

Organization / Agency Information

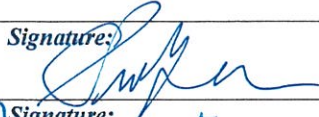
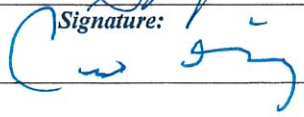
Organization/Agency Name: Center for Victims of Torture		
Physical Address: 2356 University Avenue West, Suite 450 55114		City/State/Zip St. Paul, MN
Mailing Address: Same		City/State/Zip
CEO or Director: Curt Goering		Title: Executive Director
Phone: 612-436-4810	Fax: 612-436-2600	Email: cgoering@cvt.org
Contact Person: Suzanne Pearl		Title: International Services Program Manager
Phone: 612-436-4883	Fax: 612-436-2606	Email: spearl@cvt.org
Web Site Address: www.cvt.org		Tax ID: 36-3383933

Program / Grant Information

Interest Area: ☐ Animal Protection ☐ Education ☐ Environment ☐ Health ☒ Human Dignity

Program/Project Name: Mental Health Counseling for Women Torture Survivors in Nairobi, Kenya			Amount of Grant Requested: \$50,000
Total Organization Budget: \$17,888,407	Per 990, Percentage of Program Service Expenses (Column B/ Column A x 100): 81%	Per 990, Percentage of Management & General Expenses Only (Column C/ Column A x 100): 11%	Per 990, Percentage of Management & General Expenses and Fundraising (Column C+D / Column A x 100): 19%
Purpose of Grant Request (one sentence): A grant from the S.L. Gimbel Foundation would be used to support three psychosocial counselors and one counseling supervisor to provide individual and group mental health counseling to women and girls who are refugees and torture survivors living in Nairobi, Kenya.			
Program Start Date (Month and Year): October 1, 2016		Program End Date (Month and Year): September 30, 2017	
Gimbel Grants Received: List Year(s) and Award Amount(s) 2013: \$50,000 2015: \$50,000			

Signatures

Board President / Chair: (Print name and Title) C. Scott Cooper, Chief Executive Officer, RE-AMP	Signature: 	Date: 1/24/17
Executive Director/President: (Print name and Title) Curt Goering, Executive Director	Signature: 	Date:

2017 S.L. Gimbel Foundation Fund Application Narrative

Please provide the following information by answering **ALL** questions (I to IV) in **six (6) typed pages maximum, 12 Font, One Inch Margins**. Use the format below (I to IV). Type the questions. Type your answer to the questions accordingly. Please be thorough, clear, specific, and concise.

I. Organization Background

- A) What are the history, mission and/or purpose of your organization? How long has the organization been providing programs and services to the community?

The Center for Victims of Torture (CVT) was founded in 1985 as the first rehabilitation center for torture survivors in the United States, and remains the largest organization of its kind in the world.

The mission of CVT is to heal the wounds of torture on individuals, their families and their communities and to end torture worldwide. The full scope of CVT's work includes:

- rehabilitative care for torture survivors in the US, Africa, and the Middle East;
- capacity building for human rights activists and smaller torture rehabilitation centers in 22 US states and nine countries; and
- nonpartisan advocacy to end the use of torture and advance human rights.

The Center for Victims of Torture has received over three dozen awards, including the National Crime Victim Services Award presented by the United States Department of Justice—the Department's highest civilian honor—which cited CVT as an "organization whose work on behalf of crime victims is characterized by exceptional commitment and effectiveness." The Charities Review Council has granted CVT their "Meets Standards" seal in recognition of CVT demonstrating responsibility, integrity and transparency to donors. CVT has received a 4-star rating (the highest) four years in a row from Charity Navigator, a designation achieved by only 9% of the 7,971 rated charities.

- B) What are some of your past organizational accomplishments (last three years)?

The following lists one accomplishment from each of CVT's program focuses (rehabilitative care, training, and policy advocacy).

NOTE: In October 2016, CVT changed its fiscal year from January-December to October-September to coincide with the US Government fiscal year.

In fiscal year 2016 (October 2015 through September 2016), CVT has extended care to 2,825 new clients internationally and to 330 clients in the US. We estimate that, depending on location, four or five family members' lives are also improved when their loved ones heal and begin to participate in life again. In June, CVT began offering rehabilitative care in Atlanta, its first direct service program in the US outside of Minnesota. This is a partnership with the International Rescue Committee (IRC) and is funded by the US Office of Refugee Resettlement.

On the training front, CVT has trained 596 individuals in the US who work for 105 programs that provide services to survivors of torture. Also domestically, CVT trains professionals who may come into contact with torture survivors—such as police, physicians, and immigration asylum officers—in how to identify and address the effects of torture and war trauma. CVT has trained 513 such individuals on topics such as "Ingredients for a Successful Refugee Mental Health Referral" and "Caring for *Karen* Hearts: An exploration of idioms of distress and clinical utility." In its international

programs, CVT trains local communities to provide care to torture and war trauma survivors, a total of 1,217 external trainees in fiscal year 2016. This provides important jobs in the near term and builds the mental health and social service workforce over the long term. CVT currently has 150 local employees in Jordan, Ethiopia, Uganda, and Kenya.

In the policy advocacy arena, the 2016 election cycle included a disturbing rise in the use of rhetoric explicitly approving torture as a tool to ensure national security. Torture is illegal, immoral, and counterproductive. In its role as healer, CVT has borne witness to the horrific after effects of torture on individuals, families, and entire communities. The second part of our mission is to “end torture worldwide.” To fight back against the voices calling for a return to the use of torture by the US, CVT launched a campaign called “A Call to Reject Torture” in September 2016. CVT drafted a [sign-on statement](#) to generate broad bipartisan opposition to torture and collected the signatures of senior leaders from the faith, foreign policy, national security, and military sectors. The public phase of the campaign directed individuals to sign the *Call to Reject Torture* letter; nearly 3,560 Americans have signed the declaration. In addition, the Call to Reject Torture online toolkit offers [fact sheets](#) about torture and a [social media toolkit](#) with sample Tweets, GIFs, and Facebook posts.

CVT is also reaching out to celebrities and other high-profile individuals who will record short video statements that will be broadcast on social media to amplify the impact of the *Call to Reject Torture* statement. In addition, CVT has spoken with Participant Media, which produced *An Inconvenient Truth* and more than 70 other films, about approaches to changing the way the entertainment media portrays torture. Finally, CVT prepared materials for the Presidential transition staff and new Members of Congress.

- C) What are your key programs and activities? Describe the communities you serve. Include populations, geographic locations served, and relevant statistics.

In the US, CVT extends rehabilitative care to torture survivors and their family members from nearly 40 countries. In 2016, most were from Ethiopia, Cameroon, the Democratic Republic of Congo, Liberia, Bosnia and Herzegovina, and Togo. In Jordan, Turkey, and Iraq, our client population is Syrian and Iraqi torture survivors. In Ethiopia, we work with Eritreans who have fled forced conscription there and in Uganda clients have survived torture and other violence perpetrated by the Lord’s Resistance Army. In Kenya we operate in two locations—Nairobi and Dadaab, the largest refugee complex in the world. In Dadaab the population is mostly Somali but in Nairobi the clients are refugees from all over east and central Africa, including Somalia, the Democratic Republic of the Congo, Ethiopia, Burundi, Eritrea, South Sudan, Rwanda, Uganda, and Sudan.

II. Project Information:

A) Statement of Need

The reasons which force refugees to leave their homes are many. In addition to being tortured, many have endured trauma like systematic rape, the burning of their homes and crops, child soldiering, the killing of their livestock, human trafficking, and witnessing their family members being killed or tortured. Refugees choose the city of Nairobi over refugee camps in hopes that they will find jobs, but too often they become victims of harassment, assaults, police extortion, and dire poverty.

In spring 2016, the Government of Kenya abruptly announced plans for closure of the Dadaab refugee complex. As a result, refugees all over Kenya—especially women and girls—were severely exposed to threats and experienced difficulties in their daily life. Refugees have also experienced serious obstacles to renewing their refugee status, which makes them ineligible to receive available and

necessary services. All of this has resulted in making this vulnerable population even more invisible and subject to uncertain dangers in Nairobi.

Estimates for the number of refugees in Nairobi range as high as 100,000. While the United Nations refugee agency counts 63,000 refugees and asylum seekers in Nairobi, accurate counts are difficult to come by because many refugees live hidden from authorities because they do not have official refugee status. Unregistered refugees are not eligible for food rations and are often homeless upon arrival in the city. At the same time, they are not allowed to work legally.

Refugee woman and girls in urban areas have an additional layer of vulnerability due to their inability to access basic services, unlike women in refugee camps that do have this access. They are exposed to considerable risk of abuse and exploitation given the lack of social protection. In Nairobi, refugees suffer some of the worst conditions living in the poorest and least safe areas, often in slums or shanties with one- or two-room housing constructed of corrugated iron sheets housing entire refugee families. Many women refugees resort to different methods of survival for themselves and their families, including working as house help for others, petty trade, sharing rent, begging from neighbors or family members who are sympathetic, and prostitution. Many of the young women who are forced to get involved in “survival sex work” say it’s due to lack of any other viable means of feeding their families. Women bear the burden of providing for families with no access to education. Early and forced marriage are common, resulting in very young adolescent mothers struggling to support their children without education, skills, child care, or other forms of support.

Unaccompanied female minors or female-headed households are uniquely vulnerable, with many subjected to sexual assault by other refugees and the police. These acts often go unpunished. Additionally, in neighborhoods like Eastleigh where many Somalis are settled, legal issues may be settled through traditional clan justice, in which male elders commonly force women to marry men who raped them, or restitution is made to the male members of her clan with little regard to the woman or her needs.

Since women are the main caregivers to the family, if a woman is depressed, anxious, or suffering symptoms of PTSD, her children suffer too. Women and girls *can* and *do* recover from their trauma, perhaps even more motivated than men to do so by concern for their children. So on the positive side, when women recover, their children and families function better as well.

No high-quality mental health trauma counseling was available to torture survivors in Nairobi before CVT began operations there in April 2013. A grant from the S.L. Gimbel Foundation Fund will support the positions of one clinical supervisor and three psychosocial counselors (PSCs) to lead counseling groups and offer individual therapy when necessary. These four counselors will reach at least 120 girls and women. This is out of a total of 11 clinical staff. We deeply appreciate this support because without it there would be three fewer trained and skilled professional women counselors to provide support to women and girls in Nairobi.

B) Project Description

For the past five years, CVT has been the primary organization addressing the mental health trauma experienced by refugees in Nairobi. Sixty percent of CVT’s clients in Nairobi are women, and most are young—42% are under age 25 and last year 50 girls were younger than 15. In some cases, mothers and their daughters have both been subjected to rape and other abuses. CVT’s program operates female-only, ten-week therapy groups which are also organized by age and type of trauma to the extent possible. This makes it easier for women and girls to discuss their experiences in a safe setting. CVT also provides individual therapy for women and girls who are recent victims of rape.

The concept of seeking mental health care for trauma carries a stigma in US, and in east Africa it is still a novel idea. CVT employs women from the refugee community to reach out to women, educating them about the mental health effects of torture and trauma and about CVT services. Our largely female counseling staff contributes to supporting women clients in a safe and understanding environment. We are also one of only a few organizations caring for individuals who do not hold official refugee status.

CVT's approach is based on the three-stage Trauma Therapy Model developed by Dr. Judith Herman, professor of clinical psychiatry at Harvard University Medical School. The three stages are: 1) safety and stabilization; 2) remembrance and mourning; and 3) reconnection and integration. Counseling sessions focus initially on emotional stabilization, then exploration of trauma memories, and finally reclaiming of dignity and reconnecting with community. This counseling model uses various evidence-informed approaches including cognitive, behavioral, narrative, and exposure therapies.

C) Project Goal, Objectives, Activities and Expected Outcomes

GOAL: The project goal is to facilitate healing and the restoration of dignity for 120 women and girls who are torture and war trauma survivors and approximately 500 of their family members living in Nairobi, while building the capacity of local mental health providers.

Objective I: Provide mental health counseling for 120 female survivors of torture and war trauma

Activities: CVT will provide continuous professional development and supervision for three female psychosocial counselors (PSCs) from the local community to provide counseling services to women refugees. Trained PSCs will offer:

Group Counseling: Most clients participate in 10-week counseling groups of 8-10 members. Many clients with even high symptom levels respond well in this model.

Individual Counseling: Clients who are unable to participate in group counseling because they are suicidal, extremely dissociative, or survivors of recent sexual violence will be offered individual counseling of weekly one-hour sessions.

Home Visits: Home visits are necessary when trauma symptoms such as panic attacks prevent women from leaving their homes. During home visits, PSCs will respond on an ad hoc basis to the needs of approximately 500 family members, mostly children.

Expected Outcomes: 120 clients will experience a reduction in symptoms, such as flashbacks and nightmares, improved functioning in family and community life, less dependence on outside services to solve problems, and more stable family relationships. (In 2016, 97% of clients in Nairobi who received a 6-month assessment in the period September 1, 2015 through August 31, 2016 showed improvement in at least one area of psychological symptoms or behavioral problems.)

Evaluation: CVT will identify, assess, and provide intensive group and individual psychotherapy. At least 75% of clients will demonstrate an improvement in one or more area of psychological and behavioral symptoms between intake and six months. An extensive intake survey provides a baseline evaluation of clients' psychological symptoms and behavioral functioning. Follow-up assessments are conducted at 3, 6, and 12-month intervals to gauge progress.

Objective II: To provide training and development of three female PSCs and one clinical supervisor (The clinical supervisor also provides some direct services.)

Activities: Most trauma and mental health curricula tend to be based on classroom activities with limited practical experience, monitoring, or follow-up. CVT's experience in Africa has shown that ongoing training and supervision by experts in mental health trauma treatment is essential to effective care, and that once PSCs are adequately prepared, they are able to conduct counseling sessions with limited support and supervision. Training subjects for PSCs include: Torture and Trauma and Their Effects; Observation Skills and Empathy; Principles and Ethics of Counseling; Database Forms/Use; Trauma Counseling; Communication Skills; Listening Skills; Psychiatric Disorders with a focus on Post-Traumatic Stress Disorder; Group Facilitation; Screening and Assessment Interviews; Record Keeping; Gender-Based Violence; Home Visits; Educating the Community on Mental Health Topics; Cognitive Behavioral Therapy; Child Psychology and Counseling; and Traumatized Children. In addition to classroom work, PSCs and their supervisor meet for an hour before and after each clinical session to discuss theory and practice.

Expected Outcomes: PSCs gain knowledge and competence in counseling skills, which will contribute to their effectiveness and employability by CVT and other employers. PSCs working for CVT also typically have high job satisfaction.

Evaluation: One clinical supervisor and three PSCs will receive monthly trainings to build clinical knowledge and practical skills. PSCs will demonstrate on average a 25% increase in knowledge following trainings. They will demonstrate competence in counseling skills as determined by pre- and post-tests, as well as evaluations conducted by an expert mental health clinician.

D) Timeline

The program's fiscal year is October 1-September 30.

E) Target Population

The three PSCs would work with 120 women from Somalia, Ethiopia, DRC, Ethiopia, Rwanda, and other countries who have suffered torture and war trauma. At least 33% of this population is estimated to be sexual assault survivors.

F) Projects in the Community

CVT collaborates with the United Nations High Commissioner for Refugees, various Kenyan government ministries, and other humanitarian organizations including the International Rescue Committee, HESHIMA Kenya, Danish Refugee Council, Hebrew Immigrant Aid Society, National Council of Churches of Kenya, and Kituo Cha Sheria and Independent Medico-Legal Unit, two local organizations that offer medical and legal services to torture survivors.

G) Use of Grant Funds

A grant from the Gimbel Foundation would support three PSCs and one clinical supervisor position. The clinical supervisor also provides direct therapeutic care.

III. Project Future

A) Sustainability

This program receives its core funding from the US State Department's Bureau of Population, Refugees and Migration. While very substantial, it does not cover all project expenses. CVT continually seeks additional grants from individual and institutional donors.

Because CVT builds capacity through training, it has been our experience that passionate local staff have sometimes formed their own organizations to continue treating torture and trauma survivors once CVT is no longer operational in an area. Toward this end, the lead clinical supervisory positions in Nairobi are locally-hired women who have been trained by CVT and promoted from within based on their skills and experience.

IV. Governance, Executive Leadership and Key Personnel/Staff Qualifications

A) Governance

CVT is governed by a 15-member board of directors. Committees include Audit, Development, Finance, Governance, and Public Policy. The board reviews programmatic progress three times annually and financial performance at its quarterly meetings. Decisions are made by a quorum of the greater of six directors or 1/3 of the entire board.

B) Management

Suzanne Pearl is CVT's program manager for Africa. She has a strong background in international program management and organizational capacity-building. Pablo Traspas is CVT's country director for Kenya. He has 24 years of experience working for humanitarian organizations, including 15 years with Doctors without Borders. Paul Orieny, Ph.D. LMFT, is CVT's international clinical advisor. A Kenyan, he has worked for CVT since 2007. The 11 supervisors and PSCs who carry out group and individual mental health counseling in Nairobi are selected based on their education, experience, leadership ability, organizational skills, and language abilities.

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V. Project Budget and Narrative

A) **Budget Table:** Provide a detailed line-item budget for your **entire** project by completing the table below. Requested line items should be limited to Ten (10) line items. The less the better.

A breakdown of specific line item requests and attendant costs should include:

- 1) Line item requests for materials, supplies, equipment and others:
 - a. Identify and list the type of materials, supplies, equipment, etc.
 - b. Specify the unit cost, number of units, and total cost**
 - c. Use a formula/equation as applicable. (i.e. 40 books @ \$100 each = \$4000)
- 2) Line item requests for staff compensation, benefits: **Do not use FTE percentages.**
 - a. Identify the position; for each position request, **specify the hourly rate and the number of hours** (i.e. \$20/hr x 20 hours/week x 20 weeks = \$8,000)
 - b. For benefits, provide the formula and calculation (i.e. \$8,000 x 25% = \$2,000)
- 3) Line items on Salaries/Personnel included in budget (contribution or in-kind) but NOT requested from the Gimbel Foundation must be broken down per number 2) above: Provide rate of pay per hour and number of hours.

Line Item Request	Line Item Explanation	Support From Your Agency	Support From Other Funders (PRM)	Requested Amount From Gimbel/TCF	Line Item Total of Project
Clinical Supervisor	1FTE@ \$12.54/hr X 40 hrs/week X 52 weeks = \$ 26,083	n/a	\$ 4,369	\$ 21,714	\$26,083
Psychosocial Counselors	3 FTE@ \$5.54/hr X 40 hrs/week X 52 weeks= \$ 34,445	n/a	\$ 6,909	\$ 27,536	\$34,445
Transportation Stipends for Clients to/from Counseling Groups	\$1.25 per client X 600 clients= \$750	n/a	n/a	\$750	\$750
TOTALS:			\$11,278	\$50,000	\$61,278

B) Narrative:

Clinical Supervisor (1.0) - This position provides direct mental health counseling services, supervises and trains Psychosocial Counselors, and provides other management and coordination of the counseling program. This position reports to the Kenya Country Director for administrative matters and to the HQ-based Clinical Advisor for clinical matters.

Psychosocial Counselor (PSCs) (3.0) - PSCs receive intensive, hands-on training and over time, provide the majority of mental health services to CVT clients. In addition to providing direct counseling services, services to clients' family members, and links to social and other services, PSCs assist in outreach, external trainings, and other capacity-building initiatives. They work under the supervision of the Clinical Supervisor.

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Client Transportation Assistance – This line item provides a small transportation allowance (average of 125 Kenyan Shillings or 1.25 USD) per visit to and from counseling sites. There will be 3 counseling cycles a year and approximately 200 clients will attend each cycle.

VI. Sources of Funding: Please list your current sources of funding and amounts.

Secured/Awarded

Name of Funder: Foundation, Corporation, Government	Amount
U.S. Department of State Bureau of Population, Refugees and Migration (PRM)	\$900,000
United Nations Voluntary Fund for Victims of Torture	\$60,000

Pending

Name of Funder: Foundation, Corporation, Government	Amount	Decision Date

Diversity of Funding Sources: A financially healthy organization should have a diverse mix of funding sources. Complete those categories that apply to your organization using figures from your most recent fiscal year.

Funding Source	Amount	% of Total Revenue	Funding Source	Amount	% of Total Revenue
Contributions/Fund raising	\$2,544,708	16.2%	Program Fees	\$1,168,520	7.4%
Fundraising/Special Events	\$		Interest Income	\$9,189	.1%
Corp/Foundation Grants	\$2,778,275	17.7%	Other:	\$79,649	.5%
Government Grants	\$9,157,975	58.2%	Other:	\$	

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VII. Financial Analysis

Agency Name: Center for Victims of Torture

Most Current Fiscal Year (Dates): From January 1, 2016 To: September 30, 2016*

** Please note: CVT transitioned from a January – December fiscal year to an October – September fiscal year. Our 2016 audit is being finalized and we would be happy to share it with the S.L. Gimbel Foundation upon request.*

This section presents an overview of an applicant organization's financial health and will be reviewed along with the grant proposal. Provide all the information requested on your **entire organization**. Include any notes that may explain any extraordinary circumstances. Information should be taken from your most recent 990 and audit. **Double check your figures!**

Form 990, Part IX: Statement of Functional Expenses

1) Transfer the totals for each of the columns, Line 25- Total functional expenses (page 10)

(A) Total Expenses	(B) Program service expenses	(C) Management & general expenses	(D) Fundraising expenses
\$15,585,223	\$12,656,168	\$1,690,690	\$1,238,365

2) Calculate the percentages of Columns B, C, and D, over A (per totals above)

- Program services (B) – A general rule is that at least 75% of total expenses should be used to support programs
- Management & general administration (C) – A general rule is that no more than 15% of total expenses should be used for management & general expenses
- Fundraising (D) – A general rule is that no more than 10% of total expenses should be used for fundraising

(A) Total Expenses	(B) Program service expenses	(C) Management & general expenses	(D) Fundraising expenses
	Columns B / A x 100	Columns C / A x 100	Columns D / A x 100
Must equal 100%	81%	11%	8%

3) Calculate the difference between your CURRENT year budget for management & general expenses and your previous management & general expenses per your 990 (Column C)

Percentage of Organization's <u>Current</u> Total Budget used for Administration	Column C, Management & general expenses per 990 above	Differential
11.2%	11 %	.2%

If the differential is above (+) or below (-) 10%, provide an explanation: NA

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Quick Ratio: Measures the level of liquidity and measures only current assets that can be quickly turned to cash. A generally standard Quick Ratio equals 1 or more.

Cash	+ Accounts Receivables	/Current Liabilities	= Quick Ratio
\$1,077,547	\$798,840	\$578,951	3.24

Excess or Deficit for the Year:

Excess or (Deficit) Most recent fiscal year end	Excess or (Deficit) Prior fiscal year end
(\$696,191)	\$1,682,338

Center for Victims of Torture
2015 & 2016 Total Budgets

	2016 Budget	2015 Actual
Contributed Support		
Foundation Income	\$ 3,125,070	\$ 2,241,188
Institutional Contributors	448,000	537,088
Major Donors and Other Individual Donors	3,032,611	2,526,608
Total Contributed Support	\$ 6,605,681	\$ 5,304,884
Earned Revenue		
Contracts	9,897,676	9,175,559
Fee-Based		
Medical Assistance/Insurance	591,080	552,014
Targeted Case Management	762,000	616,506
Total Fee-Based	1,353,080	1,168,520
Training/Consulting Fees	30,650	37,334
Interest and other	1,320	33,920
Total Earned Revenue	\$ 11,282,726	\$ 10,415,333
Non Cash Support:		
In-Kind Rent	\$ -	\$ 18,100
Total Non Cash Support	\$ -	\$ 18,100
TOTAL SUPPORT AND REVENUE:	\$ 17,888,407	\$ 15,738,317
PERSONNEL:		
Salaries	9,471,214	8,432,249
Benefits	2,662,041	2,395,198
TOTAL PERSONNEL COSTS:	12,133,255	10,827,447
NON-PERSONNEL:		
Consultants	612,116	649,739
Travel	1,082,141	803,091
Subgrants	142,491	248,628
Meetings and Hosted Conferences	175,665	231,294
Client Assistance	772,896	561,695
Occupancy	802,863	672,113
Printing and Production Costs	634,872	436,933
Office Expenses	717,098	613,188
Service Fees and Allowances	225,125	199,141
Depreciation	389,803	360,053
TOTAL NON-PERSONNEL	5,555,071	4,775,875
TOTAL EXPENSES	17,688,329	15,603,324
NET (DEFICIT)	\$ 200,078	\$ 134,933

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX ☐

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21				
2 Grants and other assistance to domestic individuals. See Part IV, line 22				
3 Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16	268,078.	268,078.		
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees	314,023.	28,733.	260,661.	24,629.
6 Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
7 Other salaries and wages	8,122,576.	6,565,923.	1,182,913.	373,740.
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)	251,595.	206,911.	33,760.	10,924.
9 Other employee benefits	1,640,911.	1,305,861.	258,540.	76,510.
10 Payroll taxes	465,045.	365,340.	77,903.	21,802.
11 Fees for services (non-employees):				
a Management				
b Legal	22,895.	22,895.		
c Accounting	62,964.	16,509.	46,455.	
d Lobbying	35,289.	35,289.		
e Professional fundraising services. See Part IV, line 17	417,061.			417,061.
f Investment management fees				
g Other. (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Sch O.)	403,277.	271,187.	132,090.	
12 Advertising and promotion				
13 Office expenses	556,760.	383,692.	135,040.	38,028.
14 Information technology				
15 Royalties				
16 Occupancy	672,318.	617,930.	25,067.	29,321.
17 Travel	921,050.	873,490.	17,021.	30,539.
18 Payments of travel or entertainment expenses for any federal, state, or local public officials				
19 Conferences, conventions, and meetings	175,455.	94,794.	39,137.	41,524.
20 Interest				
21 Payments to affiliates				
22 Depreciation, depletion, and amortization	360,053.		360,053.	
23 Insurance				
24 Other expenses. Itemize expenses not covered above. (List miscellaneous expenses in line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
a PROGRAM EXPENSES	551,461.	551,461.		
b FEES	198,430.	47,719.	85,119.	65,592.
c PRINTING SERVICES	145,982.	140,708.	5,274.	
d COMMON COST ALLOCATION	0.	859,648.	-968,343.	108,695.
e All other expenses				
25 Total functional expenses. Add lines 1 through 24e	15,585,223.	12,656,168.	1,690,690.	1,238,365.
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation.				
Check here <input checked="" type="checkbox"/> if following SOP 98-2 (ASC 958-720)	289,986.	137,377.	0.	152,609.

**Center for Victims of Torture
2016-17 Board of Directors**

Babette Apland

*Vice President, Behavioral Health and Chief
Operating Officer, HealthPartners/ Park Nicollet*

Rabih Aridi

*Vice Chairman
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Jennifer Reedstrom Bishop

*Chair, Health & Nonprofit Organizations
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Julie Brunner, J.D.

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Nancy Feldman

Retired Chief Executive Officer UCare

Mark Jacobson

*Chair, Litigation Department
Lindquist & Vennum LLP*

Cindy Kaiser

*Chief Operating Officer
Planned Parenthood MN, North & South Dakota*

Venetia Kudrle

*Consultant and Former President
Mercy and Unity Hospitals*

Connie Magnuson

*Co-founder and Chief Financial Officer
Caribou Technologies, Inc.*

Carleen Rhodes

Retired Foundation President

Surita Sandosham

*Vice President Programs
Synergos*

Eric Schwartz

*Professor and Dean, Humphrey School of Public
Affairs, University of Minnesota*

Richard Senese

*Vice President of Academic Affairs and Chief
Academic Officer, Capella University*

Valerie Spencer

*Nonprofit Board Member, MN Women's
Foundation and Pathfinder International*

Emeriti:

Barbara Forster

Chair, Tandem Project, Inc.

Reverend Richard Lundy

*Retired Pastor
St. Luke Presbyterian Church*

Richard M. Magraw, M.D.

*Emeritus Professor of Psychiatry
University of Minnesota*

Paul Quie, M.D.

*Regents Professor Emeritus of Pediatrics
Dept. of Pediatrics, Fairview-U of MN Hospital*

Tom Triplett

Attorney and Business Consultant

David Weissbrodt

*Fredrikson & Byron Professor of Law
University of Minnesota*

Internal Revenue Service

Date: May 24, 2004

Center For Victims of Torture
717 E. River Rd.
Minneapolis, MN 55455-0369

Department of the Treasury
P. O. Box 2508
Cincinnati, OH 45201

Person to Contact:
Sheena Wallace 31-04021
Customer Service Specialist
Toll Free Telephone Number:
8:00 a.m. to 6:30 p.m. EST
877-829-5500
Fax Number:
513-263-3756
Federal Identification Number:
36-3383933

Dear Sir or Madam:

This is in response to your request of May 24, 2004, regarding your organization's tax-exempt status.

In October 1985 we issued a determination letter that recognized your organization as exempt from federal income tax. Our records indicate that your organization is currently exempt under section 501(c)(3) of the Internal Revenue Code.

Based on information subsequently submitted, we classified your organization as one that is not a private foundation within the meaning of section 509(a) of the Code because it is an organization described in sections 509(a)(1) and 170(b)(1)(A)(vi).

This classification was based on the assumption that your organization's operations would continue as stated in the application. If your organization's sources of support, or its character, method of operations, or purposes have changed, please let us know so we can consider the effect of the change on the exempt status and foundation status of your organization.

Your organization is required to file Form 990, Return of Organization Exempt from Income Tax, only if its gross receipts each year are normally more than \$25,000. If a return is required, it must be filed by the 15th day of the fifth month after the end of the organization's annual accounting period. The law imposes a penalty of \$20 a day, up to a maximum of \$10,000, when a return is filed late, unless there is reasonable cause for the delay.

All exempt organizations (unless specifically excluded) are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more paid to each employee during a calendar year. Your organization is not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Organizations that are not private foundations are not subject to the excise taxes under Chapter 42 of the Code. However, these organizations are not automatically exempt from other federal excise taxes.

Donors may deduct contributions to your organization as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to your organization or for its use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.



Strengthening Inland Southern California through Philanthropy

BOARD OF DIRECTORS March 27, 2017

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Diane Valenzuela

Paula Myles
Interim President and CEO

Mr. Curt Goering
Executive Director

Center for Victims of Torture
2356 University Avenue West, Suite 450
St. Paul, MN 55114

Dear Mr. Goering:

Congratulations! A grant has been approved for Center for Victims of Torture in the amount of \$50,000.00 from the S.L. Gimbel Foundation. **The performance period for this grant is April 15, 2017 to April 15, 2018.** Additional funding beyond the performance period is not guaranteed. It is highly recommended that alternative funding sources be sought accordingly. The grant is to support the following as specified in your proposal:

Support three psychosocial counselors and one counseling supervisor to provide mental health counseling for female refugees and torture survivors in Nairobi.

This grant is subject to the terms outlined in the enclosed Grant Agreement. After you have reviewed the terms and conditions of the Grant Agreement, **please sign and date the agreement and return with original signature to The Community Foundation by Friday, April 28, 2017.** Be sure copy the signed agreement for your records. Funds will be released upon receipt of the signed Grant Agreement.

A condition of this grant is that you agree to submit the Grant Evaluation Form which includes a narrative report and fiscal report. **The Grant Evaluation is due by May 15, 2018** and a copy will be available online.

We wish you great success and look forward to working with you during the grant performance period. If you have any questions, please call me at 951-241-7777, ext. 114.

Sincerely,

Celia Cudiamat

Executive Vice President of Programs

20132 Center for Victims of Torture

20170142 GIMB





Strengthening Inland Southern California through Philanthropy

3700 Sixth Street, Suite 200

Riverside, CA 92501

P: 951-684-4194

F: 951-684-1911

www.thecommunityfoundation.net

S. L. Gimbel Foundation Fund Grant Agreement

Organization: Center for Victims of Torture

Grant Amount: \$50,000.00 Grant Number: 20170142

Grant Period: April 15, 2017 to April 15, 2018 (*Evaluation Due: May 15, 2018*)

Purpose: Support three psychosocial counselors, one counseling supervisor for group mental health counseling to women and girls refugees and torture survivors in Nairobi.

1. Use of Grant Funds

Grant funds must be expended within the grant period, for the purpose and objectives described in your grant proposal. Grant funds may not be expended for any other purpose without prior written approval by The Community Foundation. If there are significant difficulties in making use of the funds as specified in your proposal, or if the grant funds cannot be spent within the grant period, notify us in writing promptly.

Formal requests for extensions or variances must be submitted to the Foundation's Board of Directors for approval a minimum of 60 days before the end of the grant period.

Requests for variances or extensions are reviewed on a case-by-case basis and approved by the Board of Directors. If a request is denied, unused funds must be immediately refunded to the Foundation.

Grant funds will not be expended for any political or lobbying activity or for any purpose other than one specified in section 170(c)(2)(b) of the Code.

2. Payment of Grant Funds

The grant funds will be paid in full by the Foundation upon receipt of the signed Grant Agreement. Challenge grant funds will be paid in full upon receipt of the signed Grant Agreement and upon receipt of documentation providing evidence that condition(s) of the challenge grant has/have been met.

3. Certification and Maintenance of Exempt Organization Status

This grant is specifically conditioned upon Grantee's status as an eligible grantee of The Community Foundation. The Foundation has obtained a copy of the Grantee's IRS determination letter. Grantee confirms that it has not had any change in its legal or tax-exempt status, and shall notify the Foundation immediately of any such change.

4. Final Report and Records

The Grantee will submit the Grant Evaluation report per the deadline set forth in the award letter. This report includes a narrative on outcomes based on goals and objectives set forth in the grant proposal and an expenditure report documenting use of grant funds. If equipment was purchased, copies of receipts need to be included.

5. Grantee's Financial Responsibilities

Grantee will keep records of receipts and expenditures of grant funds and other supporting documentation related to the grant at least four (4) years after completion of the grant and will make such records of receipts, expenditures and supporting documentation available to the Foundation upon request, for the purpose of conducting financial audits, making verifications, and investigations as deemed necessary concerning the grant.

6. Publicity

The Community Foundation appreciates publicity for the grant in all relevant published materials, such as brochures, newsletters and annual reports. The credit line of "Made possible in part by a grant from **The Community Foundation, Strengthening Inland Southern California through Philanthropy**" is suggested. The Grantee will allow the Foundation to review and approve the content of any proposed publicity concerning the grant prior to its release, upon request. When your donors are listed in printed materials, include the Foundation in the appropriate contribution size category. Sending a brief press release to your local paper is appreciated. Please email Charee Gillens, our Marketing & Communications Officer, at cgillens@thecommunityfoundation.net with copies of any printed or publicity materials that highlight the grant. When publishing our name, please note the "The" at the beginning of our name is a legal part of our name. It should always be used and capitalized. Attaching a logo is also appreciated. Our logo can be downloaded on our website at www.thecommunityfoundation.net.

Grantee agrees to allow the Foundation to include information about this grant in the Foundation's periodic public report, newsletter, news releases, social media postings, and on the Foundation's website. This includes the amount and purpose of the grant, any photographs you have provided, your logo or trademark, and other information and materials about your organization and its activities.

7. Indemnification

In the event that a claim of any kind is asserted against the Grantee or the Foundation related to or arising from the project funded by the Grant and a proceeding is brought against the Foundation by reason of such claim, the Grantee, upon written notice from the Foundation, shall, at the Grantee's expense, resist or defend such action or proceeding, at no cost to the Foundation, by counsel approved by the Foundation in writing.

Grantee hereby agrees, to the fullest extent permitted by law, to defend, indemnify, and hold harmless the Foundation, its offices, directors, employees, and agents, from and against any and all claims, liabilities, losses, and expenses (including reasonable attorneys' fees) directly, indirectly, wholly, or partially arising from or in connection with any act or omission by Grantee, its employees, or agents in applying for or accepting the Grant, in expending or applying the Grant funds or in carrying out any project or program supported by the Grant, except to the extent that such claims, liabilities, losses, and expenses arise from or in connection with any bad faith act or omission by the Foundation, its officers, directors, employees, or agent.

8. Termination

The Community Foundation may terminate this agreement, modify or withhold payments under this grant award, require a total or partial refund of any grant funds, or all at any time, if, in the Community Foundation's judgment: a) The Community Foundation is not satisfied with the quality of the Grantee's progress toward achieving the project goals and objectives; b) the Grantee dissolves or fails to operate; c) the Grantee fails to comply with the terms and conditions of this agreement; d) the Grantee fails to comply with the requirements of any law or regulation applicable to you, the Foundation, or this grant.

9. Limitation of Support

This Agreement contains the entire agreement between the parties with respect to the Grant and supersedes any previous oral or written understandings or agreements.

I have read and agree to the terms and conditions of the Grant Agreement.

Signature

CURT GOERING

Printed Name

Date

EXECUTIVE DIRECTOR

Title

Grant Number: 20170142

Organization: Center for Victims of Torture

5.3.17
AV



Strengthening Inland Southern California through Philanthropy

BOARD OF DIRECTORS

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Randall Tagami

Diane Valenzuela

Paula Myles
Interim President and CEO

May 9, 2017

S. L. Gimbel Foundation Fund

Mr. Curt Goering
Executive Director
Center for Victims of Torture
2356 University Avenue West, Suite 450
St. Paul, MN 55114

Dear Mr. Goering:

The Community Foundation is pleased to enclose a grant check for \$50,000 from the S. L. Gimbel Foundation, a component fund at The Community Foundation. By cashing the grant check, you are agreeing to the conditions stated under the *Terms of Grant* which you have signed and returned. The completed Grant Evaluation form is due by May 15, 2018 and will be available online on The Community Foundations website under Grants/Forms. Please note that any grant variances or extensions must be requested in writing and in advance. Any remaining grant funds must be returned to The Community Foundation at the end of the grant period.

We greatly appreciate any help you can give us in publicizing the grant. Please use the following credit in any grant announcements or materials funded by the grant: "*Center for Victims of Torture is supported by a grant from The S. L. Gimbel Foundation.*" You may send us copies of articles printed in local papers, stories in your agency newsletter, annual report, press releases, and other publications for our files.

Please feel free to contact me or Angie Valdericeda, Grants Manager, at 951-241-7777 should you have any questions.

Sincerely,

Celia Cudiamat
Executive Vice President of Programs

20170142

42303

GIMB1



The Community Foundation
Serving the Central Valley of California through Philanthropy
3700 SIXTH STREET, SUITE 200
RIVERSIDE, CA 92501
951-241-7777 / FAX 951-684-1911

CITIZENS BUSINESS BANK
A Financial Services Company
3695 Main Street, Riverside, CA 92501
90-3414/1222

Check
Process for Business

4230

PAY * Fifty Thousand and no/100 *

TO THE
ORDER OF

DATE
05/05/2017

AMOUNT
\$ ****50,000.00

Center for Victims of Torture
2356 University Avenue West, Suite 450
St. Paul, MN 55114

Jose S. Bohner
AUTHORIZED SIGNATURE

⑈042303⑈ ⑆122234149⑆ 244124437⑈

The Community Foundation

20132 Center for Victims of Torture

05/05/2017 042303

42303

20170142	03/23/2017	Support three psychosocial counselors, one counseling	50,000.00
GIMB		S.L. Gimbel Foundation Advised Fund	50,000.00

CHECK TOTAL: \$ ****50,000.00

The Community Foundation

20132 Center for Victims of Torture

05/05/2017 042303

42303

20170142	03/23/2017	Support three psychosocial counselors, one counseling	50,000.00
GIMB		S.L. Gimbel Foundation Advised Fund	50,000.00

CHECK TOTAL: \$ ****50,000.00