



S.L. Gimbel Foundation Fund Holiday Food Program Grant Application

Internal Use Only:
Grant
:



Organization / Agency Information

Organization/Agency Name: Capital Area Food Bank		
Physical Address: 4900 Puerto Rico Avenue NE		City/State/Zip Washington, D.C. 20017
Mailing Address: 4900 Puerto Rico Avenue NE		City/State/Zip Washington, D.C. 20017
CEO or Director: Ms. Radha Muthiah		Title: President & CEO
Phone: 202-644-9800 ext. 883	Fax: 202-529-1767	Email: rmuthiah@capitalareafoodbank.org
Contact Person: Raychl Speigner		Title: Manager, Institutional Partnerships
Phone: 202-769-5610 ext. 610	Fax: 202-529-1767	Email: rspeigner@capitalareafoodbank.org
Web Site Address: www.capitalareafoodbank.org		Tax ID: 52-1167581

Program / Grant Information

Program/Project Name: Weekend Bags: Bridging the weekend hunger gap for children			Amount of Grant Requested: \$15,000
Total Organization Budget: \$21,068,241	Per 990, Percentage of Program Service Expenses (Column B/ Column A x 100): 94.2%	Per 990, Percentage of Management & General Expenses Only (Column C / Column A x 100): 3.1%	Per 990, Percentage of Management & General Expenses and Fundraising (Column C+D / Column A x 100): 5.8%
Purpose of Grant Request (one sentence): The Capital Area Food Bank respectfully requests \$15,000 in funding to provide 4,000 Weekend Bags containing over 15,000 pounds of kid-friendly food to schoolchildren who might otherwise go hungry when not receiving free meals at school.			
Gimbel Holiday Grants Received: List Year(s) and Award Amount(s) 2018 - \$15,000			

Signatures

Board President / Chair: (Print name and Title)	Signature:	Date:
Peter Schnall, Chair of the Board		11/11/19
Executive Director/President: (Print name and Title)	Signature:	Date:
Radha Muthiah, President & CEO		11/11/19

S.L. Gimbel Foundation Fund Holiday Grant Application

I. Organization/Agency Background:

The mission of the Capital Area Food Bank (CAFB) is to create access to good, healthy food in every community. The Capital Area Food Bank was formed in 1980 to fill looming cutbacks in the Federal Government Food Stamp Program, the primary safety net for DC-area residents facing food insecurity. Fueled by community volunteers and a diverse array of organizational support, CAFB began operating with one truck and supplied approximately one million pounds of food. Over the years, the Capital Area Food Bank has become the region's largest supplier of free food, powering the entire region's anti-hunger efforts, providing over 31 million meals serving 379,680 food-insecure neighbors. The Capital Area Food Bank employs 115 full-time staff, 7 part-time staff, and nearly 20,000 volunteers to support the organization. To serve the Greater Washington, DC region, the Capital Area Food Bank distributes food through 1) partner distributions to feeding partner sites, including pantries and churches, and 2) direct distributions through a variety of programs targeting vulnerable populations.

- For Children: The CAFB offers programs to help feed hungry children after school, over the weekend, and during the summer months.
- For Seniors: The CAFB provides income-qualified seniors with monthly bags of groceries and health education materials. This food aims to provide good, nutritious food to seniors who are facing additional medical issues like diabetes and high blood pressure.
- For Families: The CAFB provides families with fresh fruits, vegetables, and non-perishable groceries each month at their children's schools. These school-based markets provide children and families with consistent access to a wide variety of foods, thus providing significant financial and emotional relief for families struggling to put food on the table.

II. Project Information

The Capital Area Food Bank respectfully requests funding to support our Weekend Bag program. The Weekend Bag program bridges the food gap between Friday and Monday faced by kids ages 5 to 18 years old who rely on their school food programs for meals. The Weekend Bag program aims to provide over 112,000 bags this year containing high-protein, low-sodium, low-sugar snacks and meals to ensure that children have enough to eat when they are unable to access free meals at school. Support from the S.L. Gimbel Foundation Fund will help close our funding gap.

CAFB serves some of the most vulnerable populations in all 8 Wards of Washington, DC, Montgomery County and Prince George's County, Maryland, and Northern Virginia. According to the CAFB Hunger Study, conducted every three years with Feeding America, our national umbrella organization, 78.1% of our client households have annual incomes of \$20,000 or less, and 92% are employed, many with more than one job, making the working poor our largest client segment. Many of our clients typically qualify for Free/Reduced Price Lunch, Medicaid, Temporary Assistance for Needy Families, and other government benefits. Approximately 27% of the food insecure population had household incomes above eligibility thresholds for federal assistance, which means that charitable food assistance may be their only food source. CAFB has identified those in need utilizing census data, the CAFB Hunger Study, and the CAFB Hunger Map, a tool that visually represents data related to poverty and food insecurity, and the food distribution efforts CAFB is leading across its service area.

To meet the growing needs of the community, CAFB will provide kid-friendly bags of groceries to ensure schoolchildren have enough food over the weekend when they are not in school. On a weekly basis, CAFB will supply 35 partners at local area schools, community centers, housing units, and other locations with Weekend Bags filled with 4-7 pounds of nutritious, kid-friendly food to send home with children. Each bag will contain the equivalent of nearly 10 meals that require simple or no preparation. CAFB anticipates serving 4,000 children with 15,000 pounds of food through the Weekend Bag program. CAFB will track the following metrics for this grant: number of bags, number of children, and pounds of food.

**S.L. Gimbel Foundation Fund
Holiday Grant Application**

III. Project Budget

Line Item	Line Item Description	Requested Amount
Cereal	One box of cereal at \$0.71 per bag for 4000 Weekend Bags	\$2,840
Milk	Two boxes white shelf stable milk at \$0.79 per bag for 4000 Weekend Bags	\$3,160
Canned Vegetables	Two cans of vegetables at \$0.78 per bag for 4000 Weekend Bags	\$3,120
Macaroni & Cheese	One box of macaroni & cheese at \$0.28 per bag for 4000 Weekend Bags	\$1,120
Granola Bars	Two granola bars at \$0.28 per bag for 4000 Weekend Bags	\$1,120
Canned Chicken	One can of chicken at \$0.57 per bag for 4000 Weekend Bags	\$2,280
Applesauce or fruit cups	Two cups of applesauce or fruit at \$0.35 per bag for 4000 Weekend Bags	\$1,400
TOTAL:	(The Capital Area Food Bank will cover the additional \$40 with general operations funds)	\$15,040

IV. Administrative Expenses Percentage

This section calculates how much the organization spent for general management, overhead, indirect items as a percentage of the organization's total expenses. The figures are based on your most current **990 form that you submitted, Part IX Statement of Functional Expenses.**

Management & general expenses (Column C only)	/Total expenses (Column A)	= Administrative Percentage
\$2,274,578	\$72,427,414	3.1%

V. Supplemental Documents Checklist: Submit the following as attachments

- ☒ Your current 501(c) (3) final determination letter from the IRS
 - ☒ List of your Board members and their affiliations
 - ☒ Your most recent, filed 990 report.
 - ☒ Part IX only of the 990 form, Statement of Functional Expenses (one page)
 - ☒ Your current operating budget (Current calendar or fiscal year)
 - ☒ 2018 Holiday Food Program Grantees: Include your evaluation report
 - ☐ Other past Holiday Food Program Grantees: Include your **most recent** evaluation report
-

ATLANTA GA 39901-0001

In reply refer to: 0752146255
May 02, 2013 LTR 4168C 0
52-1167581 000000 00
00047730
BODC: TE

CAPITAL AREA FOOD BANK
4900 PUERTO RICO AVE NE
WASHINGTON DC 20017-2313

1315

Employer Identification Number: 52-1167581
Person to Contact: TE/GE
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your Apr. 23, 2013, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in JANUARY 1980.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

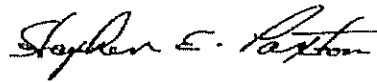
Please refer to our website www.irs.gov/eo for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.

0752146255
May 02, 2013 LTR 4168C 0
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CAPITAL AREA FOOD BANK
4900 PUERTO RICO AVE NE
WASHINGTON DC 20017-2313

If you have any questions, please call us at the telephone number
shown in the heading of this letter.

Sincerely yours,



Stephen E. Paxton
Operations Manager, AM Operations 3



CAPITAL AREA FOOD BANK
Board of Directors

PETER SCHNALL

Community Advocate

DENISE DOMBAY

Community Advocate

GORDON REID

Division President, Giant LLC

JOHN HUFFMAN

Community Advocate

MICHAEL BELL

Pastor, Allen Chapel AME Church

GREG BINGHAM

Vice President, The Kenrich Group LLC

AMY CELEP

CEO, Community Wealth Partners

BOB COHN

President, The Atlantic

ADAM GOLDBERG

Founder, Trident Advisors, PLLC

FELECIA GREER, Esq.

Customer Advocate, Pepco Holdings, Inc.

LARRY HENTZ, CBEP

Director, Business Development
Employ Prince George's, Inc.

JOHN P. HYNES JR.

Community Advocate

GEORGE JONES

CEO, Bread for the City, Inc.

TOM LOFLAND

VP Merchandising and Marketing
Albertsons/Safeway

CARL L. VACKETTA

Partner, DLA Piper

JOHNNY YATACO

President, Washington Hispanic

RADHA MUTHIAH

President & CEO, Capital Area Food Bank

ERIC EISENBERG

DLA Piper

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX ☐

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.

	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21				
2 Grants and other assistance to domestic individuals. See Part IV, line 22				
3 Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees	354,811.	63,330.	243,555.	47,926.
6 Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
7 Other salaries and wages	6,103,925.	4,584,289.	893,899.	625,737.
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)	449,768.	332,274.	69,684.	47,810.
9 Other employee benefits	1,098,765.	793,600.	190,840.	114,325.
10 Payroll taxes	525,347.	378,792.	91,720.	54,835.
11 Fees for services (non-employees):				
a Management				
b Legal				
c Accounting	52,150.		52,150.	
d Lobbying				
e Professional fundraising services. See Part IV, line 17	384,754.			384,754.
f Investment management fees				
g Other. (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Sch O.)	254,646.	6,345.	195,756.	52,545.
12 Advertising and promotion	57,307.	22,485.	14,680.	20,142.
13 Office expenses	733,729.	292,967.	96,157.	344,605.
14 Information technology	256,117.	181,991.	21,774.	52,352.
15 Royalties				
16 Occupancy	796,866.	729,730.	47,373.	19,763.
17 Travel	19,397.	16,154.	2,454.	789.
18 Payments of travel or entertainment expenses for any federal, state, or local public officials				
19 Conferences, conventions, and meetings				
20 Interest	104,063.	94,680.	6,751.	2,632.
21 Payments to affiliates				
22 Depreciation, depletion, and amortization	1,690,388.	1,537,685.	103,915.	48,788.
23 Insurance	172,689.	136,341.	33,480.	2,868.
24 Other expenses. Itemize expenses not covered above. (List miscellaneous expenses in line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
a IN-KIND FOOD DISTR.	53,680,128.	53,680,128.		
b FOOD RELATED COSTS	5,039,191.	5,039,191.		
c VEHICLE EXPENSE	247,600.	226,740.	14,720.	6,140.
d MISCELLANEOUS	244,003.	67,423.	176,572.	8.
e All other expenses	161,770.	25,067.	19,098.	117,605.
25 Total functional expenses. Add lines 1 through 24e	72,427,414.	68,209,212.	2,274,578.	1,943,624.
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation.				

Check here ☐ If following SOP 98-2 (ASC 958-720)

	Full Year			\$ from FY19	% from FY19	\$ from FY18	% from FY18
	2020	2019	2018	2020			
Direct mail revenue	2,000,000	1,896,086	1,961,988	103,914	5%	38,012	2%
Individual funding	3,336,550	3,015,378	2,656,367	321,172	11%	680,183	26%
Online donations	2,052,000	2,157,567	1,802,057	(105,567)	-5%	249,944	14%
Individual giving	7,388,550	7,069,031	6,420,411	319,519	5%	968,139	15%
Foundation	770,500	1,386,477	643,335	(615,977)	-44%	127,165	20%
Faith-based & Non-profit	100,000	55,573	43,704	44,427	80%	56,296	129%
Institutional funding	870,500	1,442,051	687,039	(571,551)	-40%	183,461	27%
Corporate	1,893,159	1,691,177	1,294,551	201,982	12%	598,608	46%
Food drives	471,270	352,335	465,496	118,935	34%	5,774	1%
Blue Jeans Ball	1,000,000	30	554,345	999,970	3333233%	445,655	80%
Empty Bowls	75,000	45,919	60,979	29,081	63%	14,021	23%
Other special events	226,500	291,643	249,641	(65,143)	-22%	(23,141)	-9%
Special events	1,301,500	337,592	864,965	963,908	286%	436,535	50%
Other fundraising	3,665,929	2,381,104	2,625,012	1,284,825	54%	1,040,917	40%
New restricted grants	2,485,500	4,049,864	1,948,191	(1,564,364)	-39%	537,309	28%
Fundraising	14,410,479	14,942,049	11,680,654	(531,570)	-4%	2,729,825	23%
Bequests	250,000	159,988	899,110	90,012	56%	(649,110)	-72%
CACFP funding	1,067,081	1,115,868	1,148,698	(48,787)	-4%	(81,618)	-7%
TEFAP funding	570,000	693,069	884,471	(123,069)	-18%	(314,471)	-36%
CSFP funding	898,685	831,682	717,952	67,003	8%	180,733	25%
SFSP funding	242,994	272,782	256,107	(29,788)	-11%	(13,113)	-5%
DDP govt funding	166,000	169,460	317,702	(3,460)	-2%	(151,702)	-48%
Other govt funding	150,000	150,000	252,008	-	0%	(102,008)	-40%
Government funding	3,094,760	3,232,860	3,576,939	(138,100)	-4%	(482,179)	-13%
Partner shared maint fees	500,000	522,272	578,954	(22,272)	-4%	(78,954)	-14%
Other partner fees	64,150	59,887	68,100	4,263	7%	(3,950)	-6%
Agency fees	564,150	582,159	647,054	(18,009)	-3%	(82,904)	-13%
Partner prod cost plus fees	1,585,500	1,552,140	1,271,247	33,360	2%	314,253	25%
JFM, B. Bites prod cost plus	400,000	359,733	415,938	40,267	11%	(15,938)	-4%
Product cost plus fees	1,985,500	1,911,873	1,687,185	73,627	4%	298,315	18%
JFM and Bright Bites adm fees	256,992	238,119	213,882	18,873	8%	43,110	20%
Other misc income	99,650	2,618,937	148,002	(2,519,287)	-96%	(48,352)	-33%
Other income	356,642	2,857,056	361,884	(2,500,414)	-88%	(5,242)	-1%
Total revenue	20,661,531	23,685,986	18,852,826	(3,024,455)	-13%	1,808,705	10%
Regular salaries	7,667,706	6,696,682	6,386,448	971,023	15%	1,281,258	20%
Overtime	22,152	59,885	57,410	(37,733)	-63%	(35,258)	-61%
Salaries	7,689,858	6,756,567	6,443,858	933,290	14%	1,246,000	19%
Health	1,142,772	864,937	809,913	277,835	32%	332,859	41%
Dental	70,945	50,407	87,865	20,538	41%	(16,921)	-19%
Life	5,215	9,581	9,992	(4,366)	-46%	(4,777)	-48%
Disability	23,372	42,620	44,779	(19,248)	-45%	(21,407)	-48%
6668-00-101 Insurance Exp Turnover\CAFB\CA	(54,449)			(54,449)		(54,449)	
EE Insurance Premiums	1,187,854	967,544	952,549	220,310	23%	235,305	25%
SH & PS	391,698	370,272	384,674	21,427	6%	7,024	2%
EE Match	204,550	115,819	76,817	88,731	77%	127,733	166%
6667-00-101 Retirement Turnover\CAFB\CAFB	(24,750)			(24,750)		(24,750)	
Retirement	571,499	486,091	461,491	85,408	18%	110,008	24%
FICA	582,551	502,021	473,542	80,530	16%	109,009	23%
Unemployment	78,423	34,609	51,805	43,814	127%	26,618	51%
6669-00-101 Payroll Taxes Turnover\CAFB\CA	(29,699)			(29,699)		(29,699)	
Payroll Taxes	631,275	536,631	525,347	94,644	18%	105,928	20%
Workers comp	109,453	99,200	66,606	10,253	10%	42,846	64%
Other employee benefits	20,700	17,450	16,430	3,250	19%	4,270	26%
Stipends and fellows	37,000	8,434	1,653	28,566	339%	35,347	2139%
Temporary staff	16,676	54,489	64,661	(37,813)	-69%	(47,985)	-74%
Temps & interns	53,676	62,923	66,313	(9,247)	-15%	(12,637)	-19%
Personnel	10,264,314	8,926,406	8,532,595	1,337,909	15%	1,731,719	20%
Purchased product	1,757,500	1,634,114	1,351,908	123,386	8%	405,592	30%
Purchased fruits & veg	1,195,000	1,161,882	947,464	33,118	3%	247,536	26%
Food freight & handling	1,226,000	1,252,503	1,313,871	(26,503)	-2%	(87,871)	-7%
Prepared meals	1,254,201	1,285,721	1,411,626	(31,519)	-2%	(157,425)	-11%
Other programs food	13,712	13,226	6,733	486	4%	6,979	104%
Inventory shrinkage	8,900	9,066	7,589	(166)	-2%	1,311	17%
Food related costs	5,455,313	5,356,511	5,039,191	98,802	2%	416,122	8%
Utilities	490,637	479,735	507,018	10,902	2%	(16,381)	-3%
Repairs & maintenance	331,318	346,734	284,349	(15,416)	-4%	46,969	17%
Vehicle expenses	274,734	279,176	247,600	(4,442)	-2%	27,134	11%
Local transportation	26,610	20,046	16,544	6,563	33%	10,066	61%
Rented facilities	6,100	6,400	5,500	(300)	-5%	600	11%
Occupancy & transportation	1,129,399	1,132,091	1,061,011	(2,692)	0%	68,388	6%
Training costs	48,796	43,756	23,031	5,040	12%	25,765	112%

	Full Year			\$ from FY19	% from FY19	\$ from FY18	% from FY18
	2020	2019	2018	2020			
Food & beverages	21,785	21,252	15,285	533	3%	6,500	43%
Staff Development	70,581	65,009	38,317	5,572	9%	32,264	84%
Dues & subscriptions	75,203	76,441	56,710	(1,238)	-2%	18,493	33%
Bank charges	124,900	135,383	257,706	(10,483)	-8%	(132,806)	-52%
Printing	86,817	91,391	64,378	(4,574)	-5%	22,439	35%
Postage & shipping	14,635	14,872	9,977	(237)	-2%	4,657	47%
Office equip rentals	50,594	50,838	52,346	(244)	0%	(1,752)	-3%
Advertising & promotion	120,646	77,247	57,569	43,399	56%	63,077	110%
Bad debts	27,500	27,500	(12,986)	-	0%	40,486	-312%
Administration	500,295	473,671	485,701	26,623	6%	14,594	3%
Licenses and support	346,577	224,524	180,973	122,053	54%	165,605	92%
Hardware and equipment	47,754	31,923	38,774	15,831	50%	8,980	23%
Other technology	45,023	80,670	36,370	(35,647)	-44%	8,653	24%
Technology	439,354	337,117	256,116	102,237	30%	183,238	72%
Program supplies	55,551	15,245	8,800	40,306	264%	46,751	531%
Warehouse Supplies	145,625	144,389	167,023	1,236	1%	(21,398)	-13%
Office supplies	36,684	37,332	22,342	(648)	-2%	14,342	64%
Materials & supplies	237,860	196,966	198,165	40,894	21%	39,695	20%
Partner grants	44,000	53,585	65,413	(9,585)	-18%	(21,413)	-33%
Noncash writeoffs and discounts	35,735	(500)	80,527	36,235	-7247%	(44,792)	-56%
Other misc expenses	2,850	2,503,190	97,805	(2,500,340)	-100%	(94,955)	-97%
Miscellaneous expense	82,585	2,556,275	243,745	(2,473,690)	-97%	(161,160)	-66%
Blue Jeans Ball	232,000	(500)	159,378	232,500	-46500%	72,622	46%
Empty Bowls	47,000	11,461	8,929	35,539	310%	38,071	426%
Staff events	350	552	145	(202)	-37%	205	141%
Other special events	20,500	17,102	18,078	3,398	20%	2,422	13%
Special event expenses	299,850	28,615	186,530	271,235	948%	113,320	61%
General prof fees	95,190	188,698	211,944	(93,508)	-50%	(116,754)	-55%
Audit and HRIS	125,718	119,489	97,122	6,229	5%	28,596	29%
Graphic design	23,500	17,180	19,580	6,320	37%	3,920	20%
Translation & facilitation	2,530	245	1,215	2,285	933%	1,315	108%
Professional fees	246,938	325,611	329,860	(78,673)	-24%	(82,922)	-25%
Insurance	186,520	175,380	172,690	11,140	6%	13,830	8%
Depreciation	1,476,031	1,646,484	1,676,601	(170,453)	-10%	(200,570)	-12%
Direct mail expenses	679,200	670,669	635,985	8,531	1%	43,215	7%
Total expenses	21,068,241	21,890,805	18,856,508	(822,565)	-4%	2,211,733	12%
Net operating position	(406,710)	1,795,180	(3,682)	(2,201,890)	-123%	(403,028)	10946%
5602-01-101 Realized Gain Loss\Foundation\Gen & Adm		19,360	209,626	(19,360)	-100%	(209,626)	-100%
5611-01-101 Interest Income\Foundation\Gen & Adm	298,885	263,797	192,080	35,088	13%	106,806	56%
6824-01-101 Investment Mgt Fees\Foundation\Gen & Adm	62,326	52,519	44,888	9,807	19%	17,438	39%
Realized	236,559	230,638	356,817	5,921	3%	(120,258)	-34%
Unrealized		26,117	131,563	(26,117)	-100%	(131,563)	-100%
Net income on reserves	236,559	256,756	488,381	(20,197)	-8%	(251,822)	-52%
Other interest income/(expense)	77,816	75,475	(11,165)	2,341	3%	88,981	-797%
Gain/(loss) on NMTC unwind			7,003,138			(7,003,138)	-100%
Net non-operating position	314,375	332,231	7,480,353	(17,856)	-5%	(7,165,978)	-96%
Public	36,909,968	36,604,198	39,799,954	305,770	1%	(2,889,986)	-7%
Government	13,036,620	13,422,137	12,625,577	(385,517)	-3%	411,043	3%
Food	49,946,588	50,026,335	52,425,531	(79,747)	0%	(2,478,943)	-5%
Materials & services	150,000		258,240	150,000		(108,240)	-42%
In-kind revenue	50,096,588	50,026,335	52,683,771	70,253	0%	(2,587,183)	-5%
Public	36,971,797	37,060,855	39,532,046	(89,058)	0%	(2,560,249)	-6%
Government	12,667,230	12,939,931	14,148,083	(272,701)	-2%	(1,480,853)	-10%
Food	49,639,027	50,000,786	53,680,129	(361,759)	-1%	(4,041,102)	-8%
Materials & services	150,000		258,240	150,000		(108,240)	-42%
In-kind expense	49,789,027	50,000,786	53,938,369	(211,759)	0%	(4,149,342)	-8%
Inventory suspense		0	(0)	(0)	-100%	0	-100%
Net in-kind position	307,561	25,549	(1,254,598)	282,012	1104%	1,562,159	-125%
Releases from temp restricted		2,289,325	2,076,836	(2,289,325)	-100%	(2,076,836)	-100%
Releases out of temp restricted		(2,297,645)	(2,076,836)	2,297,645	-100%	2,076,836	-100%
TRNA memo		(8,320)	0	8,320	-100%	(0)	-100%
Total net position	215,226	2,144,640	6,222,073	(1,929,414)	-90%	(6,006,847)	-97%
CAFB Inc Statement	(215,226)	(2,144,640)	(6,222,073)	1,929,414	-90%	6,006,847	-97%

Calculation of programmatic spending ratio

Figures taken from Form 990 tax returns

Important disclosure regarding the Food Bank's programmatic calculations on a consolidated basis for FY 2018:

Seven years ago, the Food Bank and its related Foundation participated in a New Market Tax Credit (NMTC) financing program to partially fund the acquisition and construction of its warehouse and office building located in Washington, DC. The tax credit program is a commonly used financing vehicle available to nonprofits that allows for private sector investment in community development.

This past fiscal year, the program came to an end and the Food Bank and Foundation unwound the the financing structure related to the program. These transactions resulted in one-time non-cash gains and losses and are reflected in the Food Bank's financial statements as "Gain on NMTC unwind". The gains and losses were reported in revenue and expenses, respectively within the individual Form 990s for the organizations. The adjustments below account for the one-time gross-ups to reflect only the net remaining gain of \$7,003,138 on a consolidated basis and its impact on the programmatic spending ratio.

Form section	Fiscal year end 990 IRS form year	6/30/2017			6/30/2018		
		2016		Total	2017		Total
Part IX, Line 25, Part C Part IX, Other Exps Line 24a	A. Management & General Exps.	2,524,100	40,506	2,564,606	2,274,578	20,902,187	23,176,765
	B. Remove NTMC transaction	-	-	-	-	(20,833,437)	(20,833,437)
Part IX, Line 25, Col D	C. Adjusted Mgt. & General (A - B)	2,524,100	40,506	2,564,606	2,274,578	68,750	2,343,328
	D. Fundraising Expenses	1,926,029	-	1,926,029	1,943,624	-	1,943,624
	E. Total Mgt, General & Fund. (C + D)	6,974,229	81,012	7,055,241	6,492,780	137,500	6,630,280
Part VIII, Line 12, Col A Part VIII, Misc. Revenue Line 11a	F. Total Revenue	71,268,793	344,447	71,613,240	98,936,144	483,964	99,420,108
	G. Remove NTMC transaction	-	-	-	(27,836,575)	-	(27,836,575)
	H. Adjusted Total Revenue (F - G)	71,268,793	344,447	71,613,240	71,099,569	483,964	71,583,533
	I. Equals M&G/Fundraising Expense Ratio (E ÷ H)	9.8%	23.5%	9.9%	6.6%	28.4%	9.3%
	J. Portion of each dollar that goes to programs (\$1 - I)	\$ 0.90	\$ 0.76	\$ 0.90	\$ 0.93	\$ 0.72	\$ 0.91

Foundation M&G expenses are reduced from the amount in Form 990 to remove the expenses associated with the NMTC unwind shown in Part IX, Other Expenses Line 24a.
Food Bank revenue is reduced from the amount in Form 990 to remove the income associated with the NMTC unwind shown in Part VIII, Misc. Revenue Line 11a.

More information on NMTC financing can be found [here](#).
The Capital Area Food Bank's FY 2018 financial statements are available [here](#).

Survey Monkey Evaluation Report
S. L. Gimbel Foundation Fund Holiday Food Grant

Organizational Information

Name of your organization.

Capital Area Food Bank

Grant #

20180957

Question Title

Grant Period

January 1, 2019 – September 30, 2019

Location of your organization

Washington, DC

Name and Title of person completing evaluation.

Raychl Speigner

Phone Number:

202-769-5610

Email address.

cafbgrants@capitalareafoodbank.org

Total number of clients served through this grant funding:

24,515

Approximate volume of food purchased with grant funds? (i.e 10 lbs of fresh produce; 1000 boxes; 10 cases, etc)

In total, we distributed 29,418 pounds of culturally appropriate foods. The breakdown is as follows:

- 11,880 pounds of corn flour
- 6,660 pounds of oil
- 10,878 pounds of black beans

Key Outcomes and Results

Describe the project's key outcomes and results based on your goals and objectives:

The Capital Area Food Bank (CAFB) would like to thank the S.L. Gimbel Foundation Holiday Food Grant for its generous support of the project '*Culturally Appropriate Food: bringing familiar, healthy foods to Latino families in the DMV.*' The goal of this project was to procure, purchase, sort, and deliver 20,161 meals, or 11% of all Culturally Appropriate Foods to our partner pantries and direct service programs for Latino individuals and families. This project is part of our larger Culturally Appropriate Foods initiative, which will provide 180,612 Culturally Appropriate meals to approximately 2,500 individuals in the Washington Metro Region.

With support from the Gimbel Foundation, CAFB exceeded its goal in delivering 20,161 Culturally Appropriate meals by delivering 24,515 meals to Latino individuals and families. In total, we procured 29,418 pounds of food, which included 11,880 pounds of corn flour, 6,660 pounds of oil, and 10,878 pounds of black beans. The food was distributed through our partner pantries and direct service programs with high percentages of Latino clients.

Each of our partners executed different distribution methods, ranging from every day to weekly to monthly. The number of distributions depended on their organizational capacity and the needs of the people they serve. In addition to varying distribution times, our partners have different ways to determine the people they serve. Many have no threshold at all, allowing any individual or family to receive a meal or groceries from their distribution. Others have geographic limitations, only serving those in their specific County. Due to this, the CAFB is unable to determine the exact demographics of individuals such individuals with disabilities and population categories.

Please describe any challenges/obstacles the organization encountered (if any) in attaining stated goals & Objectives.

The Capital Area Food Bank did not encounter any challenges or obstacles during the grant period.

How did you overcome and/or address the challenges and obstacles?

N/A

Describe any unintended positive outcomes as a result of the efforts supported by this grant.

As a result of the Gimbel Foundation's support for the Culturally Appropriate Foods program, CAFB was able to significantly increase the amount of food that is appropriate for the ages and cultures of the individuals we serve.

Briefly describe the impact this grant has had on your organization.

As an organization that heavily relies on food donations, the Holiday Food Grant helped the CAFB better meet the needs of its clients to provide food that is consistent with their preferences and traditions while increasing the dignity of the food distribution experience.

Please provide a narrative on how the funds were used to fulfill grant objectives. Explain what was purchased and how funds were utilized based upon the budget that was submitted. Support documents (receipts or expense reports) can be emailed to grant-info@thecommunityfoundation.net or faxed to 951-684-1911.

Please see page 3 and the invoice attachments

Success Stories

Please use the following spaces to provide any client stories, antidotes, or quotes to showcase the success and impact you were able to achieve due to this funding.

Please relate a success story:

The CAFB has seen great success from the distribution of culturally appropriate foods for clients. The leader of the Saint Camillus Catholic Church pantry in Silver Spring, Maryland shared the following quote with us.

"Since our Masa flour has now been regularly on the menu, Saint Camillus Catholic Church is able to have it consistently in their pantry. It was a sometime before Christmas and the pantry was able to give masa flour as well as chxn. A woman told her that in her culture, its traditional to make tamales on Christmas Eve. Even though it was a few weeks till Christmas she said she could take home the flour and put it away so it wouldn't be used, then she would freeze the chxn and make sure nothing was brought out until Christmas Eve so she could make the traditional tamales with her children and pass on the tradition. She said, there had been years when preserving this tradition was not possible because having both ingredients just wasn't possible, but this year they would be able to make tamales for Christmas!"

Demographic Information

Which category best describes your organization. Please choose only one.

Basic Needs Support

What is your organizations primary Program Area of Interest?

Food Bank

Percentage of clients served through grant in each Ethnic Group Category. Total must equal 100%

100% Hispanic Latino

Approximate percentage of clients served from grant funds in each age category.

11%Children Birth-05 years of age

17%Children ages 06-12 years of age

3%Youth ages 13-18

15% Young Adults (18-24)

45% Adults

9% Senior Citizens

Approximate percentage of clients served with disabilities from grant funds.

The Capital Area Food Bank does not track this information

Approximate percentage of clients served in Economic Group

N/A

Approximate percentage of clients served from grant funds in each population category.

N/A

Budget Narrative

The Capital Area Food Bank expended \$15,000 in grant funding on the following items to fulfill the grant objectives. Many of items were purchased in bulk through Feeding America and local suppliers. Please also see attached invoices for items as well as the CAFB strategic plan.

Vegetable Oil – CAFB purchased 546 12oz bottles of vegetable oil at a rate of \$16.11.

Corn flour – CAFB purchased 360 Torti Masa Corn Flour at the rate of \$18.50.

Black Beans – CAFB purchased 1870 cans of low sodium black beans at a rate of \$5.17.



Invoice

#INV092144

Invoice Date 4/9/2019

Bill To
Ronny Faragasso
Capital Area Food Bank
4900 Puerto Rico Ave NE
Washington DC 20017-2313
United States

Ship To
Capital Area Food Bank
4900 Puerto Rico Ave NE
Washington DC 20017-2313
United States

Payment Terms
NET30

Payment Due Date
5/9/2019

Customer Purchase Order #
538665

Foodbank Sales Order
Sales Order #GR33508345

Drop off location	Item	Quantity	Rate	Amount
Capital Area Food Bank 4900 Puerto Rico Ave NE Washington District Columbia 20017-2313	12/15 OZ EZO Can Low Sodium Black Beans of Low Sodium	1,870	\$5.17	\$9,667.90
Capital Area Food Bank 4900 Puerto Rico Ave NE Washington District Columbia 20017-2313	12/4.5 OZ Box Oats & Honey Granola Bar of Oats & Honey	660	\$9.67	\$6,382.20
Capital Area Food Bank 4900 Puerto Rico Ave NE Washington District Columbia 20017-2313	24/12 OZ Bottle Vegetable Oil of Vegetable	546	\$16.11	\$8,796.06

Total \$24,846.16

PO: 538665
Sms: 2019031824286

OK to PAY
04/10/19
PJ

Please Remit Payment To:	Customer #	Invoice #	Amount Due
Feeding America 1601 Paysphere Circle Chicago, IL 60674	Cust-2086	INV092144	\$24,846.16
	Terms	Due Date	
	NET30	5/9/2019	



INV092144

