



2015 S.L. Gimbel Foundation Fund Grant Application

Internal Use Only: Grant : _____

Organization / Agency Information

Organization/Agency Name: Yavapai Big Brothers Big Sisters		
Physical Address:	3208 Lakeside Village	City/State/Zip Prescott, AZ 86301
Mailing Address:	3208 Lakeside Village	City/State/Zip Prescott, AZ 86301
CEO or Director:	Christine Clouse	Title: CEO
Phone: 928.778.5135	Fax: 928.639.2322	Email: cclouse@azbig.org
Contact Person: Mary Birkel	Title: Grant Writer (contractor)	
Phone: 816.401.0673	Fax: n/a	Email: marydeantaylor@gmail.com
Web Site Address: www.azbig.org		Tax ID: 860278776

Program / Grant Information

Interest Area: Animal Protection Education Environment Health Human Dignity

Program/Project Name: Academic Mentoring for Humboldt Unified School District			Amount of Grant Requested: \$24,000
Total Organization Budget: \$1,153,775	Per 990, Percentage of Program Service Expenses (Column B/ Column A x 100): 82%	Per 990, Percentage of Management & General Expenses Only (Column C / Column A x 100): 10%	Per 990, Percentage of Management & General Expenses and Fundraising (Column C+D / Column A x 100): 8%
Purpose of Grant Request (one sentence): Yavapai Big Brothers Big Sisters has partnered with the Humboldt Unified School District to provide academic mentoring and social support, through one-to-one structured school-based mentoring, for some of our area's most vulnerable children.			
Gimbel Grants Received: List Year(s) and Award Amount(s) N/A			

Signatures

Board President / Chair: (Print name and Title) Rebecca Finken, Chair	Signature: 	Date: 8-27-15
Executive Director/President: (Print name and Title) Christine Clouse, President	Signature: 	Date: 8-27-15

2015 S.L. Gimbel Foundation Fund Application Narrative

1. What is the history, mission and/or purpose of your organization? How long has the organization been providing programs and services to the community?

Yavapai Big Brothers Big Sisters (YBBBS) provides children facing adversity with strong and enduring, professionally supported one-to-one relationships that change their lives for the better, forever. YBBBS has been serving youth, ages 5-17, in Yavapai County since 1971.

2. What are some of your past organizational accomplishments (last three years)?

Over the years, YBBBS has received numerous national awards for our impact, as well as our effectiveness in changing the lives of youth. For example, in 2014, YBBBS received the High Performance in Quality Award from BBBS of America. (This exclusive award is given to BBBS agencies that serve a minimum of 150 children in one year, have a 12-month retention rate for community matches of at least 64% and for school matches of at least 41%, and have a match support contact rate of at least 90%.) YBBBS is in the top 1% nationally of all BBBS programs for the number of children matched per capita. In both 2013 and 2014, we served 702 children. So far in 2015, we have served 588 children and we are on track to serve 730 by the end of the year.

3. What are your key programs and activities? Describe the communities you serve. Include populations, geographic locations served, and relevant statistics.

YBBBS matches children, most of whom live in single-parent homes, live below the poverty level and are considered at-risk, with caring volunteer Big Brothers/Sisters/Couples/Families. For children and families in rural parts of Yavapai County, YBBBS's mentoring program is often the only professional support system they have. With a local population boom over the past two decades—the county's population grew by 20% between 2001 and 2008—the incidence of poverty has also grown: the number of children living in poverty grew by 83% between 1994 and 2007. YBBBS's long-term, professionally supervised, one-to-one matches help the Littles overcome poverty-induced disadvantages and achieve their potential. YBBBS facilitates both community- and school-based mentoring programs in 20 communities across Yavapai County, including 65 schools, most of which are in rural settings. Currently, we have 450 children matched with mentors and another 133 on our waiting list. Since 1971, YBBBS has facilitated mentorship for more than 10,000 at-risk youth.

4. Specify the community need you want to address and are seeking funds for.

Research has proven time and again that poverty adversely affects children, and poverty across Yavapai County has become a dire problem. Low academic achievement and social disconnectedness are nagging contributors to the cycle of poverty, and recent cuts to school funding only stand to make matters worse in the future. YBBBS's partnership with the Humboldt USD to provide Academic Mentoring will allow some of the district's neediest children to be matched with a responsible, well-educated mentor, which statistics show could make all the difference in these children's lives.

5. State your project goal. Describe your project. How does your project meet the community need? What is unique and innovative about this project?

The Academic Mentoring collaboration will allow HUSD and YBBBS to change the lives of at-risk elementary and middle school youth, giving them the chance to successfully reach their potential, complete high school, graduate from college and become productive community members. HUSD refers children in need of mentoring, then professional YBBBS staff interview and screen each child and her or his family. Meanwhile, YBBBS staff recruits and rigorously screens prospective volunteer mentors (Bigs), then trains those who have been carefully selected. Youth are matched with the most suitable Big, with special attention given to aligning the Big's career path with the Little's career aspirations. The pair begins meeting for one hour per week, at the school, to develop a supportive relationship and work on academic and developmental activities pertinent to the child's

needs. YBBBS professional staff support and monitor each Little/Big relationship for the duration of the match, which lasts the length of the school year and, in many cases, much longer.

6. State up to three objectives. Objectives should be specific, measurable, action-oriented, realistic, and time-specific. Specify the activities you will undertake to meet each objective.

Objective I: Identify, with the help of HUSD, 20 children in need of Academic Mentoring.

Activities: HUSD teachers, counselors and administrators identify children who are struggling academically, socially or with family issues.

Objective II: Recruit 20 caring, career-oriented adults to serve as school-based Big Brothers/Sisters.

Activities: Leverage current Bigs to recruit friends; engage the PTA, area churches, businesses and civic groups; and use social and traditional media to support marketing and recruitment efforts.

Objective III: Establish and professionally support these 20 Little/Big matches for one school year.

Activities: Professional match advisors conduct monthly phone calls and in-person meetings, as needed, and monitor the youth's academic performance through regular contact with school personnel.

7. Provide a timeline for implementing the project.

This program can begin implementation immediately upon receipt of funds. Timeline is as follows: Months 1-3: Ramp up marketing and recruitment of Big Brothers and Sisters; Screen prospective Bigs (application, home interview, background check, etc.); Outreach to HUSD schools to identify youth in need of a school based mentor; Administer pre-match Youth Outcome Survey with all youth prior to matching; Begin matching HUSD youth with school-based Bigs; Months 4-6: Continue recruitment efforts and recruit additional prospective Bigs; Continue to match waiting youth to screened Bigs; Months 7-12: Continue volunteer recruitment efforts and facilitate additional matches; Coordinate summer activities every 3-4 weeks to maintain Little/Big relationships; Present to school principals about referring vulnerable youth for following school year

8. Who will this grant serve? Describe your target population. How many people will be impacted? Provide a breakdown: Number of Children, Youth, Adults, Seniors, Animals. Include a detailed list of activities and number of participants for each activity.

The grant will serve at-risk elementary and middle school children attending schools in the Humboldt Unified School District. A grant of \$24,000 will fund the establishment and support of 20 Little/Big matches, allowing us to positively impact the lives of 20 Littles, 20 Bigs and the families of the Littles. The children will be ages 5-14, from single-parent or other-than-parent homes and living at or below the poverty level. For the duration of the school year, each Little/Big pair will meet for one hour per week, at the school, to work on schoolwork, social connectedness and other developmental needs.

Additionally, the match advisor will maintain communication with the parent/guardian to ensure the child's best interests and to provide support to the family through referral to other needed services.

9. How does this project relate to other existing projects in the community? Who else in the community is providing this service or has a similar project? Who are your community partners (if any)? How are you utilizing volunteers?

YBBBS is the primary mentoring agency in Yavapai County and is the only agency facilitating long-term, one-to-one, professionally supervised mentoring relationships. YBBBS works closely with elementary and middle schools in the Humboldt USD (and, beyond this specific program, with other schools across the county) to identify children in need of mentors. Additionally, we partner with high schools to identify both at-risk underclassmen in need of mentors and responsible upperclassmen who might serve as teen mentors to younger children. The Bigs, who have hands-on contact with the families, often become the social service resource referral. The Big Brothers Big Sisters model is entirely dependent on the commitment of volunteers who each give several hours of their time every month to meet with their Little Brother or Sister.

10. What are the key anticipated outcomes of the project and impact on participants?

1. Little Brother's/Sister's increased academic success
2. Establishment of a trusting friendship between Little and Big
3. Little's improved social outcomes (e.g. reduce likelihood of school truancy and alcohol or drug use)
4. Little's increased grasp of healthy interaction and conflict resolution in a strong family environment

11. How will you know if you have achieved the expected outcomes?

Strength of Relationship survey results will be 4.5-4.7 (5.00 being the highest score achievable), arrests in Yavapai County will be reduced by over 50%, families and Bigs will report satisfaction with the program and the HUSD superintendent will report an improvement. Additionally, while we are not able to measure it, there is a ripple effect to classmates, siblings and parents of children in the program.

12. How will progress towards the objectives be tracked and outcomes measured?

YBBBS begins the matching process by interviewing both the prospective Big and Little and the Little's family. Once matched, the pair participates in two types of evaluations. The Strength of Relationship survey (SOR), an indicator of the overall quality of matches, assesses the strength of the Little-Big relationship. The SOR, given at 3 months, helps the match advisor provide strategic support to the individuals while providing information to improve the quality of services to matches to ensure longer, stronger matches. The Youth Outcomes Survey (YOS) is administered to youth prior to the match and at the end of each school year. It measures scholastic competence, social acceptance, educational expectations, grades and parental trust. Additionally, YBBBS will, in conjunction with the Yavapai Juvenile Courts, evaluate the effects of structured one-to-one mentoring on juvenile arrests. Other tracking and measurement mechanisms include duration of the match and anecdotal feedback gleaned during monthly calls with the Little and her/his parent/guardian.

13. How will you use the grant funds?

A \$24,000 grant will allow us to make and support 20 Little/Big matches. Each match costs \$1,200/yr, including the following expenses: recruitment of potential Bigs (\$70 per match); Big's interview and background check (\$380); Little's home visit and interview (\$295); professional support of the match, including monthly calls and structured evaluations (\$385); match insurance (\$40); and activities (\$30).

14. Explain how you will support this project after the grant performance period. Include plans for fundraising or increasing financial support designated for the project.

Establishing and supporting academic-focused Little/Big matches in the HUSD service area is an important part of our work and we strategically seek funding partners to support this program. We continually make asks of potential tax-credit donors and Matchmakers (donors who give \$1,200 to support one match for one year) and we allocate some of the funding from our annual fundraising events—Bowl for Kids' Sake and the Grand Gala Dinner and Auction—for this program.

15. Describe your board of directors and the role it plays in the organization. What committees exist within your board of directors? How does the board of directors make decisions?

The board comprises 16 prominent community leaders who actively participate in bi-monthly meetings and board committees, including: finance & audit, fund development, board development, strategic planning, executive committee, Grand Gala planning and Bowl for Kids' Sake planning. The board is led by an executive committee, strives for consensus building and is guided by a 5-year strategic plan.

16. Describe the qualifications of key personnel/staff responsible for the project.

The Academic Mentoring program is overseen by a team of professional match advisors. These YBBBS staff members each hold a bachelor's degree in social services or a related field and have two or more years of experience in mentoring or social services work. The team reports to the YBBBS program director, who provides high-level oversight and strategic direction for the program.

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V. Project Budget

Provide a detailed line-item budget for your project by completing the table below.

A breakdown of specific line item requests and attendant costs should include:

- 1) Line item requests for materials, supplies, equipment and others:
 - a. Identify and list the type of materials, supplies, equipment, etc.
 - b. Specify the unit cost, number of units, and total cost
 - c. Use a formula/equation as applicable. (i.e. 40 books @ \$100 each = \$4000)
- 2) Line item requests for staff, compensation, benefits: **Do not use FTE percentages.**
 - a. Identify the position; for each position request, **specify the hourly rate and the number of hours** (i.e. \$20/hr x 20 hours/week x 20 weeks = \$8,000)
 - b. For benefits, provide the formula and calculation (i.e. \$8,000 x 25% = \$2,000)

Line Item Description	Line Item Explanation	Support From Your Agency	Support From Other Funders	Requested Amount From TCF	Line Item Total of Project
Candy McKeown 400 hrs x \$15.40	Match Support (annual)	2,080	750	3,330	6,160
Rosa Vargas 400 hrs x \$15.40	Match Support (annual)	2,080	750	3,330	6,160
Michael Smith 300 hrs x \$16.58	Recruitment (annual)	1,784	500	2,690	4,974
Paul Medlyn 40 interviews	40 Interviews x \$17 p/Hr x 6.5hrs per	1,540	490	2,390	4,420
Lisa Sahady 100 hrs @ \$22.11	Supervision (annual)	1,160	365	1,791	3,316
Employee Benefits	\$20,386 x 25%	2,188	690	3,380	6,258
Facilities (rent, utilities, EQ, Communications)	Usage by grant-assigned staff \$37,900 occupancy x 8%	1,060	332	1,640	3,032
Intake Expense	Increase matches by 50%-20 x \$160 intake expense	1,117	355	1,728	3,200
Liability Insurance	Match ratio-5% of total budget	472	149	730	1,351
Travel	Match ratio-5%	385	121	594	1,100
Program Supplies	Big & Little packets \$20x20	140	44	216	400
Indirect costs	De Minimis rate-10%	1,402	454	2,181	4,037
TOTALS:		15,408	5,000	24,000	44,408

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VI. Sources of Funding: Please list your current sources of funding and amounts.

Secured/Awarded

Name of Funder: Foundation, Corporation, Government	Amount
United Way	5,000
Individual giving	5,000
Special event income	5,408

Pending

Name of Funder: Foundation, Corporation, Government	Amount	Decision Date
(No additional requests pending for this particular program)		

Diversity of Funding Sources: A financially healthy organization should have a diverse mix of funding sources. Complete those categories that apply to your organization using figures from your most recent fiscal year.

Funding Source	Amount	% of Total Revenue	Funding Source	Amount	% of Total Revenue
Contributions	\$466,030	40	Program Fees	\$0	0
Fundraising/Special Events	\$394,503	34	Interest Income	\$2,779	<1
Corp/Foundation Grants	\$211,067	18	Other: Rent income	\$2,100	<1
Government Grants	\$77,667	6	Other:	\$	

Notes:

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VII. Financial Analysis

Agency Name: Yavapai Big Brothers Big Sisters
 Most Current Fiscal Year (Dates): From 7-1-15 To: 6-30-16

This section presents an overview of an applicant organization's financial health and will be reviewed along with the grant proposal. Provide all the information requested on your **entire organization**. Include any notes that may explain any extraordinary circumstances. Information should be taken from your most recent 990 and audit. **Double check your figures!**

Form 990, Part IX: Statement of Functional Expenses

1) Transfer the totals for each of the columns, Line 25- Total functional expenses (page 10)

(A) Total Expenses	(B) Program service expenses	(C) Management & general expenses	(D) Fundraising expenses
\$1,153,775	\$946,330	\$119,674	\$87,771

2) Calculate the percentages of Columns B, C, and D, over A (per totals above)

- Program services (B) – A general rule is that at least 75% of total expenses should be used to support programs
- Management & general administration (C) – A general rule is that no more than 15% of total expenses should be used for management & general expenses
- Fundraising (D) – A general rule is that no more than 10% of total expenses should be used for fundraising

(A) Total Expenses	(B) Program service expenses	(C) Management & general expenses	(D) Fundraising expenses
	Columns B / A x 100	Columns C / A x 100	Columns D / A x 100
Must equal 100%	82%	10%	8%

3) Calculate the difference between your CURRENT year budget for management & general expenses and your previous management & general expenses per your 990 (Column C)

Percentage of Organization's <u>Current</u> Total Budget used for Administration	Column C, Management & general expenses per 990 above	Differential
11%	10%	1%

If the differential is above (+) or below (-) **10%**, provide an explanation:

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Quick Ratio: Measures the level of liquidity and measures only current assets that can be quickly turned to cash. A generally standard Quick Ratio equals 1 or more.

Cash	+ Accounts Receivables	/Current Liabilities	= Quick Ratio
\$353,416	\$113,111	84,660	5.51

Excess or Deficit for the Year:

Excess or (Deficit) Most recent fiscal year end	Excess or (Deficit) Prior fiscal year end
(\$188,644)	(\$22,893)

Notes: Budget for FY15 forecasted a deficit of \$118k which would be offset by cash received from prior year gifts and event income. Two major campaigns did not meet budget expectations, contributing to a shortfall of \$188k which is \$70k greater than expected.

VIII. Application submission check list:

	<u>Submit FOUR (4) Copies: 1 ORIGINAL (WITH ORIGINAL SIGNATURES) and 3 copies, collated and stapled together of the following:</u>	<u>Submit ONE (1) Copy:</u>
	Completed Grant Application Form (cover sheet, narrative (3 pages maximum), budget and sources of funding, financial analysis page	A copy of your current 501(c)(3) letter from the IRS
	A list of your Board members and their affiliations	A copy of your most recent year-end financial statements (audited if available; double-sided)
	Your current operating budget and the previous year's actual expenses	A copy of your most recent 990 (double-sided)
	Part IX only of the 990 form, Statement of Functional Expenses (one page).	
n/a	For past grantees, a copy of your most recent final report.	

**Yavapai Big Brothers Big Sisters
Board of Directors Roster**

Name	City	Occupation	Member Since	Financial Investment
1. Brown, Gina (Secretary)	Prescott	Branch Manager, Arizona State Credit Union	2013	Yes
2. Champ, Jeff	Prescott	Owner, State Farm Insurance	2015	Yes
3. Clemens, Jim (Treasurer)	Prescott	Executive Consultant, Ingin-Is Insurance	2013	Yes
4. Costes, Dr. Mark	Prescott	Dentist, Horizon Dental	2013	Yes
5. Cox, Tim (Sedona/Verde Chair)	Sedona	Owner, Revolution Tours	2015	Yes
6. DaVille, Darla	Prescott	Community Affairs Manager, APS	2015	Yes
7. Finken, Rebecca (Chair)	Prescott	Owner, Accurate Building Maintenance	2013	Yes
8. Flack, Sharon	Prescott	Attorney, Musgrove, Drutz, Kack & Flack, PC	2014	Yes
9. Massie, Perry (Past Chair)	Prescott	Entrepreneur (retired)	2008	Yes
10. Morrow, Kathy	Prescott	Regional VP, CNN Mortgage	2015	Yes
11. Rother, Julie	Prescott	Consultant, Wells Fargo Home Mortgage	2015	Yes
12. Rushing, Travis (Vice Chair)	Prescott	Procter & Gamble (retired)	2005	Yes
13. Streeter, Dan	Prescott Valley	Superintendent, Humboldt Unified School District	2013	Yes
14. Vaughn, Michael	Phoenix	Arizona Office Technologies	2013	Yes
15. Weiger, Ralph (Member Emeritus)	Prescott	(retired)	1998	Yes

	2016 Budget
Non-Personnel Expenses	
Operating & Office	
Supplies & Materials	4,000
Postage & Shipping	12,000
Mailing/Billing Services	8,000
Printing & Copying - In House	6,000
Printing & Copying - Outsourced	35,000
Dues & Subscriptions	1,677
Bank & Credit Card Fees, Interest	14,500
Licenses	85
Info Technology & Computer Exp	17,500
Telephone & Telecommunications	9,500
Total Operating & Office	108,262
Occupancy & Equipment	
Rent/Occupancy	4,284
Utilities	9,850
Building Repairs & Maintenance	5,000
Mortgage/Note Interest	
Equipment Rental & Maintenance	10,200
Deprec & Amort - Allowable	
Total Occupancy & Equipment	29,334
Travel & Meetings	
Travel	3,000
Mileage Reimbursements	22,000
Conferences, Meetings	4,000
Total Travel & Meetings	29,000
Agency, Program, Recruit, Mktg	
Advertising Expenses	7,500
BBBSA Affiliation & AIM Fees	16,000
Insurance (Non-EE Related)	30,000
Recruitment	3,000
CEO Outreach *Delete Line Item*	0
Program Expense	4,000
Staff Exp & Development	5,000
HR Advertising	1,500
Intake Expense	2,400
Volunteer Expense	2,250
Scholarship	1,000
Suspense	0
Total Agency, Program, Recruit, Mktg	72,650
Fund Development	
Fund Development	55,000
Bad Debt Expense	0
Total Fund Development	55,000
Total Non-Personnel Expenses	294,246
Total EXPENSES	1,371,383
OTHER INCOME	
Rent Income	2,100
Total OTHER INCOME	2,100
Operations Surplus (Deficit)	(66,783)

YAVAPAI BIG BROTHERS BIG SISTERS

Statement of Activities - Detail

From 7/1/2014 Through 6/30/2015

	Actual YTD	Budget YTD	Variance YTD	Total Budget	Total Budget Remaining	Total Budget Remaining %
REVENUE						
Community Giving						
Individual Contributions	419,327.35	366,688.00	52,639.35	366,688.00	52,639.35	14.36%
Small Business Contributions	18,023.00	24,329.00	(6,306.00)	24,329.00	(6,306.00)	(25.92)%
Corporate Contributions	36,880.01	74,829.00	(37,948.99)	74,829.00	(37,948.99)	(50.71)%
Foundation	171,360.00	125,000.00	46,360.00	125,000.00	46,360.00	37.09%
Indirect/Affiliated Organizations Revenue	100.00	0.00	100.00	0.00	100.00	0.00%
Total Community Giving	645,690.36	590,846.00	54,844.36	590,846.00	54,844.36	9.28%
Grants						
Government Grants	77,667.35	78,500.00	(832.65)	78,500.00	(832.65)	(1.06)%
Foundation/Trust Grants	32,107.37	0.00	32,107.37	0.00	32,107.37	0.00%
Other Grants	7,500.00	79,850.00	(72,350.00)	79,850.00	(72,350.00)	(90.61)%
Total Grants	117,274.72	158,350.00	(41,075.28)	158,350.00	(41,075.28)	(25.94)%
Investments						
Interest	823.01	150.00	673.01	150.00	673.01	448.67%
Dividends & Interest - Endowment Accts	1,017.71	0.00	1,017.71	0.00	1,017.71	0.00%
Unrealized Gain (Loss)	1,060.33	0.00	1,060.33	0.00	1,060.33	0.00%
Gain/(Loss) on Disposition of Assets	(121.10)	0.00	(121.10)	0.00	(121.10)	0.00%
Total Investments	2,779.95	150.00	2,629.95	150.00	2,629.95	1,753.30%
Fundraising Events						
Event Income	476,320.10	505,000.00	(28,679.90)	505,000.00	(28,679.90)	(5.68)%
LESS Event Direct Costs	(82,016.27)	(81,090.00)	(926.27)	(81,090.00)	(926.27)	1.14%
Total Fundraising Events	394,303.83	423,910.00	(29,606.17)	423,910.00	(29,606.17)	(6.98)%
Total REVENUE	1,160,048.86	1,173,256.00	(13,207.14)	1,173,256.00	(13,207.14)	(1.13)%
EXPENSES						
Personnel Expenses						
Salaries & Wages						
Officers & Directors Salaries	131,286.19	127,101.94	(4,184.25)	127,101.94	(4,184.25)	(3.29)%
Employee Wages	667,876.45	690,453.94	(22,577.49)	690,453.94	22,577.49	3.27%
Total Salaries & Wages	799,162.64	817,555.88	18,393.24	817,555.88	18,393.24	2.25%
Payroll Benefits & Taxes						
ER Pension Plan Contributions	8,322.69	8,269.00	(53.69)	8,269.00	(53.69)	(0.65)%
EE Benefits (Not Pension)	75,915.19	67,230.02	(8,685.17)	67,230.02	(8,685.17)	(12.92)%
ER Payroll Taxes	63,997.02	69,493.04	5,496.02	69,493.04	5,496.02	7.91%
Workers' Comp	1,960.89	2,900.00	939.11	2,900.00	939.11	32.38%
Total Payroll Benefits & Taxes	150,195.79	147,892.06	(2,303.73)	147,892.06	(2,303.73)	(1.56)%
Consultants/Professional Fees						

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Statement of Activities - Detail

From 7/1/2014 Through 6/30/2015

	Actual YTD	Budget YTD	Variance YTD	Total Budget	Total Budget Remaining	Total Budget Remaining %
Accounting Fees	10,050.00	6,750.00	(3,300.00)	6,750.00	(3,300.00)	(48.89)%
Grant Writing Fees	3,962.50	1,100.00	(2,862.50)	1,100.00	(2,862.50)	(260.23)%
Professional/Consulting Fees	57,835.45	7,000.00	(50,835.45)	7,000.00	(50,835.45)	(726.22)%
Temporary Help - Contract	6,034.20	4,500.00	(1,534.20)	4,500.00	(1,534.20)	(34.09)%
Vista/AmeriCorp Fees	26,000.00	26,000.00	0.00	26,000.00	0.00	0.00%
Outside Computer Services	21,849.67	14,411.00	(7,438.67)	14,411.00	(7,438.67)	(51.62)%
Total Consultants/Professional Fees	125,731.82	59,761.00	(65,970.82)	59,761.00	(65,970.82)	(110.39)%
Total Personnel Expenses	1,075,090.25	1,025,208.94	(49,881.31)	1,025,208.94	(49,881.31)	(4.87)%
Non-Personnel Expenses						
Operating & Office						
Supplies & Materials	12,177.49	5,891.00	(6,286.49)	5,891.00	(6,286.49)	(106.71)%
Postage & Shipping	12,043.45	21,037.00	8,993.55	21,037.00	8,993.55	42.75%
Mailing/Billing Services	8,817.81	7,961.00	(856.81)	7,961.00	(856.81)	(10.76)%
Printing & Copying - In House	5,126.50	9,270.00	4,143.50	9,270.00	4,143.50	44.70%
Printing & Copying - Outsourced	37,759.92	43,539.00	5,779.08	43,539.00	5,779.08	13.27%
Dues & Subscriptions	1,534.44	1,677.00	142.56	1,677.00	142.56	8.50%
Bank & Credit Card Fees, Interest	14,303.13	9,445.00	(4,858.13)	9,445.00	(4,858.13)	(51.44)%
Licenses	85.00	15.00	(70.00)	15.00	(70.00)	(466.67)%
Info Technology & Computer Exp	7,123.58	7,853.00	729.42	7,853.00	729.42	9.29%
Telephone & Telecommunications	8,490.03	9,555.00	1,064.97	9,555.00	1,064.97	11.15%
Total Operating & Office	107,461.35	116,243.00	8,781.65	116,243.00	8,781.65	7.55%
Occupancy & Equipment						
Rent/Occupancy	3,667.20	4,284.00	616.80	4,284.00	616.80	14.40%
Utilities	9,206.37	9,850.00	643.63	9,850.00	643.63	6.53%
Building Repairs & Maintenance	4,678.44	5,700.00	1,021.56	5,700.00	1,021.56	17.92%
Mortgage/Note Interest	1,057.07	1,140.00	82.93	1,140.00	82.93	7.27%
Equipment Rental & Maintenance	9,079.51	9,500.00	420.49	9,500.00	420.49	4.43%
Deprec & Amort - Allowable	0.00	0.00	0.00	0.00	0.00	0.00%
Total Occupancy & Equipment	27,688.59	30,474.00	2,785.41	30,474.00	2,785.41	9.14%
Travel & Meetings						
Travel	1,876.51	3,259.00	1,382.49	3,259.00	1,382.49	42.42%
Mileage Reimbursements	21,937.47	20,255.00	(1,682.47)	20,255.00	(1,682.47)	(8.31)%
Conferences, Meetings	9,016.44	4,460.00	(4,556.44)	4,460.00	(4,556.44)	(102.16)%
Total Travel & Meetings	32,830.42	27,974.00	(4,856.42)	27,974.00	(4,856.42)	(17.36)%
Agency, Program, Recruit, Mktg						
Advertising Expenses	7,086.70	11,654.00	4,567.30	11,654.00	4,567.30	39.19%
BBBSA Affiliation & AIM Fees	15,740.12	15,950.00	209.88	15,950.00	209.88	1.32%
Insurance (Non-EE Related)	29,424.50	30,000.00	575.50	30,000.00	575.50	1.92%
Recruitment	1,752.83	1,500.00	(252.83)	1,500.00	(252.83)	(16.86)%
CEO Outreach	1,691.88	2,500.00	808.12	2,500.00	808.12	32.32%

YAVAPAI BIG BROTHERS BIG SISTERS

Statement of Activities - Detail

From 7/1/2014 Through 6/30/2015

	Actual YTD	Budget YTD	Variance YTD	Total Budget	Total Budget Remaining	Total Budget Remaining %
Program Expense	3,159.04	1,500.00	(1,659.04)	1,500.00	(1,659.04)	(110.60)%
Staff Exp & Development	4,112.84	4,590.00	477.16	4,590.00	477.16	10.40%
HR Advertising	1,812.26	1,331.00	(481.26)	1,331.00	(481.26)	(36.16)%
Intake Expense	5,273.71	2,128.00	(3,145.71)	2,128.00	(3,145.71)	(147.82)%
Volunteer Expense	1,314.78	2,250.00	935.22	2,250.00	935.22	41.57%
Scholarship	1,000.00	0.00	(1,000.00)	0.00	(1,000.00)	0.00%
Suspense	439.70	0.00	(439.70)	0.00	(439.70)	0.00%
Total Agency, Program, Recruit, Mktg	72,808.36	73,403.00	594.64	73,403.00	594.64	0.81%
Fund Development						
Fund Development	25,681.76	18,527.00	(7,154.76)	18,527.00	(7,154.76)	(38.62)%
Bad Debt Expense	1,850.00	0.00	(1,850.00)	0.00	(1,850.00)	0.00%
Total Fund Development	27,531.76	18,527.00	(9,004.76)	18,527.00	(9,004.76)	(48.60)%
Total Non-Personnel Expenses	268,320.48	266,621.00	(1,699.48)	266,621.00	(1,699.48)	(0.64)%
Total EXPENSES	1,343,410.73	1,291,829.94	(51,580.79)	1,291,829.94	(51,580.79)	(3.99)%
OTHER INCOME						
Rent Income	2,100.00	0.00	2,100.00	0.00	2,100.00	0.00%
Total OTHER INCOME	2,100.00	0.00	2,100.00	0.00	2,100.00	0.00%
Operations Surplus (Deficit)	(181,261.87)	(118,573.94)	(62,687.93)	(118,573.94)	(62,687.93)	52.87%

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

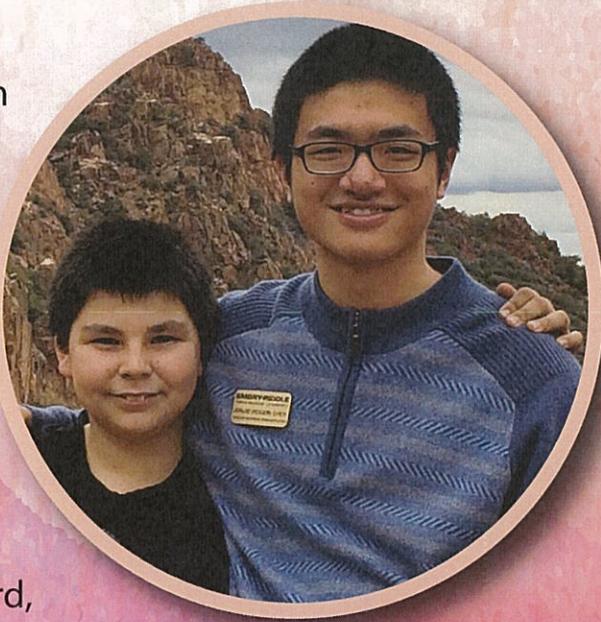
Check if Schedule O contains a response or note to any line in this Part IX.

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to governments and organizations in the United States. See Part IV, line 21.				
2 Grants and other assistance to individuals in the United States. See Part IV, line 22.				
3 Grants and other assistance to governments, organizations, and individuals outside the United States. See Part IV, lines 15 and 16.				
4 Benefits paid to or for members.				
5 Compensation of current officers, directors, trustees, and key employees.	53,750.	44,075.	4,838.	4,837.
6 Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B).	0.	0.	0.	0.
7 Other salaries and wages.	636,228.	521,707.	57,260.	57,261.
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions).				
9 Other employee benefits.	76,166.	62,456.	6,855.	6,855.
10 Payroll taxes.	62,062.	50,890.	5,586.	5,586.
11 Fees for services (non-employees):				
a Management.				
b Legal.				
c Accounting.	14,166.	7,130.	7,036.	
d Lobbying.				
e Professional fundraising services. See Part IV, line 17.				
f Investment management fees.				
g Other. (If line 11g amt exceeds 10% of line 25, column (A) amount, list line 11g expenses on Schedule O.)	56,190.	56,190.		
12 Advertising and promotion.	12,475.	12,475.		
13 Office expenses.				
14 Information technology.				
15 Royalties.				
16 Occupancy.	5,977.	5,678.	299.	
17 Travel.	18,351.	18,351.		
18 Payments of travel or entertainment expenses for any federal, state, or local public officials.				
19 Conferences, conventions, and meetings.				
20 Interest.	1,199.	803.	336.	60.
21 Payments to affiliates.				
22 Depreciation, depletion, and amortization.	30,158.	20,206.	8,444.	1,508.
23 Insurance.	27,028.	22,974.	2,703.	1,351.
24 Other expenses. Itemize expenses not covered above (List miscellaneous expenses in line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
a <u>Printing and Publications</u>	26,618.	10,647.	15,971.	
b <u>Dues & Subscriptions</u>	24,767.	24,271.	248.	248.
c <u>Vista Fees</u>	18,000.	18,000.		
d <u>Fund Development Costs</u>	15,491.	10,069.		5,422.
e All other expenses.	75,149.	60,408.	10,098.	4,643.
25 Total functional expenses. Add lines 1 through 24e.	1,153,775.	946,330.	119,674.	87,771.
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. Check here <input type="checkbox"/> if following SOP 98-2 (ASC 958-720).				

MEET BIG BROTHER ROGER & LITTLE BROTHER KEEDEN-

One of the nearly 500 Active Matches
Yavapai Big Brothers Big Sisters Supports!

Big Brother Roger and Little Keeden have been matched over a year. Keeden, a 12 year old, needed a Big Brother because his father is not in his life. Roger, an Embry Riddle student and recent recipient of the ERAU Young Eagle Award, saw becoming a Big Brother as an opportunity to give back and change a young boy's life. They became great friends right away and enjoy spending time together. They are a great match as both enjoy music and are accomplished musicians.



According to Keeden, "Roger is nice, supportive, fun and funny. On a scale of one to ten, my match is a ten plus!"



The Humboldt Schools.
Motivating achievement since 1906.

August 26, 2015

Dear Grant Review Committee:

I am writing in support of Yavapai Big Brothers Big Sisters' grant request for the **Academic Mentoring for the Humboldt Unified School District** program. As the HUSD superintendent, I am proud of the district's longtime collaboration with YBBBS to help improve the lives of vulnerable youth in Yavapai County.

During the agency's 45 years of operation, YBBBS has provided outstanding services to the most at-risk youth in Yavapai County and Sedona by matching these boys and girls with a Big Brother or Big Sister, providing them with the life-changing experience of one-to-one mentoring. I believe strongly in the real, meaningful impact of the agency's time-tested mentorship model; I have witnessed many students in our district improve academically and mature socially because of strong, caring friendships with YBBBS mentors.

I am especially supportive of the academic focus of this particular program. Many of our students have unrealized scholastic potential due primarily to the absence of positive, professional, successful role models in their lives. Many of our students are living below the poverty line and even those who have loving families sometimes aren't surrounded by academic support and encouragement. A successful, caring Big Sister or Big Brother helps these children by assisting with schoolwork, modeling career commitment, increasing self-esteem, improving communication and decision-making skills and, ultimately, promoting a true understanding of the value of citizenship.

Indeed, the impact of the program extends well beyond academic results. According to Yavapai County Juvenile Court research, boys and girls matched by Yavapai Big Brothers Big Sisters are 60% less likely than all other youth their age to get arrested. In addition, youth matched with a Big Brother or Big Sister are 46% less likely to begin using drugs; 27% less likely to start drinking, and 52% less likely to skip a day of school.

Yavapai Big Brothers Big Sisters is one of the nation's leading Big Brothers Big Sisters agencies in the number of children matched per capita. But, there are many more children in our community, and especially in the Humboldt Unified School District, who would benefit from being matched with a Big Brother or Big Sister. The awarding of this grant to Yavapai Big Brothers Big Sisters will allow the organization to better support the children in our school district, thus meeting the needs of some of the most vulnerable youth in the area.

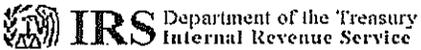
Thank you for your consideration of Yavapai Big Brothers Big Sisters' request. We look forward to the benefits this program will provide to the youth in our schools.

Sincerely,

Daniel Streeter, Superintendent

HUMBOLDT UNIFIED SCHOOL DISTRICT #22
MR. DANIEL STREETER, SUPERINTENDENT

6411 N. ROBERT ROAD, PRESCOTT VALLEY, AZ 86314 • PHONE 928.759.4000 • FAX 928.759.4020



Department of the Treasury
Internal Revenue Service

P.O. Box 2508
Cincinnati OH 45201

In reply refer to: 0248562363
May 08, 2009 LTR 4168C E0
86-0278776 000000 00 000
00015087
BODC: TE

YAVAPAI BIG BROTHERS BIG SISTERS
INC
3208 LAKESIDE VLG
PRESCOTT AZ 86301-7647



016541

Employer Identification Number: 86-0278776
Person to Contact: MS. MERRILL
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your request of Apr. 29, 2009, regarding your tax-exempt status.

Our records indicate that a determination letter was issued in NOVEMBER 1978, that recognized you as exempt from Federal income tax, and discloses that you are currently exempt under section 501(c)(3) of the Internal Revenue Code.

Our records also indicate you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,

Michele M. Sullivan, Oper. Mgr.
Accounts Management Operations I

2015 S.L. Gimbel Foundation Fund

Grant Agreement

Organization: Yavapai Big Brothers and Big Sisters
Grant Amount: \$ 21,819 **Grant Number:** 20150836
Grant Period: November 15, 2015 through October 15, 2016
Purpose: Provide academic mentoring and social support, through one-to-one structured school-based mentoring by teaming up with Humboldt Unified School District.

1. Use of Grant Funds

Grant funds must be expended within the grant period, for the purpose and objectives described in your grant proposal. Grant funds may not be expended for any other purpose without prior written approval by The Community Foundation. If there are significant difficulties in making use of the funds as specified in your proposal, or if the grant funds cannot be spent within the grant period, notify us in writing promptly.

Formal requests for extensions or variances must be submitted to the Foundation's Board of Directors for approval a minimum of 60 days before the end of the grant period.

Requests for variances or extensions are reviewed on a case-by-case basis and approved by the Board of Directors. If a request is denied, unused funds must be immediately refunded to the Foundation.

2. Payment of Grant Funds

The grant funds will be paid in full by the Foundation upon receipt of the signed Grant Agreement. Challenge grant funds will be paid in full upon receipt of the signed Grant Agreement and upon receipt of documentation providing evidence that condition(s) of the challenge grant has/have been met.

3. Certification and Maintenance of Exempt Organization Status

This grant is specifically conditioned upon Grantee's status as an eligible grantee of The Community Foundation. The Foundation has obtained a copy of the Grantee's IRS determination letter. Grantee confirms that it has not had any change in its tax-exempt status, and shall notify the Foundation immediately of any such change.

4. Final Report and Records

The Grantee will submit the Grant Evaluation report per the deadline set forth in the award letter. This report includes a narrative on outcomes based on goals and objectives set forth in the grant proposal and an expenditure report documenting use of grant funds. If equipment was purchased, copies of receipts need to be included.

5. Grantee's Financial Responsibilities

Grantee will keep records of receipts and expenditures of grant funds and other supporting documentation related to the grant at least four (4) years after completion of the grant and will make such records of receipts, expenditures and supporting documentation available to the Foundation upon request.

6. Publicity

The Community Foundation recommends publicity for the grant and acknowledging The Community Foundation in internal correspondence, brochures as appropriate; newsletters, annual reports and email blasts or e-newsletters.

The credit line of "Made possible in part by a grant from the "S.L. Gimbel Foundation Advised Fund at The Community Foundation – Inland Southern California" is suggested. When your donors are listed in printed materials, include the S.L. Gimbel Foundation Advised Fund at The Community Foundation in the appropriate contribution size category. When

publishing our name, please note the "The" at the beginning of our name is a legal part of our name. It should always be used and capitalized. Attaching our logo is also appreciated. Our logo can be downloaded from our website at www.thecommunityfoundation.net.

7. Indemnification

In the event that a claim of any kind is asserted against the Grantee or the Foundation related to or arising from the project funded by the Grant and a proceeding is brought against the Foundation by reason of such claim, the Grantee, upon written notice from the Foundation, shall, at the Grantee's expense, resist or defend such action or proceeding, at no cost to the Foundation, by counsel approved by the Foundation in writing.

Grantee hereby agrees, to the fullest extent permitted by law, to defend, indemnify, and hold harmless the Foundation, its offices, directors, employees, and agents, from and against any and all claims, liabilities, losses, and expenses (including reasonable attorneys' fees) directly, indirectly, wholly, or partially arising from or in connection with any act or omission by Grantee, its employees, or agents in applying for or accepting the Grant, in expending or applying the Grant funds or in carrying out any project or program supported by the Grant, except to the extent that such claims, liabilities, losses, and expenses arise from or in connection with any bad faith act or omission by the Foundation, its officers, directors, employees, or agent.

8. Termination

The Community Foundation may terminate this agreement, withhold payments, or both at any time, if, in the Community Foundation's judgment: a) The Community Foundation is not satisfied with the quality of the Grantee's progress toward achieving the project goals and objectives; b) the Grantee dissolves or fails to operate; c) the Grantee fails to comply with the terms and conditions of this agreement.

9. Limitation of Support

This Agreement contains the entire agreement between the parties with respect to the Grant and supersedes any previous oral or written understandings or agreements.

I have read and agree to the terms and conditions of the Grant Agreement.

Christine M. Clouse
Signature

11-8-15
Date

CHRISTINE M. CLOUSE
Printed Name

PRESIDENT + CEO
Title

Organization: 21923 Yavapai Big Brothers and Big Sisters
Grant Number: 20150836

dc
11/23/15



2015 S.L. Gimbel Foundation Fund

Grant Agreement

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Grant Amount: \$ 21,819 **Grant Number:** 20150836
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Grantee hereby agrees, to the fullest extent permitted by law, to defend, indemnify, and hold harmless the Foundation, its offices, directors, employees, and agents, from and against any and all claims, liabilities, losses, and expenses (including reasonable attorneys' fees) directly, indirectly, wholly, or partially arising from or in connection with any act or omission by Grantee, its employees, or agents in applying for or accepting the Grant, in expending or applying the Grant funds or in carrying out any project or program supported by the Grant, except to the extent that such claims, liabilities, losses, and expenses arise from or in connection with any bad faith act or omission by the Foundation, its officers, directors, employees, or agent.

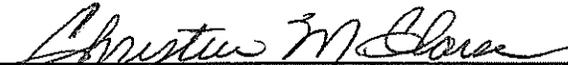
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I have read and agree to the terms and conditions of the Grant Agreement.


Signature

11-8-15
Date

CHRISTINE M. CLOUSE
Printed Name

PRESIDENT + CEO
Title

Organization: 21923 Yavapai Big Brothers and Big Sisters
Grant Number: 20150836





The Community Foundation

Serving the Counties of Riverside and San Bernardino

S. L. Gimbel Foundation Fund

BOARD OF DIRECTORS

November 24, 2015

Philip Savage IV
Chair of the Board

Sean Varner
Vice Chair of the Board

Pat Spafford, CPA
Chief Financial Officer

Sergio Bohon
Secretary of the Board

Glenda Bayless

Dr. Paulette Brown-Hinds

Rabbi Hillel Cohn

James Cuevas
Immediate Past Board Chair

Paul Granillo

Stanley Grube

Kirk Harns

Dr. Fred Jandt

Andrew Jaramillo

Dr. Albert Karnig

D. Matthew Pim

Teresa Rhyne

Dr. Henry Shannon

Tamara Sipos

Beverly Stephenson

Randall Tagami

Diane Valenzuela

Christine Clouse
Chief Executive Officer
Yavapai Big Brothers and Big Sisters
3208 Lakeside Village
Prescott, AZ 86301

Dear Ms. Clouse:

The Community Foundation is pleased to enclose a grant check for **\$21,819** from the S. L. Gimbel Foundation, a component fund at The Community Foundation. By cashing the grant check, you are agreeing to the conditions stated under the *Terms of Grant* which you have signed and returned. The completed Grant Evaluation form is due by **October 31, 2016** and will be available online on The Community Foundations website under Grants/Forms. Please note that any grant variances or extensions must be requested in writing and in advance. Any remaining grant funds must be returned to The Community Foundation at the end of the grant period.

We greatly appreciate any help you can give us in publicizing the grant. **Please use the following credit in any grant announcements or materials funded by the grant: "The (name of project/program) is supported by a grant from The S. L. Gimbel Foundation."** You may send copies of articles printed in local papers, stories in your agency newsletter, annual report, press releases, and other publications for our files.

If you have any questions, please contact me at 951-241-7777.

Sincerely,

Celia Cudiamat
Executive Vice President of Programs

20150836

40062

GIMB5

Dr. Jonathan Lorenzo Yorba
President and CEO



Confirmed in Compliance
with National Standards for
U.S. Community Foundations

The Community Foundation
 Strengthening Inland Southern California through Philanthropy
 3700 SIXTH STREET, SUITE 200
 RIVERSIDE, CA 92501
 951-241-7777 / FAX 951-684-1911

CITIZENS BUSINESS BANK
 A Financial Services Company
 3696 Main Street, Riverside, CA 92501
 90-3414/1222

Check Fraud Protection for Business

40062

PAY * Twenty-One thousand Eight Hundred Nineteen and no/100 *
 DATE

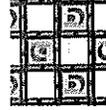
TO THE ORDER OF

11/06/2015

AMOUNT

\$****21,819.00

Yavapai Big Brothers Big Sisters
 3208 Lakeside Village
 Prescott, AZ 86301



Celia Andramat

Jonathan Lorenzo Yalza
 AUTHORIZED SIGNATURE

Security features. Details on back.

⑈040062⑈ ⑆22234⑆49⑆ 244⑆24437⑈

The Community Foundation

40062

21923 Yavapai Big Brothers Big Sisters

11/06/2015 040062

20150836	10/28/2015	Provide academic mentoring and social support for	21,819.00
GIMB	S.L. Gimbel Foundation Advised Fund		21,819.00

CHECK TOTAL: \$****21,819.00

The Community Foundation

40062

21923 Yavapai Big Brothers Big Sisters

11/06/2015 040062

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GIMB	S.L. Gimbel Foundation Advised Fund		21,819.00

CHECK TOTAL: \$****21,819.00