



2017 S.L. Gimbel
 Foundation Fund
 Holiday Food Program
 Grant Application

Internal Use Only:
Grant No: _____

Organization / Agency Information

<i>Organization/Agency Name:</i> Community Food Bank of Eastern Oklahoma		
<i>Physical Address:</i> 1304 N. Kenosha Ave. Tulsa, OK 74106		<i>City/State/Zip</i>
<i>Mailing Address:</i> 1304 N. Kenosha Ave. Tulsa, OK 74106		<i>City/State/Zip</i>
<i>CEO or Director:</i> Mrs. Eileen Bradshaw, Executive Director	<i>Title:</i>	
<i>Phone:</i> (918) 936-4509	<i>Fax:</i>	<i>Email:</i>
<i>Contact Person:</i> Mrs. Fran Bevel, Grants Manager		<i>Title:</i>
<i>Phone:</i>	<i>Fax:</i>	<i>Email:</i> fbevel@okfoodbank.org
<i>Web Site Address:</i> http://www.okfoodbank.org		<i>Tax ID:</i> 731184980

Program / Grant Information

<i>Program/Project Name:</i> Produce Project			<i>Amount of Grant Requested:</i> \$7500
<i>Total Organization Budget:</i> \$8118718	<i>Per 990, Percentage of Program Service Expenses (Column B/ Column A x 100):</i> 96	<i>Per 990, Percentage of Management & General Expenses Only (Column C / Column A x 100):</i> 1	<i>Per 990, Percentage of Management & General Expenses and Fundraising (Column C+D / Column A x 100):</i> 3
<i>Purpose of Grant Request (one sentence):</i> The Produce Project purchases healthy produce to improve the integrity of assistance provided to clients by increasing fresh, nutritious food available.			
<i>Gimbel Grants Received: List Year(s) and Award Amount(s)</i> 2016- \$7,500			

Holiday Grant Application

- X. **Organization/Agency Background:** State your mission, vision, purpose, and provide a brief history. What are your core programs and activities? How many people do you serve? How many paid staff, full time and part-time? How many volunteers?

The Community Food Bank of Eastern Oklahoma (Food Bank) was founded in 1981. Our mission is to feed the hungry of eastern Oklahoma through a network of Partner Programs and to engage our communities in ending hunger. Our vision is food security, with dignity, for all eastern Oklahomans. In 2006 the Donald W. Reynolds Distribution Center opened, allowing us to store 3 million pounds of food at a time and enabling us to grow our distribution by 225% in 10 years. In 2012 the Southern Branch opened in McAlester, OK, better serving the southern part of our region. The Food Bank provides food to more than 450 partner program agencies who serve the hungry in our communities. These programs include on-site feeding programs, shelters, emergency pantries, children's feeding programs, senior feeding programs and veterans outreach initiatives. All programs provide food for free to low-income people struggling with hunger. Our work also includes direct feeding programs such as Cooking Matters, Food for Kids, Senior Servings, Mobile Pantry, Clinic Pantries and Mobile Eateries. The Food Bank distributed 24.7 million pounds of food to the hungry in FY2017 to more than 240,000 people. We have 60 full-time and 4 part-time staff, 3 AmeriCorps workers and more than 10,000 volunteers annually.

II. Project Information: Describe your food distribution program. Explain the community need including demographics, geographic characteristics of the area or community to be served, community conditions and income level. What are the specific activities of the food program? How do you identify/qualify those in need? How often is the food distribution offered? How many people will be served by the food distribution program (children, youth, adults, seniors)? Please explain how you keep track of number of people served.

The Produce Project is a healthy foods initiative to provide fresh and nutritious food to hungry families, children, individuals, senior citizens and veterans in our communities. Our goal is to improve the nutritional status of our clients so they can focus on improving other aspects of their lives to become more self-sufficient. Because quality fresh produce in bulk is not often donated, we purchase fresh produce to distribute into the community. This is done through the Food Bank's Partner Programs in eastern Oklahoma and through Food Bank direct feeding programs such as the Mobile Pantry, Senior Servings, Food for Kids Free Family Farmers' Markets and Clinic Pantries. Recipients' income falls within 185% of the Federal Poverty Income guidelines. 1 in 4 children in Oklahoma are at risk of food-insecurity, 1 in 10 seniors are food-insecure, and 17% of Oklahoma households experience hunger at some point during the year. In Tulsa County, 88% of students are on the free or reduced lunch program. The Produce Project reaches approximately 180,000 people each year and this is tracked through our program reports tracking how many people were served monthly. Hunger affects many working families that fall below the poverty line. Fresh produce is often one of the first things eliminated from the budget when families are looking for ways to stretch their food dollar. This often leads to poor nutrition which effects the mental and physical development of children and generally worsens chronic health problems for seniors. Fresh fruits and vegetables are vital to the healthy development of young children's minds and bodies, as well as the development of healthy eating habits. By providing fresh produce to the entire family, children enjoy healthy food and also see their parents following good eating habits, both of which will help build future healthy eating habits.

**2017 S.L. Gimbel Foundation Fund
Holiday Grant Application**

III. Project Budget

Please provide a detailed line-item budget for your project by completing the budget form below. The maximum amount requested is \$10,000. One hundred percent of the request should be for the purchase of food items only. Canned tuna will not be funded. Food items must be delineated (i.e. canned vegetables, soup, pasta, dried beans, rice, etc.). For each food item, indicate the cost per unit (pound, carton, case, etc.) and the quantity.

Line Item	Line Item Description	Requested Amount
Potatoes	Fresh potatoes- one load (40,000-42,000 pounds)	\$3,500
Onions	Fresh onions- one load (38,000-40,000 pounds)	\$4,000
TOTAL:		\$7,500

IV. Administrative Expenses Percentage

This section calculates how much the organization spent for general management, overhead, indirect items as a percentage of the organization's total expenses. The figures are based on your most current 990 form that you submitted, Part IX Statement of Functional Expenses.

Management & general expenses (Column C only)	/Total expenses (Column A)	= Administrative Percentage
\$517,937	\$37,596,082	1.37%

COMMUNITY FOOD BANK OF EASTERN
OKLAHOMA, INC.

Form 990 (2015)

73-1184980 Page 10

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21 ...	31,589,233.	31,589,233.		
2 Grants and other assistance to domestic individuals. See Part IV, line 22				
3 Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees	279,802.	214,384.	27,421.	37,997.
6 Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
7 Other salaries and wages	2,414,018.	1,849,621.	236,574.	327,823.
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)	94,924.	72,731.	9,302.	12,891.
9 Other employee benefits	338,197.	259,126.	33,143.	45,928.
10 Payroll taxes	213,911.	163,899.	20,963.	29,049.
11 Fees for services (non-employees):				
a Management				
b Legal				
c Accounting	30,493.		30,493.	
d Lobbying	23,772.	23,772.		
e Professional fundraising services. See Part IV, line 17				
f Investment management fees				
g Other. (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Sch O.)	38,547.	38,547.		
12 Advertising and promotion	32,210.	25,376.	3,482.	3,352.
13 Office expenses	72,964.	40,292.	23,336.	9,336.
14 Information technology				
15 Royalties				
16 Occupancy	258,311.	238,562.	17,032.	2,717.
17 Travel	42,124.	32,275.	4,128.	5,721.
18 Payments of travel or entertainment expenses for any federal, state, or local public officials				
19 Conferences, conventions, and meetings	16,864.		16,864.	
20 Interest				
21 Payments to affiliates	13,869.	13,869.		
22 Depreciation, depletion, and amortization	410,718.	384,432.	13,710.	12,576.
23 Insurance	197,860.	161,128.	16,258.	20,474.
24 Other expenses. Itemize expenses not covered above. (List miscellaneous expenses in line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
a FREIGHT	356,137.	356,137.		
b FUNDRAISING EXPENSES	332,427.			332,427.
c FOOD4KIDS	301,342.	301,342.		
d REPAIRS AND MAINTENANCE	134,737.	122,649.	5,606.	6,482.
e All other expenses	403,622.	334,042.	59,625.	9,955.
25 Total functional expenses. Add lines 1 through 24e	37,596,082.	36,221,417.	517,937.	856,728.
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation.				

Check here if following SOP 98-2 (ASC 958-720)

S. L. Gimbel Foundation Holiday Food Grant

#145

COMPLETE

Collector: Gimbel Holiday Food Grant (Web Link)
Started: Tuesday, May 30, 2017 11:20:12 AM
Last Modified: Wednesday, July 05, 2017 8:49:20 AM
Time Spent: Over a month
IP Address: 68.15.201.121

Page 1: Organizational Information

Q1 Name of your organization.

Community Food Bank of Eastern Oklahoma

Q2 Grant #

20160696 41742

Q3 Grant Period

December 1, 2016- June 30, 107

Q4 Location of your organization

City	Tulsa
State	OK

Q5 Name and Title of person completing evaluation.

Fran Bevel, Grants Manager

Q6 Phone Number:

918-585-2800

Q7 Email address.

fbevel@okfoodbank.org

Q8 Total number of clients served through this grant funding:

5,000

S. L. Gimbel Foundation Holiday Food Grant

Q9 Approximate volume of food purchased with grant funds? (i.e 10 lbs of fresh produce; 1000 boxes; 10 cases, etc)

37,500 pounds of fresh produce

Page 2: Key Outcomes and Results

Q10 Describe the project's key outcomes and results based on your goals and objectives:

- Improve the integrity of assistance provided to clients by increasing fresh, nutritious food available to Food Bank Partner Programs. More than 32% of the food we distributed this year was fresh produce thanks to grants like this one. We distributed more than 24.7 million pounds of food this year.
- Expand clients' knowledge of and experience with fresh produce by providing recipes educating them in varied ways to prepare the fresh food distributed to them.
- Provide fresh produce to families, so children can enjoy healthy food and also see their parents following good eating habits, both of which will help build future healthy eating habits.

Q11 Please describe any challenges/obstacles the organization encountered (if any) in attaining stated goals & Objectives.

No real challenges during the grant period.

Q12 How did you overcome and/or address the challenges and obstacles?

n/a

Q13 Describe any unintended positive outcomes as a result of the efforts supported by this grant.

We encountered no unintended positive outcomes. All positive outcomes were intended to happen, such as providing healthier, fresher foods to our clients to encourage better health and healthier eating.

Q14 Briefly describe the impact this grant has had on your organization.

The Food Bank distributed 37,500 more pounds of fresh produce that wouldn't have happened without this grant funding. Overall, the Food Bank distributed 17% more food to the hungry this fiscal year than last fiscal year. With the Gimbel grant we were able to keep our produce distribution percentage at more than 30%.

Page 3: Budget

S. L. Gimbel Foundation Holiday Food Grant

Q15 Please provide a brief narrative on how the funds were used to fulfill grant objectives. Support documents (receipts or expense reports) can be emailed to klampert@thecommunityfoundation.net or faxed to 951-684-1911.

All funds were used to acquire produce to distribute to food-insecure clients.

Expense Report:

Onions – 40,000 lbs
Total - \$4,450
Potatoes – 27,000 lbs
Total - \$2,991
GRAND TOTAL - \$7,441

The remaining \$59 of grant funding was used towards the expense of another load of produce.

Page 4: Success Stories

Q16 Please relate a success story:

Tina is a mom of a 3 and 5-year old. Her husband is employed but doesn't earn a lot of money. She described the benefits she gets from the produce she receives through Food Bank programming. "It really helps. Sometimes we get things that I haven't tried before and they tell me how to use it," Tina told us with a smile. "It encourages me and my family to try new things. I cannot afford much fresh produce at the grocery store, and this gives me fruits and vegetables I couldn't buy. My kids get healthy food and it brings more variety to our home. Most months, we fall short on food in the house toward the end of the month. The fruit, the veggies, the bread—they really help with that."

When asked, Tina was able to express her gratitude to Food Bank donors. "I would just say thank you, thank you. It means more than you will ever know to a lot of people. We don't know who to thank, or how to thank them, but we are so grateful."

Q17 Please relate a success story here:

Respondent skipped this question

Q18 Please relate a success story here:

Respondent skipped this question

Page 5: Demographic Information

Q19 Which category best describes your organization. Please choose only one.

Basic Needs Support

Q20 What is your organizations primary Program Area of Interest?

Food Bank

Q21 Percentage of clients served through grant in each Ethnic Group Category. Total must equal 100%

Unknown

100

S. L. Gimbel Foundation Holiday Food Grant

Q22 Approximate percentage of clients served from grant funds in each age category.	Children Birth-05 years of age	10
	Children ages 06-12 years of age	11
	Youth ages 13-18	14
	Young Adults (18-24)	10
	Adults	46
	Senior Citizens	9
Q23 Approximate percentage of clients served with disabilities from grant funds.	No clients served with disabilities	95
	Physically Disabled	5
Q24 Approximate percentage of clients served in Economic Group	At/Below Poverty Level	100
Q25 Approximate percentage of clients served from grant funds in each population category.	Families	100



Department of the Treasury
Internal Revenue Service

P.O. Box 2508
Cincinnati OH 45201

In reply refer to: 0248164838
Dec. 29, 2010 LTR 4168C E0
73-1184980 000000 00

00014652
BODC: TE

COMMUNITY FOOD BANK OF EASTERN
OKLAHOMA INC
1304 N KENOSHA AVE
TULSA OK 74106-5940



018814

Employer Identification Number: 73-1184980
Person to Contact: Mr. Brown
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your Dec. 17, 2010, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in May 1986.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Please refer to our website www.irs.gov/eo for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.

0248164838
Dec. 29, 2010 LTR 4168C E0
73-1184980 000000 00
00014653

COMMUNITY FOOD BANK OF EASTERN
OKLAHOMA INC
1304 N KENOSHA AVE
TULSA OK 74106-5940

If you have any questions, please call us at the telephone number
shown in the heading of this letter.

Sincerely yours,

Michele M. Sullivan

Michele M. Sullivan, Oper. Mgr.
Accounts Management Operations I

Community Food Bank of Eastern Oklahoma Board of Directors FY2018

Board/ Committee Title	Name	Work Title	work affiliation
President	Mike McAndrews	Senior Wealth Advisor	Mariner Wealth Advisors
Vice President- Co-Chair Resources & Planning	Tom Hutchison	Attorney	GableGotwals
Treasurer/ Co-Chair Finance & Audit	Jason Smith	Chief Financial Officer	Flight Concepts, LLC
Secretary	Lori Lewis Dryer	President	Peoples Pantry of Tulsa, Inc.
Immediate Past President	Eric M. Kunkel	Partner	CCK Strategies
	Shelley Allen	Director	Kendall Whittier, Inc. Emergency Food Pantry
	Marla Bradshaw	Community Volunteer	
	Chris Cloyde	Process Improvement Consultant	The Williams Companies, Inc.
	Randy Cowling	Executive Director	Owasso Community Resources
	Donna McElroy Dutton	Exec. VP/ Finance & Treasury	McElroy Manufacturing, Inc.
Co-Chair Finance & Audit	Richard Ficken	Manager, Regulatory & Contracts	WPX Energy Marketing, LLC
	Jenna Garland	Community Investments Coordinator II	ONEOK, Inc.
Chair Development	Jason Glass	Partner	Baum Glass & Jayne, PLLC
	Vanessa Hall-Harper, MSM	Manager, Healthy Living Program	Tulsa Health Department
	Cynthia Hubbard	Sr. Administrative Assistant	The Williams Companies, Inc.
	Jeanne Jacobs	Community Volunteer	Community Volunteer
	Teresa Johnson	Regional HR Manager, SW Region	Consolidated Grain and Barge
	Kurt Kazmierski	Senior Vice President	Arvest Bank
Chair Strategic Planning & Board Training	Scott Lewis	President	Optimus Industries, LLC
	Anthony Phillips	Sr. VP, Institutional Wealth Mgmt	Bank of Oklahoma
	Colleen Almeida Smith	Business Editor	Tulsa World
	Carol Tandy	Self Employed	Self Employed
TYPROS Intern	Anthony McMillan	IT Analyst	Conoco Phillips
Leadership Tulsa Intern	Christine McQueen	Director, Bank Operations, SVP	BOK Financial
Executive Staff:			
Executive Director	Eileen Ryan Bradshaw		
Director of Philanthropy & Communications	Rochelle Dowdell		
Chief Operating Officer	Ryan Walker		
Director of Finance & Accounting	David Parrack		
Director of Community Initiatives	John McCarthy		
Director of HR & Office Admin.	Susan Schulte		
			updated 11/2017

Community Food Bank of Eastern Oklahoma, Inc.
Profit & Loss Budget Performance

	2017-2018 budget
Ordinary Income/Expense	
Income	
Shared Maintenance Fees	575,000.00
General Contributions	2,869,000.00
OK DHS (USDA Commodities)	320,000.00
Restricted Contributions	250,000.00
Staple Foods Income	1,200,000.00
VAP Income	6,000.00
Culinary Center (Catering)	90,000.00
Product Sales	0.00
Senior Feeding	100,000.00
Kids Programs	600,000.00
Cooking Matters	15,000.00
SNAP Outreach	0.00
McAlester Branch	0.00
Purchased Product	400,000.00
Other Revenue	50,000.00
Community Events	1,250,000.00
Total Income	7,725,000.00
Gross Profit	7,725,000.00
Expense	
Payroll	3,056,818.00
Taxes	234,524.00
Pension	113,787.00
Employee Health Insurance	395,939.00
Local Mileage/Expense	36,000.00
Employee Incentives	24,000.00
Board and Committee Expenses	1,200.00
Training and Staff Development	16,000.00
Facilities Maintenance	110,000.00
Facilities Supplies	28,000.00
Growtainer	6,000.00
Utilities	160,000.00
Vehicle Operation	160,000.00
Vehicle Maintenance/Repair	90,000.00
Freight	380,000.00
Office Supplies	14,000.00
Service Agreements	13,500.00
Printing	5,000.00
Postage	26,000.00
Telephone	17,500.00
Computer Maintenance/Supplies	45,000.00
Warehouse Supplies	36,000.00
Culinary Center	100,000.00
Purchased Product Expense	500,000.00
Insurance	234,000.00
Accounting	45,000.00
Conference Expenses	24,000.00
Kids Programs Expense	425,000.00
Fundraising	525,000.00
Communications and Marketing	50,000.00
Community Relations	5,500.00
Volunteer Expenses	4,000.00
Agency Relations	6,000.00
Outside Labor	32,000.00
Mobile Pantry	1,200.00
Clinic Pantry	7,500.00
Feeding America	17,500.00
State Advocacy/Public Policy	26,250.00

Community Food Bank of Eastern Oklahoma, Inc.
Profit & Loss Budget Performance

	2017-2018 budget
Senior Feeding Expense	85,000.00
Cooking Matters Expenses	4,500.00
SNAP Outreach Expenses	0.00
Miscellaneous	15,000.00
Bank Trust Fees	18,000.00
Food Raising	24,000.00
Staple Foods	1,000,000.00
Total Expense	6,118,718.00
Net Ordinary Income	(393,718.00)
	235,000.00
	239,273.00
	50,000.00
Net cash - Including restricted available F	180,555.00

Community Food Bank of Eastern Oklahoma, Inc.
Profit & Loss Budget Performance

	2017-2018 budget
Other Income/Expense	
Other Income	
Donated Asset Contributions	120,000.00
Contributions - Donated Food	30,000,000.00
Contributions - USDA Commodity	3,000,000.00
Dividend Income	30,000.00
Interest Income	45,000.00
Gain/Loss Endowment Funds	0.00
Capital Account Interest	180.00
Total Other Income	33,195,180.00
Other Expense	
Distributions Donated Food	30,000,000.00
Distributions USDA Commodities	3,000,000.00
Depreciation Expense	420,000.00
Donated Asset Exp-Undistributed	120,000.00
Total Other Expense	33,540,000.00
Net Other Income	(534,881.70)
Net Income	(928,699.70)