



2014 S.L. Gimbel Foundation Fund Grant Application

Internal Use Only:
Grant : _____

20150051

Organization / Agency Information

Organization/Agency Name: Second Harvest Food Bank serving Riverside and San Bernardino Counties 20924		
Physical Address: 2950-B Jefferson Street City/State/Zip Riverside, Ca 92504		
Mailing Address: Same		City/State/Zip
CEO or Director: William Carnegie		Title: CEO
Phone: 951-359-4757	Fax: 951-351-2492	Email: wcarnegie@feedingamerica.org
Contact Person: William Carnegie		Title: CEO
Phone:	Fax:	Email:
Web Site Address: www.secondharvest.us (feedingamericaie.org – coming soon)		Tax ID: 33-0072922

Program / Grant Information

Interest Area: Health Environment Animal Protection Education Human Dignity

Program / Project Name: Child Nutrition Program/Kids Produce Program		
Amount of Grant Requested: \$30,000	Total Organization Budget: \$37,900,000 (Overall) Cash \$2.9M	Percentage of Organization's Total Budget used for Administration: 2.4%
Purpose of Grant Request (one sentence): To establish 4 elementary school Farmers' Markets at high free and reduced rate schools in the Riverside School District.		
Gimbel Grants Received: List Year(s) and Award Amount(s) None		

Signatures

Board Chair: (Print name and Title) Aaron Hodgson, Board Vice Chairman	Signature: 	Date: 8/18/14
Chief Executive Officer (Print name and Title) William Carnegie, CEO	Signature: 	Date: 8/18/14

2014 S. L. Gimbel Foundation Fund Application Narrative

I. Organization Background; Target Population:

- a. The Second Harvest Food Bank serving Riverside and San Bernardino Counties was established in 1980 to help alleviate hunger in the Inland Empire. The Food Bank is a certified member of Feeding America and works closely with all major and local food companies to receive, transport, store and redistribute donated products to low-income families in our community. The Food Bank also holds the USDA TEFAP contract to provide USDA Commodities to qualified nonprofit organizations in Riverside County. We are currently partnered with over 400 local nonprofit organizations that distribute food directly to the poor.
- b. Our organization has increased its reach in areas of Riverside and San Bernardino counties that were previously underserved, including Victorville and Blythe. We continue to seek out underserved communities in an effort to ensure everyone has access to food and are planning a mapping project in early 2015 to clearly identify those areas. Most recently we were awarded funds for a pilot project to begin a school farmers' market for children. The organization has also experienced a leadership change and is well positioned for further growth.
- c. The organization today, operates two key programs. 1) We provide approximately 25 million pounds of food each year to over 400 local nonprofit partners and 2) we provide food to low-income seniors through a Senior Brown Bag and Senior Food Share program. The senior programs presently operate at 34 sites. We serve all of Riverside and San Bernardino Counties assisting approximately 425,000 men, women and children monthly. The need, however, is closer to 800,000.

II. Project Information;

- a. Statement of Need:

Riverside County has a high poverty rate (over 20%) when compared to other counties in California and the United States. The Riverside Unified School District is a reflection of that poverty. In particular, four elementary schools; Madison, Liberty, Jackson and Highgrove have the highest Free and Reduced School Lunch Rates in the district. We understand that these children are not just hungry at school, but home as well. We know that poor families tend to purchase foods that are low in cost and generally higher in carbohydrates. This leads to poor eating habits and generally poor health. We are seeking funds to expand the distribution of nutritious foods to 3 additional high F&R Rate elementary schools in RUSD.

b. Project Goals, Objectives and Methodology:

Our goal is to expand our Kid's Farmers' Market pilot project to Liberty, Jackson and Highgrove Elementary Schools in the Riverside Unified School District. Our pilot project at Madison Elementary has been funded by the CarMax Foundation. This program provides fresh fruit and vegetables one Friday per month, where the students shop for the items they would like to take home for themselves and their families for the weekend. This project will enhance the RUSD Farmers' Market Salad Bar project currently in place at each of these schools. The overall goals are for students to become life-long healthy eaters and to encourage consumption of nutritious foods. Presently, a Friday afternoon Kid's Farmers' Market is not operated in our community. We are familiar with a similar, successful project in the Tucson Unified School District, at Walter-Douglas Elementary.

Objectives:

- 1) Provide highly nutritious produce one Friday per month during the school year to 762 students at Madison Elementary School (F/R Rate 88.6%) in sufficient quantities for students to take the produce home for their families consumption over the weekend.

Activities: Solicit produces from area corporate donors during the week. Have food bank volunteers organize and load products for distribution. Have school nutritionists and teacher/parent volunteers on site to help children select and understand about how to prepare certain produce items and to provide certain nutritional information for their the children and their families.

- 2) Expand this program to Liberty (F/R Rate 94%), Jackson (F/R Rate 88.2%) and Highgrove (F/R Rate 79%), a total student population of 2,449. The activities will be identical to those above.
- 3) To work closely with the Riverside Unified School District Nutrition Department to develop quantifiable data regarding the impact of providing supplemental produce into children's homes. This may include parental/student/teacher surveys, in addition to results that may already be collected by RUSD Nutrition.

The project will begin at Madison Elementary in September 2014. If awarded this funding, the project will begin at the other schools within 30 days of award.

The Grant will provide 2,449 low-income children and their families with fresh, nutritious produce during the school year, one Friday each month.

There is no known similar program operating in the Riverside community. Our partners for this program include multiple produce donors: Albertson's, Walmart, Target, Stater Brothers, General Mills, Von's, Ralph's, and many others, and Riverside Schools Nutrition Department, Riverside County Health Department and the schools directly involved in the project. We will use food bank volunteers to sort and prepare product for distribution and school volunteers to distribute to students at the school sites.

Our anticipated outcomes include an increased awareness and understanding of the health benefits of eating produce, an increased awareness of how to prepare certain produce items and the overall general well-being of children and families participating in the program.

To track our success, we will work with RUSD to survey students, families and teachers about the impact this program has in the classroom, at home, and on the overall family.

We will use the grant funds primarily for staffing as broken down in the budget proposal.

III. Sustainability of the program will be gained through promotional events, direct mail and corporate support. We will heavily promote our activities inviting donors to participate.

IV. The board of directors is extremely interested in the development of Child Nutritional Programming. The board makes decisions through consensus with our mission in mind. Existing board committees are Executive, Finance and Budget and Development.

Key staff includes:

William Carnegie our CEO, who was most recently at the Community Food Bank of Southern Arizona, in Tucson, where this type of program originated.

Veronica Galvin, Inventory Control Supervisor and corporate food donor liaison.

Vanesa Rangel, Retail Store Donation Programs Manager.

John Crooks, Vice President of Operations.

Kathy Ashkins, Chief Development Officer

2014 S.L. Gimbel Foundation APPLICATION

V. Project Budget

A) Please provide a detailed line-item budget for your project by completing the table below. Include all sources of funding for the proposed project.

Line Item Description	Line Item Explanation (Formula/equation used as applicable. Example: 40 books @ \$100 each = \$4000)	Support From Your Agency	Support From Other Funders	Requested Amount From TCF	Line Item Total of Project
Transportation and staffing	4 sites @ \$500 each per month		6500	19500	26,000
Produce Solicitation & Storage	4 sites @ \$125 each per month	2200	1250	4500	7,950
Program Management	.15 FTE	620	1100	2480	4,200
Program Evaluation	.15 FTE	620	1100	2480	4,200
Signage and nutritional info	Banners, nutritional handouts, etc	500	50	1040	1,590
TOTALS:		3940	10000	30000	43,940

VI. Sources of Funding: Please list your current sources of funding and amounts.

Secured/Awarded

Name of Funder: Foundation, Corporation, Government	Amount
CarMax Foundation	\$10,000

Pending

Name of Funder: Foundation, Corporation, Government	Amount	Decision Date

VII. Financial Analysis

Agency Name: Second Harvest Food Bank, Serving Riverside and San Bernardino Ctys

Current Fiscal Year (Dates): From July 1 To: June 30

This section presents an overview of an applicant organization’s financial health and will be reviewed along with the grant proposal. Provide all the information requested on your entire organization. Include any notes that may explain any extraordinary circumstances. Information should be taken from your most recent 990 and audit. Double Check your figures!

Program to Total Expenses Ratio: Percentage of expenses used to support programming versus how much is spent for general management and fundraising. A general rule is that at least 75 percent of total expenses should be used to support programs – the higher the percentage the better.

Program Expenses	/Total Operating Expenses	= Program Expense Ratio
✓ \$37,476,807	\$37,920,786	98.8 % ✓
990: Part IX, Column B, Line 25	990: Part IX, Column A, Line 25	

Administrative Expense (100%-Program Expense ratio) per 990 above	Percentage of Organization’s Current Total Budget used for Administration (from cover page)	Differential
1.2%	2.4 %	✓ 1.2 %

If the differential is above (+) or below (-) 10%, provide an explanation:

The organization hopes to raise funds to hire a CFO and 2 administrative support staff positions during the budget year.

Quick Ratio: Measures the level of liquidity and measures only current assets that can be quickly turned to cash. A generally standard Quick Ratio equals 1 or more.

Cash	+ Accounts Receivables	/Current Liabilities	= Quick Ratio
\$222,272	\$26,082	90,643	2.74

Excess or Deficit for the Year:

Excess or (Deficit) Most recent fiscal year end	Excess or (Deficit) Prior fiscal year end
\$(141,184)	\$(473,978)

Notes: Most recent fiscal year is an unaudited number, without an adjustment for inventory variances. The organization experienced a management change during the most recent fiscal year which incurred \$89,000 in consulting fees for interim personnel.

Diversity of Funding Sources: A financially healthy organization should have a diverse mix of funding sources. Complete those categories that apply to your organization using figures from your most recent fiscal year.

Funding Source	Amount	% of Total Revenue	Funding Source	Amount	% of Total Revenue
Contributions	\$272198	11	Program Fees	\$1204572	49.2
Fundraising/Special Events	\$479620	19.6	Interest Income	\$483	0
Corp/Foundation Grants	\$76879	3	Other:	\$65762	2.6
Government Grants	\$345846	14	Other:	\$	

Notes:

Second Harvest Food Bank Board of Directors – 1 June 2014

Gregory K. Wilkinson

Company: Best, Best & Krieger LLP
3390 University Avenue, 5th Floor
Riverside, CA 92501
951-686-1450; FAX 951-686-3083
Personal:
909-798-2248
Elected: 10/28/2002
Board Office: President; Board of Directors; SHFB
gregory.wilkinson@bbklaw.com

Aaron W. Hodgdon

Company: Hodgdon Group
1461 East Cooley Drive, Suite 230
Colton, CA 92324
909-783-3020; FAX 909-783-3026
Personal:
CELL 909-229-2192
Elected: 6/26/2009
Board Office: Vice-President; Board of Directors;
SHFB
aaron@hodgdongroup.com

Matt Friedlander

Company: United Way of the Inland Valleys
6215 River Crest Drive, Ste B
Riverside, CA 92507
951-697-4720
Personal: 7732 Northrop Drive
Riverside, CA 92508
CELL 909-772-5106
Elected: 7/20/2006
Board Office: Secretary; Board of Directors; SHFB
mfriedlander@uwiv.org

Patric Nichols

Company:
CELL 951-776-6799
Personal:
951-776-6799
Elected: 1/3/2008
Board Office: Treasurer; Board of Directors; SHFB
patricnichols@att.net

Wanda Farah

Company: Prudential California Realty
6349 Riverside Avenue
Riverside, CA 92506
951-779-2464; CELL 452-4764
Personal: 5236 Central Avenue #307
Riverside, CA 92504
951-689-1472; Voice Pager 951-209-0725
Elected: 3/13/1998
Board Office:
wanda@famousfred.com

Lenore Frost

Company: Community Volunteer, Inland Harvest
1540 Barton Road #223
Redlands, CA 92373
909-335-7327
Personal: 11987 Honey Hill Drive
Grand Terrace, CA 92313
909-825-7905
Elected: 7/19/2001
Board Office:
rfsailfrost5@gmail.com

Second Harvest Food Bank Board of Directors – 1 June 2014

Dallas Holmes

Company: Riverside Superior Court (Retired)
4050 Main Street
Riverside, CA 92501
951-990-2869
Personal
951-684-4696; CELL 990-2869
Elected: 3/11/2008
Board Office:
dallasholmes@live.com

Michael T. Vanderpool

Company: Security Bank of California
3403 Tenth Street Suite 830
Riverside, CA 92501
951-368-2267; CELL 714-323-4548
Personal: 1544 Upland Hills Drive North
Upland, CA 91784
909-981-7989
Elected: 12/17/1998
Board Office:
mvanderpool@securitybankca.com

Desmond Ditchfield

Company: State of Ca. Dept. of Rehabilitation
464 W. 4th Street, Suite 152
San Bernardino, CA 92401
909-383-4742; FAX 909-383-6880
Personal: 2290 Wailea Beach Dr.
Banning, CA 92220
909-792-7170; CELL 909-855-7045
Elected: 11/19/2010
Board Office:
dditchfi@dor.ca.gov

Clara Vanderpool

Company: Bank of America
3650 14th Street, Ste 201
Riverside, CA 92501
951-274-4006
Personal: 1544 Upland Hills Drive North
Upland, CA 91784
909-981-7989; CELL 909-261-4237
Elected: 1/21/2011
Board Office:
clara.vanderpool@bankofamerica.com

Jennifer Olson

Company: Target Stores
37264 Gallery Lane
Beaumont, CA 92223
909-355-6202; 909-355-6214
Cell: 909-534-5074
Elected: 5/17/2013
Board Office:
jennifer.olson2@target.com

Rebecca Goldware

Company: U C Riverside
900 University Avenue
Riverside, CA 92521
951-827-6411; FAX 951-827-3188
Personal: 6057 Keswick Avenue
Riverside, CA 92506
951-682-6267; CELL 951-236-9767
Elected: 1/20/2012
Board Office:
ragoldware@gmail.com

Second Harvest Food Bank Board of Directors – 1 June 2014

Raul Diaz

Company: Path of Life Ministries
6216 Brockton Avenue, Ste 111
Riverside, CA 92506
951-784-4200; FAX 951-784-4844

Personal:

CEL 951-836-8044

Elected: 1/20/2012

Board Office:

rdiaz@pathoflife.com

Terrance L. Stone

Company: Young Visionaries Youth Leadership
Academy
1331 West Kendall Drive, Ste 2
San Bernardino, CA 92407
909-881-3382; CELL 909-222-0096

Personal:

Elected: 9/14/2012

Board Office:

tstone@yvyla-ie.org

Mary Parks

Company: Riverside Co District Attorney's Office
Senior Public Information Specialist
3960 Orange Street
Riverside, CA 92501
Work: 951-955-8526; Cell: 909-227-0004

Personal:

Elected:

Board Office

maryparks@rivcoda.org

Meg Barth, PhD, MPH

Company: California Baptist University
8432 Magnolia Avenue
Riverside, CA 92504
951-552-8728; FAX: 951-343-4343

Personal:

Elected: 6/20/2014

Board Office

mbarth@calbaptist.edu

Dave Byers, International Regional Manager

Company: ESRI
380 New York Street
Redlands, CA 92373-8100
Work: 909-793-2853, ext. 1-1561 C: 909-210-8365

Personal:

Elected: 6/20/2014

Board Office:

dbyers@esri.com

William D. Carnegie, MNA

President and CEO

Company: Second Harvest Food Bank
2950-B Jefferson Street
Riverside, CA 92504
T: 951-359-4757; Cell: 520-975-0801

wcarnegie@feedingamerica.org

INCOME STATEMENT vs ANNUAL BUDGET
Fiscal Year 2013-2014

	YTD Actual	Annual Budget
Income		
CORPORATE DONATIONS		
4001 Corporate Event	\$106,600.00	\$84,999.96
4002 Corporate Other	\$296,494.34	\$174,999.96
Total CORPORATE DONATIONS	<u>\$403,094.34</u>	<u>\$259,999.92</u>
FOUNDATION DONATIONS		
4101 Grants for Equipment	\$70,000.00	(\$0.00)
4106 Grants on Other	\$5,000.00	\$99,999.96
4108 Grants for Agencies	\$1,879.68	(\$0.00)
Total FOUNDATION DONATIONS	<u>\$76,879.68</u>	<u>\$99,999.96</u>
INDIVIDUAL DONATIONS		
4301 Senior Food Sharing Individual	\$2,338.32	\$2,000.04
4303 Direct Mail Individuals	\$147,383.18	\$125,000.04
4304 Unsolicited Individuals	\$96,429.46	\$99,999.96
4305 Other Events Table of Life	\$1,700.00	\$5,000.04
4308 Brown Bag Individuals	\$1,189.75	\$3,000.00
4312 SHFB Board	\$695.00	\$5,000.04
4313 Web Income	\$22,462.71	\$9,999.96
Total INDIVIDUAL DONATIONS	<u>\$272,198.42</u>	<u>\$250,000.08</u>
UNITED WAY		
4402 UW Other	\$6,991.11	\$9,999.96
4403 UWIV Riverside	\$37,324.38	\$44,333.04
4407 UWIV Designations	\$13,885.00	\$9,999.96
Total UNITED WAY	<u>\$58,200.49</u>	<u>\$64,332.96</u>
FUNDRAISER EVENTS		
4501 Corp. Donations-Event	\$1,250.00	(\$0.00)
4502 Event Other	\$13,276.07	(\$0.00)
4503 Event Tickets	\$3,800.00	\$30,000.00
4504 Other Fundrasing Events	(\$0.00)	\$39,999.96
Total FUNDRAISER EVENTS	<u>\$18,326.07</u>	<u>\$69,999.96</u>
GOVERNMENT SUPPORT		
4601 Brown Bag	\$11.00	\$20,000.04
4602 Senior Food Sharing Grant	\$36,851.20	\$27,000.00
4603 USDA Reimbursement Grant	\$293,121.50	\$216,240.96
4604 USDA - Other	\$15,862.00	(\$0.00)
Total GOVERNMENT SUPPORT	<u>\$345,845.70</u>	<u>\$263,241.00</u>
SHARED MAINTENANCE FEES		
5001 Shared Maintenance	\$1,189,277.14	\$1,299,999.96
5002 Second Harvest Bad Check Fee	\$122.00	(\$0.00)
Total SHARED MAINTENANCE FEES	<u>\$1,189,399.14</u>	<u>\$1,299,999.96</u>
CO-AGENCY FEES		
5050 Co-Agency Purchased Food	\$12,242.57	(\$0.00)
Total CO-AGENCY FEES	<u>\$12,242.57</u>	<u>(\$0.00)</u>
AGENCY MEMBERSHIP FEES		
5101 Agency Membshp Fees	\$2,550.00	\$3,000.00
5102 Lost Card fee	\$380.00	(\$0.00)
Total AGENCY MEMBERSHIP FEES	<u>\$2,930.00</u>	<u>\$3,000.00</u>
INTEREST & INVESTMENT		
5603 Interest Income	\$482.69	\$3,000.00
Total INTEREST & INVESTMENT	<u>\$482.69</u>	<u>\$3,000.00</u>
OTHER INCOME		
5802 Recycling	\$19,811.91	\$15,000.00
5803 Forage Recovery	\$20,639.42	\$24,999.96
5805 Misc Income	\$25,311.05	(\$0.00)
Total OTHER INCOME	<u>\$65,762.38</u>	<u>\$39,999.96</u>
Total Income	<u>\$2,445,361.48</u>	<u>\$2,353,573.80</u>
Expense		
SALARIES & WAGES		
6001 Payroll Wages	\$1,035,858.89	\$992,000.04
Total SALARIES & WAGES	<u>\$1,035,858.89</u>	<u>\$992,000.04</u>
PAYROLL TAXES		

6201 Payroll Taxes	\$78,600.46	\$67,200.00
6210 Payroll Fees	\$11,429.97	\$18,000.00
Total PAYROLL TAXES	\$90,030.43	\$85,200.00
EMPLOYEE BENEFITS		
6301 Drug-Medical	\$800.00	\$999.96
7305 Medical Insurance	\$108,607.04	\$110,000.04
7306 Dental Insurance	\$4,513.30	\$5,000.04
Total EMPLOYEE BENEFITS	\$113,920.34	\$116,000.04
PROFESSIONAL SERVICES		
6410 Audit & Accounting	\$15,837.50	\$14,000.04
6411 Web Services	\$2,437.50	\$2,000.04
6412 Media Consulting	\$5,712.50	\$9,999.96
6413 Drug-Medical	\$115.00	\$0.00
6414 Grant Writing	\$8,426.33	\$0.00
6415 Consulting	\$89,285.57	\$0.00
6416 Staffing	\$33,664.02	\$0.00
6417 TeleCheck Services, Inc.	\$6,587.87	\$0.00
6418 Uniforms	\$8,248.46	\$0.00
6419 Background Checks	\$78.00	\$0.00
Total PROFESSIONAL SERVICES	\$170,392.75	\$26,000.04
FEES FOR SERVICE		
6501 USDA Reimbursement	\$31,791.51	\$30,000.00
Total FEES FOR SERVICE	\$31,791.51	\$30,000.00
SUPPLIES		
6601 Office Supplies	\$17,189.26	\$15,000.00
6602 Warehouse Supplies	\$43,797.53	\$15,000.00
Total SUPPLIES	\$60,986.79	\$30,000.00
TELEPHONE		
6701 AT&T	\$5,479.02	\$4,500.00
6704 T-Mobile	\$7,471.47	\$6,000.00
6705 Verizon	\$4,210.11	\$0.00
Total TELEPHONE	\$17,160.60	\$10,500.00
TRANSPORTATION		
6801 Propane	\$4,614.82	\$9,999.96
6802 Vehicle Fuel-Oil	\$129,977.72	\$134,000.04
6805 DMV	\$22,043.00	\$26,000.04
Total TRANSPORTATION	\$156,635.54	\$170,000.04
POSTAGE & SHIPPING		
7001 Postage	\$1,109.85	\$4,743.00
Total POSTAGE & SHIPPING	\$1,109.85	\$4,743.00
FUNDRAISING EXPENSES		
7101 DM Postage	\$9,717.45	\$20,000.04
7102 DM Printing	\$34,084.21	\$30,000.00
7103 DM Other	\$8,963.36	\$0.00
7104 Event Postage	\$56.16	\$0.00
7105 Event Printing	\$5,137.14	\$0.00
7106 Event Other Expense	\$38,504.27	\$20,000.04
7108 BTOL Printing	\$0.00	\$5,000.04
7110 FR Other	\$10,506.66	\$0.00
Total FUNDRAISING EXPENSES	\$106,969.25	\$75,000.12
OCCUPANCY		
7201 Electric	\$55,897.61	\$65,000.04
7202 Gas	\$6.09	\$0.00
7203 Trash	\$48,041.65	\$35,000.04
7204 Pest Control	\$4,866.96	\$6,000.00
7205 Rent	\$245,189.48	\$335,000.04
7206 misc.	\$9,794.00	\$0.00
7207 Tax	\$23.74	\$0.00
7208 Water	\$759.39	\$0.00
Total OCCUPANCY	\$364,578.92	\$441,000.12
INSURANCE		
7301 Liability Insurance	\$38,438.10	\$20,000.04
7302 Vehicle Insurance	\$30,063.00	\$32,000.04
7303 Workers Comp Insurance	\$75,121.84	\$114,000.00
7304 Unemployment Program	\$16,036.50	\$15,999.96
Total INSURANCE	\$159,659.44	\$182,000.04
EQUIP RENTAL & MAINTENANCE		
7401 Vehicle Maintenance	\$112,810.62	\$99,999.96
7402 Office Equipment Maintance	\$12,193.59	\$7,500.00

7403 Cooler/Freezer Maintenance	\$2,783.72	\$9,999.96
7404 Warehouse Equipment Maintenance	\$22,074.05	\$24,999.96
Total EQUIP RENTAL & MAINTENANCE	\$149,861.98	\$142,499.88
PRINTING & PUBLICATIONS		
7501 Printing	\$1,561.26	\$7,500.00
Total PRINTING & PUBLICATIONS	\$1,561.26	\$7,500.00
TRAVEL		
7605 Travel	\$9,612.34	\$2,499.96
Total TRAVEL	\$9,612.34	\$2,499.96
MEETINGS & TRAINING		
7701 Training	\$565.90	\$0.00
7705 Meetings	\$1,342.93	\$7,500.00
Total MEETINGS & TRAINING	\$1,908.83	\$7,500.00
CAPITAL EXPENDITURES		
7903 Warehouse Equipment Purchase	\$49,600.04	\$0.00
7906 Grant Purchases	\$9,997.47	\$0.00
Total CAPITAL EXPENDITURES	\$59,597.51	\$0.00
FOOD BANK FEES		
8401 Misc. Dues	\$5,241.44	\$2,000.04
8405 Feeding America Dues	\$20,714.00	\$29,130.96
Total FOOD BANK FEES	\$25,955.44	\$31,131.00
MISCELLANEOUS		
8902 B of A Bank Fees	\$1,541.66	\$0.00
8905 Misc Expense	\$27,741.25	\$0.00
8906 Cash short/over	(\$372.45)	\$0.00
8911 TeleCheck Services	\$44.01	\$0.00
Total MISCELLANEOUS	\$28,954.47	\$0.00
Total Expense	\$2,586,546.14	\$2,353,574.28
Net Income (Expense)	(\$141,184.66)	(\$0.48)

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Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response to any question in this Part IX

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.

	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to governments and organizations in the United States. See Part IV, line 21	0	0		
2 Grants and other assistance to individuals in the United States. See Part IV, line 22	0	0		
3 Grants and other assistance to governments, organizations, and individuals outside the United States. See Part IV, lines 15 and 16	0	0		
4 Benefits paid to or for members	0	0		
5 Compensation of current officers, directors, trustees, and key employees	58240	0	58240	0
6 Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)	0	0	0	0
7 Other salaries and wages	870348	742870	53191	74287
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)	0	0	0	0
9 Other employee benefits	205836	164669	24700	16467
10 Payroll taxes	85270	68216	10232	6822
11 Fees for services (non-employees):				
a Management	0	0	0	0
b Legal	0	0	0	0
c Accounting	18249	16059	21900	0
d Lobbying				
e Professional fundraising services. See Part IV, line 17	118903			118903
f Investment management fees		0	0	0
g Other (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Schedule O.)	6684		6684	
12 Advertising and promotion				
13 Office expenses	49057	41698	5887	1472
14 Information technology				
15 Royalties				
16 Occupancy	334368	284213	40124	10031
17 Travel	4889	4302	587	0
18 Payments of travel or entertainment expenses for any federal, state, or local public officials				
19 Conferences, conventions, and meetings				
20 Interest				
21 Payments to affiliates				
22 Depreciation, depletion, and amortization	217185	191123	26062	0
23 Insurance	42027	36984	5043	0
24 Other expenses. Itemize expenses not covered above (List miscellaneous expenses in line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
a food purchase	25279	25279	0	0
b Equipment rental	144973	144973	0	0
c transportation	196734	173126	23608	0
d Inkind Donated Food Value	35445818	35445818	0	0
e All other expenses	103610	88457	12430	2723
25 Total functional expenses. Add lines 1 through 24e	37920786	37476807	268978	175000
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. Check here <input type="checkbox"/> if following SOP 98-2 (ASC 958-720)				

Organization Name: Second Harvest Food Bank
(aka: Feeding America Riverside San Bernardino Counties)

2014 S.L. Gimbel Foundation APPLICATION

V. Project Budget

A) Please provide a detailed line-item budget for your project by completing the table below. Include all sources of funding for the proposed project.

Line Item Description	Line Item Explanation (Formula/equation used as applicable. Example: 40 books @ \$100 each = \$4000)	Support From Your Agency	*Support From Other Funders	Requested Amount From TCF	Line Item Total of Project
CNP Manager/Evaluator	80 hrs/mo @ \$18/hr * 9 months		7600	5360	12960.00
Driver	30 hrs/mo @ \$16/hr * 9 months		2500	1820	4320.00
CNP Assistant	40 hrs/mo @ \$12/hr * 9 months		2500	1820	4320.00
Food Solicitor	40 hrs/mo @ \$18/hr * 9 months		2500	980	3480.00
Storage and Transportation	180 site deliveries over 9 months @ \$150 per site		10000	17000	27000.00
Benefits	4 staff @ 20%	3000		2016	5016.00
Signage/Banners & nutritional info		586		1004	1590
Produce**	In-Kind Donation		535,500		535,500
TOTALS:		3586	560,600	30,000	594,186

- Carmax Foundation \$10,000 (Madison Elementary)
- Safeway Foundation \$15,000 (Longfellow Elementary)
- *Stater Bro's \$10,000 (in-kind – produce)(Madison Elementary)
- **In-kind from Target, Albertson's, Walmart, Von's, Trader Joes

Internal Revenue Service
District Director

Department of the Treasury

P. O. Box 2508
Cincinnati, OH 45201

Date: MAR 16 1999

Second Harvest Food Bank Serving
Riverside & San Bernardino Counties
2950 B Jefferson St
Riverside, CA 92504

Person to Contact:
Patricia Mahan 31-04019
Customer Service Representative
Telephone Number:
877-829-5500
Fax Number:
513-684-5936
Federal Identification Number:
33-0072922

Dear Sir or Madam:

This letter is in response to your Articles of Amendment filed with the state of California on February 3, 1998. We have updated our records to reflect your organization's new name.

Our records indicate that a determination letter issued in January 1985, granted your organization exemption from federal income tax under section 501(c)(3) of the Internal Revenue Code. That letter is still in effect.

Based on information subsequently submitted, we classified your organization as one that is not a private foundation within the meaning of section 509(a) of the Code because it is an organization described in section 509(a)(2).

This classification was based on the assumption that your organization's operations would continue as stated in the application. If your organization's sources of support, or its character, method of operations, or purposes have changed, please let us know so we can consider the effect of the change on the exempt status and foundation status of your organization.

Your organization is required to file Form 990, Return of Organization Exempt from Income Tax, only if its gross receipts each year are normally more than \$25,000. If a return is required, it must be filed by the 15th day of the fifth month after the end of the organization's annual accounting period. The law imposes a penalty of \$20 a day, up to a maximum of \$10,000, when a return is filed late, unless there is reasonable cause for the delay.

All exempt organizations (unless specifically excluded) are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more paid to each employee during a calendar year. Your organization is not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).



The Community Foundation

Serving the Counties of Riverside and San Bernardino

S. L. Gimbel Foundation Fund

BOARD OF DIRECTORS

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Dr. Fred Jandt

Andrew Jaramillo

Dr. Albert Karnig

D. Matthew Pim

Dr. Henry Shannon

Beverly Stephenson

Dr. Jonathan Lorenzo Yorba
President and CEO

March 6, 2015

Mr. William Carnegie
Executive Director
Feeding America Riverside/San Bernardino Counties
Second Harvest Food Bank
2950 Jefferson, Suite B
Riverside, CA 92504

Dear Mr. Carnegie:

Congratulations! A grant has been approved for **Feeding America Riverside/San Bernardino Counties** in the amount of \$30,000 from the S.L. Gimbel Foundation. The **performance period for this grant is March 1, 2015 to February 28, 2016.**

Additional funding beyond the performance period is not guaranteed. It is highly recommended that alternative funding sources be sought accordingly. The grant is to support the following as specified in your proposal:

Child Nutrition Program/Kids Produce Program: To establish 4 elementary school Farmers' Markets at high free and reduced rate schools in the Riverside School District.

This grant is subject to the terms outlined in the enclosed Grant Agreement. After you have reviewed the terms and conditions of the Grant Agreement, please sign and date the enclosed copy and return the original copy to The Community Foundation within the next two weeks. Please retain a copy of the signed agreement for your records. Funds will be released upon receipt of the signed Grant Agreement.

A condition of this grant is that you agree to submit the Grant Evaluation Form which includes a narrative report and fiscal report. The **Grant Evaluation is due by March 15, 2016** and a copy will be available online.

We wish you great success and look forward to working with you during the grant performance period.

If you have any questions, please call me at 951-684-4192 ext. 114 or email me at ccudiamat@thecommunityfoundation.net.

Sincerely,

Celia Cudiamat
Executive Vice President of Programs

20924 Feeding America

20150051

GIMB1



Confirmed in Compliance
with National Standards for
U.S. Community Foundations

3700 Sixth Street, Suite 200 ~ Riverside, California 92501

2015 S.L. Gimbel Foundation Fund

Grant Agreement

Organization: Feeding America Riverside/San Bernardino Counties

Grant Amount: \$ 30,000 **Grant Number:** 20150051

Grant Period: March 1, 2015 to February 28, 2016 (Evaluations due March 15, 2016)

*extended to
May 30, 2016
JK.*

Purpose: Child Nutrition Program/Kids Produce Program: To establish 4 elementary school Farmers' Markets at high free and reduced rate schools in the Riverside School District.

1. Use of Grant Funds

Grant funds must be expended within the grant period, for the purpose and objectives described in your grant proposal. Grant funds may not be expended for any other purpose without prior written approval by The Community Foundation. If there are significant difficulties in making use of the funds as specified in your proposal, or if the grant funds cannot be spent within the grant period, notify us in writing promptly.

Formal requests for extensions or variances must be submitted to the Foundation's Board of Directors for approval a minimum of 60 days before the end of the grant period.

Requests for variances or extensions are reviewed on a case-by-case basis and approved by the Board of Directors. If a request is denied, unused funds must be immediately refunded to the Foundation.

2. Payment of Grant Funds

The grant funds will be paid in full by the Foundation upon receipt of the signed Grant Agreement. Challenge grant funds will be paid in full upon receipt of the signed Grant Agreement and upon receipt of documentation providing evidence that condition(s) of the challenge grant has/have been met.

3. Certification and Maintenance of Exempt Organization Status

This grant is specifically conditioned upon Grantee's status as an eligible grantee of The Community Foundation. The Foundation has obtained a copy of the Grantee's IRS determination letter. Grantee confirms that it has not had any change in its tax-exempt status, and shall notify the Foundation immediately of any such change.

4. Final Report and Records

The Grantee will submit the Grant Evaluation report per the deadline set forth in the award letter. This report includes a narrative on outcomes based on goals and objectives set forth in the grant proposal and an expenditure report documenting use of grant funds. If equipment was purchased, copies of receipts need to be included.

5. Grantee's Financial Responsibilities

Grantee will keep records of receipts and expenditures of grant funds and other supporting documentation related to the grant at least four (4) years after completion of the grant and will make such records of receipts, expenditures and supporting documentation available to the Foundation upon request.

6. Publicity

The Community Foundation recommends publicity for the grant and acknowledging The Community Foundation in internal correspondence, brochures as appropriate; newsletters, annual reports and email blasts or e-newsletters.

The credit line of "Made possible in part by a grant from the "S.L. Gimbel Foundation Advised Fund at The Community Foundation – Inland Southern California" is suggested. When your donors are listed in printed materials, include the S.L. Gimbel Foundation Advised Fund at The Community Foundation in the appropriate contribution size category. When publishing our name, please note the "The" at the beginning of our name is a legal part of our name. It should always be used and capitalized. Attaching our logo is also appreciated. Our logo can be downloaded from our website at www.thecommunityfoundation.net.

7. Indemnification

In the event that a claim of any kind is asserted against the Grantee or the Foundation related to or arising from the project funded by the Grant and a proceeding is brought against the Foundation by reason of such claim, the Grantee, upon written notice from the Foundation, shall, at the Grantee's expense, resist or defend such action or proceeding, at no cost to the Foundation, by counsel approved by the Foundation in writing.

Grantee hereby agrees, to the fullest extent permitted by law, to defend, indemnify, and hold harmless the Foundation, its offices, directors, employees, and agents, from and against any and all claims, liabilities, losses, and expenses (including reasonable attorneys' fees) directly, indirectly, wholly, or partially arising from or in connection with any act or omission by Grantee, its employees, or agents in applying for or accepting the Grant, in expending or applying the Grant funds or in carrying out any project or program supported by the Grant, except to the extent that such claims, liabilities, losses, and expenses arise from or in connection with any bad faith act or omission by the Foundation, its officers, directors, employees, or agent.

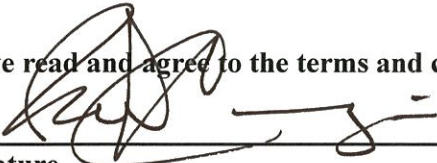
8. Termination

The Community Foundation may terminate this agreement, withhold payments, or both at any time, if, in the Community Foundation's judgment: a) The Community Foundation is not satisfied with the quality of the Grantee's progress toward achieving the project goals and objectives; b) the Grantee dissolves or fails to operate; c) the Grantee fails to comply with the terms and conditions of this agreement.

9. Limitation of Support

This Agreement contains the entire agreement between the parties with respect to the Grant and supersedes any previous oral or written understandings or agreements.

I have read and agree to the terms and conditions of the Grant Agreement.



Signature

3/10/2015

Date

William D. Carnegie

Printed Name

CEO

Title

Organization: 20924 Feeding America Riverside/San Bernardino Counties
Grant Number: 20150051

3/16/15

March 10, 2015

The Community Foundation
S. L. Gimbel Foundation Fund
3700 Sixth Street, Suite 200
Riverside, CA 92501

APPROVED

RE: Grant Agreement and Request for Modification

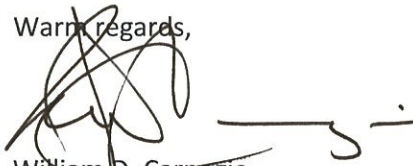
Enclosed herewith, please find an executed copy of the 2015 S.L. Gimbel Foundation Fund Grant Agreement awarded to our organization.

We are requesting a modification to the grant related to the time period under which the grant funds will be used. As our program operates during the school year, it is requested that we implement the new schools during April 2015 – allowing us the opportunity to work out logistics with the schools – with the final distribution this school year during May 2015. Following the summer break, we would begin the program again in September 2015 and operate monthly through May of 2016.

We may have some summer distributions available, but these would not be charged against this grant.

Please let us know if this is an acceptable change to the Grant Agreement.

Warm regards,



William D. Carnegie
President and Chief Executive Officer

3/16/15 OK da

Cc: Vanesa Mercado, Program Manager



The Community Foundation

Serving the Counties of Riverside and San Bernardino

S. L. Gimbel Foundation Fund

BOARD OF DIRECTORS

March 13, 2015

Philip Savage IV
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Andrew Jaramillo

Dr. Albert Karnig

D. Matthew Pim

Teresa Rhyne

Dr. Henry Shannon

Beverly Stephenson

Randall Tagami

Diane Valenzuela

Dr. Jonathan Lorenzo Yorba
President and CEO

Mr. William Carnegie
Executive Director
Feeding America Riverside/San Bernardino Counties
Second Harvest Food Bank
2950-A Jefferson St.
Riverside, CA 92504

Dear Mr. Carnegie:

The Community Foundation is pleased to enclose a grant check for \$30000 from the S. L. Gimbel Foundation, a component fund at The Community Foundation. By cashing the grant check, you are agreeing to the conditions stated under the *Terms of Grant* which you have signed and returned. The completed Grant Evaluation form is due by March 15, 2016 and will be available online on The Community Foundations website under Grants/Forms.

Please note that your request to extend the grant period through May of 2016 to coincide with program's school schedule has been approved. Any additional grant variances or extensions must be requested in writing and in advance. Any remaining grant funds must be returned to The Community Foundation at the end of the grant period.

We greatly appreciate any help you can give us in publicizing the grant. **Please use the following credit in any grant announcements or materials funded by the grant: "The (name of project/program) is supported by a grant from The S. L. Gimbel Foundation."** You may send copies of articles printed in local papers, stories in your agency newsletter, annual report, press releases, and other publications for our files.

If you have any questions, please contact me at 951-684-4194.

Sincerely,

Celia Cudiamat
Executive Vice President of Programs

20150051

38889

GIMBI



Confirmed in Compliance
with National Standards for
U.S. Community Foundations

HELD TO LIGHT TO VIEW WATERMARK IN PAPER. HEAT SENSITIVE RED IMAGE DISAPPEARS WITH HEAT. DETECTION CIRCLE REVEALS A LOCK WHEN TESTED.

38889

The Community Foundation

Strengthening Inland Southern California through Philanthropy
3700 SIXTH STREET, SUITE 200
RIVERSIDE, CA 92501
951-241-7777 / FAX 951-684-1911

CITIZENS BUSINESS BANK

A Financial Services Company
3695 Main Street, Riverside, CA 92501
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TO THE ORDER OF

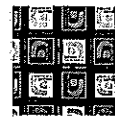
DATE

03/06/2015

AMOUNT

\$ ****30,000.00

Feeding America Riverside/San Bernardino
Second Harvest Food Bank
2950 Jefferson, Suite B
Riverside, CA 92504



Calia Andriani
Jonathan Lorenzo Garba
AUTHORIZED SIGNATURE

Security features. Details on back.

⑈038889⑈ ⑆122234149⑆ 244124437⑈

The Community Foundation

38889

20924	Feeding America Riverside/San Bernardino	03/06/2015	038889	
20150051	03/04/2015 Child Nutrition Program/Kids Produce Program			30,000.00
GIMB	S.L. Gimbel Foundation Advised Fund		30,000.00	

CHECK TOTAL: \$ ****30,000.00

The Community Foundation

38889

20924	Feeding America Riverside/San Bernardino	03/06/2015	038889	
20150051	03/04/2015 Child Nutrition Program/Kids Produce Program			30,000.00
GIMB	S.L. Gimbel Foundation Advised Fund		30,000.00	

CHECK TOTAL: \$ ****30,000.00