

Organization / Agency Information



Organization/Agency Name: Oak Grove Center for Education Treatment & The Arts		
Physical Address: 24275 Jefferson Avenue		City/State/Zip Murrieta, CA 92562
Mailing Address: 24275 Jefferson Avenue		City/State/Zip Murrieta, CA 92562
CEO or Director: Tammy Wilson, MFT		Title: Chief Executive Officer
Phone: 951-677-5599	Fax: 951-698-0461	Email: tammyw@oakgrovecenter.org
Contact Person: Tammy Wilson		Title: Chief Executive Officer
Phone: 951-677-5599	Fax: 951-698-0461	Email: tammyw@oakgrovecenter.org
Web Site Address: www.oakgrovecenter.org		Tax ID: 33-0470446

Program / Grant Information

Interest Area: Animal Protection Education Environment Health Human Dignity

Program/Project Name: Words of Courage			Amount of Grant Requested: \$25,000
Total Organization Budget: \$16,282,847	Per 990, Percentage of Program Service Expenses (Column B/ Column A x 100): 90%	Per 990, Percentage of Management & General Expenses Only (Column C/ Column A x 100): 10%	Per 990, Percentage of Management & General Expenses and Fundraising (Column C+D / Column A x 100): 0%
Purpose of Grant Request (one sentence): To expand the Words of Courage Program to include our female students, coupling at-risk students with mentors.			
Gimbel Grants Received: List Year(s) and Award Amount(s) 2014, \$15,000			

Signatures

Board President / Chair: (Print name and Title) Barry Soper, Chairman of the Board	Signature: 	Date: 8/31/2015
Executive Director/President: (Print name and Title) Tammy Wilson, MFT, Chief Executive Officer	Signature: 	Date: 8/31/15

2015 S.L. Gimbel Foundation Fund APPLICATION - Narrative

I. Organization Background; Target Population:

A) What is the history, mission and/or purpose of your organization? How long has the organization been providing programs and services to the community? Oak Grove Institute was founded in 1989 to meet the needs of children with a history of mental illness and/or related social, emotional and behavioral problems. Murrieta, not yet a city, was considered extremely rural. By 2000, the Day Program increased to serve 60 students. In 2003, we began providing Day Treatment as an interim placement site, serving students until similar placements became available in their home district. Today, we provide a variety of services including day treatment, residential treatments and wraparound services through a County of Riverside contract for foster youth, serving over 1,100 annually. The mission of Oak Grove is to rebuild the lives of at-risk children and their families through educating, healing, restoring relationships, building character and instilling hope.

B) What are some of your past organizational accomplishments (last three years)? We are proud of achieving 6 year WASC accreditations at both of our nonpublic school campuses. We are accredited by the Joint Commission and proud to be a NASA Explorer School, one of only 300 in the U.S. and the only special education school. We were honored by the Temecula Chamber as the Nonprofit Organization of the Year in 2010 and 2005 as well as for Murrieta in 2009. We received the Bank of America Neighborhood Builder's Award in 2012. The addition of our autism program has expanded our mission and responded to great demand. Our Arts program has provided healing opportunities. These achievements speak of our reputation and quality of our services, but we are most proud of our graduates and boast an 80% success rate resulting in changed lives. In addition, we have received the County of Riverside Contract for Wraparound Services for families at risk of losing their children or who are reunifying with their children as well as a contract for providing Independent Living Skills to Foster Youth, demonstrating the County's confidence in our services and successes. We have begun preparations to lease space in the desert communities and expect to serve at least 50 families in our first year.

C) What are your key programs and activities? Describe the communities you serve. Include populations, geographic locations served, and relevant statistics. Oak Grove serves any child experiencing social, emotional and behavioral disorders, neurological problems, medical problems with behavioral difficulties, family dysfunction, and chemical dependency, regardless of their financial position, although the majority of families are low-income families. Currently 80% of Oak Grove Center students qualify for the federal free lunch program, and some of our students were formerly homeless. 100% of our students have struggled with serious issues that result in their receiving services at Oak Grove. We provide special education, vocational training, therapy, transitional services and independent living skills to students in grades K-12. Each classroom has a credentialed special education teacher and a classroom aide. We provide a comprehensive therapeutic program which includes individual, group and family therapies in a multi-disciplinary team environment. Current programs include residential treatment, partial hospitalization, day programs, extended day program which include specialized structured therapeutic activities, and day treatment. While at Oak Grove, students also receive psychotherapy. Additional activities include the NASA Explorer School, Sports Programs, Performing and Literary Arts Program, Recovery/Relapse Program, WorkAbility Program which allows for vocational training and job placement, and evidenced-based curriculum including Why Try Program, ARISE Independent Living Skills, Seeking Safety and LiveSafe designed to teach alternatives to self-injury and other harmful behaviors.

Oak Grove currently has two locations, one in Murrieta and one in Perris. We are in the planning stages of our newest location in the Desert, and are in the process of leasing property in Bermuda Dunes. We serve students from throughout southern California including Riverside, San Bernardino, San Diego, Los Angeles and Orange Counties.

II. Project Information:

A) Statement of Need 1. Specify the community need you want to address and are seeking funds for. Oak Grove works with students who are dealing with PTSD, trauma histories, severe depression, rage reactions, self-inflicted harming, and bullying behaviors. At Oak Grove, we believe in children and their ability to grow, heal, recover and rise above the challenges they face. The "work we do today builds a better tomorrow" and is accomplished through outstanding school and therapy programs, a talented clinical team, and a dedicated staff that is committed to creating change in the lives of children. One of the most prevalent behaviors at Oak Grove is self-abuse -- the deliberate, repetitive, impulsive, non-lethal harming of one's self, particularly in the female population. At Oak Grove we provide a safe environment where girls can heal and learn how to replace dangerous behaviors with positive, healthy behaviors. Last year, we received a grant from United Way for Words of Courage, a mentor-based program focused on our male students that incorporated mentoring, peer mentoring, curriculum, character development and a DVD series as well as a special speakers series. The response was overwhelmingly successful, and we were actually awarded a second year of

support from the United Way to continue developing the program for our male students. Now, we are ready to implement the same program for our female students. Funds would support the expansion of the Words of Courage program to our female students and would include an arts component as well as incorporating some additional evidenced based practices designed for use with this population.

B) Project Goal, Objectives and Methodology

1. State your project goal. Describe your project. How does your project meet the community need? What is unique and innovative about this project? Our goal is to provide the Words of Courage program to 100 female students in an effort to strengthen self-esteem and encourage positive, healthy, safe behaviors. Through Words of Courage our program will offer young women the opportunity to have individual or elective mentors as well as staff that will receive training to deliver an evidence based practice. These groups will address the struggles that young women face and the encouragement to surpass those struggles to become self-sufficient, productive members of society. Some female students are assigned to mentors who they have been matched up with and receive regular correspondence, encouragement and “words of courage” through a pen-pal type of communication style in an effort to provide an outside source of credible authority, outside of the academic and residential atmosphere. At the end of each semester there will be an on campus event or open house during which they meet their mentor in person. They are also meeting various women who are providing mentoring and speaking through a special seminar series geared towards young women as well as a partnership organization of women in arts (Women Organizing Women) who will assist in arts based elective classes and workshop as well as mentoring/training in culinary arts. Staff will provide evidenced based practice groups.

In addition to regular mentor interaction, students will participate in peer mentoring, and a Words of Courage DVD series focusing on bully-free zones and character building. Students will also attend quarterly workshops hosting special speakers focusing on a variety of different topics such as character development, courage, and true strength. In addition, students will compliment curriculum and mentor activities with art instruction and workshops including having visiting artists provide experiential opportunities and workshops as well as dance arts programming to enhance and strengthen their self-esteem and encourage positive behaviors.

2. State up to three objectives.

Objective I: Provide 100 female students with the Words of Courage Program *Activities:* Enroll 100 students into the Words of Courage Program. Girls will be paired with a writing mentor and or workshop-arts mentor as well as at least 1 evidenced based practice group. Evidenced based practices consist of Why Try, Character Development, Seeking Safety or Anger Management. Some youth may participate in multiple groups therefore we expect that the impact will be great.

Objective II: Provide dance or art classes to 50 female students (enrolled in Words of Courage) *Activities:* Enroll 50 female students into a dance or art class that pairs physical, or artistic activities with mentoring components. Activities will include dance, music, poetry, painting, culinary arts and/or theatre. Each workshop is led by a Mentor from WOW.

Objective III: Provide an evidenced based practice group that consists of an 8-12 week session of Why Try, Character Development, Seeking Safety or Anger Management. Pre and Post-test surveys will substantiate improvement and that the girls learned the skills taught in the course.

Objective IV: Provide a Speakers Series workshops for 75-100 female students that highlight positive healthy living, positive choices, leadership and vocational skills. Although most of the speakers will come to campus an enriching aspect of the culinary mentoring will be field trips to various chefs that will provide additional on-site training and mentoring that is vocation specific. *Activities:* Ensure that all students are actively engaged with mentoring either at a one-on-one level and-or in a peer group mentoring environment and are receiving regularly receiving mentoring, “words of encouragement” and enrichment in the arts. Present 100 female students with a workshop series focused on healthy behaviors, teen struggles and positive lifestyles and highlighting positive female role models from the community.

Provide a timeline for implementing the project? This project will run from January –December, 2016.

January through February: Enroll students, pair with mentors and schedule curriculum and workshop series

February-September: Mentor meetings, peer mentoring, workshops and curriculum implementation

October-December: Mentor meetings, showcase of art activities at a finale event and post-participation evaluation

3. Who will this grant serve? Describe your target population. How many people will be impacted? Provide a breakdown: Number of Children, Youth, Adults, Seniors, Animals. Include a detailed list of activities and number of participants for each activity. This project will serve female students at Oak Grove. Specifically, youth who have demonstrated high-risk behaviors and who also demonstrate their willingness and likelihood to benefit from this program. Roughly 100 female students will participate in mentoring, workshops, dance, culinary training and special events.

4. How does this project relate to other existing projects in the community? Who else in the community is providing this service or has a similar project? Who are your community partners (if any)? How are you utilizing volunteers? Oak Grove meets the needs of youth that have exceeded the public school system's capacity and have exhausted all other options. As a result, our services are difficult to compare to the school system's, as we provide a substantially different services. We do provide a fully accredited academic school, but we couple a student's education with a full compliment of wraparound services to ensure that at-risk and negative behaviors are healed at the core so that youth can succeed. We do utilize a variety of volunteers throughout the community who serve at Oak Grove providing mentoring, extracurricular activities, art classes, emotional support, vocational training and other activities.

C) Project Outcomes and Evaluation

1. What are the key anticipated outcomes of the project and impact on participants? We expect that students will learn two new positive behaviors or reactions to stressful situations and be able to implement at least one new coping skill in response to stressors and triggers (Anger Management will evidence alternate coping skill and a reduction in Anger outbursts, Seeking Safety will demonstrate the use of coping skills and a reduction in self-injurious behavior; Why Try-each student will complete at least 2 group projects; Character Development will evidence an improvement comparing pre-and post test scores. Youth involved in Arts will complete at least 1 project and at least 75% of those involved will be involved in the Showcase of the Arts highlighting student art.

2. How will you know if you have achieved the expected outcomes? We will know that we are achieving the expected outcomes based on pre and post surveys as well as a reduction in problem behavior, attendance records and completion of projects

3. How will progress towards the objectives be tracked and outcomes measured? We will track outcomes through staff observations, students self-reporting and post-participation surveys and the Showcase of the Arts/Culinary Academy

D) How will you use the grant funds?

Funds would be used for salaries, stipend for arts mentors, program supplies, staff training in evidenced based topic, curriculum, event supplies, workshop materials, culinary supplies and uniforms as well as coping skills boxes.

III. Project Future: A) Explain how you will support this project after the grant performance period. Include plans for fundraising or increasing financial support designated for the project.

This program is an expansion of a previously funded program that has been offered for over 2 years. We regularly seek grants, partnerships, collaborations and funding opportunities to support our programs. While we do receive reimbursement payments for many of the students on campus, it simply does not cover any services outside of their basic care. At Oak Grove, it is our relationship model that keeps our success rates so high, at 80%. We anticipate to continue seeking funding and partnerships that allow us to provide enriched programming and opportunities for our youth.

IV. Governance, Executive Leadership and Key Personnel/Staff Qualifications

A) Describe your board of directors and the role it plays in the organization. What committees exist within your board of directors? How does the board of directors make decisions? The board brings tremendous resources and expertise to the table when helping guide Oak Grove. Specifically our Board provides direction and vision in areas such as developing new programs, identifying new locations, developing resources for in-kind and financial donations, fundraising, expanding programs, providing oversight and direction in financial matters and providing leadership and guidance for our agency as a whole.

As a result of our Board's direction, we have recently purchased a building in the Perris area and moved our previously rented campus to a permanent facility where we are able to serve more youth. Also as a result of board directors we have added programming and refined our efforts to be more specific in our grant focus in 2015 - focusing on technology-based curriculum and improvements. Our board could benefit from additional fundraising efforts, they have been helpful in planning and successfully accomplishing fundraising events for Oak Grove.

B) Describe the qualifications of key personnel/staff responsible for the project. Tammy Wilson, LMFT, CEO has been in the mental health field for 33 years and has been in leadership with Oak Grove in Murrieta since 1991 and CEO since 2005. Tammy has provided oversight to a variety of programs, various populations, and is also responsible for coordinating and ensuring quality care and has contributed to the growth of the current team of over 370 employees. She began the Arts program at Oak Grove as well as autism programs and new Community based programs. Tammy has worked in the for-profit and non-profit world, and prefers the non-profit sector where she feels that relationship-oriented treatment can truly make a difference and in which healing can occur. Other key staff are Tricia Higbee Seeking Safety; Susan Steele Certified Anger Management Professional, Robin Mc Coy Coordinator of Women Organizing Women and responsible for the arts workshops and culinary program. Jessica Rigdon will receive training in Character Development.

2015 S.L. Gimbel Foundation APPLICATION

V. Project Budget

Provide a detailed line-item budget for your project by completing the table below.

A breakdown of specific line item requests and attendant costs should include:

- 1) Line item requests for materials, supplies, equipment and others:
 - a. Identify and list the type of materials, supplies, equipment, etc.
 - b. Specify the unit cost, number of units, and total cost
 - c. Use a formula/equation as applicable. (i.e. 40 books @ \$100 each = \$4000)
- 2) Line item requests for staff, compensation, benefits: **Do not use FTE percentages.**
 - a. Identify the position; for each position request, **specify the hourly rate and the number of hours** (i.e. \$20/hr x 20 hours/week x 20 weeks = \$8,000)
 - b. For benefits, provide the formula and calculation (i.e. \$8,000 x 25% = \$2,000)

Line Item Description	Line Item Explanation	Support From Your Agency	Support From Other Funders	Requested Amount From TCF	Line Item Total of Project
Staffing Expenses		\$14,000	\$25,000	\$10,000	\$49,000
Benefits	12% of staffing expenses	\$600	\$4,000	\$1,200	\$5,800
Office Supplies		\$100		\$300	\$400
Equipment Supplies	Musical instruments and karaoke machine	\$1,000	\$1,000	\$500	\$2,500
Training/Conferences		\$250	\$500	\$250	\$1,000
Speakers	Stipends for speakers \$50-100 per designated speakers		\$1,000	\$1,000	\$2,000
Curriculum/DVD	Anger Management, Character Counts, Seeking Safety	\$1,500	\$1,500	\$1,500	\$4,500
Mentor Supplies/Appreciation gifts	100 mentors at \$5/each	\$250		\$250	\$500
Visual Arts & Arts Classes	Supplies (water colors, canvas, water color paper, paints, sketch pads, jewelry making supplies, etc.)	\$1,000	\$1,000	\$3,000	\$5,000
End of year event	Showcase and Mentor meetings	\$500	\$1,000	\$1,000	\$2,500
Showcase of the Arts	Mentor Stipends	\$250	\$250	\$500	\$1,000
Showcase of the Arts	Supplies for visual arts, costumes, music supplies	\$400	\$1,300	\$1,000	\$2,700
Character Counts	Training for 2 staff @ \$699 each	\$699	\$124	\$575	\$1,398
Why Try	Training for 2 staff @ \$300 each	\$300		\$300	\$600

Why Try	Curriculum (2 sets @ \$299; includes \$200 discount per set)		\$299	\$299	\$598
Anger Management	2 courses taught by certified specialist @ \$1,000 per course	\$500	\$500	\$1,000	\$2,000
Anger Management	Workbooks 35@ \$20 each (Anger Managements 8 Anger Control Tools to Learn Before its too Late by Ari Novak, Ph.D. and Antyony Fiore, Ph.D.)		\$350	\$350	\$700
Safe Coping Skills	Supplies Card Deck 3 @ \$18/each = \$54 Posters 5 @ \$18/each = \$90 Reminder Lists 37 @ \$1.50/each = \$55.50		\$100	\$100	\$200
Culinary Program	Uniforms 8 chef coats @ \$20 = \$160 8 pants @ \$30 = \$240 8 hats @ \$8 = \$64 15 aprons @ \$15 = \$225	\$89	\$300	\$300	\$689
Culinary Program	Logo on Uniforms		\$260		\$260
Culinary Program	Cutlery Supplies 1 @ \$400 Cooking Supplies @ \$100 per weeks x 2 courses x 8 weeks = \$1,600	\$250	\$750	\$1000	\$2,000
Culinary Program	Food Handers Certificate 16 @ \$20			\$320	\$320
Culinary Program	Culinary & Vocational Field Trips	\$200	\$500	\$100	\$800
Seeking Safety	Training DVD's	\$30	\$150	\$150	\$330
Seeking Safety	Training Guide to introduce program to staff	\$70			\$70
TOTALS:		\$21,988	\$39,883	\$24,994	\$86,865

2015 S.L. Gimbel Foundation APPLICATION

VI. Sources of Funding: Please list your current sources of funding and amounts.

Secured/Awarded

Name of Funder: Foundation, Corporation, Government	Amount
United Way Inland Valley	\$10,000
Best Buy Foundation	\$3,500
Weingart – core support	\$150,000
San Manuel	\$4,500
SCE	\$1,500
Murrieta City CDBG	\$5,000
Riverside CDBG	\$10,000

Pending

Name of Funder: Foundation, Corporation, Government	Amount	Decision Date
WM Keck Foundation – core support	\$100,000	November, 2015
Annenberg Foundation – core support	\$75,000	September, 2015
CDBG	\$50,000	January, 2015

Diversity of Funding Sources: A financially healthy organization should have a diverse mix of funding sources. Complete those categories that apply to your organization using figures from your most recent fiscal year.

Funding Source	Amount	% of Total Revenue	Funding Source	Amount	% of Total Revenue
Contributions	\$100,000	1	Program Fees	\$15,865,334	96
Fundraising/Special Events	\$104,000	1	Interest Income	\$54,500	.5
Corp/Foundation Grants	\$175,000	1	Other:	\$	
Government Grants	\$88,404	.5	Other:	\$	

Notes:

2015 S.L. Gimbel Foundation APPLICATION

VII. Financial Analysis

Agency Name: Oak Grove Center for Education Treatment & The Arts _____

Most Current Fiscal Year (Dates): From January 1, 2013 To: December 31, 2013

*****Note:** The 2014 Audit and 990's will be finalized and board approved on September 8, 2015 and can be supplied if requested.

This section presents an overview of an applicant organization's financial health and will be reviewed along with the grant proposal. Provide all the information requested on your **entire organization**. Include any notes that may explain any extraordinary circumstances. Information should be taken from your most recent 990 and audit. **Double check your figures!**

Form 990, Part IX: Statement of Functional Expenses

1) Transfer the totals for each of the columns, Line 25- Total functional expenses (page 10)

(A) Total Expenses	(B) Program service expenses	(C) Management & general expenses	(D) Fundraising expenses
\$14,079,800	\$12,680,850	\$1,398,950	\$0

2) Calculate the percentages of Columns B, C, and D, over A (per totals above)

- Program services (B) – A general rule is that at least 75% of total expenses should be used to support programs
- Management & general administration (C) – A general rule is that no more than 15% of total expenses should be used for management & general expenses
- Fundraising (D) – A general rule is that no more than 10% of total expenses should be used for fundraising

(A) Total Expenses	(B) Program service expenses	(C) Management & general expenses	(D) Fundraising expenses
	Columns B / A x 100	Columns C / A x 100	Columns D / A x 100
Must equal 100%	90%	10%	0%

3) Calculate the difference between your CURRENT year budget for management & general expenses and your previous management & general expenses per your 990 (Column C)

Percentage of Organization's Current Total Budget used for Administration	Column C, Management & general expenses per 990 above	Differential
10%	10 %	0 %

If the differential is above (+) or below (-) 10%, provide an explanation:

2015 S.L. Gimbel Foundation APPLICATION

Quick Ratio: Measures the level of liquidity and measures only current assets that can be quickly turned to cash. A generally standard Quick Ratio equals 1 or more.

Cash	+ Accounts Receivables	/Current Liabilities	= Quick Ratio
\$6,960,284	\$3,394,461	\$3,977,979	2.60

Excess or Deficit for the Year:

Excess or (Deficit) Most recent fiscal year end	Excess or (Deficit) Prior fiscal year end
\$1,866,583 – 2013	\$2,737,235 - 2012

Notes:

Planned excess to help fund the construction of a new gymnasium, which was construction without debt in 2013/2014.

VIII. Application submission check list:

<u>Submit FOUR (4) Copies: 1 ORIGINAL (WITH ORIGINAL SIGNATURES) and 3 copies, collated and stapled together of the following:</u>		<u>Submit ONE (1) Copy:</u>	
X	Completed Grant Application Form (cover sheet, narrative (3 pages maximum), budget and sources of funding, financial analysis page	x	A copy of your current 501(c)(3) letter from the IRS
X	A list of your Board members and their affiliations	x	A copy of your most recent year-end financial statements (audited if available; double-sided)
X	Your current operating budget and the previous year's actual expenses	x	A copy of your most recent 990 (double-sided)
X	Part IX only of the 990 form, Statement of Functional Expenses (one page). If you completed a 990-EZ, fill out the attached Part IX, Functional Expenses of the 990 form using figures from your 990-EZ		
x	For past grantees, a copy of your most recent final report.		

Gimble Grant
 Oak Grove
 Staffing Budget

Staff	Position	Hourly Wage	Hours per Week	Weeks per Year	Total Wages
Mandy Curiel	Activities Coordinator & Project Coordinator	\$ 17.69	7	42	\$ 5,200.86
Tricia Higbee	Evidence Based Practices Specialist	\$ 20.00	6	40	\$ 4,800.00
TOTAL					\$ 10,000.86



Board of Directors Roster 2015

Barry Soper
Chairman of the Board
Chair of Executive Committee
Committee: Executive and Finance
Occupation: Author
P.O. Box 19756
San Diego, CA 92159-0756
(619) 540-5456
barrymsoper@aol.com

Edith Atwood
Committee
Occupation: Board Member
Pechanga Development Corporation
37800 Pauba Road
Temecula, CA 92592
(951) 770-2356 (w)
(951) 770-8543 (f)
(951) 205-5000 (h)
eatwood@pechanga-pdc.com

Ginger Larson
Director
Occupation: Attorney
Larson & Solecki LLP
43460 Ridge Park Drive, Suite 255
Temecula, CA 92590
(951) 308-1555 (w)
(951) 308-6688(f)
(858) 775-5494 (c)
ejlarson@larsonsolecki.com

Jonathan Martin
Director
Occupation: Branch Manager, VP
Wells Fargo Bank
Mission Hills Office
510 West Washington St.
San Diego, CA 92103
(619) 682-5180 (w)
(951) 775-6855 (c)
(619) 298-0466 (f)
jonathan.l.martin@wellsfargo.com

Johanna Roberts
Director
Executive Committee
Occupation: President
Memory Module Manufacturers Rep
Velocity Reps Inc.
72 Corniche Drive, Unit E
Dana Point, CA 92629
949-683-2928 (W)
951-493-8818 (F)
Johanna@velocityreps.com

Katherine Bailey
Vice-Chairman of the Board
Executive Committee: Chair of Fund
Development, Temecula Valley Trustee
Board, Evening Under the Oaks
Occupation: Business&Finance, Resort Mgt
Temecula Vacation Rentals
Temecula, CA
951-741-5626 (c)
kat@temeculavacationrentals.com

Bernardo (Bernie) Bramante
Director
Specialty Area: Garden
Occupation: Real Estate
Rancon Real Estate
44765 Rutherford St.
Temecula, CA 92592
(951) 302-1594 (h)
(951) 795-0087(c)
bdbramante1@gmail.com

Sonya Linden
Director
Specialty area: Speech Masters
Occupation: Real Estate
Coldwell Banker ABR
38820 Calle La Salida
Murrieta, CA 92562
(951) 698-2323 (w) / (951) 237-5420 (c)
(951) 698-2360 (f)
sonya@cbabr.com

Kevin M. McGuire, Esq.
Director
Occupation: Attorney - Owner/Partner
The McGuire Law Firm
43460 Ridge Drive, Suite 200
Temecula, CA 92590
(951) 719-8416 (w)
(949) 252-5807 (f)
(949) 510-1229 (c)
mclaw8@juno.com
themcguirelawfirm@yahoo.com

Alyson Drago
Secretary
Chair of Finance Committee
Occupation: Manufacturing Representative
30048 Couples Ave.
Murrieta, CA 92563
(949) 606-5101 (c)
Dadrago@verizon.net

Dave Dizon
Committee
Occupation: VP Financial Sales Manager
First Citizens Bank
40892 Arron Court
Murrieta, CA 92562
(951) 461-6684 (w)
(951) 461-0071 (f)
(951) 698-2480 (h) / (909) 730-5215 (c)
Ddizon038@yahoo.com

Kären Locklin
Committee
Occupation: Chief Operating Officer
The Planners Network, Inc.
43418 Business Park Drive
Temecula, CA 92590
(866) 676-6288 (w)
(951) 695-0511 (f)
(951) 699-3445 (h)
k.locklin@verizon.net

Greg Pollock
Director
Occupation: Insurance
R. David Bulen Insurance
506 W. Graham Ave. #105
Lake Elsinore, CA 92530
(951) 253-4112 (w)
(951) 674-8675 (f)
greg@bulen.com

**Oak Grove Center for Education, Treatment & The Arts
Operating Budget
CYE December 31, 2015**

Description	2014 Actual	2015 Budget
Revenue:		
Mental Health	4,223,792	4,308,267.84
Adoptions	491,195	501,018.90
DSS	1,128,098	1,150,659.96
Probation	623,501	635,971.02
Wraparound	2,759,145	2,775,000
ILP	891,397	895,000
Managed Care & Private Pay	584,462	585,000
Interest Income - Res'l	28,078	28,500
Residential Education Revenue	1,278,200	1,280,000
Gain/(Loss) on Investments	(54,775)	8,000
Day Student Revenue	3,471,699	3,506,416.34
WorkAbility Grant	90,765	88,404
Intensive Outpatient	15,523	20,000
Adolescent Partial	84,362	85,000
Nutrition Program Revenue	113,791	115,000
Interest Income - Day Program	25,653	26,000
Donations In-Kind	247,482	50,000
Donations - Cash	77,284	50,000
Grants	34,936	175,000
Special Events	110,222	100,000
Fundraising	3,945	4,000
Total Revenue	16,228,755	16,387,238
Expenses:		
ADL (Res. Allowances)	15,152	15,266
Auto Repair	54,129	54,535
Bank Charges	36,340	36,613
Books/Subscriptions/Wkbks	7,034	15,000
Clothing	6,608	6,658
Computer	160,717	150,000
Conference/Workshop	18,921	19,063
Contractors	330,640	335,000
Dairy	21,400	24,400
Damages/Repairs	45,236	45,000
Dental Benefits	(1,972)	-
Depreciation Building	348,563	350,000
Depreciation Computer	48,646	50,000
Depreciation F, E & F	40,834	42,000
Depreciation Vehicle	221,015	225,000
Electricity	144,947	150,000
Equipment	10,924	11,500
Equipment Rental	76,067	77,000
Flex Funds	11,872	25,000
Food Supplies	217,216	225,000
Forms	5,377	5,500
Fuel	123,383	130,000
Fundraising	6,901	6,953

**Oak Grove Center for Education, Treatment & The Arts
Operating Budget
CYE December 31, 2015**

Description	2014 Actual	2015 Budget
Gain/Loss of Fixed Asset Disposal	(30,323)	2,000
Housekeeping	33,961	34,216
Inservice	8,125	8,369
Insurance - Facility	114,363	125,799
Insurance - Transportation	70,534	77,587
Insurance - Workers Comp.	411,683	494,019.60
Interest Mort.	104,212	103,000
Lease Transportation	5,845	6,020
License/Permits/Fees	26,289	27,078
Linens	1,000	1,030
Maintenance - Transportation	2,698	2,779
Marketing & P/R	50,173	51,678
Meals	1,388	1,430
Med. Supplies	5,438	5,601
Medical Benefits	676,260	683,022.60
Memberships/Dues	20,893	22,000
Mileage	417,569	430,096.07
Minnesota Life Benefits	12,100	13,200
Miscellaneous	4,202	4,328
Natural Gas	8,087	8,500
Office Supplies	8,772	9,035
Outings	22,521	23,197
Outside Services	123,914	127,631
Payroll Processing	36,641	66,641
Payroll Taxes	746,797	754,264.97
Pers. Res. Exp.	824	849
Postage	14,554	14,991
Prof. Services - Attorney	2,106	5,000
Prof. Services - Auditors	28,015	30,000
Property Tax	11,094	12,000
Recruiting	11,635	11,984
Rewards	211,764	218,117
Salaries	10,242,982	10,294,196.91
Sales & Use Tax	155	160
Staff Awards - Benefits	65,573	67,540
Storage Rental	2,261	2,329
Supplies	178,064	183,406
Supplies - Donated	108,182	111,427
Telephone	46,564	47,961
Tuition Assistance	3,897	4,014
Trash	24,762	25,505
Travel	14,148	14,572
Uncollectible A/C's	24,437	25,170
Unemployment Benefits	(25,457)	25,000
WorkAbility & Special Programs	35	36
Water/Sewer	41,511	42,756
Work/Study	22,830	23,515
401k Retirement Plan Benefits	39,135	40,309
Total expenses	15,902,163	16,282,847
Net Income	326,592	104,391

Oak Grove Institute Foundation
YTD Statement of Revenue and Expenses Compared to Prior Year
12 months ended 12/31/2014
 Unaudited

		YTD	YTD	Net
		Current Year	Last Year	Change
Revenue				
Public				
40100 10 1000	LA MH	1,613,535.44	1,895,832.00	(282,296.56)
40150 10 1000	Orange Cty MH	568,794.27	778,259.00	(209,464.73)
40200 10 1000	Riverside MH	189,842.00	457,672.36	(267,830.36)
40250 10 1000	San Berdo MH	545,618.40	271,074.00	274,544.40
40300 10 1000	San Diego MH	1,100,111.12	1,230,527.00	(130,415.88)
40350 10 1000	Misc. MH	205,891.10	110,108.00	95,783.10
	Total mental health	<u>4,223,792.33</u>	<u>4,743,472.36</u>	<u>(519,680.03)</u>
40400 10 1000	Adoptions	491,195.35	258,094.00	233,101.35
40800 10 1000	Probation	623,501.35	755,399.00	(131,897.65)
40500 10 1000	LA DSS	-	61,331.00	(61,331.00)
40600 10 1000	Riverside DSS	1,061,115.66	798,952.00	262,163.66
40650 10 1000	San Berdo DSS	66,981.94	-	66,981.94
	Total DSS	<u>1,128,097.60</u>	<u>860,283.00</u>	<u>267,814.60</u>
	Total public revenue	<u>6,466,586.63</u>	<u>6,617,248.36</u>	<u>(150,661.73)</u>
43000 10 1000	Insurance Misc. Insurance	546,777.40	534,529.00	12,248.40
44000 10 1000	Private Pay Revenue	37,684.62	19,232.90	18,451.72
	Total residential insurance and privati	<u>584,462.02</u>	<u>553,761.90</u>	<u>30,700.12</u>
45000 10 8000	Interest Income	28,078.10	30,327.71	(2,249.61)
45500 10 8000	Gain/Loss on Investments	(23,669.16)	12,483.33	(36,152.49)
46000 10	Misc. Income	898.42	119,786.33	(118,887.91)
47000 10	Donations In Kind	133,969.03	45,492.25	88,476.78
47100 10 8000	Donations Cash	46,003.85	7,876.93	38,126.92
47200 10 8000	Donations Special Events	40,351.47	40,939.54	(588.07)
	Total miscellaneous residentia	<u>225,631.71</u>	<u>256,906.09</u>	<u>(31,274.38)</u>
	Total residential	<u>7,276,680.36</u>	<u>7,427,916.35</u>	<u>(151,235.99)</u>
41000 40	Riv Co Wraparound	2,759,145.33	1,514,099.36	1,245,045.97
47000 40 4000	Donations In Kind	-	(2,108.00)	2,108.00
	Total wraparound services	<u>2,759,145.33</u>	<u>1,511,991.36</u>	<u>1,247,153.97</u>
41000 50 4900	ILP Program	891,396.56	776,873.92	114,522.64
	Total ILP services	<u>891,396.56</u>	<u>776,873.92</u>	<u>114,522.64</u>
Education				
41100 60 3100	Education Day Student	770,855.75	751,478.99	19,376.76
41300 60 3100	Education Autism	140,327.49	236,274.80	(95,947.31)
42100 60 3100	Education Misc Services	2,437.50	-	2,437.50
42200 60 3100	Education Occupational Thpy	5,845.86	7,093.92	(1,248.06)
42300 60 3100	Education One on One Aide	61,253.37	76,753.92	(15,500.55)
42500 60 3100	Education Speech	7,650.04	10,190.09	(2,540.05)
42600 60 3100	Education Transportation	179,092.65	220,925.56	(41,832.91)
42910 60 3100	Education Lunch Revenue	511.40	-	511.40
42700 60 3100	Education Food Subsidy	12,584.35	12,669.61	(85.26)
46000 60 3100	Misc. Income	-	91.53	(91.53)
41100 20 2210	Education Day Student	952,836.81	1,044,603.88	(91,767.07)
41200 20 2210	Education Ext. Day Student	183,858.95	223,277.76	(39,418.81)
41300 20 2210	Education Autism	638,457.71	580,608.70	57,849.01
42200 20 2210	Education Occupational Thpy	20,864.01	22,573.77	(1,709.76)
42300 20 2210	Education One on One Aide	195,186.90	203,704.32	(8,517.42)
42500 20 2210	Education Speech	24,332.70	14,789.15	9,543.55

Oak Grove Institute Foundation
YTD Statement of Revenue and Expenses Compared to Prior Year
12 months ended 12/31/2014
 Unaudited

	YTD Current Year	YTD Last Year	Net Change
42600 20 2210 Education Transportation	260,363.49	278,572.80	(18,209.31)
Total day student revenue	3,456,458.98	3,683,608.80	(227,149.82)
41500 20 2220 Education Day Treatment	13,679.30	52,959.80	(39,280.50)
Total day treatment revenue	13,679.30	52,959.80	(39,280.50)
41010 20 2100 Education LA USD	211,326.78	244,363.84	(33,037.06)
41020 20 2100 Education Riverside SELPA	100,306.24	243,630.06	(143,323.82)
41040 20 2100 Education Misc. Districts	925,450.87	960,437.54	(34,986.67)
Subtotal residential education only	1,237,083.89	1,448,431.44	(211,347.55)
42200 20 2100 Education Occupational Thpy	1,657.53	3,033.22	(1,375.69)
42300 20 2100 Education One on One Aide	25,896.00	-	25,896.00
42500 20 2100 Education Speech	7,054.16	8,863.29	(1,809.13)
44000 20 2100 Private Pay Revenue	6,508.08	7,356.73	(848.65)
Total residential school revenue	1,278,199.66	1,467,684.68	(189,485.02)
48000 20 Workability School	90,765.26	94,093.10	(3,327.84)
Total workability revenue	90,765.26	94,093.10	(3,327.84)
44100 20 2500 Day Camp	1,561.05	144.51	1,416.54
Total day camp revenue	1,561.05	144.51	1,416.54
44300 20 2300 Intensive Outpatient Services	15,522.50	32,860.00	(17,337.50)
Total intensive outpatient	15,522.50	32,860.00	(17,337.50)
44200 20 2600 Outpatient Services	110.00	-	110.00
Total outpatient services	110.00	-	110.00
44400 20 2700 Adolescent Partial	84,252.30	156,646.00	(72,393.70)
Total adolescent partial	84,252.30	156,646.00	(72,393.70)
42910 20 5000 Education Lunch Revenue	1,466.60	4,191.90	(2,725.30)
42950 20 5000 Education Adj. Caf. Register	491.25	1,951.15	(1,459.90)
42700 20 5000 Education Food Subsidy	111,833.47	126,708.72	(14,875.25)
Total nutrition program revenue	113,791.32	132,851.77	(19,060.45)
45000 20 8000 Interest Income	25,652.82	29,026.21	(3,373.39)
45500 20 8000 Gain/Loss on Investments	(31,106.13)	23,719.85	(54,825.98)
46000 20 Misc. Income	1,102.32	104,541.14	(103,438.82)
47000 20 Donations In Kind	113,512.90	252,077.67	(138,564.77)
47000 60 3100 Donations In Kind	-	57,200.00	(57,200.00)
47100 20 8000 Donations Cash	31,279.56	31,119.94	159.62
47200 20 8000 Donations Special Events	69,870.56	98,391.81	(28,521.25)
47300 20 2200 Grants	34,936.28	161,236.17	(126,299.89)
49000 20 Fundraising	1,943.97	1,107.47	836.50
Total misc. school revenue	247,192.28	758,420.26	(511,227.98)
Total education revenue	5,301,532.65	6,379,268.92	(1,077,736.27)
Total revenue	16,228,754.90	16,096,050.55	132,704.35
Expenses			
50000 ADL Res. Allowances	15,151.69	16,250.01	(1,098.32)
50060 Books/Subscriptions/Wkbks	4,608.00	5,946.03	(1,338.03)
50070 Clothing	6,607.54	10,668.26	(4,060.72)
50100 Computer	48,849.98	30,811.64	18,038.34
50110 Conference/Workshop	6,863.15	14,462.33	(7,599.18)
50130 Dairy	21,399.80	15,098.60	6,301.20
50140 Damages/Repairs	35,587.15	42,971.18	(7,384.03)
50170 Depreciation Building	57,994.65	52,352.81	5,641.84

Oak Grove Institute Foundation
YTD Statement of Revenue and Expenses Compared to Prior Year
12 months ended 12/31/2014
 Unaudited

		YTD Current Year	YTD Last Year	Net Change
50180	Depreciation Computer	5,447.23	8,783.13	(3,335.90)
50190	Depreciation F E & F	3,394.90	2,551.58	843.32
50200	Depreciation Vehicle	33,853.84	-	33,853.84
50250	Equipment	8,208.16	3,125.67	5,082.49
50275	Funds	11,871.58	20,585.01	(8,713.43)
50280	Food	216,812.50	219,584.41	(2,771.91)
50290	Food Commodities	403.00	543.40	(140.40)
50300	Food Donated	-	35,427.14	(35,427.14)
50305	Forms & Printing	1,037.00	1,358.40	(321.40)
50320	Fundraising	87.67	1,214.12	(1,126.45)
50340	Housekeeping	33,960.87	33,871.20	89.67
50360	Inservice	8,125.44	11,625.00	(3,499.56)
50390	Insurance Transportation	21,337.97	29,099.53	(7,761.56)
50460	Linens	1,000.26	702.65	297.61
50470	Maintenance Transportation	-	500.00	(500.00)
50480	Marketing & PR	485.71	2,609.85	(2,124.14)
50490	Meals	466.60	139.85	326.75
50500	Med. Supplies	4,892.17	6,342.96	(1,450.79)
50530	Medications	545.82	(53.87)	599.69
50540	Memberships/Dues	800.00	704.99	95.01
50570	Miscellaneous	-	120.00	(120.00)
50600	Office Supplies	1,903.45	7,785.31	(5,881.86)
50610	Outings	22,520.57	17,507.51	5,013.06
50620	Outside Services	123,913.89	112,710.06	11,203.83
50650	Pers. Res. Exp.	824.17	1,935.17	(1,111.00)
50660	Postage	413.48	1,053.37	(639.89)
50720	Recruiting	-	261.00	(261.00)
50730	Rewards	211,763.82	210,739.23	1,024.59
50760	Storage Rentals	2,006.95	3,468.82	(1,461.87)
50770	Supplies	136,777.97	188,103.13	(51,325.16)
50780	Telephone	29,919.53	26,441.65	3,477.88
50820	Travel	3,495.79	1,999.50	1,496.29
50830	Uncollectible	(619.56)	26,029.37	(26,648.93)
50850	Work/Ability & Special Programs	35.00	14.00	21.00
50870	Work/Study	8,114.25	10,429.25	(2,315.00)
50880	Work/Study	14,716.00	10,902.75	3,813.25
	Direct operating costs	1,105,577.99	1,186,776.00	(81,198.01)
50740	Salaries	10,242,982.43	8,905,402.69	1,337,579.74
50640	Payroll Taxes	746,796.61	651,261.83	95,534.78
50150	Dental Benefits	(1,972.02)	1,487.72	(3,459.74)
50270	Flex Benefits Disab.	(374.88)	(60.00)	(314.88)
50510	Medical Benefits	676,183.61	523,821.12	152,362.49
50520	Medical Benefits Cobra	451.43	1,458.15	(1,006.72)
50560	Minnesota Life Benefits	12,100.00	12,100.00	-
50400	Insurance Workers Comp.	411,683.42	345,237.67	66,445.75
50750	Staff Awards Benefits	65,572.74	66,211.11	(638.37)
50840	Unemployment Benefits	(25,457.07)	39,830.95	(65,288.02)
	Payroll and benefits	12,127,966.27	10,546,751.24	1,581,215.03
50120	Contractors	330,640.28	333,963.24	(3,322.96)
50670	Prof. Services Consulting	-	450.00	(450.00)
50680	Prof. Services Attorney	2,105.71	-	2,105.71
50690	Prof. Services Auditors	28,015.00	33,615.00	(5,600.00)
	Professional Services	360,760.99	368,028.24	(7,267.25)
50240	Electricity	144,946.73	122,875.22	22,071.51
50250 8000	Equipment	2,716.12	931.80	1,784.32
50260	Equipment Rental	68,149.07	83,243.95	(15,094.88)
50380	Insurance Facility	114,363.11	86,114.24	28,248.87
50580	Natural Gas	8,087.46	7,403.87	683.59

Oak Grove Institute Foundation
YTD Statement of Revenue and Expenses Compared to Prior Year
12 months ended 12/31/2014
 Unaudited

		YTD Current Year	YTD Last Year	Net Change
50700	Property Tax	11,094.11	8,284.74	2,809.37
50810	Trash	24,762.00	22,373.08	2,388.92
50860	Water/Sewer Facility	41,510.49	37,545.11	3,965.38
		<u>415,629.09</u>	<u>368,772.01</u>	<u>46,857.08</u>
50260 7000	Equipment Rental	7,917.63	4,721.78	3,195.85
50390 7000	Insurance Transportation	49,195.89	61,183.10	(11,987.21)
50410 7000	Interest Transportation	-	257.63	(257.63)
50440 7000	Lease Transportation	5,844.64	24,740.34	(18,895.70)
50450 7000	License/Permits/Fees	12,945.99	9,947.50	2,998.49
50470 7000	Maintenance Transportation	2,697.64	4,267.06	(1,569.42)
50770 7000	Supplies	-	622.18	(622.18)
50040	Auto Repair	54,129.44	34,544.73	19,584.71
50310	Fuel	123,382.75	128,534.62	(5,151.87)
50550	Mileage	417,568.80	337,361.04	80,207.76
	Transportation	<u>673,682.78</u>	<u>606,179.98</u>	<u>67,502.80</u>
50020 8000	Amort Loan Orig	-	2,167.47	(2,167.47)
50050 8000	Bank Charges	36,339.71	24,162.56	12,177.15
50060 8000	Books/Subscriptions/Wkbks	2,425.87	4,966.53	(2,540.66)
50100 8000	Computer	111,866.78	58,064.66	53,802.12
50110 8000	Conference/Workshop	12,057.94	13,178.55	(1,120.61)
50140 8000	Damages/Repairs	9,648.56	1,518.23	8,130.33
50170 8000	Depreciation Building	290,568.33	235,881.53	54,686.80
50180 8000	Depreciation Computer	43,198.93	31,842.90	11,356.03
50190 8000	Depreciation F E & F	37,438.56	34,848.17	2,590.39
50200 8000	Depreciation Vehicle	187,160.91	205,760.75	(18,599.84)
50305 8000	Forms & Printing	4,343.99	4,040.16	303.83
50320 8000	Fundraising	6,813.17	21,105.34	(14,292.17)
50330 8000	Gain/Loss on F/A Sale	(30,323.00)	(1,450.00)	(28,873.00)
50420 8000	Interest Mort.	104,212.20	125,457.33	(21,245.13)
50480 8000	Marketing & P/R	49,686.87	25,340.10	24,346.77
50490 8000	Meals	922.46	2,821.72	(1,899.26)
50450	License/Permits/Fees	13,343.44	21,152.93	(7,809.49)
50540 8000	Memberships/Dues	20,093.22	18,998.49	1,094.73
50570 8000	Miscellaneous	4,202.48	(1,424.36)	5,626.84
50600 8000	Office Supplies	6,867.78	1,460.98	5,406.80
50630 8000	Payroll Processing	36,641.32	33,067.46	3,573.86
50660 8000	Postage	14,139.72	10,679.20	3,460.52
50720 8000	Recruiting	11,635.21	14,360.10	(2,724.89)
50745 8000	Sales & Use Tax	155.00	123.00	32.00
50755 10 8000	Tuition Assistance Benefits	3,897.00	10,902.00	(7,005.00)
50760 8000	Storage Rental	254.09	-	254.09
50770 8000	Supplies	41,285.78	62,530.23	(21,244.45)
50775 8000	Supplies Donated	108,181.93	75,692.78	32,489.15
50780 8000	Telephone	16,643.63	47,039.18	(30,395.55)
50820 8000	Travel	10,651.75	6,563.30	4,088.45
50830 8000	Uncollectible A/C's	25,056.88	26,061.18	(1,004.30)
50890 8000	401k Retirement Plan Benefits	39,135.09	36,049.26	3,085.83
	General and Administrative	<u>1,218,545.60</u>	<u>1,152,961.73</u>	<u>65,583.87</u>
	Total expenses	15,902,162.72	14,229,469.20	1,672,693.52
	Net Income	326,592.18	1,866,581.36	(1,539,989.17)

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX

	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.				
1 Grants and other assistance to governments and organizations in the United States. See Part IV, line 21				
2 Grants and other assistance to individuals in the United States. See Part IV, line 22	278,446.	278,446.		
3 Grants and other assistance to governments, organizations, and individuals outside the United States. See Part IV, lines 15 and 16				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees	289,123.	187,930.	101,193.	
6 Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
7 Other salaries and wages	8,629,480.	7,948,828.	680,652.	
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)	36,049.	34,387.	1,662.	
9 Other employee benefits	645,512.	619,765.	25,747.	
10 Payroll taxes	651,262.	596,533.	54,729.	
11 Fees for services (non-employees):				
a Management				
b Legal				
c Accounting	33,615.	22,537.	11,078.	
d Lobbying				
e Professional fundraising services. See Part IV, line 17				
f Investment management fees				
g Other. (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Sch O.)	266,631.	178,758.	87,873.	
12 Advertising and promotion				
13 Office expenses	375,944.	291,866.	84,078.	
14 Information technology	88,877.	84,812.	4,065.	
15 Royalties				
16 Occupancy	474,256.	446,503.	27,753.	
17 Travel	628,793.	621,149.	7,644.	
18 Payments of travel or entertainment expenses for any federal, state, or local public officials				
19 Conferences, conventions, and meetings				
20 Interest	125,715.	116,933.	8,782.	
21 Payments to affiliates				
22 Depreciation, depletion, and amortization	574,189.	536,438.	37,751.	
23 Insurance	345,238.	329,228.	16,010.	
24 Other expenses. Itemize expenses not covered above. (List miscellaneous expenses in line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
a Food and dietary service	270,654.	270,654.		
b In-kind expense	75,693.		75,693.	
c Administrative	57,181.	381.	56,800.	
d Bad debt	52,091.		52,091.	
e All other expenses	181,051.	115,702.	65,349.	
25 Total functional expenses. Add lines 1 through 24e	14,079,800.	12,680,850.	1,398,950.	0.
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation.				
Check here <input type="checkbox"/> if following SOP 98-2 (ASC 958-720)				

Internal Revenue Service

Date: March 23, 2005

OAK GROVE INSTITUTE FOUNDATION INC
% THOMAS LESTER
24275 JEFFERSON
MURRIETA CA 92562-7285

**Department of the Treasury
P. O. Box 2508
Cincinnati, OH 45201**

Person to Contact:
Ms. Regina Parker 31-07403
Customer Service Specialist
Toll Free Telephone Number:
8:30 a.m. to 5:30 p.m. ET
877-829-5500
Fax Number:
513-263-3756
Federal Identification Number:
33-0470446

Dear Sir or Madam:

This is in response to your request of March 23, 2005, regarding your organization's tax-exempt status.

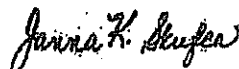
In September 1992 we issued a determination letter that recognized your organization as exempt from federal income tax. Our records indicate that your organization is currently exempt under section 501(c)(3) of the Internal Revenue Code.

Our records indicate that your organization is also classified as a public charity under section 509(a)(2) of the Internal Revenue Code.

Our records indicate that contributions to your organization are deductible under section 170 of the Code, and that you are qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Internal Revenue Code.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely,



Janna K. Skufca, Director, TE/GE
Customer Account Services

2015 S.L. Gimbel Foundation Fund

Grant Agreement

Organization: Oak Grove Center for Education Treatment & The Arts
Grant Amount: \$ 25,000 **Grant Number:** 20150830
Grant Period: November 15, 2015 through October 15, 2016
Purpose: To expand the Words of Courage Program to include our female students, coupling at-risk students with mentors.

1. Use of Grant Funds

Grant funds must be expended within the grant period, for the purpose and objectives described in your grant proposal. Grant funds may not be expended for any other purpose without prior written approval by The Community Foundation. If there are significant difficulties in making use of the funds as specified in your proposal, or if the grant funds cannot be spent within the grant period, notify us in writing promptly.

Formal requests for extensions or variances must be submitted to the Foundation's Board of Directors for approval a minimum of 60 days before the end of the grant period.

Requests for variances or extensions are reviewed on a case-by-case basis and approved by the Board of Directors. If a request is denied, unused funds must be immediately refunded to the Foundation.

2. Payment of Grant Funds

The grant funds will be paid in full by the Foundation upon receipt of the signed Grant Agreement. Challenge grant funds will be paid in full upon receipt of the signed Grant Agreement and upon receipt of documentation providing evidence that condition(s) of the challenge grant has/have been met.

3. Certification and Maintenance of Exempt Organization Status

This grant is specifically conditioned upon Grantee's status as an eligible grantee of The Community Foundation. The Foundation has obtained a copy of the Grantee's IRS determination letter. Grantee confirms that it has not had any change in its tax-exempt status, and shall notify the Foundation immediately of any such change.

4. Final Report and Records

The Grantee will submit the Grant Evaluation report per the deadline set forth in the award letter. This report includes a narrative on outcomes based on goals and objectives set forth in the grant proposal and an expenditure report documenting use of grant funds. If equipment was purchased, copies of receipts need to be included.

5. Grantee's Financial Responsibilities

Grantee will keep records of receipts and expenditures of grant funds and other supporting documentation related to the grant at least four (4) years after completion of the grant and will make such records of receipts, expenditures and supporting documentation available to the Foundation upon request.

6. Publicity

The Community Foundation recommends publicity for the grant and acknowledging The Community Foundation in internal correspondence, brochures as appropriate; newsletters, annual reports and email blasts or e-newsletters.

The credit line of "Made possible in part by a grant from the **"S.L. Gimbel Foundation Advised Fund at The Community Foundation – Inland Southern California"** is suggested. When your donors are listed in printed materials, include the S.L. Gimbel Foundation Advised Fund at The Community Foundation in the appropriate contribution size category. When

publishing our name, please note the "The" at the beginning of our name is a legal part of our name. It should always be used and capitalized. Attaching our logo is also appreciated. Our logo can be downloaded from our website at www.thecommunityfoundation.net.

7. Indemnification

In the event that a claim of any kind is asserted against the Grantee or the Foundation related to or arising from the project funded by the Grant and a proceeding is brought against the Foundation by reason of such claim, the Grantee, upon written notice from the Foundation, shall, at the Grantee's expense, resist or defend such action or proceeding, at no cost to the Foundation, by counsel approved by the Foundation in writing.

Grantee hereby agrees, to the fullest extent permitted by law, to defend, indemnify, and hold harmless the Foundation, its offices, directors, employees, and agents, from and against any and all claims, liabilities, losses, and expenses (including reasonable attorneys' fees) directly, indirectly, wholly, or partially arising from or in connection with any act or omission by Grantee, its employees, or agents in applying for or accepting the Grant, in expending or applying the Grant funds or in carrying out any project or program supported by the Grant, except to the extent that such claims, liabilities, losses, and expenses arise from or in connection with any bad faith act or omission by the Foundation, its officers, directors, employees, or agent.

8. Termination

The Community Foundation may terminate this agreement, withhold payments, or both at any time, if, in the Community Foundation's judgment: a) The Community Foundation is not satisfied with the quality of the Grantee's progress toward achieving the project goals and objectives; b) the Grantee dissolves or fails to operate; c) the Grantee fails to comply with the terms and conditions of this agreement.

9. Limitation of Support

This Agreement contains the entire agreement between the parties with respect to the Grant and supersedes any previous oral or written understandings or agreements.

I have read and agree to the terms and conditions of the Grant Agreement.



Signature

8/15/16

Date

Tamara Wilson

Printed Name

Chief Executive Officer

Title

Organization: 19102 Oak Grove Center for Education & The Arts
Grant Number: 20150830

2015 S.L. Gimbel Foundation Fund

Grant Agreement

Organization: Oak Grove Center for Education Treatment & The Arts
Grant Amount: \$ 25,000 **Grant Number:** 20150830
Grant Period: November 15, 2015 through October 15, 2016
Purpose: To expand the Words of Courage Program to include our female students, coupling at-risk students with mentors.

1. Use of Grant Funds

Grant funds must be expended within the grant period, for the purpose and objectives described in your grant proposal. Grant funds may not be expended for any other purpose without prior written approval by The Community Foundation. If there are significant difficulties in making use of the funds as specified in your proposal, or if the grant funds cannot be spent within the grant period, notify us in writing promptly.

Formal requests for extensions or variances must be submitted to the Foundation's Board of Directors for approval a minimum of 60 days before the end of the grant period.

Requests for variances or extensions are reviewed on a case-by-case basis and approved by the Board of Directors. If a request is denied, unused funds must be immediately refunded to the Foundation.

2. Payment of Grant Funds

The grant funds will be paid in full by the Foundation upon receipt of the signed Grant Agreement. Challenge grant funds will be paid in full upon receipt of the signed Grant Agreement and upon receipt of documentation providing evidence that condition(s) of the challenge grant has/have been met.

3. Certification and Maintenance of Exempt Organization Status

This grant is specifically conditioned upon Grantee's status as an eligible grantee of The Community Foundation. The Foundation has obtained a copy of the Grantee's IRS determination letter. Grantee confirms that it has not had any change in its tax-exempt status, and shall notify the Foundation immediately of any such change.

4. Final Report and Records

The Grantee will submit the Grant Evaluation report per the deadline set forth in the award letter. This report includes a narrative on outcomes based on goals and objectives set forth in the grant proposal and an expenditure report documenting use of grant funds. If equipment was purchased, copies of receipts need to be included.

5. Grantee's Financial Responsibilities

Grantee will keep records of receipts and expenditures of grant funds and other supporting documentation related to the grant at least four (4) years after completion of the grant and will make such records of receipts, expenditures and supporting documentation available to the Foundation upon request.

6. Publicity

The Community Foundation recommends publicity for the grant and acknowledging The Community Foundation in internal correspondence, brochures as appropriate; newsletters, annual reports and email blasts or e-newsletters.

The credit line of "Made possible in part by a grant from the **"S.L. Gimbel Foundation Advised Fund at The Community Foundation – Inland Southern California"** is suggested. When your donors are listed in printed materials, include the S.L. Gimbel Foundation Advised Fund at The Community Foundation in the appropriate contribution size category. When

publishing our name, please note the "The" at the beginning of our name is a legal part of our name. It should always be used and capitalized. Attaching our logo is also appreciated. Our logo can be downloaded from our website at www.thecommunityfoundation.net.

7. Indemnification

In the event that a claim of any kind is asserted against the Grantee or the Foundation related to or arising from the project funded by the Grant and a proceeding is brought against the Foundation by reason of such claim, the Grantee, upon written notice from the Foundation, shall, at the Grantee's expense, resist or defend such action or proceeding, at no cost to the Foundation, by counsel approved by the Foundation in writing.

Grantee hereby agrees, to the fullest extent permitted by law, to defend, indemnify, and hold harmless the Foundation, its offices, directors, employees, and agents, from and against any and all claims, liabilities, losses, and expenses (including reasonable attorneys' fees) directly, indirectly, wholly, or partially arising from or in connection with any act or omission by Grantee, its employees, or agents in applying for or accepting the Grant, in expending or applying the Grant funds or in carrying out any project or program supported by the Grant, except to the extent that such claims, liabilities, losses, and expenses arise from or in connection with any bad faith act or omission by the Foundation, its officers, directors, employees, or agent.

8. Termination

The Community Foundation may terminate this agreement, withhold payments, or both at any time, if, in the Community Foundation's judgment: a) The Community Foundation is not satisfied with the quality of the Grantee's progress toward achieving the project goals and objectives; b) the Grantee dissolves or fails to operate; c) the Grantee fails to comply with the terms and conditions of this agreement.

9. Limitation of Support

This Agreement contains the entire agreement between the parties with respect to the Grant and supersedes any previous oral or written understandings or agreements.

I have read and agree to the terms and conditions of the Grant Agreement.



Signature

8/15/16

Date

Tamara Wilson

Printed Name

Chief Executive Officer

Title

Organization: 19102 Oak Grove Center for Education & The Arts
Grant Number: 20150330



Strengthening Inland Southern California through Philanthropy

S. L. Gimbel Foundation Fund

BOARD OF DIRECTORS

January 21, 2016

Philip Savage IV
Chair of the Board

Sean Varner
Vice Chair of the Board

Pat Spafford, CPA
Chief Financial Officer

Sergio Bohon
Secretary of the Board

Glenda Bayless

Dr. Paulette Brown-Hinds

Rabbi Hillel Cohn

James Cuevas
Immediate Past Board Chair

Paul Granillo

Stanley Grube

Kirk Harns

Dr. Fred Jandt

Andrew Jaramillo

Dr. Albert Karnig

D. Matthew Pim

Teresa Rhyne

Kathleen Sawa

Dr. Henry Shannon

Tamara Sipos

Beverly Stephenson

Randall Tagami

Diane Valenzuela

Dr. Jonathan Lorenzo Yorba
President and CEO

Tammy Wilson
Chief Executive Officer
Oak Grove Center for Education Treatment & The Arts
24275 Jefferson Avenue
Murrieta, CA 92562


Dear Ms. Wilson:

The Community Foundation is pleased to enclose a grant check for **\$25,000** from the S. L. Gimbel Foundation, a component fund at The Community Foundation. By cashing the grant check, you are agreeing to the conditions stated under the *Terms of Grant* which you have signed and returned. The completed Grant Evaluation form is due by **October 31, 2016** and will be available online on The Community Foundations website under Grants/Forms. Please note that any grant variances or extensions must be requested in writing and in advance. Any remaining grant funds must be returned to The Community Foundation at the end of the grant period.

We greatly appreciate any help you can give us in publicizing the grant. **Please use the following credit in any grant announcements or materials funded by the grant: "The (name of project/program) is supported by a grant from The S. L. Gimbel Foundation."** You may send copies of articles printed in local papers, stories in your agency newsletter, annual report, press releases, and other publications for our files.

If you have any questions, please contact me at 951-241-7777.

Sincerely,


Celia Cudiamat
Executive Vice President of Programs

20150830

40056

GIMB5



Confirmed in Compliance
with National Standards for
U.S. Community Foundations

3700 Sixth Street, Suite 200 ~ Riverside, California 92501
P: 951.241.7777 ~ F: 951.684.1911 ~ www.thecommunityfoundation.net

The Community Foundation
 Strengthening Inland Southern California through Philanthropy
 3700 SIXTH STREET, SUITE 200
 RIVERSIDE, CA 92501
 951-241-7777 / FAX 951-684-1911

CITIZENS BUSINESS BANK
 A Financial Services Company
 3695 Main Street, Riverside, CA 92501
 90-3414/1222

ESSENTIAL™ Check Fraud Protection for Business

PAY * Twenty-Five Thousand and no/100 *

TO THE ORDER OF

DATE

AMOUNT

11/06/2015

\$****25,000.00

Oak Grove Center for Education and the Arts
 24275 Jefferson Avenue
 Murrieta, CA 92562



Celia Andriani
Jonathan Lorenzo Yalva
 AUTHORIZED SIGNATURE

Security features. Details on back.

⑈040056⑈ ⑆122234649⑆ 244124437⑈

The Community Foundation

40056

19102	Oak Grove Center for Education and the Arts	11/06/2015	040056	
20150830	10/28/2015 Expand Words of Courage Program			25,000.00
GIMB	S.L. Gimbel Foundation Advised Fund			25,000.00

CHECK TOTAL: \$****25,000.00

The Community Foundation

40056

19102	Oak Grove Center for Education and the Arts	11/06/2015	040056	
20150830	10/28/2015 Expand Words of Courage Program			25,000.00
GIMB	S.L. Gimbel Foundation Advised Fund			25,000.00

CHECK TOTAL: \$****25,000.00