



2015 S.L. Gimbel Foundation Fund Grant Application

Internal Use Only: Grant: <u>2015 0523</u>

Organization / Agency Information

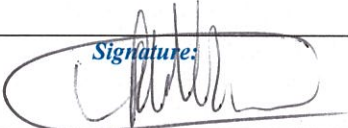
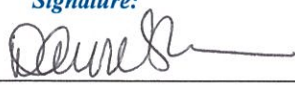
Organization/Agency Name: Friendship Shelter, Inc. 18/24		
Physical Address: 1335 South Coast Highway		City/State/Zip Laguna Beach, CA 92651
Mailing Address: P.O. Box 4252 ✓		City/State/Zip Laguna Beach, CA 92652
CEO or Director: Dawn Price ✓		Title: Executive Director
Phone: (949) 494-6928	Fax: (949) 497-4324	Email: dprice@friendshipshelter.org
Contact Person: Dawn Price		Title: Executive Director
Phone: (949) 494-6928	Fax: (949) 497-4324	Email: dprice@friendshipshelter.org
Web Site Address: www.friendshipshelter.org		Tax ID: 33-0219404

Program / Grant Information

Interest Area: Animal Protection Education Environment Health Human Dignity

Program/Project Name: Pathways to Self-Sufficiency			Amount of Grant Requested: \$25,000
Total Organization Budget: \$2,129,416	Per 990, Percentage of Program Service Expenses (Column B/Column A x 100): 90%	Per 990, Percentage of Management & General Expenses Only (Column C/Column A x 100): 9%	Per 990, Percentage of Management & General Expenses and Fundraising (Column C+D / Column A x 100): 9.98%
Purpose of Grant Request (one sentence): Provide individualized shelter and supportive services to homeless men and women to help them achieve self-sufficiency.			
Gimbel Grants Received: List Year(s) and Award Amount(s)			
2009: \$15,000 2011: \$20,000 2013: \$25,000 2014: \$25,000			

Signatures

Board President / Chair: (Print name and Title) Marshall Innis, President, Board of Directors	Signature: 	Date: 4.30.15
Executive Director/President: (Print name and Title) Dawn Price, Executive Director	Signature: 	Date: 4.30.15

2015 S. L. Gimbel Foundation Fund Application Narrative
Friendship Shelter, Inc.

I. Organization Background; Target Population:

A) History, Mission and Purpose

Friendship Shelter, Inc. [FSI] was founded more than 27 years ago by a group of concerned members of the community. Then, as now, our mission was to help homeless adults achieve self-sufficiency and become more productive members of our community.

B) Past Organizational Accomplishments

The past three years have been a time of incredible growth and progress for Friendship Shelter. In 2014, a key strategic initiative was achieved with the successful application for a \$425,000 HUD supportive housing grant. With these funds, FSI launched a permanent supportive housing (PSH) program that permanently ends chronic homelessness for its tenants. We continue to build upon this program, and in 2015 will grow from 18 to 59 PSH tenants.

C) Key programs and activities

FSI serves homeless adults with uniquely comprehensive, individualized assistance based on each client's circumstance, needs, and capacity in one of our three programs: the Self-Sufficiency Program (rehabilitative residential shelter), the Alternative Sleeping Location (emergency shelter) and Permanent Supportive Housing.

FSI's shelter programs fall under the umbrella of "Pathways to Self-Sufficiency", an approach that employs a personal development plan based on individual history and needs. The goal always is to help individuals move beyond the causes of homelessness to self-sufficient lives.

On average, each year the Pathways program serves nearly 500 individuals – more than 360 at the emergency shelter, and more than 125 at the rehabilitative shelter, where 2/3 will graduate successfully with income, housing and sobriety. Most FSI clients have experienced long-term homelessness and many have co-occurring disabling conditions. More than half have a serious mental health challenge and about 70% have substance abuse or addiction history.

II. Project Information:

A) Statement of Need

1. Community need

Orange County's most recent "Point in Time" homeless count reports that at some time during the year, nearly 13,000 people sleep on beaches, at parks or in cars. Nearly 2/3 of these are single adults, but only 44% of shelter beds are for single adults and most of those are open only in cold weather months. Two-thirds of the unsheltered homeless population are homeless for 2+ years, 1/3 are severely mentally ill and half are chronic substance abusers.

B) Project Goal, Objectives and Methodology

1. Project Goal/Description

The goal of the Pathways program is to provide a comprehensive and compassionate path to rehabilitation using a broad set of services customized for each individual. The program begins with an overnight emergency shelter that FSI helped establish and manages on behalf of the City of Laguna Beach. There, 45 clients every night have a safe place to sleep, three meals, and access to laundry and hygiene facilities. Shelter staff, volunteers and County outreach workers assess client needs and focus on housing solutions. Since inception more than 100 have transitioned into the rehabilitative shelter program, known as the Self-Sufficiency Program

(SSP). There, 32 men and women have room and board, case management, health and psychiatric care, therapeutic support, addiction recovery services, and various forms of mentoring to help them rebuild their lives, secure income and move on to sustainable housing. Last year, 71% graduated from the SSP successfully with income, stable housing and sobriety.

FSI's unique impact is our capacity to work successfully with high-need, complicated clients who do not qualify for other programs. FSI challenges itself to keep program thresholds low and thus often serves as a "shelter of last resort" for those who cannot qualify for other programs. The SSP is the only free, year-round rehabilitative program for homeless adults in southern Orange County and one of the few comprehensive programs. The emergency shelter is the first of its kind in Orange County and the only year-round drop-in, overnight shelter.

2. Objectives/Activities

Objective I: Provide emergency shelter & supportive services to 45 homeless individuals nightly.

Activities: Shelter operates 365 nights a year, provides bedding, three meals daily, access to hygiene services, laundry and case management.

Objective II: Help clients resolve or ameliorate mental and physical health problems to make it possible for them to live more self-sufficient lives.

Activities: Provide every client with access to health & psychiatric assessments, referrals for treatment, assistance with co-pays, monitoring of medications, and therapeutic counseling.

Objective III: Ensure that all clients are able to resolve legal and financial challenges and personal issues that limit their capacity for self-sufficiency.

Activities: Provide on-site legal and financial counseling to resolve credit issues and judicial histories, a substance abuse recovery support program, and life-skills workshops, including but not limited to anger management, relationship skills and parenting

Timeline: This project is ongoing.

3. Target population.

FSI serves homeless adults, age 18 and older. In the past year, 2% were 18-23 years old, 78% were 24-54 years old, and 20% were 55-69 years old. All services are offered to all clients, regardless of age, dependent only on their specific needs.

4. Relationship to Other Existing Projects

FSI collaborates closely with many area social service and health care organizations. These include Laguna Beach Community Clinic and the Camino Clinic, representatives of the local police and homeless court, other homeless services organizations, and pro bono providers of professional services such as dentistry. Currently we are working closely with the STAY Program, an organization that serves mentally ill, transitional age youth, to establish permanent supportive housing for that population.

Roughly 500 volunteers each year about 13,500 hours of service. An especially robust volunteer effort prepares meals nightly at both the Self-Sufficiency Program and the emergency shelter – these include corporate groups, community and church groups, families, and individuals who provide about 48,000 meals annually. Also, volunteers plan and execute fundraising events.

C) Project Outcomes and Evaluation

1. Key Anticipated Outcomes and Impact

FSI's primary goal is to end homelessness. Housing, therefore, is the ultimate outcome and the desired impact is an end to homelessness for each client.

2. Evaluation

We measure income improvements and housing stability to ensure that we are meeting this goal. Our results are additionally scrutinized in a system-wide homeless management information system (HMIS), which measures FSI's effectiveness from year to year as well as its impact on the County's homeless system. When possible, we follow clients beyond their participation to ensure their ongoing stability.

3. Monitoring & Measurement

Case managers meet with clients every week to review progress and ensure delivery of essential services. Round-the-clock staff at both facilities closely monitors client activities and ensure that crucial services are delivered. A volunteer nurse and staff psychiatrist also monitor progress, and senior staff meets weekly to review activities. An addiction specialist is available to monitor and support the clients who struggle with substance abuse.

Program measurement and outcomes tracking are critical to FSI's management strategy. We track all clients through the HMIS system as well as a proprietary in-house database used to track progress and qualitative measures, to better compare individual client characteristics against the overall success rate. This helps us shape our program for improved outcomes.

D) How will you use the grant funds?

Grant funds will be used for direct-service staff salaries (case managers, program directors, on site supervisors who directly assist clients in day-to-day activities) as well as facility costs, food, nutrition, hygiene and transportation.

III. Project Future

A) Future Financial Support

FSI implements an aggressive fund development effort, including events, major gifts and foundation grants, in order to ensure sustainability.

IV. Governance, Executive Leadership and Key Personnel/Staff Qualifications

A) Board of Directors

FSI is governed by a volunteer Board of Directors with 16 members. They meet 6 – 8 times annually to provide fiscal oversight and organizational guidance. The executive committee meets monthly with the Executive Director and senior staff. Five Board committees – finance, facilities, development/marketing, legal/personnel and programs – are comprised of board members, area professionals, staff and volunteers.

B) Key Staff

Dawn Price, Executive Director, has led Friendship Shelter for more nearly 7 years. She is a 32 year nonprofit executive, formerly with Ronald McDonald House Charities and Planned Parenthood. Ms. Price is actively engaged in the community and the County as an advocate for the homeless. Mark Miller, Associate Executive Director, has been at FSI nine years, with previous experience using the arts as a therapeutic tool. He has helped to craft a holistic multi-variate rehabilitation program at FSI. Rick Scott, Director of Programs, has been with FSI for seven years after a career as a teacher and coach, and holds a degree in Psychology. Analisa Andrus, Self-Sufficiency Program Manager, has been with FSI for nine years, formerly as a case manager, and holds an MSW.

2015 S.L. Gimbel Foundation APPLICATION

V. Project Budget

Provide a detailed line-item budget for your project by completing the table below.

Line Item Description	Line Item Explanation (Formula/equation used as applicable. Example: 40 books @ \$100 each = \$4000)	Support From Your Agency	Support From Other Funders	Requested Amount From TCF	Line Item Total of Project
Salaries/Benefits	6.5 FTE Program Staff	0	232,052	25,000	257,052
Case Management	Intern Supervision \$10,000 for 9 mos. Summer inter Stipends \$2,800 for 3 mos., Case Mgmt Software \$775/yr	8,575	5,000	0	13,575
Rental and Utility Assistance	To assist Clients to move into housing	3,000	0	0	3,000
Food and Nutritional Supplements	Supplies for 3 meals per day (supplemented by donations)	16,400	4,000	0	20,400
Hygiene	Personal and cleaning supplies, based on experience	4,200	6,000	0	10,200
Client Transportation	Bus passes \$1,725.00 x 12 mos.	17,260	3,440	0	20,700
Client Medical Co-Pays & ID	\$2,400 for medical co-pays, & ID's (birth certificates, DMV, etc.)	800	1,600	0	2,400
Drug Testing	\$4,800 / yr	4,800	0	0	4,800
Psychiatric Services	Approx 3 hrs per wk @ \$80/hr,	7,000	5,000	0	12,000
Land Lease, Utilities & Property Taxes	Lease \$72,000/yr, Utilities, \$21,501, and Taxes \$13,314	106,815	0	0	106,815
Maintenance	Shelter upkeep & repairs	38,540	0	0	38,540
TOTALS:		207,390	257,092	25,000	489,482

2015 S.L. Gimbel Foundation APPLICATION

VI. Sources of Funding: Please list your current sources of funding and amounts.

Secured/Awarded

Name of Funder: Foundation, Corporation, Government	Amount
City of Laguna Beach: Gov't (Operating Grant for Emergency Shelter)	\$125,868
Crean Foundation: Foundation	\$5,000
DevTo Support Foundation: Foundation	\$30,000
Halle Family Foundation: Foundation	\$5,000
Pacific Life Foundation: Foundation	\$10,000
St. Joseph Health Community Partnership Fund: Foundation	\$25,000
Sisters of St. Joseph Healthcare Foundation: Foundation	\$50,000
Wells Fargo Foundation: Foundation	\$10,000
Foundation funding is supplemented by special events and individual giving.	

Pending

Name of Funder: Foundation, Corporation, Government	Amount	Decision Date
City of Laguna Beach: Gov't (Grant Contract Extension)	\$125,868	June 2015
City of Laguna Beach Community Assistance Fund: Gov't	\$4,000	June 2015
Ebell Club: Foundation	\$3,000	May 2015
Impact Giving: Foundation	\$25,000	05/06/15
Marisla Foundation: Foundation	\$30,000	June 2015
National Charity League Laguna Beach: Foundation	\$5,000	06/01/15
Orange County United Way Women's Philanthropy Fund: Foundation	\$15,000	05/08/15

Diversity of Funding Sources: A financially healthy organization should have a diverse mix of funding sources. Complete those categories that apply to your organization using figures from your most recent fiscal year.

Funding Source	Amount	% of Total Revenue	Funding Source	Amount	% of Total Revenue
Contributions	\$325,330	22.2%	Program Fees	\$32,510	2.2%
Fundraising/Special Events	\$392,810	26.7%	Interest Income	\$1,720	0.1%
Corp/Foundation Grants	\$397,819	27.1%	Other:	\$	
Government Grants	\$318,121	21.7%	Other:	\$	

2015 S.L. Gimbel Foundation APPLICATION

VII. Financial Analysis

Agency Name: Friendship Shelter, Inc.

Most Current Fiscal Year (Dates): **From 01/01/2013 To: 12/31/2013**

This section presents an overview of an applicant organization's financial health and will be reviewed along with the grant proposal. Provide all the information requested on your **entire organization**. Include any notes that may explain any extraordinary circumstances. Information should be taken from your most recent 990 and audit. **Double check your figures!**

Form 990, Part IX: Statement of Functional Expenses

1) Transfer the totals for each of the columns, Line 25- Total functional expenses (page 10)

(A) Total Expenses	(B) Program service expenses	(C) Management & general expenses	(D) Fundraising expenses
\$1,532,500	\$1,383,160	\$135,350	\$13,990

2) Calculate the percentages of Columns B, C, and D, over A (per totals above)

- Program services (B) – A general rule is that at least 75% of total expenses should be used to support programs
- Management & general administration (C) – A general rule is that no more than 15% of total expenses should be used for management & general expenses
- Fundraising (D) – A general rule is that no more than 10% of total expenses should be used for fundraising
-

(A) Total Expenses	(B) Program service expenses	(C) Management & general expenses	(D) Fundraising expenses
	Columns B / A x 100	Columns C / A x 100	Columns D / A x 100
Must equal 100%	90.3%	8.8%	0.9%

3) Calculate the difference between your CURRENT year budget for management & general expenses and your previous management & general expenses per your 990 (Column C)

Percentage of Organization's Current Total Budget used for Administration	Column C, Management & general expenses per 990 above	Differential
6.7%	8.8%	-2.1%

If the differential is above (+) or below (-) 10%, provide an explanation:

Quick Ratio: Measures the level of liquidity and measures only current assets that can be quickly turned to cash. A generally standard Quick Ratio equals 1 or more.

Cash	+ Accounts Receivables	/Current Liabilities	= Quick Ratio
\$611,120	\$76,000	\$152,450	4.5x

Excess or Deficit for the Year:

Excess or (Deficit) Most recent fiscal year end	Excess or (Deficit) Prior fiscal year end
(\$64,190)	(\$81,400)

VIII. Application submission check list:

X	<u>Submit FOUR (4) Copies: 1 ORIGINAL (WITH ORIGINAL SIGNATURES) and 3 copies, collated and stapled together of the following:</u>	X	<u>Submit ONE (1) Copy:</u>
X	Completed Grant Application Form (cover sheet, narrative (3 pages maximum), budget and sources of funding, financial analysis page	X	A copy of your current 501(c)(3) letter from the IRS.
X	A list of your Board members and their affiliations	X	A copy of your most recent year-end financial statements (audited if available; double-sided)
X	Your current operating budget and the previous year's actual expenses	X	A copy of your most recent 990 (double-sided)
X	Part IX only of the 990 form, Statement of Functional Expenses (one page). If you completed a 990-EZ, fill out the attached Part IX, Functional Expenses of the 990 form using figures from your 990-EZ		
X	For past grantees, a copy of your most recent final report.		



FRIENDSHIP SHELTER

Friendship Shelter, Inc.

2015 Board of Directors

Marshall Innis (Architect), *President*

Ellen Dorse (GDR Group), *Vice-President*

M. Stephen Coontz (Attorney, Coontz & Matthews LLP), *Secretary*

Doug Anderson (Advent Enterprises), *Treasurer*

Dr. Gary Jenkins (Pediatrician)

Keith Kesler (Advertising Executive)

Julie McAlpine (Psychotherapist)

Barbara McMurray (McMurray Marketing Communications)

Cindy Ortiz Plant (Commercial Flooring Broker)

Steve Robbins (Retired CEO, Robbins Bros Jewelers)

Andrea Shelley (AFS Realty Investments)

Cindy Shopoff (Shopoff Realty Investments)

Alex Williamson (PIMCO)

Doug Wilson, (CEO, Next Solutions)

Josh Wolff (Attorney, Wolff Law)

Friendship Shelter, Inc.
2015 Operating Budget and 2014 Actuals

	<u>2014 Actual</u>	<u>2015 Budget</u>	<u>Incr / (Decr) over 2014</u>
Ordinary Income/Expense			
Grant, Donation and Government funding	1,264,635	1,383,706	119,071
Event, Contract and Rental Income	653,171	683,060	29,889
Total Income	<u>1,917,806</u>	<u>2,066,766</u>	<u>148,961</u>
Expense			
7200 · WAGES, TAXES & BENEFITS	1,170,853	1,163,354	(7,499)
7600 · PROGRAM EXP	133,556	155,636	22,080
8100 · NON-PERSONNEL EXP	173,114	181,978	8,864
8200 · OCCUPANCY EXP	324,462	472,552	148,090
8300 · TRAVEL & MEETING EXP	17,777	21,048	3,271
8450 · DEPRECIATION EXP	78,972	90,000	11,028
8500 · MISCELLANEOUS EXP	38,530	51,988	13,458
Total Expense	<u>1,937,264</u>	<u>2,136,556</u>	<u>199,292</u>
Net Income	<u>(19,459)</u>	<u>(69,790)</u>	<u>(50,331)</u>

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to governments and organizations in the United States. See Part IV, line 21				
2 Grants and other assistance to individuals in the United States. See Part IV, line 22				
3 Grants and other assistance to governments, organizations, and individuals outside the United States. See Part IV, lines 15 and 16				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees	112,000.	78,400.	33,600.	
6 Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
7 Other salaries and wages	814,310.	752,020.	55,950.	6,340.
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)				
9 Other employee benefits				
10 Payroll taxes				
11 Fees for services (non-employees):				
a Management				
b Legal				
c Accounting	15,330.		15,330.	
d Lobbying				
e Professional fundraising services. See Part IV, line 17				
f Investment management fees				
g Other. (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Sch O.)	7,650.			7,650.
12 Advertising and promotion				
13 Office expenses	11,970.	2,390.	9,580.	
14 Information technology				
15 Royalties				
16 Occupancy	118,550.	112,070.	6,480.	
17 Travel	8,120.	8,120.		
18 Payments of travel or entertainment expenses for any federal, state, or local public officials				
19 Conferences, conventions, and meetings				
20 Interest	17,570.	17,570.		
21 Payments to affiliates				
22 Depreciation, depletion, and amortization	76,490.	74,960.	1,530.	
23 Insurance	81,460.	74,640.	6,820.	
24 Other expenses. Itemize expenses not covered above. (List miscellaneous expenses in line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
a CLIENT SERVICES	117,600.	117,600.		
b DONATED MATERIALS	38,000.	38,000.		
c REPAIRS & MAINTENANCE	34,110.	34,110.		
d				
e All other expenses	42,750.	36,690.	6,060.	
25 Total functional expenses. Add lines 1 through 24e	1,495,910.	1,346,570.	135,350.	13,990.
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation.				

Check here if following SOP 98-2 (ASC 958-720)



S.L. Gimbel Foundation Fund Grant Evaluation Form

Grant Period:
January 1, 2013 through December 31, 2013

Organization: Friendship Shelter, Inc.

Contact Name: Dawn Price

Title: Executive Director

Phone Number: (949) 494-6928

Grant Period: January 1, 2013 – December 31, 2013

Award Amount: \$25,000

Grant Number:

- Describe the project's key outcomes and results based on your goals and objectives. Provide the number of clients served and other relevant statistics.

Our three primary objectives were: (1) assist homeless men and women to secure a stable income and savings to support sustainable housing; (2) help clients resolve or ameliorate mental and physical health problems to facilitate self-sufficiency; and (3) ensure that all clients are able to resolve legal and financial challenges and personal issues that limit their capacity for self-sufficiency.

We have achieved these goals. In 2013, we served 435 individuals across the three Pathways programs. 326 of these were seen in our emergency shelter program, where most stayed just a day or two – but 44 were frequent guests. Of those, 13 (30%) entered the self-sufficiency program (SSP) with the support of shelter staff. A total of 88 individuals (including the 13 from the emergency shelter and the balance who entered the program directly from homelessness) were served in the SSP, where 71% graduated successfully with income, stable housing and – where applicable – sobriety. An additional 21 – 100% of whom graduated successfully – were served in our transitional housing program. Across all programs, all clients had access to mental and physical health services.

- What were the challenges and obstacles you encountered (if any) in attaining your goals & objectives? How did you overcome and/or address the challenges and obstacles? What were the lessons learned?

Our clients' obstacles mirror our own. Income and affordable housing continue to be primary obstacles. In a high-unemployment environment, individuals with spotty work histories, mental health challenges and – for some – criminal records, achieving a living wage job is especially daunting. For others, whose disabilities prevent sustained employment, the waiting period to qualify for disability income is months or even years. Our staff have become adept at assisting in both job coaching as well as income application – but the problems remain difficult.

On the housing front, the availability of affordable housing – and in particular, supportive housing for chronically homeless people who need ongoing support – is scarce. In 2013 FSI initiated a permanent supportive housing program, using HUD funds, to help address this need. By the end of 2014 35 individuals will be housed in FSI-managed permanent supportive housing, with an additional 40 units in development.

Organizationally, ongoing funding is, of course, a consistent challenge – and for that reason we are particularly grateful to SL Gimbel for this grant.

- Describe any unintended positive outcomes as a result of the efforts supported by this grant.

Beyond our top objectives, we continue to be pleased by the less measurable but clearly obvious results of participation in our program. Even for those who do not gain full “success” by our rigorous standards, we believe all leave our program with the knowledge that they were valued and cared for, and therefore with increased self-esteem and resilience. We consistently see clients who were unsuccessful return to us for services, and we are proud that we are viewed by clients as a safe refuge to which they can return when they are ready.

- Describe the overall effect this grant has had on your organization.

This grant once again helped provide much-needed program support, further solidifying our financial health so that we could keep the promises we make to clients when they enter our program.

- Tell us a few success stories that made an impact on your organization and/or community as a result of this grant.

Todd and Michael originally came to FSI in the emergency shelter program. Todd’s first night in the emergency shelter was the shelter’s opening night, in November of 2009. Michael followed the next spring. Both had been chronically homeless for years prior to coming to the emergency shelter. Michael worked with shelter staff to become sober and qualified for the self-sufficiency program, and after about a year in that program moved to local housing. But his disability benefit check dropped once he was housed, and he lost that housing because he could no longer afford it. He returned to the self-sufficiency program. Meanwhile, Todd had spent more than a year in the self-sufficiency program after several years in the emergency shelter. He eventually received a disability income as well with the help of shelter staff. In February 2013, Todd and Michael became the first two permanent supportive housing tenants in FSI’s new program. They live together in a 2-bedroom apartment in nearby Laguna Niguel, CA. Each pays 1/3 of his income as rent, with a HUD grant subsidizing the rest and providing ongoing supportive services from FSI staff. On move-in day, Todd commented, “I feel like I’m on a game show and I won the grand prize!” Michael was equally impressed: “I think I won the lottery,” he said. Both Michael and Todd benefitted from all aspects of the Pathways program and are now permanently home.

- Provide a financial report on the use of your grant funds (expenditures).

Attached.

- ❖ Please send copies of publicity and other promotional materials.

In lieu of written materials, we invite you to view our 2013 25th Anniversary video at our website --- www.friendshipshelter.org

- ❖ All variances or time extensions must be approved by The Community Foundation’s Grant Committee. Please contact us at 951-684-4194, ext. 114 immediately if a variance or extension becomes necessary.

Please return the completed form to:

Celia Cudiamat, Executive Vice President of Programs
3700 Sixth St., Suite 200, Riverside, CA 92501
ccudiamat@thecommunityfoundation.net

FRIENDSHIP SHELTER, INC.

S.L. Gimbel Grant Funds – Pathways to Self Sufficiency 1/1/13 – 12/31/2013

Line Item Description	Line Item Explanation	Projected Budget	2013 Expenses	S.L. Gimbel Foundation Grant
Salaries/Benefits	15.4 FTE Project Staff	640,609	645,929	25,000
Case Management	Intern Supervision \$8,000 for 9 mos. Summer Intern Stipends \$1,000 for 3 mos.	11,000	11,000	
Rental and Utility Assistance	To assist clients to move into housing	22,000	22,000	
Food and Nutritional Supplements	Supplies for 3 meals per day (supplemented by donations)	21,400	19,542	
Hygiene	Personal and cleaning supplies, based on experience	6,300	4,711	
Client Transportation	Bus Passes - \$2,028 x 12 mos	24,336	25,142	
Client Medical Copays and ID's	\$4,000 for medical copays; \$1,000 for ID's (birth certificates, DMV, etc.)	5,000	6,251	
Drug Testing	Drug tests to ensure compliance, \$635/mth	7,620	7,682	
Psychiatric Services	3 hours per week @ \$80/hr, plus insurance	14,680	14,795	
Land Lease, Mortgage Int., Utilities and Property Taxes	Lease \$72,000 yr; Mortgage \$18,450 yr; Utilities \$50,125 Taxes \$13,750	154,325	155,728	
Maintenance	Upkeep and Repairs to Shelter and Housing properties	16,430	29,564	
Travel	Travel to assist clients with housing, etc.	4,150	4,630	
TOTALS:		\$927,850	\$946,974	\$25,000



Department of the Treasury
Internal Revenue Service

P.O. Box 2508
Cincinnati OH 45201

In reply refer to: 0248556166
July 23, 2010 LTR 4168C E0
33-0219404 000000 00

00019005
BODC: TE

FRIENDSHIP SHELTER INC
PO BOX 4252
LAGUNA BEACH CA 92652-4252



007625

Employer Identification Number: 33-0219404
Person to Contact: Mr Galluppi
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your July 14, 2010, request for information regarding your tax-exempt status.

Our records indicate that your organization was recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in January 1992.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Beginning with the organization's sixth taxable year and all succeeding years, it must meet one of the public support tests under section 170(b)(1)(A)(vi) or section 509(a)(2) as reported on Schedule A of the Form 990. If your organization does not meet the public support test for two consecutive years, it is required to file Form 990-PF, Return of Private Foundation, for the second tax year that the organization failed to meet the support test and will be reclassified as a private foundation.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

0248556166
July 23, 2010 LTR 4168C E0
33-0219404 000000 00
00019006

FRIENDSHIP SHELTER INC
PO BOX 4252
LAGUNA BEACH CA 92652-4252

Sincerely yours,

Michele M. Sullivan

Michele M. Sullivan, Oper. Mgr.
Accounts Management Operations I



The
Community
Foundation

Strengthening Inland Southern California through Philanthropy

S. L. Gimbel Foundation Fund

BOARD OF DIRECTORS

Philip Savage IV
Chair of the Board

Sean Varner
Vice Chair of the Board

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Chief Financial Officer

Sergio Bohon
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Tamara Sipos

Beverly Stephenson

Randall Tagami

Diane Valenzuela

Dr. Jonathan Lorenzo Yorba
President and CEO

July 21, 2015

Ms. Dawn Price
Executive Director
Friendship Shelter, Inc.
PO Box 4252
Laguna Beach, CA 92652

Dear Ms. Price:

Congratulations! A grant has been approved for **Friendship Shelter, Inc.** in the amount of **\$25,000** from the S.L. Gimbel Foundation. The **performance period for this grant is August 1, 2015 to July 31, 2016.** Additional funding beyond the performance period is not guaranteed. It is highly recommended that alternative funding sources be sought accordingly. The grant is to support the following as specified in your proposal:

Pathways to Self Sufficiency: Provide individualized shelter and supportive services to homeless men and women to help them achieve self-sufficiency.

This grant is subject to the terms outlined in the enclosed Grant Agreement. After you have reviewed the terms and conditions of the Grant Agreement, please sign and date the enclosed copy and return the original copy to The Community Foundation within the next two weeks. Please retain a copy of the signed agreement for your records. Funds will be released upon receipt of the signed Grant Agreement.

A condition of this grant is that you agree to submit the Grant Evaluation Form which includes a narrative report and fiscal report. The **Grant Evaluation is due by August 15, 2016** and a copy will be available online.

We wish you great success and look forward to working with you during the grant performance period.

If you have any questions, please call me at 951-684-4192 ext. 114 or email me at ccudiamat@thecommunityfoundation.net.

Sincerely,

Celia Cudiamat
Executive Vice President of Programs

18126 Friendship Shelter, Inc.

20150523

GIMB3



Confirmed in Compliance
with National Standards for
U.S. Community Foundations

2015 S.L. Gimbel Foundation Fund

Grant Agreement

Organization: Friendship Shelter, Inc.
Grant Amount: \$ 25,000 **Grant Number:** 20150523
Grant Period: August 1, 2015 to July 31, 2016 (Evaluations due by August 15, 2016)
Purpose: Pathways to Self Sufficiency: Provide individualized shelter and supportive services to homeless men and women to help them achieve self-sufficiency.

1. Use of Grant Funds

Grant funds must be expended within the grant period, for the purpose and objectives described in your grant proposal. Grant funds may not be expended for any other purpose without prior written approval by The Community Foundation. If there are significant difficulties in making use of the funds as specified in your proposal, or if the grant funds cannot be spent within the grant period, notify us in writing promptly.

Formal requests for extensions or variances must be submitted to the Foundation's Board of Directors for approval a minimum of 60 days before the end of the grant period.

Requests for variances or extensions are reviewed on a case-by-case basis and approved by the Board of Directors. If a request is denied, unused funds must be immediately refunded to the Foundation.

2. Payment of Grant Funds

The grant funds will be paid in full by the Foundation upon receipt of the signed Grant Agreement. Challenge grant funds will be paid in full upon receipt of the signed Grant Agreement and upon receipt of documentation providing evidence that condition(s) of the challenge grant has/have been met.

3. Certification and Maintenance of Exempt Organization Status

This grant is specifically conditioned upon Grantee's status as an eligible grantee of The Community Foundation. The Foundation has obtained a copy of the Grantee's IRS determination letter. Grantee confirms that it has not had any change in its tax-exempt status, and shall notify the Foundation immediately of any such change.

4. Final Report and Records

The Grantee will submit the Grant Evaluation report per the deadline set forth in the award letter. This report includes a narrative on outcomes based on goals and objectives set forth in the grant proposal and an expenditure report documenting use of grant funds. If equipment was purchased, copies of receipts need to be included.

5. Grantee's Financial Responsibilities

Grantee will keep records of receipts and expenditures of grant funds and other supporting documentation related to the grant at least four (4) years after completion of the grant and will make such records of receipts, expenditures and supporting documentation available to the Foundation upon request.

6. Publicity

The Community Foundation recommends publicity for the grant and acknowledging The Community Foundation in internal correspondence, brochures as appropriate; newsletters, annual reports and email blasts or e-newsletters.

The credit line of "Made possible in part by a grant from the "S.L. Gimbel Foundation Advised Fund at The Community Foundation – Inland Southern California" is suggested. When your donors are listed in printed materials, include the S.L. Gimbel Foundation Advised Fund at The Community Foundation in the appropriate contribution size category. When publishing our name, please note the "The" at the beginning of our name is a legal part of our name. It should always be used and capitalized. Attaching our logo is also appreciated. Our logo can be downloaded from our website at www.thecommunityfoundation.net.

7. Indemnification

In the event that a claim of any kind is asserted against the Grantee or the Foundation related to or arising from the project funded by the Grant and a proceeding is brought against the Foundation by reason of such claim, the Grantee, upon written notice from the Foundation, shall, at the Grantee's expense, resist or defend such action or proceeding, at no cost to the Foundation, by counsel approved by the Foundation in writing.

Grantee hereby agrees, to the fullest extent permitted by law, to defend, indemnify, and hold harmless the Foundation, its offices, directors, employees, and agents, from and against any and all claims, liabilities, losses, and expenses (including reasonable attorneys' fees) directly, indirectly, wholly, or partially arising from or in connection with any act or omission by Grantee, its employees, or agents in applying for or accepting the Grant, in expending or applying the Grant funds or in carrying out any project or program supported by the Grant, except to the extent that such claims, liabilities, losses, and expenses arise from or in connection with any bad faith act or omission by the Foundation, its officers, directors, employees, or agent.

8. Termination

The Community Foundation may terminate this agreement, withhold payments, or both at any time, if, in the Community Foundation's judgment: a) The Community Foundation is not satisfied with the quality of the Grantee's progress toward achieving the project goals and objectives; b) the Grantee dissolves or fails to operate; c) the Grantee fails to comply with the terms and conditions of this agreement.

9. Limitation of Support

This Agreement contains the entire agreement between the parties with respect to the Grant and supersedes any previous oral or written understandings or agreements.

I have read and agree to the terms and conditions of the Grant Agreement.

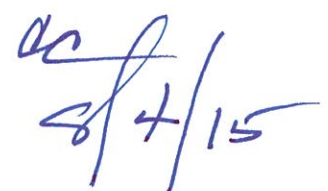

Signature

7/27/15
Date

Dawn Price
Printed Name

Executive Director
Title

Organization: 18126 Friendship Shelter, Inc.
Grant Number: 20150523





The Community Foundation

Strengthening Inland Southern California through Philanthropy

S. L. Gimbel Foundation Fund

BOARD OF DIRECTORS

August 4, 2015

Philip Savage IV
Chair of the Board

Sean Varner
Vice Chair of the Board

Pat Spafford, CPA
Chief Financial Officer

Sergio Bohon
Secretary of the Board

Glenda Bayless

Dr. Paulette Brown-Hinds

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D. Matthew Pim

Teresa Rhyne

Dr. Henry Shannon

Tamara Sipos

Beverly Stephenson

Randall Tagami

Diane Valenzuela

Dr. Jonathan Lorenzo Yorba
President and CEO

Ms. Dawn Price
Executive Director
Friendship Shelter, Inc.
PO Box 4252
Laguna Beach, CA 92652

Dear Ms. Price:

The Community Foundation is pleased to enclose a grant check for **\$25,000** from the S. L. Gimbel Foundation, a component fund at The Community Foundation. By cashing the grant check, you are agreeing to the conditions stated under the *Terms of Grant* which you have signed and returned. The completed Grant Evaluation form is due by August 15, 2016 and will be available online on The Community Foundations website under Grants/Forms. Please note that any grant variances or extensions must be requested in writing and in advance. Any remaining grant funds must be returned to The Community Foundation at the end of the grant period.

We greatly appreciate any help you can give us in publicizing the grant. **Please use the following credit in any grant announcements or materials funded by the grant: "The (name of project/program) is supported by a grant from The S. L. Gimbel Foundation."** You may send copies of articles printed in local papers, stories in your agency newsletter, annual report, press releases, and other publications for our files.

If you have any questions, please contact me at 951-684-4194.

Sincerely,

Celia Cudiamat
Executive Vice President of Programs

20150523

39521

GIMB3



Confirmed in Compliance
with National Standards for
U.S. Community Foundations

HOLD TO LIGHT TO VIEW WATERMARK IN PAPER. HEAT SENSITIVE RED IMAGE DISAPPEARS WITH HEAT. DETECTION CIRCLE REVEALS A LOCK WHEN TESTED.

39521

The Community Foundation

Strengthening Inland Southern California through Philanthropy
3700 SIXTH STREET, SUITE 200
RIVERSIDE, CA 92501
951-241-7777 / FAX 951-684-1911

CITIZENS BUSINESS BANK

A Financial Services Company
3695 Main Street, Riverside, CA 92501
90-3414-1222

ESSENTIALSM Check Fraud Protection for Business

PAY * Twenty-Five Thousand and no/100 *

TO THE ORDER OF

Friendship Shelter, Inc.
PO Box 4252
Laguna Beach, CA 92652

DATE
07/23/2015

AMOUNT
\$*****25,000.00



Christina Endersmet
AUTHORIZED SIGNATURE

Security features. Details on back.

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The Community Foundation

39521

18126 Friendship Shelter, Inc.

07/23/2015 039521

20150523 07/21/2015 Pathways to Self Sufficiency
GIMB S.L. Gimbel Foundation Advised Fund

25,000.00 25,000.00

CHECK TOTAL: \$*****25,000.00

The Community Foundation

39521

18126 Friendship Shelter, Inc.

07/23/2015 039521

20150523 07/21/2015 Pathways to Self Sufficiency
GIMB S.L. Gimbel Foundation Advised Fund

25,000.00 25,000.00

CHECK TOTAL: \$*****25,000.00