



# S.L. Gimbel Foundation Fund Holiday Food Program Grant Application

Internal Use Only:
Grant :

## Organization / Agency Information

<b>Organization/Agency Name:</b> <i>Covenant House, Inc.</i>		
<b>Physical Address:</b> <i>600 Shrewsbury Street</i>		<b>City/State/Zip:</b> <i>Charleston, WV 25301</i>
<b>Mailing Address:</b> <i>600 Shrewsbury Street</i>		<b>City/State/Zip:</b> <i>Charleston, WV 25301</i>
<b>CEO or Director:</b> <i>Ellen Allen</i>		<b>Title:</b> <i>Executive Director</i>
<b>Phone:</b> <i>304.344.8053 ext. 20</i>	<b>Fax:</b> <i>304.344.4331</i>	<b>Email:</b> <i>eallen@wvcovenanthoouse.org</i>
<b>Contact Person:</b> <i>Angela Douglas</i>		<b>Title:</b> <i>Development Coordinator</i>
<b>Phone:</b> <i>304.344.8053 ext. 22</i>	<b>Fax:</b> <i>304.344.4331</i>	<b>Email:</b> <i>adouglas@wvcovenanthoouse.org</i>
<b>Web Site Address:</b> <i>http://www.wvcovenanthouse.org</i>		<b>Tax ID:</b> <i>31-1015583</i>

## Program / Grant Information

<b>Program/Project Name:</b> <i>Covenant House Food Pantry</i>			<b>Amount of Grant Requested:</b> <i>\$15,000</i>				
<b>Total Organization Budget:</b>  <i>\$1,468,649</i>	<b>Per 990, Percentage of Program Service Expenses (Column B/ Column A x 100):</b>  <i>84%</i>	<b>Per 990, Percentage of Management &amp; General Expenses Only (Column C / Column A x 100):</b>  <i>15%</i>	<b>Per 990, Percentage of Management &amp; General Expenses and Fundraising (Column C+D / Column A x 100):</b>  <i>16%</i>				
<b>Purpose of Grant Request (one sentence):</b>  <i>This request is to help stock our food pantry with healthy food and to provide diapers and hygiene products for the homeless and working poor.</i>							
<b>Gimbel Holiday Grants Received: List Year(s) and Award Amount(s)</b> <table border="0"> <tr> <td><i>2014 \$10,000</i></td> <td><i>2015 \$10,000</i></td> </tr> <tr> <td><i>2016 \$11,000</i></td> <td><i>2019 \$15,000</i></td> </tr> </table>				<i>2014 \$10,000</i>	<i>2015 \$10,000</i>	<i>2016 \$11,000</i>	<i>2019 \$15,000</i>
<i>2014 \$10,000</i>	<i>2015 \$10,000</i>						
<i>2016 \$11,000</i>	<i>2019 \$15,000</i>						

## Signatures

<b>Board President / Chair: (Print name and Title)</b>  <i>Daniel Lattanzi, Esq., Board President</i>	<b>Signature:</b>  <i>[Signature]</i>	<b>Date:</b>  <i>11.7.2019</i>
<b>Executive Director/President: (Print name and Title)</b>  <i>Ellen Allen, Executive Director</i>	<b>Signature:</b>  <i>[Signature]</i>	<b>Date:</b>  <i>11.7.2019</i>

Covenant House was founded in 1981 to help people with the fewest resources meet their basic needs: food, clothing, and shelter. After 39 years, our core mission remains the same. Whether a person is homeless, facing eviction, or needs food for their table, Covenant House is a safety net, an advocate, and a safe haven in times of crisis.

**Our Mission:** “Covenant House of West Virginia is dedicated to working for justice by offering direct services for people in need while creating social change through advocacy and education. Covenant House is dedicated to social justice through our efforts to eradicate hunger, homelessness, and poverty. Our diverse faith, cultural, and belief traditions unite us in reaching out to those in need, irrespective of race, class, gender, religion, creed, sexual orientation, gender identity, age, disability, or national origin.”

**Our core programs and activities:** We operate the only day shelter in our Capitol city. People experiencing homelessness, or vulnerability to homelessness, can access the following services: shower and laundry facilities; a choice food pantry; clothing and diapers; hygiene packs and/or female hygiene products; utility assistance and access to various community resources; access permanent housing through our Rapid-Rehousing, Housing First, and Community Housing initiatives; SNAP and/or Medicaid enrollment; a LGBTQ website (<http://drrainbow.org>) for culturally sensitive health care providers; and other education, awareness, and advocacy initiatives advancing social justice in Appalachia. Covenant House hosts the Centralized Point of Entry for our community’s homeless population.

We employ 10 full-time, four part-time staff, two AmeriCorps and 100 plus volunteers, over 30 of whom volunteer in the Covenant House Food Pantry on a weekly basis.

The Covenant House Food Pantry primarily serves the City of Charleston and Kanawha County, however, no-one is turned away. The vast majority of our program participants are chronically homeless and the working poor; our community’s most vulnerable citizens, most of which qualify for Medicaid.

Specific activities of our food program empowers people through choice and cuts down on waste as people pick for themselves like a store.

We qualify eligible participants through USDA guidelines. We place intakes in the HMIS system, Service Point.

The food pantry is open Monday-Friday for a total of 17.5 hours per week. The pantry has one part-time staff member and many dedicated volunteers. Our pantry is unique because it is a choice pantry that includes canned food, meats, milk, and fresh vegetables. Families may visit the pantry every 14 days. We provide nutritionally appropriate choices and the amount of food distributed per family is based upon the USDA food pyramid for choice pantries. The goal of our food pantry is to eradicate hunger in our community.

In 2020, we estimate that 100,000 pounds of food will be distributed, serving 2,894 men, 2,694 women; 950 children, 338 youth, 2,300 adults and 2,000 seniors.

We track all of our program participants in the HMIS system (ServicePoint), which also provides demographics such as age, gender and ethnicity and if they are a single household or a family unit.

**S.L. Gimbel Foundation Fund  
Holiday Grant Application**

**III. Project Budget**

Please provide a detailed line-item budget for your project by completing the budget form below. **The maximum requested amount is \$15,000 or 25% of your operating budget, whichever is less. You can request for less than \$15,000. You may delineate your line items requests per examples below:**

- 85% of total request for the purchase of food items only. (Ex. Total request of \$15,000; 85% is \$12,750 for food)
- 15% of total request for female hygiene products and/or diapers. (Ex. Total request of \$15,000; 15% is \$2,250 for diapers and female hygiene products)
- 100% of total request for the purchase of food items
- Canned tuna will not be funded.

**Food items must be delineated (i.e. canned vegetables, soup, pasta, dried beans, rice, etc.). For each food item, indicate the cost per unit (pound, carton, case, etc.) and the quantity. See attached example.**

Line Item	Line Item Description	Requested Amount
<i>Canned Meat</i>	1,000 cans (Chicken, Beef, Turkey and Pork only)/\$1.00 per can/ Prices may vary.	\$1,000
<i>Ground Beef</i>	700 ind. wrapped packages of 1 lb. ground beef/\$2.50 per 1 pound	\$1,750
<i>Canned Milk</i>	1,500 cans/\$1.00 per can/ Prices may vary.	\$1,500
<i>Canned Vegetables</i>	2,000 cans/\$1.00 per can/ Various varieties of vegetables. Prices may vary.	\$2,000
<i>Canned Fruit</i>	1,000 cans/\$1.00 per can/ Prices may vary.	\$1,000
<i>Canned Soup</i>	1,500 cans/\$1.00 per can/ Various varieties of soup/ Prices may vary.	\$1,000
<i>Canned and Dried Beans</i>	1,500 can, packages/\$1.00 per can/package/ Prices may vary.	\$1,500
<i>Rice</i>	1,000 packages (Rice and rice mixes) /\$1.00 per package/ Prices may vary.	\$1,000
<i>Pasta</i>	2,000 cans, boxes, packages (Pasta, Pasta helpers and Mac & Cheese)/\$1.00 per item/ Prices may vary.	\$2,000
<i>Diapers</i>	8,000 diapers / 350 packages of diapers / \$5.00 per package (Quantity will vary)	\$1,750
<i>Female Hygiene Products</i>	1,296 tampons / 24 boxes / \$5.27 per box 1,496 maxi pads / 34 packages / \$3.76 per package 1,050 ultra-thin pads / 25 packages / \$4.98 per package 2,250 panty liners / 25 packages / \$4.98 per package (Quantity will vary)	\$500
<b>TOTAL:</b>		<b>\$15,000</b>


#### IV. Administrative Expenses Percentage

This section calculates how much the organization spent for general management, overhead, indirect items as a percentage of the organization's total expenses. The figures are based on your most current **990 form that you submitted, Part IX Statement of Functional Expenses.**

Management & general expenses (Column C only)	/Total expenses (Column A)	= Administrative Percentage
\$243,709	\$1,635,945	15%

#### V. Supplemental Documents Checklist: Submit the following as attachments

- ☒ Your current 501(c)(3) final determination letter from the IRS
  - ☒ List of your Board members and their affiliations
  - ☒ Your most recent, filed 990 report.
  - ☒ Part IX only of the 990 form, Statement of Functional Expenses (one page)
  - ☒ Your current operating budget (Current calendar or fiscal year)
  - ☒ 2018 Holiday Food Program Grantees: Include your evaluation report
  - ☐ Other past Holiday Food Program Grantees: Include your **most recent** evaluation report
-

 **IRS** Department of the Treasury  
Internal Revenue Service  
P.O. Box 2508  
Cincinnati OH 45201

In reply refer to: 0248164798  
July 26, 2013 LTR 4168C 0  
31-1015583 000000 00  
00017223  
BODC: TE

COVENANT HOUSE INC  
600 SHREWSBURY ST  
CHARLESTON WV 25301



081288

Employer Identification Number: 31-1015583  
Person to Contact: Mr Bayer  
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your July 17, 2013, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in October 1981.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Please refer to our website [www.irs.gov/eo](http://www.irs.gov/eo) for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.



## Covenant House Board of Directors – 2019

<u>Board Member</u>	<u>Organization Representing</u>	<u>Officers</u>
Daniel Lattanzi, Esq.	Pepper and Nason Law Firm	<b>President</b>
W. Patterson Lyles	Kanawha United Presbyterian Church	<b>Vice-President</b>
Justin Williams, Esq.	International Union of Operating Engineers	<b>2<sup>nd</sup> Vice-President</b>
Page Hamrick, Esq.	Private Lawyer	<b>Treasurer</b>
<b>VACCANT</b>		<b>Secretary</b>
Lisa Westfall	Westfall Vocational & Career Services, LLC	<b>Immediate Past President</b>
Bonnie Brown	Former House of Delegate	
Sarah D'Agostino	Greylock Energy	
Bill Harvit, Esq.	Harvit Law	
Lisa Lopinsky, CAE	The Lilo Group	
Lindsey McIntosh, Esq.	Kanawha County Board of Education	
Venu Menon	Owner, Mea Cuppa Coffee	
Dural Miller	Keep The Faith Corporation	
Natalie Roper	Generation West Virginia	
Nancy Thomas	Retired	
Martha Walker	Former Cabinet Secretary of DHHR	

**Part IX Statement of Functional Expenses**

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX ☐

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21				
2 Grants and other assistance to domestic individuals. See Part IV, line 22				
3 Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees	99,406.		99,406.	
6 Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
7 Other salaries and wages	425,395.	388,468.	36,927.	
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)	30,009.	30,009.		
9 Other employee benefits	108,454.	59,741.	48,713.	
10 Payroll taxes	53,739.	42,632.	11,107.	
11 Fees for services (non-employees):				
a Management				
b Legal				
c Accounting				
d Lobbying				
e Professional fundraising services. See Part IV, line 17				
f Investment management fees				
g Other. (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Sch O.)	47,108.	32,726.	5,132.	9,250.
12 Advertising and promotion	24,041.	12,484.	5,126.	6,431.
13 Office expenses				
14 Information technology				
15 Royalties				
16 Occupancy	16,845.	13,625.	3,220.	
17 Travel	1,371.	1,064.	307.	
18 Payments of travel or entertainment expenses for any federal, state, or local public officials				
19 Conferences, conventions, and meetings				
20 Interest				
21 Payments to affiliates				
22 Depreciation, depletion, and amortization	63,155.	44,840.	18,315.	
23 Insurance	8,959.	6,730.	2,229.	
24 Other expenses. Itemize expenses not covered above. (List miscellaneous expenses in line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
a ASSISTANCE TO INDIVIDUALS	681,636.	681,636.		
b COLLABORATIVE SERVICES	27,218.	27,218.		
c REPAIRS & MAINTENANCE	24,259.	11,032.	13,227.	
d OTHER GRANT EXPENSES	18,677.	18,677.		
e All other expenses	5,673.			5,673.
25 Total functional expenses. Add lines 1 through 24e	1,635,945.	1,370,882.	243,709.	21,354.
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation.				

Check here ☐ If following SOP 98-2 (ASC 958-720)

<b>Covenant House, Inc.</b>	<b>2019 Budget</b>	<b>2020 budget</b>
<b>Personnel Salaries</b>	<b>529,571</b>	<b>545,010</b>
<b>Salaries: Fringe</b>	<b>194,862</b>	<b>215,597</b>
Social Security/Medicare	40,512	41,693
Retirement	30,793	30,240
Long Term Disability	3,000	4,000
Unemployment	3,200	4,718
Workers Compensation	12,348	12,473
City Service Fee	2,184	2,184
Health Insurance	99,625	117,889
Payroll Expense	2,400	2,400
<b>TOTAL PERSONNEL</b>	<b>724,433</b>	<b>760,607</b>
<b>Consulting &amp; Professional Services</b>	<b>49,500</b>	<b>59,500</b>
Auditor	9,500	9,500
Tech Support, Contract Labor & other Professional Services	40,000	50,000
H4 Agency		25,000
ASP/Tech Support		15,675
Salsa/Software Maintenance		6,500
PrestonCounty Senior Citizens/Front Desk		2,825
Travel	10,500	8,500
Staff Training /Development and Travel	10,000	8,000
Truck	5,000	500
<b>Consumable Supplies</b>	<b>14,500</b>	<b>14,500</b>
CSO Supplies (Office Supplies)	9,000	9,000
CSO Postage	5,500	5,500
<b>Facilities</b>	<b>45,000</b>	<b>45,748</b>
Utilities	6,200	6,200
Drop In Center Utilities	8,000	8,000
Property Maintenance/Janitorial Service	8,000	8,000
Leased Equipment and Maintenance Contract	11,000	11,000
Property Insurance	9,400	10,348
Cyber Theft Insurance	2,200	2,200
Other Costs	20,400	15,200
Printing	10,000	10,000
AmeriCorps	10,400	5,200
<b>Miscellaneous</b>	<b>75,000</b>	<b>77,000</b>
Special Events/Fundraising	40,000	40,000
Food Pantry/Emergency Assistance	30,000	30,000
Americorp House	4,000	4,000
Clothing Closet	1,000	3,000
<b>OPERATIONAL EXPENDITURES</b>	<b>214,900</b>	<b>220,448</b>
<b>Grant Expenditures</b>	<b>494,442</b>	<b>487,594</b>
Emergency Solutions Grant	94,350	73,000
Rapid Rehousing-Coc	27,576	27,576
Home4Good	-	37,000
FEMA/Broadway Cares	9,600	10,000
Housing First	197,145	197,145
HOPWA	96,343	83,445
LGBT (Health Action)	26,158	16,158
State Budget Aids	43,270	43,270
<b>TOTAL OPERATING BUDGET</b>	<b>1,433,775</b>	<b>1,468,649</b>
<b>Income</b>	<b>487,000</b>	<b>505,000</b>
Individuals	160,000	185,000
Congregations	40,000	45,000
Foundations	197,000	190,000
Special Events	90,000	85,000
<b>Grants</b>	<b>842,058</b>	<b>847,858</b>
CDBG	8,400	8,400
ESG/Drop In Center	141,308	113,966
Rapid Rehousing-Coc	35,000	36,490
Home4Good	-	40,000
TGKVP	28,000	43,425
FEMA/Broadway Cares	9,600	11,500
Housing First	336,288	334,253
HOPWA	161,083	147,445
LGBT (Health Action)	50,000	40,000
State Budget Aids	50,000	50,000
SIIP	22,379	22,379
<b>Rental and Misc. Income</b>	<b>40,000</b>	<b>45,200</b>
Rental Income/Misc Income	10,000	13,500
Community Housing	7,000	8,700
<b>Anticipated Annualized Investment Income</b>	<b>23,000</b>	<b>23,000</b>
<b>Total Income</b>	<b>1,369,058</b>	<b>1,398,058</b>
<b>Total Net Loss/Gain</b>	<b>(64,717)</b>	<b>(70,591)</b>
Capital Repairs to Building	20,000	20,000
Transfer from Endowment for Repairs	(20,000)	(20,000)
<b>Total Income/Loss</b>	<b>(64,717)</b>	<b>(70,591)</b>
<b>INVESTMENT ACCT BALANCE</b>	<b>1,616,000</b>	<b>1,650,000</b>
Withdraw to Offset Operational Losses	(64,717)	(70,591)
Withdrawal for Capital Expenses	(20,000)	(20,000)
% of Investment Account	5.15%	5.49%
Depreciation	61,100	61,100



## **SL Gimbel Foundation Holiday Food Grant Final Evaluation Report**

### **Name of Organization**

Covenant House, Inc.

### **Grant #**

20181028

### **Grant Period**

2.1.2019 to 10.31.2019

### **Location of your organization**

**City** Charleston

**State** West Virginia

### **Name and Title of person completing evaluation**

Angela Douglas, Development Coordinator

### **Phone Number**

304.344.8053

### **Email Address**

adouglas@wvcovenanthouse.org

### **Total number of clients served through this grant funding**

8,561

### **Approximate volume of food purchased with grant funds?**

1,713 cans of Meat

686 lbs. of ground beef

2,630 cans of Milk

2,480 cans of Vegetables

3,717 cans/packages of Beans

1,714 packages of Rice and Rice helpers

3,382 packages of Pasta, Pasta helpers and Mac & Cheese

7,466 Diapers

4,042 Tampons

4,729 Maxi Pads and Ultra-Thin Maxi Pads

2,906 Pantliners

### **Describe the project's key outcomes and results based on your goals and objectives:**

The goal of this project was to provide food, diapers and female items for the homeless and working poor in Kanawha County, West Virginia through Covenant House's food pantry and Drop In Center. The project resulted in 7,416 people obtaining food, 895 kids received 19,044

diapers and 250 women received female packs (3,156 pantliners; 3,960 tampons and 2,610 maxi and ultra-thin maxi pads that may have been unable to without our assistance.

**Please describe any challenges/obstacles the organization encountered (if any) in attaining states goals & objectives.**

After our Canstruction event in April where colossal art structures are built entirely out of canned food, we had 18 pallets of canned food and with USDA and individuals' donations up, space to store food from this grant became a problem.

**How did you overcome and/or address the challenges and obstacles?**

We worked with First Presbyterian Church where our Food Pantry is located, and they graciously let us use one of their Sunday School classrooms to store the food for a few months. With our individual and USDA donations going up, certain items we had said we would purchase, had to be altered, bags of rice were changed to bags of rice and rice helpers, and bags of pasta bags were changed to bags of pasta, pasta helpers and mac & cheese.

**Describe any unintended positive outcomes as a result of the efforts supported by this grant.**

Covenant House's food pantry was able to serve 8,975 people with food and 515 female packs from May 1, 2018 – January 31, 2019. Thanks to the S.L. Gimbel Foundation we were able to provide 1,559 more people with food, 265 more female packs than the nine months before our grant began and 92 new families found out about our ability to provide diapers. Southern West Virginia is economically devastated because of the dying coal industry. Your support helped us reach more insecure families.

**Briefly describe the impact this grant has had on your organization.**

This grant has provided funding to allow Covenant House to provide healthy, nutritious meals to a higher number of our community's most vulnerable citizens.

**Please provide a brief narrative on how the funds were used to fulfill grant objectives.**

Through thrifty shopping we were able to purchase more items of everything but ground beef and maxi and ultra-thin maxi pads. With the meat costs going up on ground beef we couldn't purchase 875 packages, but only 686 packages. However, on the maxi and ultra-thin maxi pads, we purchased 14 more packages than planned but that left us 71 pads short of our goal.

The breakdown of our spending:

Item	Quantity we said we would purchase	Amount Awarded	Purchased	Spent
Canned Meat	1,000 cans (Chicken, Beef and Pork only)	\$2,000	1,713 cans	\$2,002.48
Ground Beef	875 ind. wrapped packages of 1 lb. ground beef	\$1,750	686 – 1 lb. packages of ground beef	\$1,750.00
Canned Milk	2,000 cans	\$2,000	2,630 cans	\$2,000.08
Canned Vegetables	2,000 cans	\$2,000	2,480 cans	\$2,000.04
Canned/Dry Beans	2,000 cans/packages	\$2,000	3,717 cans/packages	\$2,000.11
Rice	1,500 bags	\$1,500	1,714 bags/packages	\$1,501.14
Pasta	1,500 bags	\$1,500	3,382 bags/packages	\$1,500.11
Diapers	5,800 diapers/200 packages	\$1,200	7,466 diapers/271 packages	\$1,203.17
Tampons	3,500 tampons/7 cases	\$1,050	4,042 tampons/85 boxes	\$418.05
Maxi Pads & Ultra-Thin Maxi Pads	4,800 maxi and ultra-thin maxi pads/100 packages		4,729 maxi and ultra-thin maxi pads/114 packages	\$495.71
Pantliners	3,240 pantliners/27 packages		2,906 pantliners/45 packages	\$136.24
	<b>TOTAL</b>	<b>\$15,000</b>	<b>15,222 cans/packages 271 pkg of diapers 85 boxes of tampons 114 pkg of maxi and ultra-thin maxi pads 45 pkg of pantliners</b>	<b>\$15,007.13</b>

Support documents (receipts or expenses reports) can be emailed to [klampert@thecommunityfoundation.net](mailto:klampert@thecommunityfoundation.net) or faxes to 951-684-1911.

**Please relate a success story:**

Alisha was working as a manager at a clothing store. Her husband had spent a short time in the regional jail but had been out for several months and now had a full-time job as a mechanic. She was pregnant with their first child and everything was going well. Then her husband was picked up for a parole violation and found out he would have to finish the final portion of his sentence back in jail. He would miss the baby's birth and Alisha quickly went through their meager savings, even after she was able to return to work. Her husband was due out two months after the baby was born, but in the meantime, she didn't even have money for diapers. That's when she turned to Covenant House, hoping just maybe they could help with her rent. Covenant House did just that, but they also were able to supply her with enough diapers to get her through the coming months. "I'm thankful for the help with my rent," she said, "but it was the diapers that made me cry."

**Please relate a success story:**

Last week an older woman called asking about the food pantry hours. She said she had gotten help from Covenant House years ago, but things were getting tight again. She wanted to know how you qualified. One of our case managers explained the food pantry was for anyone who needed a little extra help. She asked about timing to get a monthly voucher and our case manager explained you can now go twice a month. You could hear the excitement and relief in her voice as she thanked us and said she would be by in the morning to get a food pantry voucher.

**Which category best describes your organization.**

Basic Needs Support

**What is your organizations primary Program Area of Interest?**

Homeless

**Percentage of clients served through grant in each Ethnic Group Category.**

**Total must equal 100%**

African American	23
Asian/Pacific Islander	1
Caucasian	66
Native American	1
Hispanic Latino	2
All Ethnicities	0
Other	7
Unknown	0

**Approximate percentage of clients served from grant funds in each category.**

Children Birth-5 years	18
Children 6-12 years	11
Youth ages 13-18	7
Young Adults 18-24	16
Adults	41
Senior Citizens	7

**Approximate percentage of clients served with disabilities from grants funds.**

No clients served with disabilities	90
Physically Disabled	1
Blind & Vision Impaired	0
Deaf & Hearing Impaired	1
Mentally/Emotionally Disabled	7
Learning Disabled	1

Speech Impaired	0
Other Disability	0

**Approximate percentage of clients served in Economic Group**

At/Below Poverty Level	55
Homeless/Indigent	10
Migrant Worker	0
Working Poor	35
Other	0

**Approximate percentage of clients served from grant funds in each population category.**

Single Adults	10
Families	31
Single Parent Families	23
Disabled	10
Ethnic Minority	0
LGBTG	5
Abused Women/Children	2
Homeless/Indigent	10
Immigrants	0
Military	2
Parolees	0
Students	0
Elderly	7
Children/Youth (without families)	0

## SL Gimbel Foundation Holiday Food Grant Final Evaluation Report - Addendum

### Name of Organization

Covenant House, Inc.

### Grant #

20181028

### Grant Period

2.1.2019 to 10.31.2019

The breakdown of our spending:

Asked Form	Spent/Purchased
Canned Meat – 1,000 cans (Chicken, Beef and Pork only)	\$2,002.48 / 1,713 cans
Ground Beef – 875 ind. wrapped pkgs of 1 lb. ground beef	\$1,750.00 / 686 – 1 lb. packages of ground beef
Canned Milk - 2,000 cans	\$2,000.08 / 2,630 cans
Canned Vegetables - 2,000 cans	\$2,000.04 / 2,480 cans
Canned/Dry Beans - 2,000 cans/packages	\$2,000.11 / 3,717 cans/packages
Rice - 1,500 bags	\$1,501.14 / 1,714 bags/packages
Pasta - 1,500 bags	\$1,500.11 / 3,382 bags/packages
Diapers – 5,800 diapers/200 packages	\$1,203.17 / 7,466 diapers/271 packages
Tampons - 3,500 tampons/7 cases	\$418.05 / 4,042 tampons/85 boxes
Maxi Pads & Ultra-Thin Maxi Pads - 4,800 maxi & ultra-thin maxi pads/100 pkgs	\$495.71 / 4,729 maxi and ultra-thin maxi pads/114 packages
Pantliners - 3,240 pantliners/27 packages	\$136.24 / 2,906 pantliners/45 packages
<b>TOTAL SPENT</b>	<b>\$15,007.13</b>