



**S.L. Gimbel Foundation
Fund Holiday Food Program
Grant Application**

Internal Use Only:
Grant _____

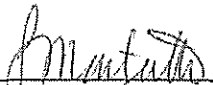

Organization / Agency Information

Organization/Agency Name: Roadrunner Food Bank, Inc.		
Physical Address: 5840 Office Blvd. NE		City/State/Zip Albuquerque, NM 87109
Mailing Address: 5840 Office Blvd. NE		City/State/Zip Albuquerque, NM 87109
CEO or Director: Mag Strittmatter		Title: President & CEO
Phone: 505-349-8666	Fax:	Email: mag.strittmatter@rrfb.org
Contact Person: Abbie Tilley		Title: Grants Manager
Phone: 505-314-0604	Fax:	Email: abbie.tilley@rrfb.org
Web Site Address: www.rrfb.org		Tax ID: 85-0278525

Program / Grant Information

Program/Project Name: Healthy Food for Hungry People			Amount of Grant Requested: \$15,000
Total Organization Budget: \$9,594,093	Per 990, Percentage of Program Service Expenses (Column B/ Column A x 100): 97.7 percent	Per 990, Percentage of Management & General Expenses Only (Column C / Column A x 100): 1.3 percent	Per 990, Percentage of Management & General Expenses and Fundraising (Column C+D / Column A x 100): 2.34 percent
Purpose of Grant Request (one sentence): Roadrunner Food Bank of Albuquerque, NM, requests \$15,000 from The Community Foundation, through its S.L. Gimbel Fund, to distribute 19,046 pounds of healthy food to hungry New Mexicans in a time of the year when food inventory is especially depleted.			
Gimbel Holiday Grants Received: List Year(s) and Award Amount(s) FY13 (3/28/2013) - \$10,000; FY12 (1/5/2012) - \$6,612			

Signatures

Board President / Chair: (Print name and Title) Francie Monteith, Board Chair	Signature 	Date: 11/11/2019
Executive Director/President: (Print name and Title) Mag Strittmatter, President & CEO	Signature: 	Date: 11/11/2019

S.L. Gimbel Foundation Fund Holiday Grant Application

I. Roadrunner Food Bank's mission is to Feed every hungry person today, Seed partnerships that build self-sufficiency for tomorrow, and Lead to achieve our vision of permanently ending hunger in New Mexico. For nearly 40 years, Roadrunner has distributed food through a statewide network including four smaller food banks, 363 feeding partners such as food pantries and soup kitchens, and direct service programming. Roadrunner was created in 1980 in response to tremendous poverty and hunger in New Mexico. Roadrunner now feeds 70,000 hungry New Mexicans each week. At least 30 percent of those fed are children and 21 percent are seniors. Last year, Roadrunner provided more than 33 million pounds of healthy, nutritious food to food insecure individuals and families across the state of New Mexico.

Roadrunner delivers food directly to vulnerable populations through several programs. **The Childhood Hunger Initiative** partners with low-income schools to distribute food at schools, in a safe and familiar environment for school children and their families, to alleviate child hunger. This program meets families' basic needs and empowers students to excel in school. **The Senior Hunger Initiative** partners with low-income senior housing sites and centers to provide a combination of hunger-relief programs to ensure at-risk seniors receive food appropriate for their dietary needs. **The Mobile Food Pantry** program distributes nutritious food directly to rural and urban communities where there are few programs and limited food access. **The Healthy Foods Center** is an onsite pantry, set up like a small grocery store, that serves patients referred from healthcare clinics with a "prescription" to select foods beneficial for their health condition(s). Designed to improve health outcomes, **Healthy Food Markets** are largely produce-heavy distributions onsite at healthcare facilities so patients can select healthy foods at the same time they see their practitioners.

Roadrunner sources food across New Mexico and manages this slate of programs with a staff of 75 full-time and 3 part-time employees. Roadrunner's staff reflects the ethnic and cultural diversity of the state. Roadrunner could not accomplish its mission without the help of its volunteers which facilitate the effort of sorting and preparing food to be distributed. On average, Roadrunner works with 14,000 duplicated volunteers per year, and last year, 6,065 individuals contributed 23,827 hours of support.

II. New Mexico is a high poverty state with a food insecurity rate of 15.5 percent, ranking highest in child hunger and third highest in senior hunger across the United States. More than 324,000 New Mexicans – 118,030 of them children – struggle with food insecurity. As the fifth largest geographic state in the nation, the resources needed to acquire and distribute food are great. Much of the state is rural with little food access, requiring many miles driven to distribute food resources needed. Demographically speaking, the community Roadrunner serves is 65.3 percent Hispanic, 18.9 percent White, 7.6 percent Native American, 5.7 percent Multi-ethnic, and 2.4 percent African American.

Roadrunner prioritizes distributing fresh and perishable items including fruits and vegetables. Last year, over 32 percent of Roadrunner distribution was produce. Roadrunner not only alleviates hunger but uses food to improve health, relieving chronic illness and disease. Roadrunner's approach to food distribution is client choice, promoting dignity and community interaction at distributions.

In most distributions, households receive 50 pounds of food – up to 50% produce – each month. Though an overwhelming majority of those Roadrunner serves are low-income, Roadrunner's distributions are open and welcoming to the general public, so no one feels alone or uncomfortable asking for help. Roadrunner freely offers food to everyone who needs it and does not require qualifying information to make distribution easily accessible. Roadrunner pioneered mobile food distributions, or those that take food directly into high-need communities in refrigerated semi-trucks to remove barriers to access such as transportation. Roadrunner distributes food through both mobile and onsite pantries at partner agencies. Roadrunner works with agencies to track and document those served by asking for the number of those in the household that receive food.

**S.L. Gimbel Foundation Fund
Holiday Grant Application**

III. Project Budget

Line Item	Line Item Description	Requested Amount
Beef stew/other prepared entrees	12 15oz cases, \$10.66/case, 500 cases (6,000 unit quantity)	\$5,330.00
Green beans	24 14.5oz cases, \$9.41/case, 361 cases (8,664 unit quantity)	\$3,397.00
Condensed soups	12 10.5oz cases, \$6.98/case, 450 cases (5,400 unit quantity)	\$3,141.00
Chicken/turkey stuffing mix	12 6oz cases, \$6.96/case, 450 cases (5,400 unit quantity)	\$3,132.00
TOTAL:		\$15,000.00

IV. Administrative Expenses Percentage

This section calculates how much the organization spent for general management, overhead, indirect items as a percentage of the organization's total expenses. The figures are based on your most current 990 form that you submitted, Part IX Statement of Functional Expenses.

Management & general expenses (Column C only)	/Total expenses (Column A)	= Administrative Percentage
\$908,118	\$69,736,735*	1.3 percent
	<i>*this includes the cost of all current food inventory: otherwise total expenses are \$8,562,104</i>	<i>*10.6 percent of 8,562,104</i>



OGDEN UT 84201-0029

In reply refer to: 4077567774
Dec. 28, 2015 LTR 4168C 0
85-0278525 000000 00
00027650
BODC: TE

ROADRUNNER FOOD BANK INC
5840 OFFICE BLVD NE
ALBUQUERQUE NM 87109-5819

DEC 28 2015



024595

Employer ID Number: 85-0278525
Form 990 required: Yes

Dear Taxpayer:

This is in response to your request dated Dec. 04, 2015, regarding your tax-exempt status.

We issued you a determination letter in January 1980, recognizing you as tax-exempt under Internal Revenue Code (IRC) Section 501(c) 3.

Our records also indicate you're not a private foundation as defined under IRC Section 509(a) because you're described in IRC Sections 509(a)(1) and 170(b)(1)(A)(vi).

Donors can deduct contributions they make to you as provided in IRC Section 170. You're also qualified to receive tax deductible bequests, legacies, devises, transfers, or gifts under IRC Sections 2055, 2106, and 2522.

In the heading of this letter, we indicated whether you must file an annual information return. If a return is required, you must file Form 990, 990-EZ, 990-N, or 990-PF by the 15th day of the fifth month after the end of your annual accounting period. IRC Section 6033(j) provides that, if you don't file a required annual information return or notice for three consecutive years, your exempt status will be automatically revoked on the filing due date of the third required return or notice.

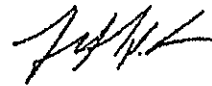
For tax forms, instructions, and publications, visit www.irs.gov or call 1-800-TAX-FORM (1-800-829-3676).

If you have questions, call 1-877-829-5500 between 8 a.m. and 5 p.m., local time, Monday through Friday (Alaska and Hawaii follow Pacific Time).

4077567774
Dec. 28, 2015 LTR 4168C 0
85-0278525 000000 00
00027651

ROADRUNNER FOOD BANK INC
5840 OFFICE BLVD NE
ALBUQUERQUE NM 87109-5819

Sincerely yours,



Jeffrey I. Cooper
Director, EO Rulings & Agreement

Roadrunner Food Bank Board of Directors 2019

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Roadrunner Food Bank President and CEO

MAG STRITTMATTER**

5840 Office Boulevard NE
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Mag.strittmatter@rrfb.org

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303-725-0793 (mobile)

Updated on June 28, 2019

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21				
2 Grants and other assistance to domestic individuals. See Part IV, line 22				
3 Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees	58,830	23,532	23,532	11,766
6 Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)	107,620	43,048	43,048	21,524
7 Other salaries and wages	2,637,347	2,075,937	411,570	149,840
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)	28,747	21,991	4,887	1,869
9 Other employee benefits	562,602	432,778	94,138	35,686
10 Payroll taxes	204,608	156,525	34,783	13,300
11 Fees for services (non-employees):				
a Management				
b Legal	3,774		3,774	
c Accounting	26,337		26,337	
d Lobbying				
e Professional fundraising services. See Part IV, line 7	413,846			413,846
f Investment management fees				
g Other. (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Schedule O.)	369,716	296,677	69,912	3,127
12 Advertising and promotion	34,457	31,938	278	2,241
13 Office expenses	58,531	44,511	10,239	3,781
14 Information technology	113,143	86,555	19,234	7,354
15 Royalties				
16 Occupancy	367,882	328,116	24,000	15,766
17 Travel	61,746	47,236	10,497	4,013
18 Payments of travel or entertainment expenses for any federal, state, or local public officials				
19 Conferences, conventions, and meetings	53,841	41,188	9,153	3,500
20 Interest	330,794	295,792	21,125	13,877
21 Payments to affiliates				
22 Depreciation, depletion, and amortization	576,192	535,607	24,484	16,101
23 Insurance	38,668	34,488	2,523	1,657
24 Other expenses. Itemize expenses not covered above (List miscellaneous expenses in line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
a DONATED FOOD - IN-KIND	61,174,631	61,174,631		
b COST OF FOOD DISTRIBUTED	1,528,314	1,528,314		
c TRANSPORTATION	705,865	705,865		
d SUPPLIES	87,251	65,468	15,662	6,121
e All other expenses	191,993	131,974	58,942	1,077
25 Total functional expenses. Add lines 1 through 24e	69,736,735	68,102,171	908,118	726,446
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. Check here <input type="checkbox"/> if following SOP 98-2 (ASC 958-720)				

Roadrunner Food Bank
Budget for Fiscal Year 2020

	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Projected	FY 2020 Budget	Increase/ (Decrease) from Projected 2019	% Change
Revenues							
Service Fees	1,253,068	1,268,881	1,311,147	1,167,199	1,232,693	65,494	5.6%
Government Programs	1,177,433	1,677,198	1,558,274	2,278,162	2,098,658	(179,504)	-7.9%
Other, Including Cold Storage	344,185	155,687	190,091	201,973	211,510	9,537	4.7%
Earned Revenue	2,774,686	3,101,766	3,059,513	3,647,333	3,542,860	(104,473)	-2.9%
Contributed Revenue	4,914,849	4,299,428	4,553,251	5,467,418	5,019,851	(447,567)	-8.2%
Grants	686,854	952,911	757,316	1,033,659	1,031,382	(2,277)	-0.2%
Total Revenue	8,376,389	8,354,105	8,370,080	10,148,410	9,594,093	(554,317)	-5.5%
Expenses							
Cost of Food	996,484	863,780	996,465	868,148	924,836	56,689	6.5%
Fleet Expenses	553,635	676,723	649,305	812,598	640,080	(172,518)	-21.2%
State Produce Contract Expenses	101,470	558,480	558,480	531,867	687,044	155,177	29.2%
All Other Food Acquisition	47,658	46,713	44,173	58,067	46,500	(11,567)	-19.9%
Food Acquisition Expenses	1,699,247	2,145,697	2,248,423	2,270,680	2,298,460	27,780	1.2%
Salaries & Wages - Programs	1,746,731	1,730,303	1,868,133	1,924,457	2,182,927	258,470	13.4%
Contract Labor	382,401	330,987	210,050	385,622	304,320	(81,302)	-21.1%
Benefits and Payroll Taxes	803,406	733,152	798,771	802,430	866,456	64,026	8.0%
Utilities	216,444	205,150	215,336	224,983	218,898	(6,085)	-2.7%
All Other Operations Costs	696,952	636,177	637,330	570,028	647,961	77,933	13.7%
Occupancy & Operations	3,845,934	3,635,768	3,729,619	3,907,521	4,220,562	313,041	8.0%
Fundraising Expenses	472,118	479,492	483,099	508,054	464,150	(43,905)	-8.6%
Salaries, Administrative	848,106	943,449	923,159	983,153	1,198,301	215,148	21.9%
All Other Administrative	172,558	212,900	218,533	172,573	175,692	3,119	1.8%
Administrative Expenses	1,020,664	1,156,348	1,141,691	1,155,726	1,373,993	218,267	18.9%
Interest, Banking & Other Expenses	368,051	354,445	373,096	339,123	325,489	(13,634)	-4.0%
Depreciation & Amortization	625,758	632,870	583,278	578,982	685,631	106,650	18.4%
Total Expenses	8,031,772	8,404,620	8,559,205	8,760,086	9,368,285	608,199	6.9%
Operating Margin	\$ 344,617	\$ (50,515)	\$ (189,125)	\$ 1,388,325	\$ 225,808	\$ (1,162,516)	
Margin as a % of Gross Revenues	4.1%	-0.6%	-2.3%	13.7%	2.4%		



Organization: Roadrunner Food Bank
Contact Name: Donna Marlow
Title: Strategic Giving Manager
Phone Number: 505-349-8674
Grant Period: 1/1/2013 – 6/30/2013
Award Amount: \$10,000.00

- **Describe the project's key outcomes and results based on your goals and objectives. Provide the number of clients served and other relevant statistics.**

This main objective of this project was to obtain food items that are high in protein for distribution to hungry New Mexicans throughout the state of New Mexico. As the only member of Feeding America in the state of New Mexico, we have a responsibility to not only provide food for hungry New Mexicans, but to provide a variety of quality foods that make up a balanced, healthy diet. Roadrunner is the main food source for 4 smaller regional food banks and nearly 600 partner agencies across New Mexico.

When we don't have protein in our inventory, our partner agencies can't distribute it. In turn, the nearly 40,000 hungry New Mexicans served through Roadrunner and our partner distribution agencies don't get the protein they need for a balanced diet.

With the funding we received from this project we were able to purchase chicken breasts, black beans, and ground beef in tomato sauce. Although we track the pounds of food and items we distribute through our partner agencies, we do not track clients served by individual items and therefore do not have a count on the number of individuals that benefitted from this funding.

- **What were the challenges and obstacles you encountered (if any) in attaining your goals & objectives? How did you overcome and/or address the challenges and obstacles? What were the lessons learned?**

One of the major challenges we face in our work is providing the kinds of foods needed for a balanced and healthy diet to the people we serve. Protein, an essential part of balanced diet, is in high demand and can be difficult for us to keep in stock. It is also very costly compared to other items we purchase for general distribution. This grant enabled us to address and overcome the challenge of not having enough protein in our inventory and gave us the additional funding we needed to offset the increased costs of both food and fuel.

- **Describe any unintended positive outcomes as a result of the efforts supported by this grant.**
N/A

- **Describe the overall effect this grant had on your organization.**

We are the leader when it comes to hunger relief in New Mexico. We are the largest non-profit in the state dedicated to ending hunger and we are the only member of Feeding America. As a large organization, we have the ability to purchase and store food in bulk quantities. Because we purchase in bulk and source food both locally and nationally, we have the ability to negotiate the very best prices on the food we purchase. This purchasing power has positive effect on our partner distribution agencies as we pass along the savings we secure on bulk food to them. Many of our partner distribution agencies

A Member of



5840 Office Blvd NE
Albuquerque, NM 87109
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Fax: 505•242•6471
www.rrfb.org

are very small and do not have the wherewithal to purchase and/or store such large quantities of food. Because four smaller regional food banks and nearly 600 hunger relief agencies across New Mexico get most of the food they distribute from Roadrunner Food Bank, our inventory shortages have devastating impacts on hungry people throughout New Mexico. When we don't have enough protein in our inventory, hungry New Mexicans don't have access to the protein they need for a balanced diet. Because we were able to acquire and distribute protein, the grant had a hugely positive impact on our partner distribution agencies and hungry New Mexicans throughout the state.

- **Tell us a few success stories that made an impact on your organization and/or community as a result of this grant.**

The biggest impact this funding had was on the community of hungry people whom received it. Lack of access and the increasing costs of food make it difficult for low-income New Mexicans to purchase the foods they need for a balanced diet. Hungry New Mexicans rely on local hunger relief agencies for food when they don't have the resources needed to provide it for themselves. As described above, these hunger relief agencies rely on Roadrunner to acquire food and negotiate the best prices for food that is purchased. If it were not for Roadrunner, these agencies would have to buy food at retail cost, taking away much needed funds that could be used for their services and essential programs. This funding allowed us to fill a vital role for the community by allowing our partner agencies to save funds and provided much needed protein for hungry individuals throughout New Mexico.

- **Provide a financial report on the use of your grant funds (expenditures).**

All funding from the SL Gimbel Foundation was used to purchase protein rich food items for distribution to hungry New Mexicans through our partner distribution agencies. Funding from the SL Gimbel Foundation was used to purchase 124 cases or 4,960 pounds of chicken breasts, 300 cases of canned black beans, and 170 cases of ground beef in tomato sauce. See attached purchase invoice.

A Member of



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