

Organization / Agency Information



Organization/Agency Name: Huron River Watershed Council		
Physical Address: 1100 Main Street		City/State/Zip: Ann Arbor, MI 48104
Mailing Address: 1100 Main Street		City/State/Zip: Ann Arbor, MI 48104
CEO or Director: Laura Rubin		Title: Executive Director
Phone: 734-769-5123	Fax: 734-998-0163	Email: lrubin@hrwc.org
Contact Person: Laura Rubin		Title: Executive Director
Phone: 734-769-5123	Fax: 734-998-0163	Email: lrubin@hrwc.org
Web Site Address: www.hrwc.org		Tax ID: 38-1806452

Program / Grant Information

Interest Area: ☐ Animal Protection ☒ Education ☒ Environment ☐ Health ☐ Human Dignity

Program/Project Name: Huron River Watershed Council: Scientific Training and Mentorship to the Next Generation			Amount of Grant Requested \$25,000
Total Organization Budget: \$1,812,479	Per 990, Percentage of Program Service Expenses (Column B/ Column A x 100): 83%	Per 990, Percentage of Management & General Expenses Only (Column C / Column A x 100): 8%	Per 990, Percentage of Management & General Expenses and Fundraising (Column C+D / Column A x 100): 9%
Purpose of Grant Request (one sentence): Develop environmental curiosity, awareness, and stewardship in K-12 students, leading to increased STEM participation.			
Program Start Date (Month and Year): October 2017		Program End Date (Month and Year): September 2018	
Gimbel Grants Received: List Year(s) and Award Amount(s): NONE			

Signatures

Board President / Chair: (Print name and Title) Christopher Benedict, Vice Chair	Signature: 	Date: 7-20-17
Executive Director/President: (Print name and Title) Laura Rubin, Executive Director	Signature: 	Date: 7-26-17

2017 S.L. Gimbel Foundation Fund APPLICATION
Narrative

Please provide the following information by answering **ALL** questions (I to IV) in **five (5) typed pages maximum, 12 Font, One Inch Margins**. Use the format below (I to IV). Type the questions. Type your answer to the questions accordingly. Please be thorough, clear, specific, and concise.

I. Organization Background

A) What are the history, mission and/or purpose of your organization? How long has the organization been providing programs and services to the community?

Founded in 1965, the Huron River Watershed Council (HRWC) is southeast Michigan's oldest environmental organization dedicated to river protection. The HRWC protects and restores the river for healthy and vibrant communities. We envision a future of clean and plentiful water for people and nature where citizens and government are effective and courageous champions for the Huron River and its watershed. To achieve that, we do the following:

- We work with a collaborative spirit to give all partners the opportunity to become stewards;
- We generate science-based, trustworthy information for decision makers to ensure reliable supplies of clean water and resilient natural systems;
- We passionately advocate for the health of the river and the lands around it.

B) What are some of your past organizational accomplishments (last three years)?

Since it was formed, the Huron River Watershed Council has been a respected voice in the 73 communities in the watershed and has a history of working creatively and cooperatively to tackle a variety of issues facing the basin.

- Over the course of its history the Council has played a vital role in the development and passage of statewide legislation that sought to protect water resources. Most recently HRWC led the statewide ban on phosphorus fertilizers.
- Our 24-year old Adopt-A-Stream program is the state's premiere volunteer river monitoring program. The program coordinates several hundred volunteers to monitor the quality of the Huron River. These individuals assess habitat, the benthic macroinvertebrates that live in the Huron and its tributaries, and water quality, making the Huron one of the best-studied rivers in Michigan. HRWC also runs Michigan's volunteer stream monitoring program, the Michigan Clean Water Corps (MiCorps).
- Over the past two years, HRWC has successfully promoted local ordinances to prevent Polycyclic Aromatic Hydrocarbon based driveway sealants. These ordinances will protect area children from this highly carcinogenic substance, and keep it out of local waterways where it is lethal to most aquatic organisms.
- HRWC coordinated a local collaboration of the first climate change prediction downscaling, which focused on helping our partner organizations prepare for climate change. Focus work entailed climate resiliency, infrastructure, natural resources, and public health.
- HRWC works with communities to protect their natural resources and the groundwater and surface water that supplies municipal drinking water. Our geographic information systems (GIS) modeling, award-winning "Community Guide to Wellhead Protection", "How Much Development is Too Much" guidebooks and training, Codes and Ordinance

Worksheet, and other workshops and tools have helped hundreds of communities in the State protect their water and natural resources, and drinking water.

C) What are your key programs and activities? Describe the communities you serve. Include populations, geographic locations served, and relevant statistics.

The Council's thirteen-person staff coordinates a dozen programs and hundreds of volunteers who serve on our boards, committees, and in volunteer activities. The HRWC's efforts fall into three major categories of Education, Technical Assistance, and Science/Conservation. The programs cover pollution prevention and abatement, hands-on citizen education and river monitoring, natural resource planning, mass media education, and wetland and floodplain protection. The Huron River Watershed includes parts of 7 southeastern Michigan counties, including 650,000 residents. The major communities in the Huron watershed are 60-98% White, 0.2-31% African American, 0.3-0.5% Native American, 0.5-15% Asian. Hispanic or Latino are 1-4% of the population. 2.5-4.6% of the families and 4.5-17% of the population are below the poverty line, including 1.5-30% under the age of 18 and 2-15% of those age 65 or over.

II. Project Information:

A) Statement of Need

1. Specify the community need you want to address and are seeking funds for.

The need for youth education and access to nature has been well documented and seen much national press. From the *No Child Left Inside* movement to the *Last Child in the Woods* by Richard Louv, the benefits of access to nature and environmental education has been documented in numerous ways. Increased learning through non-traditional engagement such as hands on learning, outdoor education, and educational skills development allow youth to incorporate knowledge more thoroughly, master their knowledge, and improve their workforce skills. Past HRWC youth have taken their knowledge and interests into careers in environmental awareness and sustainability. The community needs increased opportunities for youth to get out and explore and learn about the natural world. Numerous regional and national studies have shown a drastic need for increased science-related graduates from high school and college. HRWC has a long history of supporting STEM related educational initiatives and helps support the STEM pipeline. We believe our educational activities are ideally situated to help area students relate to and break down the barriers to entry in STEM careers. Our staff and volunteer educators, who interact with students, are approachable and highly educated. Most of our educators are female, which has proven to help young women see the sciences as an appropriate career path.

B) Project Description

1. Describe your project. How does your project meet the community need? What is unique and innovative about this project?

The HRWC helps people to protect the future of our fresh water through river study, hands-on education, and expert advice. In the proposed program, HRWC will work with teachers and K-12 students to evaluate the health of their local creeks and rivers and immerse these students in the scientific thought process through the study of river ecology. This will be accomplished through school visits and classroom instruction, field trips that incorporate hands-on learning, direct employment with HRWC, a fun and interactive summer snorkeling program, and integration of students into HRWC's monitoring activities. Students will gain useful applied knowledge and skills in the fields of ecology, stream restoration, communication, data analysis, and hydrology.

By exposing students to how scientists think and work, HRWC hopes to create a life-long interest in science and lay a foundation for careers in mathematics, science, and engineering.

C) Project Goal, Objectives, Activities and Expected Outcomes

Note: Objective, Outcomes and Evaluation must all be based on the same quantifiable criteria.

GOAL:

Develop environmental curiosity, awareness, and stewardship in students, leading to increased STEM participation.

Objective:

Reach a minimum of 1000 students in 15 schools. 100% of students will directly conduct water quality testing. All students will interpret the results of their testing and report out what they and their families can do to promote healthy waters.

Activities:

Task 1. HRWC's Youth Science Education Program

HRWC will help area students experience the vitality and the vulnerability of our streams, because people are more likely to protect those resources and natural values with which they have a relationship. The demand for assistance from HRWC's in-school, river studies is high, specifically for scientific assistance, equipment, and data analysis. HRWC receives many requests from teachers for these types of programs, since watershed ecology projects tie in extremely well with Michigan's educational standards and STEM learning objectives

A. Train educators in river study techniques

In fall and spring, teachers will attend a half-day HRWC training session on the standard methods of evaluating wadeable streams, including several biological and physical parameters and materials for classroom use. In summer, teachers and educators will attend another half-day HRWC training on measuring and mapping the physical conditions of a river that will include the major threats to the river.

B. Advise educators and assist them in adapting techniques to the classroom

HRWC will guide each of the teachers in locating one or two study sites, assist them in selecting and obtaining equipment, and support them in making and implementing their study plans. HRWC will assist the teachers in adapting scientific techniques to their classrooms and will provide models to illustrate concepts. HRWC will arrange for teachers to discuss classroom techniques, projects, and their students' results with other teachers in the program.

D. Streamside Education Program

Approximately 15 schools and 1000 students will participate in this program each year. At a stream near the school, HRWC staff and volunteers lead groups of students in a series of hands-on modules that each teach a different aspect of stream ecology. Students study the physical characteristics of the streambed and banks, and take precise measurements such as stream stage, water flow, temperature, conductivity, and stream transects. Students will learn to recognize and document particular properties of the stream that provide habitat for aquatic plants and animals, as well as properties that make it difficult for living things to survive. Students will also learn how to collect aquatic benthic macroinvertebrates, how to identify them, what these organisms can tell us about the health of the stream, and how their physical adaptations allow them to live in a dynamic water system.

Task 2. Snorkeling and Seining Program for Middle School and High School Students.

In partnership with Ann Arbor YMCA and Michigan SeaGrant, HRWC will offer a once-a-week summer educational program for middle and high school students that gets them out to the Huron River where they will snorkel to look for fish, underwater plants, and aquatic insects. The

students learn how to operate seines and dip-nets to catch fish and aquatic bugs and are taught how to identify them. Through a discussion based lesson, the students are taught about the concept of a watershed, how pollution enters a river, and how good land management can alleviate pollution inputs to freshwater systems. If this program proves successful, it may be possible to expand it through additional partnerships with other area YMCA's or summer schools.

Expected Outcomes:

1000 students will be reached at 15 schools, experiencing water quality testing techniques, gaining a deeper appreciation for aquatic ecology, and learning what they can do to improve their environment.

Evaluation:

Event evaluations will be conducted with staff, volunteers, students, and teachers after each education event. Data will be compiled and analyzed and utilized to improve programming. Number of students, teachers, and schools will be counted and tracked via online tracking documents, reaching 1000 students in 15 schools.

D) Timeline

Provide a timeline for implementing the project. State the start date and ending date of the project, include timeframes for specific activities, as appropriate.

Autumn 2017 and spring 2018: train and advise teachers, hold education events, assist in data analysis

Winter 2017/2018: recruit additional teachers/schools

Summer 2018: snorkeling and final evaluation

E) Target Population

Who will this grant serve? How many people will be impacted? Provide a breakdown: Number of Children, Youth, Adults, Seniors, Animals.

1000 youth from 4th through 12th grade

F) Projects in the Community

How does this project relate to other existing projects in the community? Who else in the community is providing this service or has a similar project? Who are your community partners (if any)? How are you utilizing volunteers?

We are careful not to duplicate other organizations' efforts. We have peers who conduct similar programs in neighboring communities or with different age groups. HRWC partners with numerous local and regional organizations to leverage each other's strengths. We routinely work with the Southeast Michigan Stewardship Coalition (SEMIS) which provides students in southeast Michigan schools in Wayne and Washtenaw counties with meaningful opportunities to build a sense of place, stewardship ethic, and regional Great Lakes identity. HRWC is the water quality education partner of SEMIS. We work with Michigan Sea Grant who are dedicated to the protection and sustainable use of the Great Lakes and coastal resources. HRWC is the local Sea Grant partner, helping them deliver on the ground programming. We partner with local YMCA to find additional youth audiences to deliver programming to. HRWC is highly involved with the local Trout Unlimited chapter, who provide expertise and hyper-local knowledge on creeks and fisheries. HRWC also partners with numerous local schools and teachers, delivering technical

education and assistance which meets the needs of the teachers and educational goals for the students.

HRWC volunteers play an integral part in these programs. Specific individuals help lead the program, and numerous long-time volunteers staff the school events.

G) Use of Grant Funds

Funds will support program staff who lead and implement programming, monitoring equipment for the classrooms and field activities, and mileage to get to and from the schools and river monitoring sites.

III. Project Future

A) Sustainability

fundraising or increasing financial support designated for the project.

The value and need for STEM education continues to grow and require funds. Private foundation and corporate funds are a growing source of support. Additionally, new partnerships with recreational outfitters and local school districts and government have become a revenue source that HRWC plans to grow. Membership and donation gifts also support programs like this.

IV. Governance, Executive Leadership and Key Personnel/Staff Qualifications

A) Governance

HRWC is a council of local governments in the watershed. Of the 7 counties and 67 townships, villages, and cities located wholly or partially within the watershed, most have chosen to join HRWC. The 9 person Executive Committee includes a chair, vice chair, and treasurer. The Executive Committee acts similar to most nonprofit board of director, reviewing operations and governance as well as hiring and reviewing the Executive Director.

B) Management

Jason Frenzel, Stewardship Coordinator, has been a manager of volunteers for 13 years, holds an international accreditation in volunteer management, and serves in a leadership role of local and national volunteer management professional organizations. Jason has coordinated hundreds of group volunteer efforts. Jason brings these skills to bear in this project by administering and leading expert volunteers in the arenas of environmental education, place-based learning, and environmental testing.

Dr. Paul Steen, Watershed Scientist, has been with HRWC since 2008 as an ecologist. He holds a Masters and PhD in aquatic ecology from the University of Michigan. Paul leads HRWC water monitoring efforts across the Huron River Watershed as well as working with water monitoring groups across Michigan as manager of the Michigan Clean Water Corps. Paul will lead the technical aspects of monitoring, training, and data analysis.

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Expected Outcomes:

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Evaluation:

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HRWC volunteers play an integral part in these programs. Specific individuals help lead the program, and numerous long-time volunteers staff the school events.

G) Use of Grant Funds

How will you use the grant funds?

Funds will support program staff who lead and implement programming, monitoring equipment for the classrooms and field activities, and mileage to get to and from the schools and river monitoring sites.

III. Project Future

A) Sustainability

Explain how you will support this project after the grant performance period. Include plans for fundraising or increasing financial support designated for the project.

The value and need for STEM education continues to grow and require funds. Private foundation and corporate funds are a growing source of support. Additionally, new partnerships with recreational outfitters and local school districts and government have become a revenue source that HRWC plans to grow. Membership and donation gifts also support programs like this.

IV. Governance, Executive Leadership and Key Personnel/Staff Qualifications

A) Governance

Describe your board of directors and the role it plays in the organization. What committees exist within your board of directors? How does the board of directors make decisions?

HRWC is a council of local governments in the watershed. Of the 7 counties and 67 townships, villages, and cities located wholly or partially within the watershed, most have chosen to join HRWC. The 9 person Executive Committee includes a chair, vice chair, and treasurer. The Executive Committee acts similar to most nonprofit board of director, reviewing operations and governance as well as hiring and reviewing the Executive Director.

B) Management

Describe the qualifications of key personnel/staff responsible for the project.

Jason Frenzel, Stewardship Coordinator, has been a manager of volunteers for 13 years, holds an international accreditation in volunteer management, and serves in a leadership role of local and national volunteer management professional organizations. Jason has coordinated hundreds of group volunteer efforts. Jason brings these skills to bear in this project by administering and leading expert volunteers in the arenas of environmental education, place-based learning, and environmental testing.

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Jennifer Kangas, B.B.A., Finance Manager. Jennifer manages HRWC financial affairs and brings more than 18 years of experience as a commercial lender.

V. Project Budget and Narrative (Do not delete these instructions on your completed form).

A) **Budget Table:** Provide a detailed line-item budget for your **entire** project by completing the table below. Requested line items should be limited to Ten (10) line items. The less the better.

A breakdown of specific line item requests and attendant costs should include:

- 1) Line item requests for materials, supplies, equipment and others:
 - a. Identify and list the type of materials, supplies, equipment, etc.
 - b. Specify the unit cost, number of units, and total cost**
 - c. Use a formula/equation as applicable. (i.e. 40 books @ \$100 each = \$4000)
- 2) Line item requests for staff compensation, benefits: **Do not use FTE percentages.**
 - a. Identify the position; for each position request, **specify the hourly rate and the number of hours** (i.e. \$20/hr x 20 hours/week x 20 weeks = \$8,000)
 - b. For benefits, provide the formula and calculation (i.e. \$8,000 x 25% = \$2,000)
- 3) Line items on Salaries/Personnel included in budget (contribution or in-kind) but NOT requested from the Gimbel Foundation must be broken down per number 2) above: Provide rate of pay per hour and number of hours.

Line Item Request	Line Item Explanation	Support From Your Agency	Support From Other Funders	Requested Amount From Gimbel/TCF	Line Item Total of Project
Personnel: Stewardship Coordinator	10 hours/week x 40 weeks@ \$36.70/hour= \$14,680		\$7,340	\$7,340	\$14,680
Personnel: Watershed Scientist	10 hours/week x 40 weeks@ \$36.70/hour= \$14,680	\$7,340		\$7,340	\$14,680
Benefits for personnel	\$29,360 x 30% = \$8,808	\$2,202	\$2,202	\$4,404	\$8,808
Travel	640 miles@.55/mile = \$352.00			\$352.00	\$352.00
Materials and Supplies	\$6/student x 1,000 students = \$6,000	\$1,500	\$845	\$3,655	\$6,000
Indirect: covers rent, insurance, audit	10% of salary and benefits (\$29,360 + \$8,808 = \$38,168)	\$954	\$954	\$1,909	\$3,817
TOTALS:		11,996	11,341	\$25,000	\$48,337 ✓

B) **Narrative:** The budget narrative is the justification of “how” and/or “why” a line item helps to meet the project deliverables. Provide a description for each line item request as necessary. Explain how the line item relates to the project. If you are requesting funds to

pay for staff, list the specific duties of each position. See attached SAMPLE Project Budget and Budget Narrative

1. Personnel: Stewardship Coordinator--coordinates the teachers and student recruitment, site visit logistics and staffing. 10 hours/week x 40 weeks@ \$36.70/hour= \$14,680
2. Personnel: Watershed Scientist—coordinates and conducts the trainings and oversight, assures quality control, manages and orders equipment, and manages data collection and analysis. 10 hours/week x 40 weeks@ \$36.70/hour= \$14,680
3. Benefits for personnel: total salary times 30% for federal and state taxes, unemployment, health insurance and retirement benefits. $\$29,360 \times 30\% = \$8,808$
4. Travel: mileage costs for travel to river monitoring sites and schools. 640 miles@.55/mile = \$352.00
5. Materials and Supplies: school bus transportation, waders, jars, forceps, poster board, color graph and pictures. $\$6/\text{student} \times 1,000 \text{ students} = \$6,000$.
6. Indirect: covers rent, insurance, audit. 10% of salary and benefits ($\$29,360 + \$8,808 = \$38,168 \times .10 = \$3,817$).

VI. Sources of Funding: Please list your current sources of funding and amounts.

Secured/Awarded

Name of Funder: Foundation, Corporation, Government	Amount
Government Contracts	\$764,264
Foundations/Corporations	778,715
Member Dues	89,865
Fundraising/Special Events	37,000
Interest	2,500
Other	2,000

Pending

Name of Funder: Foundation, Corporation, Government	Amount	Decision Date
Government	\$650,000	Expected by 9/30/17
Foundations (multiple)	305,000	
Memberships	55,000	To collect by 12/17
Fundraising/Special Events	85,000	To collect by 12/17

Diversity of Funding Sources: A financially healthy organization should have a diverse mix of funding sources. Complete those categories that apply to your organization using figures from your most recent fiscal year.

Funding Source	Amount	% of Total Revenue	Funding Source	Amount	% of Total Revenue
Contributions	\$77,214	4.7%	Program Fees	\$9,422	0.6%
Fundraising/Special Events	\$77,525	4.7%	Interest Income	\$2,563	0.2%
Corp/Foundation Grants	\$800,500	48.9%	Other:	\$134,205	8.2%
Government Grants	\$532,908	32.6%	Other:	\$1,963	0.1%

Notes:

Pending amount included under Foundations includes 4 proposals. HRWC should be notified by 9/30/17 whether they have been awarded.

Other income in the amount of \$134,205 is comprised of individual and local government membership dues.

VII. Financial Analysis

Agency Name: Huron River Watershed Council
Most Current Fiscal Year (Dates): From 4/1/15 To: 3/31/16

This section presents an overview of an applicant organization's financial health and will be reviewed along with the grant proposal. Provide all the information requested on your **entire organization**. Include any notes that may explain any extraordinary circumstances. Information should be taken from your most recent 990 and audit. **Double check your figures!**

Form 990, Part IX: Statement of Functional Expenses

1) Transfer the totals for each of the columns, Line 25- Total functional expenses (page 10)

(A) Total Expenses	(B) Program service expenses	(C) Management & general expenses	(D) Fundraising expenses
\$1,559,096	\$1,302,535	\$119,743	\$136,818

2) Calculate the percentages of Columns B, C, and D, over A (per totals above)

- Program services (B) – A general rule is that at least 75% of total expenses should be used to support programs
- Management & general administration (C) – A general rule is that no more than 15% of total expenses should be used for management & general expenses
- Fundraising (D) – A general rule is that no more than 10% of total expenses should be used for fundraising

(A) Total Expenses	(B) Program service expenses	(C) Management & general expenses	(D) Fundraising expenses
	Columns B / A x 100	Columns C / A x 100	Columns D / A x 100
Must equal 100%	83%	8%	9%

3) Calculate the difference between your CURRENT year budget for management & general expenses and your previous management & general expenses per your 990 (Column C)

Percentage of Organization's <u>Current</u> Total Budget used for Administration	Column C, Management & general expenses per 990 above	Differential
10%	8%	2%

If the differential is above (+) or below (-) **10%**, provide an explanation:

Note: These figures are based on the 3/31/16 tax return. Per the 3/31/17 audited statement, Program service expenses = 82%, Management and general expenses = 8% and Fundraising expenses = 10%.

Quick Ratio: Measures the level of liquidity and measures only current assets that can be quickly turned to cash. A generally standard Quick Ratio equals 1 or more.

Cash	+ Accounts Receivables	/Current Liabilities	= Quick Ratio
\$910,035	\$151,070	\$105,707	10.04

Excess or Deficit for the Year:

Excess or (Deficit) Most recent fiscal year end	Excess or (Deficit) Prior fiscal year end
\$148,403	\$29,518

Notes: Per 3/31/17 Audited Financial Statement. Cash includes certificates of deposit which are on deposit with local banks.



Department of the Treasury
Internal Revenue Service

ATLANTA GA 39901-0001

In reply refer to: 0752857580
Apr. 13, 2016 LTR 4168C 0
38-1806452 000000 00

00028799
BODC: TE

HURON RIVER WATERSHED COUNCIL
1100 N MAIN ST STE 210
ANN ARBOR MI 48104-1059



021613

Employer ID Number: 38-1806452
Form 990 required: YES

Dear HURON RIVER WATERSHED COUNCIL:

This is in response to your request dated Apr. 04, 2016, regarding your tax-exempt status.

We issued you a determination letter in 198702, recognizing you as tax-exempt under Internal Revenue Code (IRC) Section 501(c)(3).

Our records also indicate you're not a private foundation as defined under IRC Section 509(a) because you're described in IRC Sections 509(a)(1) and 170(b)(1)(A)(vi).

Donors can deduct contributions they make to you as provided in IRC Section 170. You're also qualified to receive tax deductible bequests, legacies, devises, transfers, or gifts under IRC Sections 2055, 2106, and 2522.

In the heading of this letter, we indicated whether you must file an annual information return. If a return is required, you must file Form 990, 990-EZ, 990-N, or 990-PF by the 15th day of the fifth month after the end of your annual accounting period. IRC Section 6033(j) provides that, if you don't file a required annual information return or notice for three consecutive years, your exempt status will be automatically revoked on the filing due date of the third required return or notice.

For tax forms, instructions, and publications, visit www.irs.gov or call 1-800-TAX-FORM (1-800-829-3676).

If you have questions, call 1-877-829-5500 between 8 a.m. and 5 p.m., local time, Monday through Friday (Alaska and Hawaii follow Pacific Time).



Strengthening Inland Southern California through Philanthropy

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Interim President and CEO

October 23, 2017

S. L. Gimbel Foundation Fund

Ms. Laura Rubin
Executive Director
Huron River Watershed Council
1100 Main Street
Ann Arbor, MI 48104

Dear Ms. Rubin:

Congratulations! A grant has been approved for **Huron River Watershed Council** in the amount of **\$25,000.00** from the S.L. Gimbel Foundation. **The performance period for this grant is November 1, 2017 to November 30, 2018.** Additional funding beyond the performance period is not guaranteed. It is highly recommended that alternative funding sources be sought accordingly. The grant is to support the following as specified in your proposal:

Scientific Training and Mentorship to Next Generation

This grant is subject to the terms outlined in the enclosed Grant Agreement. After you have reviewed the terms and conditions of the Grant Agreement, **please sign and date the agreement and return with original signature to The Community Foundation by Thursday, November 30, 2017.** Be sure to copy the signed agreement for your records. Funds will be released upon receipt of the signed Grant Agreement.

A condition of this grant is that you agree to submit the Grant Evaluation Form which includes a narrative report and fiscal report. **The Grant Evaluation is due by December 15, 2018** and will be available online at:

<https://www.thecommunityfoundation.net/grants/grants/forms>.

We wish you great success and look forward to working with you during the grant performance period. If you have any questions, please feel free to contact me at 951-241-7777.

Sincerely,

Celia Cudiamat
Executive Vice President of Programs

23697 Huron River Watershed Council

20170704 GIMB



**S. L. Gimbel Foundation Fund
Grant Agreement**

Organization: Huron River Watershed Council

Grant Amount: \$25,000.00 **Grant Number:** 20170704

Grant Period: November 1, 2017 to November 30, 2018 (*Evaluation Due: December 15, 2018*)

Purpose: Scientific Training and Mentorship to Next Generation

1. Use of Grant Funds

Grant funds must be expended within the grant period, for the purpose and objectives described in your grant proposal. Grant funds may not be expended for any other purpose without prior written approval by The Community Foundation. If there are significant difficulties in making use of the funds as specified in your proposal, or if the grant funds cannot be spent within the grant period, notify us in writing promptly.

Formal requests for extensions or variances must be submitted to the Foundation's Board of Directors for approval a minimum of 60 days before the end of the grant period.

Requests for variances or extensions are reviewed on a case-by-case basis and approved by the Board of Directors. If a request is denied, unused funds must be immediately refunded to the Foundation.

Grant funds will not be expended for any political or lobbying activity or for any purpose other than one specified in section 170(c)(2)(b) of the Code.

2. Payment of Grant Funds

The grant funds will be paid in full by the Foundation upon receipt of the signed Grant Agreement. Challenge grant funds will be paid in full upon receipt of the signed Grant Agreement and upon receipt of documentation providing evidence that condition(s) of the challenge grant has/have been met.

3. Certification and Maintenance of Exempt Organization Status

This grant is specifically conditioned upon Grantee's status as an eligible grantee of The Community Foundation. The Foundation has obtained a copy of the Grantee's IRS determination letter. Grantee confirms that it has not had any change in its legal or tax-exempt status, and shall notify the Foundation immediately of any such change.

4. Final Report and Records

The Grantee will submit the Grant Evaluation report per the deadline set forth in the award letter. This report includes a narrative on outcomes based on goals and objectives set forth in the grant proposal and an expenditure report documenting use of grant funds. If equipment was purchased, copies of receipts need to be included.

5. Grantee's Financial Responsibilities

Grantee will keep records of receipts and expenditures of grant funds and other supporting documentation related to the grant at least four (4) years after completion of the grant and will make such records of receipts, expenditures and supporting documentation available to the Foundation upon request, for the purpose of conducting financial audits, making verifications, and investigations as deemed necessary concerning the grant.

6. Publicity

The Community Foundation appreciates publicity for the grant in all relevant published materials, such as brochures, newsletters and annual reports. The credit line of "Made possible in part by a grant from **The Community Foundation, Strengthening Inland Southern California through Philanthropy**" is suggested. The Grantee will allow the Foundation to review and approve the content of any proposed publicity concerning the grant prior to its release, upon request. When your donors are listed in printed materials, include the Foundation in the appropriate contribution size category. Sending a brief press release to your local paper is appreciated. Please email Charee Gillins, our Marketing & Communications Officer, at cgillins@thecommunityfoundation.net with copies of any printed or publicity materials that highlight the grant. When publishing our name, please note the "The" at the beginning of our name is a legal part of our name. It should always be used and capitalized. Attaching a logo is also appreciated. Our logo can be downloaded on our website at www.thecommunityfoundation.net.

Grantee agrees to allow the Foundation to include information about this grant in the Foundation's periodic public report, newsletter, news releases, social media postings, and on the Foundation's website. This includes the amount and purpose of the grant, any photographs you have provided, your logo or trademark, and other information and materials about your organization and its activities.

7. Indemnification

In the event that a claim of any kind is asserted against the Grantee or the Foundation related to or arising from the project funded by the Grant and a proceeding is brought against the Foundation by reason of such claim, the Grantee, upon written notice from the Foundation, shall, at the Grantee's expense, resist or defend such action or proceeding, at no cost to the Foundation, by counsel approved by the Foundation in writing.

Grantee hereby agrees, to the fullest extent permitted by law, to defend, indemnify, and hold harmless the Foundation, its offices, directors, employees, and agents, from and against any and all claims, liabilities, losses, and expenses (including reasonable attorneys' fees) directly, indirectly, wholly, or partially arising from or in connection with any act or omission by Grantee, its employees, or agents in applying for or accepting the Grant, in expending or applying the Grant funds or in carrying out any project or program supported by the Grant, except to the extent that such claims, liabilities, losses, and expenses arise from or in connection with any bad faith act or omission by the Foundation, its officers, directors, employees, or agent.

8. Termination

The Community Foundation may terminate this agreement, modify or withhold payments under this grant award, require a total or partial refund of any grant funds, or all at any time, if, in the Community Foundation's judgment: a) The Community Foundation is not satisfied with the quality of the Grantee's progress toward achieving the project goals and objectives; b) the Grantee dissolves or fails to operate; c) the Grantee fails to comply with the terms and conditions of this agreement; d) the Grantee fails to comply with the requirements of any law or regulation applicable to you, the Foundation, or this grant.

9. Limitation of Support

This Agreement contains the entire agreement between the parties with respect to the Grant and supersedes any previous oral or written understandings or agreements.

I have read and agree to the terms and conditions of the Grant Agreement.


Signature

Laura Rubin
Printed Name

Organization: Huron River Watershed Council
Grant Number: 20170704

October 30, 2017
Date

Executive Director
Title

AV
11/13/17

LA
11/13/17



Strengthening Inland Southern California through Philanthropy

BOARD OF DIRECTORS

November 21, 2017

S. L. Gimbel Foundation Fund

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Secretary of the Board

Rabbi Hillel Cohn

Paul Granillo

Stanley Grube

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Teresa Rhyne

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Philip Savage IV
Immediate Past Board Chair

Dr. Henry Shannon

Tamara Sipos

Beverly Stephenson

Randall Tagami

Diane Valenzuela

Paula Myles
Interim President and CEO

Ms. Laura Rubin
Executive Director
Huron River Watershed Council
1100 Main Street
Ann Arbor, MI 48104

Dear Ms. Rubin:

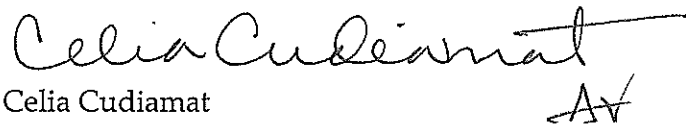
The Community Foundation is pleased to enclose a grant check for \$25,000 from the S. L. Gimbel Foundation, a component fund at The Community Foundation. By cashing the grant check, you are agreeing to the conditions stated under the *Terms of Grant* which you have signed and returned. **The completed Grant Evaluation form is due by December 15, 2018** and will be available online on The Community Foundations website under: <https://www.thecommunityfoundation.net/grants/grants/forms>.

Please note that any grant variances or extensions must be requested in writing and in advance. Any remaining grant funds must be returned to The Community Foundation at the end of the grant period.

We greatly appreciate any help you can give us in publicizing the grant. Please use the following credit in any grant announcements or materials funded by the grant: ***"Huron River Watershed Council is supported by a grant from The S. L. Gimbel Foundation."*** You may send us copies of articles printed in local papers, stories in your agency newsletter, annual report, press releases, and other publications for our files.

Please feel free to contact me at 951-241-7777 should you have any questions.

Sincerely,



Celia Cudiamat
Executive Vice President of Programs

20170704

43286

GIMB-3



The Community Foundation
Strengthening Inland Southern California through Philanthropy
3700 SIXTH STREET, SUITE 200
RIVERSIDE, CA 92501
951-241-7777 / FAX 951-684-1911

CITIZENS BUSINESS BANK
A Financial Services Company
3696 Main Street, Riverside, CA 92501
90-3414/1222

Check Fraud
Protection for Business

43286

PAY * Twenty-Five Thousand and no/100 *

TO THE
ORDER OF

DATE
11/16/2017

AMOUNT
\$ ****25,000.00

Huron River Watershed Council
1100 Main Street
Ann Arbor, MI 48104

Leah Anderson
Phonon Funds
AUTHORIZED SIGNATURE

⑈043286⑈ ⑆122234449⑆ 244124437⑈

The Community Foundation

43286

23697 Huron River Watershed Council

11/16/2017 043286

20170704	11/13/2017	Scientific Training and Mentorship to Next Generation	25,000.00
GIMB	S.L. Gimbel Foundation Advised Fund		25,000.00

CHECK TOTAL: \$ ****25,000.00

The Community Foundation

43286

23697 Huron River Watershed Council

11/16/2017 043286

20170704	11/13/2017	Scientific Training and Mentorship to Next Generation	25,000.00
GIMB	S.L. Gimbel Foundation Advised Fund		25,000.00

CHECK TOTAL: \$ ****25,000.00