utilities, job readiness, transportation, childcare, etc.

2. Who are your key community partners? Provide a brief description of each key partner and their role(s) in this program.

FFFB partners with community resources in the Resource Coordination program. FFFB refers out to these resources, and has familiarity with how to best access them and what issues they can address. This includes partners like The Salvation Army, Lafayette Transitional Housing, Recovery Café, NAMI, Riggs Community Health Center, etc. These partners help clients address their needs outside of food insecurity to lead to greater household stability and self-sufficiency.

FFFB partners with funders to sustain the Fresh Market. The cost of produce alone for one week in the Fresh Market is \$5,000. Funding partners are critical to keeping shelves stocked for families in need. This includes partners such as IU Health, Alpha Gamma Delta, the United Way of Greater Lafayette, etc.

FFFB partners with community members, businesses, social clubs, etc. for volunteer projects in the Fresh Market, and projects that support the Fresh Market indirectly. Volunteers assist pantry guests with checking in, selecting their foods, checking out, meeting with Resource Coordinators, and stocking shelves. Volunteers also assist with repackaging food products that come in bulk so they are in more accessible quantities for pantry guests. These partners include the local LDS Church, Bob Rohrman Subaru, community members, and many more.

3. How are you utilizing volunteers?

Volunteers are utilized as described above. Volunteers greet guests and direct them to complete intake forms, assist with shopping for food and describe the points system to guests, keep the shelves stocked abundantly with food, and “check out” pantry guests in the “check out” lanes by documenting their visit on the client’s Link2Feed account. Volunteers assist with repackaging products that come to FFFB in bulk to ensure they are in quantities that are more accessible to families. Volunteers can also sort product such as frozen meat or salvage foods from food drives/retail donations. For more information on volunteer projects, please feel free to contact our Volunteer Coordinator costberg@food-finders.org

G) Use of Grant Funds

How will you use the grant funds? This answer should align with the specific activities previously outlined in C) Project Goal, Objectives, Activities and Expected Outcomes

FFFB will utilize this funding for food in the Fresh Market. Food is the largest unfunded cost in the Fresh Market. Foods such as fresh produce (lettuce, carrots, peppers, celery, potatoes, etc.), milk, eggs, and protein (frozen meat, canned meat, canned beans, etc.) are vital to a nutritious diet, and reported by our clients to be very important to their families. FFFB will utilize funds from the S.L. Gimbel Foundation on milk (168,000 half gallons of 2% white milk) and cheese (84,000 packages of 12oz sliced cheese). FFFB intends to spend approximately \$8,334 a month on these products, for a total of 20,130 pounds distributed per month, and 241,560 pounds during the grant period as a whole. Food provided from a \$100,000 grant will serve 58,980 (duplicated) individuals. This nutritious food will be utilized not only to meet clients’ immediate hunger needs, but will allow FFFB to route Fresh Market guests to Resource Coordination. Through Resource Coordination, FFFB anticipates clients achieving greater household stability and self-sufficiency. Funding for the Fresh Market is an opportunity not only to keep children, families, and seniors fed, but also to empower households to access the resources they need to take the first steps out of the vicious cycle of poverty.

III. Project Future

A) Sustainability

Explain how you will support this project after the grant performance period. Include plans for fundraising or increasing financial support designated for the project.

FFFB has a robust and varied fundraising portfolio for the Fresh Market. This includes the support of local businesses, organizations, and corporations; annual funds; grants; and a variety of other funding sources. Additionally, many of the overhead costs for the Fresh Market are covered by a generous grant from Feeding America. These costs (for the lease and other necessities) are earmarked in FFFB's annual fund for two years following the end of the Feeding America grant term. This allows FFFB to route grant funds from the Gimbel Foundation and other granting organizations directly to nutritious foods for our clients.

Additionally, an on-site pantry has been a part of FFFB's strategic plan since before 2016, when the JP Lisack Community Food Pantry opened. The Fresh Market is a natural evolution of the JP Lisack Community Pantry, and is poised to continue to be sustained due to its inclusion in FFFB's Strategic Plan, set out by the Board of Directors, and inclusion in the Fundraising Plan.

IV. Governance, Executive Leadership and Key Personnel/Staff Qualifications

A) Governance

1. Describe your board of directors and the role it plays in the organization.

FFFB has a diverse board of directors in regards to race, ethnicity, gender, and many other factors. FFFB has made an effort to ensure that the board is reflective of the community it serves, with over 30% of board members identifying as POC. FFFB's Board of Directors has an oversight role within the organization. The BOD creates the Strategic Plan that staff then implements and reports back to the board on. Each Strategic Plan encompasses 3 years and includes the organization's goals, strategies, and tactics. The BOD meets monthly to review staff reports on monthly progress towards annual goals as determined in the Strategic Plan.

2. What committees exist within your board of directors?

FFFB has a finance committee, governance committee, and development committee in the Board of Directors.

3. How does the board of directors make decisions?

FFFB's BOD makes decisions on a vote. The BOD must have a quorum of members present in order to vote. A vote of 2/3rds is needed to pass any decision.

B) Management

1. Describe the qualifications of key personnel/staff responsible for the project.

Below are the key staff responsible for the project, and their qualifications:

Kier Crites, Chief Engagement Officer: Crites attended Purdue University graduating with a BA in Hospitality & Tourism Management. After an early career in sales & marketing, she joined Food Finders Food Bank as its first program coordinator in 2010; growing the

BackPack, Mobile Pantry and SFSP programs to meet demands. Since then, Crites has worked nearly every position at the food bank from fundraising to operations and was promoted to Chief Operating Officer in 2015, then Chief Engagement Officer in 2020. She leads the food bank programs, community outreach, marketing and PR strategies. Kier recently earned her certificate in Nonprofit Executive Leadership through IUPUI.

Adam Meyer, Senior Impact Director: Meyer joined the food bank in 2013 and was named Director of Programs in January 2017, and Senior Impact Director in 2020. Meyer graduated from Indiana University in 2010 with a degree in Management. He has served eight years in the nonprofit sector, working with multiple programs that serve at-risk populations. Meyer has had involvement in the Fresh Market since its inception as the JP Lisack Community Food Pantry in 2016 and has been involved in the growth and development of the pantry into the Fresh Market. Meyer is responsible for the daily operations of the Fresh Market, Senior Grocery, SNAP and Resource Coordination Programs.

Angel Valentin, Resource Coordinator: Valentin joined the food bank in 2020. Valentin graduated from Purdue University in 2018 with a degree in Mechanical Engineering. Valentin is bilingual in Spanish and English, and has provided feedback and translations that have made the Fresh Market more welcoming and accessible to Spanish speaking guests. Previous to his role at FFFB, Valentin worked at the Wesley Foundation on Purdue University's Campus, and played a key role in outreach and fundraising for the Foundation.

Ashley Montoya, Resource Coordinator: Montoya joined the food bank in November of 2020. Montoya graduated from Purdue University in 2006 with a degree in Psychology and Law & Society. In her role at FFFB, Montoya makes referrals to outside organizations for clients based on their individual needs and refers clients to FFFB education offerings as appropriate for client's goals around: food, utility assistance, public assistance, housing, education/training, employment, mental and physical health, transportation, and childcare. Previous to her role at FFFB, Montoya worked as a case manager where she provided home and community-based case management and skill building services to family's currently involved in Probation and/or Department Of Children Services.

Ted Sparger, Fresh Market Manager: Ted joined the food bank in April of 2018 as the Food Resource and Education Assistant, working directly with the volunteer program and the warehouse. Ted was promoted to the Pantry Coordinator role in October of 2019. Ted played a key role in the food bank's response to COVID-19 helping to lead and oversee drive-through food distributions. When the Fresh Market pantry opened in October of 2020, Ted became the Fresh Market Manager where he oversees inventory management for the pantry. Ted is certified to operate a multitude of pieces of heavy equipment ranging from electric pallet jacks, to reach trucks and forklifts. He is also certified to provide Naloxone to persons in need.

Madison Vaughn, Fresh Market Volunteer Coordinator: Vaughn joined the food bank in 2021. Vaughn graduated from Butler University in 2021 with a degree in International Studies and Chinese. Vaughn is the 2021 recipient of the Abdul-Rahman Peter Kassig Legacy of Humanitarian Service Award through Butler University. This award allowed Vaughn to pursue her interest in law and policy change as she was able to earn a certificate in International Human Rights law through Fordham University School of Law. Throughout her time in

university Vaughn was involved in the Indianapolis community through volunteer experiences and internships focused on community engagement and outreach.

2. What is the CEO/President/Executive Director Salary?

\$91,030

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V. Project Budget and Narrative (Do not delete these instructions on your completed form).

Please provide a detailed line-item budget for your project by completing the budget form below. **The maximum requested amount is \$100,000 or 25% of your operating budget, whichever is less, OR the amount on your invitation to apply email.** Delineate your line items requests per example below:

- 90% of total request for the purchase of food items only. (Ex. Total request of \$100,000; 90% is \$90,000 for food)
- 10% of total request for **transportation OR for coordination** (Ex. Total request of \$100,000; 10% is \$10,000 for transportation)
- Canned tuna will not be funded.

Food items must be delineated (i.e. canned vegetables, soup, pasta, dried beans, rice, etc.). For each food item, indicate the cost per unit (pound, carton, case, etc.) and the quantity. See attached example.

Line Item Request	Line Item Explanation	Support From Your Agency	Support From Other Funders	Requested Amount From Gimbel	Line Item Total of Project
Dairy – Milk	½ Gallon, 2% white milk; 168,000 units at \$1.65 per unit	-	\$191,462	\$85,738	\$277,200
Dairy – Cheese	12 oz cheese, sliced; 84,000 units at \$2.00 per unit	-	\$153,738	\$14,262	\$168,000
TOTALS:			\$345,200	\$100,000	\$445,200

Provide a narrative for the line item Transportation OR Coordination.

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VI. Sources of Funding: Please list your current sources of funding and amounts.

Secured/Awarded

Name of Funder: Foundation, Corporation, Government	Amount
ZF	2,000
IU Health	3,000
United Way of Greater Lafayette	30,000
Alpha Gamma Delta Foundation	7,300
Morgan Stanley Foundation through Feeding America	75,000
Glick Philanthropies	9,500
The John and Marjorie Martin Fund of the Community Foundation of Greater Lafayette	4,192
Sam's Club #8169	3,000
ConAgra through Feeding America	24,137
TEFAP	219,020
SNAP	153,425
CDBG	10,002
Indiana Department of Agriculture	93,200

Pending

Name of Funder: Foundation, Corporation, Government	Amount	Decision Date
Buckingham Foundation	10,000	Fall of 2021
Huntington Bank	10,000	Fall of 2021
ConAgra through Feeding America (additional funds)	10,000	Fall of 2021
UW of Greater Lafayette	39,000	Fall of 2021
SNAP	212,463	Fall of 2021

Diversity of Funding Sources: A financially healthy organization should have a diverse mix of funding sources. Complete those categories that apply to your organization using figures from your most recent fiscal year.

Funding Source	Amount	% of Total Revenue	Funding Source	Amount	% of Total Revenue
Contributions (Individuals and businesses)	\$2,126,797.92	36%	Programs & Product	\$531,699.48	9%
Fundraising/Special Events	\$354,466.32	6%	United Ways	\$236,310.88	4%
Corp/Foundation Grants	\$1,595,098.44	27%	In-kind and MISC	\$236,310.88	4%
Government Grants	\$827,088.08	14%			

Notes:

Funding sources and amounts are from FFFB's FY 2020.

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VII. Financial Analysis

Agency Name: Food Finders Food Bank

Most Current Fiscal Year (Dates): Fiscal year 2019, From 10/01/2018 To: 9/30/2019

This section presents an overview of an applicant organization's financial health and will be reviewed along with the grant proposal. Provide all the information requested on your **entire organization**. Include any notes that may explain any extraordinary circumstances. Information should be taken from your most recent 990 and audit. **Double check your figures!**

Form 990, Part IX: Statement of Functional Expenses

(This should be your recently filed Form 990 and should not be more than 2 years old)

1) Transfer the totals for each of the columns, Line 25- Total functional expenses (page 10)

(A) Total Expenses	(B) Program service expenses	(C) Management & general expenses	(D) Fundraising expenses
16,068,801	15,333,690	465,271	268,840

2) Calculate the percentages of Columns B, C, and D, over A (per totals above)

- Program services (B) – A general rule is that at least 75% of total expenses should be used to support programs
- Management & general administration (C) – A general rule is that no more than 15% of total expenses should be used for management & general expenses
- Fundraising (D) – A general rule is that no more than 10% of total expenses should be used for fundraising

(A) Total Expenses	(B) Program service expenses	(C) Management & general expenses	(D) Fundraising expenses
	Columns B / A x 100	Columns C / A x 100	Columns D / A x 100
Must equal 100%	95.43%	2.90%	1.67%

3) Calculate the difference between your CURRENT year budget for management & general expenses and your previous management & general expenses per your 990 (Column C)

Percentage of Organization's <u>Current</u> Total Budget used for Administration	Column C, Management & general expenses per 990 above	Differential
3%	2.90%	0.1%

If the differential is above (+) or below (-) **10%**, provide an explanation:

S.L. Gimbel Foundation APPLICATION

Quick Ratio: Measures the level of liquidity and measures only current assets that can be quickly turned to cash. A generally standard Quick Ratio equals 1 or more.

Cash	+ Accounts Receivables	/Current Liabilities	= Quick Ratio
1,117,504	1,211,723	592,566	3.93

Excess or Deficit for the Year:

Excess or (Deficit) Most recent fiscal year end	Excess or (Deficit) Prior fiscal year end
2,759,448	1,029,320

Notes:

Most recent fiscal year end (2020) excess is due to COVID-restricted funding.

Prior fiscal year end (2019) excess is due to tightened expenses and increased development/fundraising plan to offset deficit from prior years.

VIII. EMAIL TWO PDF files to Gimbel@iegives.org

A. One PDF file of the following, #1 to #5

B. Second PDF file of the following, #6 & #7

#1	Completed Grant Application Form (cover sheet, narrative), budget page and budget narrative (see sample) and sources of funding, financial analysis page	#6	A copy of your most recent year-end financial statements (audited if available)
#2	Your current operating budget and the previous year's actual expenses (see sample Budget Comparison)	#7	A copy of your most recent 990. Please make sure that the Form 990 you submit is no more than two (2) years old.
#3	Part IX only of the 990 form, Statement of Functional Expenses (one page). Please make sure that the Form 990 you submit is no more than two (2) years old.		
#4	For past grantees, a copy of your most recent final report.		
#5	A copy of your current 501(c)(3) letter from the IRS		

SAMPLE Budget Comparison

	Actuals	Budget	Variance
	Most Recently Completed Year	Projections Current Year	
	20____	20____	
Income			
Individual Contributions	-	-	-
Corporate Contributions	-	-	-
Foundation Grants	-	-	-
Government Contributions	-	-	-
Other Earned Income	-	-	-
Other Unearned Income	-	-	-
Interest & Dividend Income	-	-	-
Total Income	-	-	-
Expenditures			
Personnel			
Salary CEO – Required	-	-	-
Staff Salary (total)	-	-	-
Payroll Taxes	-	-	-
Insurance - Workers' Comp	-	-	-
Insurance - Health	-	-	-
Payroll Services	-	-	-
Retirement	-	-	-
Total Personnel	-	-	-
General Program/Administrative			
Bank/Investment Fee	-	-	-
Publications	-	-	-
Conferences & Meetings	-	-	-
Mileage	-	-	-
Audit & Accounting	-	-	-
Program Consultants	-	-	-
Insurance Expense	-	-	-
Telephone Expense - Land Lines	-	-	-
DSL & Internet	-	-	-
Website	-	-	-
Office Supplies	-	-	-
Postage & Delivery	-	-	-
Printing & Copying	-	-	-
Miscellaneous	-	-	-
Total General Program/Administrative	-	-	-
Total Expenditures	-	-	-
Revenue Less Expense	-	-	-

**S.L. Gimbel Foundation Fund
Food Grant Application**

III. Project Budget SAMPLE

Project Budget and Narrative (Do not delete these instructions on your completed form).

Please provide a detailed line-item budget for your project by completing the budget form below.

The maximum requested amount is \$100,000 or 25% of your operating budget, whichever is less. Delineate your line items requests per examples below:

- 90% of total request for the purchase of food items only. (Ex. Total request of \$100,000; 90% is \$90,000 for food)
- 10% of total request for transportation **OR** for coordination (Ex. Total request of \$100,000; 10% is \$10,000 for transportation)
- Canned tuna will not be funded.

Food items must be delineated (i.e. canned vegetables, soup, pasta, dried beans, rice, etc.).

For each food item, indicate the cost per unit (pound, carton, case, etc.) and the quantity. See attached example.

Line Item	Line Item Description	Requested Amount
<i>Eggs</i>	15 dz/case, \$12/case , 400 cases	\$ 4,800
<i>Fresh Milk</i>	½ gallon 1%, \$2/unit , 19,600 units delivered	\$39,200
<i>Oil</i>	12 32 oz case, \$23/case , 400 cases	\$ 9,200
<i>Frozen Chicken Breast</i>	75 ind. wrapped breasts/case, \$115/case , 320 cases	\$36,800
<i>Coordination</i>	10% of \$100,000 total request	\$10,000
TOTAL:		\$100,000

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.

	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21				
2 Grants and other assistance to domestic individuals. See Part IV, line 22				
3 Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees				
6 Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
7 Other salaries and wages				
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)				
9 Other employee benefits				
10 Payroll taxes				
11 Fees for services (non-employees):				
a Management				
b Legal				
c Accounting				
d Lobbying				
e Professional fundraising services. See Part IV, line 17				
f Investment management fees				
g Other. (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Schedule O.)				
12 Advertising and promotion				
13 Office expenses				
14 Information technology				
15 Royalties				
16 Occupancy				
17 Travel				
18 Payments of travel or entertainment expenses for any federal, state, or local public officials				
19 Conferences, conventions, and meetings				
20 Interest				
21 Payments to affiliates				
22 Depreciation, depletion, and amortization				
23 Insurance				
24 Other expenses. Itemize expenses not covered above (List miscellaneous expenses in line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
a				
b				
c				
d				
e All other expenses				
25 Total functional expenses. Add lines 1 through 24e				
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. Check here <input type="checkbox"/> if following SOP 98-2 (ASC 958-720)				

FOOD FINDERS FOOD BANK

Budget Comparison

	Actual	Budget	Percent
	FY20	FY21	Variance
INCOME			
Individuals, Businesses, Organizations	1,698,633	1,616,563	-4.8%
Mail Soliciting - Net	479,557	382,000	-20.3%
Fundraising Events	381,879	400,000	4.7%
United Ways	211,500	199,000	-5.9%
Government Grants	824,785	298,500	-63.8%
Other Grants	1,597,751	484,000	-69.7%
Agency Revenue	516,786	517,700	0.2%
Investment Income	46,060	13,500	-70.7%
Miscellaneous/In-Kind	162,015	102,500	-36.7%
Total	5,918,967	4,013,763	-32.2%
EXPENSE			
Payroll - CEO Salary			
Staff Salary & Wages	1,195,712	1,461,278	22.2%
Payroll Taxes	90,241	108,741	20.5%
Staff Benefits	243,806	337,474	38.4%
Administrative Expense	274,862	167,250	-39.2%
Building Expense	190,577	330,500	73.4%
Transportation Expense	99,327	160,000	61.1%
Cost of Goods Sold	580,970	591,070	1.7%
Programs Exp (FM, BP, MP)	702,490	1,499,400	113.4%
Depreciation	331,295		-100.0%
Total	3,709,279	4,655,713	25.5%
OPERATING NET INCOME	2,209,687	(641,950)	-129.1%
Donated Food Inventory	17,437,216	19,620,000	12.5%
Disbursed Donated Food Inv	16,877,455	19,620,000	16.2%
NET INCOME	2,769,448	(641,950)	-123.2%

*FY20 involved extreme COVID related revenue used for strict COVID related purchases/expenses

*FY21 budgeted a deficit due to carryover of restricted COVID funds

** See 990 for CEO Salary

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.

	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21				
2 Grants and other assistance to domestic individuals. See Part IV, line 22				
3 Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees	93,968		46,984	46,984
6 Compensation not included above to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
7 Other salaries and wages	1,097,422	785,281	223,076	89,065
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)	55,640	36,674	12,612	6,354
9 Other employee benefits	188,166	124,026	42,653	21,487
10 Payroll taxes	90,241	59,480	20,456	10,305
11 Fees for services (nonemployees):				
a Management				
b Legal				
c Accounting	18,970		18,970	
d Lobbying				
e Professional fundraising services. See Part IV, line 7	100,206			100,206
f Investment management fees				
g Other. (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Schedule O.)	31,761	4,321	27,440	
12 Advertising and promotion				
13 Office expenses	16,180	10,852	1,736	3,592
14 Information technology				
15 Royalties				
16 Occupancy	154,983	139,485	15,498	
17 Travel	130,997	130,997		
18 Payments of travel or entertainment expenses for any federal, state, or local public officials				
19 Conferences, conventions, and meetings	32,409	27,504	876	4,029
20 Interest				
21 Payments to affiliates				
22 Depreciation, depletion, and amortization	331,294	302,464	28,830	
23 Insurance				
24 Other expenses. Itemize expenses not covered above (List miscellaneous expenses on line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
a DONATED FOOD DISTRIBUTED	16,877,455	16,877,455		
b PURCHASED FOOD SOLD	1,136,212	1,136,212		
c SUPPLIES	292,988	127,024	8,833	157,131
d MISCELLANEOUS	33,350		33,350	
e All other expenses	30,853	17,643	13,210	
25 Total functional expenses. Add lines 1 through 24e	20,713,095	19,779,418	494,524	439,153
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. Check here <input type="checkbox"/> if following SOP 98-2 (ASC 958-720)				

**INLAND EMPIRE COMMUNITY FOUNDATION
S. L. GIMBEL FOUNDATION FUND**

Please complete the form and type your answers directly underneath the questions. Leave one space between numbered questions.

ORGANIZATION INFORMATION

1. Name of your Organization: Food Finders Food Bank
2. Grant #: 20191214
3. Grant Amount:\$15,000
4. Date Awarded (date on award letter): 12/30/2019
5. Grant Period (Indicate start date and end date per Grant Agreement): 1/1/2020 to 6/30/2020
6. Location of your Organization (City, State): Lafayette, IN
7. Name and Title of person completing evaluation: Rosie Mannin, Grants & Annual Fund Coordinator
8. Phone Number: 765-471-0062 x 225
9. Email Address: rmannin@food-finders.org

KEY OUTCOMES AND RESULTS

10. Total number of clients served through this grant funding:
 - A) Per original grant application, what is the estimate number served: 18,962
 - B) Actual number served: 23,172
11. Describe the project's key outcomes and results based on the goals and objectives. (Include the program accomplishments as a result of the Gimbel grant AND for the entire program. Please make the distinction between the Gimbel funded program accomplishments and the total organizational program, as a whole).

Goal: To empower clients to achieve greater self-sufficiency and household stability.

Activities: The activities FFFB underwent to achieve this goal include distributing 1.6 million meals through the JP Lisack Community Food Pantry. Grant funding from the SL Gimbel Foundation provided 12,144 packages of eggs and 11,028 12-oz jars of peanut butter towards our overall meal distribution. When clients choose the JP Lisack Community Food Pantry due to the readily available nutritious options (and other accessibility measures including weekend and evening hours), FFFB staff are able to route them towards our other enriching programs such as Resource Coordination and our Education Program. These programs get families connected with the community resources and other tools they need to achieve greater household stability.

Objective: In terms of specific quantifiable criteria:

- A) Per original grant application (for the Food grants, state the purpose of the grant):

FFFB applied for funding to acquire eggs and peanut butter to be distributed primarily through the JP Lisack Community Food Pantry. FFFB anticipated serving 18,962 individuals through this grant funding. FFFB expected to distribute 12,936 packages of eggs and 6,012 jars of peanut butter.

- B) Actual grant outcome, results, accomplishments:

FFFB utilized funding to acquire eggs and peanut butter. This was then distributed through the JP Lisack Community Food Pantry. FFFB served 23,172 households through this grant funding. 12,144 packages of eggs and 11,028 jars of peanut butter were distributed.

12. Describe any challenges/obstacles the organization encountered (if any) in attaining goals and objectives.

During the grant period, the COVID-19 pandemic had a strong impact on FFFB's community. Our service area was facing an increased need due to widespread loss of income (due to layoffs, furlough, etc. for many employees across varying industries). In fact, FFFB saw an increase of 52% more clients during the COVID-19 pandemic as compared to the same time period last year. Many children were out of schools due to shutdowns and families were no longer able to rely on school-provided meals to feed them. Additionally, while there was a temporary ban on evictions and utility shut offs, families were still obligated to pay rent and utilities or face eviction once the ban was lifted. Funding from the SL Gimbel Foundation enabled FFFB to continue to meet the rising needs of our clients during an unprecedented time. Receiving free groceries such as the eggs and peanut butter provided by this grant enabled families to have more budgetary freedom to spend their limited resources on other critical household necessities, such as rent, utilities, medical costs, etc.

Another challenge faced by the food bank was in providing clients, staff, and volunteers with a safe environment for food distributions. FFFB relies on volunteers to help with various tasks in distributing food through our pantry (which is an enclosed space that can hold a high volume of people, especially during busy hours).

Furthermore, there were challenges with food supply chains. Nonperishable items such as peanut butter were in high demand during the onset of the pandemic, and were rarely available. When available, orders had to be submitted instantly or the opportunity would be gone. Even when an order managed to be secured, there were significant delays in fulfillment and transportation of these orders.

13. How did you overcome and/or address the challenges and obstacles?

In order to overcome the challenge of a sudden and significant increase in need for food resources, FFFB developed a robust and varied fundraising portfolio including private donations, corporate donations, grants, etc. to help meet the gap.

To address the challenge of ensuring that the Food Bank did not become a vector of transmission for the virus, FFFB shutdown our on-site pantry and pivoted to a drive-through model in a large parking lot across the street. This allowed for adequate social distancing between clients and staff to ensure the safety of all involved. Furthermore, FFFB relied on the service of the Indiana National Guard rather than regular volunteers. The National Guard helped ensure decreased transmission of the virus by providing the same group of highly trained volunteers each day, rather than the highly varied groups that may include different individuals (who may be in various states of self-isolation/adherence to social distancing when they are not at the food bank) that FFFB previously would have relied on. Furthermore, FFFB changed the ratio of products purchased with this funding to purchase more peanut butter, as this was more accessible and useful to clients than eggs given the circumstances.

To address challenges with food supply chains, FFFB placed orders when opportunities arose and continued to collaborate with connections in the food procurement and transportation sectors to ensure the needs of our community were met.

14. Describe any unintended positive outcomes as a result of the efforts supported by this grant.

Non-perishable protein items became highly sought after due to the pandemic. The peanut butter provided by these grant funds was even more valued and appreciated by our clients than it normally would have been.

15. Briefly describe the impact this grant has had on the organization and community served.

When FFFB encourages clients to access the pantry via fresh produce and protein (such as the eggs and peanut butter provided by this grant), staff can route these clients to other enriching programs offered by the food bank that help address the other factors their household is facing that lead to instability. When clients have the resources, education, and tools they need to address these barriers, their households become more stable and the community overall benefits. Furthermore, The JP Lisack Community Pantry was able to be a consistent resource for families that were negatively impacted by the COVID-19 pandemic.

BUDGET

16. Please provide a budget expenditure report. Also, provide a budget narrative that explains how the funds were utilized, what was purchased, what were the expenses items based upon the original budget submitted and approved. Use the form below and expand as needed:

Line Item	Line item description	Approved amount from TCF (per the submitted budget)	Actual Expenditure
Eggs	506 cases of 24 dozen eggs at \$10.80 per case	\$9,990.00	\$5,464.80
Peanut Butter	919 cases of a dozen 12 oz jars at \$10.30 per case	\$5,101.00	\$9,539.22

SUCCESS STORIES

17. Please tell us ONE success story.

Robin, a client at FFFB, reported that, “The security that Food Finders has provided to my family at this time has allowed me to not be scared whether or not I can feed my children tomorrow. With this help, I no longer have to suffer through the fear I was feeling when I would go to bed at night.” Robin was greatly impacted by the pandemic. She noted that they were able to get less food at other pantries and resources, and were having an even harder time getting things at the store. For a period of time, the price of milk had gone up. She had to decide between buying milk or cold medicine for her son, who had been sick for a month. Robin said that, because FFFB helped her family, she did not have to make that choice. She was able to provide both, whereas she would not have been able to without the support of the pantry.

Internal Revenue Service

Department of the Treasury

**P. O. Box 2508
Cincinnati, OH 45201**

Date: May 3, 2002

Person to Contact:

Richard E. Owens 31-00913
Customer Service Representative

Food Finders Food Bank, Inc.
50 Olympia Ct.
Lafayette, IN 47909-5182

Toll Free Telephone Number:

8:00 a.m. to 6:30 p.m. EST
877-829-5500

Fax Number:

513-263-3756

Federal Identification Number:

31-1020198

Dear Sir or Madam:

This letter is in response to your request for a copy of your organization's determination letter. This letter will take the place of the copy you requested.

Our records indicate that a determination letter issued in December 1981, granted your organization exemption from federal income tax under section 501(c)(3) of the Internal Revenue Code. That letter is still in effect.

Based on information subsequently submitted, we classified your organization as one that is not a private foundation within the meaning of section 509(a) of the Code because it is an organization described in sections 509(a)(1) and 170(b)(1)(A)(vi).

This classification was based on the assumption that your organization's operations would continue as stated in the application. If your organization's sources of support, or its character, method of operations, or purposes have changed, please let us know so we can consider the effect of the change on the exempt status and foundation status of your organization.

Your organization is required to file Form 990, Return of Organization Exempt from Income Tax, only if its gross receipts each year are normally more than \$25,000. If a return is required, it must be filed by the 15th day of the fifth month after the end of the organization's annual accounting period. The law imposes a penalty of \$20 a day, up to a maximum of \$10,000, when a return is filed late, unless there is reasonable cause for the delay.

All exempt organizations (unless specifically excluded) are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more paid to each employee during a calendar year. Your organization is not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Organizations that are not private foundations are not subject to the excise taxes under Chapter 42 of the Code. However, these organizations are not automatically exempt from other federal excise taxes.

Donors may deduct contributions to your organization as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to your organization or for its use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Food Finders Food Bank, Inc.
31-1020198

Your organization is not required to file federal income tax returns unless it is subject to the tax on unrelated business income under section 511 of the Code. If your organization is subject to this tax, it must file an income tax return on the Form 990-T, Exempt Organization Business Income Tax Return. In this letter, we are not determining whether any of your organization's present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

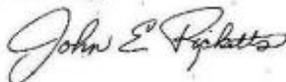
The law requires you to make your organization's annual return available for public inspection without charge for three years after the due date of the return. If your organization had a copy of its application for recognition of exemption on July 15, 1987, it is also required to make available for public inspection a copy of the exemption application, any supporting documents and the exemption letter to any individual who requests such documents in person or in writing. You can charge only a reasonable fee for reproduction and actual postage costs for the copied materials. The law does not require you to provide copies of public inspection documents that are widely available, such as by posting them on the Internet (World Wide Web). You may be liable for a penalty of \$20 a day for each day you do not make these documents available for public inspection (up to a maximum of \$10,000 in the case of an annual return).

Because this letter could help resolve any questions about your organization's exempt status and foundation status, you should keep it with the organization's permanent records.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

This letter affirms your organization's exempt status.

Sincerely,



John E. Ricketts, Director, TE/GE
Customer Account Services