

FUND ✓



2016 S.L. Gimbel Foundation Fund Grant Application

Internal Use Only:

Grant: 20160480

GRANTSEE I.D. 18124

Award: \$25,000

Organization / Agency Information

<i>Organization/Agency Name:</i> CLARE Foundation		
<i>Physical Address:</i> 909 Pico Blvd		<i>City/State/Zip:</i> Santa Monica, CA 90405
<i>Mailing Address:</i> 909 Pico Blvd		<i>City/State/Zip:</i> Santa Monica, CA 90405
<i>CEO or Director:</i> Nicholas Vrataric		<i>Title:</i> Executive Director
<i>Phone:</i> (310) 314-6200 ext. 3111	<i>Fax:</i> (310) 396-6974	<i>Email:</i> nvrataric@clarefoundation.org
<i>Contact Person:</i> Jennifer Kang Erwood		<i>Title:</i> Senior Director of Institutional Advancement
<i>Phone:</i> (310) 314-6200 ext. 3141	<i>Fax:</i> (310) 396-6974	<i>Email:</i> jkangerwood@clarefoundation.org
<i>Web Site Address:</i> www.clarefoundation.org		<i>Tax ID:</i> 23-7076166

Program / Grant Information

Interest Area: Animal Protection Education Environment Health Human Dignity

<i>Program/Project Name:</i> Women's Treatment Program			<i>Amount of Grant Requested:</i> \$25,000
<i>Total Organization Budget:</i> \$7,370,245	<i>Per 990, Percentage of Program Service Expenses (Column B/ Column A x 100):</i> 84%	<i>Per 990, Percentage of Management & General Expenses Only (Column C/ Column A x 100):</i> 8%	<i>Per 990, Percentage of Management & General Expenses and Fundraising (Column C+D / Column A x 100):</i> 16%
<i>Purpose of Grant Request (one sentence):</i> The purpose of this grant proposal is to request support for CLARE Foundation's Women's Treatment Program (WTP), a gender-responsive continuum of care that offers detoxification, primary care and residential treatment in a safe, supportive environment.			
<i>Project Start Date (Month and Year):</i> September, 2016		<i>Project End Date (Month and Year):</i> August, 2017	
<i>Gimbel Grants Received: List Year(s) and Award Amount(s):</i> 2015, \$25,000; 2011, \$10,000; 2010, \$10,000; 2009, \$10,000			

Signatures

<i>Board President / Chair: (Print name and Title)</i> Peter Kastoff, Board Chair	<i>Signature:</i> 	<i>Date:</i> 2/19/2016
<i>Executive Director/President: (Print name and Title)</i> Nicholas Vrataric, Executive Director	<i>Signature:</i> 	<i>Date:</i> 2/19/2016

2016 S.L. Gimbel Foundation Fund APPLICATION
Narrative

I. Organization Background; Target Population:

A) What is the history, mission and/or purpose of your organization? How long has the organization been providing programs and services to the community?

CLARE Foundation is a nonprofit organization providing effective and compassionate treatment, recovery, and prevention services for alcoholism and substance abuse to individuals, families, and the community. Founded in 1970, CLARE began as a grassroots movement in the late 1960s when a group of sober alcoholics began bringing food, blankets, and the message of recovery to homeless alcoholics on the beaches of Santa Monica and Venice. Since then, we have evolved into a multi-site organization with several highly effective and cost-efficient residential, outpatient, and prevention programs that serve 3,000 adults each year. We also provide prevention education to more than 2,500 young people, and offer counseling, information and referrals to 27,000 people who come to us seeking help for themselves or a loved one.

B) What are some of your past organizational accomplishments (last three years)?

As an organization, CLARE spent several years preparing for the changes that healthcare reform brought to our sector by improving our infrastructure and increasing our capacity for sustainability. Among these improvements are the addition of a 40-bed facility for our Women's Treatment Program and accreditation through the Commission on Accreditation of Rehabilitation Facilities (CARF), an essential step toward going in-network with insurance providers. We are also increasing our organizational sustainability by developing ways for our current programs to generate operating revenue through self-payment and insurance, and by designing and implementing a sustainable program - Conscious Recovery - that is geared toward self-supporting individuals who can pay for their treatment through insurance or personal funds. After the successful completion of a capital campaign in 2015, we are now preparing to begin a \$3 million renovation of our largest facility.

C) What are your key programs and activities? Describe the communities you serve. Include populations, geographic locations served, and relevant statistics.

Each year, over 20,000 people turn to CLARE for help for themselves or a loved one. Approximately 3,000 of these are admitted to one of CLARE's 10 programs; all others are offered information, and, if appropriate, referrals to partner organizations. CLARE's clients come from all over Los Angeles County and beyond. Our client base is 73% male and 27% female. Its demographic breakdown is 43% Caucasian, 31% African-American, 18.5% Hispanic, 4.5 % Asian, 1% Native American, and 2% other. Over 50% of CLARE's client population is self-identified as homeless at time of admission. The average age of our clients is 35 years old.

II. Project Information:

A) Statement of Need

1. Specify the community need you want to address and are seeking funds for.

According to the Substance Abuse and Mental Health Services Administration (SAMHSA), over 5.8 million American women suffer from an alcohol abuse disorder,¹ making females the fastest growing segment of the alcoholic population. Accompanying this rise in alcoholism in women are the often unseen consequences of alcohol abuse, including unplanned pregnancies, sexually transmitted diseases

¹ SAMHSA. 2013 National Survey on Drug Use and Health (NSDUH). Table 5.8A and 5.49B.

and interpersonal violence. SAMHSA reports that only a small fraction of this group - just 7.3% - receive the treatment they need.

Despite this obvious and growing need for quality recovery services, women experience significant barriers to accessing effective substance abuse treatment. In addition to often living in abusive environments, a circumstance that also contributes to substance abuse among females, female addicts must contend with economic challenges, lack of child care, mental health disorders, and a startling lack of women-only treatment programs. Women are also less likely than men to pursue treatment options due to the shame and stigma felt as a result of their addiction.

B) Project Goal, Objectives and Methodology

1. State your project goal. Describe your project. How does your project meet the community need? What is unique and innovative about this project?

Over 5.8 million American women suffer from an alcohol abuse disorder, but of those, only 7.3% obtain the treatment they need. Accompanying this rise in alcoholism in women are the often unseen consequences of alcohol abuse, including unplanned pregnancies, sexually transmitted diseases, and interpersonal violence. CLARE Foundation's Women's Treatment Program was created in response to the growing need for substance abuse treatment for women with the goal of providing a gender-responsive continuum of care that provides detoxification, primary care and residential treatment in a safe, supportive environment.

In recognition of the need for low-barrier substance abuse treatment for women, CLARE offers the Women's Treatment Program (WTP), an effective and accessible continuum of care that includes detoxification, primary care, and residential treatment in a safe, sober community. Upon entrance into WTP, clients work with counselors to create their own program course, which includes alcohol and drug education and counseling, behavioral health resources, and supplementary program components such as yoga, meditation, anger management, relapse prevention, family reunification workshops and various forms of exercise.

As part of the WTP's comprehensive approach, counselors also help clients address any issues underlying or resulting from addiction, including ongoing legal, family and domestic violence issues that could pose a threat to clients' well-being during or after participation in the program. By providing a comprehensive continuum of care administered in a safe environment, the Women's Treatment Program at CLARE allows women to gain sobriety while regaining control of their lives as they build the foundation for a successful, substance-free future.

2. State up to three objectives. Objectives should be specific, measurable, action-oriented, realistic, and time-specific. Specify the activities you will undertake to meet each objective. Use the following format for your objectives and respective activities:

Objective I: During their 30-day stay, 80% of the women in this program will maintain sobriety.

Activities: Counselors will work with clients to develop personalized treatment plans and monitor clients' sobriety.

Objective II: After 30 days of residential treatment, 80% of the women served will start searching for employment and housing for themselves.

Activities: Upon entry into the program, clients will begin working with CLARE's case managers to find affordable, accessible housing options, including CLARE's Sober Living Centers. They will also

undergo job-search training, including resume-writing and interviewing workshops, and receive job placement training with our community partner Chrysalis.

Objective III: Upon completion of 30 days of our residential program, 80% of the women served will have sought treatment for co-occurring mental health disorders, addressed legal and other personal outstanding issues, acquired critical relapse prevention skills, and begun to engage in family therapy, where possible.

Activities: Clients will work with clinical therapists, AOD counselors, and partner agencies to receive therapy and legal help, learn coping skills through music, yoga, equine, and mindfulness programs.

3. Provide a timeline for implementing the project. State the start date and ending date of the project, include timeframes for specific activities, as appropriate.

The timeline for our Women's Treatment Program will be from September 1, 2016 to August 31, 2017. The grant we are requesting will go to the first 30-day program (phase 1) to better quantify results. Our phase 1 program is designed to stabilize, progress through treatment and integrate with the treatment community.

4. Who will this grant serve? Describe your target population. How many people will be impacted? Provide a breakdown: Number of Children, Youth, Adults, Seniors, Animals. Include a detailed list of activities and number of participants for each activity.

The Women's Treatment Program serves addicted women over the age of 18. Each year, the program treats and houses 207 adult women, approximately 21% of whom are ages 18-24, 78% of whom are ages 25-60, and 1% of whom are over age 60. All Women's Treatment Program clients participate in the programmatic and supplemental activities described above.

5. How does this project relate to other existing projects in the community? Who else in the community is providing this service or has a similar project? Who are your community partners (if any)? How are you utilizing volunteers?

Although the Women's Treatment Program is a unique resource in Santa Monica, CLARE as an organization is a pivotal part of a community safety net of social services. We are a primary substance abuse treatment provider in the Westside Shelter and Hunger Coalition, which is composed of over 30 social service providers. Longtime partnerships with other organizations, including Chrysalis Foundation, Didi Hirsch Mental Center, OPCC, St. Joseph Center, Venice Family Clinic, and the Westside Food Bank, allow us to offer a wide variety of additional services and resources to our clients. Volunteers, who are critical to CLARE's ongoing success, often assist counselors by facilitating 12-Step meetings, or by offering supplementary client enrichment activities such as art therapy and financial literacy.

C) Project Outcomes and Evaluation

1. What are the key anticipated outcomes of the project and impact on participants? 2. How will you know if you have achieved the expected outcomes? 3. How will progress towards the objectives be tracked and outcomes measured?

Our overall goal is for clients in our Women's Treatment Program to recover from substance abuse by gaining and maintaining sobriety while working to find employment and housing - important steps to move forward and create stable and fulfilling lives. The key anticipated outcomes for our clients are the development of a personalized program to maintain sobriety, and the securing of safe, supportive housing and employment so that a transition to the greater community is possible after completion of the treatment.

We measure progress toward our overall goal and these objectives, as well as the program's impact on the lives of our clients, using a variety of methods. Client abstinence is measured through random urinalysis testing for banned substances, including alcohol, illicit drugs and unapproved medications. Residents' progress toward obtaining housing, employment and/or continuing education is monitored by counselors and CLARE's housing specialist, each of whom hold regular meetings to measure clients' progress against markers laid out in their treatment plans. The status of graduates' housing, employment and education is monitored by follow-up interviews with counselors and housing specialists. CLARE also collects feedback on program effectiveness directly from clients and former clients on an ongoing basis through periodic client focus groups, Resident Council meetings that offer suggestions to program staff, and quarterly Client Advisory meetings, in which select clients speak to board and staff about their experiences with the Women's Treatment Program. We will know if we have achieved the expected outcomes if 80% of the women graduating from the program attain our three markers for success: sobriety, housing, and employment or education.

D) How will you use the grant funds?

If awarded, funds from the S.L. Gimbel Foundation would help support the salaries of our program staff - specifically, our WTP Program Manager and WTP Counselor - who deliver the program services described above, along with our program staff who are either certified drug and alcohol counselors or working towards certification.

III. Project Future

A) Explain how you will support this project after the grant performance period. Include plans for fundraising or increasing financial support designated for the project.

The Women's Treatment Program is a year-round program funded through CLARE's operating budget, client fees, and support from a robust portfolio of private funders. Additionally, CLARE Foundation recently established the Dorothy Richards Fund for Women's Recovery to increase support for the Women's Treatment Program. Named for Board Member Dorothy Richards, an enthusiastic CLARE supporter who has served on our board for over 25 years, this fund is intended to raise awareness and financial support for the specific needs of women in recovery and to focus on education and prevention.

IV. Governance, Executive Leadership and Key Personnel/Staff Qualifications

A) Describe your board of directors and the role it plays in the organization. What committees exist within your board of directors? How does the board of directors make decisions?

The work of CLARE's leadership and program staff is overseen by CLARE's 17 volunteer board members, who represent the entertainment, business, health, philanthropic, law, and civic communities. Board members serve on committees that include Executive, Facilities, Finance and Investment, Governance, Major Gifts, Programs and Planning, and Resource and Development. These committees meet regularly with key staff to keep apprised of relevant issues, and board members vote on high-level decisions at bimonthly board meetings.

B) Describe the qualifications of key personnel/staff responsible for the project.

The Women's Residential Manager oversees the Women's Treatment Program. An experienced substance abuse counselor, she is certified as an Addiction Specialist by the California Association of Addiction Recovery Resources and has been with CLARE for over seven years. Reporting to the Manager are nine certified counselors, a program assistant, two behavioral health clinicians, and eight program assistants.

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V. Project Budget and Narrative

A) Budget Table: Provide a detailed line-item budget for your entire project by completing the table below.

A breakdown of specific line item requests and attendant costs should include:

- 1) Line item requests for materials, supplies, equipment and others:
 - a. Identify and list the type of materials, supplies, equipment, etc.
 - b. **Specify the unit cost, number of units, and total cost**
 - c. Use a formula/equation as applicable. (i.e. 40 books @ \$100 each = \$4000)
- 2) Line item requests for staff compensation, benefits: **Do not use FTE percentages.**
 - a. Identify the position; for each position request, **specify the hourly rate and the number of hours** (i.e. \$20/hr x 20 hours/week x 20 weeks = \$8,000)
 - b. For benefits, provide the formula and calculation (i.e. \$8,000 x 25% = \$2,000)

Line Item Request	Line Item Explanation	Support From Your Agency	Support From Other Funders	Requested Amount From TCF	Line Item Total of Project
WTP Program Manager	20.73 x 40hrs x 52 weeks = 43,124	10,781	21,562	10,781	43,124
WTP Program Manager Benefits	43,124 x 28.7% = 12,387	3,097	6,194	3,096	12,387
WTP Counselor	16 x 40hrs x 52 weeks = 33,280	8,320	16,640	8,320	33,280
WTP Counselor Benefits	33,280 x 34% = 11,211	2,803	5,605	2,803	11,211
TOTALS:		25,001	50,001	25,000	100,002

B) Narrative: The budget narrative is the justification of “how” and/or “why” a line item helps to meet the project deliverables. Provide a description for each line item request as necessary. Explain how the line item relates to the project. If you are requesting funds to pay for staff, list the specific duties of each position. See attached SAMPLE Project Budget and Budget Narrative

If awarded, funds from the S.L. Gimbel Foundation would help support the salaries of our program staff - specifically, our WTP Program Manager and WTP Counselor - who deliver the program services described above.

The Women’s Program Manager oversees the Women’s Treatment Program. An experienced substance abuse counselor, she is certified as an Addiction Specialist by the California Association of Addiction Recovery Resources and has been with CLARE for over seven years. Reporting to the

Manager are nine certified counselors, a program assistant, two behavioral health clinicians, and eight program assistants.

The WTP Counselor supports the activities of the department, which provides high quality substance abuse recovery services for people who are struggling with the addictions to alcohol and other drugs by assisting them in achieving identified goals. Responsibilities are as follows:

- Group Facilitation / Crisis Management when appropriate
- Ensure client files are upheld and managed to contractual and our organization standards
- Conduct group counseling and educational sessions
- Act as a client advocate and assist clients with problem solving
- Provide crisis intervention and emotional support to clients when appropriate
- Maintain contact with each client as required by contract and program guidelines
- Maintain accurate & update information in each client's chart and EHR system
- Advocate with primary care providers to ensure access to quality treatment and/or care in collaboration with Behavioral Health Clinician
- Attend and actively participate in case conferences, related training, and collaborative relationships between our organization and established partners
- Represent our organization at community meetings, collaborate with other social services agencies as a part of continuum of care, and serve as an advocate for our constituents, if applicable

2016 S.L. Gimbel Foundation APPLICATION

VI. Sources of Funding: Please list your current sources of funding and amounts.

Secured/Awarded

Name of Funder: Foundation, Corporation, Government	Amount
<u>Government:</u>	
US Dept HHS, SAMHSA	\$400,000
County of Los Angeles, SAPC	\$879,100
County of Los Angeles, LACDC	\$175,000
County of Los Angeles, DPSS	\$59,000
City of Santa Monica	160,986
LAHSA	\$164,616
Community Education Centers (STOP)	\$375,000
<u>Foundations:</u>	
Cedars-Sinai Medical Center	\$50,000
Ernest Herman Foundation	\$5,000
Esper Petersen Foundation	\$7,500
Lucille Ellis Simon Foundation	\$2,500
Lon V. Smith Foundation	\$5,000
Marshall & Margherite McComb Foundation	\$25,000
Walgreen Foundation	\$500
Gorter Family Foundation	\$500
Carl Wynn Foundation	\$1,000
Benevity Community Impact Fund	\$500
<u>Corps:</u>	
Edison International Employee Giving	\$150
N. Smith	\$5,000
DevTo Support Foundation	\$2,200
McMaster Carr	\$8,500

Pending

Name of Funder: Foundation, Corporation, Government	Amount	Decision Date
Weingart Foundation	\$175,000	
LA Trial Lawyers Charities	\$20,000	
Marisla Foundation	\$10,000	

Diversity of Funding Sources: A financially healthy organization should have a diverse mix of funding sources. Complete those categories that apply to your organization using figures from your most recent fiscal year.

Funding Source	Amount	% of Total Revenue	Funding Source	Amount	% of Total Revenue
Contributions	\$1,308,510	19%	Program Fees	\$1,610,841	23%
Fundraising/Special Events	\$372,283	5%	Interest Income	\$51,226	1%
Corp/Foundation Grants	\$ -	-	Other: Net Assets	\$815,707	12%
Government Grants	\$2,707,536	38%	Other: In-kind	\$187,091	2%

Notes: \$7,053,194 (100%)

2016 S.L. Gimbel Foundation APPLICATION

VII. Financial Analysis

Agency Name: CLARE Foundation
 Most Current Fiscal Year (Dates): From 7/1/2013 To: 6/30/2014

This section presents an overview of an applicant organization's financial health and will be reviewed along with the grant proposal. Provide all the information requested on your **entire organization**. Include any notes that may explain any extraordinary circumstances. Information should be taken from your most recent 990 and audit. **Double check your figures!**

Form 990, Part IX: Statement of Functional Expenses

1) Transfer the totals for each of the columns, Line 25- Total functional expenses (page 10)

(A) Total Expenses	(B) Program service expenses	(C) Management & general expenses	(D) Fundraising expenses
\$7,223,122	\$6,048,606	\$566,130	\$608,386

2) Calculate the percentages of Columns B, C, and D, over A (per totals above)

- Program services (B) – A general rule is that at least 75% of total expenses should be used to support programs
- Management & general administration (C) – A general rule is that no more than 15% of total expenses should be used for management & general expenses
- Fundraising (D) – A general rule is that no more than 10% of total expenses should be used for fundraising

(A) Total Expenses	(B) Program service expenses	(C) Management & general expenses	(D) Fundraising expenses
	Columns B / A x 100	Columns C / A x 100	Columns D / A x 100
Must equal 100%	83%	8%	9%

3) Calculate the difference between your CURRENT year budget for management & general expenses and your previous management & general expenses per your 990 (Column C)

Percentage of Organization's <u>Current</u> Total Budget used for Administration	Column C, Management & general expenses per 990 above	Differential
11 %	8 %	+ 3 %

If the differential is above (+) or below (-) 10%, provide an explanation:

Internal Revenue Service

Department of the Treasury

**P. O. Box 2508
Cincinnati, OH 45201**

Date: February 26, 2002

Person to Contact:
April C Howard 31-07692
Customer Service Representative
Toll Free Telephone Number:
8:00 a.m. to 6:30 p.m. EST
877-829-5500
Fax Number:
513-263-3756
Federal Identification Number:
23-7076166

Clare Foundation, Inc.
909 Pico Blvd.
Santa Monica, CA 90405

Dear Sir or Madam:

This letter is in response to your request for a copy of your organization's determination letter. This letter will take the place of the copy you requested.

Our records indicate that a determination letter issued in October 1970, granted your organization exemption from federal income tax under section 501(c)(3) of the Internal Revenue Code. That letter is still in effect.

Based on information subsequently submitted, we classified your organization as one that is not a private foundation within the meaning of section 509(a) of the Code because it is an organization described in section 509(a)(2).

This classification was based on the assumption that your organization's operations would continue as stated in the application. If your organization's sources of support, or its character, method of operations, or purposes have changed, please let us know so we can consider the effect of the change on the exempt status and foundation status of your organization.

Your organization is required to file Form 990, Return of Organization Exempt from Income Tax, only if its gross receipts each year are normally more than \$25,000. If a return is required, it must be filed by the 15th day of the fifth month after the end of the organization's annual accounting period. The law imposes a penalty of \$20 a day, up to a maximum of \$10,000, when a return is filed late, unless there is reasonable cause for the delay.

All exempt organizations (unless specifically excluded) are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more paid to each employee during a calendar year. Your organization is not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Organizations that are not private foundations are not subject to the excise taxes under Chapter 42 of the Code. However, these organizations are not automatically exempt from other federal excise taxes.

Donors may deduct contributions to your organization as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to your organization or for its use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Clare Foundation, Inc.
23-7076166

Your organization is not required to file federal income tax returns unless it is subject to the tax on unrelated business income under section 511 of the Code. If your organization is subject to this tax, it must file an income tax return on the Form 990-T, Exempt Organization Business Income Tax Return. In this letter, we are not determining whether any of your organization's present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

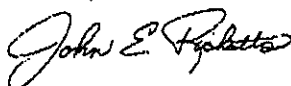
The law requires you to make your organization's annual return available for public inspection without charge for three years after the due date of the return. If your organization had a copy of its application for recognition of exemption on July 15, 1987, it is also required to make available for public inspection a copy of the exemption application, any supporting documents and the exemption letter to any individual who requests such documents in person or in writing. You can charge only a reasonable fee for reproduction and actual postage costs for the copied materials. The law does not require you to provide copies of public inspection documents that are widely available, such as by posting them on the Internet (World Wide Web). You may be liable for a penalty of \$20 a day for each day you do not make these documents available for public inspection (up to a maximum of \$10,000 in the case of an annual return).

Because this letter could help resolve any questions about your organization's exempt status and foundation status, you should keep it with the organization's permanent records.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

This letter affirms your organization's exempt status.

Sincerely,



John E. Ricketts, Director, TE/GE
Customer Account Services



Strengthening Inland Southern California through Philanthropy



BOARD OF DIRECTORS

August 9, 2016

S. L. Gimbel Foundation Fund

Philip Savage IV
Chair of the Board

Mr. Nicholas Vrataric

Sean Varner
Vice Chair of the Board

Executive Director

Pat Spafford, CPA
Chief Financial Officer

CLARE Foundation

Sergio Bohon
Secretary of the Board

909 Pico Boulevard

Santa Monica, CA 90405

Dr. Paulette Brown-Hinds

Dear Mr. Vrataric:

Rabbi Hillel Cohn

Congratulations! A grant has been approved for CLARE Foundation in the amount of **\$25,000** from the S.L. Gimbel Foundation. **The performance period for this grant is August 1, 2016 to July 31, 2017.** Additional funding beyond the performance period is not guaranteed. It is highly recommended that alternative funding sources be sought accordingly. The grant is to support the following as specified in your proposal:

To support the Women's Treatment Program (WTP) that offers detoxification, primary care, and residential treatment in a safe, supportive environment.

James Cuevas
Immediate Past Board Chair

Paul Granillo

Stanley Grube

Kirk Harns

Dr. Fred Jandi

Andrew Jaramillo

This grant is subject to the terms outlined in the enclosed Grant Agreement. After you have reviewed the terms and conditions of the Grant Agreement, **please sign and date the agreement and return with original signature to The Community Foundation by Friday, August 26, 2016.** Be sure to copy the signed agreement for your records. Funds will be released upon receipt of the signed Grant Agreement.

Dr. Albert Karmig

D. Matthew Pim

Teresa Rhyne

Kathleen Sawa

Dr. Henry Shannon

Tamara Sipes

A condition of this grant is that you agree to submit the Grant Evaluation Form which includes a narrative report and fiscal report. **The Grant Evaluation is due by August 15, 2017** and a copy will be available online.

Beverly Stephenson

Randall Tagami

Diane Valenzuela

We wish you great success and look forward to working with you during the grant performance period. If you have any questions, please call me at 951-241-7777, ext. 114, or email me at ccudiamat@thecommunityfoundation.net.

Dr. Jonathan Lorenzo Yorba
President and CEO

Sincerely,

Celia Cudiamat

Executive Vice President of Programs

18124 CLARE Foundation 20160480 GIMB-2



Confirmed in Compliance
with National Standards for
U.S. Community Foundations



Strengthening Inland Southern California through Philanthropy

3700 Sixth Street, Suite 200
Riverside, CA 92501
P: 951-241-7777 F: 951-684-1911
www.thecommunityfoundation.net

2016 S.L. Gimbel Foundation Fund
Grant Agreement

GUMBZ

Organization: CLARE Foundation
Grant Amount: \$25,000 Grant Number: 20160480
Grant Period: August 1, 2016 to July 31, 2017
Purpose: To support the Women's Treatment Program (WTP) that offers detoxification, primary care, and residential treatment in a safe, supportive environment.

1. Use of Grant Funds

Grant funds must be expended within the grant period, for the purpose and objectives described in your grant proposal. Grant funds may not be expended for any other purpose without prior written approval by The Community Foundation. If there are significant difficulties in making use of the funds as specified in your proposal, or if the grant funds cannot be spent within the grant period, notify us in writing promptly.

Formal requests for extensions or variances must be submitted to the Foundation's Board of Directors for approval a minimum of 60 days before the end of the grant period.

Requests for variances or extensions are reviewed on a case-by-case basis and approved by the Board of Directors. If a request is denied, unused funds must be immediately refunded to the Foundation.

2. Payment of Grant Funds

The grant funds will be paid in full by the Foundation upon receipt of the signed Grant Agreement. Challenge grant funds will be paid in full upon receipt of the signed Grant Agreement and upon receipt of documentation providing evidence that condition(s) of the challenge grant has/have been met.

3. Certification and Maintenance of Exempt Organization Status

This grant is specifically conditioned upon Grantee's status as an eligible grantee of The Community Foundation. The Foundation has obtained a copy of the Grantee's IRS determination letter. Grantee confirms that it has not had any change in its tax-exempt status, and shall notify the Foundation immediately of any such change.

4. Final Report and Records

The Grantee will submit the Grant Evaluation report per the deadline set forth in the award letter. This report includes a narrative on outcomes based on goals and objectives set forth in the grant proposal and an expenditure report documenting use of grant funds. If equipment was purchased, copies of receipts need to be included.

5. Grantee's Financial Responsibilities

Grantee will keep records of receipts and expenditures of grant funds and other supporting documentation related to the grant at least four (4) years after completion of the grant and will make such records of receipts, expenditures and supporting documentation available to the Foundation upon request.

6. Publicity

The Community Foundation recommends publicity for the grant and acknowledging The Community Foundation in internal correspondence, brochures as appropriate; newsletters, annual reports and email blasts or e-newsletters.

The credit line of "Made possible in part by a grant from the "S.L. Gimbel Foundation Advised Fund at The Community Foundation – Inland Southern California" is suggested. When your donors are listed in printed materials, include the S.L. Gimbel Foundation Advised Fund at The Community Foundation in the appropriate contribution size category. When publishing our name, please note the "The" at the beginning of our name is a legal part of our name. It should always be used and capitalized. Attaching our logo is also appreciated. Our logo can be downloaded from our website at www.thecommunityfoundation.net.

Email our Marketing & Communications Officer, Charee Gillins, at cgillins@thecommunityfoundation.net with any publicity questions as well as any copies of any printed or publicity materials that highlight the grant.

7. Indemnification

In the event that a claim of any kind is asserted against the Grantee or the Foundation related to or arising from the project funded by the Grant and a proceeding is brought against the Foundation by reason of such claim, the Grantee, upon written notice from the Foundation, shall, at the Grantee's expense, resist or defend such action or proceeding, at no cost to the Foundation, by counsel approved by the Foundation in writing.

Grantee hereby agrees, to the fullest extent permitted by law, to defend, indemnify, and hold harmless the Foundation, its offices, directors, employees, and agents, from and against any and all claims, liabilities, losses, and expenses (including reasonable attorneys' fees) directly, indirectly, wholly, or partially arising from or in connection with any act or omission by Grantee, its employees, or agents in applying for or accepting the Grant, in expending or applying the Grant funds or in carrying out any project or program supported by the Grant, except to the extent that such claims, liabilities, losses, and expenses arise from or in connection with any bad faith act or omission by the Foundation, its officers, directors, employees, or agent.

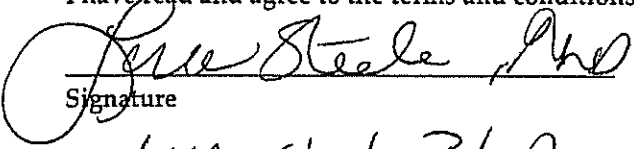
8. Termination

The Community Foundation may terminate this agreement, withhold payments, or both at any time, if, in the Community Foundation's judgment: a) The Community Foundation is not satisfied with the quality of the Grantee's progress toward achieving the project goals and objectives; b) the Grantee dissolves or fails to operate; c) the Grantee fails to comply with the terms and conditions of this agreement.

9. Limitation of Support

This Agreement contains the entire agreement between the parties with respect to the Grant and supersedes any previous oral or written understandings or agreements.

I have read and agree to the terms and conditions of the Grant Agreement.



Signature

8-15-16
Date

Lisa Steele, Ph.D.
Printed Name

CEO
Title

Organization: 18124 CLARE Foundation
Grant Number: 20160480



Strengthening Inland Southern California through Philanthropy



BOARD OF DIRECTORS December 5, 2016

Philip Savage IV
Chair of the Board

Mr. Nicholas Vrataric
Executive Director

Sean Varner
Vice Chair of the Board

CLARE Foundation

Pat Spafford, CPA
Chief Financial Officer

909 Pico Blvd.

Sergio Bohon
Secretary of the Board

Santa Monica, CA 90405

Dear Mr. Vrataric:

Dr. Paulette Brown-Hinds

The Community Foundation is pleased to enclose a grant check for \$25,000 from the S. L. Gimbel Foundation, a component fund at The Community Foundation. By cashing the grant check, you are agreeing to the conditions stated under the *Terms of Grant* which you have signed and returned.

Rabbi Hillel Cohn

James Cuevas
Immediate Past Board Chair

Paul Granillo

Stanley Grube

Kirk Harns

Dr. Fred Jandt

Andrew Jaramillo

Dr. Albert Karnig

D. Matthew Pim

Teresa Rhyne

Kathleen Sawa

Dr. Henry Shannon

Tamara Sipos

Beverly Stephenson

Randall Tagami

Diane Valenzuela

The completed Grant Evaluation form is due by August 15, 2017 and will be available online on The Community Foundations website under Grants/Forms. Please note that any grant variances or extensions must be requested in writing and in advance. Any remaining grant funds must be returned to The Community Foundation at the end of the grant period.

We greatly appreciate any help you can give us in publicizing the grant. Please use the following credit in any grant announcements or materials funded by the grant: "The (name of project/program) is supported by a grant from The S. L. Gimbel Foundation." You may send copies of articles printed in local papers, stories in your agency newsletter, annual report, press releases, and other publications for our files.

Please feel free to contact Celia Cudiamat, Executive Vice President of Programs, at 951-241-7777, ext. 114, if you have any questions.

Sincerely,

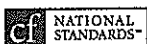
Dr. Jonathan Lorenzo Yorba
President and CEO

Jonathan Lorenzo Yorba, Ph.D.
President and CEO

20160480

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GIMB2



Confirmed in Compliance
with National Standards for
U.S. Community Foundations

3700 Sixth Street, Suite 200 ~ Riverside, California 92501
P. 951.241.7777 ~ F. 951.684.1911 ~ www.thecommunityfoundation.net

The Community Foundation
 Strengthening Inland Southern California through Philanthropy
 3700 SIXTH STREET, SUITE 200
 RIVERSIDE, CA 92501
 951-241-7777 / FAX 951-684-1911

CITIZENS BUSINESS BANK
 A Financial Services Company
 3695 Main Street, Riverside, CA 92501
 90-3414/1222

Check Fraud
 Protection for Business

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PAY * Twenty-Five Thousand and no/100 *

TO THE ORDER OF

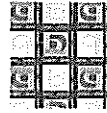
DATE

AMOUNT

12/02/2016

\$ ****25,000.00

CLARE Foundation
 909 Pico Blvd.
 Santa Monica, CA 90405



Jonathan Lorenzo York
Colin Andriamat
 AUTHORIZED SIGNATURE

Security features. Details on back.

⑈041644⑈ ⑆122234149⑆ 244124437⑈

The Community Foundation

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18124	CLARE Foundation	12/02/2016	041644	
20160480	08/08/2016 Women's Treatment Program			25,000.00
GIMB	S.L. Gimbel Foundation Advised Fund		25,000.00	

CHECK TOTAL: \$ ****25,000.00

The Community Foundation

41644

18124	CLARE Foundation	12/02/2016	041644	
20160480	08/08/2016 Women's Treatment Program			25,000.00
GIMB	S.L. Gimbel Foundation Advised Fund		25,000.00	

CHECK TOTAL: \$ ****25,000.00