

*GRANTEE I.D:  
22581*

**Organization / Agency Information**

<b>Organization/Agency Name:</b> Intermountain Planned Parenthood Inc <i>(PLANNED PARENTHOOD OF MONTANA)</i>		
<b>Physical Address:</b> 1116 Grand Ave, Suite 201		
<b>City/State/Zip:</b> Billings, MT 59102		
<b>Mailing Address:</b> 1116 Grand Ave, Suite 201		
<b>City/State/Zip:</b> 8 Billings, MT 59102		
<b>CEO or Director:</b> Ms Martha Stahl		
<b>Title:</b> President/CEO		
<b>Phone:</b> (406) 770-3263	<b>Fax:</b> (406) 454-3433	<b>Email:</b> martha.stahl@ppmontana.org
<b>Contact Person:</b> Jill Baker	<b>Title:</b> Director of Learning	
<b>Phone:</b> (406) 770-3263	<b>Fax:</b> (406) 454-3433	<b>Email:</b> jill.baker@ppmontana.org
<b>Web Site Address:</b> <a href="http://www.plannedparenthood.org/montana">http://www.plannedparenthood.org/montana</a>		<b>Tax ID:</b> 81-0307201

**Program / Grant Information**

**Interest Area:** ☐ Animal Protection ☐ Education ☐ Environment ☒ **Health** ☐ Human Dignity

<b>Program/Project Name:</b> Healthy Native Youth Expansion Project			<b>Amount of Grant Requested:</b> \$25,000 <i>dc 11/29/17</i>
<b>Total Organization Budget:</b> \$6,896,740	<b>Per 990, Percentage of Program Service Expenses (Column B / Column A x 100):</b> 88%	<b>Per 990, Percentage of Management &amp; General Expenses Only (Column C / Column A x 100):</b> 5%	<b>Per 990, Percentage of Management &amp; General Expenses and Fundraising (Column C+D / Column A x 100):</b> 11%
<b>Purpose of Grant Request (one sentence):</b> PPMT will train teachers to implement the Making Proud Choices curriculum to reduce teen pregnancy and STD rates for Native American youth in Montana.			
<b>Program Start Date (Month and Year):</b> 7/1/2017		<b>Program End Date (Month and Year):</b> 6/30/2018	
<b>Gimbel Grants Received: List Year(s) and Award Amount(s)</b> 2016: \$12,316			

**2017 S. L. Gimbel Foundation Fund Grant Application****Welcome Page****Welcome to the 2017 S. L. Gimbel Foundation Fund Grant Application**

Thank you for applying to the S. L. Gimbel Foundation Fund Grant. The mission of the S.L. Gimbel Foundation is to enhance the quality of life for people and animals by providing effective support in the Founder's specific fields of interest: Animal Protection, Education, Environmental Protection and Enhancement, Health, and Human Dignity. Please take a moment to review the grant application guidelines before continuing the process (use "Guidelines" link above). After you have read and understood the guidelines, please proceed with the grant application process. Should you have any questions, please check the "FAQs" link above or refer to "Application Procedures" on our website. If your questions are not answered via FAQs or Application Procedures, contact us using the "Contact Us" link above.

**Organization Information**

**NOTE: If you have already started an online application and would like to resume, please [CLICK HERE](#) to login to your Applicant Account Page.**

**Organization/Agency Information**

Organization/Agency Name

(If operating as a DBA, enter DBA name here)

Intermountain Planned Parenthood Inc

Legal Name

Intermountain Planned Parenthood Inc

Tax ID

810307201

Tax Status

501(c)3

Organization Mailing Address

Street Address or P.O. Box

1116 Grand Ave, Suite 201

City

Billings

State

MT

Zip Code

59102

Organization Physical Address (Street No. and Name, City, State, Zip)

*No residential addresses, please*

1116 Grand Ave, Suite 201  
Billings, MT 59102

Website Address

<http://www.plannedparenthood.org/montana>

**Organizational Leadership** (Please list CEO, President, Board Chair, Executive Director)

Prefix

Ms

First Name

Martha

Last Name

Stahl

Title

President/CEO

Work Phone

(xxx-xxx-xxxx)

406-869-5017

Extension

Cell Phone

(xxx-xxx-xxxx)

406-876-1918

Fax

(xxx-xxx-xxxx)

406-254-9330

E-mail Address

[martha.stahl@ppmontana.org](mailto:martha.stahl@ppmontana.org)

**Program/Project Contact Person**

Check this box if the Program/Project Contact Person is the same as the organization's primary contact listed above

Fields in this section will auto-fill.

Prefix

Ms

First Name

Jill

Last Name

Baker

Title

Director of Learning

Work Phone

(xxx-xxx-xxxx)

406-770-3263

Extension

Fax

406-454-3433

E-mail Address

jill.baker@ppmontana.org

## **Organization/Agency Background**

### **Organization Background**

What is the history, mission, and purpose of your organization?

In operation since 1969, PPMT is the largest Montana-based family planning organization with a statewide presence. Covering an area of 147,000 square miles, PPMT serves over 13,000 patients each year in health centers located in four of Montana's largest cities: Billings, Helena, Great Falls, and Missoula. PPMT provides reproductive health care including life-saving cancer screenings, birth control, prevention, testing and treatment for STDs, breast health services, Pap tests, sexual health education, information, and health counseling. One in five women has turned to Planned Parenthood at some point in her life for professional, nonjudgmental, and confidential care. PPMT's mission is to empower all people to make private reproductive health care decisions by providing quality health care, medically accurate education, and advocacy for individual rights. PPMT envisions all Montanans having access to quality reproductive and sexual health care and the freedom, knowledge, and skills to make well-informed decisions regarding their health.

### **Length of Service** (number of years)

How long has the organization been providing programs and services to the community?

48

### **Organizational Accomplishments**

What are some of your past organizational accomplishments in the last 3 years?

PPMT is one of two Montana organizations to be awarded a three year federal "Navigator" grant to conduct activities to help consumers across the state sign up for health care coverage under the Affordable Care Act

through 2018. Covering 27 counties in Montana, PPMT's Navigator program is a targeted, multi-layered outreach campaign to educate uninsured Montanans about the new health care marketplace and facilitate consumers' participation in the new insurance exchange.

Further accomplishments include training an average of 20 medical professionals annually since 1997 to provide Sexual Assault Forensic Examinations to adolescents and adult victims. PPMT also completed a five year research project to increase access to family planning and reproductive health services for males in Montana. As a result of the promotion of our Montana Men's Clinic, between 2008 and 2012, male patient numbers at PPMT increased from 734 to 1,333 annually representing a 45% increase over five years. In addition,, PPMT has built relationships with Tribal Communities on Montana's seven American Indian Reservations, and in urban communities, through the Native American Outreach Program which began in 2005. The program has primarily focused on outreach with Tribal Leaders, elders and health care agencies and educational programming with Native youth. Lastly, PPMT joined a coalition of six organizations and several supporting organizations to engage supporters and volunteers in honest, neighbor to neighbor conversations on the issue of expanding Medicaid to 70,000 Montanans in need. Over 300 volunteers gave their time and energy to collect over 25,000 signatures. These efforts influenced the Montana Legislature to eventually expand Medicaid in 2015.

### **Programs and Activities**

What are some of your current key programs and activities? Describe the communities you serve. Include populations and geographic locations.

PPMT is the largest Montana-based family planning organization with a statewide presence. Covering an area of 147,000 square miles, PPMT served over 13,000 patients last year in its 5 health centers located in four of Montana's largest cities: Billings (2), Helena, Great Falls, and Missoula. PPMT also operates two rural outreach sites, Planned Parenthood Without Walls, in Choteau and Fort Benton, providing affordable contraception to women and teens in these rural areas. PPMT provides reproductive health services to all, regardless of income, marital status, age, national origin, residence, or sexual orientation. Seventy percent of PPMT patients are low income, and 63% receive financial assistance. Over 5,000 Montanans receive reproductive and sexual health education and training in classrooms and workshops statewide. In addition, PPMT advocates for policies that ensures access to affordable health care for not only our patients but for patients of all family planning agencies in the state, benefiting countless Montanans.

## **Program/Project Information**

### **Program / Project Information**

#### **Interest Area**

Health

#### **Program or Project Name**

Healthy Native Youth Expansion Project

#### **Amount of Grant Requested**

Use whole dollars, do not use \$ sign, comma, or decimal

25000

#### **Total Organization Operating Budget**

Use whole dollars, do not use \$ sign, comma, or decimal

6896740

**Per 990, Percentage of Program Service Expenses**

Column B divided by Column A, x 100

88

**Per 990, Percentage of Management & General Expenses Only**

Column C divided by Column A, x 100

5

**Per 990, Percentage of Management & General Expenses and Fundraising**

Column C + Column D, divided by Column A, x 100

11

**Purpose of Grant Request**

Please summarize the project (in 25 words or less).

PPMT will train teachers to implement the Making Proud Choices curriculum to reduce teen pregnancy and STD rates for Native American youth in Montana.

**Project Start Date**

Month and Year

July 01, 2017

**Project End Date**

Month and Year

June 30, 2018

**Gimbel Grants Received**

List Years and Award Amounts

1

**Statement of Need**

Specify the community need you want to address and are seeking funds for.

Too many young people experience unintended pregnancies and sexually transmitted infections (STIs). Montana's statistics are at or slightly above the national average on most sexual health indicators. However, health disparities among Native American (NA) youth demonstrate that unintended pregnancies and STIs are experienced at an alarmingly high and disproportionate rate. Birth, pregnancy, and STI rates disproportionately affect Native Americans. NA adolescents have the highest birth rate of all other racial groups in Montana. The pregnancy rates for NA youth in Montana are more than three times greater than that of white youth. NA youth aged 15-19 in Montana have a Chlamydia rate that is nearly three times higher than the rate for white youth. In addition, the teen birth rate for NA youth is 76.6 per 1000 compared to the national teen birth rate of 27.4 births per 1000 (Montana Adolescent Sexual Health Report 2016). Twenty-three percent of NA middle school students report ever having sexual intercourse compared to twelve percent of Montana middle school youth overall (Montana Youth Risk Behavior Survey 2015). This data indicates that NA youth need information at a young age in order to delay first intercourse and/or reduce their risk for an unintended pregnancy as well as STIs.

**Project Description**

Describe your project. How will this project enable this organization to better meet community needs? What is unique and innovative about this project?

PPMT has implemented and evaluated the Making Proud Choices (MPC) curriculum, with cultural adaptations, with NA youth on three reservations in Montana over the past six years. The results of the evaluation include a positive change in attitudes, beliefs and perceptions towards sex as well as an increase in use of condoms and birth control with the youth who reported to be sexually active. At the same time, the teen birth rates have decreased significantly in the counties where the curriculum has been implemented. As a result, interest from stakeholders on reservations throughout Montana has grown. In order to best meet the needs of the communities, increase capacity and sustain the program, PPMT plans to provide MPC curriculum training and technical assistance to Tribal health educators and teachers working on or near Montana's seven American Indian Reservations.

Through relationship building and partnership with the Tribal Health Department at Fort Belknap, the tribal health educators have committed to implementing and sustaining the MPC program at both Harlem and Hays middle schools. PPMT continues to offer technical assistance and support at Fort Belknap, and plans to replicate this model with other tribal partners. Fort Belknap's Tribal Health Educators attended a MPC training of facilitators that was hosted by PPMT in 2010. Middle Schools on Crow Reservation are currently collaborating with PPMT to implement the MPC program with students at their schools in Lodge Grass and Pryor. As with Fort Belknap, PPMT is exploring ways to sustain the program and offer training, technical assistance and support to the Crow tribe in the future. Finally, PPMT has been invited to partner with the Blackfeet Manpower Teen Pregnancy Prevention Coalition on the Blackfeet Reservation. Currently, PPMT is collaborating with the health educator at Indian Health Services to implement the program. However, local teachers have also expressed interest in becoming trained facilitators of the MPC program.

In addition, PPMT will continue implementing both the Making Proud Choices curriculum and the Teen Council program in Pryor. Making Proud Choices is an 8-module curriculum developed for young teens. The goal is to reduce sexual risk taking behaviors emphasizing the use of condoms and empowering teens to make their own decisions about how they can be sexually healthy. Continuing to implement the MPC program with NA youth will keep the NAOE in practice with the curriculum and therefore keep the training of educators fresh and relevant. Teen Council will meet once per week targeting high school youth in Pryor. Education will include topics on values clarification, relationships, communication, influence, goal-setting, decision-making, human development and sexuality. Meeting weekly, teens will become effective peer sexuality educators and advocates. Participants create presentations for middle and high school, learning leadership skills and how to be resources for their peers, families and community.

**Project Goal, Objectives, Activities, Expected Outcomes, and Evaluation:** In fields below, state in the following order: **1. ONE Project Goal** that is a broad, aspirational statement of purpose for the project and **ONE Objective** that is a specific, measurable, verifiable, action-oriented, realistic, and time-specific statement intended to guide your organization's activities toward achieving the goal. **2. Specify the Project Activities** you will undertake to meet the objective and number of participants for each activity. **3. Expected Outcomes** are the individual, organizational, or community-level changes that can reasonably occur during the grant period as a result of the proposed activities or services. What are the key anticipated outcomes of the project and impact on participants? State in quantifiable and verifiable terms. **4. Evaluation** How will progress towards the objectives be tracked and outcomes measured? Provide specific information on how you will collect relevant data and statistics that meet your objective and validate your expected outcomes in a quantifiable manner as you describe your evaluation process.

### 1. Project Goal and Objective

Goal: The Healthy Native Youth Expansion Project promotes healthy relationships in order to reduce teen pregnancy and sexually transmitted infection (STI) rates among Native American youth in Montana. In order to better address this purpose, PPMT will expand the number of trained educators implementing Making Proud Choices with Native American youth on or near Montana's seven American Indian Reservations.



Objective: Coordinate a Training of Educators for the Making Proud Choices (MPC) curriculum for 15 educators in the spring of 2018.

## 2. Project Activities

1. Implement Making Proud Choices with approximately 10 middle school youth in Pryor, MT
2. Implement Teen Council with approximately 10 high school youth in Pryor, MT
3. Coordinate a Training of Educators for the Making Proud Choices (MPC) curriculum for 15 participants.
4. Provide technical assistance and support to health educators and teachers who have completed the MPC facilitator trainings.

## 3. Expected Outcomes

Training 15 educators who will reach an average of 50 youth each for a total of an additional 750 youth reached through the project each school year.

## 4. Evaluation

PPMT will evaluate the outputs of this project through a pre- post test for the 15 educators who complete the MPC curriculum training measuring comfort level and skills in teaching sex education as well as sexual health knowledge. In addition, PPMT will follow up with the 15 educators to determine any technical assistance needs and determine the number of middle schools and total youth served. Finally, PPMT will monitor public health outcomes through county data available through the Montana Department of Public Health and Human Services on teen birth and STI rates in Big Horn County. Youth Risk Behavior Survey data will also be monitored for sexual behavior outcomes including the following measures: percentage of students who have ever had sex; percentage of students who used a condom during last sexual intercourse.

**\*Below are some examples of how to list your Goals, Objectives, Activities, Expected Outcomes, and Evaluation:** Objective, Outcome, and Evaluation should align and should be written in a linear format, using actual numbers and data that are quantifiable and verifiable.

### STATE ONE GOAL, ONE OBJECTIVE, ONE OUTCOME:

- GOAL: House all homeless youth ages 18-24 in Mariposa County who are physically, mentally, and legally able to work within 24 hours and help them become self-sufficient in 90 days.
- OBJECTIVE: House up to 145 homeless youth referred or who contact us within 24 hours.
- OUTCOME: We expect to provide rapid rehousing to over 45 homeless youth in 2017.

EVALUATION: Using Build Futures' Salesforce database client management and tracking system, generate reports on the number of clients served and housed. Track our role in housing 145 youth. Account for additional success or lower numbers of youth in the program.

## Target Population

Who will this grant serve? How many people will be impacted? Provide a breakdown: Number of children, youth, adults, seniors, animals.

Children/Families

## Project Timeline

Provide a timeline for implementing the project. Include timeframes for specific activities, as appropriate.



**MPC Training of Educators**

- Set Date and Location for MPC Training of Educators (TOE) in Spring 2018 by September 30, 2017
- Recruit 15 teachers for MPC TOE beginning in October 2017
- Order curricula and other materials at least 6 weeks prior to TOE
- Finalize training logistics with host venue at least 2 weeks prior to TOE
- Complete and evaluate MPC TOE in Spring 2018
- Provide technical assistance to MPC TOE participants, ongoing after training

**Pryor Teen Council:**

- Host Teen Council Retreat for Pryor youth August 8-10, 2017 in Red Lodge, MT
- Beginning September 5th, host weekly Teen Council meetings with high school youth at Pryor School through the end of the 2017-18 school year
- In Spring 2018, recruit 8-10 youth to participate in Teen Council for the 2018-19 school year
- Meet monthly with community partners who work with youth on Crow Reservation to help meet the comprehensive needs of youth served in the programs

**Pryor MPC:**

- Implement Making Proud Choices (MPC) curriculum with middle school youth at Pryor School in winter 2018

**Projects in the Community**

How does this project relate to other existing projects in the community? Who else in the community is providing this service or has a similar project? Who are your community partners, if any? How are you utilizing volunteers?

With established relationships with teachers and health educators on Crow, Fort Belknap, Blackfeet and Rocky Boy reservations, PPMT already has a system in place for recruiting participants to attend the training. PPMT will also partner with the Montana Department of Health and Human Services to provide MPC training to their teen pregnancy prevention program sub-grantees. In addition, PPMT has been providing technical assistance to the tribal health educators at Fort Belknap and plans to replicate and expand on that model with other sites.

**Project Future****Project Future / Sustainability**

Explain how you will support the project after the grant performance period. Include plans for fundraising or increasing financial support designated for the project.

After two years of MPC trainings for teachers and health educators, PPMT will have reached nearly all of the professionals interested in facilitating the program. Therefore, the training will be needed less frequently, primarily due to staff turnover or retirements. However, technical assistance will continue for educators as needed.

**Governance, Executive Leadership, and Key Personnel / Staff Qualifications****Governance**

Governance: Describe your Board of Directors and the role it plays in the organization. What committees exist within your Board? How does your Board make decisions?

The Board of Directors of Planned Parenthood of Montana is composed of members from across the state of Montana. They represent diverse communities. The Board provides strategic vision and financial oversight for PPMT. The Board has three standing committees: the Executive Committee, Budget and Finance, Nominating and Governance. Currently, there are three additional active committees: Strategic Planning, Fundraising, and Public Relations. The Board makes decisions using strategic fiduciary and generative discussions; input of Board Committees; the advice of legal counsel and financial advisors; and the input of stakeholders.

## Executive Leadership

Management: Describe the qualifications of key personnel/staff responsible for implementing the project.

Jill Baker, Director of Learning , is an experienced project director and leader who has worked with PPMT since 2002. Her work has been recognized through the following awards: Planned Parenthood Federation of America Affiliate Excellence Award for Community Education (2014); Association of Planned Parenthood Leader's in Education's (APPLE's) Education Department of the Year (2014); APPLE's Education Director of the Year (2012); and the University of Montana's Mortar Board Outstanding Senior Award for Health Promotion. Ms. Baker graduated with honors from the University of Montana with a Bachelor's of Science Degree.

Nona Main was hired in 2011 and is based out of Billings. Ms. Main is an experienced health educator who is trained to both facilitate MPC and train others to facilitate the MPC curriculum . She brings a strong passion about serving NA youth and learning about various tribal cultures around the state of Montana.

## Attachments

### Attachments

**REQUIRED .PDF ATTACHMENTS:** The maximum size for all attachments combined is 25 MB. Please note that files with certain extensions such as “exe”, “com”, “vbs”, or “bat” cannot be uploaded. You must **1.**

**BROWSE FILES** on your computer, **2. SELECT FILES**, then **3. CLICK UPLOAD** to attach files.

**\*IMPORTANT:** For each set of required documents below, please scan all pages of each set into one .pdf, as only a single document upload is permitted for each item being requested.

#### 1. Project Budget and Budget Narrative

Please provide a detailed line-item budget for your **entire** project. Download the **V. Project Budget and Narrative Worksheet**, complete, and **Upload**. SEE **SAMPLE Budget & Narratives Worksheet**,

**Budget and Budget Narrative PPMT 17-18.docx**

#### 2. Sources of Funding

Please list your current sources of funding and amounts. Download the **VI. Sources of Funding Worksheet**, complete, and **Upload**.

**PPMT Sources of Funding.pdf**

#### 3. Financial Analysis

Please provide all information requested for your **entire organization**. Included any notes that may explain any extraordinary circumstances. Download the **VII. Financial Analysis Worksheet**, complete, and **Upload**.

**2017-Gimbel-App-Financial-Analysis.pdf**

#### 4. Current Year Operating Budget

Please provide a copy of your current year's operating budget

**PPMT FY 2018 BUDGET FINAL.pdf**

#### 5. Budget Comparison

Download the **SAMPLE Budget Comparison Worksheet**, complete, and **Upload**.

**Prd 12 Comparative Income Statement.pdf**

#### 6. Part IX only of the 990 form

Statement of Functional Expenses (one page). If you completed a 990-EZ, Download the **Part IX Functional Expenses sample** of the 990 form using figures from your 990 EZ, complete, and **Upload**.

[990 Statement of Functional Expenses.pdf](#)

## **7. Financial Statements**

Please provide a copy of your most recent year-end financial statements (audited, if possible)

[Prd 12 INCOME STATEMENT WITH BUDGET.pdf](#)

## **8. Most Recent 990**

Please provide a copy of your most recent 990 form

[PPMT 990 File Copy.pdf](#)

## **9. Tax Exemption Letter**

Please provide an electronic copy of your IRS 501 (c) (3) determination letter.

[IRS letter 6 2 2010.pdf](#)

## **10. Board of Directors List**

Please provide a list of your current Board of Directors, including their name, position on the board, and professional affiliation(s).

[Board member roster April 2017.pdf](#)

## **11. Evaluation & Expenditure Report**

For past grantees, provide a copy of your most recent final evaluation report, including your most recent expenditure report.

[2016-2017 Billings Teen Council End of Year Report.docx](#)

Healthy Native Youth Expansion Project  
Budget and Budget Narrative

Line Item Request	Line Item Explanation	Support from Your Agency	Support from Other Funders	Requested Amount from TCF	Line Item Total of Project
Personnel: Outreach Educator	32 hours/wk x \$21.12/hr x 52 wks= \$35,144 + fringe (21%)= \$42,524		\$31,744	\$10,780	\$42,524
Personnel: Director of Learning	8 hours/wk x \$40.87/hr x 52 wks= \$17,000 + fringe (21%)= \$20,570		\$20,570		\$20,570
Intercompany Travel/Programs	Mileage est at 27.2 cents per mile. Includes 3 weekly trips from Billings, MT to Pryor, MT (70 miles round trip)= \$2970		\$2970		\$2970
Intercompany Travel/Outreach	Mileage est at 27.2 cents per mile. Travel to meetings, pow-wows, and other outreach events= \$2500		\$2500		\$2500
Training Conference	Conf fee: \$500 Air: \$700 Hotel: \$150/ 3 nights Per diem: \$41x 4 days = \$1794		\$1794		\$1794
Materials and Supplies	Office supplies: \$500 Outreach Materials: \$2000 Incentives for youth: \$2000		\$4500		\$4500
MPC Training of Educators	Hotel: \$100/night x 2 nights x 15 people= \$3000; Food: \$30 pp x 15 x 2 days= \$900 \$300 per day conf room= \$600; MPC curricula 15 x \$648 pp= \$9720; Total: \$14,220			\$14,220	\$14,220
Indirect expenses	Est @ 20% of direct costs. \$89,078 x 20%= \$17,816	\$11,894	\$5922		\$17,816
<b>Total</b>		<b>\$11,894</b>	<b>\$70,000</b>	<b>\$25,000</b>	<b>\$106,894</b>

Healthy Native Youth Expansion Project  
Budget and Budget Narrative

Budget Narrative:

1. Personnel: Outreach Educator  
Responsible for all program activities, outreach for Training of Educators, and will be lead trainer.  
 $32 \text{ hrs/wk} \times \$21.12/\text{hr} \times 52 \text{ wks} = \$35,144 + 21\% \text{ fringe benefits} = \$42,524$
2. Personnel: Director of Learning  
Supervises Outreach Educator, recruits participants for training, and coordinates logistics for training of educators.  
 $8 \text{ hrs/wk} \times \$40.87/\text{hrs} \times 52 \text{ wks} = \$17,000 + 21\% \text{ fringe benefits} = \$20,570$
3. Intercompany Travel/Programs: Travel to Pryor to implement Making Proud Choices and Teen Council programs.  
Billings to Pryor: Mileage:  $156 (52 \text{ wks} \times 3 \text{ times per week}) \text{ round trips} @ 27.2 \text{ cents per mile} \times 70 \text{ miles} = \$2970$
4. Intercompany Travel/Outreach: Travel to promote Making Proud Choices program and training of educators, as well as other Planned Parenthood programs and services.  
*Billings to Fort Belknap pow-wow*: Mileage: Roundtrip @ 27.2 cents per mile  $\times 412 \text{ miles} = \$112$ ; Per Diem:  $\$26 \text{ per day} \times 3 \text{ days} = \$78 = \text{subtotal: } \$190$   
*Billings to Crow Fair*: Mileage: Roundtrip @ 27.2 cents per mile  $\times 118 \text{ miles} = \$32.10 \times 3 \text{ days} = \$96$ ; Per Diem:  $\$26 \text{ per day} \times 3 \text{ days} = \$78 \text{ subtotal: } \$174$   
*University of Montana pow-wow (Billings to Missoula)*: Mileage: Roundtrip @ 27.2 cents per mile  $\times 692 \text{ miles} = \$188$ ; Lodging:  $\$115 \text{ per night} \times 2 \text{ nights} = \$230$ ; Per Diem:  $\$26 \text{ per day} \times 3 \text{ days} = \$78 \text{ subtotal: } \$496$   
*Montana State University pow-wow (Billings to Bozeman)*: Mileage: Roundtrip @ 27.2 cents per mile  $\times 284 \text{ miles} = \$77$ ; Lodging:  $\$115 \text{ per night} \times 2 \text{ nights} = \$230$ ; Per Diem:  $\$26 \text{ per day} \times 3 \text{ days} = \$78 \text{ subtotal: } \$385$   
Incidental travel to coalition meetings, other PPMT sites and outreach events = \$1255  
Total: \$2500
5. Training Conference: Estimated travel costs to support the professional development of Outreach Educator. Conference fee: \$500; Airfare or mileage: \$700; Per diem: \$41 per day (out of state)  $\times 4 \text{ days} = \$144$ ; Est. lodging:  $\$150 \text{ per night} \times 3 \text{ nights} = \$450 \text{ Total} = \$1794$
6. Materials and Supplies: Outreach materials include brochures, outreach flyers, condoms, and promotional items. Incentives for program participants include food and prizes.  
Incentives: \$2000; Outreach materials: \$2000; Office Supplies: \$500; Total: \$4500
7. MPC Training of Educators: Training costs include conference room fees, lodging and meals for 15 participants. Lodging:  $\$100 \text{ pp} \times 15 \times 2 \text{ nights} = \$3000$ ; Food:  $\$30 \text{ pp} \times 2 \text{ days} = \$900$ ; Conf room =  $\$300/\text{day} \times 2 \text{ days} = \$600$ ; MPC curriculum cost  $\$648 \times 15 = \$9720 \text{ Total: } \$14,220$
8. In direct Expenses: Includes expenses incurred to support the program from the finance/accounting dept., IT, HR, and development staff. Expenses est. at 20% of budget.  
 $\$89,078 \times 20\% = \$17,816$

# VI. Sources of Funding

Grantor	Date Due	2018 Request	2018 Awarded	Status	Notes
Title X Family Planning Grant	7/1/2017	\$845,199	\$845,199	Awarded	Government
Helena Community Foundation	6/1/2017	\$1,000	\$1,000	Awarded	Foundation
MT Board of Crime	1/31/2017	\$30,000	\$30,009	Awarded	Government
MT DPHHS- PREP Grant	6/1/2017	\$15,500	\$15,500	Awarded	Government
O.P. & W.E. Edwards Foundation	7/17/2017	\$35,000	\$30,000	Awarded	Foundation
Confidential Foundation	NA	NA	\$150,000	Awarded	Foundation approached us
Steele-Reese Foundation	2/1/2017	\$30,000	\$30,000	Awarded	Foundation
HHS Navigator Grant	6/1/2017	\$495,701		Pending	Government
AKC Foundation	4/1/2018	\$5,000		Pending	Foundation
Bastian Foundation	3/30/2018	\$5,000		Pending	Foundation
Cadeau Foundation	7/31/2017	\$5,000		Pending	Foundation
FIB Centennial Youth Foundation	7/15/2017	\$2,000		Pending	Foundation
Gallagher Foundation	10/31/2017	\$5,000		Pending	Foundation
Lalor Foundation	11/1/2017	\$10,000		Pending	Foundation
Llewellyn Foundation	9/30/2017	\$20,000		Pending	Foundation
Lore-Kann Foundation	rolling	\$5,000		Pending	Foundation
New World Foundation	11/17/2017	\$2,000		Pending	Foundation
Pacific Source Health Foundation	rolling	\$10,000		Pending	Foundation
Planned Parenthood Action Fund	7/1/2017	\$125,000		Pending	Foundation
Ping Foundation	9/1/2017	\$5,000		Pending	Foundation
Sample Foundation	8/1/2017	\$15,000		Pending	Foundation
<b>Total 2018 Grants:</b>		<b>\$1,666,400</b>	<b>\$1,101,708</b>		

## Diversity of Funding Sources

Funding Source	Amount	% of Total Revenue	Funding Source	Amount	% of Total Revenue
Patient Fees with Adjustments	\$3,705,661	54%	Foundation Grants	\$220,290	3%
Patient Donations	\$42,000	1%	Government Grants	\$1,386,409	20%
			Fundraising Donations	\$798,000	12%
			Contracts	\$724,180	11%
			Interest Income	\$15,000	<1%
			Donated Services	\$5,000	<1%
			Other	\$200	<1%
<b>Total Direct Revenue</b>	<b>\$3,747,661</b>	<b>55%</b>	<b>Total Indirect Revenue</b>	<b>\$3,149,079</b>	<b>45%</b>
<b>Total Revenue</b>	<b>\$6,896,740</b>				

## 2017 S.L. Gimbel Foundation APPLICATION

### VII. Financial Analysis

Agency Name: Planned Parenthood of Montana

Most Current Fiscal Year (Dates): From 06/30/2016 To: 06/30/2016

This section presents an overview of an applicant organization's financial health and will be reviewed along with the grant proposal. Provide all the information requested on your **entire organization**. Include any notes that may explain any extraordinary circumstances. Information should be taken from your most recent 990 and audit. **Double check your figures!**

#### Form 990, Part IX: Statement of Functional Expenses

1) Transfer the totals for each of the columns, Line 25- Total functional expenses (page 10)

(A) Total Expenses	(B) Program service expenses	(C) Management & general expenses	(D) Fundraising expenses
\$6,107,276	\$5,402,863	\$355,290	\$349,123

2) Calculate the percentages of Columns B, C, and D, over A (per totals above)

- Program services (B) – A general rule is that at least 75% of total expenses should be used to support programs
- Management & general administration (C) – A general rule is that no more than 15% of total expenses should be used for management & general expenses
- Fundraising (D) – A general rule is that no more than 10% of total expenses should be used for fundraising

(A) Total Expenses	(B) Program service expenses	(C) Management & general expenses	(D) Fundraising expenses
6,107,276	Columns B / A x 100	Columns C / A x 100	Columns D / A x 100
Must equal 100%	88.46 %	5.82 %	5.72 %

3) Calculate the difference between your CURRENT year budget for management & general expenses and your previous management & general expenses per your 990 (Column C)

Percentage of Organization's <u>Current</u> Total Budget used for Administration	Column C, Management & general expenses per 990 above	Differential
5.55 %	5.82 %	.27 %

If the differential is above (+) or below (-) 10%, provide an explanation:



## 2017 S.L. Gimbel Foundation APPLICATION

**Quick Ratio:** Measures the level of liquidity and measures only current assets that can be quickly turned to cash. A generally standard Quick Ratio equals 1 or more.

Cash	+ Accounts Receivables	/Current Liabilities	= Quick Ratio
\$ 341,444	\$ 587,999	473,899	1.96

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### Excess or Deficit for the Year:

Excess or (Deficit) Most recent fiscal year end	Excess or (Deficit) Prior fiscal year end
\$ 447,695	\$ (151,320)

### Notes:

Excess or Deficit for the Year:

\$447,695 is for FY 07/1/2016-06/30/2017

\$(151,320) is for FY 07/1/2015-06/30/2016

## PPMT FY18 BUDGET

Row #	BUDGET FY2018	ACTUAL Apr 2016-Mar 2017	FY18 to ACTUAL VARIANCE (\$)	FY18 to ACTUAL VARIANCE (%)	BUDGET FY2017	FY18 to FY17 VARIANCE (\$)	FY18 to FY17 VARIANCE (%)
<b>REVENUE</b>							
Direct Revenue:							
1 Revenue - Patients	\$ 5,891,658.54	\$ 6,100,744.59	\$ ( 209,086.05 )	-4%	\$ 6,080,990.75	\$ ( 189,332.21 )	-3%
2 Patient Adjustments	\$ (2,120,997.07)	\$ (2,180,194.10)	\$ 59,197.03	3%	\$ (2,374,933.95)	\$ 253,936.88	12%
3 Revenue - Donations Patients	\$ 42,000.00	\$ 48,325.34	\$ ( 6,325.34 )	-15%	\$ 84,127.44	\$ ( 42,127.44 )	-100%
4 Provision for Bad Debts	\$ (65,000.00)	\$ (51,026.67)	\$ ( 13,973.33 )	-21%	\$ (40,662.73)	\$ ( 24,337.27 )	-37%
5 Total Direct Revenue	\$ 3,747,661.46	\$ 3,917,849.16	\$ ( 170,187.70 )	-5%	\$ 3,749,521.50	\$ ( 1,860.04 )	0%
Indirect Revenue:							
6 Revenue - Title X	\$ 845,199.00	\$ 826,000.00	\$ 19,199.00	2%	\$ 825,999.67	\$ 19,199.33	2%
7 Revenue - Interest	\$ 15,000.00	\$ 21,209.68	\$ ( 6,209.68 )	-41%	\$ 10,800.00	\$ 4,200.00	28%
8 Revenue - Other	\$ 200.00	\$ 27,801.01	\$ ( 27,601.01 )	-13801%	\$ 48,000.00	\$ ( 47,800.00 )	-23900%
9 Revenue Contracts & Workshops	\$ 724,180.00	\$ 129,472.37	\$ 594,707.63	82%	\$ 72,000.00	\$ 652,180.00	90%
10 Revenue - Donations/FR	\$ 798,000.00	\$ 753,981.38	\$ 44,018.62	6%	\$ 794,482.56	\$ 3,517.44	0%
14 Revenue - Grants	\$ 761,500.00	\$ 711,775.84	\$ 49,724.16	7%	\$ 1,269,082.38	\$ ( 507,582.38 )	-67%
15 Donated Materials/Services	\$ 5,000.00	\$ 6,885.00	\$ ( 1,885.00 )	-38%	\$ 5,000.00	\$ ( 0.00 )	0%
18 Total Indirect Revenue	\$ 3,149,079.00	\$ 2,477,125.28	\$ 671,953.72	21%	\$ 3,025,364.60	\$ 123,714.40	4%
19 Total Revenue	\$ 6,896,740.46	\$ 6,394,974.44	\$ 501,766.02	7%	\$ 6,774,886.11	\$ 121,854.36	2%
<b>EXPENSES</b>							
20 Salaries	\$ 3,503,121.16	\$ 3,094,354.09	\$ 408,767.07	12%	\$ 3,574,000.00	\$ ( 70,878.84 )	-2%
21 Payroll Taxes	\$ 263,254.16	\$ 232,534.74	\$ 30,719.42	12%	\$ 278,189.47	\$ ( 14,935.31 )	-6%
22 Fringe Benefits	\$ 383,347.13	\$ 292,131.01	\$ 91,216.12	24%	\$ 394,436.07	\$ ( 11,088.94 )	-3%
23 Consultants	\$ 180,000.00	\$ 25,721.04	\$ 154,278.96	86%	\$ 25,851.59	\$ 154,148.41	86%
25 Advertising	\$ 30,000.00	\$ 86,099.76	\$ (56,099.76)	-187%	\$ 25,000.00	\$ 5,000.00	17%
26 Audit/Accounting	\$ 19,500.00	\$ 22,591.67	\$ (3,091.67)	-16%	\$ 21,332.00	\$ ( 1,832.00 )	-9%
27 Bank Charges	\$ 19,422.86	\$ 21,580.96	\$ (2,158.10)	-11%	\$ 60,135.35	\$ ( 40,712.49 )	-210%
28 Board Expenses	\$ 4,200.00	\$ 4,263.25	\$ (63.25)	-2%	\$ 5,512.93	\$ ( 1,312.93 )	-31%
29 Building Maintenance	\$ 61,790.00	\$ 100,984.20	\$ (39,194.20)	-63%	\$ 82,500.00	\$ ( 20,710.00 )	-34%
30 Call Center	\$ 20,000.00	\$ 20,300.00	\$ (300.00)	-2%	\$ 20,504.00	\$ ( 504.00 )	-3%
31 Clinic Supplies	\$ 44,700.00	\$ 44,919.47	\$ (219.47)	0%	\$ 41,080.82	\$ 3,619.18	8%
32 Claims Submission	\$ 15,000.00	\$ 15,431.18	\$ (431.18)	-3%	\$ 19,866.80	\$ ( 4,866.80 )	-32%
33 Contraceptives	\$ 870,000.00	\$ 823,988.15	\$ 46,011.85	5%	\$ 758,861.05	\$ 111,138.95	13%
34 Depreciation	\$ 128,400.00	\$ 113,234.26	\$ 15,165.74	12%	\$ 112,718.08	\$ 15,681.92	12%
35 Disposal	\$ 13,000.00	\$ 14,478.11	\$ (1,478.11)	-11%	\$ 12,000.00	\$ 1,000.00	8%
36 Employee Welfare	\$ 3,600.00	\$ 4,844.32	\$ (1,244.32)	-35%	\$ 3,600.00	\$ ( 0.00 )	0%
37 Equipment Repair & Maintenance	\$ 14,100.00	\$ 15,366.59	\$ (1,266.59)	-9%	\$ 10,200.00	\$ 3,900.00	28%
38 Insurance-Malpractice	\$ 55,000.00	\$ 53,518.30	\$ 1,481.70	3%	\$ 55,006.08	\$ ( 6.08 )	0%
39 Insurance-Property	\$ 14,452.20	\$ 15,260.75	\$ (808.55)	-6%	\$ 14,731.08	\$ ( 278.88 )	-2%
40 Interest & Taxes - Property	\$ 58,000.00	\$ 57,272.61	\$ 727.39	1%	\$ 24,000.00	\$ 34,000.00	59%
41 Interest - Line of Credit	\$ 3,000.00	\$ 7,134.31	\$ (4,134.31)	-138%	\$ 14,000.00	\$ ( 11,000.00 )	-367%
42 Laboratory - In House	\$ 25,300.00	\$ 25,294.80	\$ 5.20	0%	\$ 30,000.00	\$ ( 4,700.00 )	-19%
43 Laboratory - Contracted	\$ 90,000.00	\$ 89,757.60	\$ 242.40	0%	\$ 64,000.00	\$ 26,000.00	29%
44 Laundry	\$ 2,100.00	\$ 2,015.37	\$ 84.63	4%	\$ 1,800.00	\$ 300.00	14%
45 Legal Fees	\$ 2,400.00	\$ 6,107.33	\$ (3,707.33)	-154%	\$ 0.00	\$ 2,400.00	100%

## PPMT FY18 BUDGET

Row #	BUDGET FY2018	ACTUAL Apr 2016-Mar 2017	FY18 to ACTUAL VARIANCE (\$)	FY18 to ACTUAL VARIANCE (%)	BUDGET FY2017	FY18 to FY17 VARIANCE (\$)	FY18 to FY17 VARIANCE (%)
46 Licenses/Professional	\$ 6,500.00	\$ 6,380.95	\$ 119.05	2%	\$ 7,500.00	\$ ( 1,000.00 )	-15%
47 Memberships	\$ 16,000.00	\$ 15,974.77	\$ 25.23	0%	\$ 12,718.41	\$ 3,281.59	21%
48 Memberships/Dues-PPFA	\$ 62,000.00	\$ 60,696.78	\$ 1,303.22	2%	\$ 81,347.04	\$ ( 19,347.04 )	-31%
49 Miscellaneous	\$ 22,000.00	\$ 25,083.16	\$ (3,083.16)	-14%	\$ 12,000.00	\$ 10,000.00	45%
50 Office Supplies/Equipment	\$ 42,000.00	\$ 45,587.97	\$ (3,587.97)	-9%	\$ 18,000.00	\$ 24,000.00	67%
51 Patient Education Materials	\$ 12,000.00	\$ 17,517.58	\$ (5,517.58)	-46%	\$ 1,426.54	\$ 10,573.46	88%
52 Periodical Subscriptions	\$ 1,600.00	\$ 1,665.98	\$ (65.98)	-4%	\$ 897.00	\$ 703.00	44%
53 Pharmaceutical Supplies	\$ 66,000.00	\$ 68,343.53	\$ (2,343.53)	-4%	\$ 59,600.00	\$ 6,400.00	10%
54 Pharmacy Contract	\$ 14,000.00	\$ 13,486.13	\$ 513.87	4%	\$ 18,165.15	\$ ( 4,165.15 )	-30%
55 Physician Services	\$ 100,000.00	\$ 50,628.00	\$ 49,372.00	49%	\$ 61,388.50	\$ 38,611.50	39%
56 Postage	\$ 20,000.00	\$ 23,355.43	\$ (3,355.43)	-17%	\$ 26,314.77	\$ ( 6,314.77 )	-32%
57 Printing	\$ 20,500.00	\$ 22,968.57	\$ (2,468.57)	-12%	\$ 21,234.27	\$ ( 734.27 )	-4%
58 Recruitment	\$ 1,500.00	\$ 3,086.01	\$ (1,586.01)	-106%	\$ 5,800.00	\$ ( 4,300.00 )	-287%
59 Rent/Lease	\$ 142,300.00	\$ 161,436.41	\$ (19,136.41)	-13%	\$ 157,600.00	\$ ( 15,300.00 )	-11%
60 Sarah's Circle Direct Expense	\$ 200.00	\$ 37.50	\$ 162.50	81%	\$ 500.00	\$ ( 300.00 )	-150%
61 Security	\$ 25,000.00	\$ 28,080.60	\$ (3,080.60)	-12%	\$ 26,393.52	\$ ( 1,393.52 )	-6%
62 Software/IT Support	\$ 189,258.68	\$ 199,219.66	\$ (9,960.98)	-5%	\$ 168,799.78	\$ 20,458.89	11%
63 Special Events	\$ 15,000.00	\$ 13,878.21	\$ 1,121.79	7%	\$ 25,000.00	\$ ( 10,000.00 )	-67%
64 Telephone	\$ 45,400.00	\$ 51,859.83	\$ (6,459.83)	-14%	\$ 67,200.00	\$ ( 21,800.00 )	-48%
65 Travel - Intercompany	\$ 60,000.00	\$ 62,315.47	\$ (2,315.47)	-4%	\$ 83,000.00	\$ ( 23,000.00 )	-38%
66 Travel - Training	\$ 71,500.00	\$ 75,039.16	\$ (3,539.16)	-5%	\$ 42,500.00	\$ 29,000.00	41%
67 Utilities	\$ 56,000.00	\$ 62,621.48	\$ (6,621.48)	-12%	\$ 74,000.00	\$ ( 18,000.00 )	-32%
68 Work Study Students/Interns	\$ 16,000.00	\$ 4,944.02	\$ 11,055.98	69%	\$ 12,000.00	\$ 4,000.00	25%
69 Workshop Presentations-Public	\$ 30,500.00	\$ 30,701.48	\$ (201.48)	-1%	\$ 11,775.00	\$ 18,725.00	61%
70 Total Expense	\$ 6,858,946.19	\$ 6,234,092.55	\$ 624,853.64	9%	\$ 6,644,485.31	\$ 214,460.88	3%
71 Net Direct Revenue Over Expenses	\$ 37,794.28	\$ 160,881.89	\$ ( 123,087.61 )	-326%	\$ 130,400.80	\$ ( 130,404.06 )	-245%

FY 18 MARGIN 0.55%FY 17 MARGIN 1.92%

Revised 06/14/2017

	06/30/17	05/31/17	Variance	06/30/17	06/30/16	Variance
<b>REVENUE</b>						
<b>DIRECT REVENUE</b>						
1 Revenue - Patients	\$537,976	\$505,947	\$32,029	\$5,223,527	\$5,983,504	\$240,023
2 Adjustments - Patients	(215,128)	(202,315)	(12,813)	(2,205,769)	(2,418,409)	212,640
3 Revenue - Patient Donations	6,482	6,127	355	52,316	92,032	(39,716)
4 Provision for Bad Debt	(5,378)	(5,056)	(320)	(56,662)	(42,567)	(14,295)
<b>5 TOTAL DIRECT REVENUE</b>	<b>323,952</b>	<b>304,701</b>	<b>19,251</b>	<b>4,013,212</b>	<b>3,614,560</b>	<b>398,652</b>
<b>INDIRECT REVENUE</b>						
6 Revenue - Donations	41,425	107,121	(65,696)	670,387	412,694	257,693
7 Revenue - Title X	68,849	68,849	0	826,194	838,607	(12,413)
8 Revenue - PPFA Rebates	42,641	0	42,641	96,651	49,935	46,716
9 Revenue - Special Events	0	0	0	38,971	44,773	(5,802)
10 Revenue - Sarah's Circle	0	0	0	33,729	32,505	1,224
11 Revenue - Grants	106,422	24,414	82,008	741,262	786,417	(45,155)
12 Revenue - Contracts & Workshops	79,917	79,032	885	349,009	68,835	280,174
13 Revenue - Bad Debt Recovery	2,406	2,158	248	26,929	23,435	3,494
14 Revenue - Other	15,000	150	14,850	33,556	43,644	(10,088)
15 Revenue - Investments	4,543	52,209	(47,666)	99,819	(1,962)	101,781
16 Donated Materials/Services	0	0	0	6,885	0	6,885
18 Revenue - Cash Over/Short	0	0	0	0	(580)	580
<b>20 TOTAL INDIRECT REVENUE</b>	<b>361,203</b>	<b>333,933</b>	<b>27,270</b>	<b>2,923,392</b>	<b>2,298,303</b>	<b>625,089</b>
<b>21 TOTAL REVENUE</b>	<b>685,155</b>	<b>638,634</b>	<b>46,521</b>	<b>6,936,604</b>	<b>5,912,863</b>	<b>1,023,741</b>
<b>EXPENSES</b>						
22 Salaries	273,124	267,867	5,257	3,112,410	3,084,888	27,522
23 Payroll Taxes	71,757	21,420	50,337	287,471	232,975	54,496
24 Fringe Benefits	28,306	28,956	(650)	300,153	315,097	(14,944)
25 Consultants	7,844	11,460	(3,616)	43,764	34,256	9,508
26 Advertising	4,595	580	4,015	84,736	46,168	38,568
27 Audit/Accounting	1,167	2,567	(1,400)	21,400	20,150	1,250
28 Bank Charges	2,859	3,964	(1,105)	50,875	51,041	(166)
29 Board Expenses	424	7	417	3,513	4,669	(1,156)
30 Building Maintenance	4,496	8,413	(3,917)	98,245	85,261	12,984
31 Call Center	2,166	1,856	310	19,146	16,328	2,818
32 Clinic Supplies	5,754	1,632	4,122	43,360	61,801	(18,441)
33 Claims Submission	1,125	710	415	13,890	12,835	1,055
34 Contraceptives	78,983	65,821	13,162	783,888	789,697	(6,009)
35 Depreciation	27,558	10,539	17,119	132,853	115,879	16,974
36 Disposal	3,818	839	2,979	17,816	12,146	5,670
37 Employee Welfare	294	118	176	4,555	4,225	330
38 Equipment Repair & Maintenance	7,364	249	7,115	17,584	11,697	5,887
39 Insurance-Malpractice	15,582	6,021	9,561	65,041	49,154	15,887
40 Insurance-Property	1,338	1,338	0	15,394	15,402	(8)
41 Interest & Taxes - Property	1,567	1,427	140	19,270	24,054	(4,784)
42 Interest - Line of Credit	0	0	0	5,722	8,469	(2,747)
43 Laboratory - In House	1,563	2,308	(745)	22,736	30,732	(7,996)
44 Laboratory - Contracted	10,808	9,533	1,275	106,946	62,850	44,096
45 Laundry	254	157	97	2,151	1,750	401
46 Legal Fees	187	624	(437)	6,829	89	6,740
47 Licenses/Professional	0	731	(731)	6,152	6,611	(459)
48 Memberships	5,863	904	4,959	23,549	11,134	12,415
49 Memberships/Dues-PPFA	0	0	0	41,467	62,518	(21,051)
50 Miscellaneous	22,888	52,902	(30,014)	99,229	24,022	75,207
51 Non-Medical Mdse for Resale	0	0	0	103	0	103
52 Office Supplies/Equipment	1,394	1,022	372	32,629	40,722	(8,093)
53 Patient Education Materials	0	0	0	15,161	9,192	5,969
54 Periodical Subscriptions	0	0	0	1,666	1,015	651
55 Pharmaceutical Supplies	821	27,629	(26,808)	85,543	69,961	15,582
56 Pharmacy Contract	1,964	1,290	674	17,133	12,288	4,845
57 Physician Services	8,254	4,400	3,854	57,760	46,262	11,498
58 Postage	3,440	632	2,808	21,851	26,113	(4,262)
59 Printing	5,285	6,467	(1,182)	29,894	16,297	13,597
60 Recruitment	1,550	0	1,550	1,929	4,707	(2,778)
61 Rent/Lease	12,774	12,463	311	155,259	160,262	(5,003)
62 Sarah's Circle Direct Expense	0	0	0	(136)	304	(442)
63 Security	4,089	3,349	740	29,034	24,680	4,354
64 Social Welfare	0	0	0	33,489	19,925	13,564
65 Software/IT Support	51,264	24,437	26,827	239,581	170,486	69,095
66 Special Events	0	0	0	11,425	30,332	(18,907)
67 Taxes & Fees	0	1,804	(1,804)	3,799	110	3,689
68 Telephone	1,980	8,399	(6,819)	61,792	51,419	10,373
69 Travel - Intercompany	5,923	5,052	871	80,785	69,336	11,447
70 Travel - Training	20,188	1,222	18,966	63,808	35,830	27,978
71 Utilities	4,463	5,292	(829)	63,105	61,258	1,847
72 Work Study Students/Interns	1,530	1,618	(88)	7,044	7,591	(547)
73 Workshop Presentations-Public	0	(1,000)	1,000	26,302	10,193	16,109
<b>74 TOTAL EXPENSES</b>	<b>706,303</b>	<b>607,019</b>	<b>99,284</b>	<b>6,488,909</b>	<b>6,064,183</b>	<b>424,726</b>
<b>75 NET INCOME/(LOSS)</b>	<b>(21,148)</b>	<b>31,615</b>	<b>(52,763)</b>	<b>447,695</b>	<b>(151,320)</b>	<b>599,015</b>

ROW #		June			YTD		
		Actual	Budget	Variance	Actual	Budget	Variance
REVENUE							
DIRECT REVENUE							
1	Revenue - Patients	537,976	508,305	(29,671)	6,223,527	6,080,991	(142,536)
2	Adjustments - Patients	(215,128)	(198,239)	16,889	(2,205,769)	(2,374,934)	(169,165)
3	Revenue - Patient Donallons	6,482	6,702	220	52,316	84,127	31,811
4	Provision for Bad Debl	(5,378)	(3,385)	1,993	(56,862)	(40,663)	16,199
5	TOTAL DIRECT REVENUE	323,952	313,383	10,569	4,013,212	3,749,521	263,691
INDIRECT REVENUE							
6	Revenue - Donallons	41,425	55,000	13,575	670,387	634,083	(36,304)
7	Revenue - Title X	68,849	68,655	(194)	828,194	826,000	(194)
8	Revenue - PPFA Rebates	42,641	3,333	(39,308)	96,651	40,000	(56,651)
9	Revenue - Special Events	0	4,583	4,583	38,971	55,000	16,029
10	Revenue - Sarah's Circle	0	2,337	2,337	33,729	65,400	31,671
11	Revenue - Grants	106,422	105,766	(656)	741,262	1,269,082	527,820
12	Revenue - Contracts & Workshops	79,917	6,000	(73,917)	349,009	72,000	(277,009)
13	Revenue - Bad Debl Recovery	2,406	0	(2,406)	26,929	0	(26,929)
14	Revenue - Other	15,000	2,667	(12,333)	33,556	40,500	6,944
15	Revenue - Investments	4,543	600	(3,943)	99,819	10,800	(89,019)
16	Donated Materials/Services	0	417	417	6,885	5,000	(1,885)
17	Revenue - (C) (4) Advocates	0	0	0	0	7,500	7,500
20	TOTAL INDIRECT REVENUE	361,203	249,358	111,845	2,923,392	3,025,365	(101,973)
21	TOTAL REVENUE	685,155	562,741	122,414	6,936,604	6,774,886	161,718
EXPENSES							
22	Salaries	273,124	308,820	(35,696)	3,112,410	3,574,000	(461,590)
23	Payroll Taxes	71,757	32,870	38,887	287,471	394,436	(106,965)
24	Fringe Benefits	28,306	23,182	5,124	300,153	278,189	21,964
25	Consultants	7,844	2,154	5,690	43,784	25,652	17,912
26	Advertising	4,595	0	4,595	84,738	25,000	59,738
27	Audit/Accounting	1,167	0	1,167	21,400	21,332	68
28	Bank Charges	2,859	5,011	(2,152)	50,875	60,135	(9,260)
29	Board Expenses	424	459	(35)	3,513	5,513	(2,000)
30	Building Maintenance	4,496	6,875	(2,379)	98,245	82,500	15,745
31	Call Center	2,166	1,709	457	19,146	20,504	(1,358)
32	Clinic Supplies	5,754	3,423	2,331	43,360	41,081	2,279
33	Claims Submission	1,125	1,656	(531)	13,890	19,867	(5,977)
34	Contraceptives	78,983	63,700	15,283	783,688	758,861	24,827
35	Depreciation	27,658	9,393	18,265	132,863	112,718	20,145
36	Disposal	3,818	1,000	2,818	17,816	12,000	5,816
37	Employee Welfare	294	300	(6)	4,555	3,600	955
38	Equipment Repair & Maintenance	7,364	1,728	5,636	17,584	10,200	7,384
39	Insurance-Malpractice	15,582	4,584	10,998	65,041	55,005	10,035
40	Insurance-Property	1,338	1,228	110	15,394	14,731	663
41	Interest & Taxes - Property	1,567	2,000	(433)	19,270	24,000	(4,730)
42	Interest - Line of Credit	0	1,167	(1,167)	5,722	14,000	(8,278)
43	Laboratory - In House	1,563	2,501	(938)	22,736	30,600	(7,864)
44	Laboratory - Contracted	10,808	5,334	5,474	106,946	64,000	42,946
45	Laundry	254	150	104	2,151	1,800	351
46	Legal Fees	187	0	187	6,829	0	6,829
47	Licenses/Professional	0	625	(625)	6,152	7,500	(1,348)
48	Memberships	5,653	1,060	4,603	23,549	12,718	10,831
49	Memberships/Dues-PPFA	0	6,779	(6,779)	41,467	81,347	(39,880)
50	Miscellaneous	22,888	1,000	21,888	99,229	12,000	87,229
51	Non-Medical Mdse for Resale	0	0	0	103	0	103
52	Office Supplies/Equipment	1,394	1,500	(106)	32,629	18,000	14,629
53	Patient Education Materials	0	119	(119)	15,161	1,427	13,734
54	Periodical Subscriptions	0	75	(75)	1,688	897	791
55	Pharmaceutical Supplies	821	4,967	(4,146)	85,543	59,600	25,943
56	Pharmacy Contract	1,964	1,514	450	17,133	18,165	(1,032)
57	Physician Services	8,254	5,116	3,138	57,760	61,389	(3,629)
58	Postage	3,440	1,903	1,537	21,851	26,315	(4,464)
59	Printing	5,285	1,770	3,515	29,894	21,234	8,660
60	Recruitment	1,550	483	1,067	1,929	5,800	(3,871)
61	Rent/Lease	12,774	13,133	(359)	155,259	157,600	(2,341)
62	Sarah's Circle Direct Expense	0	42	(42)	(138)	500	(638)
63	Security	4,089	2,185	1,904	29,034	28,394	640
64	Social Welfare	0	0	0	33,489	0	33,489
65	Software/IT Support	51,264	14,067	37,197	239,581	168,800	70,781
66	Special Events	0	2,083	(2,083)	11,425	25,000	(13,575)
67	Taxes & Fees	0	0	0	3,799	0	3,799
68	Telephone	1,580	5,934	(4,354)	81,792	67,200	14,592
69	Travel - Intercompany	5,923	6,917	(994)	80,785	83,000	(2,215)
70	Travel - Training	20,188	3,542	16,646	63,808	42,500	21,308
71	Utilities	4,463	6,166	(1,703)	63,105	74,000	(10,895)
72	Work Study Students/Interns	1,530	1,000	530	7,044	12,000	(4,956)
73	Workshop Presentations-Public	0	981	(981)	26,302	11,775	14,528
74	TOTAL EXPENSES	706,303	562,205	144,098	6,488,909	6,644,486	(155,576)
75	NET INCOME/(LOSS)	(21,148)	536	(21,684)	447,695	130,400	317,294

**Part IX** Statement of Functional Expenses

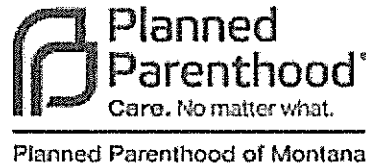
Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX

☒ X

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21				
2 Grants and other assistance to domestic individuals. See Part IV, line 22				
3 Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees	362,782.	330,688.	7,435.	24,659.
6 Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
7 Other salaries and wages	2,722,583.	2,481,722.	55,798.	185,063.
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)				
9 Other employee benefits	548,072.	501,336.	9,348.	37,388.
10 Payroll taxes				
11 Fees for services (non-employees):				
a Management				
b Legal	89.	89.		
c Accounting	20,150.	17,605.	1,173.	1,372.
d Lobbying				
e Professional fundraising services. See Part IV, line 17				
f Investment management fees				
g Other. (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Sch O.)	80,627.	58,008.	5.	22,614.
12 Advertising and promotion	46,169.	36,788.	9,081.	300.
13 Office expenses	79,670.	67,546.	7,235.	4,889.
14 Information technology	170,487.	156,433.	5,948.	8,106.
15 Royalties				
16 Occupancy	219,108.	209,281.	449.	9,378.
17 Travel	102,303.	93,940.	2,076.	6,287.
18 Payments of travel or entertainment expenses for any federal, state, or local public officials				
19 Conferences, conventions, and meetings	10,577.	3,927.	253.	6,397.
20 Interest	34,936.		34,936.	
21 Payments to affiliates	62,518.	55,091.	3,424.	4,003.
22 Depreciation, depletion, and amortization	115,879.		115,879.	
23 Insurance	64,556.	62,666.	871.	1,019.
24 Other expenses. Itemize expenses not covered above. (List miscellaneous expenses in line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
a CONTRACEPTIVES	801,503.	801,503.	0.	0.
b REPAIRS & MAINTENANCE	96,960.	94,063.	0.	2,897.
c LABORATORY	93,581.	93,581.	0.	0.
d BANK CHARGES AND BAD DE	93,429.	5,355.	87,361.	713.
e All other expenses SEE SCH O	381,297.	333,241.	14,018.	34,038.
25 Total functional expenses. Add lines 1 through 24e	6,107,276.	5,402,863.	355,290.	349,123.
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation.				

Check here ☐ if following SOP 98-2 (ASC 958-720)



## Billings Teen Council End of Year Report

Facilitator: Joli Mathis

2016-2017

**Membership Profile:** A total of 9 members were accepted into the 2016-2017 Billings Teen Council – all 9 identified as female. Of the 9 accepted members, all 9 completed the full year. Of the 9 members, 5 attended West High School, 2 attended Senior High School, 1 attended Skyview High School, and 1 attended VoTech school. Teen Council had 33 weekly meetings with an average attendance rate of 81%. 6 of the 9 full year Billings Teen Council members were graduating seniors.

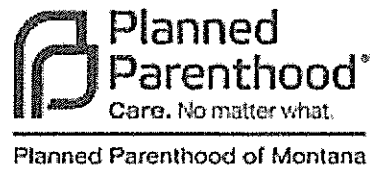
**Presentations:** As a group, the 2016-2017 Billings Teen Council delivered a total of 42 presentations over the course of the school year. Members presented to classes at 3 local high schools – West, Senior, and Skyview. Presentation topics included Healthy Relationships and Consent.

**Outreach:** In addition to delivering presentations, Billings Teen Council participated in 2 outreach events in Billings. The events included making signs and hosting a Honk-n-Wave on 27<sup>th</sup> by the courthouse to raise awareness about domestic and intimate partner violence in October and planning, preparing for, and participating in Big Sky Pride parade and tabling in June.

**Impact and Reach:** Through 42 presentations, Billings Teen Council was able to directly reach 1,288 students. It is hard to exactly assess the impact numbers for outreach, but it is fair to estimate that, through outreach activities, Billings Teen Council reached an additional 1,000 individuals. As a group, the 2016-2017 Billings Teen Council contributed 706 combined service and volunteer hours to PPMT – 480 through meetings, 81 through presentations, and 171 through special events, including the retreat.

**Challenges and Successes:** This year was successful for Billings Teen Council because we met our goals of increasing the amount of presentations as well as increasing the amount of students we presented to. We set a goal at the beginning of the year to start presenting more than once at West High School for the freshman health classes. We met this goal by presenting about Healthy Relationships in the fall and Consent in the spring. We also continued to have a presence at all three high schools in School District 2. We also found new teachers to invite in to their classrooms to present. Although successful overall, this year presented some challenges with recruitment. I had set a goal of recruiting 12 new members for the upcoming year of Teen Council. We distributed 600 recruitment packets and application links and received 9 applications. Of those 9 applicants, 6 showed up for interviews.





**Financial Report:**

Salary for Teen Council Facilitator:	\$12,792
Travel to Teen Council Retreat:	\$1380
Materials & Supplies:	\$1115

<b>Total Expenses:</b>	<b>\$15,287</b>
------------------------	-----------------

S.L. Gimbel Foundation:	\$12,316
Centennial Youth Foundation:	\$1000
Individual donations:	\$1971

<b>Total Revenue:</b>	<b>\$15,287</b>
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**Planned Parenthood of Montana  
Board of Directors**

Revised: April 2017

Name	Term	Board Position, Committees	Home Address	Occupation	Contact Information
Deborah Agnew Anniversary: Aug 2012	Ends: Aug 2018 Eligible for 1 more 3-yr term.	<i>Chair</i> EC, BF	528 Park Lane Billings, MT 59102	Pediatrician Billings Clinic	C: 690-4521 H: 534-1715 dagnew@billingsclinic.org MTdagnew@gmail.com
Evan Barrett Anniversary: May 2013	Ends: May 2019 Eligible for 1 more 3- yr. term.	NG (Gov. Lead), EACP, PAC Chair, PPAM	807 W. Silver St. Butte, MT 59701	Director of Business & Community Outreach	C: 490-4349 evanbutte@bresnan.net
Theresa Bushman Anniversary: Jan 2014	Ends: Feb 2020 Eligible for 1 more 3-yr term	BF, NG (Nominating Co- Chair)	442 1/2 W Story Bozeman, MT 59715	Dir of Dev & Community Partnerships; MT Conservation Corp	C: 579-7366 ?: 581-4708 W: 587-4475 shebethe@gmail.com
Tess Carlson Anniversary: Apr 2014	Ends: Apr 2020 Eligible for 1 more 3- yr term	DC, EACP, PAC, PPAM Chair	324 1/2 Daly Ave. Missoula, MT 59801	Grad Student Baker (The Break)	C: 546-0692  carlson.tess47@gmail.com
Margaret Dufrechou Anniversary: Oct 2012	Ends: Oct 2018 Eligible for 1 more 3-yr term.	EC, NG	PO Box 1199 Helena, MT 59624	Lawyer	C: 439-6536 W: 442-2012 Mdufrechou@mt.net
Mimi Hall Gustafson Anniversary: Nov 2014	Ends: Nov. 2017 Eligible for 1 more 3-yr term.	BF, DC	2761 Royal Wulff Court Missoula, MT 59808	Sales and Marketing	C: 509-981-7590 Mimi2@icloud.com
Maggy Rozycki Hiltner Anniversary: June 2015	Ends: June 2018 Eligible for 1 more 3-yr term.	DC, NG	PO Box 1527 Red Lodge, MT 59068	Artist	C: 406-425-2031 info@maggyrhiltner.com
Aurora Janke Anniversary: Apr 2017	Ends: Jan 2020 Eligible for 2 more 3- yr terms		1007 1/2 S Grand Bozeman, MT 59715	Attorney	C: 509-680-3008 aurora.janke@gmail.com

**Key:** EC=Executive Committee, BF=Budget & Finance Committee, NG=Nominating & Governance Committee, DC=Development Committee, EACP=Education/Advocacy Communication/PR Committee, PPAM=Planned Parenthood Advocates of Montana Board Member, PAC=Political Action Committee

Kari Kaiser Anniversary: Jan 2011	Ends: Jan 2020	NG (Nominating Co-Chair)	550 Park Lane Billings, MT 59102	Freelance graphic designer	C: 698-1260 karimcintyre@bresnan.net
Bess Lovec Anniversary: Aug 2010	Ends: Aug 2019	<b>Secretary</b> EC, DC	1201 Rimhaven Way Billings, MT 59102	Teacher	C: 671-9076 H: 259-8117 besspl@bresnan.net
Katie Ranta Anniversary: Nov 2014	Ends: Nov. 2017 Eligible for 1 more 3-yr term.	<b>Treasurer</b> EC, BF, PAC, PPAM Treasurer	4313 5th Ave. S. Great Falls, MT 59405	Attorney	C: 360-9708  katie_ranta@hotmail.com
Barbara Schneeman Anniversary: Apr 2014	Ends: Apr 2020 Eligible for 1 more 3- yr term	<b>Vice Chair</b> EC, PPAM, EACP	3101 Peregren Billings, MT 59106	VP of Comm. & Public Affairs RiverStone Health	C: 670-5689 barbaraschneeman@hotmail. com
Barb Vies Anniversary: Feb 2016	Ends: Feb 2019 Eligible for 2 more 3-yr term.	DC, EACP	1626 Stony Meadow Lane Billings, MT 59101	Teacher (High School)	C: 670-7715 Fettigb@gmail.com
Mariah Welch Anniversary: Jan 2016	Ends: Jan 2019 Elig for 2 more 3-yr terms	EACP, PPAM	322 Benton Ave., Apt. A Missoula, MT 59801	Student	C: 860-8906 mariah.antillie@gmail.com
Tanis Holm Reappointed: June 2015	Ex-Officio		2708 1st Ave. No., Ste. 300 Billings, MT 59101	PPMT lawyer	W: 255-0400

**Key:** EC=Executive Committee, BF=Budget & Finance Committee, NG=Nominating & Governance Committee, DC=Development Committee  
EACP=Education/AdvocacyCommunication/PR Committee, PPAM=Planned Parenthood Advocates of Montana Board Member, PAC=Political Action  
Committee

### Senior Staff Information

Name	Position	Email	Work Phone	Cell Phone
Martha Stahl	President & CEO	martha.stahl@ppmontana.org	869-5017	876-1918
Rajeev Pillai	COO	rajeev.pillai@ppmontana.org	281-8581	465-0667
Laura Terrill	VP of External Affairs	laura.terrill@ppmontana.org	971-322-8640	971-322-8640
Jill Baker	Dir. of Community Affairs	jill.baker@ppmontana.org	452-0355	564-3602
Kevin Boone	Dir. of Revenue Cycle Management	kevin.boone@ppmontana.org	869-5005	671-4567
Liz Harrison	Dir. of Philanthropy	liz.harrison@ppmontana.org	805-698-8109	805-698-8109
David Healow, M.D.	Interim Medical Director	david.healow@ppmontana.org	889-5872	
Becky Howell	Dir. of Patient Svcs	becky.howell@ppmontana.org	869-5011	860-6570
Lacey Huckle	Compliance Officer	lacey.huckle@ppmontana.org	830-3481	
Kimberly Wolf	Dir. of HR	kimberly.wolf@ppmontana.org	869-5014	697-4862
Dina Brophy	Exec. Asst. to CEO	dina.brophy@ppmontana.org	869-5015	591-3370



**IRS** Department of the Treasury  
Internal Revenue Service

P.O. Box 2508  
Cincinnati OH 45201

In reply refer to: 0248567576  
May 27, 2010 LTR 4168C E0  
81-0307201 000000 00

00018928

BODC: TE

INTERMOUNTAIN PLANNED PARENTHOOD  
INC  
2525 4TH AVE N STE 201  
BILLINGS MT 59101-1312



031117

Employer Identification Number: 81-0307201  
Person to Contact: MS YATES  
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your May 18, 2010, request for information regarding your tax-exempt status.

Our records indicate that your organization was recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in December 1972.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Beginning with the organization's sixth taxable year and all succeeding years, it must meet one of the public support tests under section 170(b)(1)(A)(vi) or section 509(a)(2) as reported on Schedule A of the Form 990. If your organization does not meet the public support test for two consecutive years, it is required to file Form 990-PF, Return of Private Foundation, for the second tax year that the organization failed to meet the support test and will be reclassified as a private foundation.

If you have any questions, please call us at the telephone number shown in the heading of this letter.


0248567576  
May 27, 2010 LTR 4168C E0  
81-0307201 000000 00  
00018929

INTERMOUNTAIN PLANNED PARENTHOOD  
INC  
2525 4TH AVE N STE 201  
BILLINGS MT 59101-1312

Sincerely yours,

*Michele M. Sullivan*

Michele M. Sullivan, Oper. Mgr.  
Accounts Management Operations I

 **IRS** Department of the Treasury  
Internal Revenue Service  
P.O. Box 2508  
Cincinnati OH 45201


031117.704500.0148.004 1 MB 0.382 532



INTERMOUNTAIN PLANNED PARENTHOOD  
INC  
2525 4TH AVE N STE 201  
BILLINGS MT 59101-1312

031117

CUT OUT AND RETURN THE VOUCHER AT THE BOTTOM OF THIS PAGE IF YOU ARE MAKING A PAYMENT,  
EVEN IF YOU ALSO HAVE AN INQUIRY.

 The IRS address must appear in the window.

BODCD-TE


0248567576

Use for payments

Letter Number: LTR4168C  
Letter Date : 2010-05-27  
Tax Period : 000000



\*810307201\*

INTERNAL REVENUE SERVICE  
P.O. Box 2508  
Cincinnati OH 45201  


INTERMOUNTAIN PLANNED PARENTHOOD  
INC  
2525 4TH AVE N STE 201  
BILLINGS MT 59101-1312

810307201 UZ INTE 00 2 000000 670 000000000000





Strengthening Inland Southern California through Philanthropy

BOARD OF DIRECTORS

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J. Sergio Bohon  
Vice Chair of the Board

Pat Spafford, CPA  
Chief Financial Officer

Dr. Paulette Brown-Hinds  
Secretary of the Board

Rabbi Hillel Cohn

Paul Granillo

Stanley Grube

Dr. Fred Jandt

Andrew Jaramillo

Nefertiti Long

Kirtland Mahlum

Brian McDonald

Meredyth "Charlie" Meredith

Susan Ovitt

Teresa Rhyne

Kathleen Sawa

Philip Savage IV  
Immediate Past Board Chair

Dr. Henry Shannon

Tamara Sipos

Beverly Stephenson

Randall Tagami

Diane Valenzuela

Paula Myles  
Interim President and CEO

November 30, 2017

*S. L. Gimbel Foundation Fund*

Ms. Martha Stahl

President & CEO

Planned Parenthood of Montana

1116 Grand Avenue, Suite 201

Billings, MT 59102

Dear Ms. Stahl:

Congratulations! A grant has been approved for **Planned Parenthood of Montana** in the amount of **\$25,000.00** from the S.L. Gimbel Foundation. **The performance period for this grant is December 1, 2017 to November 30, 2018.** Additional funding beyond the performance period is not guaranteed. It is highly recommended that alternative funding sources be sought accordingly. The grant is to support the following as specified in your proposal:

*Teacher training to implement Making Proud Choices curriculum for teens*

This grant is subject to the terms outlined in the enclosed Grant Agreement. After you have reviewed the terms and conditions of the Grant Agreement, **please sign and date the agreement and return with original signature to The Community Foundation by Friday, December 29, 2017.** Be sure to copy the signed agreement for your records. Funds will be released upon receipt of the signed Grant Agreement.

A condition of this grant is that you agree to submit the Grant Evaluation Form which includes a narrative report and fiscal report. **The Grant Evaluation is due by December 15, 2018** and will be available online at:

<https://www.thecommunityfoundation.net/grants/grants/forms>.

We wish you great success and look forward to working with you during the grant performance period. If you have any questions, please feel free to contact me at 951-241-7777.

Sincerely,

  
Celia Cudiamat

Executive Vice President of Programs

22581 Planned Parenthood of Montana

20170855 GIMB

