



2016 S.L. Gimbel Foundation Fund Grant Application

Internal Use Only:
Grant 20160421

GUARANTEE I.D. 18100
\$500,000

6

Organization / Agency Information

Organization/Agency Name: Downtown Women's Center		
Physical Address: 442 S. San Pedro St		City/State/Zip: Los Angeles, CA 90013
Mailing Address: 442 S. San Pedro St		City/State/Zip: Los Angeles, CA 90013
CEO or Director: Anne Miskey		Title: Chief Executive Officer
Phone: (213) 680-0600	Fax: (213) 680-0844	Email: AnneM@DowntownWomensCenter.org
Contact Person: Bianca Dobrikovic		Title: Director of Institutional Giving
Phone: (213) 680-0600	Fax: (213) 680-0844	Email: BiancaD@DowntownWomensCenter.org
Web Site Address: www.DowntownWomensCenter.org		Tax ID: 31-1597223

Program / Grant Information

Interest Area: Animal Protection Education Environment Health Human Dignity

Program/Project Name: Day Center Program			Amount of Grant Requested: \$500,000
Total Organization Budget: \$7,554,502	Per 990, Percentage of Program Service Expenses (Column B/ Column A x 100): 80%	Per 990, Percentage of Management & General Expenses Only (Column C/ Column A x 100): 11%	Per 990, Percentage of Management & General Expenses and Fundraising (Column C+D/ Column A x 100): 9%
Purpose of Grant Request (one sentence): DWC seeks to implement a comprehensive expansion project in our Day Center, through which, we will 1) serve more women, 2) increase the rate at which we link unsheltered women with housing, and 3) ensure women have the resources and support systems in place to successfully retain their housing.			
Gimbel Grants Received: List Year(s) and Award Amount(s) 2014, \$10,000 2013, \$10,000 2012, \$10,000 2011, \$6,612			

Signatures

Board President / Chair: (Print name and Title) Donella Wilson, Board President	Signature: 	Date: 2/17/2016
Executive Director/President: (Print name and Title) Anne Miskey, Chief Executive Officer	Signature: 	Date: 2/19/2016

I. Organization Background & Target Population

A) What is the history, mission and/or purpose of your organization? How long has the organization been providing programs and services to the community?

Founded nearly forty years ago, the mission of the Downtown Women's Center (DWC) is to provide permanent supportive housing and a safe and healthy community fostering dignity, respect, and personal stability, and to advocate ending homelessness for women. In 1978, DWC's founder, Jill Halverson, a social worker in the Skid Row community, opened Los Angeles' first drop-in day shelter exclusively for homeless women. There, women accessed home-cooked meals, basic resources, and safety from the streets. Throughout the 1980s, DWC's comprehensive programming, offering both meals and supportive services, became the prototype for social service agencies serving homeless women across the United States. In 1986, DWC's services expanded to include permanent supportive housing. The first program of its kind in the nation, DWC housed 47 women with histories of homelessness, mental illness, and trauma in its original location on Los Angeles Street.

In 2000, DWC added health programming as a core component of its services, providing health prevention, education, and breast and cervical cancer screenings. Five years later, recognizing the need for consistent health services, DWC opened a monthly on-site health clinic. In 2010, after completing a \$35-million capital campaign, DWC opened its second location on San Pedro Street. With the expansion, DWC tripled its impact, increasing to 119 on-site housing units, opening a Women's Health Center, and launching a social enterprise. DWC is committed to expanding the reach of our life-changing services. DWC's strategic plan (2015-2017) puts in place a roadmap to ensure the sustainability of the Center's organizational growth as it expands to meet the growing needs of our target population.

B) What are some of your past organizational accomplishments (last three years)?

DWC is a recognized leader in the field. In 2013, DWC was named "Nonprofit of the Year," receiving the Governor's Volunteering and Service Award from the Office of the Governor and California Volunteers. In 2014, DWC's headquarters on San Pedro Street received the California Preservation Foundation's 31st Preservation Design Award for Rehabilitation. More recently, in 2015, DWC received the following recognitions: Alston & Bird's Featured Nonprofit Organization Award, Los Angeles Business Journal's Healthcare Leadership Award, and the National Association of Professional Organizers' Organizing Excellence in Community Service Award.

On the local level, DWC is a trusted expert in the community. In February 2016, recognizing the apparent absence of gender-specific solutions in the City of Los Angeles' recently adopted plan to end homelessness, DWC offered recommendations. As a result of our feedback, the City of Los Angeles revised their original strategy to specifically address women and their needs.

On the national level, DWC has made major advances. In 2014, DWC co-led the inaugural "1-in-4" convening at Harvard University, and again in 2016 at the University of Southern California. The convening launched a national platform for service providers, researchers, policy experts, and those with lived experiences to voice the needs of homelessness women.

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C) What are your key programs and activities? Describe the communities you serve. Include populations, geographic locations served, and relevant statistics.

DWC implements all activities through four core programs: Day Center, Housing, Health and Wellness, and Job Readiness. The majority of our programs and services are co-located, meaning they share a facility, and we have two facilities in the Skid Row area of downtown Los Angeles.

At our headquarters on 4th and San Pedro Streets, we own a 6-story, 67,000 sq. ft. building. Our Day Center occupies the majority of the first floor with its dining area, kitchen, bathrooms, showers, and case management offices, and our Women's Health Center occupies a wing of the first floor that is adjacent to the Day Center. The café of our social enterprise, MADE by DWC, is also on the first floor, and it is a storefront space accessible through an entrance on San Pedro Street. In the upper floors (floors 3-6), we operate 71 units of housing, and the second floor has administrative offices, educational and enrichment program spaces, and a patio.

At our Los Angeles Street Home on 3rd and Los Angeles Streets (just 0.3 miles from our headquarters) we have our second facility: two adjacent buildings that are 2 and 3 stories. In one of these buildings we operate 48 units of housing (on floors 1-3). In the other building, we have a storefront space on the ground floor, as well as an art space. And there are additional administrative offices on the second floor.

See below for a detailed breakdown of services provided through the four main program areas.

1. Day Center: DWC's Day Center serves as the main hub for accessing the range of services we offer. Open seven days per week (6am – 4pm Monday through Friday, and 7am – 3pm Saturday and Sunday), we serve approximately 200 women per day. Through the Day Center, women can access resources to establish immediate stabilization from the trauma of living on the streets or in night-to-night shelters. Services include: two nutritious, home-cooked meals and one hearty afternoon snack each day, access to clean bathrooms and showers, access to laundry services and fresh changes of clothes, access to mail and telephone services, and one-on-one case management.
2. Housing: DWC provides two types of housing: on-site and scattered-site. Through our two residence buildings, we house 119 women on-site. And through partnerships with the Department of Veterans Affairs, Department of Health Services, and United Way we receive vouchers to place women into housing throughout the community. To ensure housing retention, women housed in the community receive an intensive style of case management called Critical Time Intervention (CTI). Because DWC effectively links housing placement with supportive services, we ensure that 95% of the women we house never return to homelessness.
3. Health and Wellness: DWC's Women's Health Center, the only clinic with a gender focus in the community, is operated in partnership with JWCH Institute, Inc., a federally

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qualified health center¹. To ensure the appropriate division of services and responsibilities, DWC and JWCH have had an agreement in place since 2007, which has been updated and renewed annually. The contract outlines the following responsibilities for DWC:

- a. Provide the physical space (2,600 sq. ft.) for office and clinic exam areas
- b. Provide necessary office equipment
- c. Provide staff to manage care coordination (Director of Health & Wellness, Health Program Manager, Health Specialist, Medical Case Manager).

JWCH commits to provide the following:

- a. Provide clinical staff (Primary Care Physician, Clinic Administrator, Medical Assistants)
- b. Provide health care services (general exams, blood draws, health screenings, pelvic exams, pap smears, HIV/AIDS and STD testing, prescriptions and counseling for birth control medications or devices)
- c. Provide clinical equipment

In addition to its partnership with JWCH, DWC also provides holistic wellness services (education workshops; yoga, dancing, and aquatics classes) and mental health services. DWC's clinicians and psychiatrist provide individual counseling, medication management, and group therapy. Group therapy sessions explore topics like trauma, interpersonal violence, anger management, and more.

4. **Education and Job Readiness:** Through our Learning Center, a multi-purpose computer lab and classroom open six days per week, DWC offers formal and informal trainings in basic literacy and numeracy, ESL, computer basics, resume building, financial literacy, and life skills. Additionally, through our Skills Enhancement Training (SET) programs women gain hands-on work experience through our social enterprise. Women participate in 12-week, 12-month, or ongoing job training tracks in retail, food handling, customer service, product development, and inventory management.

Located in downtown Los Angeles' Central City East/Skid Row area, DWC's core constituency is homeless and extremely low-income women. Almost 100% of participants have income levels at or below 200% of the national poverty level, and the majority are coping with severe disabilities, such as, mental illness, chronic health problems, and substance use. Of the women we serve, 58% are African-American, 15% are Latina, 14% are Caucasian, 5% are Asian American/Other Pacific Islander, 4% are Native American/American Indian, and 4% are multiracial.

II. Project Information

A) I. Specify the community need you want to address and are seeking funds for.

Homelessness in Los Angeles has transcended from a crisis into a state of emergency. In 2015, the county-wide count of homeless individuals showed a 12% increase from 2013. According to

¹As a federally qualified health center (FQHC), JWCH is a separate, private non-profit organization. It receives funding under Section 330 of the Public Health Service Act (PHS). It also qualifies for enhanced reimbursement from Medicare and Medicaid, as well as other benefits. JWCH has three other Homeless Healthcare Clinics in the area.

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the assessment, there are currently 44,359 homeless persons in the County of Los Angeles and 25,686 homeless persons in the City of Los Angeles. Of the 25,686 homeless individuals in the City, 10% live in Skid Row. That means, on any given night, approximately 2,500 people sleep in either the nightly shelters or on the streets of a 50-block (or .4 square mile) radius.

For women, homelessness is especially devastating. Not only is the experience of living on the streets traumatizing (where women are targeted in assaults and attacks), but women's entrances into homelessness frequently stem from fleeing experiences of domestic and interpersonal violence. Of the women DWC serves, more than 70% identify as survivors of violence. And the longer a woman lives on the street, the more extreme the consequences of homelessness become. Oftentimes, a chronically homeless woman suffers from deteriorating physical and mental health conditions.

Given this, the Downtown Women's Center respectfully requests a grant of \$500,000 from the S.L. Gimbel Foundation Fund to both sustain and expand the immediate, trauma-informed, and gender-specific services for the most vulnerable sub-sect of the homeless population, women. A grant of this size will ensure that DWC responds to the current crisis swiftly and effectively, while ensuring the integrity of its high-level of care.

B) 1. State your project goal.

As introduced above, the goal of this project is to provide immediate stabilization and support (specifically by providing case management) to 1,500 women in DWC's drop-in Day Center over the next 12 months.

Describe your project. How does your project meet the community need? What is unique and innovative about this project?

DWC groups case management activity into three areas: General (to address most basic needs, including housing), Medical (to address physical health needs), and Clinical (to address mental health needs). Each area has two to three case managers dedicated to it. Funding from the S.L. Gimbel Foundation Fund will allow DWC to expand its case management services by 40% by hiring two full-time Clinical Case Managers.

The Process: When a homeless woman enters the Day Center for the first time, even if only to receive a home-cooked meal, we will engage her immediately. The woman will be greeted by a Day Center Services Coordinator, and directed to the next resource hub (to learn more about housing, sign up for a medical appointment, etc.). Most frequently, she will be referred to a Day Center Case Manager to begin to address her immediate and basic needs (identifying a shelter through which she can spend the night, receiving bus tokens to travel to the shelter). For this, DWC provides general case management as follows:

- **Initial Intake and Assessment**— In the intake, the Day Center Case Managers will collect the following information 1) basic information, including presenting problem, contact and identifying information, language spoken, demographics, emergency contact, household members, insurance status; 2) brief overview of status and needs regarding food/clothing, income/benefits, housing, transportation, legal services, substance use,

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domestic violence, mental health, support system, history of trauma and crime victimization; and 3) health and mental health information, including medical home, current medications, hospitalizations, and current clinicians. With this information, the Day Center Case Manager can then begin developing the plan through which the client will receive services (detailed below).

- **Individual Service Planning**—Following the intake, the Day Center Case Manager will create the client's Individual Service Plan, which will be based first on the client's most immediate and urgent needs (should the client be in crisis, crisis intervention and emergency assistance will be provided) and progress into longer term goal-setting. This plan enables Case Managers and clients to track appointments, follow-up meetings, results and diagnosis administration, and treatment referrals. Day Center Case Managers are trained to work with women on an individual basis to stabilize any symptoms of possible mental illness, and to identify and prevent situations, activities, or environments that could threaten their safety and/or trigger trauma. Case management appointments address any combination of immediate safety, victimization, shelter and housing, physical and mental health, substance use, employment, and legal challenges that clients may be facing. Case Managers will work with clients to connect them to all existing social, health, and legal services at DWC, as well as to a wide range of community resources.

For each woman, her progression through case management services often varies and is based on her individual need. Some women wait until they secure housing to move into the Medical and/or Clinical Case Management. While other women access all three types simultaneously. Medical Case Management includes:

- **Assessment**—First, Medical Case Managers will assess women's benefits coverage and eligibility. Medical Case Managers are experienced in navigating the complexities of enrolling in and attaining health care benefits. They will assist women in completing applications and follow-up on submitted applications.
- **Medical Appointment Scheduling, Accompaniment, and Follow-Up**—Because DWC has an on-site Health Clinic, most often, Medical Case Managers encourage women to schedule an appointment on-site. The physician is able to provide comprehensive preventive care and women's specialty care. Should a woman need additional specialized care, the Medical Case Manager will assist with scheduling that appointment, accompanying her to the appointment, and providing ongoing support afterward.

Lastly, for women, especially those with histories of homelessness and victimization, the trauma of the experience often co-occurs with other mental illnesses, such as, schizophrenia, depression, bipolar disorder, and substance abuse. Thus, the following Clinical Case Management services will be available:

- **Assessment & Therapy**—In initial appointments, the Clinical Case Manager will conduct a mental health assessment to determine presenting symptoms. After a diagnosis has been

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made, Clinical Case Managers will develop treatment plans help clients develop coping strategies to address their unique mental health obstacles and provide ongoing support and evaluations. For diagnoses that require medication, the Clinical Case Manager will refer to the psychiatrist. The psychiatrist will prescribe medication and also provide ongoing medication management.

Uniqueness: DWC's proposed project is unique because all services are gender-specific, trauma-informed, and provided within the same facility. As mentioned, 70% of our population identify as survivors of violence. Therefore, DWC provides all services in a welcoming and safe environment. The Day Center is intentionally aesthetically pleasing to 1) welcome women and 2) encourage consistent follow-up. The trauma-informed approach ensures that all services are provided through the conscious awareness that a participant has most likely experienced trauma at some point in her life, and may be prone to re-traumatization through various triggers. We teach women skills to identify their triggers and learn to cope with them. And, lastly, the fact that a woman can access healthcare or look for a job at the same place where she's already going to shower and eat, ensures long-term success. By having an on-site psychiatrist, physician, therapist, and social workers, we make appointment scheduling, attendance, and follow-up seamless and achievable.

B) 2. State up to three objectives. Objectives should be specific, measurable, action-oriented, realistic, and time-specific. Specify the activities you will undertake to meet each objective.

Overarching goal: Over the next 12 months, DWC will provide 6,000 total case management appointments to 1,500 total homeless women

Objective 1: Provide 3,500 general case management appointments to 1,500 women

Outcome 1: Ensure 100% of women engaged in general case management meet their most immediate and basic needs

Objective 2: In addition, provide 1,300 medical case management appointments to 600 of the 1,500 women

Outcome 2: Ensure 80% (480) of women improve their quality of life

Objective 3: In addition, provide 1,200 clinical case management appointments to 400 of the 1,500 women

Outcome 3: Ensure 80% (320) of women improve their quality of life

B) 3. Provide a timeline for implementing the project. State the start date and ending date of the project, include timeframes for specific activities, as appropriate.

As mentioned, the project will occur over a 12-month period, beginning 8/1/2016. During the first quarter, DWC will:

- 1) Recruit for the two vacant positions (two full-time Clinical Case Managers) and increase the hours of the psychiatrist. All other positions are staffed and ready for implementation.

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- 2) Conduct community outreach. DWC will outreach to partners in the community, notifying them of the intended ramp up of case management services.
- 3) Begin service provision. As led by the Director of Health and Wellness, DWC will begin the expansion project prior to the end of Q1 of the grant.

During the second, third, and fourth quarters of the grant, DWC will:

- 1) Continue to provide services.
- 2) Collect and monitor data on participant service receipt. As led by DWC's Measurement & Evaluation Specialist, DWC will closely monitor progress toward the above-listed goals.

Lastly, at the close of the grant period, DWC's Measurement & Evaluation Specialist, in partnership with the Director of Health and Wellness and the Chief Program Officer will review and analyze all participant data.

B) 4. Who will this grant serve? Describe your target population. How many people will be impacted?

As mentioned, DWC's target population includes homeless and extremely low-income women in Los Angeles County. This grant will provide direct services to 1,500 adult women, over the age of 18, over a 12-month grant period. Through the Day Center, we serve the most vulnerable women, with nearly 100% either living on the streets or in night-to-night shelters. Almost 100% maintain income levels at or below 200% of the national poverty level. Our served population is comprised of 58% African-American, 15% Latina, 14% Caucasian, 5% Asian American/Other Pacific Islander, 4% Native American/American Indian, and 4% multiracial. Our participants' average age ranges from 48 to 52.

B) 5. How does this project relate to other existing projects in the community? Who else in the community is providing this service or has a similar project? Who are your community partners? How are you utilizing volunteers?

In Skid Row, a number of other agencies provide basic resources to homeless people. However, DWC is the only agency exclusively serving women. Although women comprise more than 30% of the homeless population in this community, and there has been a 55% increase in women experiencing homelessness since 2013, service providers have historically focused on offering resources for adult men. Receiving services on Skid Row represents a challenge for these women due to the lack of women-only spaces and targeted gender-specific services. Because of the high percentage of women in our population who have experienced sexual abuse, domestic violence, or other difficulties rooted in gender differences, DWC's female-specific focus is essential to the effective delivery of services for this population.

Community Partners: DWC has established formal and informal partnerships across all community sectors. We partner with JWCH Institute, Inc. to provide healthcare services, and Inner Images to provide mammograms through our on-site Health Center. We partner with Department of Mental Health, Homeless Health Care of Los Angeles, Good Shepherd Center, LAMP Community, L.A. Mission, Mental Health Advocacy Inc., Midnight Mission, Skid Row Housing Trust, SRO Housing Corporation, The Weingart Center, and Union Rescue Mission to

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mutually provide supportive services and/or housing to our participants. For women with chronic substance abuse issues, we partner with L.A. Center for Alcohol and Drug Abuse. And we partner with the Legal Aid Foundation of Los Angeles to offer legal services.

Volunteers: In addition to our highly qualified staff, DWC leverages the support of 5,000 volunteers each year. In 2015, volunteers contributed more than 25,000 hours of support to the Center. Volunteers support on a number of individual and group activities, including: providing administrative support, covering shifts in our on-site residence buildings, facilitating arts workshops, cooking meals in the kitchen, collecting donations, sorting donations, and assembling hygiene kits for participants.

C) Project Outcomes and Evaluation

Please see above for project outcomes. To ensure that objectives and outcomes are met, DWC's Measurement & Evaluation Specialist will commit 20% of her time to the monitoring and evaluation of the project. The Measurement & Evaluation Specialist will work with staff to ensure their participant tracking systems are effectively capturing the data necessary for evaluation. Day Center staff will effectively use both the Homeless Management Information System (HMIS) and Excel. HMIS will be used to capture and aggregate client-level data, while Excel will be used to collect qualitative data. Staff will submit quarterly reports from HMIS to the Measurement & Evaluation Specialist, Director of Health and Wellness, and Chief Program Officer for review.

D) How will you use the grant funds?

The full cost for this program over the next 12 months is \$755,423. This means that the cost per person to serve 1,500 women is \$503.62. Thus, a grant of \$500,000 from the S.L. Gimbel Foundation Fund will provide case management to 993 women.

As aligned with both the proposed project budget and objectives, the \$500,000 will:

- Provide general case management, including triaging women to begin their pathway into case management; direct costs include staff salaries (\$100,899)
- Provide medical case management; direct costs include staff salaries (\$86,000)
- Provide clinical case management; including hiring two Clinical Case Managers and increasing the number of psychiatry hours offered onsite (\$167,183)
- Support the personnel costs associated with effective program management (\$34,889)
- Purchase bus tokens, taxi vouchers, etc. for participants' emergency transportation needs (\$3,000)
- Support participant's additional emergency needs (motel vouchers, birth certificate filings, health supplies, etc.) (\$8,000)
- Support the personnel costs associated with ensuring effective monitoring and evaluation toward program goals (\$10,400)
- Support a portion of staff's benefits costs (\$66,079)
- Maintain the facility (\$12,150)
- Ensure the safety of the facility (\$11,400)

III. Project Future

IV.

A) Explain how you will support this project after the grant performance period. Include plans for fundraising or increasing financial support designated for the project.

At the core of DWC's philosophies is service continuity. While we recognize that a \$500,000 investment into our Day Center's case management activities will allow us to expand our offerings and impact more women, we also understand it will require us to plan for and sustain its growth. Thus, we will:

- Leverage the S.L. Gimbel Foundation Fund's gift to secure increased support from current, long-term Day Center supporters. Some include: Confidence Foundation (\$200,000), UniHealth Foundation (\$50,000), Bank of America (\$25,000), Boeing (\$10,000), and TJX Foundation (\$5,000), among others
- Leverage the S.L. Gimbel Foundation Fund's gift to secure new sources of funding for the Day Center. DWC' team of four institutional fundraisers will research vision-aligned opportunities and submit timely applications
- Increase contributions made by individuals, earmarking a portion to support the Day Center
- Increase the amount of funds raised for general operations. Last year, through individuals and an incredibly successful annual event, a surplus of more than \$500,000 was achieved. DWC will earmark a portion of those funds to support the Day Center, ensuring its growth is sustainable

Throughout our 38-year history, DWC has demonstrated long-term financial health, a strong infrastructure, and adaptive capacity. DWC has demonstrated long-term financial health, a strong infrastructure, and adaptive capacity. DWC's budget has increased from \$1.8M in 2008 to \$6M in 2015 after we undertook two capital campaigns from 2007 to 2012. As planned, operating expenses exceeded our income for several years following this expansion, yet DWC was able to balance our budget with funds from an operating reserve raised during our 2007 capital campaign. In 2015, we achieved an operating surplus, so with operating reserve funds still in the bank, we are in the excellent position of being able to invest in systems and staff development that will enhance our organizational performance. Our funding streams are diverse, and we have many long-standing supporters who provide resources to the Center consistently. We continuously outperform our budget expectations, maintain a three-month operating reserve, and have a line of credit of up to \$1.5 million to address any emergency cash flow needs.

IV. Governance, Executive Leadership and Key Personnel/Staff Qualifications

A) Describe your board of directors and the role it plays in the organization. What committees exist within your board of directors? How does the board of directors make decisions?

Through active committees and a deep sense of volunteerism, the Board of Directors (22 members) is a key part of the Downtown Women's Center's success as an organization. Members offer a diverse mix of experiences, professional backgrounds, and broad connections across the legal, finance, government relations, health care, media, and philanthropic sectors. Board members serve on one of five standing committees: Finance, Audit, Governance, Communications, and Resource Planning, or may participate in ad-hoc committees, as needed.

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Current ad-hoc committees include: Social Enterprise and Gala. DWC's Board plays a key role in our fiscal governance, which includes an annual fiscal audit performed in accordance with generally accepted accounting principles (GAAP). DWC adheres to rigorous financial and operational controls that ensure the reliability of financial reporting, timely feedback on the achievement of operational or strategic goals, and compliance with laws and regulations. Our financial reporting follows GAAP on separation of duties, monthly account reconciliations, and monthly and quarterly financial reporting. Our Board of Directors (Finance/Audit Committees and Treasurer) and an audit firm provide financial oversight.

Moreover, DWC's Board of Directors is also closely involved in fundraising. The Board works in partnership with the executive and fundraising teams to identify, cultivate, and solicit major individual and institutional donors. Our board members give personally and through their employers, and also play a major role in expanding our visibility in the community and in the media. Through personal and professional connections, board members have helped to secure funding from Anthem Blue Cross, Wells Fargo, Capital Group, Bank of America, and the Jay & Rose Phillips Family Foundation, among several other private foundations and corporations. Always committed to governance and passionate about programming, the board launched an Advisory Board of DWC participants and residents in 2014, and they also use their experience and connections to help provide staff development and trainings.

B) Describe the qualifications of key personnel/staff responsible for the project.

As Chief Program Officer, Amy Turk, LCSW, provides oversight of DWC's Day Center, Clinical Health, Housing, Social Enterprise, and Job Readiness programs. Amy has worked in the non-profit sector since 1998 providing services for survivors of domestic violence; adults living with mental illness, experiencing homelessness, and recovering from substance abuse; and families of children with special needs. Amy received a Master's in Social Work from California State University, Los Angeles in 2009 and Bachelor's degree in Sociology from Pepperdine University. She worked for 12 years at OPCC, with her last position as the Director of Daybreak, serving women experiencing homelessness and mental illness. Amy joined DWC in 2013.

Sarah Callender, LCSW, is the Director of Health and Wellness. She oversees DWC's Trauma Recovery Center, Women's Health Center, Day Center, and health and mental health programming. Sarah joined DWC in 2012. A 2008 graduate of the Social Welfare Program at the UCLA Luskin School of Public Affairs, she has experience navigating complex systems as a former developer of housing policy and programs for the Los Angeles County Department of Mental Health and a clinician of the jail mental health and juvenile justice systems. Sarah has also worked with female survivors of domestic violence and children in the foster care system.

Tracy Malbrough, Case Management Program Manager, oversees DWC's case management offered through the Day Center, supervising three-full time case managers. Tracy has more than 10 years' experience in the human services field. She has vast experience in providing crisis management and case management for individuals living with mental illness, experiencing homelessness, unemployment, and recovering from substance abuse. Tracy joined DWC in 2013.

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Myong Kim, Clinical Program Manager, LCSW, provides clinical supervision for the Clinical Case Managers, Associate Clinical Social Workers, and Social Work Interns. Myong has been a part of the social service field since 2003 working with victims of domestic violence, children and families, adults with severe and persistent mental illness, transitional aged youth, and individuals experiencing homelessness. Myong graduated with her Master's in Social Work from USC in 2007 and obtained her Bachelor's degree in Sociology from UC Santa Barbara.

Angel Jones is the Day Center Program Manager. Angel has more than 12 years of experience working in the human services field. In addition to direct service provision, Angel has experience in reporting data in accordance with contractual audits. Prior to DWC, Angel worked as a Client Advocate at First to Serve and as a Case Manager for the Weingart Center and SRO Housing.

Internal Revenue Service
P.O. Box 2508
Cincinnati, OH 45201

Department of the Treasury

Date: January 18, 2011

DOWNTOWN WOMENS CENTER
C/O BROOKE LYKINS
325 S LOS ANGELES ST
LOS ANGELES CA 90013-1407

Person to Contact:

Gregory Renier
ID# 31-07231

Toll Free Telephone Number:

877-829-5500

Employer Identification Number:

31-1597223

Dear Sir or Madam:

This is in response to your request of December 23, 2010, regarding your tax-exempt status.

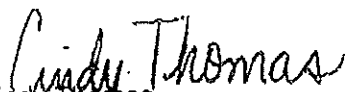
Our records indicate that a determination letter was issued March 1979 that recognized you as exempt from Federal income tax. Our records further indicate that you are currently exempt under section 501(c)(3) of the Internal Revenue Code.

Our records also indicate you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely,


Cindy Thomas
Manager, Exempt Organizations
Determinations



Strengthening Inland Southern California through Philanthropy



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July 20, 2016

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Sean Varner
Vice Chair of the Board

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Kirk Harns

Dr. Fred Jandt

Andrew Jaramillo

Dr. Albert Karnig

D. Matthew Pim

Teresa Rhyne

Kathleen Sawa

Dr. Henry Shannon

Tamara Sipos

Beverly Stephenson

Randall Tagam

Diane Valenzuela

Dr. Jonathan Lorenzo Yorba
President and CEO

Ms. Anne Miskey
Chief Executive Officer
Downtown Women's Center
442 South San Pedro Street
Los Angeles, CA 90013

Dear Ms. Miskey:

Congratulations! A grant has been approved for Downtown Women's Center in the amount of \$500,000 from the S.L. Gimbel Foundation. **The performance period for this grant is August 1, 2016 to July 31, 2017.** Additional funding beyond the performance period is not guaranteed. It is highly recommended that alternative funding sources be sought accordingly. The grant is to support the following as specified in your proposal:

To support the Day Center Program for unsheltered women.

This grant is subject to the terms outlined in the enclosed Grant Agreement. After you have reviewed the terms and conditions of the Grant Agreement, **please sign and date the agreement and return with original signature to The Community Foundation by Friday, August 5, 2016.** Be sure copy the signed agreement for your records. Funds will be released upon receipt of the signed Grant Agreement.

A condition of this grant is that you agree to submit the Grant Evaluation Form which includes a narrative report and fiscal report. **The Grant Evaluation is due by August 31, 2017** and a copy will be available online.

We wish you great success and look forward to working with you during the grant performance period. If you have any questions, please call me at 951-241-7777, ext. 114, or email me at ccudiamat@thecommunityfoundation.net.

Sincerely,

Celia Cudiamat
Executive Vice President of Programs

18188 Downtown Women's Center

20160421

GIMB



Confirmed in Compliance
with National Standards for
U.S. Community Foundations



Strengthening Inland Southern California through Philanthropy

3700 Sixth Street, Suite 200
Riverside, CA 92501
P: 951-241-7777 F: 951-684-1911
www.thecommunityfoundation.net

2016 S.L. Gimbel Foundation Fund Grant Agreement

Organization: Downtown Women's Center
Grant Amount: \$500,000 **Grant Number:** 20160421
Grant Period: August 1, 2016 through July 31, 2017
Purpose: To support the Day Center Program for unsheltered women.

1. Use of Grant Funds

Grant funds must be expended within the grant period, for the purpose and objectives described in your grant proposal. Grant funds may not be expended for any other purpose without prior written approval by The Community Foundation. If there are significant difficulties in making use of the funds as specified in your proposal, or if the grant funds cannot be spent within the grant period, notify us in writing promptly.

Formal requests for extensions or variances must be submitted to the Foundation's Board of Directors for approval a minimum of 60 days before the end of the grant period.

Requests for variances or extensions are reviewed on a case-by-case basis and approved by the Board of Directors. If a request is denied, unused funds must be immediately refunded to the Foundation.

2. Payment of Grant Funds

The grant funds will be paid in full by the Foundation upon receipt of the signed Grant Agreement. Challenge grant funds will be paid in full upon receipt of the signed Grant Agreement and upon receipt of documentation providing evidence that condition(s) of the challenge grant has/have been met.

3. Certification and Maintenance of Exempt Organization Status

This grant is specifically conditioned upon Grantee's status as an eligible grantee of The Community Foundation. The Foundation has obtained a copy of the Grantee's IRS determination letter. Grantee confirms that it has not had any change in its tax-exempt status, and shall notify the Foundation immediately of any such change.

4. Final Report and Records

The Grantee will submit the Grant Evaluation report per the deadline set forth in the award letter. This report includes a narrative on outcomes based on goals and objectives set forth in the grant proposal and an expenditure report documenting use of grant funds. If equipment was purchased, copies of receipts need to be included.

5. Grantee's Financial Responsibilities

Grantee will keep records of receipts and expenditures of grant funds and other supporting documentation related to the grant at least four (4) years after completion of the grant and will make such records of receipts, expenditures and supporting documentation available to the Foundation upon request.

6. Publicity

The Community Foundation recommends publicity for the grant and acknowledging The Community Foundation in internal correspondence, brochures as appropriate; newsletters, annual reports and email blasts or e-newsletters.

The credit line of "Made possible in part by a grant from the "S.L. Gimbel Foundation Advised Fund at The Community Foundation – Inland Southern California" is suggested. When your donors are listed in printed materials, include the S.L. Gimbel Foundation Advised Fund at The Community Foundation in the appropriate contribution size category. When publishing our name, please note the "The" at the beginning of our name is a legal part of our name. It should always be used and capitalized. Attaching our logo is also appreciated. Our logo can be downloaded from our website at www.thecommunityfoundation.net.

Email our Marketing & Communications Officer, Charee Gillins, at cgillins@thecommunityfoundation.net with any publicity questions as well as any copies of any printed or publicity materials that highlight the grant.

7. Indemnification

In the event that a claim of any kind is asserted against the Grantee or the Foundation related to or arising from the project funded by the Grant and a proceeding is brought against the Foundation by reason of such claim, the Grantee, upon written notice from the Foundation, shall, at the Grantee's expense, resist or defend such action or proceeding, at no cost to the Foundation, by counsel approved by the Foundation in writing.

Grantee hereby agrees, to the fullest extent permitted by law, to defend, indemnify, and hold harmless the Foundation, its offices, directors, employees, and agents, from and against any and all claims, liabilities, losses, and expenses (including reasonable attorneys' fees) directly, indirectly, wholly, or partially arising from or in connection with any act or omission by Grantee, its employees, or agents in applying for or accepting the Grant, in expending or applying the Grant funds or in carrying out any project or program supported by the Grant, except to the extent that such claims, liabilities, losses, and expenses arise from or in connection with any bad faith act or omission by the Foundation, its officers, directors, employees, or agent.

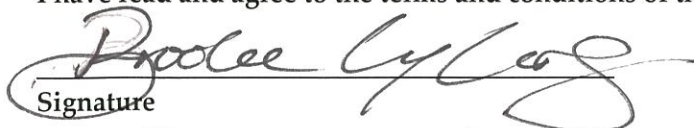
8. Termination

The Community Foundation may terminate this agreement, withhold payments, or both at any time, if, in the Community Foundation's judgment: a) The Community Foundation is not satisfied with the quality of the Grantee's progress toward achieving the project goals and objectives; b) the Grantee dissolves or fails to operate; c) the Grantee fails to comply with the terms and conditions of this agreement.

9. Limitation of Support

This Agreement contains the entire agreement between the parties with respect to the Grant and supersedes any previous oral or written understandings or agreements.

I have read and agree to the terms and conditions of the Grant Agreement.


Signature

Brooke Lykins
Printed Name

7/26/16
Date

Chief Development Officer
Title

Organization: 18188 Downtown Women's Center
Grant Number: 20160421





Strengthening Inland Southern California through Philanthropy



BOARD OF DIRECTORS

August 11, 2016

S. L. Gimbel Foundation Fund

Philip Savage IV
Chair of the Board

Sean Varner
Vice Chair of the Board

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Chief Financial Officer

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Secretary of the Board

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Teresa Rhyne

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Dr. Henry Shannon

Tamara Sipos

Beverly Stephenson

Randall Tagami

Diane Valenzuela

Dr. Jonathan Lorenzo Yorba
President and CEO

Ms. Anne Miskey
Chief Executive Officer
Downtown Women's Center
442 South San Pedro Street
Los Angeles, CA 90013

Dear Ms. Miskey:

The Community Foundation is pleased to enclose a grant check for \$500,000 from the S. L. Gimbel Foundation, a component fund at The Community Foundation. By cashing the grant check, you are agreeing to the conditions stated under the *Terms of Grant* which you have signed and returned. **The completed Grant Evaluation form is due by August 31, 2017** and will be available online on The Community Foundations website under Grants/Forms. Please note that any grant variances or extensions must be requested in writing and in advance. Any remaining grant funds must be returned to The Community Foundation at the end of the grant period.

Please feel free to use the following grant recognition credit for your newsletter or annual report: **"The Day Center Program for unsheltered women is supported by a grant from The S. L. Gimbel Foundation."**

Should you have any questions, please contact me at 951-241-7777, ext. 114.

Sincerely,

Celia Cudiamat
Executive Vice President of Programs

20160421

41124

GIMB



Confirmed in Compliance
with National Standards for
U.S. Community Foundations

3700 Sixth Street, Suite 200 ~ Riverside, California 92501
P: 951.241.7777 ~ F: 951.684.1911 ~ www.thecommunityfoundation.net

The Community Foundation
 Strengthening Inland Southern California through Philanthropy
 3700 SIXTH STREET, SUITE 200
 RIVERSIDE, CA 92501
 951-241-7777 / FAX 951-684-1911

CITIZENS BUSINESS BANK
 A Financial Services Company
 3495 Main Street, Riverside, CA 92501
 90-3414/1222

EZiSign™ Check Fraud Protection for Business

41124

PAY * Five Hundred Thousand and no/100 *

TO THE ORDER OF

DATE

AMOUNT

08/03/2016

\$***500,000.00

Downtown Women's Center
 442 S San Pedro Street
 Los Angeles, CA 90013



Julia Indriant
Jonathan Menzo Yoder
 AUTHORIZED SIGNATURE

Security features. Details on back.

⑈046624⑈ ⑆122234649⑆ 244624437⑈

The Community Foundation

41124

18188 Downtown Women's Center

08/03/2016 041124

20160421 07/19/2016 Day Center Program for unsheltered women
 GIMB S.L. Gimbel Foundation Advised Fund

500,000.00
 500,000.00

CHECK TOTAL: \$***500,000.00

The Community Foundation

41124

18188 Downtown Women's Center

08/03/2016 041124

20160421 07/19/2016 Day Center Program for unsheltered women
 GIMB S.L. Gimbel Foundation Advised Fund

500,000.00
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CHECK TOTAL: \$***500,000.00