



S.L. Gimbel Foundation Fund Holiday Food Program Grant Application

Internal Use Only:
Grant
:

Organization / Agency Information

Organization/Agency Name: Weld Food Bank		
Physical Address: 1108 H Street, Greeley, CO 80631		City/State/Zip
Mailing Address: 1108 H Street, Greeley, CO 80631		City/State/Zip
CEO or Director: Bob O'Connor, CEO		Title:
Phone: 970-356-2199	Fax: 970-356-2297	Email: bob@weldfoodbank.org
Contact Person: Denise Stetz, Grant. Writer		Title:
Phone: 970-356-2199 ext 324	Fax: 970-356-2297	Email: dee@weldfoodbank.org
Web Site Address: www.weldfoodbank.org		Tax ID: 74-2244826

Program / Grant Information

Program/Project Name: Kids Backpack Program			Amount of Grant Requested: \$15,000
Total Organization Budget: \$3,360,000	Per 990, Percentage of Program Service Expenses (Column B/ Column A x 100): 97.95%	Per 990, Percentage of Management & General Expenses Only (Column C / Column A x 100): .48%	Per 990, Percentage of Management & General Expenses and Fundraising (Column C+D / Column A x 100): 2.05%
Purpose of Grant Request (one sentence): Grant funds will be used to purchase Breakfast Breaks for our Kids Backpack Program – ensuring recipients will have a breakfast both days of the weekend.			
Gimbel Holiday Grants Received: List Year(s) and Award Amount(s) 2016 - \$10,000, 2018- \$10,000, 2019- \$15,000			

Signatures

Board President / Chair: (Print name and Title) Karen Trusler, Board President	Signature: 	Date: November 11, 2019
Executive Director/President: (Print name and Title) Bob O'Connor, CEO	Signature: 	Date: November 11, 2019

S.L. Gimbel Foundation Fund Holiday Grant Application

Please provide the following information for items I. through III. by answering all questions in ONE PAGE-12 Font. Please be thorough, clear, specific, and concise.

I. Organization/Agency Background: State your mission, vision, purpose, and provide a brief history. What are your core programs and activities? How many people do you serve? How many paid staff, full time and part-time? How many volunteers?

Weld Food Bank (WFB) was founded in 1982 when community leaders identified the need for a centralized clearinghouse for donated food. Such a clearinghouse more effectively provides food to low-income residents while eliminating duplication of food collection efforts and providing significant savings for the community's nonprofit agencies. With our vision being a hunger free Weld County, the mission of WFB is to lead and engage our community in the fight against hunger. We are a working, 36,500 square foot warehouse that collects, stores and distributes food to those struggling with food insecurity through 78 partner agencies and seven direct service programs. These include:

- Emergency Food Boxes – Short-term assistance for individuals and families in crisis.
- Kid's Cafe- Hot meals and snacks served after school to low-income children.
- Senior Feeding – Shelf-stable food for individuals over 60.
- Backpack Program – Nutritious, child-friendly packs of food to ensure kids have enough to eat over the weekends when school Free & Reduced lunch is not available.
- Summer Feeding – Healthy lunches served to youth who would otherwise not have reliable access to food when school is out of session.
- School Pantries – Food pantries located at schools that provide access to teachers and parents.
- Mobile Food Pantry – Delivers perishable foods directly to areas of low access.

Last year, WFB served 58,000 unduplicated individuals, or 1/5 of the Weld County population.

Weld Food Bank employs 24 full time and 4 part time employees. Our volunteers donated more than 53,000 hours last fiscal year – equating to the work of 25 full time employees!

II. Project Information: Describe your food distribution program. **ANSWER ALL QUESTIONS.** Explain the community need including demographics, geographic characteristics of the area or community to be served, community conditions and income level. What are the specific activities of the food program?

The Backpack Program distributes packs of food to school-aged children on the day before a weekend or vacation – ensuring a source of nutritious food over the weekend when the school Free & Reduced lunch program is not available. Children are identified by their schools as either homeless or at-risk of experiencing hunger. Packs are ordered and distributed by schools due to privacy laws. These packs include cereal, shelf-stable meal, fruit. Cup or applesauce, 1-3 snacks and an entrée – all of which are child-friendly. Backpacks are distributed at schools across the 4,000+ square miles of Weld County. Almost half of Weld County's 56,000 students are eligible for the Free & Reduced Lunch program. With that said, WFB has room for growth in the program. Additional funding is continually sought to sustain and grow this vital program.

How do you identify/qualify those in need? How often is the food distribution offered?

Because of privacy laws, recipients of Backpack program are identified by their schools as at risk of experiencing hunger. Backpacks are delivered and distributed the day before a weekend or vacation every week of the school year.

How many people will be served by the food distribution program (children, youth, adults, seniors)? Please explain how you keep track of number of people served.

During the 2018-2019 school year, 43,244 backpacks were distributed to school aged children across Weld County. With 35 week in the school year, over 1,200 students benefitted from the program.

Weld Food Bank expects to exceed 44,000 backpacks distributed this school year.

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III. Project Budget

Please provide a detailed line-item budget for your project by completing the budget form below. **The maximum requested amount is \$15,000** or 25% of your operating budget, whichever is less. You can request for less than \$15,000. You may delineate your line items requests per examples below:

- 85% of total request for the purchase of food items only. (Ex. Total request of \$15,000; 85% is \$12,750 for food)
- 15% of total request for female hygiene products and/or diapers. (Ex. Total request of \$15,000; 15% is \$2,250 for diapers and female hygiene products)
- 100% of total request for the purchase of food items
- Canned tuna will not be funded.

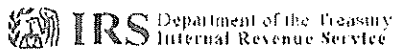
Food items must be delineated (i.e. canned vegetables, soup, pasta, dried beans, rice, etc.). For each food item, indicate the cost per unit (pound, carton, case, etc.) and the quantity. See attached example.

Line Item	Line Item Description	Requested Amount
<i>Breakfast Breaks (includes cereal, graham cracker, fruit cup or applesauce and juice)</i>	36/case, 56 cases/pallet, \$1,794.24/pallet, 9 pallets * \$1,794.24 = \$16,148.16	\$15,000
TOTAL:	***WFB will use general operating funds to make up the \$1,148.16 difference ***	\$15,000

IV. Administrative Expenses Percentage

This section calculates how much the organization spent for general management, overhead, indirect items as a percentage of the organization's total expenses. The figures are based on your most current 990 form that you submitted, Part IX Statement of Functional Expenses.

Management & general expenses (Column C only)	/Total expenses (Column A)	= Administrative Percentage
\$97,439.00	\$20,312,884.00	.48%



CINCINNATI OH 45999-0038

In reply refer to: 0248180037
Jan. 31, 2017 LTR 4168C 0
74-2244826 000000 00

00014165
BODC: TE

WELD FOOD BANK
1108 H ST
GREELEY CO 80631



018373

Employer ID Number: 74-2244826
Form 990 required: Yes

Dear Taxpayer:

This is in response to your request dated Jan. 20, 2017, regarding your tax-exempt status.

We issued you a determination letter in May 1983, recognizing you as tax-exempt under Internal Revenue Code (IRC) Section 501(c)(3).

Our records also indicate you're not a private foundation as defined under IRC Section 509(a) because you're described in IRC Section 509(a)(2).

Donors can deduct contributions they make to you as provided in IRC Section 170. You're also qualified to receive tax deductible bequests, legacies, devises, transfers, or gifts under IRC Sections 2055, 2106, and 2522.

In the heading of this letter, we indicated whether you must file an annual information return. If a return is required, you must file Form 990, 990-EZ, 990-N, or 990-PF by the 15th day of the fifth month after the end of your annual accounting period. IRC Section 6033(j) provides that, if you don't file a required annual information return or notice for three consecutive years, your exempt status will be automatically revoked on the filing due date of the third required return or notice.

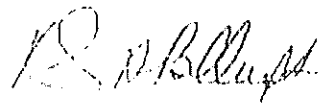
For tax forms, instructions, and publications, visit www.irs.gov or call 1-800-TAX-FORM (1-800-829-3676).

If you have questions, call 1-877-829-5500 between 8 a.m. and 5 p.m., local time, Monday through Friday (Alaska and Hawaii follow Pacific Time).

0248180037
Jan. 31, 2017 LTR 4168C 0
74-2244826 000000 00
00014166

WELD FOOD BANK
1108 H ST
GREELEY CO 80631

Sincerely yours,

A handwritten signature in dark ink, appearing to read "K. A. Billups". The signature is fluid and cursive, with the first name "Kim" and last name "Billups" clearly distinguishable.

Kim A. Billups, Operations Manager
Accounts Management Operations 1

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX ☐ **1**

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.

	(A) Total expenses	(B) Program services expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21				
2 Grants and other assistance to domestic individuals. See Part IV, line 22				
3 Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees	95,000	71,250	14,250	9,500
6 Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
7 Other salaries and wages	1,022,457	879,752	34,710	107,995
8 Pension plan accruals and contributions (include section 401(a) and 403(b) employer contributions)	7,792	5,798	409	1,585
9 Other employee benefits	129,046	119,477	2,093	7,476
10 Payroll taxes	83,439	70,909	3,718	8,812
11 Fees for services (non-employees):				
a Management				
b Legal				
c Accounting	34,071		34,071	
d Lobbying				
e Professional fundraising services. See Part IV, line 17				
f Investment management fees				
g Other (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Schedule O.)				
12 Advertising and promotion	63,511	61,814	1,375	322
13 Office expenses	68,904	67,499	1,116	289
14 Information technology	37,739	36,540	530	669
15 Royalties				
16 Occupancy	95,422	93,780	1,642	
17 Travel				
18 Payments of travel or entertainment expenses for any federal, state, or local public officials				
19 Conferences, conventions, and meetings				
20 Interest				
21 Payments to affiliates				
22 Depreciation, depletion, and amortization	168,111	168,111		
23 Insurance	57,299	55,637	1,662	
24 Other expenses. Itemize expenses not covered above (List miscellaneous expenses in line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
a Donated Food	17,142,273	17,142,273		
b Food Purchases	892,059	892,059		
c Fundraising Expense	161,589			161,589
d Transportation	84,928	84,928		
e All other expenses	169,244	146,556	1,863	20,825
25 Total functional expenses. Add lines 1 through 24e	20,312,884	19,896,383	97,439	319,062
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. Check here <input type="checkbox"/> if following SOP 98-2 (ASC 958-720)				

Revenue	
Shared Maintenance	\$142,000.00
Other Food Boxes	\$2,000.00
United Way Allocation	\$12,000.00
Fund Development	\$2,465,000.00
CACFP/Kids Café	\$275,000.00
CSFP	\$180,000.00
TEFAP	\$235,000.00
EFSP	\$13,000.00
UW Designations	\$30,000.00
Misc.	\$6,000.00
Total Revenue	\$3,360,000.00
Expenses	
Cost of Sales	
Purchased Food	\$390,000.00
Freight	\$275,000.00
Cost of Product	\$285,000.00
Total	\$950,000.00
Operating Expenses	
Payroll	\$1,235,000.00
Payroll Taxes	\$95,000.00
Insurance/Retirement	\$152,000.00
TEFAP Disbursements	\$58,000.00
CSFP Disbursements	\$10,000.00
Transportation	\$75,000.00
Mileage	\$6,000.00
Cost of Fund Raisers	\$249,000.00
Rent	\$10,000.00
Utilities	\$86,000.00
Telephone	\$13,000.00
Repairs/Maintenance	\$90,000.00
Supplies	\$60,000.00
Insurance	\$67,000.00
Conference/Training	\$21,000.00
Marketing/Education	\$56,000.00
Dues & Feeding America	\$9,000.00
Professional Fees	\$39,000.00
Postage	\$10,000.00
Banking/Credit Card Fees	\$22,000.00
Technology	\$27,000.00
Grants to Agencies	\$20,000.00
Total	\$2,410,000.00
Total Expenses	\$3,360,000.00

S. L. Gimbel Foundation Fund Holiday Food Grant

#225



Collector: Gimbel Holiday Food Grant (Web Link)
Started: Friday, October 11, 2019 6:47:38 AM
Last Modified: Tuesday, October 15, 2019 3:02:36 PM
Time Spent: Over a day
IP Address: 71.196.180.92

Page 1: Organizational Information

Q1 Name of your organization.

Weld Food Bank

Q2 Grant #

20180990

Q3 Grant Period

January 1, 2019 - September 30, 2019

Q4 Location of your organization

City	Greeley
State	CO

Q5 Name and Title of person completing evaluation.

Dee Stetz

Q6 Phone Number:

(970) 356-2199

Q7 Email address.

dee@weldfoodbank.org

Q8 Total number of clients served through this grant funding:

1,500

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Q9 Approximate volume of food purchased with grant funds? (i.e 10 lbs of fresh produce; 1000 boxes; 10 cases, etc)

This grant was used to purchase 7 pallets (14,112) breakfast breaks for the Backpack program - providing a nutritious breakfast for each day of the weekend during the school year.

Page 2: Key Outcomes and Results

Q10 Describe the project's key outcomes and results based on your goals and objectives:

During the 2018-2019 fiscal year, Weld Food Bank distributed 43,244 backpacks to children during the 36 weeks of the school year. These backpacks included TWO breakfast breaks (each including a fruit cup or applesauce, cereal and granola bar), shelf stable milk, a child-friendly entree and nutritious snack. This growth was possible by partnering with more schools throughout the 4,000+ square miles of the county, identifying more students in need and securing more funding through area businesses, organizations and foundations.

Q11 Please describe any challenges/obstacles the organization encountered (if any) in attaining stated goals & Objectives.

Almost half of Weld County's students qualify for the Free & Reduced Rate Lunch program. As such, the Backpack program is one of Weld Food Bank's most successful programs - growing year after year. More and more students are identified as Weld Food Bank's services are communicated throughout the county. However, we must only take on a case load we can financially sustain. We are committed to meeting the needs of the most vulnerable in our community.

Q12 How did you overcome and/or address the challenges and obstacles?

We are committed to meeting the needs of the most vulnerable in our community. To do so, Weld Food Bank is actively working to increase funding to the program. Additional funding is sought from foundation grants and corporate sponsors. We also work with schools to ensure that there is no waiting list at a school. If funding is necessary to ensure all food insecure students at a current school are being served, it is taken from Weld Food Bank's General Operating Fund.

Q13 Describe any unintended positive outcomes as a result of the efforts supported by this grant.

This grant has allowed Weld Food Bank to increase the amount of food in each backpack - guaranteeing each recipient has two days of breakfast. By doing so, these children are coming to school Monday morning ready to focus on school instead of the food insecurity their family is experiencing. By removing this stress, their futures are brighter.

Q14 Briefly describe the impact this grant has had on your organization.

With the grant received from S.L. Gimbel, Weld Food Bank was able to ensure ALL backpacks distributed during the school year received nutritious breakfast items for the two days of the weekend. This allowed the recipients to start each morning with nutrition and energy.

Page 3: Budget

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Q15 Please provide a narrative on how the funds were used to fulfill grant objectives. Explain what was purchased and how funds were utilized based upon the budget that was submitted. Support documents (receipts or expense reports) can be emailed to grant-info@thecommunityfoundation.net or faxed to 951-684-1911.

The \$15,000 grant from Gimbel purchased 36 cases of Breakfast Breaks. These breakfast breaks include a cereal, graham crackers, fruit cup or applesauce. These ensured each recipient have a source of breakfast each morning of the weekend.

Page 4: Success Stories

Q16 Please relate a success story:

We recently received a letter from a single mother whose child had been receiving a backpack since kindergarten but will not be using the program anymore.

"I just wanted to reach out to say thank you. My son has been receiving his "gift pack" (what he called the backpack he received) since kindergarten. I was in school full time and this extra food took so much stress off my shoulders. I have recently graduated and am working as a nurse. I have to say, without this safety net for us, I don't know if I could have finished school. We no longer need this food assistance but please know it made such a difference in our lives."

Q17 Please relate a success story here:

Respondent skipped this question

Q18 Please relate a success story here:

Respondent skipped this question

Page 5: Demographic Information

Q19 Which category best describes your organization. Please choose only one.

Basic Needs Support

Q20 What is your organization's primary Program Area of Interest?

Food
Bank

Q21 Percentage of clients served through grant in each Ethnic Group Category. Total must equal 100%

Unknown 100

Q22 Approximate percentage of clients served from grant funds in each age category.

Children Birth-05 years of age	0
Children ages 06-12 years of age	90
Youth ages 13-18	10
Young Adults (18-24)	0
Adults	0
Senior Citizens	0

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Q23 Approximate percentage of clients served with disabilities from grant funds.	No clients served with disabilities	100
Q24 Approximate percentage of clients served in Economic Group	At/Below Poverty Level	25
	Homeless/Indigent	5
	Working Poor	70
Q25 Approximate percentage of clients served from grant funds in each population category.	Children/Youth (those not included in Family)	100

Global Foods Inc.
8700 Spanish Ridge Avenue
Las Vegas, NV 89148
(702) 870-7600



GLOBALFOODSINC

Invoice

Invoice Number: 3038385-IN
Invoice Date: 2/18/2019

Sales Order Number: L021509
Sales Order Date: 2/12/2019
Sales Rep: Denise Peterson

FAX #: (702) 878-0284

Ship To:	Ship To:
Weld Food Bank 1108 H Street Greeley, CO 80631	Weld Food Bank 1108 H Street Greeley, CO 80631

Contact: Diana Flagle

Payment due in full by: 3/7/2019

Champion P.O.	Ship Via	FOB	Terms			
Breakfast kits			Net 17 Days			
Item Number	Unit	Ordered	Shipped	Back Ordered	Price	Amount
BC-1032P	CASE	168.00	168.00	0.00	44.000	7,392.00
Apple Jacks Bfast Kit w/ Juice						
BC-1034P	CASE	112.00	112.00	0.00	44.000	4,928.00
Fruit Loops Bfast Kit w/ Juice						

Backpacks

Note: Balance on grant 5,636.80

Left - 6,683.20

Make all checks payable to : GLOBAL FOODS

Please pay from this invoice

A service charge of 2.0% per month will be charged on all accounts past due 30 days

THANK YOU FOR YOUR BUSINESS !

Net Invoice:	12,320.00
Less Discount:	0.00
Freight:	0.00
Sales Tax:	0.00
Invoice Total:	12,320.00

Global Foods Inc.
8700 Spanish Ridge Avenue
Las Vegas, NV 89148
(702) 870-7600



GLOBALFOODSINC

Invoice

Invoice Number: 3038742-IN

Invoice Date: 3/28/2019

Sales Order Number: L031577

Sales Order Date: 3/21/2019

Sales Rep: Denise Peterson

FAX #: (702) 878-0284

Sold To:	Ship To:
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Weld Food Bank
1108 H Street
Greeley, CO 80631

Weld Food Bank
1108 H Street
Greeley, CO 80631

Contact: Diana Flagle

Payment due in full by: 4/14/2019

Customer P.O.	Ship Via	FOB	Terms
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Breakfast Kits

Net 17 Days

Item Number	Unit	Ordered	Shipped	Back Ordered	Price	Amount
BC-1032P	CASE	164.00	164.00	0.00	44.000	7,216.00
Apple Jacks Blast Kit w/ Juice						
BC-1034P	CASE	112.00	112.00	0.00	44.000	4,928.00
Fruit Loops Blast Kit w/ Juice						

Grant

Backpacks

D. Flagle

Make all checks payable to : GLOBAL FOODS

Please pay from this invoice

A service charge of 2.0% per month will be charged on all accounts past due 30 days

THANK YOU FOR YOUR BUSINESS !

Net Invoice:	12,144.00
Less Discount:	0.00
Freight:	0.00
Sales Tax:	0.00
Invoice Total:	12,144.00