



**2016 S.L. Gimbel
Foundation Fund
Grant Application
National Parks Centennial**

Internal Use Only:
Grant :

Organization / Agency Information

<i>Organization/Agency Name:</i> The Shenandoah National Park Trust		
<i>Physical Address:</i> 404 8 th St. NE, Suite D		<i>City/State/Zip:</i> Charlottesville, VA 22902
<i>Mailing Address:</i> Same as above		<i>City/State/Zip:</i>
<i>CEO or Director:</i> Susan Sherman		<i>Title:</i> President
<i>Phone:</i> 434-293-2728	<i>Fax:</i> 434-293-5833	<i>Email:</i> ssherman@snptrust.org
<i>Contact Person:</i> Jessica Green		<i>Title:</i> Director of Philanthropy
<i>Phone:</i> 434-293-2728	<i>Fax:</i> 434-293-5833	<i>Email:</i> jgreen@snptrust.org
<i>Web Site Address:</i> www.snptrust.org		<i>Tax ID:</i> 20-8685310

Project Information

Type of Project: New Trail Construction Maintenance and/or Restoration of Existing Trails

<i>Program/Project Name:</i> Maintaining Trails in Shenandoah National Park		<i>Amount of Grant Requested:</i> \$50,000	
<i>Name of Trail(s) Affected:</i> See Project Description for full list of 38 trails affected.		<i>Location:</i> Shenandoah National Park, Virginia	
<i>Total Organization Budget:</i> \$919,000	<i>Per 990, Percentage of Program Service Expenses (Column B/ Column A x 100):</i> 83.9%	<i>Per 990, Percentage of Management & General Expenses Only (Column C/ Column A x 100):</i> 7.3%	<i>Per 990, Percentage of Management & General Expenses and Fundraising (Column C+D/ Column A x 100):</i> 16%
<i>Purpose of Grant Request (one sentence):</i> To restore 38 trails in Shenandoah National Park to the standards of the park's Backcountry and Wilderness Plan to increase visitor safety and enjoyment, and to protect natural and cultural resources.			
<i>Project Start Date (Month and Year):</i> March 2017		<i>Project End Date (Month and Year):</i> September 2017	

Signatures

<i>Board President / Chair: (Print name and Title)</i> David Aldrich, Chairman	<i>Signature:</i> David Aldrich	<i>Date:</i> 10/28/16
<i>Executive Director/President: (Print name and Title)</i> Susan Sherman, President	<i>Signature:</i> Susan Sherman	<i>Date:</i> 10/28/16

I. Organization Background

The Shenandoah National Park Trust is the official nonprofit partner of Shenandoah National Park. The Trust invests in programs and initiatives which help ensure that Shenandoah remains a crown jewel of the Park Service, an economic driver for the region, and a national treasure for all to enjoy, for generations to come. The Shenandoah National Park Trust was established in 2004 to help protect and enhance one of our country's most beloved national parks. As the official philanthropic partner of the park, we work closely with park staff to identify priority projects that government funding does not cover. We then work with individual donors, corporate partners, and foundations who value Shenandoah's immeasurable treasures, to help us enhance and sustain the park.

National parks exist to both preserve our nation's most beloved historic and natural places, as well as to provide access to these places so that anyone can learn, explore, and find renewal in them. Shenandoah National Park is one of the largest natural-area national parks in the eastern United States, hosting an average of 1.3 million visitors each year. Modeled after the popular western parks like Yosemite and Yellowstone, Shenandoah National Park protects 200,000 acres in the Blue Ridge mountains of Virginia that are home to wild life, wild lands, and unique historical sites. Two major headwaters that support local water sources are housed in the park, and it is vital not only to the Chesapeake Bay Watershed but also serves as a biodiversity haven for the region. Because of these environmental factors, the park serves as a destination for discovery and learning, and as a living laboratory that attracts scientists and researchers from around the world. Like the western parks, Shenandoah's origins have economic roots as well. As a major local, national, and international attraction, Shenandoah National Park provides \$84 million in tourism revenue in its gateway communities, and over 1,000 local jobs.

Each year as government funding to national parks continues to be outpaced by the parks' greatest needs, we are faced with more challenges to the preservation of this important community and national asset. We align our support with the park's four focus areas – preserving natural and cultural resources, educating youth, connecting people with their park, and enhancing the park service. As of October 2016, our park has seen a 30% increase in visitation – the largest increase in the past ten years. They expect that this increase will have a residual effect on visitation in the coming years as more people are encouraged on a national level to get out and explore our country's national parks.

With the support of our individual, corporate, and foundation partners this year, we were able to increase our funding to the park for projects in the four focus areas. While most of our project directly impact visitors in the park, we also put considerable resources to providing opportunities and access to the park to youth who may not otherwise have that experience. Our youth education programs bring youth from the gateway communities surrounding the park, as well as urban areas like Richmond, VA and Washington, DC. For many of these youth, this is their first trip to Shenandoah and first experience in one of their national parks.

Many of the 1.3 million visitors who come to Shenandoah interact in some way with the work we fund in the park. While programs like trail improvements and other visitor service projects are difficult to measure in direct number of individuals served, but have far reaching effects on those individuals immediate and long-term experience in the park. Here are just a few of our recent accomplishments:

- Provided employee development funds that made it possible for a park staff member to attend a crisis communications course, which was vital as the park experienced the second largest wildfire in its 80-year history in April of 2016.
- Funded a third TRACK trail at Fox Hollow – an interactive, educational trail aimed at engaging youth in the park and inspiring a lifelong love of the outdoors.
- Completed the rehabilitation of the iconic and historic observation platform at the summit of Hawksbill mountain, the park’s highest peak.
- Completed the rehabilitation of the historic Civilian Conservation Corps era building that is now called the Pinnacles Research and Stewardship Center, which will be utilized by nearly 700 researchers and volunteers each year.
- Constructed a new bridge on the Limberlost Trail, making it the only ADA compliant trail in the park thereby increasing access to less abled visitors.
- Funded 6 college-aged park service interns in 2016 who interacted with over 6,500 park visitors as education and interpretation Rangers.
- Made it possible for 116 underserved youth from 5 states to participate in day trips or week-long summer camps in the park in 2016.
- Provided travel reimbursements to Title I schools that allowed 2,000 children to participate in field trips to the park through our Ticket to Ride program.
- Funded the redesign and reprinting of 10,000 Junior Ranger books that will be used as education and engagement tools for children visiting the park.

II. Project Information

Statement of Need:

The Shenandoah National Park Trust seeks funding for trail maintenance in Shenandoah National Park that would bring 38 trails (74 trail miles) up to the trail maintenance standards set forth in the park’s Backcountry and Wilderness Management Plan. This would fill a gap in funding available to the park for this work in 2017. Previously, lack of routine maintenance on these trails has led to severe erosion, natural and cultural resource damage as visitors deviate off trails to avoid obstacles, and other issues that often require the abandonment or closure of the trail. Without this project, many of these trails will remain in sub-par condition that will greatly impact on of the park’s key priorities which is providing an excellent visitor experience. If the fallen trees were to remain on these trails, visitors may encounter safety hazards that could increase the need for the park’s search and rescue resources. In addition, encroaching vegetation increases the likelihood of visitors coming into contact with ticks and other biting insects who carry diseases. These combined factors would mean that the park would need to re-evaluate each

trail and make decisions on whether they can remain open to the public if this work is not completed.

Project Description:

This project will deploy two trails crews, as well as volunteers, during the 2017 park season to provide maintenance to the following trails that are utilized for both hiking and horseback riding:

<ul style="list-style-type: none">• Bluff Trail• Browntown Trail• Compton Gap Trail• Dickey Ridge Trail• Gravel Springs Trail• Harris Hollow Trail• Jenkins Gap Trail• Jordan River Trail• Mathews Arm Trail• Mount Marshall Trail• Pass Mountain Hut Trail• Pass Mountain Stroller Trail• Rangeview Trail• Springhouse Trail• Snead Farm Trail• Weddlewood Trail• Bearfence Hut Trail• Bearfence Loop Trail• Byrd's Nest #3 Trail	<ul style="list-style-type: none">• Dry Run Falls Trail• Mill Prong Trail• Pine Hill Gap Trail• Pocosin Trails (2)• Rose River Trail• Slaughter Trail• South River Trail• Stony Man Trail• Stony Mountain Trail• Blackrock Hut/Trayfoot Trail• Hightop Trail• Madison Run Spur Trail• North Form Moormans Trail• Patterson Ridge Trail• Smith Roach Gap Trail• South Fork Moormans Trail• Turk Branch Trail• Turk Gap Trail
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These 38 trails encompass a total of 74 trail miles. Supervised by experienced trail leaders, crews and volunteers will remove fallen trees from trail corridors, mow and brush back encroaching vegetation, and clean and repair water control structures that prevent trails from being washed out during heavy rains. This work will allow park visitors to enjoy the trails safely and unimpeded, thereby increasing their enjoyment and preventing damage to the park's natural and cultural resources. The crews will repair and maintain these trails based on the standards set forth in the park's Backcountry and Wilderness Management Plan. These standards include clearing the trails of obstructions such as fallen trees and vegetation to a minimum width of four feet, and a minimum height of seven feet. In addition, there are 1400 water control structures along these trails that are in need of cleaning and repair. These structures provide important erosion control to the trails. Many of the trails are in designated wilderness areas where all work will be completed with traditional hand tools and without the aid of motorized equipment in alignment with the standards of that designation. The maintenance of these trails is part of a wider effort by the park to continue to maintain and improve the 500 miles of trails that provide enjoyment and

opportunities for exploration to park visitors. The project is shovel ready, with no need for additional compliance work to be done before crews can begin.

Project Goal, Objective, Activities, and Expected Outcomes:

Goal: To enhance park visitor safety and enjoyment as they explore Shenandoah National Park's trails on foot and by horseback.

Objective: This project will improve 38 trails totaling 74 trail miles during the period of March to September 2017, bringing each trail up to the standards set forth in the park's Backcountry and Wilderness Management Plan.

Activities:

- Removal of fallen trees from trail corridors
- Mowing and removal of encroaching vegetation
- Cleaning and repair of water control structures that prevent erosion

Outcomes:

- Thousands of visitors who utilize these trails each year for hiking and horseback riding will have easier access to these trails and a more pleasant experience while on them.
- Visitor safety will be improved through the removal of hazardous trees, as well as the decrease in likelihood of visitor encounters with ticks that spread disease.
- Reduction in the number of cultural and natural resources damaged by visitors who go off trail to avoid obstacles and obstructions.
- In the long-term, this project reduces the number of trails that deteriorate and are closed to visitor use.

Timeline:

This project will begin in March of 2017 and will be completed by September 2017.

Target Population:

Shenandoah National Park consistently attracts 1.3 million visitors each year who hail from around the United States, and the world. Visitors to the park range widely in demographics. Many of these visitors utilize the 500 total miles of trails in the park for recreation, exploration, and exercise. As of October 2016, the park reports that they have seen a 30% increase in visitation this year, primarily attributed to the increased national awareness of our nation's parks during the Centennial. As more people visit the park, the need to maintain trails for safety, visitor enjoyment, and resource protection increase.

Youth/Young Adult Engagement, Volunteers, Community Partners:

While we at the Trust regularly fund projects that engage youth corps, this project may not directly involve youth or young adults outside of those who may volunteer or are employed as

part of the trails crews. The Trust will engage 10-15 volunteers from our supporter base to assist the trails crews with their work. In addition, the Potomac Appalachian Trail Club (PATC) shares maintenance responsibilities for the following trails: Compton Gap Trail, Dickey Ridge Trail, Harris Hollow Trail, Hightop Trail, and Blackrock Hut/Trayfoot Trail. PATC will engage an undetermined number of volunteers based on the needs of the park's trails crews.

Evaluation:

Trail crews will complete daily work reports to continuously track their progress towards the completion of this project. This will be overseen by the park's Project Manager, Melissa Rudaville, in consultation with Trails Supervisors Dave Jenkins and Steve Printz. Knowing that unforeseen obstacles may occur, this project will be deemed successful if at least 32 trails have all fallen trees removed, if at least 22 trails have vegetation cut back to the appropriate standards, and if at least 600 of the existing water control structures are cleaned or repaired. The project will be deemed highly successful if at least 36 of the trails have all fallen trees removed, if at least 26 of the trails have vegetation cut back to the appropriate standards, and if 900 of the existing water control structures are cleaned or repaired.

Use of Grant Funds and Leveraging:

If awarded, these grant funds will be used to fund the trail maintenance crews, as well as purchase necessary equipment and materials. See the budget narrative for further details.

III. Project Future

Shenandoah National Park has an on-going commitment to keep its trails in top shape to increase visitor enjoyment and ensure the safety of those who utilize the trails. In 2016, the Trust began funding a seasonal Trail Maintenance Volunteer Coordinator position. Once the initial work of this project is completed, the Coordinator will recruit, train, and supervise volunteers to sustain the maintenance of these trails. PATC also has an on-going commitment to providing volunteer support to necessary maintenance of some of these trails. Because of the importance of trails to the Shenandoah National Park experience, the Trust will continue to discuss trail needs with the park each year, as well as with its donors and other funders to ensure we can fund on-going maintenance and upkeep that result from this project.

IV. Governance, Executive Leadership, and Key Personnel/Staff Qualifications

Governance:

The Trust's Board of Trustees are a Governing Board, providing strategic direction and fiscal oversight to the organization. The Board is comprised of 24 members who represent a geographic area that spans the state of Virginia and Washington, DC. Currently, the Board of Trustees operates four committees which provide it guidance in making decisions: the Executive Committee, the Governance and Nominating Committee, the Finance Committee, and the Development Committee. The Board of Trustees, as well as the Trust staff, work closely with

**S.L. Gimbel Foundation Fund
Trail Maintenance in Shenandoah National Park**

Shenandoah National Park's Superintendent, Deputy Superintendent, and Management Specialist to ensure that the Trust's projects and programs align with the park's strategic priorities.

Management:

Susan Sherman, the President of the Shenandoah National Park Trust, will work closely with the park's Project Manager, Melissa Rudacille, to oversee the progress of this project. Both Susan and Melissa have overseen projects like this over the duration of their respective tenures in their positions. In addition, the park's veteran Trail Supervisors, Dave Jenkins and Steve Printz, will provide direct management and oversight to the trail crews and volunteers who perform the project work.



Board of Trustees

David Aldrich - Chairman

Huntly, VA
CEO, RED-INC

Don Bauer

Alexandria, VA
Partner, Perkins Coie

Matthew Boyer

Fredericksburg, VA
VP of Individual Giving, American Forests

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Carl Carter

Vinna, VA
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Fredericksburg, VA
COO, Richlynd Federal

Wendy Fewster

Richmond, VA
Landscape and urban designer

Ed Fuhr

Richmond, VA
Attorney, Hunton & Williams

Maureen Finnerty

Haymarket, VA
Retired, National Park Service

Andrew Forward

Harrisonburg, VA
Principal, Chathill & Assocs.

James "Kim" Gilliam

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Earlysville, VA
Co-owner, 3D EnviroLogics

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Taylor Odom

Partner, Luke & Odom
Washington, VA

Katrina Powell

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Faculty, Virginia Tech

Todd Ruelle

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CEO, Fine Point Technologies

William "Bill" Schrader

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Charlottesville, VA
Asset Management Accountant, Apex Clean Energy

Andrew Vinisky – Vice Chairman

Alexandria, VA
Director of , Toll Brothers Developers

Greg Yates

Culpeper, VA
CEO, Yates Properties

VI. Sources of Funding

Secured/Awarded

Name of Funder	Amount
Individuals	\$10,000
National Park Service (in-kind)	\$2,420

Pending/Planned

Name of Funder	Amount
REI	\$30,000
<i>The Community Foundation</i>	<i>\$50,000</i>

Organization's Funding Sources

Funding Source	Amount	% of Total Revenue
Contributions from Individuals	\$225,000	28
Corp. & Fdn. Grants	\$260,000	31
Special Events	\$75,000	9
License Plates	\$135,000	16
Park Lodge Guest Donation Program	\$48,000	6
Board-designated Endowment	\$92,000	10

VII. Financial Analysis

Agency name: The Shenandoah National Park Trust
 Most current fiscal year: October 1, 2014 – September 30, 2015 (most current fiscal year for which we have audited financial statements and 990. FY2016 audit will commence mid-November, 2016)

Statement of Functional Expenses

Total Expenses	Program Service Expenses	Management and General Expenses	Fundraising Expenses
\$821,219	\$689,034	\$60,179	\$72,006
100%	84%	7%	9%

Differential Between Current Year Budget for Management and General Expenses and Previous Year Management and General Expenses*

Percentage of Current Budget for Administration	Percent of Previous Year Budget for Administration	Differential
7%	9%	2%

Quick Ratio = 22.91

Excess Most Recent Fiscal Year End (unaudited)	Excess Prior Fiscal Year End
\$7,508	\$128,525

**The Shenandoah National Park Trust
2017 Trail Maintenance Project Budget**

Line Item Request	Line Item Explanation	Support from SNP Trust	Support from Other Funders	Requested Amount from TCF	Total Item Total of Project
Salaries	WL-5: 640 hours at \$26.55/hour=\$16,992	\$0	\$41,000	\$44,920	\$85,920
	WG-5:2100 hours at \$22.48/hour=\$47,211				
	WG-4:1120 hours at \$19.39/hour=\$21,717				
Supplies	Gravel/fill mix material = \$300	\$0	\$0	\$500	\$500
	Grease/Lubricants/Oil = \$200				
Field Equipment	4WD rental vehicle: \$4400 (average of \$550/month for 8 months)	\$420	\$1,000	\$4,580	\$6,000
	Parts for chainsaws and weeders (air filters, sprockets, trimmer heads, chains, etc): \$900				
	Replacement parts for hand tools (handles, swing blades, pruning saws, etc): \$400				
	Field safety equip (gloves, tick repellent, safety glasses, ear plugs): \$300				
	TOTALS	\$420	\$42,000	\$50,000	\$92,420

Salaries: Hours and pay grades listed for federal government field crew employees and crew supervisor

Supplies: Includes supplies for trail maintenance and for field equipment

Field equipment: explained in table above

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21	368,696.	368,696.		
2 Grants and other assistance to domestic individuals. See Part IV, line 22				
3 Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees	124,768.	71,972.	17,054.	35,742.
6 Compensation not included above, to disqualified persons (as defined under section 4958(1)(1)) and persons described in section 4958(c)(3)(B)				
7 Other salaries and wages	112,413.	102,927.		9,486.
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)				
9 Other employee benefits	2,050.	1,940.		110.
10 Payroll taxes	15,204.	11,770.	820.	2,614.
11 Fees for services (non-employees):				
a Management				
b Legal				
c Accounting	28,547.		28,547.	
d Lobbying				
e Professional fundraising services. See Part IV, line 17				
f Investment management fees				
g Other. (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Sch O.)	8,538.	4,900.	2,138.	1,500.
12 Advertising and promotion	25,621.	13,182.	119.	12,320.
13 Office expenses	12,993.	10,344.	953.	1,696.
14 Information technology	3,641.	2,819.	196.	626.
15 Royalties				
16 Occupancy	30,391.	24,518.	1,402.	4,471.
17 Travel	11,904.	11,904.		
18 Payments of travel or entertainment expenses for any federal, state, or local public officials				
19 Conferences, conventions, and meetings	58,540.	55,498.	3,042.	
20 Interest				
21 Payments to affiliates				
22 Depreciation, depletion, and amortization				
23 Insurance	3,673.		3,673.	
24 Other expenses. Itemize expenses not covered above. (List miscellaneous expenses in line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
a DUES AND FEES	10,069.	5,723.	2,235.	2,111.
b MARKETING	2,240.	1,200.		1,040.
c WEBSITE EXPENSE	1,931.	1,641.		290.
d				
e All other expenses				
25 Total functional expenses. Add lines 1 through 24e	821,219.	689,034.	60,179.	72,006.
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation.				

Check here if following SOP 98-2 (ASC 958-720)

S. L. Gimbel Foundation Application Checklist

Date: 11.3.2016

Docket # (Grant Cycle): National Parks Centennial

Conducted by: A. VALDEZ CEDA

Organization Name: THE SHERMAN BOOTH NATIONAL PARK TRUST

Amount Requested: \$50,000

	<u>Submit FOUR (4) Copies: 1 ORIGINAL (WITH ORIGINAL SIGNATURES) and 3 copies, collated and stapled together of the following:</u>	<u>Submit ONE (1) Copy:</u>
✓	Completed Grant Application Form (cover sheet, narrative budget page and budget narrative (see sample) and sources of funding, financial analysis page	✓ A copy of your current 501(c)(3) letter from the IRS
✓	A list of your Board members and their affiliations	✓ A copy of your most recent year-end financial statements (audited if available; double-sided)
✓	Current operating budget and the previous year's actual expenses (see sample Budget Comparison)	✓ A copy of your most recent 990 (double-sided) - SINGLE-SIDED
✓	Part IX only of the 990 form, Statement of Functional Expenses (one page). If you completed a 990-EZ, fill out the attached Part IX, Functional Expenses of the 990 form using figures from your 990-EZ	
* ✓	Site map for trail project	

NOTES:

* NO SITE MAP, ONLY PHOTOS.

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: MAY 29 2007

THE SHENANDOAH NATIONAL PARK TRUST
C/O PETER B WORK
CROWELL & MORING LLP
1001 PENNSYLVANIA AVE NW
WASHINGTON, DC 20004

Employer Identification Number:
20-8685310
DLN:
17053099014037
Contact Person:
DIANE M GENTRY ID# 31361
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
JUNE 30
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
YES
Effective Date of Exemption:
MARCH 19, 2007
Contribution Deductibility:
YES
Advance Ruling Ending Date:
JUNE 30, 2011

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. During your advance ruling period, you will be treated as a public charity. Your advance ruling period begins with the effective date of your exemption and ends with advance ruling ending date shown in the heading of the letter.

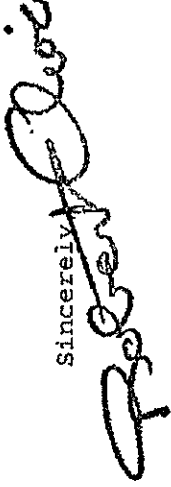
Shortly before the end of your advance ruling period, we will send you Form 8734, Support Schedule for Advance Ruling Period. You will have 90 days after the end of your advance ruling period to return the completed form. We will then notify you, in writing, about your public charity status.

Please see enclosed Information for Exempt Organizations Under Section 501(c)(3) for some helpful information about your responsibilities as an exempt organization.

If you distribute funds to other organizations, your records must show whether they are exempt under section 501(c)(3). In cases where the recipient organization is not exempt under section 501(c)(3), you must have evidence the funds will be used for section 501(c)(3) purposes.

We have sent a copy of this letter to your representative as indicated in
power of attorney.

Sincerely,

A handwritten signature in black ink, appearing to read "Robert Choi". The signature is written in a cursive style with a large, prominent initial "R".

Robert Choi
Director, Exempt Organizations
Rulings and Agreements

Enclosures: Information for Organizations Exempt Under Section 501(c)(3)
Statute Extension



Advance Ruling Process Elimination - Transition Rules

Under the new regulations, section 501(c)(3) organizations that have received advance rulings that will expire on or after June 9, 2008, will be classified as publicly supported charities. These organizations and their donors may rely on the organizations' advance ruling determination, and the organizations no longer need to file [Form 8734](#) with the IRS.

Organizations whose advance rulings had expired before June 9, 2008, and that did not submit Form 8734 to the IRS will be reclassified as private foundations unless they submit documentation to the IRS establishing that they met the [public support test](#) during the advance ruling period.

The IRS will process exemption applications submitted before the effective date of the new regulations under the new rules, as explained in [Effect on Tax Forms](#).

Page Last Reviewed or Updated: September 06, 2011

Celia Cudiamat

From: Celia Cudiamat
Sent: Wednesday, December 14, 2016 10:47 AM
To: ssherman@snptrust.org
Cc: Jessica Green (jgreen@snptrust.org)
Subject: Gimbel Foundation Grant
Attachments: Shenandoah National Park Trust Grant Agreement 20160821.pdf

Importance: High

December 14, 2016

Susan Sherman
President
The Shenandoah National Park Trust
404 8th St., NE, Suite D
Charlottesville, VA 22902

Dear Ms. Sherman:

Congratulations! A grant has been approved for **The Sheanandoah National Park Trust** in the amount of \$50,000 from the S.L. Gimbel Foundation. The performance period for this grant is **December 1, 2016 to November 30, 2017**. Additional funding beyond the performance period is not guaranteed. It is highly recommended that alternative funding sources be sought accordingly. The grant is to support the following as specified in your proposal:

Restore 38 trails to the standards of the park's Backcountry and Wilderness Plan to increase visitor safety and enjoyment, and to protect natural and cultural resources.

Note from Reviewers: "Criteria listed in evaluation should also be addressed in objective and outcome."

This grant is subject to the terms outlined in the enclosed Grant Agreement. After you have reviewed the terms and conditions of the Grant Agreement, please sign and date the agreement and **EMAIL to me with original signature ASAP, no later than December 21**. Be sure to copy the signed agreement for your records. Funds will be released immediately upon receipt of the signed Grant Agreement.

A condition of this grant is that you agree to submit the Grant Evaluation Form which includes a narrative report and fiscal report. **The Grant Evaluation is due by December 15, 2017** and a copy will be available online.

We wish you great success and look forward to working with you during the grant performance period. If you have any questions, please call me at 951-241-7777, ext. 114, or email me at ccudiamat@thecommunityfoundation.net.

Sincerely,

Celia Cudiamat | Executive Vice President of Programs

The Community Foundation

Celebrating 75 years of Philanthropy in Riverside and San Bernardino Counties

Corporate Office: 3700 Sixth Street, Suite 200 | Riverside, CA 92501

Office: 951.241.7777 x 114 | **Fax:** 951.684.1911



Strengthening Inland Southern California through Philanthropy

3700 Sixth Street, Suite 200
Riverside, CA 92501
P: 951-684-4194
F: 951-684-1911

www.thecommunityfoundation.net

**S. L. Gimbel Foundation Fund
Grant Agreement**

Organization: Shenandoah National Park Trust
Grant Amount: \$50,000 **Grant Number:** 20160821
Grant Period: 12/1/2016 – 11/30/2017
Purpose: Restore 38 trails to the standards of the park's backcountry and wilderness plan.

1. Use of Grant Funds

Grant funds must be expended within the grant period, for the purpose and objectives described in your grant proposal. Grant funds may not be expended for any other purpose without prior written approval by The Community Foundation. If there are significant difficulties in making use of the funds as specified in your proposal, or if the grant funds cannot be spent within the grant period, notify us in writing promptly.

Formal requests for extensions or variances must be submitted to the Foundation's Board of Directors for approval a minimum of 60 days before the end of the grant period.

Requests for variances or extensions are reviewed on a case-by-case basis and approved by the Board of Directors. If a request is denied, unused funds must be immediately refunded to the Foundation.

Grant funds will not be expended for any political or lobbying activity or for any purpose other than one specified in section 170(c)(2)(b) of the Code.

2. Payment of Grant Funds

The grant funds will be paid in full by the Foundation upon receipt of the signed Grant Agreement. Challenge grant funds will be paid in full upon receipt of the signed Grant Agreement and upon receipt of documentation providing evidence that condition(s) of the challenge grant has/have been met.

3. Certification and Maintenance of Exempt Organization Status

This grant is specifically conditioned upon Grantee's status as an eligible grantee of The Community Foundation. The Foundation has obtained a copy of the Grantee's IRS determination letter. Grantee confirms that it has not had any change in its legal or tax-exempt status, and shall notify the Foundation immediately of any such change.

4. Final Report and Records

The Grantee will submit the Grant Evaluation report per the deadline set forth in the award letter. This report includes a narrative on outcomes based on goals and objectives set forth in the grant proposal and an expenditure report documenting use of grant funds. If equipment was purchased, copies of receipts need to be included.

5. Grantee's Financial Responsibilities

Grantee will keep records of receipts and expenditures of grant funds and other supporting documentation related to the grant at least four (4) years after completion of the grant and will make such records of receipts, expenditures and supporting documentation available to the Foundation upon request, for the purpose of conducting financial audits, making verifications, and investigations as deemed necessary concerning the grant.

6. Publicity

The Community Foundation appreciates publicity for the grant in all relevant published materials, such as brochures, newsletters and annual reports. The credit line of "Made possible in part by a grant from "The Community Foundation, Strengthening Inland Southern California through Philanthropy" is suggested. The Grantee will allow the Foundation to review and approve the content of any proposed publicity concerning the grant prior to its release, upon request. When your donors are listed in printed materials, include the Foundation in the appropriate contribution size category. Sending a brief press release to your local paper is appreciated. Please email Charee Gillens, our Marketing & Communications Officer, at cgillens@thecommunityfoundation.net with copies of any printed or publicity materials that highlight the grant. When publishing our name, please note the "The" at the beginning of our name is a legal part of our name. It should always be used and capitalized. Attaching a logo is also appreciated. Our logo can be downloaded on our website at www.thecommunityfoundation.net.

Grantee agrees to allow the Foundation to include information about this grant in the Foundation's periodic public report, newsletter, news releases, social media postings, and on the Foundation's website. This includes the amount and purpose of the grant, any photographs you have provided, your logo or trademark, and other information and materials about your organization and its activities.

7. Indemnification

In the event that a claim of any kind is asserted against the Grantee or the Foundation related to or arising from the project funded by the Grant and a proceeding is brought against the Foundation by reason of such claim, the Grantee, upon written notice from the Foundation, shall, at the Grantee's expense, resist or defend such action or proceeding, at no cost to the Foundation, by counsel approved by the Foundation in writing.

Grantee hereby agrees, to the fullest extent permitted by law, to defend, indemnify, and hold harmless the Foundation, its offices, directors, employees, and agents, from and against any and all claims, liabilities, losses, and expenses (including reasonable attorneys' fees) directly, indirectly, wholly, or partially arising from or in connection with any act or omission by Grantee, its employees, or agents in applying for or accepting the Grant, in expending or applying the Grant funds or in carrying out any project or program supported by the Grant, except to the extent that such claims, liabilities, losses, and expenses arise from or in connection with any bad faith act or omission by the Foundation, its officers, directors, employees, or agent.

8. Termination

The Community Foundation may terminate this agreement, modify or withhold payments under this grant award, require a total or partial refund of any grant funds, or all at any time, if, in the Community Foundation's judgment: a) The Community Foundation is not satisfied with the quality of the Grantee's progress toward achieving the project goals and objectives; b) the Grantee dissolves or fails to operate; c) the Grantee fails to comply with the terms and conditions of this agreement; d) the Grantee fails to comply with the requirements of any law or regulation applicable to you, the Foundation, or this grant.

9. Limitation of Support

This Agreement contains the entire agreement between the parties with respect to the Grant and supersedes any previous oral or written understandings or agreements.

I have read and agree to the terms and conditions of the Grant Agreement.

Susan Sherman
Signature

12/19/16
Date

Susan Sherman
Printed Name

President
Title

Grant Number: 20160821

Organization: Shenandoah National Park Trust

dc
12/20/16



Strengthening Inland Southern California through Philanthropy



BOARD OF DIRECTORS

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Dr. Jonathan Lorenzo Yorba
President and CEO

December 20, 2016

Susan Sherman
President
Sheanandoah National Park Trust
404 8th Street, Suite D
Charlottesville, VA 22902

Dear Ms. Sherman:

The Community Foundation is pleased to enclose a grant check for \$50,000 from the S. L. Gimbel Foundation, a component fund at The Community Foundation. By cashing the grant check, you are agreeing to the conditions stated under the *Terms of Grant* which you have signed and returned.

The completed Grant Evaluation form is due by December 15, 2017 and will be available online on The Community Foundations website under Grants/Forms. Please note that any grant variances or extensions must be requested in writing and in advance. Any remaining grant funds must be returned to The Community Foundation at the end of the grant period.

We greatly appreciate any help you can give us in publicizing the grant. Please use the following credit in any grant announcements or materials funded by the grant: **"The (name of project/program) is supported by a grant from The S. L. Gimbel Foundation."** You may send copies of articles printed in local papers, stories in your agency newsletter, annual report, press releases, and other publications for our files.

Please feel free to contact me at 951-241-7777, ext. 114, if you have any questions.

Sincerely,

Celia Cudiamat
Executive Vice President of Programs

20160821

41777

GIMB5



Confirmed in Compliance
with National Standards for
U.S. Community Foundations

3700 Sixth Street, Suite 200 ~ Riverside, California 92501
P: 951.241.7777 ~ F: 951.684.1911 ~ www.thecommunityfoundation.net

The Community Foundation
 Strengthening Inland Southern California Through Philanthropy
 3700 SIXTH STREET, SUITE 200
 RIVERSIDE, CA 92501
 951-241-7777 / FAX 951-684-1911

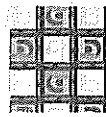
CITIZENS BUSINESS BANK
 A Financial Services Company
 3895 Main Street, Riverside, CA 92501
 90-3414/1222

ECheck
 Protection for Business

PAY * Fifty Thousand and no/100 *
 TO THE ORDER OF

DATE 12/15/2016
 AMOUNT \$****50,000.00

Shenandoah National Park Trust
 404 8th Street, Suite D
 Charlottesville, VA 22902



Jonathan Lopez
 AUTHORIZED SIGNATURE

⑈041777⑈ ⑆122234149⑆ 244124437⑈

The Community Foundation			41777
22863	Shenandoah Nacional Park Trust	12/15/2016	041777
20160821	12/13/2016 Restore 38 trails to the standards of the park's		50,000.00
GIMB	S.L. Gimbel Foundation Advised Fund	50,000.00	

CHECK TOTAL: \$****50,000.00

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