



**S.L. Gimbel Foundation
Fund Holiday Food Program
Grant Application**

Internal Use Only:
Grant _____

Organization / Agency Information

Organization/Agency Name: Central Illinois Foodbank		
Physical Address: 1937 E Cook Street		City/State/Zip: Springfield, IL 62703
Mailing Address: PO Box 8228		City/State/Zip: Springfield, IL 62791
CEO or Director: Pam Molitoris		Title: Executive Director
Phone: 217-522-4022	Fax: 217-522-6418	Email: pmolitoris@centralilfoodbank.org
Contact Person: Heather Austwick		Title: Compliance Manager
Phone: 217-522-4022	Fax: 217-522-6418	Email: haustwick@centralilfoodbank.org
Web Site Address: www.centralilfoodbank.org		Tax ID: 37-11106465

Program / Grant Information

Program/Project Name: Healthy Foods Distribution Program			Amount of Grant Requested: \$15,000
Total Organization Budget:	Per 990, Percentage of Program Service Expenses (Column B/ Column A x 100):	Per 990, Percentage of Management & General Expenses Only (Column C/ Column A x 100):	Per 990, Percentage of Management & General Expenses and Fundraising (Column C+D / Column A x 100):
\$3,061,029	97%	1.28%	2.8%
Purpose of Grant Request (one sentence): The purpose of this grant is provide healthy, shelf-stable options for distribution to food insecure individuals (including children and seniors) in central and southern Illinois.			
Gimbel Holiday Grants Received: List Year(s) and Award Amount(s) 2011- \$6,612, 2012- \$10,000, 2013- \$10,000 2014- \$10,000, 2017- \$10,000, 2018- \$15,000			

Signatures

Board President / Chair: (Print name and Title) Matthew Sharpe, Board President	Signature: 	Date: 10/29/19
Executive Director/President: (Print name and Title) Pam Molitoris, Executive Director	Signature: 	Date: 10/29/19

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Please provide the following information for items I. through III. by answering all questions in ONE PAGE-12 Font. Please be thorough, clear, specific, and concise.

I. Organization/Agency Background: State your mission, vision, purpose, and provide a brief history. What are your core programs and activities? How many people do you serve? How many paid staff, full time and part-time? How many volunteers?

Central Illinois Foodbank's mission is to provide food, and develop awareness of and creative solutions for food insecurity. Since opening its doors 37 years ago, its purpose remains essential: to collect and distribute food to charitable organizations serving people in need. The Foodbank works with 160 partner agencies in its 21-county region. In its first year of operation, the Foodbank distributed 65,000 pounds of food per month. Last year, approximately 9 million pounds were distributed to nearly 100,000 individuals.

The Kids Cafe/Summer Feeding program provides approximately 40,000 warm, nutritious meals to children ages 2-17 each year. Last year, the Healthy Foods Distribution program distributed more than 700,000 pounds of food to approximately 17,000 individuals.

The Foodbank employs 14 full-time, permanent staff and benefits from approximately 2,400 volunteers that provide over 11,000 hours of essential service.

II. Project Information: Describe your food distribution program. **ANSWER ALL QUESTIONS.** Explain the community need including demographics, geographic characteristics of the area or community to be served, community conditions and income level. What are the specific activities of the food program?

The goal of the Healthy Foods Distribution program is three-fold: provide greater access to food for those who are dealing with food insecurity, provide healthy options to address nutrition needs related to health conditions of many who access pantries and provide nutrition education and safe food handling and preparation skills necessary to utilize the produce.

Traditional Healthy Foods Distributions (HFD) are based on a relatively simple concept. Food is delivered to the site on a refrigerated truck, volunteers set up food in farmers' market style and clients select the items they would like, without the need to stand in a long line. Each distribution provides approximately 16,000 pounds of fresh produce, dairy, protein and items low in sodium, or packaged in natural juices. Distributions are held throughout the 21-county service area, which spans more than 12,000 miles in rural central and southern Illinois, with a food insecurity rate of 11.9%. On a smaller scale, Healthy Foods are also distributed through local federally qualified health centers and schools on a weekly basis, and/or as just in time deliveries to Foodbank partners for immediate distribution.

How do you identify/qualify those in need? How often is the food distribution offered?

Healthy Food Distributions are provided as sponsorships and/or grants become available, usually between March and November. Last year, 27 distributions were held throughout the service area. When grant funds are available, and a location has not been specified, the Foodbank utilizes the Meals per Person in Need (MPIN) report to determine areas with the greatest need. Counties with lower MPIN percentages are more likely to be targeted for a distribution. Need is based on individual self-attestation.

How many people will be served by the food distribution program (children, youth, adults, seniors)? Please explain how you keep track of number of people served.

Approximately 17,000 people receive food through Healthy Foods Distribution program annually, one-half of which are typically children and seniors. The number served are tracked by sign-in sheets where those receiving assistance attest to the number of individuals in their family or household, including a breakdown of the number of children and seniors.

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III. Project Budget

Please provide a detailed line-item budget for your project by completing the budget form below. The maximum requested amount is \$15,000 or 25% of your operating budget, whichever is less. You can request for less than \$15,000. You may delineate your line items requests per examples below:

- 85% of total request for the purchase of food items only. (Ex. Total request of \$15,000; 85% is \$12,750 for food)
- 15% of total request for female hygiene products and/or diapers. (Ex. Total request of \$15,000; 15% is \$2,250 for diapers and female hygiene products)
- 100% of total request for the purchase of food items
- Canned tuna will not be funded.

Food items must be delineated (i.e. canned vegetables, soup, pasta, dried beans, rice, etc.). For each food item, indicate the cost per unit (pound, carton, case, etc.) and the quantity. See attached example.

Line Item	Line Item Description	Requested Amount
Low Sodium/No Salt Canned Vegetables	Price Range- \$10.38-\$15.09 per case depending on product availability. Estimate purchase 544 cases, 24- 15oz. cans	\$7000.00
Unsweetened Applesauce and Fruit in Natural Juices/ Plastic Easy Open Child Friendly Pkg.	Price Range- \$13.78-\$30.04 per case depending on product availability. Estimate purchase 360 cases, 72-96- 4oz plastic cups	\$8000.00
TOTAL:		\$15,000.00

IV. Administrative Expenses Percentage

This section calculates how much the organization spent for general management, overhead, indirect items as a percentage of the organization's total expenses. The figures are based on your most current 990 form that you submitted, Part IX Statement of Functional Expenses.

Management & general expenses (Column C only)	/Total expenses (Column A)	= Administrative Percentage
\$189,959	\$14,876,035	1.28%

INTERNAL REVENUE SERVICE
District Director

DEPARTMENT OF THE TREASURY
1100 Commerce St., Dallas, TX 75242

Central Illinois Foodbank
P O Box 8228
Springfield, IL 6279-8228

Person to Contact:
Customer Service Division

Telephone Number:
(800) 829-1040

Refer Reply to:
EP/EG:MC:4940 DAL

Date:
December 17, 1996

EIN:
37-1106465

Dear Sir:

Our records show that Central Illinois Foodbank is exempt from Federal Income Tax under section 501(c)(3) of the Internal Revenue Code. This exemption was granted January 1982 and remains in full force and effect. Contributions to your organization are deductible in the manner and to the extent provided by section 170 of the Code.

We have classified your organization as one that is not a private foundation within the meaning of section 509(a) of the Internal Revenue Code. Your organization is described in section 170(b)(1)(A)(vi) of the Code.

If gross receipts for your organization reach \$25,000 or more, in any one year, the organization will be required to file Form 990, Return of Organization Exempt From Income Tax.

This letter may be used to verify your tax-exempt status.

If we may be of further assistance, please contact the person whose name and telephone number are shown above.

Sincerely Yours,

W. Mann

W. Mann
Chief, Employee Plans
and Exempt Organizations
Customer Service Section

Central Illinois Foodbank
FY2020 Board of Directors

Officers

Matt Sharpe- President
The Horace Mann Companies
1 Horace Mann Plaza
Springfield, IL 62715

Sara Ratcliffe- Treasurer
Illinois HomeCare and Hospice Council
100 E Washington St
Springfield, IL 62701

Phil Borgic- Vice President
Borgic Farms
19007 E. 13th Rd
Nokomis, IL 62075

Jake Saladino- Secretary
United Community Bank
1900 W Iles Ave
Springfield, IL 62704

Pam Molitoris – Executive Director
Central Illinois Foodbank
1937 E Cook St
Springfield, IL 62703

At-Large Members

Janet Albers, M.D.
SIU School of Medicine
520 N. 4th St
Springfield, IL 62794

Robbie Robert
Former business owner
725 W Main St
Rochester, IL 62563

Erin Bromley
Memorial Health System
701 N. 1st St
Springfield, IL 62781

Janice Schramm
Hickory Point Bank and Trust
3131 W. Wabash Ave
Springfield, IL 62704

John Faloon
Springfield Pepsi-Cola Bottling Company
2900 Singer Ave
Springfield, IL 62703

Greg Sneathern
Sysco Central Illinois
1601 Connelly Rd
Lincoln, IL 62656

Christine Novaria
M.J. Kellner Foodservice
5700 International Pkwy
Springfield, IL 62711

Matthew Trapp
Giffin, Winning, Cohen & Bodewes PC
1 W Old State Capitol Plaza
Springfield, IL 62701

Jacqueline Price
Illinois Secretary of State
501 S 2nd St
Springfield, IL 62756

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX

	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
<i>Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.</i>				
1 Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21				
2 Grants and other assistance to domestic individuals. See Part IV, line 22				
3 Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees	203,137.	43,504.	116,129.	43,504.
6 Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
7 Other salaries and wages	473,004.	452,106.	9,897.	11,001.
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)				
9 Other employee benefits	121,530.	98,513.	16,234.	6,783.
10 Payroll taxes	52,824.	38,720.	9,846.	4,258.
11 Fees for services (non-employees):				
a Management				
b Legal	2,025.		2,025.	
c Accounting	13,339.		13,339.	
d Lobbying				
e Professional fundraising services. See Part IV, line 17	4,678.			4,678.
f Investment management fees				
g Other. (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Sch. O.)	123,414.	117,357.	6,057.	
12 Advertising and promotion	3,400.	3,400.		
13 Office expenses	215,240.	51,344.	5,950.	157,946.
14 Information technology				
15 Royalties				
16 Occupancy	94,503.	89,778.	4,725.	
17 Travel				
18 Payments of travel or entertainment expenses for any federal, state, or local public officials				
19 Conferences, conventions, and meetings				
20 Interest				
21 Payments to affiliates				
22 Depreciation, depletion, and amortization	174,434.	174,434.		
23 Insurance	60,898.	59,661.	1,237.	
24 Other expenses. Itemize expenses not covered above. (List miscellaneous expenses in line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
a <u>Contributed Food Distrib</u>	12,063,832.	12,063,832.		
b <u>Product Costs</u>	952,951.	952,951.		
c <u>Repairs & Maintenance</u>	104,795.	102,861.	1,934.	
d <u>Freight</u>	77,736.	77,736.		
e All other expenses	134,295.	131,709.	2,586.	
25 Total functional expenses. Add lines 1 through 24e	14,876,035.	14,457,906.	189,959.	228,170.
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation.				

Check here if following SOP 98-2 (ASO 959-720)



Income Statement - Summary

Revenue

Shared Contribution	942,156
Donations	1,420,000
United Way	40,000
Grants	244,866
Government Agencies	393,207
Interest Income	10,300
Misc Income	10,500
Total Revenue	3,061,029

Expenses

Salaries	863,401
Benefits	151,245
Payroll Taxes	55,982
Insurance	61,703
Utilities	100,200
Communications	12,300
Postage	60,000
Printing	117,000
Telephone fundraising	0
Supplies	40,000
Maintenance Fees	151,800
Fuel	36,000
Vehicle Lease	28,890
Special Events	12,000
Training, Meetings, Agency Monitoring	15,000
Food Acquisition	1,024,008
Freight	80,000
Professional Fees	37,500
Other Misc Expenses	37,500
Bad Debt	1,500
Interest Expense	0
Depreciation	175,000

Total Expenses 3,061,029

Net Income (Loss) 0

S. L. Gimbel Foundation Fund Holiday Food Grant

#197

COMPLETE

Collector: Gimbel Holiday Food Grant (Web Link)
Started: Wednesday, August 14, 2019 6:58:43 AM
Last Modified: Monday, September 30, 2019 10:00:05 AM
Time Spent: Over a month
IP Address: 50.254.6.81

Page 1: Organizational Information

Q1 Name of your organization.

Central Illinois Foodbank

Q2 Grant #

20180958

Q3 Grant Period

01/01/18-09/30/19

Q4 Location of your organization

City Springfield
State IL

Q5 Name and Title of person completing evaluation.

Heather Austwick, Compliance Manager

Q6 Phone Number:

217-522-4022

Q7 Email address.

haustwick@centralilfoodbank.org

Q8 Total number of clients served through this grant funding:

11,771- including 4,503 Children, 1,325 Seniors

S. L. Gimbel Foundation Fund Holiday Food Grant

Q9 Approximate volume of food purchased with grant funds? (i.e 10 lbs of fresh produce; 1000 boxes; 10 cases, etc)

6,071 1lb. chubs of lean ground turkey
47,105 lbs. fresh produce

Page 2: Key Outcomes and Results

Q10 Describe the project's key outcomes and results based on your goals and objectives:

The goal of the program is three-fold; provide greater access for those who face food insecurity, provide healthy options to address the nutrition needs of those with chronic health conditions and provide nutrition education and safe food handling and preparation skills.

Central Illinois Foodbank was able to provide 3800 households, containing 11,771 individuals, children and seniors with 6,071 pounds of lean protein and 47,105 pounds of fresh produce during the grant period. This is the equivalent of more than 44,000 meals to individuals facing food insecurity in central and southern Illinois.

Q11 Please describe any challenges/obstacles the organization encountered (if any) in attaining stated goals & Objectives.

There were no obstacles or barriers that prevented the Foodbank from attaining its goal of distributing fresh produce and lean protein to those facing food Insecurity.

Q12 How did you overcome and/or address the challenges and obstacles?

n/a

Q13 Describe any unintended positive outcomes as a result of the efforts supported by this grant.

Central Illinois Foodbank was able to use this grant to support the efforts of existing sponsors who may not have had the resources to be able to provide protein through their Healthy Foods Distributions. By offering the protein purchased through the S.L. Gimbel Foundation grant, the Foodbank was able to strengthen partnerships with local community groups throughout its service area.

Q14 Briefly describe the impact this grant has had on your organization.

The S.L. Gimbel Foundation grant helped the Foodbank to further its mission to provide food, and develop awareness of and creative solutions for food insecurity. Central Illinois Foodbank places great emphasis on the distribution of foods to encourage: fresh produce, dairy, lean protein and whole grains. With this grant, the Foodbank was able to increase its distribution of 2 of the 4 categories, fresh produce and lean protein. The Foodbank continuously looks for opportunities to expand its Healthy Foods Distribution Program, including weekly deliveries to 2 federally qualified health centers and 10 local schools.

Page 3: Budget

S. L. Gimbel Foundation Fund Holiday Food Grant

Q15 Please provide a narrative on how the funds were used to fulfill grant objectives. Explain what was purchased and how funds were utilized based upon the budget that was submitted. Support documents (receipts or expense reports) can be emailed to grant-info@thecommunityfoundation.net or faxed to 951-684-1911.

With the grant funds, the Foodbank was able to procure and distribute 6,071 pounds of ground turkey and 47,105 pounds of fresh produce including, but not limited to: cabbage, potatoes, onions, carrots and oranges.

Because purchased the turkey in conjunction with 2 other grants, we were able to secure a better price than originally budgeted. Therefore, we were able to secure 1031 lbs more than the originally anticipated. The Foodbank purchased 6,071 pounds of turkey at \$1.34/lb for a total of \$7509.36.

The Foodbank secured all fresh produce through its regional produce co-op. Again, since we are procuring for other grants and programs, we were able to secure produce at a lower price. Therefore, we were able to secure 17,105 pounds more than we originally anticipated. The total cost for produce was \$7497.83, which is approximately \$.16/lb.

Page 4: Success Stories

Q16 Please relate a success story:

Over 40 volunteers showed up to distribute more than 8800 lbs. of food to 236 people, of which 79 were children, and 53 were seniors.

St. Elmo, IL Fayette County
5/4/2019

"Families were able to walk through the line and get food items like cabbage, organs, ground turkey, trail mix and a gallon of milk."

Q17 Please relate a success story here:

n/a

Q18 Please relate a success story here:

n/a

Page 5: Demographic Information

Q19 Which category best describes your organization. Please choose only one. **Basic Needs Support**

Q20 What is your organizations primary Program Area of Interest? **Food Bank**

Q21 Percentage of clients served through grant in each Ethnic Group Category. Total must equal 100% **Unknown 100**

S. L. Gimbel Foundation Fund Holiday Food Grant

Q22 Approximate percentage of clients served from grant funds in each age category.

Children ages 06-12 years of age 38
Senior Citizens 11

Q23 Approximate percentage of clients served with disabilities from grant funds.

Respondent skipped this question

Q24 Approximate percentage of clients served in Economic Group

Respondent skipped this question

Q25 Approximate percentage of clients served from grant funds in each population category.

Respondent skipped this question

