



2016 S.L. Gimbel Foundation Fund Grant Application

#49,407

6

Internal Use Only:
 Grant No.: 20160259
 GUARANTEE I.D. 22487

Organization / Agency Information

Organization/Agency Name: Planned Parenthood of Delaware		
Physical Address: 625 N. Shipley Street City/State/Zip Wilmington, DE 19801		
Mailing Address: Same as above City/State/Zip		
CEO or Director: Ruth Lytle-Barnaby		Title: President and CEO
Phone: 302/655-7260	Fax: 302/655-1907	Email: rlytle-barnaby@ppde.org
Contact Person: Amy Hughes		Title: Vice President of Development
Phone: 302/655-7292	Fax: 302/655-1907	Email: ahughes@ppde.org
Web Site Address: www.ppdell.org		Tax ID: 51-0066725

Program / Grant Information

Interest Area: Animal Protection Education Environment Health Human Dignity

Program/Project Name:			Amount of Grant Requested: \$49,407.
Total Organization Budget: \$4,401,909.	Per 990, Percentage of Program Service Expenses (Column B/ Column A x 100): 92%	Per 990, Percentage of Management & General Expenses Only (Column C/ Column A x 100): 4%	Per 990, Percentage of Management & General Expenses and Fundraising (Column C+D / Column A x 100): 9%
Purpose of Grant Request (one sentence): The purpose of this request is to reduce unintended pregnancies, reduce transmission of STIs and HIV, and to increase the intent to access reproductive healthcare among Delaware teens statewide.			
Gimbel Grants Received: List Year(s) and Award Amount(s) None.			

Signatures

Board President / Chair: (Print name and Title) Kathleen Epler, Board Chair	Signature: 	Date: 2/17/16
Executive Director/President: (Print name and Title) Ruth Lytle-Barnaby, President and CEO	Signature: 	Date: 2-17-16

I. From its inception in 1931, Planned Parenthood of Delaware's (PPDE) mission has been to actively promote reproductive health and responsible sexual behavior through the provision of comprehensive high quality education, counseling and medical services. We support the availability of these services for all, including individuals whose access to other sources of help is limited. We promote public policy and understanding that supports reproductive health and family planning.

We offer the following services: birth control, breast and cervical cancer screenings; emergency contraception; well woman exams; pregnancy tests; options counseling; abortion services; HPV (Human Papilloma Virus) vaccines; testing and treatment for STIs (Sexually Transmitted Infections), testing for HIV (Human Immunodeficiency Virus); and community and youth sexuality education. More than ninety percent of the services PPDE provide are preventive. Six in ten women who access care from a family planning center consider it to be their main source of healthcare. PPDE serves the entire state of Delaware and has three health centers in Wilmington, Newark and Dover.

Throughout our 85 year history, PPDE has done more than any other organization in Delaware to prevent unintended pregnancies. Our recent accomplishments have been the successful implementation of electronic health records (EHR) system; continuation as the sole sub-awardee of the Personal Responsibility Education Program (PREP), an evidence based sex education curriculum for the entire State of Delaware; certification from Accreditation Association for Ambulatory Health Care (AAAHC); the creation of a sexuality education program for developmentally disabled adults; and the formation of a partnership with the national nonprofit Upstream USA and the State's Department of Health and Human Services to train healthcare providers on the benefits of long-acting reversible contraception.

In Fiscal Year 2015, Planned Parenthood of Delaware had over 12,000 visits. Over sixty percent of our patients are at or below 150% of the federal poverty level. While the majority of our patients are women, PPDE also serves men. The ethnic constituency for our patients in Fiscal Year 2015 was: 52% Caucasian, 37% African American, 8% Asians/Pacific Islanders/Others; 3% Multi-Racial/Unknown; less than 1% Native Americans; and 7% identified as Latinos. The majority of our patients are uninsured or underinsured. We do not turn anyone away due to lack of funds.

II. A) According to the 2013 Centers for Disease Control and Prevention (CDC), Delaware ranks #6 in the U.S. for percentage of high school students who have ever had sex, #8 for the percentage of high school students who reported having had four or more sexual partners, and #9 for percentage of high school students who had sex for the first time before the age of 13. This survey also found that among 9th to 12th graders in Delaware, 49% reported having had sexual intercourse; of those currently sexually active, only 63% reported condom usage (which helps to prevent the spread of STIs). Responding to this need, in 2013, PPDE created and began implementing a Reproductive Health Education program that teaches Delaware youth the importance of being proactive with their reproductive healthcare needs. An examination of data compiled from the 2014-2015 program year, which reached 1,008 students in Delaware, showed that before completing the program, only 22% of participants knew how Human Papilloma Virus (HPV) spreads, as compared to 65% on the post-testing. The findings also reported that 93% of students who completed the program were confident that they could find necessary reproductive health services. This is a 12% increase from the pre-test. These results demonstrate the importance for the implementation of the Teen Council Program.

B) 1. The overall goals and overall objectives of the Teen Council Program are to reduce unintended pregnancies, reduce transmission of STIs and HIV, and to increase the intent to access

reproductive healthcare among Delaware teens statewide. After much research, PPDE selected the Teen Council Peer Education Program developed by the Peer Education Institute of Planned Parenthood of the Great Northwest and the Hawaiian Islands (PPGNHI) due its proven track record in addressing our goals and objectives. Currently, there are no known sexual health peer education programs being implemented in Delaware schools, which will give PPDE a unique advantage for implementing the Teen Council peer educator program and working with teens around sexual and reproductive health. Without comprehensive sexual health information, Delaware youth will lack the knowledge and skills necessary to make critical decisions for their reproductive health both in the present and future. In 1988, PPGNHI developed this program and it has grown to include 24 active Teen Councils across the country. Research conducted by the Philliber Research Associates (PRA), during the 2014-2015 Teen Council program year, showed significant improvements at the end of the year from the beginning in the following:

- Having been to a doctor or clinic for birth control, an exam, or an STI check (69% vs 58%)
- Accessing contraception at a clinic such as Planned Parenthood (58% vs 35%)
- Testing for HIV and other STIs since being with their current partner (51% vs 24%)

PRA's evaluation demonstrates significant effects in changing attitudes, behaviors, and beliefs among teens who participated in the program and became Teen Council peer educators. The specific topics covered in the Teen Council Curriculum are the following: abstinence and birth control, sexually transmitted infections (STIs), HIV/AIDS, the impact of teen pregnancy, sexual decision making, and reproductive anatomy. The Teen Council program is designed to provide adolescents with medically-accurate, age-appropriate sexuality education by training teens to teach their peers. By implementing this program, Planned Parenthood of Delaware (PPDE) will be improving the sexual and reproductive health of teens in Delaware; thus, creating and fostering a healthier community.

2. Objective I: Reducing the number of unintended teen pregnancies is one of our top priorities. PRA's evaluation, for 2014-2015, found that 98% of Teen Council members used a method of pregnancy prevention the last time they had sex. PPDE expects the same results from this program. Activities: PPDE will recruit 12 Teen Council peer educators who will learn essential knowledge around sexual and reproductive health, with an emphasis on prevention of pregnancy. This activity will also link with other objectives, which are to reduce the transmission of STIs and HIV. An activity that will reinforce this objective is learning facilitation skills, so Teen Council members can train and teach other teens. Besides conducting classes on sexual and reproductive health information in their schools, Teen Council peer educators will keep daily logs of informal lessons/conversations had with peers, family, and community peer educators on the topics of sexual and reproductive health. This activity will deepen and enhance their knowledge and understanding about the importance of delaying parenthood.

Objective II: Another equally important objective of this program is to reduce transmission of STIs and HIV. After the completion of this program, 75% of Teen Council members surveyed by PRA reported using protection every time they had intercourse over the past year.

Activities: In addition to the activities listed in Objective I, Teen Council members will be evaluated through pre-and-post-knowledge surveys to assess their changes in knowledge, attitudes, and behaviors. In addition to pregnancy prevention, the Teen Council curriculum also focuses on methods to reduce the spread of STIs and HIV. One of the activities is learning skills on how to use a condom. Besides learning how to use it appropriately, Teen Council members will also learn condom negotiation skills. In order to reduce the incidence and transmission of STIs, Teen

Council members will learn the importance and necessity of regular testing, which will include HIV.

Objective III: Increasing the intent to access reproductive healthcare is another objective this program will achieve. According to PRA's evaluation, 70% of all Teen Council members and 82% of sexually active Teen Council members will have been to a doctor or clinic for birth control, an exam or a STI check by the end of the program.

Activities: In addition to learning about sexual health, unplanned pregnancy and STIs including HIV, Teen Council members will also learn the knowledge and skills they need in order to seek out and access reproductive health services.

3. Timeline –

- a. Starting in late spring/early summer 2016, recruit teens from area schools and community based organizations to be part of the Teen Council
- b. July – Plan teen council retreat; send letter to all Teen Council members; and assemble council resource books, plan weekly trainings for the year
- c. August – Send parent & teen letters about Teen Council retreat; have members pick up their Teen Council Resource Notebooks; plan final retreat details; and conduct retreat
- d. September – Begin weekly Teen Council meetings; send marketing letters to schools describing the program and presentations; begin scheduling presentations; and hold parent orientation meetings
- e. October – Weekly meetings; create calendar of events; encourage teen involvement; and prepare letter for members to give teachers about the program
- f. November – Lesson to focus on reviewing basic information and classroom presentations; and members begin presenting in schools
- g. December – Continue weekly meetings and scheduling presentations; and host a party of members before winter break
- h. January, February and March – Continuation of weekly meetings and presentations; and assemble recruitment packets for new Teen Council members
- i. April, May – Recruit, interview and select new Teen Council members; and plan final meeting of the year
- j. June – Host family and friends potluck; plan and conduct final meeting for current Teen Council; and hold first meeting for new Teen Council members

4. This program targets high school-age students in Delaware who lack essential knowledge about sexual and reproductive health. Teen Council members will teach other students who are appropriately the same age or grade level. This program will train a minimum of 12 Teen Council members to be peer educators who will complete trainings and attend weekly meetings. Those Teen Council members will reach an estimated 1,800 youth with high-quality sexual health education in Delaware high schools with a minimum of 10 presentation hours per Teen Council Member per year.

5. PPDE will be using the strong community network established by the Reproductive Health Education Program that it began when this program was implemented in 2013. This program has reached nine high schools and five alternative schools throughout Delaware. These prior collaborations will enable PPDE to approach established community connections when introducing and marketing the Teen Council program.

C) Project Outcomes and Evaluation

Based upon data collected from PRA, PPDE expects at least 82% of the sexually active Teen Council peer educators to visit a reproductive health center for birth control or STI exams as a

result of their involvement with the Teen Council. With increased visits to reproductive health centers, PPDE expects an increase in use of birth control and early detection of STIs and HIV among Teen Council members. The PRA evaluation also found an increase in knowledge of reproductive health topics. The Teen Council peer educators' test scores went from 55% to 73% after completion of the program. A secondary benefit PRA's evaluation revealed is the effect Teen Council members had on their friends. Teen Council members were seen as knowledgeable and non-judgmental regarding information on sexuality and/or sexual health. Seventy percent of Teen Council members reported that they had helped friends access sexual health services or resources. Additionally, the findings from PRA showed that friends were more likely to use contraceptives, and were more comfortable talking to their partners about sex because they could speak with a Teen Council member about sexuality and sexual health. Further, audience members reported learning something new about where to go for sexual health services and almost all answered topic-specific questions correctly after the courses.

1. Utilizing the same evaluation tools and program, PPDE will be tracking positive changes in knowledge, attitudes or behavior that are associated with the PPGNI Teen Council program. These findings will show that since the implementation of the Teen Council program in Delaware high schools and alternative schools, teens' knowledge around and access to reproductive health will have increased; thus tying in directly to PPDE's overall goal for reducing teen pregnancies and transmission rates of STIs and HIV.

2. Teen Council members and teens who participate in the program will be evaluated with pre-and-post-tests to examine changes in their knowledge, attitudes, and behaviors related to sexual and reproductive health.

D). The grant funds will be used to hire a part-time Program Coordinator, support the supervision of the program, and cover the startup and first year costs of the program.

III. Delaware has one of the highest unintended pregnancy rates in the country (57%), and an extremely high transmission rate of STIs and HIV (rated in the top third of the USA). For over 20 years, the Teen Council program has demonstrated success. For these reasons, we think it will not be difficult to find future funders. To strengthen future grant applications, PPDE will implement a robust evaluation of the program outcomes. PPDE will approach local foundations who historically have been very supportive of our mission. A grant received from the S.L. Gimbel Foundation Fund will strengthen our request for future funding from our local foundations.

IV. Planned Parenthood of Delaware is governed by a board of 15 to 20 members who represent a cross section of the community, and meets nine times a year. The role of the Board is to provide leadership, oversight, governance and fundraising. PPDE's Bylaws dictate the election of new Board Members, and Officers annually. All Board Members are required to serve on one of the following committees: Executive, Finance, Investment, Development, Public Affairs, Risk & Quality Management, Clergy Support, Nominating, and Maintenance & Infrastructure. The Board is governed by the Bylaws and Board Approved Policies, which outlines how decisions are made. The project will be led by Catherine Dukes, PhD., Vice President of Education & Training, who has 18 years of experience in sexual health education and program management. The day-to-day operations of the program will be managed by a part-time Program Coordinator, with a BS or MS preferred, who demonstrates experience working with, managing or educating youth.

V. Project Budget and Narrative for Planned Parenthood of Delaware

Line Item Request	Line Item Explanation	Support From Your Agency	Support From Other Funders	Requested Amount From TCF	Line Item Total of Project
Personnel: Program Coordinator	\$20/hour x 20 hours per week x 52 weeks = \$20,800			\$20,000	\$20,000
Personnel: VP of Education	\$33.41 x 4 hours week x 52 weeks			\$6,949	\$6,949
Teen Council Startup Costs	Manual, Training, Technical Support (\$5,000) and Training (\$1,200) and Travel for Teen Council Trainings (\$3,000)			\$9,200	\$9,200
Travel	Mileage, parking, & tolls 5,300 miles plus \$50 tolls = \$3,018			\$3,018	\$3,018
Equipment	Computer, parts & replacement			\$2,000	\$2,000
Supplies	Marketing / Advertising- Flyers, printing, laminating & office supplies (\$1,500) educational materials, brochures, DVDs, for Teen Council curriculum (\$2,000)	\$1,500		\$2,000	\$2,000
Rent / Utilities	It will not post an additional cost to add this program to the office	In-Kind		\$0	\$0
Evaluation Costs	Evaluation costs will be covered under the Teen Council model since PPGNHI conducts the evaluation.	\$0		\$0	\$0
Staff development / training	Teen Council overnight training retreat and other Peer Education training. Cost per teen for overnight accommodations plus food and activity costs = \$250 per teen x 12 teens = \$3,000			\$3,000	\$3,000
Teen Council meeting & incentives	Meeting costs and incentives: 12 teens x 4 meetings / month x 9 month x \$7.50 per teen cost = \$3,240			\$3,240	\$3,240
TOTALS:				\$49,407	\$49,407

B) Narrative: The budget narrative is the justification of “how” and/or “why” a line item helps to meet the project deliverables. Provide a description for each line item request as necessary. Explain how the line item relates to the project. If you are requesting funds to pay for staff, list the specific duties of each position. See attached SAMPLE Project Budget and Budget Narrative

- 1) Personnel: Program Coordinator & VP of Education @ Training
 - a. Program Coordinator would coordinate the day-to-day duties of the program. The coordinator would be hired at approximately \$20/hour x 20 hours per week for 52 weeks per year = \$20,800
 - b. VP of Education & Training would provide supervision and guidance to the staff and program. Estimate time to supervise this program is 4 hours / week or approximately \$233.41 x 4 hours / week x 52 weeks per year.
- 2) Teen Council Startup Costs: PPGNHI provides estimates for startup costs for this program which include the manual, training, and technical support (\$5,000) in addition to initial Training (\$1,200) and the estimate costs for the travel required to attend training in Seattle, WA (\$3,000).
- 3) Travel: For travel including mileage, parking 7 tolls 5,300 miles plus \$50 in tolls = \$3,018
- 4) Equipment: This project would require purchase of a computer and other computer equipment at \$2,000
- 5) Supplies include marketing and advertising costs, laminating and office supplies (\$1,500) as well as educational materials brochures, and DVDs for Teen Council curriculum (\$2,000). We estimate we could supply \$1,500 of the cost of these materials from in-house sources but need to request \$2,000 from this grant to support this program.
- 6) Rent / Utilities & Evaluation Costs are not requested as we would not be enduring any additional costs for the addition of a staff person to be housed in our Education office. As well, the Evaluation costs are \$0 as they would be covered by PPGNHI as part of their evaluation program.
- 7) Staff Development & Teen Council Training includes Teen Council overnight training retreat as well as other peer education training throughout the year. We estimate the cost per teen for overnight accommodations plus food and activity costs at \$250 per teen x 12 teens = \$3,000.
- 8) Teen Council meeting & incentives would include food, incentives, t-shirt, etc. at an estimated cost of 12 teens x 4 meetings per month x 9 months x \$7.50 per teen = \$3,240

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VI. Sources of Funding: Please list your current sources of funding and amounts.

Secured/Awarded

Name of Funder: Foundation, Corporation, Government	Amount
Grant-In-Aid – State of Delaware	\$30,600.
Personal Responsibility Education Program (PREP) – Sub Awardee through State of Delaware	\$412,000.
Title X and Health Fund – State of Delaware	\$251,685.
Laffey-McHugh Foundation – Private Foundation	\$10,000.
Chichester duPont Foundation – Private Foundation	\$29,300.
Marmot Foundation – Private Foundation	\$10,000.

Pending

Name of Funder: Foundation, Corporation, Government	Amount	Decision Date
Planned Parenthood Federation of America: Fund for the Future	\$47,040.	March 2016
Fund for Women – Private Foundation	\$9,805.	April 15, 2016
Delaware Community Foundation	\$22,517.	June 2016

Diversity of Funding Sources: A financially healthy organization should have a diverse mix of funding sources. Complete those categories that apply to your organization using figures from your most recent fiscal year.

Funding Source	Amount	% of Total Revenue	Funding Source	Amount	% of Total Revenue
Contributions	\$228,680.	5%	Program Fees	\$2,142,477.	51%
Fundraising/Special Events	\$57,657.	1%	Interest Income	\$525,593.	13%
Corp/Foundation Grants	\$249,432.	6%	Other: Misc.	\$287,455.	7%
Government Grants	\$414,324.	10%	Other:	\$283,081.	7%

Notes:

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VII. Financial Analysis

Agency Name: Planned Parenthood of Delaware

Most Current Fiscal Year (Dates): From 4/1/2014 To: 3/31/2015

This section presents an overview of an applicant organization's financial health and will be reviewed along with the grant proposal. Provide all the information requested on your **entire organization**. Include any notes that may explain any extraordinary circumstances. Information should be taken from your most recent 990 and audit. **Double check your figures!**

Form 990, Part IX: Statement of Functional Expenses

1) Transfer the totals for each of the columns, Line 25- Total functional expenses (page 10)

(A)	(B)	(C)	(D)
Total Expenses	Program service expenses	Management & general expenses	Fundraising expenses
\$4,498,703.	\$4,116,264.	\$164,249.	\$218,190.

2) Calculate the percentages of Columns B, C, and D, over A (per totals above)

- Program services (B) – A general rule is that at least 75% of total expenses should be used to support programs
- Management & general administration (C) – A general rule is that no more than 15% of total expenses should be used for management & general expenses
- Fundraising (D) – A general rule is that no more than 10% of total expenses should be used for fundraising

(A)	(B)	(C)	(D)
Total Expenses	Program service expenses	Management & general expenses	Fundraising expenses
	Columns B / A x 100	Columns C / A x 100	Columns D / A x 100
Must equal 100%	91%	4%	5%

3) Calculate the difference between your CURRENT year budget for management & general expenses and your previous management & general expenses per your 990 (Column C)

Percentage of Organization's Current Total Budget used for Administration	Column C, Management & general expenses per 990 above	Differential
4%	4%	0%

If the differential is above (+) or below (-) 10%, provide an explanation:

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Quick Ratio: Measures the level of liquidity and measures only current assets that can be quickly turned to cash. A generally standard Quick Ratio equals 1 or more.

Cash	+ Accounts Receivables	/Current Liabilities	= Quick Ratio
\$310,017.	\$131,894.	\$279,306.	1.157

Excess or Deficit for the Year:

Excess or (Deficit) Most recent fiscal year end	Excess or (Deficit) Prior fiscal year end
(\$1,391,350.)	(\$1,034,173.)

Notes: As is true for so many nonprofits, Planned Parenthood of Delaware has been experiencing economic challenges. For the past few years, we have been addressing these issues. We have been fortunate to have reserves, which we have using judiciously. Recently we have been experiencing great success with reducing our deficit and will return to a 2% margin by June 2016.

VIII. Application submission check list:

<u>Submit FOUR (4) Copies: 1 ORIGINAL (WITH ORIGINAL SIGNATURES) and 3 copies, collated and stapled together of the following:</u>	<u>Submit ONE (1) Copy:</u>
Completed Grant Application Form (cover sheet, narrative (4 pages maximum), budget page and budget narrative (see sample) and sources of funding, financial analysis page	A copy of your current 501(c)(3) letter from the IRS
A list of your Board members and their affiliations	A copy of your most recent year-end financial statements (audited if available; double-sided)
Your current operating budget and the previous year's actual expenses (see sample Budget Comparison)	A copy of your most recent 990 (double-sided)
Part IX only of the 990 form, Statement of Functional Expenses (one page). If you completed a 990-EZ, fill out the attached Part IX, Functional Expenses of the 990 form using figures from your 990-EZ	
For past grantees, a copy of your most recent final report.	

**Planned Parenthood of Delaware
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JP Morgan Chase

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Judge United States Bankruptcy Court, District
of Delaware

Retired Professional Fundraiser
Medical Society of Delaware

Planned Parenthood of Delaware

	Actual	Budget
	Most Recently Completed Fiscal Year	Projection For Current Fiscal year
	FYE 2015 (3/15)	FYE 2016 (3/16)
Medical Services Revenue	\$ 2,142,477	\$ 2,167,659
Individual Contributions	\$ 286,337	\$ 400,000
Corporate Contributions	\$ -	\$ 125,000
Foundation Grants	\$ 249,432	\$ 300,000
Government Contributions	\$ 414,324	\$ 444,250
Educational Income	\$ 283,081	\$ 300,000
Investment Income	\$ 525,593	\$ 625,000
Miscellaneous Income	\$ 287,455	\$ 40,000
Total Revenue	\$ 4,188,699	\$ 4,401,909
Expenses		
CEO Salary	\$ 120,716	\$ 120,716
Labor Costs	\$ 2,366,607	\$ 1,968,667
Employee Benefits	\$ 280,467	\$ 306,239
Payroll Taxes	\$ 158,385	\$ 146,135
Marketing & Advertising	\$ 46,117	\$ 105,041
Clinical Supplies	\$ 912,007	\$ 551,489
Insurance	\$ 83,671	\$ 73,479
Membership Dues	\$ 57,315	\$ 69,776
Miscellaneous	\$ 99,185	\$ 95,177
Occupancy costs	\$ 294,966	\$ 252,055
Printed materials	\$ 26,111	\$ 33,264
Professional fees	\$ 155,752	\$ 200,405
Internet, Telephone, Office	\$ 219,745	\$ 200,263
Mileage, Training	\$ 108,053	\$ 120,979
Bad Debt	\$ 126,223	\$ 60,000
Depreciation	\$ 157,552	\$ 98,225
Total Expenses	\$ 5,092,156	\$ 4,401,909
Net Income (Loss)	\$ (903,457)	\$ 0

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX

	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.				
1 Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21				
2 Grants and other assistance to domestic individuals. See Part IV, line 22				
3 Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees	514,138.	465,028.	18,674.	30,436.
6 Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
7 Other salaries and wages	1,790,502.	1,619,568.	65,069.	105,865.
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)	6,882.	6,194.	237.	451.
9 Other employee benefits	297,330.	267,599.	10,242.	19,489.
10 Payroll taxes	168,910.	152,023.	6,438.	10,449.
11 Fees for services (non-employees):				
a Management				
b Legal				
c Accounting	8,310.	7,590.		720.
d Lobbying				
e Professional fundraising services. See Part IV, line 17				
f Investment management fees	12,569.		12,569.	
g Other. (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Sch O.)	100,302.	87,204.	8,010.	5,088.
12 Advertising and promotion	46,108.	43,751.	1,892.	465.
13 Office expenses	198,224.	178,498.	4,190.	15,536.
14 Information technology	167,390.	149,892.	7,936.	9,562.
15 Royalties				
16 Occupancy	241,088.	232,591.	6,426.	2,071.
17 Travel	124,086.	114,016.	7,463.	2,607.
18 Payments of travel or entertainment expenses for any federal, state, or local public officials				
19 Conferences, conventions, and meetings				
20 Interest				
21 Payments to affiliates	49,441.	43,605.		5,836.
22 Depreciation, depletion, and amortization	70,721.	57,729.	8,171.	4,821.
23 Insurance	82,829.	81,666.	527.	636.
24 Other expenses. Itemize expenses not covered above. (List miscellaneous expenses in line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
a CLINICAL COSTS	493,959.	493,959.		
b CONTRACTED LABOR	68,289.	68,289.		
c DUES	18,995.	14,271.	2,675.	2,049.
d				
e All other expenses	38,630.	32,791.	3,730.	2,109.
25 Total functional expenses. Add lines 1 through 24e	4,498,703.	4,116,264.	164,249.	218,190.
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation.				

Check here if following SOP 98-2 (ASC 958-720)

Internal Revenue Service

Date: January 15, 2008

PLANNED PARENTHOOD OF DELAWARE
INC
% DAVID GREENBERG PH D
625 N SHIPLEY ST
WILMINGTON DE 19801

Department of the Treasury
P. O. Box 2508
Cincinnati, OH 45201

Person to Contact:

F. B. Rolfes Jr. 17-55560
Customer Service Representative

Toll Free Telephone Number:

877-829-5500

Federal Identification Number:

51-0066725

Dear Sir or Madam:

This is in response to your request of January 15, 2008, regarding your organization's tax-exempt status.

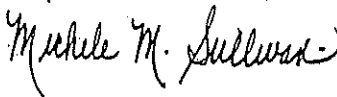
In October 1949 we issued a determination letter that recognized your organization as exempt from federal income tax. Our records indicate that your organization is currently exempt under section 501(c)(3) of the Internal Revenue Code.

Our records indicate that your organization is also classified as a public charity under sections 509(a)(1) and 170(b)(1)(A)(vi) of the Internal Revenue Code.

Our records indicate that contributions to your organization are deductible under section 170 of the Code, and that you are qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Internal Revenue Code.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely,



Michele M. Sullivan, Oper. Mgr.
Accounts Management Operations 1



Strengthening Inland Southern California through Philanthropy



BOARD OF DIRECTORS

May 27, 2016

Philip Savage IV
Chair of the Board

Sean Varner
Vice Chair of the Board

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Chief Financial Officer

Sergio Bohon
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Tamara Sipos

Beverly Stephenson

Randall Tagami

Diane Valenzuela

Dr. Jonathan Lorenzo Yorba
President and CEO

Ms. Ruth Lytle-Barnaby
President & CEO
Planned Parenthood of Delaware
625 North Shipley Street
Wilmington, DE 19801

Dear Ms. Lytle-Barnaby:

Congratulations! A grant has been approved for Planned Parenthood of Delaware in the amount of \$49,407 from the S.L. Gimbel Foundation. The performance period for this grant is May 16, 2016 to May 16, 2017. Additional funding beyond the performance period is not guaranteed. It is highly recommended that alternative funding sources be sought accordingly. The grant is to support the following as specified in your proposal:

To reduce unintended pregnancies, reduce transmission of STI's and HIV, and to increase the intent to access reproductive healthcare among Delaware teens statewide.

This grant is subject to the terms outlined in the enclosed Grant Agreement. After you have reviewed the terms and conditions of the Grant Agreement, please sign and date the agreement and return with original signature to The Community Foundation by Wednesday, June 15, 2016. Be sure to copy the signed agreement for your records. Funds will be released upon receipt of the signed Grant Agreement.

A condition of this grant is that you agree to submit the Grant Evaluation Form which includes a narrative report and fiscal report. The Grant Evaluation is due by June 15, 2017 and a copy will be available online.

We wish you great success and look forward to working with you during the grant performance period. If you have any questions, please call me at 951-241-7777, ext. 114, or email me at ccudiamat@thecommunityfoundation.net.

Sincerely,

Celia Cudiamat
Executive Vice President of Programs

22487 Planned Parenthood of Delaware 20160259 GIMB1



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with National Standards for
U.S. Community Foundations



Strengthening Inland Southern California through Philanthropy

3700 Sixth Street, Suite 200
Riverside, CA 92501
P: 951-241-7777 F: 951-684-1911
www.thecommunityfoundation.net

2016 S.L. Gimbel Foundation Fund Grant Agreement

Organization: Planned Parenthood of Delaware
Grant Amount: \$49,407 **Grant Number:** 20160259
Grant Period: May 16, 2016 through May 16, 2017
Purpose: To reduce unintended pregnancies, reduce transmission of STI's and HIV, and to increase the intent to access reproductive healthcare among Delaware teens statewide.

1. Use of Grant Funds

Grant funds must be expended within the grant period, for the purpose and objectives described in your grant proposal. Grant funds may not be expended for any other purpose without prior written approval by The Community Foundation. If there are significant difficulties in making use of the funds as specified in your proposal, or if the grant funds cannot be spent within the grant period, notify us in writing promptly.

Formal requests for extensions or variances must be submitted to the Foundation's Board of Directors for approval a minimum of 60 days before the end of the grant period.

Requests for variances or extensions are reviewed on a case-by-case basis and approved by the Board of Directors. If a request is denied, unused funds must be immediately refunded to the Foundation.

2. Payment of Grant Funds

The grant funds will be paid in full by the Foundation upon receipt of the signed Grant Agreement. Challenge grant funds will be paid in full upon receipt of the signed Grant Agreement and upon receipt of documentation providing evidence that condition(s) of the challenge grant has/have been met.

3. Certification and Maintenance of Exempt Organization Status

This grant is specifically conditioned upon Grantee's status as an eligible grantee of The Community Foundation. The Foundation has obtained a copy of the Grantee's IRS determination letter. Grantee confirms that it has not had any change in its tax-exempt status, and shall notify the Foundation immediately of any such change.

4. Final Report and Records

The Grantee will submit the Grant Evaluation report per the deadline set forth in the award letter. This report includes a narrative on outcomes based on goals and objectives set forth in the grant proposal and an expenditure report documenting use of grant funds. If equipment was purchased, copies of receipts need to be included.

5. Grantee's Financial Responsibilities

Grantee will keep records of receipts and expenditures of grant funds and other supporting documentation related to the grant at least four (4) years after completion of the grant and will make such records of receipts, expenditures and supporting documentation available to the Foundation upon request.

6. Publicity

The Community Foundation recommends publicity for the grant and acknowledging The Community Foundation in internal correspondence, brochures as appropriate; newsletters, annual reports and email blasts or e-newsletters.

The credit line of "Made possible in part by a grant from the **"S.L. Gimbel Foundation Advised Fund at The Community Foundation – Inland Southern California"** is suggested. When your donors are listed in printed materials, include the S.L. Gimbel Foundation Advised Fund at The Community Foundation in the appropriate contribution size category. When publishing our name, please note the "The" at the beginning of our name is a legal part of our name. It should always be used and capitalized. Attaching our logo is also appreciated. Our logo can be downloaded from our website at www.thecommunityfoundation.net.

Email our Marketing & Communications Officer, Charee Gillins, at cgillins@thecommunityfoundation.net with any publicity questions as well as any copies of any printed or publicity materials that highlight the grant.

7. Indemnification

In the event that a claim of any kind is asserted against the Grantee or the Foundation related to or arising from the project funded by the Grant and a proceeding is brought against the Foundation by reason of such claim, the Grantee, upon written notice from the Foundation, shall, at the Grantee's expense, resist or defend such action or proceeding, at no cost to the Foundation, by counsel approved by the Foundation in writing.

Grantee hereby agrees, to the fullest extent permitted by law, to defend, indemnify, and hold harmless the Foundation, its offices, directors, employees, and agents, from and against any and all claims, liabilities, losses, and expenses (including reasonable attorneys' fees) directly, indirectly, wholly, or partially arising from or in connection with any act or omission by Grantee, its employees, or agents in applying for or accepting the Grant, in expending or applying the Grant funds or in carrying out any project or program supported by the Grant, except to the extent that such claims, liabilities, losses, and expenses arise from or in connection with any bad faith act or omission by the Foundation, its officers, directors, employees, or agent.

8. Termination

The Community Foundation may terminate this agreement, withhold payments, or both at any time, if, in the Community Foundation's judgment: a) The Community Foundation is not satisfied with the quality of the Grantee's progress toward achieving the project goals and objectives; b) the Grantee dissolves or fails to operate; c) the Grantee fails to comply with the terms and conditions of this agreement.

9. Limitation of Support

This Agreement contains the entire agreement between the parties with respect to the Grant and supersedes any previous oral or written understandings or agreements.

I have read and agree to the terms and conditions of the Grant Agreement.

Ruth Lytle - Barnaby
Signature

6-1-2016
Date

Ruth Lytle - Barnaby
Printed Name

President + CEO
Title

Organization: 22487 Planned Parenthood of Delaware
Grant Number: 20160259





Strengthening Inland Southern California through Philanthropy



PPDE
MAY 31 2016
RECEIVED

BOARD OF DIRECTORS

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Tamara Sipos

Beverly Stephenson

Randall Tagami

Diane Valenzuela

Dr. Jonathan Lorenzo Yorba
President and CEO

May 27, 2016

Ms. Ruth Lytle-Barnaby
President & CEO
Planned Parenthood of Delaware
625 North Shipley Street
Wilmington, DE 19801

Dear Ms. Lytle-Barnaby:

Congratulations! A grant has been approved for Planned Parenthood of Delaware in the amount of \$49,407 from the S.L. Gimbel Foundation. **The performance period for this grant is May 16, 2016 to May 16, 2017.** Additional funding beyond the performance period is not guaranteed. It is highly recommended that alternative funding sources be sought accordingly. The grant is to support the following as specified in your proposal:

To reduce unintended pregnancies, reduce transmission of STI's and HIV, and to increase the intent to access reproductive healthcare among Delaware teens statewide.

This grant is subject to the terms outlined in the enclosed Grant Agreement. After you have reviewed the terms and conditions of the Grant Agreement, **please sign and date the agreement and return with original signature to The Community Foundation by Wednesday, June 15, 2016.** Be sure to copy the signed agreement for your records. Funds will be released upon receipt of the signed Grant Agreement.

A condition of this grant is that you agree to submit the Grant Evaluation Form which includes a narrative report and fiscal report. **The Grant Evaluation is due by June 15, 2017** and a copy will be available online.

We wish you great success and look forward to working with you during the grant performance period. If you have any questions, please call me at 951-241-7777, ext. 114, or email me at ccudiamat@thecommunityfoundation.net.

Sincerely,

Celia Cudiamat
Executive Vice President of Programs

22487 Planned Parenthood of Delaware 20160259 GIMB1



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with National Standards for
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Strengthening Inland Southern California through Philanthropy



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Beverly Stephenson

Randall Tagami

Diane Valenzuela

Dr Jonathan Lorenzo Yorba
President and CEO

June 21, 2016

S. L. Gimbel Foundation Fund

Ms. Ruth Lytle-Barnaby
President & CEO
Planned Parenthood of Delaware
625 North Shipley Street
Wilmington, DE 19801

Dear Ms. Lytle-Barnaby:

The Community Foundation is pleased to enclose a grant check for \$49,407 from the S. L. Gimbel Foundation, a component fund at The Community Foundation. By cashing the grant check, you are agreeing to the conditions stated under the *Terms of Grant* which you have signed and returned. **The completed Grant Evaluation form is due by June 15, 2017** and will be available online on The Community Foundations website under Grants/Forms. Please note that any grant variances or extensions must be requested in writing and in advance. Any remaining grant funds must be returned to The Community Foundation at the end of the grant period.

Please use the following grant recognition credit for your newsletter or annual report: **"The Delaware Teen Council Program is supported by a grant from The S. L. Gimbel Foundation."**

Please feel free to contact me at 951-241-7777, ext. 114, if you have any questions.

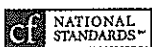
Sincerely,

Celia Cudiamat
Executive Vice President of Programs

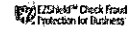
20160259

40964

GIMBPP

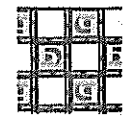


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with National Standards for
U.S. Community Foundations



PAY * Forty-Nine Thousand Four Hundred Seven and no/100 * DATE 06/16/2016 AMOUNT \$****49,407.00
TO THE ORDER OF

Planned Parenthood of Delaware
625 North Shipley Street
Wilmington, DE 19801



Celia Andriamat
AUTHORIZED SIGNATURE

Security features. Details on back.

⑈040964⑈ ⑆22234649⑆ 244124437⑈

The Community Foundation 40964
22487 Planned Parenthood of Delaware 06/16/2016 040964
20160259 05/26/2016 Support the Teen Council program 49,407.00
GIMB S.L. Gimbel Foundation Advised Fund 49,407.00

CHECK TOTAL: \$****49,407.00

The Community Foundation 40964
22487 Planned Parenthood of Delaware 06/16/2016 040964
20160259 05/26/2016 Support the Teen Council program 49,407.00
GIMB S.L. Gimbel Foundation Advised Fund 49,407.00

CHECK TOTAL: \$****49,407.00