

2017 S.L. Gimbel **Foundation Fund**

Internal Use Only:

Grant

Organization / Agency Information

Organization/Agency Name: West Seattle Food Bank				
Physical Address:		City/State/Zip		
3419 SW Morgan St.				
Seattle, WA 98126				
Mailing Address:		City/State/Zip		
CEO or Director:	Title:			
Ms Frances Yeatts, Executive Dir	ector			
Phone:	Fax:	Email:		
(206) 932-9023				
Contact Person:	Title:			
Ms Frances Yeatts, Executive Director				
Phone:	Fax:	Email:		
		fran@westseattlefoodbank.org		
Web Site Address: Tax ID:				
http://www.westseattlefoodbank.org		91-1464412		

Program / Grant Information

Program/Project Name:		Amount of Grant Requested:	
West Seattle Food Bank		\$10000	
Total Organization Budget: \$3193971	Per 990, Percentage of Program Service Expenses (Column B/ Column A x 100): 94.4000000000000000	Per 990, Percentage of Management & General Expenses Only (Column C / Column A x 100): 1.8	Per 990, Percentage of Management & General Expenses and Fundraising (Column C+D / Column A x 100): 5.59999999999999999
	Request (one sentence): bood to meet the cultural a	nd dietary needs of low-in	come neighbors.
Gimbel Grants R. 12/15/2016 \$1 12/31/2015 \$10	7.0.00	rd Amount(s)	

2017 S.L. Gimbel Foundation Fund Holiday Grant Application

Please provide the following information for items I. through III. by answering all questions in ONE PAGE-12 Font. Please be thorough, clear, specific, and concise.

I. Organization/Agency Background:

The mission of the West Seattle Food Bank is to provide food security and community connections to our neighbors in need. Since 1983 this agency has been helping families that are at risk of hunger due to limited income and resources. In 1989 the agency officially incorporated as a 501©3 with the I.R.S. and in 1999 we changed our name to the West Seattle Food Bank. Distributing safe and nutritious food in a manner that is accessible to all that need our services is at the core of our mission. However, assisting individuals access resources to improve the situation for themselves and their families is also a fundamental part of our work. Our Programs include: The Grocery Style Food Bank, providing fresh produce, healthy proteins, dairy products, staples, and culturally relevant foods in a format where clients select the foods they prefer. Our Mobile Food Bank, reaching individuals with disabilities, limited mobility, and elderly clients. The Backpack Program, providing food for the weekend for children who may go hungry when they do not have access to school meals. The Baby and Child Corner, providing formula, baby food, diapers, clothing, and other important supplies for infants and young children. Our Bookcase Program, distributing free books for children and adults. The Community Connections Programs, connecting those we serve to a variety of resources and services. The low-income families we serve come from very diverse cultural and ethnic backgrounds, including a high percentage of Hispanic, East African, Eastern European, and Southeast Asian families. Our seven staff and 475 volunteers provided food to households 51,000 times last fiscal year and distributed over 1.6 million pounds of food. Census data states 23.5% of children and 12% of seniors over 65 have incomes below the federal poverty live in the zip code where we are located.

Organizational Accomplishments.

In February the agency transitioned to a grocery style method of food distribution and increased hours of distribution from 8 per week to 20 per week. This transition allows the agency to offer a wider selection of foods so families have access to foods that meet the dietary and cultural needs of their families. In August WSFB added a staff position for our Community Connections Program. This staff meets with individuals to assist with applications and identify resources. In the past three months over 100 individuals have enrolled in programs, attained employment, or learned of other available resources.

II. Project Information:

The food purchased with this grant will be distributed in our Food Bank and through our Mobile Food Bank Services. Our facility based distributions recently transitioned to a shopping style distribution where a cooler, freezer and shelves are stocked with a variety of food items and families stroll the aisles with their shopping carts and choose the products that will work for their families. We are open for "shopping" 20 hours per week including evening hours for those that work. This service assists 550 – 800 families a week. Families can receive food once per week.

Our Mobile Food Bank Services includes home deliveries to individuals unable to get to the food bank and a Mobile Food Bank, serving 230 households each week, which brings food to five locations in West Seattle that house or serve low-income elderly or disabled individuals. Many of the individuals using our services have very serious medical conditions that require specific dietary conditions to control the condition. Food purchases are made to ensure a good selection of healthy items are available for all programs. The community we serve is culturally very diverse. Of the 9,178 individuals that relied on our services at least once last year over 3,180 were children and 1,500 were seniors. The agency uses an access database to track individuals that use our services on site and has spreadsheets that track off-site services. We ask that families self-report how many individuals are in a household and categorize by ages 0-2, 3-18, 19-55, 55+. The federal Food Emergency Feeding Assistance Program income guidelines are posted and families self-declare that they meet the guidelines per federal standards. The West Seattle Food Bank primarily serves families in four zip codes of southwest Seattle but approximately 12% of the households we serve are from surrounding areas.

2017 S.L. Gimbel Foundation Fund Holiday Grant Application

III. Project Budget

Please provide a detailed line-item budget for your project by completing the budget form below. The maximum requested amount is \$10,000. One hundred percent of the request should be for the purchase of food items only. Canned tuna will not be funded. Food items must be delineated (i.e. canned vegetables, soup, pasta, dried beans, rice, etc.). For each food item, indicate the cost per unit (pound, carton, case, etc.) and the quantity.

Line Item	Line Item Description	Requested Amount
Eggs		
	15 dz/case, \$11.44/case , 80 cases	\$915
Fresh Milk	½ gallon 1%, \$1.85/unit , 1,200 units delivered	\$2,220
Oil		
	12 32 oz case, \$22.95/case , 100 cases	\$2,295
Cucumbers		
	72 – 84 count case, \$12.48/case , 25 cases	\$ 312
Frozen Chicken Breast	75 ind. wrapped breasts/case, \$112.32/case, 38 cases	\$4,268
	Jo Cases	9 4,200
TOTAL:		
		\$10,000

IV. Administrative Expenses Percentage

This section calculates how much the organization spent for general management, overhead, indirect items as a percentage of the organization's total expenses. The figures are based on your most current 990 form that you submitted, Part IX Statement of Functional Expenses.

/Total expenses (Column A)	= Administrative Percentage
\$3,193,971	1.8%
-	

Holiday Grant Application

XLVII. <u>Organization/Agency Background</u>: State your mission, vision, purpose, and provide a brief history. What are your core programs and activities? How many people do you serve? How many paid staff, full time and part-time? How many volunteers?

The mission of the West Seattle Food Bank is to provide food security and community connections to our neighbors in need. Since 1983 this agency has been helping families that are at risk of hunger due to limited income and resources. In 1989 the agency officially incorporated as a 501©3 with the I.R.S. and in 1999 we changed our name to the West Seattle Food Bank. Distributing safe and nutritious food in a manner that is accessible to all that need our services is at the core of our mission. However, assisting individuals access resources to improve the situation for themselves and their families is also a fundamental part of our work. Our Programs include:

The Grocery Style Food Bank, providing fresh produce, healthy proteins, dairy products, staples, and culturally relevant foods in a format where clients select the foods they prefer.

Our Mobile Food Bank, reaching individuals with disabilities, limited mobility, and elderly clients.

The Backpack Program, providing food for the weekend for children who may go hungry when they do not have access to school meals.

The Baby and Child Corner, providing formula, baby food, diapers, clothing, and other important supplies for infants and young children.

Our Bookcase Program, distributing free books for children and adults.

The Community Connections Programs, connecting those we serve to a variety of resources and services. The low-income families we serve come from very diverse cultural and ethnic backgrounds, including a high percentage of Hispanic, East African, Eastern European, and Southeast Asian families. Our seven staff and 475 volunteers provided food to households 51,000 times last fiscal year and distributed over 1.6 million pounds of food. Census data states 23.5% of children and 12% of seniors over 65 have incomes below the federal poverty live in the zip code where we are located.

II. <u>Project Information</u>: Describe your food distribution program. Explain the community need including demographics, geographic characteristics of the area or community to be served, community conditions and income level. What are the specific activities of the food program? How do you identify/qualify those in need? How often is the food distribution offered? How many people will be served by the food distribution program (children, youth, adults, seniors)? Please explain how you keep track of number of people served.

The food purchased with this grant will be distributed in our Food Bank and our Mobile Food Bank Services. Our facility based distributions recently transitioned to a shopping style distribution where a cooler, freezer and shelves are stocked with a variety of food items and families stroll the aisles with their shopping carts and choose the products that will work for their families. We are open for "shopping" 20 hours per week including evening hours for those that work. This service assists 550 – 800 families a week. Families can receive food once per week.

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over 3,180 were children and 1,500 were seniors. The agency uses an access database to track individuals that use our services on site and has spreadsheets that track off-site services. We ask that families self-report how many individuals are in a household and categorize by ages 0-2, 3-18, 19-55, 55+. The federal Food Emergency Feeding Assistance Program income guidelines are posted and families self-declare that they meet the guidelines per federal standards. The West Seattle Food Bank primarily serves families in four zip codes of southwest Seattle but approximately 12% of the households we serve are from surrounding areas.

2017 S.L. Gimbel Foundation Fund Holiday Grant Application

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Line Item	Line Item Description	Requested Amount
Eggs	15 doz/case, 80 cases	\$915
Milk	.5 gallon 1% milk, 1,200 units	\$2,220
Oil	12 32 oz/case, 100 cases	\$2,295
Cucumbers	72-84 ct/case, 25 cases	\$312
Frozen Chicken Breast	72 ind. wrapped breasts/case, 38 cases	\$4,258
TOTAL:		10,000

IV. Administrative Expenses Percentage

This section calculates how much the organization spent for general management, overhead, indirect items as a percentage of the organization's total expenses. The figures are based on your most current 990 form that you submitted, Part IX Statement of Functional Expenses.

Management & general expenses (Column C only)	/Total expenses (Column A)	= Administrative Percentage
\$56,331	\$3,193,971	1.8%

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A) Check if Schedule O contains a response or note to any line in this Part IX..... (A) Total expenses (B) (D) Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII. Management and general expenses Fundraising Program service expenses expenses Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21..... Grants and other assistance to domestic individuals. See Part IV, line 22 2,594,082 2,594,082 Grants and other assistance to foreign organizations, foreign governments, and for-eign individuals. See Part IV, lines 15 and 16 Benefits paid to or for members Compensation of current officers, directors, trustees, and key employees 77,150 30,860. 23,145. 23,145. Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)..... 0 0 0. 0. Other salaries and wages 221,632 173,792 47,840. Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions) 6,457 5,014 1,443. 27,331 26,325 1,006. 10 Payroll taxes..... 28,909. 20,847. 1,823 6,239. 11 Fees for services (non-employees): a Management c Accounting..... 20,495 20,495 d Lobbying..... e Professional fundraising services. See Part IV, line 17... f Investment management fees g Other, (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Schedule 0.)..... Advertising and promotion..... 13 Office expenses 16,354 12,844. 1,444 2,066. Information technology..... 14 7,271 1,457 1,265 4,549. 15 Royalties..... Occupancy..... 40,634 39,990 322 322. 17 Payments of travel or entertainment 18 expenses for any federal, state, or local public officials..... Conferences, conventions, and meetings.... 715. 323 200 192. 20 Interest Payments to affiliates..... 22 Depreciation, depletion, and amortization ... 83,005 80,627. 1,189 1,189. 7,105. 4,861 2,244 Other expenses. Itemize expenses not covered above (List miscellaneous expenses in line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.). a Volunteer/Public Relations 23,625 366 762 11,497. b <u>Miscellaneous</u> 9,746. 13,050 308 2.996 c Equipment Maintenance 12,431 12,300 42 89. d Printing and Publications 11,343 737 221 10,385. e All other expenses..... 2,382. 106. 183. 2,093. 25 Total functional expenses. Add lines 1 through 24e. . . . 3,015,839. 3,193,971. 56,331 121,801. Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. Check here if following SOP 98-2 (ASC 958-720).....

S.L. Gimbel Holiday Food Grant Final Evaluation Report

Questions 1-16 are required and must be completed

1. Name of your organization. West Seattle Food Bank

2. Grant #: 20160688

3. Grant Period: January 1, 2017 – June 30th, 2017

4. Location of your organization: Seattle, Washington

5. Name and Title of person completing evaluation: Fran Yeatts

6. Phone Number: 206 932-9023

7. Email address: fran@westseattlefoodbank

- 8. Total number of clients served through this grant funding: <u>At least 600 households received food products purchased with this grant funding.</u>
- 9. Approximate volume of food purchased with grant funds? (i.e 10 lbs of fresh produce; 1000 boxes; 10 cases, etc) 1,500 dozen eggs, 900 quarts' shelf stable milk, 480 bottles of oil, 2,376 oranges, 1440 cucumbers, 2,880 chicken breasts, 660 boxes of cereal, 732 units of cheese, and 7,484 diapers.
- 10. Describe the project's key outcomes and results based on your goals and objectives: Our goal was to purchase diapers and healthy food products that are frequently requested and not always available through the donation stream. Lean protein, fresh produce, oil, eggs, dairy items, and diapers are very frequently requested products and meet with great appreciation when we are able to provide these items.
- 11. Please describe any challenges/obstacles the organization encountered (if any) in attaining stated goals & objectives. Certain items can be difficult to secure in quantities that meet our needs. We are currently serving 500 750 households each week at our facility based distribution and 180 250 through our Mobile Food Bank services. These numbers have increased significantly in the first few months of 2017 compared to 2016 so quantities needed for one week of distributions has been changing.
- 12. How did you overcome and/or address the challenges and obstacles? If we could not purchase enough of one product, then we replaced it with another. We were not able to secure as much oil as we requested but we added cereal and cheese. Although these are very different products they are also in high demand.
- 13. Describe any unintended positive outcomes as a result of the efforts supported by this grant. We believe one big factor that has impacted the increasing number of households we are serving is that we have food available that meets the cultural and dietary needs of the households we serve.
- 14. Briefly describe the impact this grant has had on your organization. The ability to have products on our shelves that are important and useful to the very low-income families we serve makes a very big difference for those that rely on our services. This means our organization is doing a better job of meeting our mission to provide food security and community connections to our neighbors in need.

- 15. Please provide a brief narrative on how the funds were used to fulfill grant objectives. Support documents (receipts or expense reports) can be emailed to klampert@thecommunityfoundation.net or faxed to 951-684-1911. Attached is the project budget compared to actual purchases along with invoice backup. Please contact us if additional backup is needed.
- 16. Please relate a success story. Colette is just about to celebrate her fortieth wedding anniversary. It's not quite what she expected. As a much younger girl from a Wyoming cattle ranch, her husband swept her off her feet and moved her to the big city—Seattle. For 28 years, Colette and her husband worked together to support their family. He worked outside the home, and Colette ran a small in-home childcare company. She employed another person and did the long days caring for other people's kids (up to twelve at a time), so she could stay home with her three while they were in their formative years. They were good years of hard work, and she expected to continue a good deal longer. Three years ago, her husband was diagnosed with schizophrenia and went on disability. At that point life changed dramatically.

Now the food bank makes a big difference. Colette comes to make it easier to stretch what little retirement and disability they have. In the summer she gardens, growing onions, potatoes, and tomatoes, among other things. Her four grandkids love to come over and help in the garden when it's warm. Gardening helps make the summer easier, and the food bank makes sure they get dairy and proteins all year and produce to supplement what they grow in the garden.

Questions 17-25 are optional questions and relate to demographic information on clients served. This helps us provide a broader picture of your organization and populations being served.

(Q17-18 optional space to relate additional success stories) In February of 2017 the West Seattle Food Bank changed how we distribute food and we are excited about what this transformation has meant for the families we serve. We now have our distribution area set up more like a grocery store. Instead of going through a distribution line, families grab a shopping cart and pick out product from the shelves, freezer and cooler that are in our distribution area. Because we stock the shelves with a broader range of product families are better able to choose foods that meet the dietary and cultural wants that their household prefers. We also expanded our distribution hours from 9 per week to 20 per week. Since we made this change the number of household visits has increased by close to 15% over the previous year. The increasing client demand combined with the fact that the freezer and cooler in the distribution area are new has meant that keeping well stocked has been difficult at times. The funds from this grant have been a tremendous help in making sure we have healthy food products stocked for our distributions.

Support from the S.L. Gimbel Foundation Fund has helped us provide a much better experience for the families that depend on our services.

- 19. Which category best describes your organization. Social Service
- 20. What is your organizations primary Program Area of Interest? Ending hunger in our community.
- 21. Percentage of clients served through grant in each Ethnic Group Category. Total must equal 100%

The percentages listed below are estimates because our agency does not keep demographic information, except for age categories, and our food is offered on a distribution line so households can decline food that they do not want or need. Estimates are taken from past surveys and some households, especially non English speaking households, decline to complete a survey even though surveys are in multiple languages and interpreters are available.

Caucasian: 42%
African American/African 20%
Hispanic: 16%
Native American: 4%
Pacific Islander/Samoan/Native Hawaiian: 4%
Asian: 12%
Other: 2%

22. Approximate percentage of clients served from grant funds in each age category. <u>The age categories</u> we tract are prescribed by local funders.

0 -2: 2% 3-18: 35% 19 - 54 50% 55 + 13%

- 23. Approximate percentage of clients served with disabilities from grant funds. 20% of respondents in our last survey indicated they were "permanently disabled"
- 24. Approximate percentage of clients served in Economic Group. We do not track income except to have households self-declare they earn less than 185% of the federal poverty level. The specific income guidelines by family size are posted by our intake desk. In our last survey 27% of respondents indicated they had income below the federal poverty level.
- 25. Approximate percentage of clients served from grant funds in each population category

S.L. Gimbel Holiday Food Grant Final Evaluation Report

Questions 1-16 are required and must be completed

1. Name of your organization. West Seattle Food Bank

2. Grant #: 20150996

3. Grant Period: January 1, 2016 - June 30th, 2016

4. Location of your organization: Seattle, Washington

5. Name and Title of person completing evaluation: Frances Yeatts

6. Phone Number: 206 932-9023

7. Email address: fran@westseattlefoodbank

- 8. Total number of clients served through this grant funding: <u>At least 600 households received food products purchased with this grant funding.</u>
- 9. Approximate volume of food purchased with grant funds? (i.e 10 lbs of fresh produce; 1000 boxes; 10 cases, etc) 1,200 boxes of cereal, 1,350 boxes of shelf stable milk, 600 bottles of oil and 1,152 units of frozen chicken (672 were whole chickens and 480 were trays of frozen thighs) were purchased with funds from the Gimbel foundation. Because we serve many families that are of the Muslim faith 264 units of the chicken were whole halal chickens.
- 10. Describe the project's key outcomes and results based on your goals and objectives: Our goal was to purchase food products that are frequently requested but rarely come in through donations or are not usually purchased by this agency and distribute these products over two distributions. Although the funding from this grant did not allow us to purchase enough of all the products for two sets of distributions we were able to secure enough cereal, milk and chicken from additional sources that we were able to distribute these items at least twice. We purchased additional oil with agency funds on 6/30/2016 so this product was distributed a second time during the first week of July.
- 11. Please describe any challenges/obstacles the organization encountered (if any) in attaining stated goals & objectives. When writing this grant I used pricing for cereal and oil from a service that went out of business in early 2016. This meant that we needed to find another way to source these items at a reasonable price.
- 12. How did you overcome and/or address the challenges and obstacles? A local grocery store that supports our agency in a variety of ways agreed to order product through their sources. This was delivered to a location that was convenient for us to pick up and the store personnel and the wholesaler all were very happy to help secure product at a good price.
- 13. Describe any unintended positive outcomes as a result of the efforts supported by this grant. As mentioned earlier, a percentage of the chickens we purchased were Halal. Many of the families we serve do not eat poultry that is not Halal certified so having this product available was a very big treat for some. The cereal and oil we distributed towards the very end of June. Since this was right as school was ending for the school year this helped familes bridge the gap between the end of school and the

beginning of summer meal programs. This period of time can be very challenging because families do not have the school meals to rely on and resources are often very stretched at the end of the month.

- 14. Briefly describe the impact this grant has had on your organization. A \$10,000 grant to purchase food frequently requested food items is a very big help to the West Seattle Food Bank.
- 15. Please provide a brief narrative on how the funds were used to fulfill grant objectives. Support documents (receipts or expense reports) can be emailed to klampert@thecommunityfoundation.net or faxed to 951-684-1911. Attached is the project budget compared to actual purchases along with invoice backup. Please contact us if additional backup is needed.
- 16. Please relate a success story. Supporters of our food bank had been helping a Syrian family that has recently moved to Seattle. Most members of this Syrian family spoke very little or no English and they had very little financial means for housing, food, and other basic needs. This family had not yet used our food bank so we prepared a box of food for the family and set a time when those supporting this family could bring them to the food bank to see how our services work. The box of food included halal chicken, a bottle of oil, rice, and a lot of fresh produce. This support made a tremendous difference to this family and they are now able to come into the food bank on their own to get food.

Questions 17-25 are optional questions and relate to demographic information on clients served. This helps us provide a broader picture of your organization and populations being served.

(Q17-18 optional space to relate additional success stories) In May of 2016 we began distribution at two low-income housing sites that also have a high percentage of individuals with disabilities. We refer to this as our Mobile Food Bank. We had previously been delivering bags of groceries to these buildings. By offering the mobile food bank we have been able to offer choice to the individuals we serve and this has allowed those served to receive food that meets their dietary needs and preferences rather than food that was chosen by food bank staff. We have gotten very positive reviews from the individuals that are receiving food through these distributions and the products that we purchased with funds from this grant were enthusiastically received.

- 19. Which category best describes your organization. Social Service
- 20. What is your organizations primary Program Area of Interest? Ending hunger in our community.
- 21. Percentage of clients served through grant in each Ethnic Group Category. Total must equal 100%

The percentages listed below are estimates because our agency does not keep demographic information, except for age categories, and our food is offered on a distribution line so households can decline food that they do not want or need. Estimates are taken from past surveys and some households, especially non English speaking households, decline to complete a survey even though surveys are in multiple languages and interpreters are available.

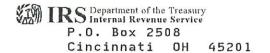
Caucasian:	42%
African American/African	20%
Hispanic:	16%
Native American:	4%
Pacific Islander/Samoan/Native Hawaiian:	4%
Asian:	12%

Other: 2%

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- 25. Approximate percentage of clients served from grant funds in each population category



In reply refer to: 0248164838 Mar. 10, 2011 LTR 4168C E0 91-1464412 000000 00

00017055

BODC: TE

WEST SEATTLE FOOD BANK 3419 SW MORGAN ST SEATTLE WA 98126-3133



023357

Employer Identification Number: 91-1464412
Person to Contact: Mr. Brown
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your Mar. 01, 2011, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in June 1990.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Please refer to our website www.irs.gov/eo for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.



Secretary of State

I, Sam Reed, Secretary of State of the State of Washington and custodian of its seal, hereby issue this

certificate that according to records on file in this office,

Articles of Incorporation of

WEST SEATTLE FOOD BANK

Was reviewed and approved by the Supervisor of Banks on

December 15, 1988 and I further certify that said documents were
then filed in this office on December 15, 1988 and I further certify that
the corporate license fees have been paid through

December 15, 2007 and that no record of dissolution
has been recorded in this office.

Date: April 4, 2007



Given under my hand and the Scal of the State of Washington at Olympia, the State Capital

Sam Reed, Secretary of State

Department of the Treasury

Internal Revenue Service District Director

P 0 BOX 2350 ROOM 5127 ATTN: E.O. LOS ANGELES. CA 900532350

Date: JUN. 7, 1990

THE JUNCTION COMMUNITY FOOD BANK 3518 S N GENESSEE SEATTLE, WA 98116 Employer Identification Number: 91-1464412
Case Number: 950088003
Contact Person: JOYCE DARBY
Contact Telephone Number: (213) 894-4553

Accounting Period Ending:
December 31
Form 990 Required:
Yes
Addendum Applies:
No

Dear Applicant:

Gased on information supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from Federal income tax under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3).

We have further determined that you are not a private foundation within the meaning of section 509(a) of the Code; because you are an organization described in sections 509(a)(1) and 170(b)(1)(A)(vi).

If your sources of support, or your purposes, character, or method of operation change, please let us know so we can consider the effect of the change on your exempt status and foundation status. In the case of an amendment to your organizational document or bylams, please send us a copy of the amended document or bylams. Also, you should inform us of all changes in your name or address.

As of January 1, 1984, you are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more you pay to each of your employees during a calendar year. You are not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Since you are not a private foundation, you are not subject to the excise taxes under Chapter 42 of the Code. However, you are not automatically exempt from other Federal excise taxes. If you have any questions about excise, employment, or other Federal taxes, please let us know.

Grantors and contributors may rely on this determination unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your section 509(a)(1) status, a grantor or contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act, or the substantial or material change on the part of the organization that resulted in your loss of such status, or if he or she acquired knowledge that the Internal Revenue Service had given

THE JUNCTION COMMUNITY FOOD BANK

notice that you would no longer be classified as an organization defined in section 509(a)(1).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of Code sections 2055, 2106, and 2522.

Contribution deductions are allowable to donors only to the extent that their contributions are gifts, with no consideration received. Ticket purchases and similar payments in conjunction with fundraising events may not necessarily qualify as deductible contributions, depending on the circumstances. See Revenue Ruling 67-246, published in Cumulative Bulletin 1967-2, on page 104, which sets forth guidelines regarding the deductibility, as charitable contributions, of payments made by taxpayers for admission to or other participation in fundraising activities for charity.

In the heading of this letter we have indicated whether you must file Form 990, Return of Organization Exempt From Income Tax. If Yes is indicated, you are required to file Form 990 only if your gross receipts each year are normally more than \$25,000. However, if you receive a Form 990 package in the mail, please file the return even if you do not exceed the gross receipts test. If you are not required to file, simply attach the label provided, check the box in the heading to indicate that your annual gross receipts are normally \$25,000 or less, and sign the return.

If a return is required, it must be filed by the 15th day of the fifth month after the end of your annual accounting period. A penalty of \$10 a day is charged when a return is filed late, unless there is reasonable cause for the delay. However, the maximum penalty charged cannot exceed \$5,000 or 5 percent of your gross receipts for the year, whichever is less. This penalty may also be charged if a return is not complete, so please be sure your return is complete before you file it.

You are not required to file Federal income tax returns unless you are subject to the tax on unrelated business income under section 511 of the Code. If you are subject to this tax, you must file an income tax return on Form 990-T, Exempt Organization Business Income Tax Return. In this letter we are not determining whether any of your present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

You need an employer identification number even if you have no employees. If an employer identification number was not entered on your application, a number will be assigned to you and you will be advised of it. Please use that number on all returns you file and in all correspondence with the Internal Revenue Service.

In accordance with section 508(a) of the Code, the effective date of this determination letter is Dec. 15, 1988.

THE JUNCTION COMMUNITY FOOD BANK

If we have indicated in the heading of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

Because this letter could help resolve any questions about your exempt status and foundation status, you should keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown in the heading of this letter.

Sincerely yours,

Michael J. Duinn District Director

WEST SEATTLE FOOD BANK BOARD OF DIRECTORS November 2017

Executive Co	<u>mmittee</u>	
Ben Viscon	President	Viscon Cellars
Jan Roberts	Vice President	Retired / Darigold
Dana Ross	Secretary	Continental Mills
Joan Hansen	Treasurer	Retired /Hansen Law
Members		
Ted Barker		TyloHelo, Inc.
Jim Dean		Retired
Jessica Lee		Zillow, Inc
Nam Le		HomeStreet Bank
Corey Limbaugh	1	J.P. Morgan Chase Bank
Rev. Ron Marsh	all	First Lutheran Church
Cara Mohammad	dian	Windermere
Pete Spalding		Verity Credit Union
David Weld		Auction Edge, Inc.

Staff			
Fran Yeatts	Executive Director	Work 932-9023	
		Home 781-2613	
		Cell 271-6135	
		email <u>fran@westseattlefoodbank.org</u>	
Steven Curry	Operations Director	Work 932-9023	
		Cell: 255-1742	
		Email steven@westseattlefoodbank.org	
Judi Yazzolino	Development Director	Work: 206 932-9023	
		Cell: 206 419-7374	
	***	Email: judi@westseattlefoodbank.org	
Charlie Dickie	Food Rescue Coordinator	Work 932-9023	
		Cell 661 5711	
Lester Yuh	Operations Manager	Work 932-9023	
	· · · · · · · · · · · · · · · · · · ·	Cell 206 920-3549	

Ordinary Income/Expense	FY	FY18 Budget2	
Income	 	Revised	
Fund Raising			
Business	\$	115,000.00	
Churches	\$	10,000.00	
Clubs	\$	2,000.00	
Individuals	\$	370,700.00	
Solicitations	\$	38,000.00	
Total Fund Raising	\$	535,700.00	
Foundation Grant	\$	60,000.00	
Workplace Giving	\$	12,000.00	
Raffle/Event			
Raffle	\$	4,000.00	
Event	\$	198,000.00	
Event Direct Donor Benefit	\$	(58,000.00)	
Total Raffle/Event	\$	144,000.00	
Public Grants	•		
City of Seattle FB&HD	\$	85,000.00	
City of Seattle Backpack	\$	47,616.00	
City of Seattle Connector	\$	72,500.00	
EFAP	\$	6,788.00	
Total Public Grants	\$	211,904.00	
Tenant Income	\$	10,080.00	
Interest & Dividends	\$	8,000.00	
Capital Gain	\$	25,000.00	
Total Income	\$	1,006,684.00	
Unrealized Gain(Loss)	\$	-	
Total Income w/ Unr Gain	\$	1,006,684.00	
Expense	Ψ	1,000,004.00	
Auto and mileage	\$	4,000.00	
Bank/Credit Card Charges	\$	8,000.00	
Computer/Technical	\$	-	
Conference/Travel/Training	\$	2,000.00	
Depreciation	\$	99,180.00	
Dues and Subscriptions	\$	3,000.00	
Event Expense	\$	10,000.00	
Food Purchase	\$	340,000.00	
Insurance	Total	0-10,000.00	
Licenses and Fees	\$	2,500.00	
Occupancy	Ψ	2,550.00	
Condo Fees	\$	20,000.00	
Utilities	\$	34,000.00	
Real Estate Taxes	\$	2,000.00	
Total Occupancy	\$	56,000.00	
Payroll Expenses	Ψ	30,000.00	
Salaries and Wages	\$	374,817.00	
Galaties allu Trayes	φ	314,011.00	

Payroll Tax Expense	\$ 28,674.00
Employment Taxes	\$ 9,957.00
Employee Benefits	\$ 50,492.00
Pension Plan Contributions	\$ 11,245.00
Total Payroll Expenses	\$ 475,185.00
Postage	\$ 3,200.00
Printing and duplicating	\$ 20,000.00
Professional Fees	
Accounting Fees	\$ 12,500.00
Bookkeeping Fees	\$ 11,000.00
Legal Fees	\$ 2,000.00
Professional Services	\$ 1,400.00
Consulting	\$ 2,000.00
Interpreter Services	\$ 3,000.00
Total Professional Fees	\$ 31,900.00
Public Relations/Marketing	\$ 15,000.00
Recruiting	\$ 300.00
Repair and Maintenance	
Services	\$ 20,000.00
Supplies	\$ 1,200.00
Total Repair and Maintenance	\$ 21,200.00
Supplies	
Office Supplies	\$ 3,000.00
Operating Supplies	\$ 11,000.00
Minor Equipment	\$ 7,000.00
Total Supplies	\$ 21,000.00
Telephone	\$ 4,120.00
Volunteer	\$ 18,000.00
Total Expense	\$ 1,134,585.00
Net Income	\$ (127,901.00)
In-kind food	\$ 2,004,000.00
Total Expense with in-kind	\$ 3,138,585.00