Docket 2

The Community Foundation
Serving the Counties of Riverside and San Bernardino

2013 S.L. Gimbel Foundation Fund Grant Application

Internal Use Only:
Grant: 20130464
$25,000

Organization / Agency Information

Organization/Agency Name: CHANGE, Inc. 19793		
Physical Address: 3136 West Street		*City/State/Zip* Weirton, WV 26062
Mailing Address: 3136 West Street		*City/State/Zip* Weirton, WV 26062
CEO or Director: Judy Raveaux		*Title:* CEO
Phone: 304-797-7733	*Fax:* 304-797-7740	*Email:* jraveaux@changeinc.org
Contact Person: Judy Raveaux		*Title:* CEO
Phone: 304-797-7733	*Fax:* 304-797-7740	*Email:* jraveaux@changeinc.org
Web Site Address: www.changeinc.org		*Tax ID:* 55-0629135

Program / Grant Information

Interest Area: ☐Health ☐Environment ☐Animal Protection ☐Education ☒Human Dignity

Program / Project Name: Lighthouse Domestic Violence Shelter		
Amount of Grant Requested: $25,000	*Total Organization Budget:* $11,507,065	*Percentage of Organization's Total Budget used for Administration:* 20%
Purpose of Grant Request (one sentence): CHANGE, Inc. is seeking funding for its Domestic Violence Shelter, the Lighthouse.		

Signatures

Board President / Chair: (please print) Tamara Pettit	*Title:* Board Chair
Signature: Tamara Pettit	*Date:* 4-25-13
CEO / Director: (please print) Judy Raveaux	*Title:* CEO
Signature: Judy Raveaux	*Date:* 4-25-13

ORGANIZATIONAL BACKGROUND / TARGET POPULATION

CHANGE, Inc. is a private, non-profit Community Action Agency that has provided a variety of programs to low- to moderately-low income families residing in the Northern Panhandle of West Virginia and the surrounding communities in Ohio and Pennsylvania since 1983. The population of the service area numbers 201,432, with 95% white, 43% with at least a high school diploma, 9.1% unemployed, 15.4% uninsured, and 29% under 200% of the federal poverty level.

CHANGE, Inc.'s mission is to "encourage the integration of services, the building of partnerships, and the coordinating of resources to empower families towards self-sufficiency." With our mission in mind, CHANGE, Inc. seeks partnerships among supporters and providers of services to low-income people in order to increase the capacity of the agency, increase the services and resources available to customers, and improve the condition in which those in our community live. CHANGE, Inc.'s programs include Housing, Transportation, Weatherization, Income Management, Health, Youth and Emergency Services. CHANGE, Inc.'s key programs include two Federally Qualified Health Centers which provide family, women's mental and oral health services to the low-income and uninsured, a housing program that builds, rehabilitates and weatherizes homes for low-income families, and a domestic violence shelter and awareness center that provides safe housing, advocacy, and legal assistance to victims and their families.

In 2012, 30,555 customers received 146,794 services through CHANGE, Inc.'s 29 programs. In the past three years, CHANGE, Inc. has made a large impact in the lives of the low-income in its service area by providing:

- 53,550 free, hot, nutritious meals to low-income youth through the After School Meal Program and the Summer Food Service Program.
- 27,429 patients with family, women's, mental and oral health services, providing them over $8.2 million in medical and pharmaceutical savings.
- 35,339 job access transports, enabling individuals to obtain/maintain employment.
- 14,584 free tax preparations for low-income families, assisting them in obtaining over $18.1 million in refunds.
- 73 families assistance in obtaining safe, affordable housing.
- 862 victims of domestic violence and their families protection from abusive situations.

PROJECT INFORMATION

The target population of the Lighthouse is domestic violence victims residing in Brooke and Hancock County. According to the 2011 Uniform Crime Report, Brooke and Hancock County had 231 domestic violence investigations, 57 of which were repeat complaints, that resulted in 119 arrests. Significant problems of domestic violence are intensified by poverty, geographical location, lack of healthcare, and limited job opportunities, disparities which are present in the service area and make it difficult for victims to leave their abusers.

The Family Protection Services Board of West Virginia granted CHANGE, Inc. a license to operate the Lighthouse Domestic Violence Shelter in 2003. The goal of the Lighthouse is to provide protection from violence to victims of domestic violence and their families by providing safe housing and support services through resident and non-resident programs. Services of the Lighthouse include immediate Crisis Intervention and Safe Housing, Safety Planning, Case Management, Advocacy, Legal Referral, Court Advocacy, Support Counseling and Groups,

Employment Assistance, Education and Financial Assistance and Information and Referral to other community services as needed. As a Community Action and Community Health Agency, CHANGE, Inc. is uniquely able to help victims receive additional support services, such as transportation, housing, medical and mental health services, and nutrition. Victim Advocates also assist victims in obtaining employment, governmental assistance, and provide legal advocacy. The Lighthouse's 24 hour program saw 288 victims come through its doors in 2012.

CHANGE, Inc. opened the Domestic Violence Awareness Center (DVAC) to provide non-resident services on July 1, 2007. Literature advising victims of domestic violence of their rights to be safe and protected under the law are distributed, safety planning cards are available, and the victims have the ability to talk with an Advocate to establish a personal safety plan. When available, cell phones to call 911 are distributed to victims to call police in the event of a domestic incident after returning to their homes.

Objective 1: Provide advocacy for 35 resident/170 non-resident victims of domestic violence.
Activities:

- Maintain partnerships with Victims Assistance Program, Law Enforcement, Prosecutors and Courts.
- Maintain grant funding to support operations of the Lighthouse.
- Distribute literature to educate victims about their rights and services available.
- Hold outreach events throughout Brooke and Hancock County
- Attend local community and organization events and fairs

Objective 2: Provide Legal Advocacy to 110 victims of domestic violence.
Activities:

- Partner with Legal Aid of WV
- Attend Family Court in Brooke and Hancock County to provide support services
- Assist in filing Protection Orders
- Assist victims in filling out legal aid applications

Objective 3: Maintain a Domestic Violence Awareness Center (DVAC) to provide outreach services to 170 nonresident victims of domestic violence.
Activities:

- Maintain hours of operation to accommodate community and non-resident victims
- Provide support group sessions
- Provide monitored visitation
- Maintain program brochures, informational pamphlets, and safety items for community

CHANGE, Inc.'s Lighthouse maintains activities and outcomes on a calendar year, and is an ongoing program. CHANGE, Inc. anticipates serving 205 adult victims and their families in 2013, including providing 35 victims safe shelter, 170 victims non-resident support services, 110 victims legal advocacy, and 170 victims outreach services.

Prior to becoming licensed in 2003, the nearest domestic violence shelter in West Virginia was located in Wheeling, a nearly 70 mile drive from northern Hancock County. CHANGE, Inc.

operates the only domestic violence shelter and services in Brooke and Hancock County. CHANGE, Inc. collaborates with many social organizations, including the Youth Service System, Greater Wheeling Coalition for the Homeless, Victims Assistance Program, local police and sheriff departments, local magistrate offices and attorneys, and local school systems, to avoid duplication of services and to provide victims additional support services. CHANGE, Inc. also utilizes volunteer advocates to assist in providing services to victims.

CHANGE, Inc. adopted the Results Oriented Management and Accountability (ROMA) philosophy in 2001, and collects data to report on outputs and outcomes including:

- Unduplicated number of persons to be housed in the Lighthouse DV Shelter
- Unduplicated number of persons to be served with essential services
- Unduplicated number of persons exiting to temporary/transitional housing
- Unduplicated number of persons exiting to permanent housing

CHANGE, Inc. prepares monthly Program Outcome Reports to measure success and progress towards goals. CHANGE, Inc. is seeking funding to offset the recent federal funding cuts in order to continue to provide safe shelter and support services to victims of domestic violence.

PROJECT FUTURE

CHANGE, Inc. is continually seeking federal, state and private funding to support the work of the Lighthouse Domestic Violence Shelter. Currently, the program receives federal and state funding, and community donations.

GOVERNANCE / EXECUTIVE LEADERSHIP / KEY PERSONNEL

CHANGE, Inc.'s Board of Directors exercises oversight over the operation of all agency programs as well as fiscal, administrative and clinical activities, including appointing executive staff members; affirmative action and equal opportunity policies; developing and monitoring fiscal matters; general policy development; annual and all program budget approval; overseeing and evaluating of program response to the needs of the community; selection of officers and directors; and development of long/short range planning models and strategic plans. The Board of Directors also hires and evaluates the CEO, who is in charge of the management of the corporation. Standing Board committees include Finance, Executive and Quality Assurance. The Board of Directors receives and reviews reports generated by key management staff at its monthly board meeting, and develops a consensus on any appropriate action needed, which is relayed to the CEO for execution.

Key Personnel for the Lighthouse consists of the Chief Executive Officer, Chief Operating Officer of Community Services and Program Manager. The CEO, Judy Raveaux, has been employed by CHANGE, Inc. since 1985, becoming CEO in 1990, and is responsible for overseeing the operations of all the programs and services provided by CHANGE, Inc. The COO, James Boniey, has been in his present position since 1990, and is responsible for the day-to-day operations of programs in the Community Services Division. The Program Manager, Jamie Bernardi, became Program Manager in 2011, and has worked at the Lighthouse since 2010.

2013 S.L. Gimbel Foundation APPLICATION

V. Project Budget

A) Please provide a detailed line-item budget for your project by completing the table below. Include all sources of funding for the proposed project.

Line Item Description	Line Item Explanation (Formula/equation used as applicable. Example: 40 books @ $100 each = $4000)	Support From Your Agency	Support From Other Funders	Requested Amount From TCF	Line Item Total of Project
Salaries/Wages	6.47 FTE		$208,692	$20,750	$229,442
Fringe Benefits (including taxes)	FICA, Health, 403B, Workers Comp, Unemployment		$44,004	$4,250	$48,254
Contractual	Security, Audit, Software Maintenance		$13,827		$13,827
Travel	Registration, Car Rental, Fuel, Lodging, Per Diem		$14,613		$14,613
Rent	$360 per month		$4,336		$4,336
Utilities	$1,603 per month		$19,240		$19,240
Supplies	$540 per month		$6,474		$6,474
Other	Insurance & Client Assistance		$35,082		$35,082
TOTALS:			$346,268	$25,000	$371,268

VI. Sources of Funding: Please list your current sources of funding and amounts.

Secured/Awarded

Name of Funder: Foundation, Corporation, Government	Amount
Government Grants	$337,473
Foundation / Private Contributions	$8,795

Pending

Name of Funder: Foundation, Corporation, Government	Amount	Decision Date
S.L. Gimbel Foundation	$25,000	

VII. Financial Analysis

Agency Name: CHANGE, Inc.
Most Current Fiscal Year (Dates): From 1/1/2013 **To:** 12/31/2013

This section presents an overview of an applicant organization's financial health and will be reviewed along with the grant proposal. Provide all the information requested on your entire organization. Include any notes that may explain any extraordinary circumstances. Information should be taken from your most recent 990 and audit. Double Check your figures!

Program to Total Expenses Ratio: Percentage of expenses used to support programming versus how much is spent for general management and fundraising. A general rule is that at least 75 percent of total expenses should be used to support programs – the higher the percentage the better.

Program Expenses	/Total Operating Expenses	= Program Expense Ratio
$ 8,972,280	$ 11,157,900	80 %
990: Part IX, Column B, Line 25	990: Part IX, Column A, Line 25	

Adminstrative Expense (100%-Program Expense ratio) per 990 above	Percentage of Organization's Current Total Budget used for Administration (from cover page)	Differential
20 %	20 %	0 %

If the differential is above (+) or below (-) **10%**, provide an explanation:

Quick Ratio: Measures the level of liquidity and measures only current assets that can be quickly turned to cash. A generally standard Quick Ratio equals 1 or more.

Cash	+ Accounts Receivables	/Current Liabilities	= Quick Ratio
$ 337,075	$ 944,726	$ 838,397	1.53

Excess or Deficit for the Year:

Excess or (Deficit) Most recent fiscal year end	Excess or (Deficit) Prior fiscal year end
$ 361,270	$ 378,186

Notes:

Diversity of Funding Sources: A financially healthy organization should have a diverse mix of funding sources. Complete those categories that apply to your organization using figures from your most recent fiscal year.

Funding Source	Amount	% of Total Revenue	Funding Source	Amount	% of Total Revenue
Contributions	$ 1,272,873	12%	Program Fees	$6,279,137	57%
Fundraising/Special Events	$ 12,000	0%	Interest Income	$ 0	0%
Corp/Foundation Grants	$ 20,609	0%	Other:	$ 47,250	0%
Government Grants	$ 3,282,833	30%	Other:	$ 90,601	1%

Notes: Other (47,250): Dividend Income, Other (90,601):Over the Counter Pharmacy Sales, Medical Records, Workforce WV reimbursement

CHANGE, INC. BOARD OF DIRECTORS

BOARD MEMBER	EXPERIENCE	ADDRESS	PHONE	APPOINTMENT	SECTOR	PATIENT	OFFICE
Nancy Allen Varlas		8 Sandy Avenue Moundsville, WV 26041	Home: 304-845-6918	May 2003	LI	No	
Terri Garrett	Executive Director Human Rights Commission	51-16th St. 3rd Floor Wheeling, WV 26003	Office: 304-234-3609	April 1997	LI	No	Secretary
Dan Greathouse	Hancock County Commissioner	150 Lafayette Circle Weirton, WV 26062	Home: 304-748-5204	Sept 2005	Public	Yes	V-Chair
Marlin Hawley	Pastor Mercy Baptist Church	118 Hindman Lane Weirton, WV 26062	Cell: 304-479-2421	Feb 2009	Private	Yes	
John Pizzuti	MSPM Law	748 Main Street Follansbee, WV 26037	Office, 304-527-4645	Nov 2005	Private	No	Treasurer
Tamara Pettit		PO Box 107 New Manchester, WV 26056	Home: 304-387-8335	Nov 2004	Private	Yes	Chair
Lisa Werner	Assistant Vice President WesBanco Wheeling	101 Valley Blvd. Wheeling, WV 26003	Office: 304-234-9221	March 2011	Public	No	
Mary Schwertfeger		1322 East St. Follansbee, WV 26037	Home: 304-527-2423	Jan 2006	LI	Yes	
Rev. Larry Dorsch	Priest	140 Walnut Street Weirton, WV 26062	Cell: 304-281-6503 Office: 304-748-4118	July 2012	Private	No	
Patrick Arneault	Century Energy Management Company	9 Riverside Drive New Cumberland, WV 26047	304-794-8960	May 2012	Public	Yes	
Valerie Wells	Government	100 Municipal Plaza Weirton, WV 26062	Office: 304-794-3060	Nov 2012	LI	Yes	
Dan Taylor	Attorney	320 Penco Road PO Box 287 Weirton, WV 26062	Office: 304-723-9670	Jan 1998	X	X	Ex-officio Legal Counsel

KEY STAFF MEMBERS

Judy Raveaux	CEO
James Boniey	COO Community Services
Rita Coyne	COO Health Services
Christpher Mazar	CFO

CHANGE INC.
AGENCY STATEMENT OF OPERATIONS

	2013 Annual Budget	2012 Actual
Revenue		
Federal	2,702,530	2,968,109
State	398,014	488,200
Local	226,436	275,718
Foundations, Private	104,372	101,338
Patient Revenue	6,485,648	6,225,327
Other Income	35,065	91,111
Inkinds	1,555,000	1,281,145
Total Revenue*	**11,507,065**	**11,430,948**
Expense		
Personnel	5,465,999	5,388,661
Fringe Benefits	878,630	866,778
Travel/Training	97,783	128,821
Supplies	487,328	653,362
Equipment	30,160	0
Inkinds	1,555,000	1,283,095
Contractual	1,011,880	1,081,828
Utilities	173,692	222,752
Space	121,346	123,123
Other	1,685,247	1,626,148
Total Expenses*	**11,507,065**	**11,374,568**
Net Income	**0**	**56,380**

IRS Department of the Treasury
Internal Revenue Service
P.O. Box 2508
Cincinnati OH 45201

In reply refer to: 0248567575
Feb. 08, 2010 LTR 4168C E0
55-0629135 000000 00
00020146
BODC: TE

CHANGE INCORPORATED
3136 WEST ST
WEIRTON WV 26062-4637

38211

Employer Identification Number: 55-0629135
Person to Contact: Linda Stiers
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your Jan. 28, 2010, request for information regarding your tax-exempt status.

Our records indicate that your organization was recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in February 1984.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Beginning with the organization's sixth taxable year and all succeeding years, it must meet one of the public support tests under section 170(b)(1)(A)(vi) or section 509(a)(2) as reported on Schedule A of the Form 990. If your organization does not meet the public support test for two consecutive years, it is required to file Form 990-PF, Return of Private Foundation, for the second tax year that the organization failed to meet the support test and will be reclassified as a private foundation.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

The Community Foundation

Serving the Counties of Riverside and San Bernardino

S. L. Gimbel Foundation Fund

BOARD OF DIRECTORS

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Chair of the Board

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Vice Chair of the Board

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Chief Financial Officer

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Secretary of the Board

Glenda Bayless

Rabbi Hillel Cohn

Henry Coil
Past Board Chair

Andrea Dutton

Robert Fey

Paul Granillo

Stanley Grube

Lisa Houston

Dr Albert Karnig

Vernon Kozlen

D Matthew Pim

Patrick O'Reilly

Benita B Roberts

Beverly Stephenson

Grover Trask
Immediate Past Board Chair

Sean Varner

Jonathan Lorenzo Yorba, PhD
President/CEO

August 1, 2013

Ms. Judy Raveaux
Chief Executive Officer
CHANGE, Inc
3136 West St.
Weirton, WV 26062

Dear Ms. Raveaux:

Congratulations! A grant has been approved for **Change, Inc.** in the amount of $**25,000** from the S.L. Gimbel Foundation. The performance period for this grant is August 1, 2013 to July 31, 2014. Additional funding beyond the performance period is not guaranteed. It is highly recommended that alternative funding sources be sought accordingly. The grant is to support the following as specified in your proposal:

Fund the Lighthouse Domestic Violence Shelter.

This grant is subject to the terms outlined in the enclosed Grant Agreement. After you have reviewed the terms and conditions of the Grant Agreement, please sign and date the enclosed copy and return the original copy to The Community Foundation within the next two weeks. Please retain a copy of the signed agreement for your records. Funds will be released upon receipt of the signed Grant Agreement.

A condition of this grant is that you agree to submit the Grant Evaluation Form which includes a narrative report and fiscal report. The Grant Evaluation is due on August 15, 2014 and a copy will be included with the check cover letter.

We wish you great success and look forward to working with you during the grant performance period.

If you have any questions, please call me at 951-684-4192 ext. 114 or email me at ccudiamat@thecommunityfoundation.net.

Sincerely,

Celia Cudiamat
Executive Vice President

19793 Change, Inc. 20130464 GIMB2

cf NATIONAL STANDARDS

Confirmed in Compliance with National Standards for U.S. Community Foundations

3700 Sixth Street, Suite 200 ~ Riverside, California 92501
P: 951.241.7777 ~ F: 951.684.1911 ~ www.thecommunityfoundation.net

3136 West Street
Weirton, WV 26062
P: (304) 797-7733
F: (304) 797-7740
www.changeinc.org

CHANGE, INC.

August 5, 2013

The Community Foundation
S.L. Gimbel Foundation Fund
3700 Sixth Street, Suite 200
Riverside, California 92501

Dear Ms. Cudiamat,

On behalf of the CHANGE, Inc. Board of Directors and myself, I would like to express my most grateful thanks to you and The Community Foundation for the recent grant of $25,000 made to our domestic violence program, The Lighthouse, for operating expenses.

It is with support of foundations like yours that CHANGE, Inc. is able to continue to provide services to the communities of the Ohio Valley. Through this grant, CHANGE, Inc. will be able to help the individuals and families in our communities find safe shelter and continue their lives free from abuse and violence.

Again, I would like to thank you and the foundation for your generosity and commitment to helping those in your community.

Sincerely,

Judy Raveaux
Chief Executive Officer

The Community Foundation
Serving the Counties of Riverside and San Bernardino

3700 Sixth Street, Suite 200
Riverside, CA 92501
v) 951-684-4194 f) 951-684-1911
www.thecommunityfoundation.net

2013 S.L. Gimbel Foundation Fund

Grant Agreement

Organization: 19793 Change, Inc.

Grant Amount: $ 25,000 **Grant Number:** 20130464

Grant Period: August 1, 2013 to July 31, 2014

Purpose: Fund the domestic violence shelter, Lighthouse.

1. Use of Grant Funds

Grant funds must be expended within the grant period, for the purpose and objectives described in your grant proposal. Grant funds may not be expended for any other purpose without prior written approval by The Community Foundation. If there are significant difficulties in making use of the funds as specified in your proposal, or if the grant funds cannot be spent within the grant period, notify us in writing promptly.

Formal requests for extensions or variances must be submitted to the Foundation's Board of Directors for approval a minimum of 60 days before the end of the grant period.

Requests for variances or extensions are reviewed on a case-by-case basis and approved by the Board of Directors. If a request is denied, unused funds must be immediately refunded to the Foundation.

2. Payment of Grant Funds

The grant funds will be paid in full by the Foundation upon receipt of the signed Grant Agreement. Challenge grant funds will be paid in full upon receipt of the signed Grant Agreement and upon receipt of documentation providing evidence that condition(s) of the challenge grant has/have been met.

3. Certification and Maintenance of Exempt Organization Status

This grant is specifically conditioned upon Grantee's status as an eligible grantee of The Community Foundation. The Foundation has obtained a copy of the Grantee's IRS determination letter. Grantee confirms that it has not had any change in its tax-exempt status, and shall notify the Foundation immediately of any such change.

4. Final Report and Records

The Grantee will submit the Grant Evaluation report per the deadline set forth in the award letter. This report includes a narrative on outcomes based on goals and objectives set forth in the grant proposal and an expenditure report documenting use of grant funds. If equipment was purchased, copies of receipts need to be included.

5. Grantee's Financial Responsibilities

Grantee will keep records of receipts and expenditures of grant funds and other supporting documentation related to the grant at least four (4) years after completion of the grant and will make such records of receipts, expenditures and supporting documentation available to the Foundation upon request.

6. Publicity

The Community Foundation expects publicity for the grant in two ways and will require documentation in your grant evaluation form that you will file at the end of the grant period.

1. *Organizational:* Acknowledge The Community Foundation in internal communication to staff and board, in brochures as appropriate; newsletters, annual reports and email blasts or e-newsletters.

2. *Press:* Publicity for The Community Foundation grant via press releases to local media.

The credit line of "Made possible in part by a grant from the **"S.L. Gimbel Foundation Advised Fund at The Community Foundation Serving the Counties of Riverside and San Bernardino"** is suggested. When your donors are listed in printed materials, include the S.L. Gimbel Foundation Advised Fund at The Community Foundation in the appropriate contribution size category. When publishing our name, please note the "The" at the beginning of our name is a legal part of our name. It should always be used and capitalized. Attaching our logo is also appreciated. Our logo can be downloaded from our website at www.thecommunityfoundation.net.

7. Indemnification

In the event that a claim of any kind is asserted against the Grantee or the Foundation related to or arising from the project funded by the Grant and a proceeding is brought against the Foundation by reason of such claim, the Grantee, upon written notice from the Foundation, shall, at the Grantee's expense, resist or defend such action or proceeding, at no cost to the Foundation, by counsel approved by the Foundation in writing.

Grantee hereby agrees, to the fullest extent permitted by law, to defend, indemnify, and hold harmless the Foundation , its offices, directors, employees, and agents, from and against any and all claims, liabilities, losses, and expenses (including reasonable attorneys' fees) directly, indirectly, wholly, or partially arising from or in connection with any act or omission by Grantee, its employees, or agents in applying for or accepting the Grant, in expending or applying the Grant funds or in carrying out any project or program supported by the Grant, except to the extent that such claims, liabilities, losses, and expenses arise from or in connection with any bad faith act or omission by the Foundation, its officers, directors, employees, or agent.

8. Termination

The Community Foundation may terminate this agreement, withhold payments, or both at any time, if, in the Community Foundation's judgment: a) The Community Foundation is not satisfied with the quality of the Grantee's progress toward achieving the project goals and objectives; b) the Grantee dissolves or fails to operate; c) the Grantee fails to comply with the terms and conditions of this agreement.

9. Limitation of Support

This Agreement contains the entire agreement between the parties with respect to the Grant and supersedes any previous oral or written understandings or agreements.

****

I have read and agree to the terms and conditions of the Grant Agreement.

Judy Raveaux	8-5-13
Signature	**Date**
Judy Raveaux	CEO
Printed Name	**Title**

Organization: 19793 Change, Inc.
Grant Number: 20130464

dc
8/14/13

The Community Foundation

Serving the Counties of Riverside and San Bernardino

S. L. Gimbel Foundation Fund

BOARD OF DIRECTORS

James Cuevas
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Benita B. Roberts

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Beverly Stephenson

Grover Trask
Immediate Past Board Chair

Sean Varner

Dr. Jonathan Lorenzo Yorba
President and CEO

August 23, 2013

Ms. Judy Raveaux
Chief Executive Officer
Change, Inc.
3136 West St.
Weirton, WV 26062

Dear Ms. Raveaux:

The Community Foundation is pleased to enclose a grant check for **$25,000** from the S. L. Gimbel Foundation, a component fund at The Community Foundation. By cashing the grant check, you are agreeing to the conditions stated under the *Terms of Grant* which you have signed and returned. The completed Grant Evaluation form is due by August 15, 2014 and is enclosed. Please note that any grant variances or extensions must be requested in writing and in advance. Any remaining grant funds must be returned to The Community Foundation at the end of the grant period.

We greatly appreciate any help you can give us in publicizing the grant. **Please use the following credit in any grant announcements or materials funded by the grant: "The (name of project/program) is supported by a grant from The S. L. Gimbel Foundation".** Send copies of articles printed in local papers, stories in your agency newsletter, annual report, press releases, and other publications for our files.

If you have any questions, please contact me at 951 684-4194.

Sincerely,

Celia Cudiamat
Executive Vice President

20130464 *35778* *GIMB*

Encl: Grant Evaluation

35778

The Community Foundation
Serving the Counties of Riverside and San Bernadino

The Community Foundation
3700 SIXTH STREET, SUITE 200
RIVERSIDE, CA 92501
951-241-7777 / FAX 951-684-1911

CITIZENS BUSINESS BANK
A Financial Services Company
3695 Main Street, Riverside, CA 92501
90-3414-1222

EZShield™ Check Fraud Protection for Business

Security features. Details on back.

PAY * Twenty-Five Thousand and no/100 *

TO THE ORDER OF

CHANGE, Inc
3136 West St.
Weirton, WV 26062

DATE 08/15/2013

AMOUNT $****25,000.00

AUTHORIZED SIGNATURE

⑈035778⑈ ⑆122234649⑆ 2441244 37⑈

The Community Foundation 35778

19793 CHANGE, Inc 08/15/2013 035778

20130464	08/01/2013	Lighthouse Domestic Violence Shelter		25,000.00
GIMB		S.L. Gimbel Foundation/Advised Fund	25,000.00	

CHECK TOTAL: $****25,000.00

The Community Foundation 35778

19793 CHANGE, Inc 08/15/2013 035778

20130464	08/01/2013	Lighthouse Domestic Violence Shelter		25,000.00
GIMB		S.L. Gimbel Foundation Advised Fund	25,000.00	

CHECK TOTAL: $****25,000.00

PRODUCT SSLT111 USE WITH 91500 ENVELOPE PRINTED IN U.S.A. A