

*GRANTEE I.D.  
294*

**Organization / Agency Information**

<b>Organization/Agency Name:</b> Riverside Arts Council		
<b>Physical Address:</b> 3700 6th Street, Suite 203 <b>City/State/Zip:</b> Riverside, CA 92501		
<b>Mailing Address:</b> 3700 6th Street, Suite 203 <b>City/State/Zip:</b> 27 Riverside, CA 92501		
<b>CEO or Director:</b> Mr. Patrick Brien <b>Title:</b> Executive Director		
<b>Phone:</b> (951) 680-1345	<b>Fax:</b>	<b>Email:</b> pbrien@riversideartscouncil.com
<b>Contact Person:</b> Patrick Brien		<b>Title:</b> Executive Director
<b>Phone:</b> (951) 680-1345	<b>Fax:</b>	<b>Email:</b> pbrien@riversideartscouncil.com
<b>Web Site Address:</b> http://www.RiversideArtsCouncil.com		<b>Tax ID:</b> 95-3265946

**Program / Grant Information**

**Interest Area:** ☐ Animal Protection ☐ Education ☐ Environment ☒ **Health** ☐ Human Dignity

<b>Program/Project Name:</b> Art as Therapy: Memory Impairment			<b>Amount of Grant Requested:</b> \$40,000 <i>\$30,000</i>
<b>Total Organization Budget:</b> \$491,625	<b>Per 990, Percentage of Program Service Expenses (Column B / Column A x 100):</b> 93%	<b>Per 990, Percentage of Management &amp; General Expenses Only (Column C / Column A x 100):</b> 3%	<b>Per 990, Percentage of Management &amp; General Expenses and Fundraising (Column C+D / Column A x 100):</b> 7% <i>NO ADMIN</i>
<b>Purpose of Grant Request (one sentence):</b> To conduct a program that utilizes the arts as therapy in working with the memory impairment unit of a senior care facility.			
<b>Program Start Date (Month and Year):</b> 12/1/2017		<b>Program End Date (Month and Year):</b> 11/30/2018	
<b>Gimbel Grants Received: List Year(s) and Award Amount(s)</b>			

**2017 S. L. Gimbel Foundation Fund Grant Application****Welcome Page****Welcome to the 2017 S. L. Gimbel Foundation Fund Grant Application**

Thank you for applying to the S. L. Gimbel Foundation Fund Grant. The mission of the S.L. Gimbel Foundation is to enhance the quality of life for people and animals by providing effective support in the Founder's specific fields of interest: Animal Protection, Education, Environmental Protection and Enhancement, Health, and Human Dignity. Please take a moment to review the grant application guidelines before continuing the process (use "Guidelines" link above). After you have read and understood the guidelines, please proceed with the grant application process. Should you have any questions, please check the "FAQs" link above or refer to "Application Procedures" on our website. If your questions are not answered via FAQs or Application Procedures, contact us using the "Contact Us" link above.

**Organization Information**

**NOTE: If you have already started an online application and would like to resume, please [CLICK HERE](#) to login to your Applicant Account Page.**

**Organization/Agency Information**

Organization/Agency Name

(If operating as a DBA, enter DBA name here)

Riverside Arts Council

Legal Name

Riverside Arts Council

Tax ID

953265946

Tax Status

501(c)3

Organization Mailing Address

Street Address or P.O. Box

3700 6th Street, Suite 203

City

Riverside

State

CA

Zip Code

92501

Organization Physical Address (Street No. and Name, City, State, Zip)

*No residential addresses, please*

3700 6th Street, Suite 203, Riverside, CA 92501

Website Address

<http://www.RiversideArtsCouncil.com>

**Organizational Leadership** (Please list CEO, President, Board Chair, Executive Director)

Prefix

Mr.

First Name

Patrick

Last Name

Brien

Title

Executive Director

Work Phone

(xxx-xxx-xxxx)

951-680-1345

Extension

Cell Phone

(xxx-xxx-xxxx)

Fax

(xxx-xxx-xxxx)

E-mail Address

[pbrien@riversideartscouncil.com](mailto:pbrien@riversideartscouncil.com)

**Program/Project Contact Person**

Check this box if the Program/Project Contact Person is the same as the organization's primary contact listed above

Fields in this section will auto-fill.

Yes

Prefix

Mr.

First Name

Patrick

Last Name

Brien

Title

Executive Director

Work Phone

(xxx-xxx-xxxx)

951-680-1345

Extension

Fax

E-mail Address

pbrien@riversideartscouncil.com

## **Organization/Agency Background**

### **Organization Background**

What is the history, mission, and purpose of your organization?

The Riverside Arts Council (RAC) is a non-profit corporation whose mission is "to provide, develop, support and sustain the arts." Established in 1977, it is Riverside County's central source for arts-related services, information, education and outreach. Connecting artists and arts organizations within this ever-expanding region, RAC encourages advancement, participation and integration of visual, literary and performing arts into the fabric of the communities it serves. Programs range from arts education, exhibitions, technical assistance and networking to neighborhood revitalization.

RAC has always been here to serve both individual artists and arts organizations through funding opportunities, capacity building workshops/consultations, advocacy and other means. In recent years, we have evolved into an organization that also represents the field as a whole. RAC's Executive Director serves on the boards for the Californians for the Arts and California Arts Advocates, whose focus has been on increasing state funding for the California Arts Council (CAC). RAC has also been working at the federal level to increase (and preserving) funding for the National Endowment for the Arts (NEA). The effect at the local level is profound, with county organizations applying for and receiving grants from both the CAC and NEA.

### **Length of Service (number of years)**

How long has the organization been providing programs and services to the community?

40

**Organizational Accomplishments**

What are some of your past organizational accomplishments in the last 3 years?

RAC has most recently been awarded a contract with the California Department of Corrections and Rehabilitation to develop an arts in corrections program for the California Institute for Women, California Institute for Men and California Rehabilitation Center. Using theatre and storytelling, the program is designed to help reduce the rate of recidivism among inmates, as well as building communication skills and confidence that will be useful for participants re-integrating into families and society, interviewing for jobs and going before parole boards.

In many cases, the success of a local arts agency such as RAC can be measured by the success of those with whom it works. When Studio 395 in Lake Elsinore was just beginning to emerge, they successfully applied for an Irvine Foundation Exploring Engagement grant that RAC was contracted by The Community Foundation to help coordinate. The group did such a good job in executing the program that when NEA Chair Dr. Jane Chu was hosted by RAC on her Riverside County visit, we made sure to take her to Studio 395. This inspired them to apply for an NEA grant, which we encouraged and supported. After being awarded the grant, Studio 395's once fledgling art programs have grown in size and scope. This is a group that is helping to bring people to what was a dying community. They have been asked to take over the programming for a community center, so their reach has continued to grow.

RAC is also extremely proud of its arts education program, which reaches throughout Riverside County (including 27 schools in Riverside, alone). This has received support from the Gimbel Foundation, as well as the NEA and multiple private corporations. Another big success has been our Art as Therapy program working with developmentally disabled adults at the Arc of Riverside County.

**Programs and Activities**

What are some of your current key programs and activities? Describe the communities you serve. Include populations and geographic locations.

RAC primarily serves the County of Riverside, although many of our programs reach into San Bernardino County. Riverside County covers 7,295 square miles, stretching as far as the Arizona border. Population figures have jumped nearly 8% over six years to 2,387,741. The broad diversity of this region can be felt in the demographic statistics: 47.9% Hispanic, 36.7% White, Non-Hispanic, 7.1% Black, 6.9% Asian, and 1.9% Native American.

Programs include:

**Information Services**

RAC's Executive Director writes a weekly artist spotlight column for the region's largest newspaper, the Press Enterprise. The weekly 15 Favorite Things to Do in Riverside e-newsletter is distributed to more than 115,000 people throughout the county.

**Technical Assistance**

Workshops and private consultations include accounting, grant writing, marketing, strategic planning, advocacy and organizational development.

**Exhibitions**

RAC assists with Congressman Mark Takano's 41st District Congressional art competition, exhibiting work in partnership with local business Mind & Mill. RAC also curates the biannual Artscape exhibit in the Riverside County Administrative Center, a non-traditional space that makes visual art accessible to new audiences. RAC administers the Downtown Riverside Artswalk, featuring up to 70 artist vendors in a parking lot as well as multiple galleries, studios and museums, and is attended by more than 2,000 people each month.

**Arts Education**

For nearly 30 years, RAC's Arts & Minds program has offered standards-based residencies in school and

community partner sites throughout Riverside County. In addition to schools, RAC provides services to Starting Gate, whose students can no longer attend public schools due to behavior issues, and to Arc of Riverside County, whose clients are developmentally disabled adults.

**Fiscal Sponsorship**

RAC serves as fiscal sponsor for organizations that include Division 9, Homespun Players and Riverside Cultural Consortium.

**Veterans Arts Initiative**

RAC is offering a program for veterans that incorporates theatre and storytelling as therapeutic tools.

## **Program/Project Information**

**Program / Project Information****Interest Area**

Health

**Program or Project Name**

Art as Therapy: Memory Impairment

**Amount of Grant Requested**

Use whole dollars, do not use \$ sign, comma, or decimal

40000

**Total Organization Operating Budget**

Use whole dollars, do not use \$ sign, comma, or decimal

491625

**Per 990, Percentage of Program Service Expenses**

Column B divided by Column A, x 100

93

**Per 990, Percentage of Management & General Expenses Only**

Column C divided by Column A, x 100

3

**Per 990, Percentage of Management & General Expenses and Fundraising**

Column C + Column D, divided by Column A, x 100

7

**Purpose of Grant Request**

Please summarize the project (in 25 words or less).

To conduct a program that utilizes the arts as therapy in working with the memory impairment unit of a senior care facility.

**Project Start Date**

Month and Year

December 01, 2017

**Project End Date**

Month and Year

November 30, 2018

**Gimbel Grants Received**

List Years and Award Amounts

**Statement of Need**

Specify the community need you want to address and are seeking funds for.

RAC is seeking to bring its Art as Therapy programming to Plymouth Village's memory impairment ward in an effort to impact the community's residents who suffer from dementia and other debilitating ailments, such as stroke and Parkinson's Disease.

Faced with declining skills and increased isolation, maintaining connections to the world becomes increasingly important to the elderly. The arts can provide opportunity for improved self-awareness and communication. Issues such as loss, illness, depression and restoration of hope are addressed through therapy in music and art.

According to a National Endowment for the Arts concept paper, NEA studies show that incorporating the arts into health care benefits both patients and caregivers. Art-related activities in nursing facilities, hospitals and hospices can help patients relax, socialize, find solace or express grief, loss and other emotions, as well as help rejuvenate caregivers experiencing depression, fatigue and burnout. Some research has shown that patients engaged in creative activities require less pain medication and experience fewer bouts of depression.

"The arts have an extraordinary ability to enhance our lives, to help us heal and to bring us comfort in times of great stress," said former NEA chairman Dana Gioia. "We must reconnect the arts with the actual human existence that Americans lead, the journeys we take in life which lead us through hospitals, to hospices, to the end of life."

Visual art, music, theatre and dance have proven effective in stimulating memory recall which contributes to reminiscence and satisfaction with life, positive changes in mood and emotional states, a sense of control over life through successful experiences, anxiety and stress reduction, and pain and discomfort management. Music, for instance, promotes rhythmic and continuous physical movement and vocal fluency as an adjunct to physical rehabilitation and offers opportunities to interact socially with others. The arts can reach even those seniors resistant to other treatment approaches due to the familiarity, predictability and feelings of security associated with being in music.

"The degree to which function can be recovered is phenomenal and we are just tapping in to the extent that we can get recovery following stroke or injury or disease. We hope that music might play a particularly important role in helping the regeneration of those cells, in helping the individual learn to interpret the pattern and essentially to help that person learn again," says Joseph Aresso, Ph.D., Vice Chairman, Department of Neuroscience, Albert Einstein College of Medicine, New York.

Plymouth Village was recently one of a select few communities in the country to be named an official Certified Center for Successful Aging by Masterpiece Living, a specialty group committed to helping older adults age in a better way. This recognition is awarded to forward-thinking, progressive leaders in the field of aging who are actively committed to furthering the successful aging movement.



## Project Description

Describe your project. How will this project enable this organization to better meet community needs? What is unique and innovative about this project?

RAC proposes a series of six eight-week workshops running December 2017 through November 2018. The focus on three workshops would be visual art, with a professional artist leading Plymouth Village residents through sessions designed to each culminate in exhibitions open to the public. The focus on the other three workshops would be music, with a professional musician leading residents through sessions that utilize listening to and creating music. At the end of the three art workshops, pieces would be displayed in a culminating exhibition at Riverside's Mind & Mill, a digital marketing firm, co-work and art gallery which is recognized for its cutting-edge, contemporary shows. At the conclusion of the music workshops, there would be a showcase of recordings and performances. Both the exhibition and showcase would attract regional attention and be part of the Downtown Riverside Arts Walk on First Thursdays. City officials from both Redlands and Riverside, as well as Riverside and San Bernardino County Supervisors, would be invited to this regional event that will serve as a celebration of patients and their families. It will provide the community at-large with an insight into aging and what is being done to improve the quality of life of seniors.

In 2008, RAC and Plymouth Village developed the first phase of this program. It would go on to be recognized with publication in the September/October 2010 issue of the Journal on Active Aging, a national health publication. Issues with funding and shifting focus onto other programming got in the way of the program being continued, although RAC has returned on other occasions, bringing touring theatrical productions for the population as a whole.

The benefits of using the arts as a therapeutic tool for this often misunderstood segment of our population cannot be underscored. The RAC is excited for the opportunity to participate in a project which can have such a tremendous impact upon the lives of Plymouth Village residents and their families.

The families turned out to be the unexpected outcome of the previous sessions at Plymouth Village. It was expected that the participants would show improvement in areas such as communication, motor skills and self-awareness. It was not expected that the program would result in re-engagement of estranged family members. Children of patients who were no longer coming to see their ailing parents due to an inability to process the changes brought by debilitating diseases such as Alzheimer's suddenly started visiting again. They were drawn by curiosity and hope. A woman named Olive, a patient who suffered from Alzheimer's, had a piece she had created on display at the culminating exhibit. Her daughter stood holding her mother's arm. She pointed at her mother's painting and said, "Look Mom...you did that." The daughter credits the program with allowing her to spend time she otherwise would have lost with her mother.

**Project Goal, Objectives, Activities, Expected Outcomes, and Evaluation:** In fields below, state in the following order: **1. ONE Project Goal** that is a broad, aspirational statement of purpose for the project and **ONE Objective** that is a specific, measurable, verifiable, action-oriented, realistic, and time-specific statement intended to guide your organization's activities toward achieving the goal. **2. Specify the Project Activities** you will undertake to meet the objective and number of participants for each activity. **3. Expected Outcomes** are the individual, organizational, or community-level changes that can reasonably occur during the grant period as a result of the proposed activities or services. What are the key anticipated outcomes of the project and impact on participants? State in quantifiable and verifiable terms. **4. Evaluation** How will progress towards the objectives be tracked and outcomes measured? Provide specific information on how you will collect relevant data and statistics that meet your objective and validate your expected outcomes in a quantifiable manner as you describe your evaluation process.

### 1. Project Goal and Objective

GOAL: Engage all residents of Plymouth Village's memory impairment unit with art as therapy programming to help them re-gain motor skills, improve cognitive ability and communication, and reconnect with family



members.

**OBJECTIVE:** Directly impact 90 memory impaired residents through six 8-week workshops using visual arts and music as therapeutic tools.

## 2. Project Activities

Six 8-week workshops using visual arts and music will be held with 15 participants per workshop. In visual arts, residents will be taught line and color techniques. In many cases it is a matter of re-learning how to do something as simple as hold a brush. Curriculum includes expressing thought and mood through color and shape. It also includes expressing memories on paper, and doing self-portraits. Music includes listening to a variety of musical styles in an effort to make connections. It then introduces instruments, with an emphasis on more percussion rather than ones which demand too much dexterity. How one expresses themselves through sound, as well as how emotion can manifest itself, is studied and explored.

## 3. Expected Outcomes

We expect to provide direct services to 90 memory impaired residents of Plymouth Village during the grant period. There is an expectation of Plymouth Village staff and family seeing marked improvement in cognitive ability, self-awareness and communication, plus motor skills. Indirectly, it is expected that another 1,000 individuals will be served through attendance at culminating events at Plymouth Village and in Riverside.

## 4. Evaluation

Utilizing Plymouth Village's nursing and administrative staff, pre- and post- assessments will be conducted of every participant. Cognitive ability, self-awareness, motor skills and communications will be assessed. Interviews will also be conducted with family members, who will outline their current relationships, as well as desired outcomes/observed outcomes of the program.

**\*Below are some examples of how to list your Goals, Objectives, Activities, Expected Outcomes, and Evaluation: Objective, Outcome, and Evaluation should align and should be written in a linear format, using actual numbers and data that are quantifiable and verifiable.**

### **STATE ONE GOAL, ONE OBJECTIVE, ONE OUTCOME:**

- **GOAL:** House all homeless youth ages 18-24 in Mariposa County who are physically, mentally, and legally able to work within 24 hours and help them become self-sufficient in 90 days.
- **OBJECTIVE:** House up to 145 homeless youth referred or who contact us within 24 hours.
- **OUTCOME:** We expect to provide rapid rehousing to over 45 homeless youth in 2017.

**EVALUATION:** Using Build Futures' Salesforce database client management and tracking system, generate reports on the number of clients served and housed. Track our role in housing 145 youth. Account for additional success or lower numbers of youth in the program.

### **Target Population**

Who will this grant serve? How many people will be impacted? Provide a breakdown: Number of children, youth, adults, seniors, animals.

Other

### **Project Timeline**

Provide a timeline for implementing the project. Include timeframes for specific activities, as appropriate.

December 1, 2017 -- February 2, 2018

Visual Arts Workshop One

Week of February 5, 2018

Plymouth Village Exhibit

February 5, 2018 -- March 30, 2018

Visual Arts Workshop Two

Week of April 2, 2018

Plymouth Village Exhibit

April 2, 2018 -- May 25, 2018

Visual Arts Workshop Three

Week of May 28, 2018

Plymouth Village Exhibit

Week of June 4, 2018

Culminating Visual Arts Exhibit at Mind and Mill, Riverside

May 28, 2018 -- July 20, 2018

Music Workshop One

Week of July 23, 2018

Plymouth Village Showcase

July 23, 2018 -- September 14, 2018

Music Workshop Two

Week of September 17, 2018

Plymouth Village Showcase

September 17, 2018 -- November 9, 2018

Music Workshop Three

Week of November 12, 2018

Plymouth Village Showcase

Week of November 26, 2018

Culminating Music Showcase at Mind and Mill, Riverside

## **Projects in the Community**

How does this project relate to other existing projects in the community? Who else in the community is providing this service or has a similar project? Who are your community partners, if any? How are you utilizing volunteers?

To our knowledge, there are no other programs that are specifically using the arts as therapy in working with memory impaired patients. Our community partner is Plymouth Village, where the workshops will all take place and whose residents we will serve.

## **Project Future**

### **Project Future / Sustainability**

Explain how you will support the project after the grant performance period. Include plans for fundraising or increasing financial support designated for the project.

It is the hope of both RAC and Plymouth Village that we will be able to leverage Gimbel Foundation funding in developing other sources for the future. By inviting corporate leaders and members of the philanthropic community to culminating events at both Plymouth Village and in Riverside, we will be able to highlight the benefits of this program in ways that mere words cannot hope to capture.

## Governance, Executive Leadership, and Key Personnel / Staff Qualifications

### Governance

Governance: Describe your Board of Directors and the role it plays in the organization. What committees exist within your Board? How does your Board make decisions?

RAC's board of directors is comprised of 12 members, representing the City and County of Riverside. There is a four member executive committee, and ad-hoc committees are formed as necessary.

RAC's Executive Director makes recommendations to the executive committee in regard to policy. Any member of the board may also make recommendations to the Executive Director. The executive committee then makes recommendations to the board.

The organization's bylaws and personnel policies were established by the board. They are reviewed every two years.

Treasurer's reports are presented at each executive committee meeting. They are recommended to the board for approval. Every other year, there is a full audit by an independent auditor. On the years when there is not, there is a financial review, also by an independent auditor.

### Executive Leadership

Management: Describe the qualifications of key personnel/staff responsible for implementing the project.

RAC's Executive Director developed and implemented the previous art as therapy program at Plymouth Village, as well as the arts in corrections program. He was formerly a dramatherapist who worked on the cancer ward of Children's Hospital of Orange County, women's transitional living centers for victims of domestic violence, juvenile hall and many other institutions, including senior care facilities. RAC's Program Director developed the program for developmentally disabled adults at the Arc of Riverside County. She was also previously a teacher in the previous program at Plymouth Village before coming onto the RAC staff full-time.

## Attachments

### Attachments

**REQUIRED .PDF ATTACHMENTS:** The maximum size for all attachments combined is 25 MB. Please note that files with certain extensions such as "exe", "com", "vbs", or "bat" cannot be uploaded. You must **1.**

**BROWSE FILES** on your computer, **2. SELECT FILES**, then **3. CLICK UPLOAD** to attach files.

**\*IMPORTANT:** For each set of required documents below, please scan all pages of each set into one .pdf, as only a single document upload is permitted for each item being requested.

#### 1. Project Budget and Budget Narrative

Please provide a detailed line-item budget for your **entire** project. Download the **V. Project Budget and Narrative Worksheet**, complete, and **Upload**. SEE **SAMPLE Budget & Narratives Worksheet**,

[2017-Gimbel-App-Project-Budget-and-Narrative.pdf](#)

#### 2. Sources of Funding

Please list your current sources of funding and amounts. Download the **VI. Sources of Funding Worksheet**, complete, and **Upload**.

[2017-Gimbel-App-Sources-of-Funding.pdf](#)

#### 3. Financial Analysis

Please provide all information requested for your **entire organization**. Included any notes that may explain any extraordinary circumstances. Download the **VII. Financial Analysis Worksheet**, complete, and **Upload**.

[2017-Gimbel-App-Financial-Analysis.pdf](#)

#### **4. Current Year Operating Budget**

Please provide a copy of your current year's operating budget

[Riverside Arts Council 2017-18 Budget.pdf](#)

#### **5. Budget Comparison**

Download the **SAMPLE Budget Comparison Worksheet**, complete, and **Upload**.

[2017-Gimbel-App-Sample-Budget-Comparison.pdf](#)

#### **6. Part IX only of the 990 form**

Statement of Functional Expenses (one page). If you completed a 990-EZ, Download the **Part IX Functional Expenses sample** of the 990 form using figures from your 990 EZ, complete, and **Upload**.

[2017-Gimbel-App-Sample-Part-IX-Functional-Expenses.pdf](#)

#### **7. Financial Statements**

Please provide a copy of your most recent year-end financial statements (audited, if possible)

[RAC 06-30-15 VER 1.PDF](#)

#### **8. Most Recent 990**

Please provide a copy of your most recent 990 form

[Most Recent 990.pdf](#)

#### **9. Tax Exemption Letter**

Please provide an electronic copy of your IRS 501 (c) (3) determination letter.

[IRS Determination Letter.pdf](#)

#### **10. Board of Directors List**

Please provide a list of your current Board of Directors, including their name, position on the board, and professional affiliation(s).

[Riverside Arts Council Board of Directors.pdf](#)

#### **11. Evaluation & Expenditure Report**

For past grantees, provide a copy of your most recent final evaluation report, including your most recent expenditure report.

[SL Gimbel Foundation Evaluation.docx](#)

## 2017 S.L. Gimbel Foundation APPLICATION

### V. Project Budget and Narrative (Do not delete these instructions on your completed form).

A) **Budget Table:** Provide a detailed line-item budget for your entire project by completing the table below. Requested line items should be limited to Ten (10) line items. The less the better.

**A breakdown of specific line item requests and attendant costs should include:**

- 1) Line item requests for materials, supplies, equipment and others:
  - a. Identify and list the type of materials, supplies, equipment, etc.
  - b. Specify the unit cost, number of units, and total cost
  - c. Use a formula/equation as applicable. (i.e. 40 books @ \$100 each = \$4000)
- 2) Line item requests for staff compensation, benefits: **Do not use FTE percentages.**
  - a. Identify the position; for each position request, specify the hourly rate and the number of hours (i.e. \$20/hr x 20 hours/week x 20 weeks = \$8,000)
  - b. For benefits, provide the formula and calculation (i.e. \$8,000 x 25% = \$2,000)
- 3) Line items on Salaries/Personnel included in budget (contribution or in-kind) but NOT requested from the Gimbel Foundation must be broken down per number 2) above:  
Provide rate of pay per hour and number of hours.

Line Item Request	Line Item Explanation	Support From Your Agency	Support From Other Funders	Requested Amount From Gimbel/TCF	Line Item Total of Project
Teaching Artists	2 artists x 4 hours/wk x \$500/hr = \$400/wk x 6 wks = \$2,400			\$23,040	\$23,040
Program Management	Program Director - 8 hrs/wk x \$18/hr = \$144 x 52 wks = \$7,488	\$2,488		\$5,000	\$7,488
Program Management	Executive Director - 8 hrs/wk x \$35/hr = \$280 x 52 wks = \$14,560	\$9,560		\$5,000	\$14,560
Supplies	\$500 per session x 6 sessions = \$3,000	\$1,000	\$1,000	\$1,000	\$3,000
Mileage	2 artists x 32.8 miles x \$.535 = \$35.10 x 48 wks = \$1,684.80		\$684.80	\$1,000	\$1,684.40
Mileage	RAC staff 2 x 32.8 miles x \$.535 = \$35.10 x 36 wks = \$1,263.60		\$1,263.60		\$1,263.60
Culminating Events	Mind and Mill Rental (\$2,000); Hospitality (\$3,400) = \$5,400		\$1,440	\$3,960	\$5,400
Program Administration				\$1,000	\$1,000
<b>TOTALS:</b>		<b>\$13,048</b>	<b>\$4,388.40</b>	<b>\$40,000</b>	<b>\$57,436.40</b>

- B) **Narrative:** The budget narrative is the justification of “how” and/or “why” a line item helps to meet the project deliverables. Provide a description for each line item request as necessary. Explain how the line item relates to the project. If you are requesting funds to pay for staff, list the specific duties of each position. See attached SAMPLE Project Budget and Budget Narrative

1. The teaching artists are being paid for planning time (2 hours per week), as well as teaching time (2 hours per week).

2. The program management lines refer to the time RAC's Executive Director and Program Director will spend in developing the program. This involves meeting with Plymouth Village staff, working with teaching artists in curriculum development, ongoing supervision and review of the program, development of evaluative measures alongside Plymouth Village staff, coordination of culminating exhibits, as well as promotion of these exhibits to the community and elected officials.

3. In the previous incarnation of this program at Plymouth Village, we found that we had underbudgeted the supply line item. This was due to the participants using a lot of supplies.

4. Mileage is broken down into categories for teaching artists and RAC staff, although the rates are the same.

5. Culminating events take place both at Plymouth Village's Kendall House, a Victorian mansion on their grounds, and at Mind and Mill in downtown Riverside. While there is a rental fee for use of Mind and Mill, they are giving us a considerable break in price (and thus are providing an in-kind donation). Plymouth Village is paying for hospitality at their establishment.

6. The administrative costs are related to office supplies, payroll and accounting.

## 2017 S.L. Gimbel Foundation APPLICATION

**VI. Sources of Funding:** Please list your current sources of funding and amounts.

### *Secured/Awarded*

<b>Name of Funder: Foundation, Corporation, Government</b>	<b>Amount</b>
California Arts Council	\$40,000
County of Riverside	\$35,000
E. Rhodes and Leona B. Carpenter Foundation	\$15,000
California Baptist University	\$1,500
Riverside City College	\$1,500
Walter's Automotive	\$1,500
Ruhnau Ruhnau Clarke	\$2,500
Private Contributions	\$15,000

### *Pending*

<b>Name of Funder: Foundation, Corporation, Government</b>	<b>Amount</b>	<b>Decision Date</b>
Mission Inn	\$5,000	September 2017
San Manuel Band of Mission Indians	\$5,000	November 2017

**Diversity of Funding Sources:** A financially healthy organization should have a diverse mix of funding sources. Complete those categories that apply to your organization using figures from your most recent fiscal year.

<b>Funding Source</b>	<b>Amount</b>	<b>% of Total Revenue</b>	<b>Funding Source</b>	<b>Amount</b>	<b>% of Total Revenue</b>
Contributions	\$ 20,000	3	Program Fees	\$ 196,000	29
Fundraising/Special Events	\$ 35,000	5	Interest Income	\$	
Corp/Foundation Grants	\$ 25,000	4	Other: Re-Granting	\$ 280,000	42
Government Grants	\$ 70,000	11	Other: Fiscal Sponsorship	\$ 40,000	6

### **Notes:**

The re-granting line refers to funds from the City of Riverside that RAC re-granted to local arts and cultural organizations through a competitive process. Please note that the city is currently reviewing the process by which it awards these grants. For the current fiscal year, the city decided to temporarily do away with the competitive grant process and simply award organizations with the same amount they received in the last fiscal year. Therefore that \$280,000 is no longer in our budget for this year. Nor is the professional services agreement fee that we had in last year's budget. In order to make up for that funding (\$98,000), RAC sought out and obtained a contract to do arts in state penitentiaries through the California Department of Corrections.

The fiscal sponsorship line refers to funds received on behalf of other organizations that either do not have non-profit status or do, but lack sufficient budget size to apply for certain grants.



## 2017 S.L. Gimbel Foundation APPLICATION

### VII. Financial Analysis

Agency Name: Riverside Arts Council

Most Current Fiscal Year (Dates): From June 30, 2016 To: June 30, 2016

This section presents an overview of an applicant organization's financial health and will be reviewed along with the grant proposal. Provide all the information requested on your **entire organization**. Include any notes that may explain any extraordinary circumstances. Information should be taken from your most recent 990 and audit. **Double check your figures!**

#### Form 990, Part IX: Statement of Functional Expenses

**1) Transfer the totals for each of the columns, Line 25- Total functional expenses (page 10)**

(A) Total Expenses	(B) Program service expenses	(C) Management & general expenses	(D) Fundraising expenses
\$666,721	\$620,725	\$20,380	\$25,616

**2) Calculate the percentages of Columns B, C, and D, over A (per totals above)**

- Program services (B) – A general rule is that at least 75% of total expenses should be used to support programs
- Management & general administration (C) – A general rule is that no more than 15% of total expenses should be used for management & general expenses
- Fundraising (D) – A general rule is that no more than 10% of total expenses should be used for fundraising

(A) Total Expenses	(B) Program service expenses	(C) Management & general expenses	(D) Fundraising expenses
	Columns B / A x 100	Columns C / A x 100	Columns D / A x 100
Must equal 100%	90 %	3 %	7 %

**3) Calculate the difference between your CURRENT year budget for management & general expenses and your previous management & general expenses per your 990 (Column C)**

Percentage of Organization's <u>Current</u> Total Budget used for Administration	Column C, Management & general expenses per 990 above	Differential
3 %	5 %	2 %

If the differential is above (+) or below (-) 10%, provide an explanation:

## 2017 S.L. Gimbel Foundation APPLICATION

**Quick Ratio:** Measures the level of liquidity and measures only current assets that can be quickly turned to cash. A generally standard Quick Ratio equals 1 or more.

Cash	+ Accounts Receivables	/Current Liabilities	= Quick Ratio
\$ 62,516	\$ 21,899	70,425	1.19

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### Excess or Deficit for the Year:

Excess or (Deficit) Most recent fiscal year end	Excess or (Deficit) Prior fiscal year end
\$ 6,193	\$ (16,321)

### Notes:

We had spent more than we brought in during the previous year due to a gallery that we were operating at the time. It was never intended to bring in money, as it was a service to the community, but we elected to let it go because of how much money it was costing to operate.

	<b>INCOME</b>	
<b>4000</b>	<b>Fundraising</b>	
<b>4010</b>	Corporate	17,000.00
<b>4011</b>	Individual	5,000.00
<b>4012</b>	Board Obligations	10,000.00
	<b>Subtotal</b>	<b>32,000.00</b>
<b>4100</b>	Riverside Art & Music Festival	
	Sponsorship	35,000.00
	<b>Subtotal</b>	<b>35,000.00</b>
<b>4300</b>	<b>Programs</b>	
<b>4301</b>	Artist Fee Income	92,000.00
<b>4302</b>	Program Supplies Income	10,000.00
<b>4303</b>	Arts in Corrections	102,000.00
<b>4304</b>	Artscape Exhibition	35,000.00
	<b>Subtotal</b>	<b>239,000.00</b>
<b>4500</b>	<b>Grants</b>	
	California Arts Council	40,000.00
	Carpenter Foundation	15,000.00
	National Endowment for the Arts	10,000.00
	Bank of America	10,000.00
	Other Grants	10,000.00
	<b>Subtotal</b>	<b>85,000.00</b>
<b>4650</b>	<b>Fiscal Receiver Income</b>	<b>100,000.00</b>
<b>4700</b>	Administrative	
<b>4701</b>	Reimbursement	350.00
<b>4720</b>	Other Services	275.00
	<b>Subtotal</b>	<b>625.00</b>
	<b>Total Income</b>	<b>491,625.00</b>
	<b>EXPENSE</b>	
<b>5000</b>	<b>Compensation and Related</b>	

<b>5010</b>	Salaries	136,899.63
<b>5040</b>	Fringe Benefits	13,500.00
<b>5050</b>	Insurance – Work.Comp	2,000.00
<b>5060</b>	Payroll Taxes	12,100.00
	<b>Subtotal</b>	<b>164,499.63</b>
<b>5100</b>	<b>Fundraising and Program</b>	
<b>5185</b>	Event Services Costs	1,500.00
	<b>Subtotal Other Fund/Prog</b>	<b>1,500.00</b>
<b>5200</b>	<b>Riverside Art &amp; Music Festival</b>	
	Entertainment	250.00
	Photography	500.00
	Printing	2,000.00
	<b>Subtotal</b>	<b>2,750.00</b>
	<b>Other Programs</b>	
<b>5310</b>	Exhibition Expenses	9,000.00
<b>5320</b>	Advertising	6,000.00
<b>5330</b>	Artist Fees	132,000.00
<b>5384</b>	Production	0.00
<b>5400</b>	Conferences/Meetings	1,500.00
<b>5441</b>	Permit Fees/Fingerprinting	1,000.00
<b>5521</b>	Award Expenses	500.00
<b>5528</b>	Program Supplies Expense	3,100.00
<b>5530</b>	Mileage	3,000.00
<b>5531</b>	AIC Program Training and Dev.	39,000.00
<b>5550</b>	Printing/Photography	300.00
	<b>Subtotal</b>	<b>195,400.00</b>
<b>5600</b>	<b>Grants Distributed</b>	
<b>5602</b>	City Arts and Culture Grant	
<b>5604</b>	CAP	
	<b>Subtotal</b>	<b>0.00</b>
<b>5620</b>	<b>Fiscal Receiver Expenses</b>	<b>100,000.00</b>
	<b>Subtotal</b>	<b>100,000.00</b>

<b>6000</b>	<b>General and Administrative</b>	
<b>6130</b>	Bank Charges	450.00
<b>6320</b>	Computer Expenses	1,000.00
<b>6385</b>	Accounting/Auditing	2,000.00
<b>6410</b>	Dues/Subscriptions	500.00
<b>6450</b>	Depreciation	2,000.00
<b>6510</b>	Miscellaneous	100.00
<b>6540</b>	Office Supplies	1,800.00
<b>6560</b>	Postage/Bulk Mail	1,000.00
<b>6650</b>	Telephone	1,200.00
<b>6800</b>	Taxes	85.00
<b>7100</b>	Office Rent	12,000.00
<b>7300</b>	Insurance	2,750.00
	<b>Subtotal</b>	<b>24,885.00</b>
	<b>Total Expense</b>	<b>489,034.63</b>
	<b>Total Income</b>	<b>491,625.00</b>
	<b>Net Income</b>	<b>2,590.37</b>

**Part IX** Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX ☐

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.

	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21 . . . . .	301410	301410		
2 Grants and other assistance to domestic individuals. See Part IV, line 22 . . . . .				
3 Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16 . . . . .				
4 Benefits paid to or for members . . . . .				
5 Compensation of current officers, directors, trustees, and key employees . . . . .				
6 Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B) . . . . .				
7 Other salaries and wages . . . . .	135410	60934	36561	37915
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)				
9 Other employee benefits . . . . .	18746	8437	5060	5249
10 Payroll taxes . . . . .	11975	5389	3233	3353
11 Fees for services (non-employees):				
a Management . . . . .				
b Legal . . . . .				
c Accounting . . . . .	9000		9000	
d Lobbying . . . . .				
e Professional fundraising services. See Part IV, line 17				
f Investment management fees . . . . .				
g Other. (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Schedule O.) . . . . .	64670	64368	302	
12 Advertising and promotion . . . . .	16138			16138
13 Office expenses . . . . .	18497		18497	
14 Information technology . . . . .				
15 Royalties . . . . .				
16 Occupancy . . . . .	10427		10427	
17 Travel . . . . .	1371		1371	
18 Payments of travel or entertainment expenses for any federal, state, or local public officials				
19 Conferences, conventions, and meetings . . . . .	3336	67	3269	
20 Interest . . . . .				
21 Payments to affiliates . . . . .				
22 Depreciation, depletion, and amortization . . . . .	2056	2022	34	
23 Insurance . . . . .	6510	1302	4362	846
24 Other expenses. Itemize expenses not covered above (List miscellaneous expenses in line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
a Exhibition expenses 12280, 1280	Exhibition expenses 12280, 1280	Exhibition expenses 12280, 1280	Exhibition expenses 12280, 1280	Exhibition expenses 12280, 1280
b Licensing 4170, 4170	Licensing 4170, 4170	Licensing 4170, 4170	Licensing 4170, 4170	Licensing 4170, 4170
c Other 3249, 0, 559, 2690	Other 3249, 0, 559, 2690	Other 3249, 0, 559, 2690	Other 3249, 0, 559, 2690	Other 3249, 0, 559, 2690
d Supplies 2565, 1487, 0, 1708	Supplies 2565, 1487, 0, 1708	Supplies 2565, 1487, 0, 1708	Supplies 2565, 1487, 0, 1708	Supplies 2565, 1487, 0, 1708
e All other expenses				
25 Total functional expenses. Add lines 1 through 24e	621810	461866	92675	67269
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. Check here <input type="checkbox"/> if following SOP 98-2 (ASC 958-720) . . . . .				

**S.L. Gimbel Foundation Fund**  
**Grant Evaluation Form**  
**The Community Foundation Serving Riverside and San Bernardino Counties**

**Organization:** Riverside Arts Council

**Contact Name:** Patrick Brien

**Title:** Executive Director

**Phone Number:** (951) 680-1345

**Grant Period:** July 1, 2014 – June 30 31, 2015

**Award Amount:** \$25,000

**Grant Number:**

**Describe the project's key outcomes and results based on your goals and objectives.  
Provide the number of clients served and other relevant statistics.**

The project's goal was to use the arts as an empowerment and skill-building tool in helping at-risk youth to continue their education, become involved in the community, gain respect for others and themselves and see a project through to completion while inspiring family involvement. The collaborative and communicative elements built into the specific disciplines selected for each unit offered the opportunity to teach workplace skills such as communication, collaboration and critical thinking. The idea was that the resulting sense of self-esteem would reduce the need to find a sense of belonging through gang activity.

The project's objectives were to: (1) Offer twenty residencies at Nicolet Middle School in Banning, Monte Vista Middle School in San Jacinto, Vista Verde Middle School in Moreno Valley, Mead Valley Elementary in Perris and Terra Cotta Middle School in Lake Elsinore. The programs were centered on Mixed Media Visual Art, Songwriting, Printmaking, Anime and Theatre, with each workshop taking place over a 10-week period and each session lasting two hours. (2) Present twenty culminating activities. (3) Impact the majority of each school's student body through culminating activities.

By the end of the project, we had hoped to accomplish the following: (1) Participants would demonstrate a 25% increase in school attendance and (2) a 25% decrease in police contact, compared to the six-month period prior to program enrollment. (3) 100% of the participants finish each session.

Of the 394 total participants, 388 completed the programs for a 98% completion rate. While this figure fell short of our objective, 379 of those students achieved a 25% increase in school attendance. That is nearly 98%. There was no police contact for any of the participants. The culminating activities for all 20 programs attracted 2,722 attendees. 100% of the participants had at least one parent (or guardian) in attendance.

**What were the challenges and obstacles you encountered (if any) in attaining your goals & objectives? How did you overcome and/or address the challenges and obstacles? What were the lessons learned?**

The most significant challenge that we faced was in scheduling culminating activities. Although it did not come as a surprise, as we had dealt with the same issue before, this still took more programmatic time than we had planned. We knew that there would be additional costs incurred



for janitorial services, and we were correct. One nice element is that having participated with us previously, the schools were much more willing to take the time and expend the effort to promote culminating activities. Some administrations will always see such an exhibit or a performance as an inconsequential byproduct of an activity, rather than an opportunity to build school and community pride. It is the same as making a case for the economic impact of the arts versus strictly seeing them as public value. For many there has to be a deeper reason to justify the additional resources needed to host something beyond the sessions. I believe, however, that this is something we are beginning to see turn around.

**Describe any unintended positive outcomes as a result of the efforts supported by this grant.**

One of the true surprises that has come from this project has been the emergence of Sydney Atherton, one of the instructors. She had previously been one of our teaching artists as well as a volunteer with the Riverside Arts Council, but this effort has served to deepen her involvement. Her work with the Mayor's Ball, our largest annual fundraiser, was indicative of someone who has embraced the overall spirit of the organization. The additional hours that she devoted, as well as her own art that was contributed to the silent auction, were very helpful in the event's success. Beyond this, she insists that her work in the program has helped her to refocus on her own work as an artist. She spent a great deal of time talking to students about forming positive habits in their work. "I can't expect them to do something that I'm not doing, myself," she says. Sydney has gone from rarely submitting her work for exhibits to being in shows all over the Inland region. "I'm making the time to produce the work," she explains. "And I've talked myself into having more confidence to get it out there."

**Describe the overall effect this grant has had on your organization.**

There is a certain cache that comes with this grant. It has had a profound impact on our ability to deliver on our mission to impact underserved communities. It has also had an impact upon the way in which we are perceived. We were able to use our S.L. Gimbel Foundation Fund award as leverage in our application to the National Endowment for the Arts, who awarded us a \$10,000 grant to provide arts education in the City of Riverside. This is an expanded program of what we did with these funds.

The opportunity to do a program such as this allows for a very focused look at our community. This is something that is particularly important with the shifting population. The broad diversity of this region can be felt in the demographic statistics: 46.1% Hispanic, 39.1% White, Non-Hispanic, 7.0% Black, 6.5% Asian, and 1.9% Native American. The true cultural characteristics of Riverside County go beyond numbers, however. There are rich cultural resources within each demographic area, many of which go unnoticed and untapped. These funds put the Riverside Arts Council in a place to be in the schools where we could truly feel the pulse of the community. It's hard to not notice people when you're in the same room as them. It's hard to not get a sense of their needs when the people that you're with are children. They make their needs known to anyone sensitive enough to listen. The S.L. Gimbel Foundation has helped the Riverside Arts Council to better understand the community that it serves.

**Tell us a few success stories that made an impact on your organization and/or community as a result of this grant.**

Gabriella came into the Theatre program (the name of the school is intentionally being left out to protect the student's privacy) with a recent history of poor academic performance and uncooperative behavior. Teachers described her as being a good student and engaging with both her classmates and the faculty until recently. She was reluctant to participate at first, but she gradually moved toward a greater sense of openness. Through improvisation, Gabriella expressed a great deal of anger, often when not appropriate for the scenes. It was clear that there was a process that she was undergoing. RAC's Executive Director, who has an extensive background with dramatherapy, began attending the sessions and working with the students specifically to see if he could help the process. Through role reversal exercises, Gabriella revealed that her mother had been arrested and she was now living with her grandparents, as her father had never been part of her upbringing. Gabriella began to embrace other forms of emotional expression besides anger in her work. There was a deep level of honesty in her approach to theatre, and she displayed signs of possessing a real gift. Her teachers reported improvements in both her demeanor and her work. Gabriella went on to participate in the remaining programs at that school, and her efforts in the other disciplines were just as positive as they had been in Theatre. Both grandparents were in attendance at every culminating activity. By the last program, her mother was there, too.

**Provide a financial report on the use of your grant funds (expenditures).**

<b>Category</b>	<b>Amount</b>
Teaching Artists	\$18,000
Supplies	\$4,000
Program Manager	\$10,000
School Facilities	\$1,500
RAC Staff	\$5,018
RAC Administration	\$500
School Staff (in-kind)	<u>\$14,000</u>
<b>Total</b>	<b>\$53,018</b>

NAME	ROLE	PROFESSIONAL AFFILIATION
Andrea Palagi	Chair	Restaurant owner, Mario's Place
David St. Pierre	Immed. Past Chair	Business owner, The Menagerie
Carrie Miller	Treasurer	Partner, Roorda Piquet and Bessee CPA; Owner, Euryale Brewing Co.
Patrick Brien	Secretary	Exec. Director, Riverside Arts Council
Nicole Green	At Large	Owner, Wizards and Wires; Teacher
Blake Pierson	At Large	Partner, Gallant Risk & Insurance
Cristina O'Connell	At Large	Owner, On-Pointe Dance Studio
Heather Sanchez	At Large	Vice-President, BBVA Compass
Ernest Siva	At Large	Founder, Dorothy Ramon Learning Ctr.
Dwight Tate	At Large	Retired Financial Advisor
Mark Wyatt	At Large	Vice-President, Cal Baptist University
Margie Haupt	At Large	Arts & Cultural Affairs Manager, City of Riverside

Internal Revenue Service

Department of the Treasury

P. O. Box 2508  
Cincinnati, OH 45201

Date: February 21, 2001

Riverside Arts Council  
3900 Main Street  
Riverside, CA 92522-0001

Person to Contact:  
Miss Hensley 31-03886  
Customer Service Specialist  
Toll Free Telephone Number:  
8:00 a.m. to 9:30 p.m. EST  
877-829-5500  
Fax Number:  
513-263-3756  
Federal Identification Number:  
95-3265946

Dear Sir or Madam:

This letter is in response to your request for a copy of your organization's determination letter. This letter will take the place of the copy you requested.

Our records indicate that a determination letter issued in August 1978 granted your organization exemption from federal income tax under section 501(c)(3) of the Internal Revenue Code. That letter is still in effect.

Based on information subsequently submitted, we classified your organization as one that is not a private foundation within the meaning of section 509(a) of the Code because it is an organization described in sections 509(a)(1) and 170(b)(1)(A)(vi).

This classification was based on the assumption that your organization's operations would continue as stated in the application. If your organization's sources of support, or its character, method of operations, or purposes have changed, please let us know so we can consider the effect of the change on the exempt status and foundation status of your organization.

Your organization is required to file Form 990, Return of Organization Exempt from Income Tax, only if its gross receipts each year are normally more than \$25,000. If a return is required, it must be filed by the 15th day of the fifth month after the end of the organization's annual accounting period. The law imposes a penalty of \$20 a day, up to a maximum of \$10,000, when a return is filed late, unless there is reasonable cause for the delay.

All exempt organizations (unless specifically excluded) are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more paid to each employee during a calendar year. Your organization is not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Organizations that are not private foundations are not subject to the excise taxes under Chapter 42 of the Code. However, these organizations are not automatically exempt from other federal excise taxes.

Donors may deduct contributions to your organization as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to your organization or for its use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Riverside Arts Council  
95-3265946

Your organization is not required to file federal income tax returns unless it is subject to the tax on unrelated business income under section 511 of the Code. If your organization is subject to this tax, it must file an income tax return on the Form 990-T, Exempt Organization Business Income Tax Return. In this letter, we are not determining whether any of your organization's present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

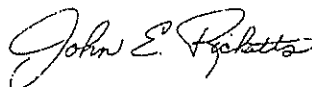
The law requires you to make your organization's annual return available for public inspection without charge for three years after the due date of the return. If your organization had a copy of its application for recognition of exemption on July 15, 1987, it is also required to make available for public inspection a copy of the exemption application, any supporting documents and the exemption letter to any individual who requests such documents in person or in writing. You can charge only a reasonable fee for reproduction and actual postage costs for the copied materials. The law does not require you to provide copies of public inspection documents that are widely available, such as by posting them on the Internet (World Wide Web). You may be liable for a penalty of \$20 a day for each day you do not make these documents available for public inspection (up to a maximum of \$10,000 in the case of an annual return).

Because this letter could help resolve any questions about your organization's exempt status and foundation status, you should keep it with the organization's permanent records.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

This letter affirms your organization's exempt status.

Sincerely,

A handwritten signature in cursive script, reading "John E. Ricketts".

John E. Ricketts, Director, TE/GE  
Customer Account Services



Strengthening Inland Southern California through Philanthropy

BOARD OF DIRECTORS

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Chair of the Board

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Philip Savage IV  
Immediate Past Board Chair

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Tamara Sipos

Beverly Stephenson

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Diane Valenzuela

Paula Myles  
Interim President and CEO

November 30, 2017

*S. L. Gimbel Foundation Fund*

Mr. Patrick Brien  
Executive Director  
Riverside Arts Council  
P.O. Box 1662  
Riverside, CA 92502

Dear Mr. Brien:

Congratulations! A grant has been approved for **Riverside Arts Council** in the amount of **\$39,000.00** from the S.L. Gimbel Foundation. **The performance period for this grant is December 1, 2017 to November 30, 2018.** Additional funding beyond the performance period is not guaranteed. It is highly recommended that alternative funding sources be sought accordingly. The grant is to support the following as specified in your proposal:

*To support memory impairment arts therapy program for seniors*

This grant is subject to the terms outlined in the enclosed Grant Agreement. After you have reviewed the terms and conditions of the Grant Agreement, **please sign and date the agreement and return with original signature to The Community Foundation by Friday, December 29, 2017.** Be sure to copy the signed agreement for your records. Funds will be released upon receipt of the signed Grant Agreement.

A condition of this grant is that you agree to submit the Grant Evaluation Form which includes a narrative report and fiscal report. **The Grant Evaluation is due by December 15, 2018** and will be available online at:  
<https://www.thecommunityfoundation.net/grants/grants/forms>.

We wish you great success and look forward to working with you during the grant performance period. If you have any questions, please feel free to contact me at 951-241-7777.

Sincerely,

Celia Cudiamat  
Executive Vice President of Programs

294 Riverside Arts Council

20170865 GIMB

