



# 2017 S.L. Gimbel Foundation Fund Grant Application

#50,000 FUND

Internal Use Only:

Grant

: 20170514

GRANTEE: I.D. 19020  
BUCKET: 3

## Organization / Agency Information

<b>Organization/Agency Name:</b> Inside the Outdoors Foundation		
<b>Physical Address:</b> 8755 Santiago Canyon Road		<b>City/State/Zip:</b> Silverado, CA 92676
<b>Mailing Address:</b> P.O. Box 4		<b>City/State/Zip:</b> Silverado, CA 92676
<b>CEO or Director:</b> Lori Kiesser		<b>Title:</b> Development Officer
<b>Phone:</b> 714.708.3889	<b>Fax:</b> 714.649.0162	<b>Email:</b> lkiesser@ocde.us
<b>Contact Person:</b> Lori Kiesser		<b>Title:</b> Development Officer
<b>Phone:</b> 714.708.3889	<b>Fax:</b> 714.649.0162	<b>Email:</b> lkiesser@ocde.us
<b>Web Site Address:</b>		<b>Tax ID:</b>

## Program / Grant Information

**Interest Area:** ☐ Animal Protection ☒ Education ☒ Environment ☐ Health ☐ Human Dignity

<b>Program/Project Name:</b> S <sup>3</sup> : Students, Science, & Stewardship		<b>Amount of Grant Requested:</b> \$50,000	
<b>Total Organization Budget:</b> \$537,527	<b>Per 990, Percentage of Program Service Expenses (Column B/ Column A x 100):</b> 97%	<b>Per 990, Percentage of Management &amp; General Expenses Only (Column C / Column A x 100):</b> 3%	<b>Per 990, Percentage of Management &amp; General Expenses and Fundraising (Column C+D / Column A x 100):</b> 3%
<b>Purpose of Grant Request (one sentence):</b> Funding is needed to provide low-income students with K-12th grade environmental science classroom programs and to train teachers to positively impact additional students with such programs.			
<b>Program Start Date (Month and Year):</b> July 1, 2017		<b>Program End Date (Month and Year):</b> June 30, 2018	
<b>Gimbel Grants Received: List Year(s) and Award Amount(s)</b> 2012: \$25,000 2013: \$25,000 2015: \$25,000			

## Signatures

<b>Board President / Chair: (Print name and Title)</b> Jay Carr, President	<b>Signature:</b> 	<b>Date:</b> 5/23/17
<b>Executive Director/President: (Print name and Title)</b> Lori Kiesser, Development Officer	<b>Signature:</b> 	<b>Date:</b> 5/23/17

# **2017 S.L. Gimbel Foundation Fund APPLICATION**

## **Narrative**

### **I. Organization Background**

#### **A. Mission and Purpose**

Inside the Outdoors' (ITO) mission is to empower students, teachers, parents and the community through hands-on environmental science education experiences in nature to expand their knowledge, understanding and stewardship of the environment. Inside the Outdoors Foundation provides financial, educational and advisory support to ITO. The organization was established in 1974, serving 500 students at one outdoor education camp the first year. Since then, ITO has grown to provide multiple environmental science experiences for more than 100,000 students, teachers, parents and community members each year.

#### **B. Past Organizational Accomplishments**

Inside the Outdoors is an award-winning program recognized for both environmental and educational excellence. The program has received the California Governor's Environmental and Economic Leadership Award three times (2008, 2011, 2015) and the California School Board Association's Golden Bell Award twice (2008 and 2015).

Our most valued accomplishments come when our students, teachers, and partners are recognized for the work we did together. High school teacher Andrea Ramos received the Cox Cares Hero Award because of the work she led in partnership with Inside the Outdoors. OC Waste & Recycling was recognized for its dedication in ensuring that students in every community have access to Inside the Outdoors programs. Alison Chen, a shy student who never dreamed she could be a leader, was recognized by State Farm on their national website for her environmental stewardship work as part of Inside the Outdoors' Youth Stewardship Council.

#### **C. Key Programs, Activities and Communities Served**

STEM becomes accessible to all students through Inside the Outdoors hands-on lessons. ITO programs foster an interest in learning and the environment through project-based learning activities that bring textbooks to life. Furthering the experience, ITO encourages students to take action in their communities through Service-Learning.

Inside the Outdoors has four programs, each aligned with current content standards:

- Field Trips – Students explore nature's classroom as they conduct a series of field experiments that bring science to life.
- Traveling Scientist – Science lessons turn the classroom into a laboratory where students can touch and learn by using their senses.
- Service-Learning – Classroom lessons connect to real-life projects as students lead environmental stewardship projects that benefit their communities.
- Community Programs – Science becomes fun for the family in programs that encourage them to investigate the nature around them and learn through hands-on activities.

All Inside the Outdoors programs include Service-Learning, an element that allows students to apply classroom concepts to real life projects. Our students have implemented projects such as school campus California native plant gardens, restoration of critical habitat, and water conservation programs. Older students have served as mentors to younger students, as well as leading outreach to community leaders. Engagement at a deeper level allows students to understand the role science plays in everyday choices. Further, students indicated that experiences with Inside the Outdoors motivated them to pursue careers in environmental science, education, and community leadership.

The population served includes K-12<sup>th</sup> grade students in Orange, Riverside, San Bernardino, Los Angeles and San Diego counties. More than 60 percent of the students served by Inside the Outdoors come from impoverished communities, where students require sponsorships to attend.

## II. Project Information

### A. Statement of Need

Providing real-life connections are especially relevant with the implementation of the Next Generation Science Standards. In California, there is a tremendous opportunity for students to build stewardship skills while also improving academic outcomes. The Environmental Principles and Concepts (EP&Cs) are integrated into the California science framework. Unfortunately, teachers have shared that they need additional resources such as training and opportunities for students to engage in hands-on environmental education in order to be able to include the EP&Cs in classroom lessons.

While participating in hands-on science is an important factor in a strong science foundation, one in four students does not have access to hands-on science (Change the Equation). Inside the Outdoors programs provide that access through activities that evoke students' sense of play, creativity and discovery. This style of learning can bridge language barriers and learning styles, leading to "a depth of understanding and commitment that are often less possible when the same material is encountered in books or on screen," according to the study *Making Science Matter*.

While the need for science continues to rise, school budgets continue to be slashed, forcing schools in Southern California to cut field trips, science labs, teacher trainings and other resources vital to reversing those negative trends. Community support is vitally needed to restore resources to the classroom and improve academic outcomes.

Inside the Outdoors is committed to addressing this issue by providing teachers with the resources and training needed to integrate the EP&Cs into classroom lesson. We also want to make sure as many students as possible experience hands-on environmental education by participating in at least one Inside the Outdoors Traveling Scientist program.

### B. Project Description

*S<sup>3</sup>: Students, Science, and Service-Learning* is a multiple-experience program designed to build environmental stewardship while increasing student academic outcomes through hands-on science. Program elements include:

#### **Teacher Trainings (100 teachers)**

Offered in partnership with CREEC (California Regional Environmental Education Community) and local school districts, Inside the Outdoors will provide teachers with the training and resources needed to integrate the EP&Cs into classroom lessons. At the trainings, teachers will examine the NGSS (Next Generation Science Standards) Framework and the EP&Cs related to their grade level. They will develop lesson plans that engage students in project-based learning with deep dives into how humans and the environment can interact sustainably. Resources include California's Education and the Environment lesson plans, Inside the Outdoors pre- and post-visit activities, and Service-Learning toolkits. The purpose of this training is to provide a group of teachers who can serve as school district subject matter mentors on the integration of the EP&Cs into NGSS lessons.

#### **Traveling Scientist (10,000 students – 3,000 from Fontana Unified School District/7,000 from other districts)**

Inside the Outdoors will provide in-class Traveling Scientist programs to 10,000 K-12<sup>th</sup> grade students. Interactive lessons on topics such as animal adaptations, California native plants, water source and pollution, Birds of Prey, solid waste (the life-cycle of trash), and healthy ecosystems bring the outdoor classroom indoors. Each hour long program includes four to five hands-on laboratory stations where students use science lessons to perform experiments. For instance, students participating in *Drip Drop* construct a wetland as they learn how pollution enters and is removed from the watershed. Students receive take-home activities such as Leak-Stopppers (a water conservation game), water usage audits, native plant scavenger hunts, and more to extend the learning beyond the classroom.

This program is unique and innovative in that it provides both the training teachers need and student experiences. Combined, the two reinforce each other and increase student outcomes. The

partnership with CREEC introduces schools and districts to an ongoing resource for teacher trainings and resources that are offered at no cost to the schools.

In addition to providing ongoing support, *S<sup>3</sup>: Students, Science, and Service-Learning* includes a pilot with Fontana Unified School District. In 2017/18, every student in a single grade level in Fontana will have the opportunity to participate in Inside the Outdoors Traveling Scientist programs. Teachers from those schools will participate in the teacher trainings. An external evaluator will collect data to study the impact of environmental education integrated into classroom lessons and student experiences. Throughout the year, Inside the Outdoors will work with Fontana Unified staff to establish the case for the District to allocate budget to provide environmental science teacher trainings and student experiences. A model will be developed that can be shared statewide through the California Department of Education. This unique component to the program has the potential to significantly increase student access to environmental education throughout Southern California.

### **C. Project Goal, Objectives, Activities, and Expected Outcomes**

**Goal:** Increase academic outcomes through hands-on environmental education in low-income Southern California schools.

**Objective:** Restore environmental science experiences in the classroom through Teacher Trainings and Traveling Scientist programs.

**Activities:** Provide Teacher Trainings for 100 teachers and Traveling Scientist programs for 10,000 K-12<sup>th</sup> grade students.

**Expected Outcomes:** Schools will partner with Inside the Outdoors to integrate a comprehensive environmental science program into the classroom. Traveling Scientist programs will reach a total of 10,000 students; teacher trainings will provide resources for 100 teachers; and take-home activities will impact an additional 30,000 parents and community members. The total impact is estimated at 40,100 students, teachers, parents and community members annually. It is anticipated that students will demonstrate an increase in environmental science knowledge and awareness of at least 20%. Further, ITO will deliver at least 10,000 hours of hands-on environmental science education as part of this project.

**Evaluation:** Inside the Outdoors will track participation through our online registration for Traveling Scientist programs and teacher trainings. Participation in Service-Learning will be documented by student reflections, photos, and social media posts. Student academic outcomes will be measured through pre- and post-visit tests. An external evaluator will conduct research on the impact of combining teacher training with student experiences. It is expected that the evaluator will use teacher surveys, student test scores, and anecdotal evidence to study the effectiveness of the program.

### **D. Timeline**

Jul – Aug

- Partner with CREEC to develop and schedule teacher trainings (all districts)
- Create online teacher resource guide with links to classroom resources, student take-home activities, and evaluation instruments (all districts)
- Meet with Fontana Unified School District, CREEC, and external evaluator to confirm all elements of pilot (teacher trainings, resources, Traveling Scientist, take-home activities, assessment, data collection, and reporting requirements)

Aug

- Promote teacher trainings and resources (all districts)
- Schedule Traveling Scientist student programs (all districts)
- Launch Fontana Unified pilot

Sept - May

- Provide teacher trainings and resources (all districts)
- Provide Traveling Scientist student programs (all districts)
- Provide take-home activities for students (all districts)
- Administer evaluation (all districts)
- Host bi-monthly meetings with Fontana Unified District staff to support development of case study/model program presentation to District for inclusion of environmental education programs and teacher trainings in the 18/19 budget

June

- Recruit participants for 18/19 (all districts)
- Complete evaluation and report on findings (all districts)

### **E. Target Population**

The target population is students and teachers from primarily underserved communities of Orange, Riverside and San Bernardino counties.

- Youth: 10,000\*
- Teachers: 100\*
- Family members: 30,000  
40,100

\*Approximately 3,000 students/25 teachers from Fontana Unified School District will be served as part of the pilot project.

### **F. Projects in the Community**

*S<sup>3</sup>: Students, Science, and Service-Learning* directly relates to the work of the Inland Empire EE Collaborative. Inside the Outdoors is a member of the Strategic Planning Committee and has been involved in the development of infrastructure to support sustainability for Southern California environmental education providers. This project has the potential to benefit the EE Collaborative as the model program and case study can be used by other providers for presentations to school districts.

Our partners for this project include CREEC Regions 9b and 10 coordinators, Southern California schools (Orange, Riverside, San Bernardino Counties), Fontana Unified School District, and private funders such as Boeing, Disneyland, and the Orange County Community Foundation.

### **G. Use of grant funds**

Teacher Trainings and Resources: at least 100 teachers (\$5,000)

Traveling Scientist: 10,000 students (\$45,000)

## **III. Project Future**

A. *S<sup>3</sup>: Students, Science, and Service-Learning* will be supported in the future by continuing to secure additional community partners and paying schools so that funds can be leveraged to keep the program thriving. Partnerships with school foundations, PTAs and community leaders will continue to be expanded.

## **IV. Governance, Executive Leadership and Key Personnel/Staff Qualifications**

A. The Inside the Outdoors Foundation Board has a Board of Directors comprised of community leaders from business and education. The Board plays an active role in raising the funds necessary for sponsorships that allow students from underserved communities to participate in ITO programs. Committees within the board focus on program curriculum, business development, fund development, and volunteer events. The Board of Directors makes decisions based on committee recommendations and then follows protocol set forth in its bylaws (by vote at board meetings with a quorum).



B. Key personnel for *S<sup>3</sup>: Students, Science, and Service-Learning* have science degrees and/or teaching credentials. Staff responsible for the project include:

**Stephanie Smith, Operations Manager**

Stephanie Smith has been employed by Inside the Outdoors since 1999 and has extensive experience in creating, managing, and evaluating multiple science programs. She oversees the daily operations for Field Trips, Traveling Scientist, and Community Programs. This includes program management plans, recruitment of schools, staffing, training, and evaluation of all teaching staff. Ms. Smith also manages the budget for all Inside the Outdoors programs and is responsible for developing and implementing all new programs.

**Kelly Ellis, Instructional Programs Assistant**

Kelly Ellis has been employed by Inside the Outdoors since 2003 and has extensive experience in creating, managing, and evaluating multiple environmental science programs. Ms. Ellis leads curriculum development, manages school scheduling, administers sponsorship and transportation grant awards, oversees billing, designs take-home materials, secures program evaluations/assessments, and oversees supplies procurement and maintenance.

**Hailey Quirk, Program Support Specialist**

Hailey Quirk has been employed by Inside the Outdoors since 2009 and has taught environmental science Inside the Outdoors Field Trip and Traveling Scientist programs. Ms. Quirk coordinates student program logistics and also serves as the primary liaison with schools. She is responsible for scheduling programs, ordering all teaching and project supplies, and providing take-home materials to participating teachers/schools.

**Erin Foster, Program Naturalist**

Erin Foster has been employed by Inside the Outdoors since 2002. Erin assists with curriculum design and teaches Traveling Scientist programs.



Traveling Scientist



Teacher Trainings

## 2017 S.L. Gimbel Foundation APPLICATION

Line Item Request	Line Item Explanation	Support From Your Agency	Support From Other Funders	Requested Amount From Gimbel/TCF	Line Item Total of Project
Teacher Trainings – Curriculum Development	Curriculum Specialist 80 hrs*\$45/hr	\$0	\$600	\$3,000	\$3,600
Teacher Trainings – Training Delivery	Curriculum Specialist 5 trainings*\$500 per training	\$500	\$0	\$2,000	\$2,500
Teacher Trainings – Classroom Resources	Pre- and post-visit classroom resources and student take-home activities 100 teachers * \$20 per teacher	\$2,000	\$0	\$0	\$2,000
Traveling Scientist – Student Programs	10,000 students * \$10 per student	\$25,000	\$30,000	\$45,000	\$100,000
Evaluation	External evaluator fees 100 hrs*\$50/hr	\$0	\$5,000	\$0	\$5,000
<b>TOTALS:</b>		\$27,500	\$35,600	\$50,000	\$113,100

### **B) Narrative**

#### **Teacher Trainings: Curriculum Development**

Curriculum specialist designs all trainings that demonstrate how teachers can integrate the EP&Cs into classroom science lessons.

80/hrs \* \$45/hr = \$3,600

#### **Teacher Trainings: Training Delivery**

Curriculum specialist promotes trainings, registers teachers, and delivers trainings.

5 trainings (20 teachers per training) \* \$500 per training = \$2,500

#### **Teacher Trainings: Classroom Resources**

Materials provided to teachers that include pre-designed sample lesson plans, as well as in-class, homework, and take-home activities.

100 teachers \* \$20/teacher = \$2,000

#### **Traveling Scientist: Student Programs**

Student in-class environmental education experiences

10,000 students \* \$10 per student = \$100,000

#### **Evaluation:**

Development and administration of project evaluation for 12 month grant period

100/hrs \* \$50/hr = \$5,000

## 2017 S.L. Gimbel Foundation APPLICATION

**VI. Sources of Funding:** Please list your current sources of funding and amounts.

### *Secured/Awarded*

<b>Name of Funder: Foundation, Corporation, Government</b>	<b>Amount</b>
Winslow Maxwell (Foundation)	\$107,000
Boeing (Corporate)	\$100,000
Disneyland Resort	\$20,000
Wells Fargo (Corporate)	\$15,000
Western Digital (Corporate)	\$10,000
Southern California Gas Co. (Corporate)	\$10,000
US Bank (Corporate)	\$7,500
Municipal Water District (Government Contract)	\$150,000
City of Newport Beach (Government Contract)	\$45,000
Costa Mesa Sanitation District (Government Contract)	\$19,000

### *Pending*

<b>Name of Funder: Foundation, Corporation, Government</b>	<b>Amount</b>	<b>Decision Date</b>
Disney Corporate Citizenship (Grant)	\$10,000	6/30/17
S.L. Gimbel Foundation (Grant)	\$50,000	Fall 2017

**Diversity of Funding Sources:** A financially healthy organization should have a diverse mix of funding sources. Complete those categories that apply to your organization using figures from your most recent fiscal year.

<b>Funding Source</b>	<b>Amount</b>	<b>% of Total Revenue</b>	<b>Funding Source</b>	<b>Amount</b>	<b>% of Total Revenue</b>
Contributions	\$19,500	3%	Program Fees	\$15,000	2%
Fundraising/Special Events	\$17,527	3%	Interest Income	\$200	>1%
Corp/Foundation Grants	\$450,000	81%	Other: Carryover	\$21,054	3%
Government Contracts	\$50,000	8%	Other: Membership	\$500	>1%

**Notes:**



## 2017 S.L. Gimbel Foundation APPLICATION

### VII. Financial Analysis

**Agency Name:** Inside the Outdoors Foundation

**Most Current Fiscal Year (Dates):** From July 2015 To: June 2016

This section presents an overview of an applicant organization's financial health and will be reviewed along with the grant proposal. Provide all the information requested on your **entire organization**. Include any notes that may explain any extraordinary circumstances. Information should be taken from your most recent 990 and audit. **Double check your figures!**

#### Form 990, Part IX: Statement of Functional Expenses

**1) Transfer the totals for each of the columns, Line 25- Total functional expenses (page 10)**

(A) Total Expenses	(B) Program service expenses	(C) Management & general expenses	(D) Fundraising expenses
\$313,888	\$305,635	\$8,253	\$0

**2) Calculate the percentages of Columns B, C, and D, over A (per totals above)**

- Program services (B) – A general rule is that at least 75% of total expenses should be used to support programs
- Management & general administration (C) – A general rule is that no more than 15% of total expenses should be used for management & general expenses
- Fundraising (D) – A general rule is that no more than 10% of total expenses should be used for fundraising

(A) Total Expenses	(B) Program service expenses	(C) Management & general expenses	(D) Fundraising expenses
	Columns B / A x 100	Columns C / A x 100	Columns D / A x 100
Must equal 100%	97%	3%	0%

**3) Calculate the difference between your CURRENT year budget for management & general expenses and your previous management & general expenses per your 990 (Column C)**

Percentage of Organization's <u>Current</u> Total Budget used for Administration	Column C, Management & general expenses per 990 above	Differential
3 %	3 %	0 %

If the differential is above (+) or below (-) 10%, provide an explanation:

## 2017 S.L. Gimbel Foundation APPLICATION

**Quick Ratio:** Measures the level of liquidity and measures only current assets that can be quickly turned to cash. A generally standard Quick Ratio equals 1 or more.

Cash	+ Accounts Receivables	/Current Liabilities	= Quick Ratio
\$224,607	\$0	\$256	877

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### Excess or Deficit for the Year:

Excess or (Deficit) Most recent fiscal year end	Excess or (Deficit) Prior fiscal year end
\$224,351	\$173,747

Notes:

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### VIII. Application submission check list:

	<b><u>Submit FOUR (4) Copies: 1 ORIGINAL (WITH ORIGINAL SIGNATURES) and 3 copies, collated and stapled together of the following:</u></b>		<b><u>Submit ONE (1) Copy:</u></b>
X	Completed Grant Application Form (cover sheet, narrative), budget page and budget narrative (see sample) and sources of funding, financial analysis page	X	A copy of your current 501(c)(3) letter from the IRS
X	Your current operating budget and the previous year's actual expenses (see sample Budget Comparison)	X	A copy of your most recent year-end financial statements (audited if available; double-sided)
X	Part IX only of the 990 form, Statement of Functional Expenses (one page). If you completed a 990-EZ, fill out the attached Part IX, Functional Expenses of the 990 form using figures from your 990-EZ	X	A copy of your most recent 990 ( double-sided)
X	For past grantees, a copy of your most recent final report.	X	A list of your Board members and their affiliations

INTERNAL REVENUE SERVICE  
DISTRICT DIRECTOR  
2 CUPANIA CIRCLE  
MONTEREY PARK, CA 91755-7406

DEPARTMENT OF THE TREASURY

Date: JUN 20 1994

ORANGE COUNTY OUTDOOR SCIENCE  
SCHOOL AND ENVIRONMENTAL FIELD  
STUDY FOUNDATION  
C/O ORANGE COUNTY TEACHERS F C U  
P O BOX 11547  
SANTA ANA, CA 92711

Employer Identification Number:  
33-0373014

Case Number:  
954073043

Contact Person:  
HUGH RAMIREZ

Contact Telephone Number:  
(213) 727-7721

Accounting Period Ending:  
June 30

Form 990 Required:  
Yes

Addendum Applies:  
Yes

Dear Applicant:

Based on information supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from Federal income tax under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3).

We have further determined that you are not a private foundation within the meaning of section 509(a) of the Code, because you are an organization described in section 509(a)(2).

If your sources of support, or your purposes, character, or method of operation change, please let us know so we can consider the effect of the change on your exempt status and foundation status. In the case of an amendment to your organizational document or bylaws, please send us a copy of the amended document or bylaws. Also, you should inform us of all changes in your name or address.

As of January 1, 1984, you are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more you pay to each of your employees during a calendar year. You are not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Since you are not a private foundation, you are not subject to the excise taxes under Chapter 42 of the Code. However, you are not automatically exempt from other Federal excise taxes. If you have any questions about excise, employment, or other Federal taxes, please let us know.

Grantors and contributors may rely on this determination unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your section 509(a)(1) status, a grantor or contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act, or the substantial or material change on the part of the organization that resulted in your loss of such status, or if he or she acquired knowledge that the Internal Revenue Service had given notice that you would no longer be classified as a section 509(a)(1) organization.

Letter 947 (DO/CG)



Strengthening Inland Southern California through Philanthropy

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Interim President and CEO

September 14, 2017

*S. L. Gimbel Foundation Fund*

Ms. Lori Kiesser  
Development Officer  
Inside the Outdoors Foundation  
8755 Santiago Canyon Road  
Silverado, CA 92676

Dear Ms. Kiesser:

Congratulations! A grant has been approved for **Inside the Outdoors Foundation** in the amount of **\$50,000.00** from the S.L. Gimbel Foundation. **The performance period for this grant is September 15, 2017 to September 15, 2018.** Additional funding beyond the performance period is not guaranteed. It is highly recommended that alternative funding sources be sought accordingly. The grant is to support the following as specified in your proposal:

*S3: Students, Science, & Stewardship Program*

This grant is subject to the terms outlined in the enclosed Grant Agreement. After you have reviewed the terms and conditions of the Grant Agreement, **please sign and date the agreement and return with original signature to The Community Foundation by Monday, October 2, 2017.** Be sure to copy the signed agreement for your records. Funds will be released upon receipt of the signed Grant Agreement.

A condition of this grant is that you agree to submit the Grant Evaluation Form which includes a narrative report and fiscal report. **The Grant Evaluation is due by October 1, 2018** and a copy will be available online.

We wish you great success and look forward to working with you during the grant performance period. If you have any questions, please feel free to contact me at 951-241-7777.

Sincerely,

Celia Cudiamat  
Executive Vice President of Programs

19020 Inside the Outdoors Foundation

20170574 GIMB-3





Strengthening Inland Southern California through Philanthropy

3700 Sixth Street, Suite 200

Riverside, CA 92501

P: 951-684-4194

F: 951-684-1911

[www.thecommunityfoundation.net](http://www.thecommunityfoundation.net)

**S. L. Gimbel Foundation Fund  
Grant Agreement**

**Organization:** Inside the Outdoors Foundation

**Grant Amount:** \$50,000.00

**Grant Number:** 20170574

**Grant Period:** September 15, 2017 to September 15, 2018 (*Evaluation Due: October 1, 2018*)

**Purpose:** S3: Students, Science, & Stewardship Program

**1. Use of Grant Funds**

Grant funds must be expended within the grant period, for the purpose and objectives described in your grant proposal. Grant funds may not be expended for any other purpose without prior written approval by The Community Foundation. If there are significant difficulties in making use of the funds as specified in your proposal, or if the grant funds cannot be spent within the grant period, notify us in writing promptly.

Formal requests for extensions or variances must be submitted to the Foundation's Board of Directors for approval a minimum of 60 days before the end of the grant period.

Requests for variances or extensions are reviewed on a case-by-case basis and approved by the Board of Directors. If a request is denied, unused funds must be immediately refunded to the Foundation.

Grant funds will not be expended for any political or lobbying activity or for any purpose other than one specified in section 170(c)(2)(b) of the Code.

**2. Payment of Grant Funds**

The grant funds will be paid in full by the Foundation upon receipt of the signed Grant Agreement. Challenge grant funds will be paid in full upon receipt of the signed Grant Agreement and upon receipt of documentation providing evidence that condition(s) of the challenge grant has/have been met.

**3. Certification and Maintenance of Exempt Organization Status**

This grant is specifically conditioned upon Grantee's status as an eligible grantee of The Community Foundation. The Foundation has obtained a copy of the Grantee's IRS determination letter. Grantee confirms that it has not had any change in its legal or tax-exempt status, and shall notify the Foundation immediately of any such change.

**4. Final Report and Records**

The Grantee will submit the Grant Evaluation report per the deadline set forth in the award letter. This report includes a narrative on outcomes based on goals and objectives set forth in the grant proposal and an expenditure report documenting use of grant funds. If equipment was purchased, copies of receipts need to be included.

**5. Grantee's Financial Responsibilities**

Grantee will keep records of receipts and expenditures of grant funds and other supporting documentation related to the grant at least four (4) years after completion of the grant and will make such records of receipts, expenditures and supporting documentation available to the Foundation upon request, for the purpose of conducting financial audits, making verifications, and investigations as deemed necessary concerning the grant.



## 6. Publicity

The Community Foundation appreciates publicity for the grant in all relevant published materials, such as brochures, newsletters and annual reports. The credit line of "Made possible in part by a grant from **The Community Foundation, Strengthening Inland Southern California through Philanthropy**" is suggested. The Grantee will allow the Foundation to review and approve the content of any proposed publicity concerning the grant prior to its release, upon request. When your donors are listed in printed materials, include the Foundation in the appropriate contribution size category. Sending a brief press release to your local paper is appreciated. Please email Charee Gillins, our Marketing & Communications Officer, at [cgillins@thecommunityfoundation.net](mailto:cgillins@thecommunityfoundation.net) with copies of any printed or publicity materials that highlight the grant. When publishing our name, please note the "The" at the beginning of our name is a legal part of our name. It should always be used and capitalized. Attaching a logo is also appreciated. Our logo can be downloaded on our website at [www.thecommunityfoundation.net](http://www.thecommunityfoundation.net).

Grantee agrees to allow the Foundation to include information about this grant in the Foundation's periodic public report, newsletter, news releases, social media postings, and on the Foundation's website. This includes the amount and purpose of the grant, any photographs you have provided, your logo or trademark, and other information and materials about your organization and its activities.

## 7. Indemnification

In the event that a claim of any kind is asserted against the Grantee or the Foundation related to or arising from the project funded by the Grant and a proceeding is brought against the Foundation by reason of such claim, the Grantee, upon written notice from the Foundation, shall, at the Grantee's expense, resist or defend such action or proceeding, at no cost to the Foundation, by counsel approved by the Foundation in writing.

Grantee hereby agrees, to the fullest extent permitted by law, to defend, indemnify, and hold harmless the Foundation, its offices, directors, employees, and agents, from and against any and all claims, liabilities, losses, and expenses (including reasonable attorneys' fees) directly, indirectly, wholly, or partially arising from or in connection with any act or omission by Grantee, its employees, or agents in applying for or accepting the Grant, in expending or applying the Grant funds or in carrying out any project or program supported by the Grant, except to the extent that such claims, liabilities, losses, and expenses arise from or in connection with any bad faith act or omission by the Foundation, its officers, directors, employees, or agent.

## 8. Termination

The Community Foundation may terminate this agreement, modify or withhold payments under this grant award, require a total or partial refund of any grant funds, or all at any time, if, in the Community Foundation's judgment: a) The Community Foundation is not satisfied with the quality of the Grantee's progress toward achieving the project goals and objectives; b) the Grantee dissolves or fails to operate; c) the Grantee fails to comply with the terms and conditions of this agreement; d) the Grantee fails to comply with the requirements of any law or regulation applicable to you, the Foundation, or this grant.

## 9. Limitation of Support

This Agreement contains the entire agreement between the parties with respect to the Grant and supersedes any previous oral or written understandings or agreements.

I have read and agree to the terms and conditions of the Grant Agreement.

Signature

Printed Name

Date

Title

Organization: Inside the Outdoors Foundation

Grant Number: 20170574

AV  
10/19/17

GIMB-3  
10/12/17



Strengthening Inland Southern California through Philanthropy

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October 25, 2017

*S. L. Gimbel Foundation Fund*

Ms. Lori Kiesser  
Development Officer  
Inside the Outdoors Foundation  
P.O. Box 4  
Silverado, CA 92676

Dear Ms. Kiesser:

The Community Foundation is pleased to enclose a grant check for \$50,000 from the S. L. Gimbel Foundation, a component fund at The Community Foundation. By cashing the grant check, you are agreeing to the conditions stated under the *Terms of Grant* which you have signed and returned. **The completed Grant Evaluation form is due by November 9, 2018** and will be available online on The Community Foundations website under:

<https://www.thecommunityfoundation.net/grants/grants/forms>. Please note that any grant variances or extensions must be requested in writing and in advance. Any remaining grant funds must be returned to The Community Foundation at the end of the grant period.

We greatly appreciate any help you can give us in publicizing the grant. Please use the following credit in any grant announcements or materials funded by the grant: *"Inside the Outdoors Foundation is supported by a grant from The S. L. Gimbel Foundation."* You may send us copies of articles printed in local papers, stories in your agency newsletter, annual report, press releases, and other publications for our files.

Please feel free to contact me at 951-241-7777 should you have any questions.

Sincerely,

Celia Cudiamat  
Executive Vice President of Programs

20170574

43112

GIMB-3



**The Community Foundation**  
Strengthening Inland Southern California through Philanthropy  
3700 SIXTH STREET, SUITE 200  
RIVERSIDE, CA 92501  
951-241-7777 / FAX 951-684-1911

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TO THE  
ORDER OF

DATE

10/19/2017

AMOUNT

\$ \*\*\*\*50,000.00

Inside the Outdoors Foundation  
P.O. Box 4  
Silverado, CA 92676

*Leah Linder*  
*Brown-Hinds*  
AUTHORIZED SIGNATURE

⑈043112⑈ ⑆122234149⑆ 244124437⑈

The Community Foundation

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19020 Inside the Outdoors Foundation

10/19/2017 043112

20170574 10/19/2017 S3: Students, Science, & Stewardship  
GIMB S.L. Gimbal Foundation Advised Fund

50,000.00  
50,000.00

CHECK TOTAL: \$ \*\*\*\*50,000.00

The Community Foundation

43112

19020 Inside the Outdoors Foundation

10/19/2017 043112

20170574 10/19/2017 S3: Students, Science, & Stewardship  
GIMB S.L. Gimbal Foundation Advised Fund

50,000.00  
50,000.00

CHECK TOTAL: \$ \*\*\*\*50,000.00