



2015 S.L. Gimbel Foundation Fund Grant Application

Internal Use Only:
Grant #: 20150634

Organization / Agency Information

<i>Organization/Agency Name: Friendly Center, Inc.</i>		
<i>Physical Address: 147 W. Rose Ave.</i>		<i>City/State/Zip: Orange, CA 92867</i>
<i>Mailing Address: P. O Box 706</i>		<i>City/State/Zip: Orange CA 92856</i>
<i>CEO or Director: Cathy Seelig</i>		<i>Title: Executive Director</i>
<i>Phone: 714-771-5300</i>	<i>Fax: 714-771-7627</i>	<i>Email: cathy@friendlycenter.org</i>
<i>Contact Person: Cathy Seelig</i>		<i>Title: Executive Director</i>
<i>Phone: 714-771-5300 x133</i>	<i>Fax: 714-771-7627</i>	<i>Email: cathy@friendlycenter.org</i>
<i>Web Site Address: www.friendlycenter.org</i>		<i>Tax ID: 95-2479833</i>

Program / Grant Information

Interest Area: Animal Protection Education Environment Health Human Dignity

<i>Program/Project Name: Family Support Specialist Program</i>			<i>Amount of Grant Requested: \$25,000</i>
<i>Total Organization Budget: \$1,984,673</i>	<i>Per 990, Percentage of Program Service Expenses (Column B/ Column A x 100): 89.4%</i>	<i>Per 990, Percentage of Management & General Expenses Only (Column C / Column A x 100): 6.2%</i>	<i>Per 990, Percentage of Management & General Expenses and Fundraising (Column C+D / Column A x 100): 10.6%</i>
<i>Purpose of Grant Request (one sentence):</i> We are requesting a grant from S.L. Gimbel Foundation to support our Family Support Specialist program, (formerly Family Service Advocate program) which connects domestic violence victims and their children with wrap-around services, restoring their human dignity by offering concrete support, social support, and education, moving them from danger to safety and self-sufficiency.			
<i>Gimbel Grants Received: List Year(s) and Award Amount(s)</i> 2009 - \$15,000 2010- \$15,000 2013 - \$25,000			

Signatures

<i>Board President / Chair: Gisela Meier, Board President</i>	<i>Signature:</i> 	<i>Date:</i> 6-30-15
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6/30/15

I. Organization Background; Target Population:

- A) What is the history, mission and/or purpose of your organization? How long has the organization been providing programs and services to the community?

Since its inception as a family resource center to aid migrant farm workers and their families in 1924, Friendly Center has consistently reached out to some of the poorest and most vulnerable members of the Orange County community. Our mission statement defines us as “dedicated to improving the lives of children, adults, and seniors by helping them move toward self-sufficiency through immediate aid and a variety of educational and life skill programs.” Today, Friendly Center consists of four non-profit comprehensive family and community resource centers located in gang influenced neighborhoods in the cities of Orange, Placentia, and Garden Grove. Over 20 free programs and services are available in English, Spanish, and Vietnamese for low to extremely low-income families struggling with poverty in central Orange County.

- B) What are some of your past organizational accomplishments (last three years)?

From July, 2011 through June, 2014, Friendly Center responded to over 62,000 requests for help from the low-income community we serve. The requests ranged from information about public transportation all the way to mental health counseling and domestic violence intervention. Based largely on our past 16 years working with the County of Orange’s FaCT (Families and Communities Together) network of Family Resource Centers (FRC), Friendly Center was awarded two five year grants to be the lead agency in FaCT-funded FRCs in Orange and Placentia, and as a funded partner in the city of Stanton’s FRC. These 2015-20 grants will have a huge impact on Friendly Center’s ability to expand critical family support services to the community.

- C) What are your key programs and activities? Describe the communities you serve. Include populations, geographic locations served, and relevant statistics.

Friendly Center’s four family resource centers are located in the heart of gang plagued neighborhoods in the cities of Orange, Placentia, Garden Grove and Stanton. Our clients are low to extremely low-income families and individuals as qualified under Federal Poverty Guidelines. Ninety-two percent of Friendly Center client households earn less than \$35,000 per year, with 39% considered extremely low income (earning less than \$15,000 annually).¹ Troubled families, domestic violence victims, the unemployed and the underemployed, families facing homelessness, parents unable to feed their children or themselves – these are the low-income families and individuals we help.

II. Project Information:

- A) Statement of Need

According to California Department of Justice statistics, in 2013 there were 2,846 DV calls received within the cities that encompass and surround Friendly Center’s family resource centers – Anaheim, Fullerton, Garden Grove, Orange, Placentia, Stanton, Villa Park, Westminster and Yorba Linda. Women make up a disproportionate number of DV victims and their children are often overlooked casualties of these incidents. Studies have established links between the children of DV victims with higher levels of fear, social withdrawal, low self-esteem, anger, hostility, difficulties in school and lower scores on verbal, motor and cognitive assessments. Sadly, these children, victims of their family’s circumstances, are reliant on the community to protect them when their parents cannot.

- B) Project Goal, Objectives and Methodology

¹ 2012-203 Friendly Center Family Resource Center Data and Outcomes Report, FaCT Orange County

Through the FSS program, Friendly Center's goal is to ensure that low-income DV victims, primarily women, grow stronger, more independent and become better parents and protectors for their children.

Unlike most DV intervention agencies, we partner with many other organizations to provide wraparound services to our clients. Friendly Center's FSS program uses a family strengthening approach to provide additional support to our clients. These services include food, clothing and other emergency assistance, parenting classes, mental health counseling, job development, ESL classes, kindergarten readiness classes, and academic tutoring programs for grades K-12.

Objective I: Friendly Center's objective is to ensure that clients who are or have been victims of domestic violence will show improvement in the area of domestic violence/family conflict as measured by the Family Development Matrix and through client interviews. The typical length of time that a client is engaged in a case plan is from 3 to 6 months, depending upon the severity of the situation.

Activities: FSS meet with clients to connect them with immediate intervention assistance. An intake assessment is administered, evaluated, and any immediate needs are met with emergency food and clothing assistance. Based on the results of the intake assessment, the FSS and the client develop an individualized case plan which most often includes enrollment in Personal Empowerment Program (PEP) classes provided through our partnership with Interval House. These classes are offered at a confidential location and Friendly Center provides childcare to remove as many barriers to attending as possible. Participants learn about the effects of DV on participants, about boundaries and anger management, the effects of DV on children, the legal issues of DV, understanding denial, danger and red flags, the role of drugs and alcohol in DV, what constitutes a healthy relationship, and how DV survivors can move forward into stability and well-being. In addition to linking victims and their children with DV intervention services, the FSS continues to work directly with the client through case management team (CMT), a multi-disciplinary group of professionals, who ensure all available resources are being provided. FSS develop case plans with clients, meet with the case management team, follow up with clients to insure that they are able to maintain progress toward completion of their case plan, administer mid-intervention assessments, and final assessments.

Victims of DV come to Friendly Center in a variety of ways. They may have been referred to us by the Orange County Dept. of Social Services, the police department, other community agencies, or through word of mouth. Many times, a client has come in for help with other needs such as lack of food, problems with parenting, unemployment, etc. and the issue of DV is uncovered during a confidential discussion with a trained FSS. Based on prior year statistics, we anticipate that 160 DV victims and their children will seek counseling and services for DV intervention from Friendly Center's FSS program.

Through community partnerships, Friendly Center is able to provide a multitude of free resources to our low-income clients. In our FSS program, through case management we collaborate with DV intervention partners, mental health counselors, social workers, public health nurses, and public school officials. We also partner with food banks, utility companies, parenting skills educators, and the local community college district to help strengthen families financially and emotionally. Local businesses, faith based organizations and individuals donate year round to our food drives, Easter Basket drive, backpack and school supply drive, turkey basket, and holiday toy drives.

Friendly Center works with over 250 volunteers a year. We use volunteers in our emergency and supplementary food programs, and in our afterschool, evening and summer tutoring programs for elementary, middle and high school students. We also use volunteers throughout the year for our community and fundraising events.

C) Project Outcomes and Evaluation

The Family Development Matrix© is a questionnaire which measures changes in the client's responses to questions about family relations, conflict, fear of violence, and feelings of safety. A baseline and subsequent assessments are administered during the client's participation in the program. Status levels within five classifications are evaluated, indicating degrees of crisis, risk, safety or stability. Each response is ranked on a scale from 1-4 with 1 being in crisis and 4 being stable. When a client demonstrates progress from In-crisis to At-risk, from At-risk to Safe, or from Safe to Stable, we know we are achieving our shared objectives.

To evaluate the effectiveness of the program, Friendly Center employs both quantitative and qualitative means. Quantitatively, Friendly Center uses the Family Development Matrix questionnaire, a frequency scale which measures the differences in the client's responses to questions about their family relations, family conflict, their fears of violence and feelings of safety between the baseline assessment and the final assessment. Qualitative assessments are done through client interviews.

D) How will you use the grant funds?

Friendly Center is respectfully requesting a grant from the S.L. Gimbel Foundation to sustain its FSS program in the area of domestic violence assistance and prevention. These funds would be used to help support one full time, direct service FSS.

III. Project Future

A) Explain how you will support this project after the grant performance period. Include plans for fundraising or increasing financial support designated for the project.

Friendly Center's FSS program was established in 1998. We owe the support of this program for the past 17 years to a variety of different funding sources including government grants, corporate donors, charitable foundations, individual contributors and fundraising activities. Because this program is at the heart of our continuing efforts to strengthen families and improve the well-being of our community through concrete support, social support, knowledge of community resources and increased resiliency, we will maintain financial support through the customary fund development strategies we have employed in the past. These strategies include grant writing, connecting with local businesses through civic involvement, and our four annual fundraising events – the Friendly Center Golf Tournament, Orange International Street Fair, City of Placentia Heritage Festival, and the Friendly Center Partnership Banquet.

IV. Governance, Executive Leadership and Key Personnel/Staff Qualifications

A) Describe your board of directors and the role it plays in your organization. What Committees exist with your board of directors? How does the board make decisions?

The volunteer Directors on the Friendly Center Board furnish leadership, are ethnically diverse (representing the cultures Friendly Center serves), and have backgrounds in areas such as law, finance, business, education, and nonprofits. The Board of Directors works from a strategic plan, with the current focus on fund development, public relations and marketing, and board development. Committees are Finance, Nominating, By-laws Review and Compensation. Participation on the board requires financial support through Give or Get donations, attendance at board meetings, and participation and support of fundraising activities. Items to be voted on at Board Meetings require a quorum and decisions are made by the majority.

B) Describe the qualifications of key personnel/staff responsible for the project.

Cathy Seelig, Executive Director, has been with Friendly Center since 1998. Cathy has been responsible for the accelerated growth of the Center during her tenure. With the assistance of capable staff and volunteers, new programs and services have been developed in response to the needs of the community. She has established partnerships with other organizations and agencies and developed relationships with local businesses and churches. All of Friendly Center's FSS are required to have a bachelor's degree in social services or a related human services field and a minimum of two years of experience working with families in crisis in the community.

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V. Project Budget

Provide a detailed line-item budget for your project by completing the table below.

A breakdown of specific line item requests and attendant costs should include:

- 1) Line item requests for materials, supplies, equipment and others:
 - a. Identify and list the type of materials, supplies, equipment, etc.
 - b. Specify the unit cost, number of units, and total cost
 - c. Use a formula/equation as applicable. (i.e. 40 books @ \$100 each = \$4000)
- 2) Line item requests for staff, compensation, benefits:
 - a. Identify the position; for each position request, specify the hourly rate and the number of hours (i.e. \$20/hr x 20 hours/week x 20 weeks = \$8,000)
 - b. For benefits, provide the formula and calculation (i.e. \$8,000 x 25% = \$2,000)

Line Item Description	Line Item Explanation	Support From Your Agency	Support From Other Funders	Requested Amount From TCF	Line Item Total of Project
Full time Family Support Specialist	7 positions @ \$37,000 each = \$259,000 (including 14% benefit cost)	\$12,000	\$222,000	\$25,000	\$259,000
Half-time Family Support Specialist	3 positions @ \$19,000 each = \$57,000 (including 14% benefit cost)	\$19,000	\$38,000		\$ 57,000
Information and Referral	2 positions @ \$26,000 each = \$52,000 (including 14% benefit cost)		\$52,000		\$ 52,000
Program Director	.5 FTE = \$32,000 (including 14% benefit cost)	\$ 9,000	\$23,000		\$ 32,000
Program supplies	Phones/Internet= \$3,000 Office supplies= \$2,000 Curriculum/training=\$3,000		\$ 8,000		\$ 8,000
Admin, Support	General/Admin Cost= \$16,000 Liability Insurance = \$6,000		\$22,000		\$ 22,000
TOTALS:		\$ 40,000	\$365,000	\$ 25,000	\$430,000

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VI. Sources of Funding: Please list your current sources of funding and amounts.

Secured/Awarded

Name of Funder: Foundation, Corporation, Government	Amount
FaCT – Families and Communities Together – Government grant	\$353,000
Pacific Life Foundation	\$ 12,500

Pending

Name of Funder: Foundation, Corporation, Government	Amount	Decision Date
Allergan Foundation	\$10,000	9/30/15
Waltmar Foundation	\$15,000	7/31/15

Diversity of Funding Sources: A financially healthy organization should have a diverse mix of funding sources. Complete those categories that apply to your organization using figures from your most recent fiscal year.

Funding Source	Amount	% of Total Revenue	Funding Source	Amount	% of Total Revenue
Contributions	\$135,071	6.6%	Program Fees	\$ 0	0
Fundraising/Special Events	\$124,404	5.9%	Interest Income	\$ 3,595	0.2%
Corp/Foundation Grants	\$436,166	21.3%	In Kind Donations	\$1,115,948	54.6%
Government Grants	\$141,941	7.0%	Section 8 Housing: Rental Income	\$89,607	4.4%

Notes:

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VII. Financial Analysis

Agency Name: Friendly Center, Inc.

Most Current Fiscal Year (Dates): From January 1, 2014 To: December 31, 2014

This section presents an overview of an applicant organization's financial health and will be reviewed along with the grant proposal. Provide all the information requested on your **entire organization**. Include any notes that may explain any extraordinary circumstances. Information should be taken from your most recent 990 and audit. **Double check your figures!**

Form 990, Part IX: Statement of Functional Expenses

1) Transfer the totals for each of the columns, Line 25- Total functional expenses (page 10)

(A) Total Expenses	(B) Program service expenses	(C) Management & general expenses	(D) Fundraising expenses
\$1,735,499	\$1,550,770	\$ 108,388	\$ 76,341

2) Calculate the percentages of Columns B, C, and D, over A (per totals above)

- Program services (B) – A general rule is that at least 75% of total expenses should be used to support programs
- Management & general administration (C) – A general rule is that no more than 15% of total expenses should be used for management & general expenses
- Fundraising (D) – A general rule is that no more than 10% of total expenses should be used for fundraising

(A) Total Expenses	(B) Program service expenses	(C) Management & general expenses	(D) Fundraising expenses
\$1,735,499	Columns B / A x 100	Columns C / A x 100	Columns D / A x 100
Must equal 100%	89.4%	6.2%	4.4%

3) Calculate the difference between your CURRENT year budget for management & general expenses and your previous management & general expenses per your 990 (Column C)

Percentage of Organization's <u>Current</u> Total Budget used for Administration	Column C, Management & general expenses per 990 above	Differential
6.2 %	6.2 %	0 %

If the differential is above (+) or below (-) 10%, provide an explanation:

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Quick Ratio: Measures the level of liquidity and measures only current assets that can be quickly turned to cash. A generally standard Quick Ratio equals 1 or more.

Cash	+ Accounts Receivables	/Current Liabilities	= Quick Ratio
\$800,398	\$56,940	\$147,969	5.8

Excess or Deficit for the Year:

Excess or (Deficit) Most recent fiscal year end	Excess or (Deficit) Prior fiscal year end
\$57,537	\$36,309

Notes:

VIII. Application submission check list:

<u>Submit FOUR (4) Copies: 1 ORIGINAL (WITH ORIGINAL SIGNATURES) and 3 copies, collated and stapled together of the following:</u>	<u>Submit ONE (1) Copy:</u>
Completed Grant Application Form (cover sheet, narrative (3 pages maximum), budget and sources of funding, financial analysis page	A copy of your current 501(c)(3) letter from the IRS
A list of your Board members and their affiliations	A copy of your most recent year-end financial statements (audited if available; double-sided)
Your current operating budget and the previous year's actual expenses	A copy of your most recent 990 (double-sided)
Part IX only of the 990 form, Statement of Functional Expenses (one page). If you completed a 990-EZ, fill out the attached Part IX, Functional Expenses of the 990 form using figures from your 990-EZ	
For past grantees, a copy of your most recent final report.	



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Administrative Staff

Cathy Seelig – Executive Director

Cynthia Drury – Program Director

Arian Ghiacy – Marketing & Events

Karen Tyson – Finance & Grants Coord.

**Friendly Center
Agency Budget**

2015

Income

Contributions/Fundraising	\$ 267,000.00
Grant Income	\$ 424,000.00
Section 8 Housing Income/Interest Income	\$ 89,000.00
In-Kind \$ Value	\$ 1,060,000.00
Total Income	\$ 1,840,000.00

Expenses

Salaries	\$ 600,000.00
Program Supplies	\$ 17,000.00
Fundraising Expense	\$ 50,000.00
Operations Expense	\$ 15,000.00
Insurance	\$ 30,000.00
Printing	\$ 11,000.00
Occupancy	\$ 6,000.00
Fees	\$ 1,000.00
Section 8 Housing Expenses	\$ 50,000.00
In-Kind Program/Materials/Space	\$ 1,060,000.00
Total Expenses	\$ 1,840,000.00

FRIENDLY CENTER, INC.
STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED DECEMBER 31, 2014
(WITH COMPARATIVE SUMMARIZED TOTALS FOR 2013)

	Program			Management and General		Supporting Fund Raising		Total	2014	2013
	General Programs	Housing	Total	Total	General	Total	Raising			
Accounting and auditing		\$ -	\$ -	\$ -	10,500			\$ 10,500	\$ 10,500	\$ 11,250
Bad debts		100	100					100	100	525
Contract		8,000	8,000					8,000	8,000	6,000
Depreciation	\$ 2,501	3,341	5,842		660			660	6,502	12,624
Fundraising						\$ 21,163		21,163	21,163	18,910
In-kind facilities	211,524		211,524	30,000				30,000	241,524	169,320
In-kind food & other	873,211		873,211	1,213				1,213	874,424	908,176
Insurance	10,314	4,536	14,850	3,600				3,600	18,450	17,691
Professional fees	1,437		1,437	192		181		373	1,810	1,949
Repairs and maintenance	1,861	16,323	18,184	110				110	18,294	10,753
Miscellaneous		345	345	700		594		1,294	1,639	1,211
Office supplies	1,310	484	1,794	2,359				2,359	4,153	3,609
Membership dues				538				538	538	825
Salaries and wages	518,997	8,358	527,355	74,650		46,172		120,822	648,177	628,218
Employee benefits	12,846	2,462	15,308	2,261		430		2,691	17,999	16,238
Payroll taxes	45,873	753	46,626	6,060		3,870		9,930	56,556	62,188
Postage				2,315		1,017		3,332	3,332	3,425
Printing	5,877		5,877	2,973		2,914		5,887	11,764	8,803
Equipment Program	1,004		1,004	10				10	1,014	322
Taxes	22,225		22,225						22,225	12,728
Transportation	2,150	3,704	5,854	150				150	3,854	3,623
Utilities	3,642	6,767	10,409	88				88	2,238	1,823
				8				8	10,417	10,643
	\$ 1,714,772	\$ 55,173	\$ 1,769,945	\$ 138,387	\$ 76,341	\$ 214,728	\$ 1,984,673	\$ 1,910,854		

See Independent Auditors' Report and Accompanying Notes to Financial Statements.

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX.

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21.				
2 Grants and other assistance to domestic individuals. See Part IV, line 22.	867,161.	867,161.		
3 Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16.				
4 Benefits paid to or for members.				
5 Compensation of current officers, directors, trustees, and key employees.	60,668.	49,359.	6,987.	4,322.
6 Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B).	0.	0.	0.	0.
7 Other salaries and wages.	587,510.	477,997.	67,663.	41,850.
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions).				
9 Other employee benefits.	17,999.	15,308.	2,261.	430.
10 Payroll taxes.	56,556.	46,626.	6,060.	3,870.
11 Fees for services (non-employees):				
a Management.				
b Legal.				
c Accounting.	10,500.		10,500.	
d Lobbying.				
e Professional fundraising services. See Part IV, line 17.				
f Investment management fees.				
g Other. (If line 11g amt exceeds 10% of line 25, column (A) amount, list line 11g expenses on Schedule O.)	1,810.	1,437.	192.	181.
12 Advertising and promotion.				
13 Office expenses.	4,152.	1,793.	2,359.	
14 Information technology.				
15 Royalties.				
16 Occupancy.				
17 Travel.				
18 Payments of travel or entertainment expenses for any federal, state, or local public officials.				
19 Conferences, conventions, and meetings.				
20 Interest.				
21 Payments to affiliates.				
22 Depreciation, depletion, and amortization.	6,502.	5,842.	660.	
23 Insurance.	18,450.	14,850.	3,600.	
24 Other expenses. Itemize expenses not covered above (List miscellaneous expenses in line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
a <u>FUNDRAISING</u>	21,163.			21,163.
b <u>PROGRAM</u>	20,625.	20,625.		
c <u>REPAIRS & MAINTENANCE</u>	18,294.	18,184.	110.	
d <u>Printing and Publications</u>	11,764.	5,877.	2,973.	2,914.
e All other expenses.	32,345.	25,711.	5,023.	1,611.
25 Total functional expenses. Add lines 1 through 24e.	1,735,499.	1,550,770.	108,388.	76,341.
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. Check here <input type="checkbox"/> if following SOP 98-2 (ASC 958-720).				

SL Gimbel Final Evaluation Report Questions.

Questions 1-15 are required and must be complete

1. **Organization name:** Friendly Center, Inc.
2. **Grant #** 20130988
3. **Grant Period:** February 1, 2014 through January 31, 2015
4. **Location of Services:** Garden Grove, Orange and Placentia
5. **Name and Title of person completing evaluation.** Cynthia Drury, Program Director
6. **Phone number:** 714-771-5300
7. **Email address:** Cynthia@friendlycenter.org
8. **Total number of clients served through this grant funding:** 96 families

9. **Describe the project's key outcomes and results based on the goals and objectives:** The goal of the S.L. Gimbel Foundation Grant was to connect families at risk of domestic violence and their children with wrap-around services, enabling them to acquire concrete support, social support, and education, in order to move them out of danger, into safety and self-sufficiency, while helping to restore their human dignity. This was accomplished through our Family Service Advocate program, which linked Friendly Center families to D.V. intervention programs, emergency assistance (food and utility), counseling, parenting classes, job development, English as a Second Language (ESL), and academic tutoring for the children depending on their area of needs based on their FDM assessment and intake interview. The case plan was designed by both the Client family and the advocate, using a strength based approach based the intake interview, Family Development Assessment (FDM) and the family input. The families were assessed on their intake visit (Pre-test) and a second (Post-test) prior to case closure. The results below show the percentage of families that were assessed as "at risk or crisis" on the initial assessment and post assessment.

<u>Family Development Assessment Area</u>	<u>Pre-test</u>	<u>Post-test</u>
Domestic Violence/Family Conflicts	21.8%	3.1%
Presence of Abuse	9.4%	3.1%
Risk of Emotional or Sexual Abuse	11.5%	3.1%
School Behavior	12.5%	5.2%
Support System	39.5%	16.7%

10. **Please describe any challenges/obstacles the organization encountered (if any) in attaining stated goals and objectives:** The challenge encountered was some of the families who were referred were not ready to make the commitment to work on their identified issues.

11. **How did the organization overcome and/or address the challenges and obstacles?** Families were encouraged to work on one area of need at a time, rather than being overwhelmed by the challenge of

managing multiple issues. Once one issue was resolved the family would choose the next issue to work on.

12. Describe any unintended positive outcomes as a result of the efforts supported by this grant. One of the unintended positive outcomes was the change in behavior of the children seen in schools. Several principals commented on the positive change in the behavior and attitude seen in the classroom.

13. Briefly describe the impact this grant has had on the organization and community served. The SL Gimbel grant allowed Friendly Center to expand its services by funding an additional bilingual Family Advocate because the majority of clients were Spanish speaking. There was a need to reach more families.

14. Please provide a narrative on how the funds were used to fulfill grant objectives. 100% of the funds were used for a bilingual Family Advocate staff, who worked directly with the families providing case management, support and resources to help the families in crisis stabilize and overcome their obstacles.

15. Please relate a success story. One of our family advocates met with a client she has been seeing for the past year. "Susan" is a 54 year old woman with two adult children and an 11 year old daughter with autism. She heard about our advocacy/case management program while getting bread for herself from one of our food programs. She had been married 25 years to the same man, who was unfaithful, and physically and emotionally abusive. She had no job or money of her own and did not drive. She was suffering from a medical condition that required surgery, but had no medical insurance. During one especially violent episode, she called the police, got a restraining order and moved out with her daughter. Her husband retaliated by calling Child Protective Services and succeeded in getting her child removed from her custody. It was at this point that she sought help from Friendly Center.

Through Friendly Center's case management program, over the past year Susan has been connected with legal assistance, a community medical clinic, domestic violence intervention Personal Empowerment Program, and counseling. At this point she has regained custody of her daughter, is working part time, has filed for divorce and is in the process of going to court for spousal support and child support. She had successful surgery for her medical condition. She was not here legally, and is now taking the steps necessary to file for legal status because she is a victim of violence. Susan shared that the emotional support, connections and referrals that she is receiving from Friendly Center have helped her take the steps necessary to face her fears and change her life and her daughter's life in positive ways.

(Q16-17 optional space to related additional success stories)

16. "Janet" came to Friendly Center distraught about her financial situation. She was afraid she would not be able to provide for her four children. The children's father moved out and communication with him was strained and at times abusive. With the support of her Advocate, Janet became empowered and more self-confident. She has applied for child support, Food Stamps and found a job. She can now concentrate on caring for her children and spending time with them rather than worrying about money. Her family was adopted for the holidays through our Adopt A Family Program. She dropped to the floor crying with gratitude for the gifts she received. For additional support, she consistently came in for counseling and food. It took time for the Janet to ask for and accept help. Janet appreciates that her

Advocate was always there to listen. At the closing of the case, Janet was stable and she was so thankful for the help the Friendly Center provided along the way.

17. "Kira", a mother of four children visited our Center after a neighbor told her Friendly Center provides assistance. After learning how Friendly Center works with families she participated in Family Advocacy. During the assessment, it was disclosed that she was a victim of domestic violence and was currently with her abuser. She was in the process of eviction and felt financially tied to him. Her children begged her to separate, and she felt extremely overwhelmed because she wanted to make sure she kept a roof over their head. She was given a referral to legal aid, to inform and assist her with the eviction process. Through their assistance she was able to make an arrangement with the landlord and keep their apartment. She was linked to our collaborative partner, Interval House, where she attended Personal Empowerment Program classes and got the support to move forward with her separation. Her husband left the home without any confrontations. She participated in the food programs, and signed up for CalFresh (food stamps). Her children received counseling to help them deal with the family issues. Kira is very grateful for the guidance and resources that helped her take control of her life. But more importantly, that we were sensitive and non-judgmental to her needs. She is confident she can continue to move forward and knows that she has support.

18. **Which category best describes the organization. Please choose only one.** Other – Family Resource Center

19. **What is the organization's primary program area of interests?** Children & Families

20. **Approximate percentage of clients served through grant in each ethnic group category. Total must equal 100%.**

African American – 2%

Asian/Pacific Islander – 1%

Caucasian – 5%

Hispanic Latino – 91%

Other 1%

21. **Approximate percentage of clients served from grand funds in each age category.**

Children birth -05 years of age – 9%

Children ages 06-12 years of age – 23%

Youth ages 13-18 – 15%

Young Adults (18-24) – 8%

Adults – 43%

Senior Citizens 2%

22. **Approximate percentage of clients served with disabilities from grand funds.**

No clients served with disabilities

Physically Disabled

Blind & Visually Impaired

Deaf and Hearing Impaired

Mentally/Emotionally Disabled

Learning Disabled

Speech Impaired

Other Disability

*Do not collect disability statistics

Approximate percentage of clients served in each economic group.

At/below Poverty Level- 90%

Homeless/Indigent

Migrant Worker

Working Poor – 10%

Other

24. Approximate percentage of clients served from grant funds in each population category.

Single Adults

Families – 78%

Single Parent Families – 11%

Disabled

Ethnic Minority

LGBTG

Abused Women/Children – 9%

Homeless/Indigent

Immigrants

Military

Parolees

Students

Elderly – 2%

Children/Youth (those not included in Family)

*Many of our Families would fall into multiple categories.

Internal Revenue Service

Date: April 3, 2007

FRIENDLY CENTER INC
147 W ROSE AVE
ORANGE CA 92867-6627

Department of the Treasury
P. O. Box 2508
Cincinnati, OH 45201

Person to Contact:
Kim A. Chambers 31-07674
Customer Service Specialist
Toll Free Telephone Number:
877-829-5500
Federal Identification Number:
95-2479833

Dear Sir or Madam:

This is in response to your request of April 3, 2007, regarding your organization's tax-exempt status.

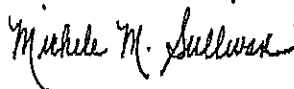
In June 1967 we issued a determination letter that recognized your organization as exempt from federal income tax. Our records indicate that your organization is currently exempt under section 501(c)(3) of the Internal Revenue Code.

Our records indicate that your organization is also classified as a public charity under sections 509(a)(1) and 170(b)(1)(A)(vi) of the Internal Revenue Code.

Our records indicate that contributions to your organization are deductible under section 170 of the Code, and that you are qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Internal Revenue Code.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely,



Michele M. Sullivan, Oper. Mgr.
Accounts Management Operations 1



Strengthening Inland Southern California through Philanthropy

S. L. Gimbel Foundation Fund

August 26, 2015

BOARD OF DIRECTORS

Philip Savage IV
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Vice Chair of the Board

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Rabbi Hillel Cohn

James Cuevas
Immediate Past Board Chair

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Stanley Grube

Kirk Harns

Dr. Fred Jandt

Andrew Jaramillo

Dr. Albert Karnig

D. Matthew Pim

Teresa Rhyne

Dr. Henry Shannon

Tamara Sipos

Beverly Stephenson

Randall Tagami

Diane Valenzuela

Dr. Jonathan Lorenzo Yorba
President and CEO

Ms. Cathy Seelig
Executive Director
Friendly Center, Inc
P.O. Box 706
Orange, CA 92856

Dear Ms. Seelig:

Congratulations! A grant has been approved for **Friendly Center, Inc** in the amount of **\$25,000** from the S.L. Gimbel Foundation. The **performance period for this grant is September 1, 2015 to August 31, 2016**. Additional funding beyond the performance period is not guaranteed. It is highly recommended that alternative funding sources be sought accordingly. The grant is to support the following as specified in your proposal:

Family Support Specialist Program: To connect domestic violence victims and their children with wrap-around services.

This grant is subject to the terms outlined in the enclosed Grant Agreement. After you have reviewed the terms and conditions of the Grant Agreement, please sign and date the enclosed copy and return the original copy to The Community Foundation within the next two weeks. Please retain a copy of the signed agreement for your records. Funds will be released upon receipt of the signed Grant Agreement.

A condition of this grant is that you agree to submit the Grant Evaluation Form which includes a narrative report and fiscal report. The **Grant Evaluation is due by September 15, 2016** and a copy will be available online.

We wish you great success and look forward to working with you during the grant performance period.

If you have any questions, please call me at 951-684-4192 ext. 114 or email me at ccudiamat@thecommunityfoundation.net.

Sincerely,

Celia Cudiamat
Executive Vice President of Programs

20313 Friendly Center, Inc

20150636

GIMB4



Confirmed in Compliance
with National Standards for
U.S. Community Foundations

2015 S.L. Gimbel Foundation Fund

Grant Agreement

Organization: Friendly Center, Inc
Grant Amount: \$ 25,000 **Grant Number:** 20150636
Grant Period: September 1, 2015 to August 31, 2016 (Evaluations due by September 15, 2016)
Purpose: Family Support Specialist Program: To connect domestic violence victims and their children with wrap-around services.

1. Use of Grant Funds

Grant funds must be expended within the grant period, for the purpose and objectives described in your grant proposal. Grant funds may not be expended for any other purpose without prior written approval by The Community Foundation. If there are significant difficulties in making use of the funds as specified in your proposal, or if the grant funds cannot be spent within the grant period, notify us in writing promptly.

Formal requests for extensions or variances must be submitted to the Foundation's Board of Directors for approval a minimum of 60 days before the end of the grant period.

Requests for variances or extensions are reviewed on a case-by-case basis and approved by the Board of Directors. If a request is denied, unused funds must be immediately refunded to the Foundation.

2. Payment of Grant Funds

The grant funds will be paid in full by the Foundation upon receipt of the signed Grant Agreement. Challenge grant funds will be paid in full upon receipt of the signed Grant Agreement and upon receipt of documentation providing evidence that condition(s) of the challenge grant has/have been met.

3. Certification and Maintenance of Exempt Organization Status

This grant is specifically conditioned upon Grantee's status as an eligible grantee of The Community Foundation. The Foundation has obtained a copy of the Grantee's IRS determination letter. Grantee confirms that it has not had any change in its tax-exempt status, and shall notify the Foundation immediately of any such change.

4. Final Report and Records

The Grantee will submit the Grant Evaluation report per the deadline set forth in the award letter. This report includes a narrative on outcomes based on goals and objectives set forth in the grant proposal and an expenditure report documenting use of grant funds. If equipment was purchased, copies of receipts need to be included.

5. Grantee's Financial Responsibilities

Grantee will keep records of receipts and expenditures of grant funds and other supporting documentation related to the grant at least four (4) years after completion of the grant and will make such records of receipts, expenditures and supporting documentation available to the Foundation upon request.

6. Publicity

The Community Foundation recommends publicity for the grant and acknowledging The Community Foundation in internal correspondence, brochures as appropriate; newsletters, annual reports and email blasts or e-newsletters.

The credit line of "Made possible in part by a grant from the "S.L. Gimbel Foundation Advised Fund at The Community Foundation – Inland Southern California" is suggested. When your donors are listed in printed materials, include the S.L.

Gimbel Foundation Advised Fund at The Community Foundation in the appropriate contribution size category. When publishing our name, please note the "The" at the beginning of our name is a legal part of our name. It should always be used and capitalized. Attaching our logo is also appreciated. Our logo can be downloaded from our website at www.thecommunityfoundation.net.

7. Indemnification

In the event that a claim of any kind is asserted against the Grantee or the Foundation related to or arising from the project funded by the Grant and a proceeding is brought against the Foundation by reason of such claim, the Grantee, upon written notice from the Foundation, shall, at the Grantee's expense, resist or defend such action or proceeding, at no cost to the Foundation, by counsel approved by the Foundation in writing.

Grantee hereby agrees, to the fullest extent permitted by law, to defend, indemnify, and hold harmless the Foundation, its offices, directors, employees, and agents, from and against any and all claims, liabilities, losses, and expenses (including reasonable attorneys' fees) directly, indirectly, wholly, or partially arising from or in connection with any act or omission by Grantee, its employees, or agents in applying for or accepting the Grant, in expending or applying the Grant funds or in carrying out any project or program supported by the Grant, except to the extent that such claims, liabilities, losses, and expenses arise from or in connection with any bad faith act or omission by the Foundation, its officers, directors, employees, or agent.

8. Termination

The Community Foundation may terminate this agreement, withhold payments, or both at any time, if, in the Community Foundation's judgment: a) The Community Foundation is not satisfied with the quality of the Grantee's progress toward achieving the project goals and objectives; b) the Grantee dissolves or fails to operate; c) the Grantee fails to comply with the terms and conditions of this agreement.

9. Limitation of Support

This Agreement contains the entire agreement between the parties with respect to the Grant and supersedes any previous oral or written understandings or agreements.

I have read and agree to the terms and conditions of the Grant Agreement.

Cathy Seering
Signature

Cathy Seering
Printed Name

August 31, 2015
Date

Executive Director
Title

Organization: 20313 Friendly Center, Inc
Grant Number: 20150636

CS
9/9/15

The Community Foundation

Strengthening Inland Southern California through Philanthropy

BOARD OF DIRECTORS September 29, 2015

Philip Savage IV
Chair of the Board

Sean Varner
Vice Chair of the Board

Pat Spafford, CPA
Chief Financial Officer

Sergio Bohon
Secretary of the Board

Glenda Bayless

Dr. Paulette Brown-Hinds

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Tamara Sipos

Beverly Stephenson

Randall Tagami

Diane Valenzuela

Dr. Jonathan Lorenzo Yorba
President and CEO

Ms. Cathy Seelig
Executive Director
Friendly Center, Inc.
P.O. Box 706
Orange, CA 92856

Dear Ms. Seelig:

The Community Foundation is pleased to enclose a grant check for **\$25,000** from the S. L. Gimbel Foundation, a component fund at The Community Foundation. By cashing the grant check, you are agreeing to the conditions stated under the *Terms of Grant* which you have signed and returned. The completed Grant Evaluation form is due by September 15, 2016 and will be available online on The Community Foundations website under Grants/Forms. Please note that any grant variances or extensions must be requested in writing and in advance. Any remaining grant funds must be returned to The Community Foundation at the end of the grant period.

We greatly appreciate any help you can give us in publicizing the grant. **Please use the following credit in any grant announcements or materials funded by the grant: "The (name of project/program) is supported by a grant from The S. L. Gimbel Foundation."** You may send copies of articles printed in local papers, stories in your agency newsletter, annual report, press releases, and other publications for our files.

If you have any questions, please contact me at 951-241-7777.

Sincerely,



Celia Cudiamat
Executive Vice President of Programs

20150636

39680

GIMB4



Confirmed in Compliance
with National Standards for
U.S. Community Foundations

The Community Foundation
 Strengthening Inland Southern California through Philanthropy
 3700 SIXTH STREET, SUITE 200
 RIVERSIDE, CA 92501
 951-241-7777 / FAX 951-684-1911

CITIZENS BUSINESS BANK
 A Financial Services Company
 3695 Main Street, Riverside, CA 92501
 90-3414-1222

EMV® Check Fraud Protection for Business

39680

PAY * Twenty-Five Thousand and no/100 *

TO THE ORDER OF

DATE

AMOUNT

08/27/2015

\$ *****25,000.00

Friendly Center, Inc
 P.O. Box 706
 Orange, CA 92856



Ignatius Francis Jones
Christina Anderson
 AUTHORIZED SIGNATURE

Security features. Details on back.

⑈039680⑈ ⑆122234149⑆ 244124437⑈

The Community Foundation		39680
20313	Friendly Center, Inc	08/27/2015 039680
20150636	08/25/2015 Family Support Specialist Program	25,000.00
GIMB	S.L. Gimbel Foundation Advised Fund	25,000.00

CHECK TOTAL: \$ *****25,000.00

The Community Foundation		39680
20313	Friendly Center, Inc	08/27/2015 039680
20150636	08/25/2015 Family Support Specialist Program	25,000.00
GIMB	S.L. Gimbel Foundation Advised Fund	25,000.00

CHECK TOTAL: \$ *****25,000.00