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**Internal Use Only:**  
Grant No: \_\_\_\_\_  
GRANT FEE I.D:  
23838

**Organization / Agency Information**

<i>Organization/Agency Name:</i> Southeast Missouri Food Bank		
<i>Physical Address:</i> 600 State Highway H Sikeston, MO 63801		<i>City/State/Zip</i>
<i>Mailing Address:</i> P.O. Box 190 Sikeston, MO 63801		<i>City/State/Zip</i>
<i>CEO or Director:</i> Mrs. Karen Green, Chief Executive Officer		<i>Title:</i>
<i>Phone:</i> (573) 475-7572	<i>Fax:</i>	<i>Email:</i>
<i>Contact Person:</i> Miss Jennifer Wood, Chief Development Officer		<i>Title:</i>
<i>Phone:</i>	<i>Fax:</i>	<i>Email:</i> jewood@feedingamerica.org
<i>Web Site Address:</i> <a href="http://www.semofoodbank.org">http://www.semofoodbank.org</a>		<i>Tax ID:</i> 43-1395863

**Program / Grant Information**

<i>Program/Project Name:</i> Food Resource Expansion to Support Health (FRESH) for Seniors		<i>Amount of Grant Requested:</i> \$10000	
<i>Total Organization Budget:</i> \$2255669	<i>Per 990, Percentage of Program Service Expenses (Column B / Column A x 100):</i> 96	<i>Per 990, Percentage of Management &amp; General Expenses Only (Column C / Column A x 100):</i> 2.7999999999999998	<i>Per 990, Percentage of Management &amp; General Expenses and Fundraising (Column C+D / Column A x 100):</i> 4.2000000000000002
<i>Purpose of Grant Request (one sentence):</i> FRESH increases access to produce for 110 low income seniors (at increased risk for diabetes) to support improved health outcomes.			
<i>Gimbel Grants Received: List Year(s) and Award Amount(s)</i> This would be our first grant from Gimbel.			

## Holiday Grant Application

**XLIII. Organization/Agency Background:** State your mission, vision, purpose, and provide a brief history. What are your core programs and activities? How many people do you serve? How many paid staff, full time and part-time? How many volunteers?

The mission of Southeast Missouri Food Bank (SEMO Food Bank) is to end hunger and leverage the power of food to build a healthy community. We envision a community in which everyone has access to sufficient nutritious food.

Since 1985, SEMO Food Bank has been serving 16 counties in rural Southeast Missouri with food assistance services. Counties served include Bollinger, Butler, Cape Girardeau, Carter, Dunklin, Madison, Mississippi, New Madrid, Pemiscot, Perry, Reynolds, Ripley, Scott, Ste. Genevieve, Stoddard, and Wayne.

Through our programs and services we serve more than 63,000 individuals every month. Our Hunger Relief Member Agency Network is our core program and distributes groceries to 180 food pantries, soup kitchens, and shelters.

Truck to Table Mobile Pantry distributions are held after 5PM increasing client's ability to provide for their families. In 2016, Truck to Table served 35,000 families.

BackPacks For Friday (BFF) sends 11 pounds of food home with children each school-year weekend. BFF serves 811 children identified as "at risk of food insecurity."

A Better Childhood (ABC) Mobile School Pantry serves students and their families in impoverished counties with high rates of enrollment in the free lunch program. ABC provides 40 lbs of food every month at schools, community centers, & churches. In 2016, 490 children and their families were served each month.

In 2016, SEMO Food Bank assisted 218 individuals with Supplemental Nutrition Assistance Program (SNAP) applications.

The Emergency Food Assistance Program (TEFAP) provides food commodities to Southeast Missourians who are food insecure. In 2016, TEFAP distributed over 1.1 million pounds of nutritious food.

Commodity Supplemental Food Program (CSFP) meets the nutritional needs of seniors and serves 4,800 low income seniors monthly.

SEMO Food Bank has 19 paid staff. There are 14 full time and 5 part time. We also have more than 700 volunteers.

**II. Project Information:** Describe your food distribution program. Explain the community need including demographics, geographic characteristics of the area or community to be served, community conditions and income level. What are the specific activities of the food program? How do you identify/qualify those in need? How often is the food distribution offered? How many people will be served by the food distribution program (children, youth, adults, seniors)? Please explain how you keep track of number of people served.

The community to be served by grant funding is Madison County. Surrounded by multiple rivers, this rich farmland is also prone to major flooding. Flooding has caused the loss of crops and desolation of homes. Madison County demographics include White (95.3%) followed by Two or More races (1.8%) and Black (1.8%). Madison County is one of the poorest regions in the state and nationally. The median household income is \$35,097 compared to Missouri (\$45,231). Approximately 69% of residents live at or below 130% of the federal poverty level compared to the Southeast Missouri average (64%) and Missouri average (50%) and the Nation (55%). Widespread poverty makes affording food challenging.

Approximately 58% of SEMO Food Bank seniors in Madison County report having diet related chronic diseases – diabetes. This is significantly higher than other senior clients in our service region (45% diabetes). One major modifiable factor in preventing chronic disease is diet. Southeast Missouri (SEMO) Food Bank’s seniors want to eat more nutritious food. The most requested item by clients (70%) is produce. However, seniors face barriers when trying to afford a nutritious diet. Furthermore, 11% of clients cannot access refrigerators, so non-perishables are desperately needed.

To respond to this need, SEMO Food Bank provides USDA’s Commodity Supplemental Food Program (CSFP) to 4,800 seniors each month. While CSFP supplements diets with nutritious USDA commodities (juice, shelf stable milk, canned produce, canned proteins, cereals), it does not provide enough produce for the month. To qualify for CSFP, seniors must be 60 years or older with incomes at or below 130% poverty. Numbers are tracked through spreadsheets created by the Missouri Department of Health.

Increasing access to a consistent nutritious diet is critical to reducing risk factors. FRESH will provide more consistent access to nutritious food and increase likelihood of improved health outcomes.

**2017 S.L. Gimbel Foundation Fund  
Holiday Grant Application**

**III. Project Budget**

Please provide a detailed line-item budget for your project by completing the budget form below. The maximum amount requested is \$10,000. One hundred percent of the request should be for the purchase of food items only. Canned tuna will not be funded. Food items must be delineated (i.e. canned vegetables, soup, pasta, dried beans, rice, etc.). For each food item, indicate the cost per unit (pound, carton, case, etc.) and the quantity.

Line Item	Line Item Description	Requested Amount
Dried Pinto Beans	24 cans / 16 oz per case \$14.60 per case x 104 cases	\$1,518.37
NSA Green Beans	24 cans / 14.5 oz per case \$11.61 per case x 255 cases	\$2,961.22
NSA Diced Tomatoes	24 cans / 14.5 oz per case \$11.61 per case x 170 cases	\$1,974.15
NSA Corn	24 cans / 15 oz per case \$13.40 per case x 170 cases	\$2,277.96
NSA Peas	24 cans / 15 oz per case \$16.35 per case x 85 cases	\$1,389.73
<b>TOTAL:</b>	Although line items total more than \$10,000, Vendor will discount the total to \$10,000 even.	<b>\$10,000</b>

**IV. Administrative Expenses Percentage**

This section calculates how much the organization spent for general management, overhead, indirect items as a percentage of the organization's total expenses. The figures are based on your most current 990 form that you submitted, Part IX Statement of Functional Expenses.

Management & general expenses (Column C only)	/Total expenses (Column A)	= Administrative Percentage
\$431,756	\$15,500,902	2.8%

**Part IX Statement of Functional Expenses**

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.		(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1	Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21	10,563,419	10,563,419		
2	Grants and other assistance to domestic individuals. See Part IV, line 22	3,064,807	3,064,807		
3	Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16				
4	Benefits paid to or for members				
5	Compensation of current officers, directors, trustees, and key employees				
6	Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
7	Other salaries and wages	758,797	555,843	162,534	40,420
8	Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)				
9	Other employee benefits				
10	Payroll taxes	128,509	93,501	27,582	7,426
11	Fees for services (non-employees):				
a	Management				
b	Legal				
c	Accounting	121,679	4,817	116,862	
d	Lobbying				
e	Professional fundraising services. See Part IV, line 17	119,747			119,747
f	Investment management fees				
g	Other. (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Schedule O.)	400,221	306,653	62,019	31,549
12	Advertising and promotion	21,097			21,097
13	Office expenses	14,568	11,055	1,633	1,880
14	Information technology	19,219	16,207	2,927	85
15	Royalties				
16	Occupancy				
17	Travel	24,088	4,578	18,475	1,035
18	Payments of travel or entertainment expenses for any federal, state, or local public officials				
19	Conferences, conventions, and meetings	6,677	40	6,142	495
20	Interest				
21	Payments to affiliates				
22	Depreciation, depletion, and amortization	258,074	224,492	33,582	
23	Insurance				
24	Other expenses. Itemize expenses not covered above (List miscellaneous expenses in line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
a					
b					
c					
d					
e	All other expenses				
25	<b>Total functional expenses.</b> Add lines 1 through 24e	15,500,902	14,845,412	431,756	223,734
26	Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. Check here <input type="checkbox"/> if following SOP 98-2 (ASC 958-720)				

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In reply refer to: 0248254921  
May 08, 2014 LTR 4168C 0  
43-1395863 000000 00  
00030243  
BODC: TE

**SOUTHEAST MISSOURI FOOD BANK**  
PO BOX 190  
SIKESTON MO 63801



020972

Employer Identification Number: 43-1395863  
Person to Contact: Darlene Evans  
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your Apr. 29, 2014, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in May 1986.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section 509(a)(2).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

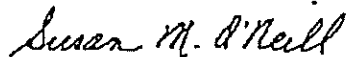
Please refer to our website [www.irs.gov/eo](http://www.irs.gov/eo) for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.

0248254921  
May 08, 2014 LTR 4168C 0  
43-1395863 000000 00  
00030244

SOUTHEAST MISSOURI FOOD BANK  
PO BOX 190  
SIKESTON MO 63801

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,



Susan M. O'Neill, Department Mgr.  
Accounts Management Operations

## Southeast Missouri Food Bank | 2017 Board Members

Frank Jones, Chair  
353 N. Park  
Cape Girardeau, MO 63701  
(573)334-2420  
573-450-0335 CELL  
[frankj@c-p-u.com](mailto:frankj@c-p-u.com)

### CPU, Inc.

Affiliations:  
Southern MO. Bank Data Steering Committee  
Member of TPG (The Payroll Group)  
School Board Member St. Mary's

Gary Elders, Member  
806 Grove Ave  
Scott City, MO 63780  
1-574-253-1073 CELL  
573-335-4600 Store  
[gjelder.s00188.us@wal-mart.com](mailto:gjelder.s00188.us@wal-mart.com)

### Wal-Mart Supercenter

Affiliations:  
Scott City School Board V. P.  
Cape West Rotary/Scott City Booster Clubs  
Cape Girardeau Chamber of Commerce

Julianna Ford, Member  
3075 Beaver Creek Dr  
Cape Girardeau, MO 63701  
(573) 380-0495 Cell  
(573) 471-1113 Work  
[juliannachristine@gmail.com](mailto:juliannachristine@gmail.com)

### Americare Systems Inc.

Affiliations:  
American Cancer Society

Janey Foust, Member  
130 S High St STE 201  
Jackson, MO 63755  
(573) 275-0944 CELL  
[janeyfoust@gmail.com](mailto:janeyfoust@gmail.com)

### Cobblestone Corner-Jackson, MO

Affiliations:  
Jackson Chamber of Commerce  
Uptown Jackson Revitalization Organization  
Jackson Noon Optimist Club

Karen Green, President  
905 Davis Blvd #2  
Sikeston, MO 63801  
(573)838-8710 CELL  
[kgreen@feedingamerica.org](mailto:kgreen@feedingamerica.org)

### Southeast Missouri Food Bank

Affiliations:  
Feeding Missouri member and Treasurer  
Cape Girardeau Chamber of Commerce  
Sikeston Chamber of Commerce  
Better Business Bureau (SE MO, S IL)-Advisory Board

Roger Guilliams, Member  
237 Leiza Lane  
Whitewater, MO 63785  
(573)-794-2420 Home  
(573) 332-3940 Work  
[guilliams.rm@pg.com](mailto:guilliams.rm@pg.com)

### Procter and Gamble

Shawnee Hills Baptist Church-Treasurer-Finance Committee

Shirlene Hecht, Member  
1629 County Road 512  
Altenburg, MO 63732  
(573) 833-6031 Cell  
(573) 335-1212  
[shecht@kfvs12.com](mailto:shecht@kfvs12.com)

### Raycom Media-KFVS 12

Affiliations:  
Community Counseling Center Foundation  
Cape West Rotary  
Cape Evening Optimists



		SCHOOL PANTRY (Mobiles)	BFF	CSFP	FOOD PANTRY	FUNDRAISING	OPERATIO NSTEFAP	MOBILE	SNAP	SNAP - WM	WAL-MART	TOTAL
Income												
3510 - Individuals							32,243					32,243
3012 - Individual Payroll Deductions												
3021 - BFF Donations			272,496									
3022 - Corporation-Match Payroll Deduc												272,496
3023 ABC Catch All Donations												
3020 - Corporations - Other		13,000					15,511					13,000
3025 - (Catch All) Donation for Mobile												15,511
3030 - Foundations												
3050 - Special Events												
3060 - Direct Mail						3,500	73,913					73,913
3065 - Direct Mail - BFF Campaign (DM CAMPAIGN FOR BFF PROGRAM - RESTRICTED REV)						200,000						200,000
3070 - Social & Religious Org.												
3080 - Online Donations (ConviviWorldPay/NAG)							17,916					17,916
3082 - Online Donations BFF						26,558						26,558
3088 - Pantry Tax Credit Donations						8,935						8,935
3098 - Grant					10,521							10,521
3101 - FA-Fuel Subsidy (Reimbursements on fuel for taking loads off of choice)												
3105 - Wal-Mart Giving												
3106 - JR Albert Foundation												
3107 - EFSP			20,000					8,871				28,871
3108 - MO Foundation of Health												
3200 - Other Grants			25,000									
3130 - Workforce Reimbursement-General							47,879					47,879
3133 - Workforce Reimbursement-Walmart												
3201 - MFG Capital Grant (MFH grant for building and agency capacity)												
3560 - CSFP Income				300,000								47,669
3570 - TEFAP Income												300,000
3590 - TANF Income												
3600 - NAP CREDIT DONATIONS												
3610 - Annual Registration												150,000
3620 - Shared Maintenance Fee												977,467
3625 - Shared Maintenance-Mobile (Mobile Proceeds)												56,858
3630 - Transfers to Other Food Banks												4,100
3810 - Interest Income (Regions, MV Banks, Alliance, First Midwest, Bank of MO, & Montgomery)												231,303
3880 - Baled Cardboard Sales								123,512				123,512
3890 - Other - Pallet Sale, Etc.												7,497
3899 - Federal Income Tax Credit												1,438
3901 - Other Income												8,366
3800 - Leases Income (Repairs/Board/Shed)												300
3902 - BFF T-Shirt Sales												
3901 - T-Shirt Sales (Food Bank T-shirt sales, NOT BFFI)												500
3901 SNAP Reimbursement												500
3906 - WM SNAP Income									29,624			29,624
303 Major Gifts												
Total Income		13,000	317,496	300,000	10,521	238,963	1,672,959	132,383	29,624			2,714,976

		SCHOOL PANTRY (Mobiles)	BFF	CSFP	FOOD PANTRY	FUNDRAISING	OPERATIO NS/TEFAP	MOBILE	SNAP	SNAP - WM	WAL-MART	TOTAL
Expenses												
1520 • BUILDING DEPOSIT (I)												
3085 • DISASTER RELIEF							15,000					15,000
4000 • Donated Food								98,002				98,002
4040 • Food Purchases	10,000	296,467						6,000				404,468
4100 • Inbound Freight (Avery, Lippa, Etc)												
4101 • INBOUND FREIGHT-NON FOOD ITEMS												
5020 • Salaries And Wages	5,400	27,000	144,289	6,500	47,940		480,000	49,300	32,760		19,000	812,219
5050 • Payroll Taxes	413	2,065	11,038	497	3,987		38,720	3,771	2,508		1,454	21,458
5080 • Health Insurance	384	3,900	8,056		3,640		18,403	1,000	4,224			39,407
5085 Pension Expense	135	1,000	3,800	185	1,410		11,017	600	440		500	19,287
5070 • Insurance-Workmans Comp (MO EMPLOY MUTUAL)			3,300		200		15,000	3,573	100		3,846	27,019
5090 • Professional Fees			390	1,900		1,000	12,993	1,512			1,712	18,905
5110 • Fleet Maintenance			1,048	8,000			24,013	5,824			15,688	56,784
5120 • Fleet Fuel			1,273	55,000	1,000	2,500	17,197	8,179			9,666	44,090
5130 • Warehouse Supplies & Maint.							20,000	5,246			5,367	90,388
5150 • Warehouse Equipment Maintenance (Forklift & Pallet Jack Repair)												
5155 • Warehouse Equipment Rental												
5161 • Fleet Truck Rental												
5160 • Rental-Cold Storage Space (Atlas)												
5165 • Outbound Freight-Food												
5166 • Outbound Freight-Non Food												
5170 • Volunteer Room (VROOM Supplies, Maint, Equip, catch all)												
5180 • Employee Injury												
5210 • Office Supplies			237	2,000	82	1,529	4,059	888	1,380		982	11,197
5214 • Computer & Software Updates			633	3,000		150	6,515	1,557			1,821	13,675
5215 • Web site Expense			70	599			1,053	276			289	2,268
5220 • Fundraising & Printing			95	296			1,884	311			398	2,985
5230 • Telephone			666	2,274			8,318	2,573	1,140		3,258	18,528
5235 • Internet Services			18				275	64	480		74	911
5236 • Bank Service Charges												
5240 • Postage			112	400		3,584					307	3,884
5250 • Direct Mailing						500	678	270				2,268
5283 • REPAIR AND MAINT - NEW BUILDING						135,228						135,228
5284 • Repairs & Maintenance - Office												
5285 • Repairs & Maintenance - Bldg			1,842	15,000	1,813		25,000	6,560			7,804	58,048
5288 • Lawn Maintenance & Upkeep			301	1,500	1,663		4,616	1,074			1,258	10,411
5311 • Rent			10	13,500				35	3,060		34	16,958
5313 • Pest Control			282	1,200	612		4,278	985			1,169	8,535
532 Utilities - Electricity			1,331	4,300	1,577		20,115	4,663			5,543	37,548
532 Utilities -Gas			115	422	422		1,721	388			479	3,557
5323 • Utilities -Trash			199	450	476		2,226	521			584	4,388
532 Utilities -Water			13	50			205	48			53	369
5410 • Travel Monthly				150			1,736	444	11,250			13,580
5413 • Travel-Conferences & Seminars			32	1,600		1,000	13,853	105	800		135	17,325
5415 • Meals						150	3,690				31	3,871
5420 • Conference & Seminars				500		500	6,285					7,285
5430 • Employee Training			193	800			500	100			100	1,633
5600 • Miscellaneous							452		1,075			1,527
5605 • Misc - Grant Expense												
5607 • MFH Grant Expense							47,869					47,869
5610 • Interest Expense												
5620 • Insurance			1,837	6,500			18,527	4,406			5,289	39,559
562 • Dues & Subscriptions							1,864					1,864
5630 • FA Membership Fees			193	600			3,000	652			862	5,327
5635 • FOOD BANK MEMBERSHIP FEES							50,000					50,000
5640 • Taxes & Licenses			17	75			721	74			72	960
5670 • Advertisement						5,115	3,317					8,432

	SCHOOL PANTRY (Mobiles)	BFF	CSFP	FOOD PANTRY	FUNDRAISING	OPERATIO NSITEFAP	MOBILE	SNAP	SNAP - WM	WAL-MART	TOTAL
5680 - Volunteer Appreciation (Volunteer Banquet-Misc. expenses)											
5700 - Golf Tournament Expenses (Every cost of the golf tourney)					10,000						10,000
5720 - Shirts & Merchandise											
Total Expense	18,332	343,580	300,000	14,826	218,313	1,086,508	209,072	59,247	-	87,789	2,255,869
Net Income	(3,332)	(26,084)	0	(4,306)	20,680	666,450	(76,889)	(29,823)	-	(87,789)	459,307