

**2017 S.L. Gimbel
Foundation Fund
Holiday Food Program
Grant Application**

Internal Use Only:

Grant

No: _____

Organization / Agency Information

<i>Organization/Agency Name:</i> Food Bank of Lincoln, Inc.		
<i>Physical Address:</i> 4840 Doris Bair Cr. Suite A, Lincoln, Nebraska, 68504-1465		<i>City/State/Zip</i>
<i>Mailing Address:</i> 4840 Doris Bair Cr. Suite A Lincoln, NE 68504-1465		<i>City/State/Zip</i>
<i>CEO or Director:</i> Mr. Scott Young, Executive Director		<i>Title:</i>
<i>Phone:</i> (402) 466-8170	<i>Fax:</i>	<i>Email:</i>
<i>Contact Person:</i> Mrs. Marcia Schlegelmilch, Development Assistant		<i>Title:</i>
<i>Phone:</i>	<i>Fax:</i>	<i>Email:</i> marcia@lincolnfoodbank.org
<i>Web Site Address:</i> http://www.lincolnfoodbank.org		<i>Tax ID:</i> 47-0640293

Program / Grant Information

<i>Program/Project Name:</i> Holiday Hams			<i>Amount of Grant Requested:</i> \$10000
<i>Total Organization Budget:</i> \$3965407	<i>Per 990, Percentage of Program Service Expenses (Column B / Column A x 100):</i> 9.4000000000000004	<i>Per 990, Percentage of Management & General Expenses Only (Column C / Column A x 100):</i> 2.2000000000000002	<i>Per 990, Percentage of Management & General Expenses and Fundraising (Column C+D / Column A x 100):</i> 5.7000000000000002
<i>Purpose of Grant Request (one sentence):</i> To purchase and provide holiday hams to the hungry through our Rural and Urban Mobile Food Pantries			
<i>Gimbel Grants Received: List Year(s) and Award Amount(s)</i> 2016 S.L. Gimbel Foundation Holiday Food Grant: \$10,000			

Holiday Grant Application

XVII. Organization/Agency Background: State your mission, vision, purpose, and provide a brief history. What are your core programs and activities? How many people do you serve? How many paid staff, full time and part-time? How many volunteers?

The mission of the Food Bank of Lincoln is to alleviate hunger in Southeast Nebraska through collaboration, compassion and diversity.

The Food Bank was founded in 1982 by a concerned, innovative group of Lincoln's citizens that recognized the need for such an organization, and that had a vision of a dynamic potential that could benefit southeast Nebraska's non-profit community, and low-income families. In 1983, the Food Bank's first full year of operation, Food Bank of Lincoln gathered and distributed 405,988 pounds of food. Since opening its doors, Food Bank of Lincoln has distributed more than 53 million pounds of food in its 16-county service area of Southeast Nebraska.

The Food Bank of Lincoln serves the more than 60,000 food insecure individuals residing in its boundaries. Core programs include; Rural and Urban Mobile Food Pantries, Child Hunger Elementary School Backpack Programs; Elementary, Middle and High School Food Markets; Veteran's Pantry; Getting Ahead in a Just Getting By World and Bridges out of Poverty programs and the collaboration which exists between the Food Bank and its more than 50 partner agencies.

The Food Bank of Lincoln employees 24 full-time staff and 5 part-time staff.

In FY17 the Food Bank of Lincoln had 1,758 unduplicated volunteers.

II. Project Information: Describe your food distribution program. Explain the community need including demographics, geographic characteristics of the area or community to be served, community conditions and income level. What are the specific activities of the food program? How do you identify/qualify those in need? How often is the food distribution offered? How many people will be served by the food distribution program (children, youth, adults, seniors)? Please explain how you keep track of number of people served.

Food distribution in the 16-county area we serve occurs through Rural and Urban Mobile Distributions which take place monthly in 14 rural communities, and twice monthly at partner locations throughout the city of Lincoln. The urban locations serve areas designated high need by the Lincoln Community Health Endowment Place Matters Community Mapping Project with 30-50% poverty levels. Rural Mobiles are located in churches and other community buildings in small Southeast Nebraska towns with high numbers of low income seniors and under and unemployed.

The Feeding America Map the Meal Gap 2017 finds 13.1% of the population in our service area are food insecure. and between 130 and 185% of poverty; a total number of 60,020 individuals. Child Hunger Programs serve 4,500 families (for reporting purposes a family consists of an average of 4 individuals) each week. Child Hunger Coordinator Jason Helgren is charged with keeping and reporting on statistics for the weekly Backpack Program, monthly Food Markets and the thrice weekly Lincoln Public Schools Emergency Pantry. Statistics are gathered by volunteers and forwarded to Helgren.

Our rural distribution program served 10,000 individuals each week in 2016. Fifty-two Agency Partners served 10,000 families (a family consists of an average of 4 individuals) per week across our 16-county service area, or 40,000 individuals monthly in 2016. Seniors, adults, Veterans, youth and children are served by our programming. Numbers of people served are tracked at each distribution location by volunteers and reported to Agency Coordinator Mary Arter who compiles and reports statistics for each site. Statistics from both Child Hunger and Mobile Pantry Programming are analyzed at monthly department meetings so that ordering can

be adjusted if need be and for planning purposes. These numbers assist greatly in maximizing both monetary and food donations.

**2017 S.L. Gimbel Foundation Fund
Holiday Grant Application**

III. Project Budget

Please provide a detailed line-item budget for your project by completing the budget form below. The maximum amount requested is \$10,000. One hundred percent of the request should be for the purchase of food items only. Canned tuna will not be funded. Food items must be delineated (i.e. canned vegetables, soup, pasta, dried beans, rice, etc.). For each food item, indicate the cost per unit (pound, carton, case, etc.) and the quantity.

Line Item	Line Item Description	Requested Amount
500 Cases of Hams	500 Cases of 6 lb. Hams at 4 to a case. Cost per pound; \$1.02 or \$6.12 per ham. Total cost:	\$10,000
TOTAL:	\$12,240	\$10,000

IV. Administrative Expenses Percentage

This section calculates how much the organization spent for general management, overhead, indirect items as a percentage of the organization's total expenses. The figures are based on your most current 990 form that you submitted, Part IX Statement of Functional Expenses.

Management & general expenses (Column C only)	/Total expenses (Column A)	= Administrative Percentage
341,592	15,822,974	3%

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX ☐

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21				
2 Grants and other assistance to domestic individuals. See Part IV, line 22				
3 Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees	118,571.	52,171.	54,543.	11,857.
6 Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)	1,093,154.	722,898.	168,796.	201,460.
7 Other salaries and wages				
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)	42,463.	26,723.	7,244.	8,496.
9 Other employee benefits	207,266.	136,202.	33,195.	37,869.
10 Payroll taxes	92,355.	59,376.	16,605.	16,374.
11 Fees for services (non-employees):				
a Management				
b Legal				
c Accounting	18,185.		18,185.	
d Lobbying				
e Professional fundraising services. See Part IV, line 17	191,951.			191,951.
f Investment management fees				
g Other. (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Sch O.)	58,936.	16,388.	5,042.	37,506.
12 Advertising and promotion	69,348.	70,866.	3,616.	-5,134.
13 Office expenses	69,919.	47,086.	9,098.	13,735.
14 Information technology				
15 Royalties				
16 Occupancy	153,865.	140,608.	6,176.	7,081.
17 Travel	173,167.	152,374.	8,569.	12,224.
18 Payments of travel or entertainment expenses for any federal, state, or local public officials				
19 Conferences, conventions, and meetings	50,118.	33,752.	6,521.	9,845.
20 Interest				
21 Payments to affiliates				
22 Depreciation, depletion, and amortization	137,534.	131,083.	3,115.	3,336.
23 Insurance				
24 Other expenses. Itemize expenses not covered above. (List miscellaneous expenses in line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
a INVENTORY DISTRIBUTED O	12,010,549.	12,010,549.		
b FOOD PURCHASES	1,280,772.	1,274,197.		6,575.
c AGENCY	33,733.	33,733.		
d MISCELLANEOUS	21,088.	18,871.	887.	1,330.
e All other expenses				
25 Total functional expenses. Add lines 1 through 24e	15,822,974.	14,926,877.	341,592.	554,505.
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation.				

Check here ☐ If following SOP 98-2 (ASC 956-720)

S. L. Gimbel Foundation Holiday Food Grant**Organizational Information***** 1. Name of your organization.**

Food Bank of Lincoln, Inc.

*** 2. Grant #**

20160692

*** 3. Grant Period**

December 1, 2016 - June 30, 2017

*** 4. Location of your organization**

City

Lincoln

State

Nebraska

*** 5. Name and Title of person completing evaluation.**

Marcia Schlegelmilch, Development Assistant

*** 6. Phone Number:**

402-466-8170

*** 7. Email address.**

marcia@lincolnfoodbank.org

*** 8. Total number of clients served through this grant funding:**

735

fill
in's
need copy
bill or exp.
report
for
thankyou

- * 9. Approximate volume of food purchased with grant funds? (i.e 10 lbs of fresh produce; 1000 boxes; 10 cases, etc)

7,353 pounds of turkey; 735 turkeys at 10 lb. each.

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S. L. Gimbel Foundation Holiday Food Grant

Key Outcomes and Results

- * 10. Describe the project's key outcomes and results based on your goals and objectives:**

Thanks to the S.L. Gimbel Foundation Holiday Food Grant we were able to provide 753 families in Southeast Nebraska with a holiday turkey for their family. These dollars, coupled with a gift from the Peed Family Foundation allowed us to fully fund turkeys for our urban and rural mobile distributions this holiday season. We were able to achieve our goal of providing approximately 14,380 turkeys to families in need. These turkeys were delivered to monthly food mobiles which were manned by Food Bank Staff and local volunteers. Thanks to good weather we were able to keep on schedule and didn't have to reschedule any distributions this holiday season; this isn't always the case out here on the Plains.

- * 11. Please describe any challenges/obstacles the organization encountered (if any) in attaining stated goals & Objectives.**

We did not encounter any challenges or obstacles in meeting our goals and objectives; this was thanks to monetary gifts and good weather.

*** 12. How did you overcome and/or address the challenges and obstacles?**

There were none.

*** 13. Describe any unintended positive outcomes as a result of the efforts supported by this grant.**

One unintended positive outcome of efforts supported by this grant was the assistance we received from the S. L. Gimbel Foundation Holiday Food Grant itself and the realization that folks outside of our regional boundaries are caring and willing to provide food for hungry outside of their regional boundaries.

*** 14. Briefly describe the impact this grant has had on your organization.**

One unintended positive outcome of efforts supported by this grant was the assistance we received from the S. L. Gimbel Foundation Holiday Food Grant itself and the realization that folks outside of our regional boundaries are caring and willing to provide food for hungry outside of their regional boundaries. The Food Bank staff, board of directors, volunteers and clients very much appreciated this gift and the difference it made. It gave us a boost and greatly contributed to our goal of providing high quality protein to our clients, and these turkeys were just that.

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S. L. Gimbel Foundation Holiday Food Grant

Budget

Provide detailed information on how funds were expended.

- * **15. Please provide a brief narrative on how the funds were used to fulfill grant objectives. Support documents (receipts or expense reports) can be emailed to klampert@thecommunityfoundation.net or faxed to 951-684-1911.**

I will be emailing support documents. Thank you very much.

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 **IRS** Department of the Treasury
Internal Revenue Service
P.O. Box 2508
Cincinnati OH 45201

In reply refer to: 0248205449
Mar. 06, 2013 LTR 4168C E0
47-0640293 000000 00
00025811
BODC: TE

FOOD BANK OF LINCOLN INC
4840 DORIS BAIR CR SUITE A
LINCOLN NE 68504-1465



032995

Employer Identification Number: 47-0640293
Person to Contact: Ms. Chambers
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your Feb. 25, 2013, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in March 1982.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(i).

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(ii).

Please refer to our website www.irs.gov/eo for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,

Richard McKee

Richard McKee, Department Manager
Accounts Management Operations



4840 Doris Bair Circle Suite A PO Box 29228 Lincoln, NE 68529-0228
402-466-8170 FAX 402-466-6124

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402-486-1228 (home)
davewilcox2@gmail.com

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Lincoln NE 68516

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klester@childrensomaha.org

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Lincoln NE 68508

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jabartl@gmail.com

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Lincoln NE 68521

Greg Yank
402-434-4164
cell 402-314-8702
Gregory.L.Yank@wellsfargo.com

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Lincoln, NE 68508

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kengel@saintpaulumc.org

Saint Paul United Methodist Church
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Lincoln, NE 68508

Becky Gould
402-438-8853, ext 102
bgould@neappleseed.org

Nebraska Appleseed
941 O Street Suite 920
Lincoln NE 68508-3626

Curt Krueger
402-474-1600, ext 6223
402-484-5135 (home)
curtkrueger@cssisus.org

Dr. Vann Price
402-436-1305
vprice@lps.org

Linda Robinson Rutz
402-432-1737 (cell)
lrrutz@gmail.com

Michelle Suarez
402-432-3290 (cell)
402-432-3290 (work)
402-423-2508 (home)
michelle.suarez@prosperlincoln.org

L. Bruce Wright
402-474-6900
402-435-6894 (home)
lwright@clnewilliams.com

Catholic Social Services
2241 O Street
Lincoln NE 68510

North Star High School
5801 North 33rd St
Lincoln, NE 68504

Community Volunteer
11201 Alysheba Ln
Walton NE 68461-9766

Prosper Lincoln
215 Centennial Mall South Suite 200
Lincoln, NE 68508

Cline Williams Law Firm
233 S 13th Street Suite 1900
Lincoln NE 68508

Food Bank of
Lincoln
Budget FY
2018

Operating INCOME

Contributions

Food Purchasing	35,000
Church	266,060
Foundation	507,000
Corporate	525,000
Individuals	1,125,620
Org/Grp/Club/Civic	206,700
Online	175,000
Direct Mail	605,000
United Way	112,064

Total Contributions	3,557,444
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Government

TEFAP Earned Inc	60,000
SNAP Earned Inc	118,562
CSFP	19,956
EFS	3,800

Total Government	202,318
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Agency

Handling Fees	128,600
Credits	-3,125
Del Fees	3,170

Total Agency	128,645
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Interest/Investments

CD	3,800
Gain/Loss Investment	0

Total Investments	3,800
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Other

Misc	8,200
Foundation Contributions	65,000
Total Other	73,200

TOTAL OPERATING INCOME	3,965,407
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Operating EXPENSE

Personnel

Salaries (no overtime)	1,227,923
Overtime	14,700
Payroll taxes	97,120
Medical Insurance	179,500
Workers Comp Ins	60,470

Other Benefits	3,044
Pension	56,427
Disability Insurance	5,985
Dental Insurance	11,118
Life and AD&D Insurance	2,175
Tax Deferred Annuity Fees	1,584
Total Personnel	1,660,046
Professional Services	
Accounting	18,000
Other Professional Services	36,677
Advocacy	5,400
Technology Services	39,416
Software Contracts	14,540
Website	12,750
Total Professional Services	126,783
Administrative/Office	
Banking & Other Related Fees	11,000
Supplies	85,047
Postage	7,500
Staff Professional Development	460
Equipment Rental/Lease	6,490
Equipment	
Repair/Maintenance	22,251
Dues & Subscriptions	10,575
Total Administrative/Office	143,323
Printing/Promotion	
Direct Mail	190,764
Printing	64,870
Total Printing/Promotion	255,634
Travel	
Employee Mileage	9,226
License Fees & Permits	800
Conferences	18,080
Meetings	62,300
Total Travel	90,406
Occupancy	
Telephone	16,013
Building Maintenance	19,000
Building Rental	72,458
Utilities	26,901
Refuse	1,000

Pest Control	7,280
Condo Assn	3,500
Janitorial	8,118
Property Insurance	<u>17,516</u>
Total Occupancy	171,786
Transportation	
Fuel	35,000
Vehicle Repair/Maint	66,075
Vehicle Licensing Fees	6,100
Vehicle Insurance	<u>12,846</u>
Total Transportation	120,021
Food Acquisition	
Freight - Produce	
Freight - Other Product	280,000
Produce Cost (VAP)	
Other Purchased Product	
Cost	88,800
Offsite Storage	6,300
Housewarming Project	4,000
Food Purchases - CH	527,000
Vouchers/Certificates	59,100
Milk	24,600
Eggs	19,925
Bread	19,925
Fruit	<u>115,062</u>
Total Food Acquisition	1,144,712
Best Buy	
Best Buy Reimbursement	-180,000
Best Buy Purchasing	<u>203,000</u>
Net Best Buy	23,000
Misc	
Misc Expense	2,600
Prize Distributions	<u>1,200</u>
Total Misc Expense	3,800
Capital Expenses	81,036
 TOTAL OPERATING EXPENSE	 <u>3,820,547</u>
Net Gain or Loss	144,860