

**2017 S.L. Gimbel  
Foundation Fund  
Holiday Food Program  
Grant Application**

*\*NEW*

**Internal Use Only:**

Grant  
No: \_\_\_\_\_

*GUARANTEE I.D.  
23830*

**Organization / Agency Information**

|   |             |  |
|---|-------------|--|
| <b>Organization/Agency Name:</b> Food Finders Food Bank, Inc.   |             |  |
| <b>Physical Address:</b><br>1204 Greenbush Street, Lafayette, IN 47904  |             | <b>City/State/Zip</b>                      |
| <b>Mailing Address:</b><br>1204 Greenbush Street<br>Lafayette, IN 47904   |             | <b>City/State/Zip</b>                      |
| <b>CEO or Director:</b><br>Mrs. Katy Bunder, President/CEO  |             | <b>Title:</b>                              |
| <b>Phone:</b><br>(765) 471-0062   | <b>Fax:</b> | <b>Email:</b>                              |
| <b>Contact Person:</b><br>Ms Jenny McVeigh, Associate Director Annual Funds   |             | <b>Title:</b>                              |
| <b>Phone:</b>   | <b>Fax:</b> | <b>Email:</b><br>jmcveigh@food-finders.org |
| <b>Web Site Address:</b><br><a href="http://https://www.food-finders.org/">http://https://www.food-finders.org/</a> |             | <b>Tax ID:</b><br>31-1020198               |

**Program / Grant Information**

|   |   |   |  |
|---|---|---|--|
| <b>Program/Project Name:</b><br>Milk Enrichment Grant   |   |   | <b>Amount of Grant Requested:</b><br>\$10000   |
| <b>Total Organization Budget:</b><br>\$2997171  | <b>Per 990, Percentage of Program Service Expenses (Column B / Column A x 100):</b><br>94 | <b>Per 990, Percentage of Management &amp; General Expenses Only (Column C / Column A x 100):</b><br>3.2999999999999998 | <b>Per 990, Percentage of Management &amp; General Expenses and Fundraising (Column C+D / Column A x 100):</b><br>6.0999999999999996 |
| <b>Purpose of Grant Request (one sentence):</b><br>This grant will give individuals on a restricted budget access to calcium-rich milk through our programs in North Central Indiana. |   |   |  |
| <b>Gimbel Grants Received: List Year(s) and Award Amount(s)</b><br>N/A  |   |   |  |

## Holiday Grant Application

- XX. **Organization/Agency Background:** State your mission, vision, purpose, and provide a brief history. What are your core programs and activities? How many people do you serve? How many paid staff, full time and part-time? How many volunteers?

Food Finders Food Bank collaborates with other organizations to provide food for those in need and to educate, advocate, and address food insecurity in North Central Indiana. Food Finders fulfills this mission by providing hunger relief services in 16 counties through seven direct service programs: Agency Partner, Backpack, Education, Food Pantry, Mobile Pantry, Senior Grocery and Summer Food Service. Food Finders was established in 1981 as a hunger relief organization. A group of dedicated citizens formed partnerships with local labor unions, churches, and other non-profit organizations. Together they devised a process to rescue food that was being discarded and distributed it to local non-profits that could feed people in need. In the first year of operation, Food Finders distributed 27,000 pounds. Within three years, Food Finders had grown and moved to a new facility, where they operated for 19 years. In 2000, the food bank moved to a new location, where we distributed more than 7.4 million pounds annually. In 2017, Food Finders distributed more than 9 million pounds of food to people facing hunger. After a successful capital campaign, Food Finders was able to purchase and renovate current facilities including the Food Resource & Education Center which hosts our education programs and pantry which serves people in need five days a week and the warehouse which is equipped to distribute over 12 million pounds annually. Food Finders serves the nearly 80,000 food insecure residents of North Central Indiana. Food Finders Food Bank volunteers donated 25,033 hours, the equivalent of 12 full-time staff. Food Finders has 28 full time and 1 part-time staff.

II. **Project Information:** Describe your food distribution program. Explain the community need including demographics, geographic characteristics of the area or community to be served, community conditions and income level. What are the specific activities of the food program? How do you identify/qualify those in need? How often is the food distribution offered? How many people will be served by the food distribution program (children, youth, adults, seniors)? Please explain how you keep track of number of people served.

FFFB will distribute milk primarily through our J.P. Lisack Community Food Pantry. Milk will also be available for pick up through our Agency Partner Program which includes meal programs, soup kitchens, and pantries in our 16-county service area. According to Feeding America's Map the Meal Gap study, there are more than 79,000 people struggling with hunger in North Central Indiana, and more than 24,000 of them are children. Many of these people live in rural areas with limited access to emergency food programs. FFFB distributes food to those low-income residents in rural areas through our Agency Partner Program. FFFB uses an income guideline chart using household size and income, and anyone at 185% of the Federal Poverty Guidelines qualifies as a person in need. The J.P. Lisack Community Food Pantry is open 30 hours a week to serve people facing hunger in Tippecanoe County. The pantry averages 250-300 people each day and offers fresh produce, protein, shelf-stable items, and bread. FFFB tracks the number of clients served at Mobile Pantry distributions and through our food pantry. Clients often request items we do not carry such as milk for cooking, baking, and supplementing the cereal, pasta, or other foods they receive at the pantry. Milk provides phosphorous, calcium, and vitamins B2, A, and D. All of these vitamins are an essential part of a balanced diet and an important source of protein. People who are food insecure often have a low protein diet. A diet rich in protein from milk helps keep people healthy. Milk is beneficial for children developing healthy teeth and bones. Calcium in milk will help prevent osteoporosis in the people we serve. Integral to FFFB's mission is providing nutrient-rich foods to promote and sustain a well-balanced diet.

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**III. Project Budget**

Please provide a detailed line-item budget for your project by completing the budget form below. The maximum amount requested is \$10,000. One hundred percent of the request should be for the purchase of food items only. Canned tuna will not be funded. Food items must be delineated (i.e. canned vegetables, soup, pasta, dried beans, rice, etc.). For each food item, indicate the cost per unit (pound, carton, case, etc.) and the quantity.

| Line Item     | Line Item Description                          | Requested Amount |
|---------------|--|------------------|
| Dairy - Milk  | 4,546 half-gallon 2% white milk at \$2.20/each | \$10,000         |
|               |  |                  |
|               |  |                  |
|               |  |                  |
|               |  |                  |
|               |  |                  |
|               |  |                  |
| <b>TOTAL:</b> |  | \$10,000         |

**IV. Administrative Expenses Percentage**

This section calculates how much the organization spent for general management, overhead, indirect items as a percentage of the organization's total expenses. The figures are based on your most current 990 form that you submitted, Part IX Statement of Functional Expenses.

| Management & general expenses (Column C only) | /Total expenses (Column A) | = Administrative Percentage |
|---|----------------------------|-----------------------------|
| \$381,374                                     | \$11,589,783               | 3.29%                       |

**Part IX Statement of Functional Expenses**

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX ☐

| Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.  | (A)<br>Total expenses | (B)<br>Program service expenses | (C)<br>Management and general expenses | (D)<br>Fundraising expenses |
|---|-----------------------|---------------------------------|--|-----------------------------|
| 1 Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21  | 10,563,419            | 10,563,419                      |  |                             |
| 2 Grants and other assistance to domestic individuals. See Part IV, line 22   | 3,064,807             | 3,064,807                       |  |                             |
| 3 Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16  |                       |                                 |  |                             |
| 4 Benefits paid to or for members   |                       |                                 |  |                             |
| 5 Compensation of current officers, directors, trustees, and key employees  |                       |                                 |  |                             |
| 6 Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)   |                       |                                 |  |                             |
| 7 Other salaries and wages  | 758,797               | 555,843                         | 162,534                                | 40,420                      |
| 8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)  |                       |                                 |  |                             |
| 9 Other employee benefits   |                       |                                 |  |                             |
| 10 Payroll taxes  | 128,509               | 93,501                          | 27,582                                 | 7,426                       |
| 11 Fees for services (non-employees):   |                       |                                 |  |                             |
| a Management  |                       |                                 |  |                             |
| b Legal   |                       |                                 |  |                             |
| c Accounting  | 121,679               | 4,817                           | 116,862                                |                             |
| d Lobbying  |                       |                                 |  |                             |
| e Professional fundraising services. See Part IV, line 17   | 119,747               |                                 |  | 119,747                     |
| f Investment management fees  |                       |                                 |  |                             |
| g Other. (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Schedule O.)  | 400,221               | 306,653                         | 62,019                                 | 31,549                      |
| 12 Advertising and promotion  | 21,097                |                                 |  | 21,097                      |
| 13 Office expenses  | 14,568                | 11,055                          | 1,633                                  | 1,880                       |
| 14 Information technology   | 19,219                | 16,207                          | 2,927                                  | 85                          |
| 15 Royalties  |                       |                                 |  |                             |
| 16 Occupancy  |                       |                                 |  |                             |
| 17 Travel   | 24,088                | 4,578                           | 18,475                                 | 1,035                       |
| 18 Payments of travel or entertainment expenses for any federal, state, or local public officials   |                       |                                 |  |                             |
| 19 Conferences, conventions, and meetings   | 6,677                 | 40                              | 6,142                                  | 495                         |
| 20 Interest   |                       |                                 |  |                             |
| 21 Payments to affiliates   |                       |                                 |  |                             |
| 22 Depreciation, depletion, and amortization  | 258,074               | 224,492                         | 33,582                                 |                             |
| 23 Insurance  |                       |                                 |  |                             |
| 24 Other expenses. Itemize expenses not covered above (List miscellaneous expenses in line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)                                      |                       |                                 |  |                             |
| a   |                       |                                 |  |                             |
| b   |                       |                                 |  |                             |
| c   |                       |                                 |  |                             |
| d   |                       |                                 |  |                             |
| e All other expenses  |                       |                                 |  |                             |
| 25 Total functional expenses. Add lines 1 through 24e   | 15,500,902            | 14,845,412                      | 431,756                                | 223,734                     |
| 26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. Check here <input type="checkbox"/> if following SOP 98-2 (ASC 958-720) |                       |                                 |  |                             |



**Internal Revenue Service**

**Department of the Treasury**

**P. O. Box 2508  
Cincinnati, OH 45201**

**Date:** May 3, 2002

**Food Finders Food Bank, Inc.  
50 Olympia Ct.  
Lafayette, IN 47909-5182**

**Person to Contact:**

Richard E. Owens 31-00913  
Customer Service Representative

**Toll Free Telephone Number:**

8:00 a.m. to 6:30 p.m. EST

877-829-5500

**Fax Number:**

513-263-3756

**Federal Identification Number:**

31-1020198

Dear Sir or Madam:

This letter is in response to your request for a copy of your organization's determination letter. This letter will take the place of the copy you requested.

Our records indicate that a determination letter issued in December 1981, granted your organization exemption from federal income tax under section 501(c)(3) of the Internal Revenue Code. That letter is still in effect.

Based on information subsequently submitted, we classified your organization as one that is not a private foundation within the meaning of section 509(a) of the Code because it is an organization described in sections 509(a)(1) and 170(b)(1)(A)(vi).

This classification was based on the assumption that your organization's operations would continue as stated in the application. If your organization's sources of support, or its character, method of operations, or purposes have changed, please let us know so we can consider the effect of the change on the exempt status and foundation status of your organization.

Your organization is required to file Form 990, Return of Organization Exempt from Income Tax, only if its gross receipts each year are normally more than \$25,000. If a return is required, it must be filed by the 15th day of the fifth month after the end of the organization's annual accounting period. The law imposes a penalty of \$20 a day, up to a maximum of \$10,000, when a return is filed late, unless there is reasonable cause for the delay.

All exempt organizations (unless specifically excluded) are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more paid to each employee during a calendar year. Your organization is not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Organizations that are not private foundations are not subject to the excise taxes under Chapter 42 of the Code. However, these organizations are not automatically exempt from other federal excise taxes.

Donors may deduct contributions to your organization as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to your organization or for its use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Food Finders Food Bank, Inc.  
31-1020198

Your organization is not required to file federal income tax returns unless it is subject to the tax on unrelated business income under section 511 of the Code. If your organization is subject to this tax, it must file an income tax return on the Form 990-T, Exempt Organization Business Income Tax Return. In this letter, we are not determining whether any of your organization's present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

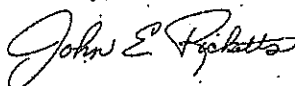
The law requires you to make your organization's annual return available for public inspection without charge for three years after the due date of the return. If your organization had a copy of its application for recognition of exemption on July 15, 1987, it is also required to make available for public inspection a copy of the exemption application, any supporting documents and the exemption letter to any individual who requests such documents in person or in writing. You can charge only a reasonable fee for reproduction and actual postage costs for the copied materials. The law does not require you to provide copies of public inspection documents that are widely available, such as by posting them on the Internet (World Wide Web). You may be liable for a penalty of \$20 a day for each day you do not make these documents available for public inspection (up to a maximum of \$10,000 in the case of an annual return).

Because this letter could help resolve any questions about your organization's exempt status and foundation status, you should keep it with the organization's permanent records.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

This letter affirms your organization's exempt status.

Sincerely,



John E. Ricketts, Director, TE/GE  
Customer Account Services

| FOOD FINDERS FOOD BANK, INC. - BOARD OF DIRECTORS: 2017  |            |      |             |            |   |   |
|--|------------|------|-------------|------------|---|---|
| Name/Company/Position  | Joined     | Term | Current EXP | 3rd EXP    | Address   | Phone/Fax/ Email  |
| Apple, Clayton<br>ADM Grain, Manager<br>Member: Development  | 1/1/2017   | 1st  | 1/1/2019    | 12/31/2023 | Home: 2231 Canyon Creek Dr.<br>Lafayette, IN 47909<br>Work: 105 E Harrison St.<br>Attica, IN 47918            | Work: (765) 762-6763<br>Cell: (765) 744-5112<br><a href="mailto:apple@adm.com">apple@adm.com</a>  |
| Bunder, Katy<br>Food Finders Food Bank, Inc.<br>CEO/President  | Aug-08     |      |             |            | Work: 1204 Greenbush St.<br>Lafayette, IN 47904<br>Home: 701 North Chauncey Avenue<br>West Lafayette IN 47906 | Work: (765) 471-0962<br>Cell: (765) 404-7422<br><a href="mailto:kbunder@food-finders.org">kbunder@food-finders.org</a>  |
| Elkins, Johnathan<br>Alliance Bank, Commercial Loan Officer<br>Member: Finance   | 1/1/2015   | 2nd  | 12/31/2018  | 12/31/2020 | Work: 400 Main Street<br>Lafayette, IN 47901<br>Home: 1808 Canyon Creek Dr.<br>Lafayette, IN 47909            | Work: (765) 807-7521<br>Cell: (765) 714-0743<br><a href="mailto:telkins@myalliancebank.com">telkins@myalliancebank.com</a>  |
| Kilgus, Kayla<br>Huth Thompson, LLC, Certified Public Accountant<br>Member: Finance  | 1/1/2017   | 1st  | 1/1/2019    | 12/31/2023 | Home: 3924 Shana Jane Dr.<br>Lafayette, IN 47905<br>Work: 415 Columbia St #2000<br>Lafayette, IN 47901        | Work: (765) 428-5080<br>Cell: (765) 413-5423<br><a href="mailto:kkilgus@huththompson.com">kkilgus@huththompson.com</a>  |
| Kelley, Letia<br>Board Chairperson<br>Chair: Executive Committee<br>Member: Development, Governance  | 1/1/2015   | 2nd  | 12/31/2018  | 12/31/2020 | Home: 1425 Ravino Rd.<br>West Lafayette, IN 47906   | Home: (765) 463-9690<br>Cell: (765) 426-9331<br><a href="mailto:Letia@letstuck.com">Letia@letstuck.com</a>  |
| Kerkhoff, Mary Ann<br>Kerkhoff LLC<br>Board Vice Chair<br>Member: Governance, BJB, Development   | 11/30/2011 | 2nd  | 12/31/2017  | 12/31/2017 | Home/Work:<br>7831 West 900 North<br>West Lafayette, IN 47906-4465  | Home: (765) 583-4880<br>Cell: (765) 714-1504<br><a href="mailto:mary.kerkhoff@gmail.com">mary.kerkhoff@gmail.com</a>  |
| Layton, Jennifer<br>LTHC Homeless Services<br>Chair: Governance<br>Member: Compensation  | 1/1/2014   | 2nd  | 12/31/2017  | 12/31/2019 | Work: 615 N 18th St #102<br>Home: 8628 Tenskawatawa Drive<br>Battle Ground, IN 47920                          | Work: (765) 423-4880<br><a href="mailto:jl.layton@lthc.net">jl.layton@lthc.net</a>  |
| Lisack, Susan<br>Minister, Purdue faculty (ret)<br>Member: Pantry Advisory, Development  | 1/27/2016  | 1st  |             |            | Home: 3513 Cedar Lane<br>Lafayette, IN 47905  | Cell: (765) 532-1013<br><a href="mailto:slisack@yahoo.com">slisack@yahoo.com</a>  |
| McBride, John<br>Ball Egelston, PC, Attorney<br>Member: Governance   | 1/1/2017   | 1st  | 1/1/2019    | 12/31/2023 | Work: 201 Main St., Suite 810<br>Lafayette, IN 47901<br>Home: 515 S 7th St.<br>Lafayette, IN 47901            | Work: (765) 742-9046<br>Home: (765) 742-6896<br><a href="mailto:jmcbride@ball-law.com">jmcbride@ball-law.com</a>  |
| Monger, James<br>Cargill, Grain Merchandising Leader<br>Board Treasurer<br>Chair: Finance<br>Member: Strategic Plan, Compensation  | 1/1/2015   | 2nd  | 12/31/2018  | 12/31/2020 | Work: 250 Main St.<br>Lafayette IN 47901<br>Home: 900 N. Admirals Pointe Drive<br>Lafayette IN 47909          | Work: (765) 420-1077<br>Home: (765) 474-0613<br>Cell: (513) 403-7928<br>Fax: (765) 420-1033<br><a href="mailto:James_Monger@cargill.com">James_Monger@cargill.com</a> |
| Reed, Dorothy<br>Purdue University, Assistant Dean, College of Education<br>Board Secretary Member: Strategic Plan, Compensation<br>Chair: Development<br>Member: Strategic Plan | 11/30/2012 | 2nd  | 12/31/2016  | 12/31/2018 | Work: Bieering Hall, Purdue University<br>Home: 5786 Augusta Blvd<br>West Lafayette IN 47906                  | Work: (765) 494-5572<br>Cell: (517) 230-2446<br>Home: (765) 463-6097<br><a href="mailto:reed7@purdue.edu">reed7@purdue.edu</a>  |

[apple@adm.com](mailto:apple@adm.com)  
[telkins@myalliancebank.com](mailto:telkins@myalliancebank.com)  
[kkilgus@huththompson.com](mailto:kkilgus@huththompson.com)  
[Letia@letstuck.com](mailto:Letia@letstuck.com)  
[mary.kerkhoff@gmail.com](mailto:mary.kerkhoff@gmail.com)  
[jl.layton@lthc.net](mailto:jl.layton@lthc.net)  
[slisack@yahoo.com](mailto:slisack@yahoo.com)  
[john.sturges@monsanto.com](mailto:john.sturges@monsanto.com)

|   |           |   |  |  |
|---|-----------|---|--|--|
| Sturges, John<br>Monsanto, Eastern Regional Process Engineer<br>Member: Strategic Plan, CLC | 1/27/2016 | 1 | Work: 15849 S US Hwy 231<br>Remington, IN 47977<br>Home: PO Box 2009<br>West Lafayette, IN 47996 | Work: (219) 261-4104<br>Cell: (219) 869-0871<br><a href="mailto:john.sturges@monsanto.com">john.sturges@monsanto.com</a> |
|---|-----------|---|--|--|

[reed17@purdue.edu](mailto:reed17@purdue.edu)  
[jmcbride@ball-law.com](mailto:jmcbride@ball-law.com)  
[James\\_Monger@cargill.com](mailto:James_Monger@cargill.com)

Blue Shading indicates Eberle Series Attendee





## Operating Budget

October 2016 - September 2017

### Revenues

Contributions:

|                                    |            |
|------------------------------------|------------|
| Individuals/Businesses/Foundations | \$ 435,000 |
| Mail Soliciting - Net              | \$ 158,000 |
| Restricted Donations for Programs  | \$ 707,746 |
| Net Fundraising Events             | \$ 266,000 |

|             |            |
|-------------|------------|
| United Ways | \$ 241,600 |
|-------------|------------|

Grants:

|            |            |
|------------|------------|
| Government | \$ 95,500  |
| All Other  | \$ 375,000 |

|                          |            |
|--------------------------|------------|
| Program Service Revenues | \$ 124,500 |
|--------------------------|------------|

|                          |            |
|--------------------------|------------|
| Purchased Product Income | \$ 550,000 |
|--------------------------|------------|

|                 |          |
|-----------------|----------|
| Interest Income | \$ 2,700 |
|-----------------|----------|

|                       |           |
|-----------------------|-----------|
| In Kind Contributions | \$ 40,000 |
|-----------------------|-----------|

|                      |          |
|----------------------|----------|
| Miscellaneous Income | \$ 1,125 |
|----------------------|----------|

|              |                     |
|--------------|---------------------|
| <b>TOTAL</b> | <b>\$ 2,997,171</b> |
|--------------|---------------------|

### Expenses

|                 |              |
|-----------------|--------------|
| Payroll Expense | \$ 1,106,399 |
|-----------------|--------------|

|                   |            |
|-------------------|------------|
| Employee Benefits | \$ 178,286 |
|-------------------|------------|

|                                   |            |
|-----------------------------------|------------|
| General & Administrative Expenses | \$ 115,750 |
|-----------------------------------|------------|

|                    |            |
|--------------------|------------|
| Operating Expenses | \$ 336,086 |
|--------------------|------------|

|                  |            |
|------------------|------------|
| Program Expenses | \$ 749,550 |
|------------------|------------|

|              |           |
|--------------|-----------|
| Network Dues | \$ 15,100 |
|--------------|-----------|

|                  |      |
|------------------|------|
| Bad Debt Expense | \$ - |
|------------------|------|

Cost of Food:

|                   |            |
|-------------------|------------|
| Purchased Product | \$ 425,000 |
|-------------------|------------|

|                            |           |
|----------------------------|-----------|
| Fees and Repackaging Costs | \$ 70,000 |
|----------------------------|-----------|

|                        |          |
|------------------------|----------|
| Miscellaneous Expenses | \$ 1,000 |
|------------------------|----------|

|              |                     |
|--------------|---------------------|
| <b>TOTAL</b> | <b>\$ 2,997,171</b> |
|--------------|---------------------|