



# 2015 S.L. Gimbel Foundation Fund Grant Application

Internal Use Only: Grant: <u>\$25,000</u>
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20150520

## Organization / Agency Information

Organization/Agency Name: <i>Barren River Area Safe Space, Inc.</i>		
19005		
Physical Address: 2131 Old Louisville Road	Bowling Green, KY 42101	City/State/Zip
Mailing Address: PO Box 194	Bowling Green, KY 42102	City/State/Zip
CEO or Director: <i>Lee Alcott</i>	Title: <i>Executive Director</i>	
Phone: 270-781-9334	Fax: 270-782-3278	Email: <a href="mailto:lalcott@barrenriverareasafespace.com">lalcott@barrenriverareasafespace.com</a>
Contact Person: <i>Debbie Chandler</i>	Title: <i>Finance Administrator</i>	
Phone: 270-781-9334	Fax: 270-782-3278	Email: <a href="mailto:dchandler@barrenriverareasafespace.com">dchandler@barrenriverareasafespace.com</a>
Web Site Address: <a href="http://www.barrenriverareasafespace.com">www.barrenriverareasafespace.com</a>	Tax ID: 61-0977016	

## Program / Grant Information

Interest Area:  Animal Protection  Education  Environment  Health  Human Dignity

Program/Project Name: <i>Economic Justice &amp; Career Services Program</i>			Amount of Grant Requested: <u>\$25,000</u>
Total Organization Budget:	Per 990, Percentage of Program Service Expenses (Column B / Column A x 100): 82%	Per 990, Percentage of Management & General Expenses Only (Column C / Column A x 100): 17.9984%	Per 990, Percentage of Management & General Expenses and Fundraising (Column C+D / Column A x 100): 18%
Purpose of Grant Request (one sentence): <i>The S.L. Gimbel Foundation Funding will be used to enhance financial empowerment programming for homeless victims/survivors of domestic violence through job readiness training, hands-on financial literacy interventions, and job placement.</i>			
Gimbel Grants Received: List Year(s) and Award Amount(s): <i>2012: \$25,000 &amp; 2013: \$25,000</i>			

## Signatures

Board President / Chair: (Print name and Title) <i>Carol Ann Gilbert, Board President</i>	Signature: 	Date: 04/24/15
Executive Director/President: (Print name and Title) <i>Lee Alcott, Executive Director</i>	Signature: 	Date: 04/23/15

# **2015 S.L. Gimbel Foundation Fund APPLICATION**

## **Narrative**

Please provide the following information by answering all questions (I to IV) in **THREE (3) typed pages, 12 Font, One Inch Margins**. Please be thorough, clear, specific, and concise.

### **I. Organization Background; Target Population:**

- A) What is the history, mission and/or purpose of your organization? How long has the organization been providing programs and services to the community?
- B) What are some of your past organizational accomplishments (last three years)?
- C) What are your key programs and activities? Describe the communities you serve. Include populations, geographic locations served, and relevant statistics.

The Barren River Area Safe Space, Inc. opened its doors in 1980 and has remained open on a 24 hour basis since that time. The agency is state designated as the primary provider of domestic violence services in the Barren River region of south central Kentucky. The mission of the agency is to provide safety and support to victims of domestic violence and their children; to protect the rights of individuals to be free from any form of abuse; to increase public awareness of domestic violence in order to affect systems change; and to provide opportunities for empowerment that lead to self-sufficiency.

The agency runs two 24 hour crisis lines (one toll free), emergency shelter, housing (permanent and transitional) and outreach. Outreach includes court advocacy, crisis intervention, referral and ongoing supportive services. The agency serves 10 counties in the Barren River region (Allen, Barren, Butler, Edmonson, Hart, Logan, Metcalfe, Monroe, Simpson and Warren). BRASS is one of 15 state funded shelters in Kentucky. The most recent statewide statistical data shows that the agency answered more crisis calls than any of the other 14 domestic violence shelters across the state, and ranked 2<sup>nd</sup> in the highest number of shelter entrances during the last fiscal year.

- B) What are some of your past organizational accomplishments (last three years)?

The agency is committed to expanding programs and services through a diversification of funding sources in order to meet the unique needs of survivors of domestic violence. During the last three years the agency applied for and received a Community Development Block Grant (CDBG) from the city of Bowling Green to build an Economic Justice Institute. The Institute is now open and houses all of the agency's economic literacy programming, including: Budget & Credit classes, Dress for Change, Individual Development Accounts (IDA), Career Services and Job Placement, Micro-enterprise Planning, and a fully stocked food pantry. The agency has also expanded its immigration program to assist battered immigrant and undocumented women with the process of filing a self-petition for a VISA or a U-VISA for victims of crime. The Executive Director was appointed by the County Attorney to Certify documents in this process. The agency was awarded with the University of Kentucky Coalition of Women & Substance Abuse state wide Award in 2011 & 2013 South Central KY Re-entry Council Award for the success of Safety First, a shelter based program that provides services to victims of domestic violence who have drug or alcohol issues or have been incarcerated. The Executive Director has been appointed by the Governor to serve on 2 state wide Boards, by the Kentucky Housing Corporation to serve on a statewide COC Board, and the Commonwealth's Attorney to serve on a local Fatality Review Team. The agency was awarded the largest HUD Emergency Solutions Grant awarded in the state of Kentucky for FY '15.

- C) What are your key programs and activities? Describe the communities you serve. Include populations, geographic locations served, and relevant statistics.

The agency serves ten counties: emergency shelter, court advocacy, children's programs, 3 food pantries, educational programs, economic justice & housing. The majority of clients are women and children. The agency runs two permanent housing programs with 97% of participants who demonstrate housing stability within 6 months and 96% demonstrate an increase in earned income.

98% of our clients are below the federal poverty threshold.

## II. Project Information:

### A) Statement of Need

1. Specify the community need you want to address and are seeking funds for.

1 in 4 four women are affected by domestic violence. 1 in 4 homeless women identify domestic violence as the cause of homelessness. Economic Abuse is a tactic used by abusers to control and intimidate victims. The shelter served 372 women and children in FY '14 and current projections demonstrate an increase for FY '15. Victims of domestic violence are often isolated from resources.

### B) Project Goal, Objectives and Methodology

1. State your project goal. Describe your project. How does your project meet the community need? What is unique and innovative about this project?

The Economic Justice & Career Services Program promotes self-sufficiency, asset building and safety. This is the only program specific to the needs of victims/survivors of domestic violence in the region. The program is unique in its experiential model, utilization of community volunteers and job placement interventions with follow-up services, job search incentives, and support group structure.

2. State up to three objectives. Objectives should be specific, measurable, action-oriented, realistic, and time-specific. Specify the activities you will undertake to meet each objective. Use the following format for your objectives and respective activities:

Objective I: Assist 100 unemployed/underemployed homeless women secure & maintain employment within the grant period.

Activities: Initial assessment, budget & credit classes, credit report & repair, job search & training, identify barriers to safety.

Objective II: Assess safety needs, career goals & job skills for 100 survivors of domestic violence with first two weeks of participation.

Activities: Standardized career assessment tool, enhanced resume writing, mock interviews, participation in Dress for Change.

Objective III: Educate the community on the intersection of financial abuse and domestic violence in order to increase corporate participation in services, including financial planning within third quarter of grant period.

Activities: Develop & distribute brochure, host community training, engage corporate leaders to assist shelter residents.

Provide a timeline for implementing the project?

1<sup>st</sup> Quarter: kick-off program/assign staff/press release for print & broadcast media/host community partner training on economic abuse and economic empowerment to engage potential employers/identify & work with participants. Introduce IDA (Individual Development Accounts). Pull credit reports & help to analyze. 2<sup>nd</sup> Quarter: Generate volunteers/conduct weekly budget & credit, credit repair groups for participants/resume writing, Set up Dress for Change & Advertise, mock interviews and job placement. 3<sup>rd</sup> Quarter: Evaluate progress through participant surveys, number served, number of classes conducted, interviews completed, jobs secured. Compare earned income for variances. Conduct regional training on the impact of financial abuse & domestic violence. Compare credit scores for increases/decreases. Send press release on achievements. 4<sup>th</sup> Quarter: Complete final report. Host award event for participants who achieved goals.

3. Who will this grant serve? Describe your target population. How many people will be impacted? Provide a breakdown: Number of Children, Youth, Adults, Seniors, Animals. Include a detailed list of activities and number of participants for each activity.

Assessment to determine needs and barriers provided to all 100 participants. Budget & credit classes for 100 participants. 70 credit reports pulled and evaluated with participants.

Contact creditors as needed. Job searches, resume writing classes, Dress for Change, mock interviews. Each participant will receive a schedule of activities upon entrance to program.

10 participants will be seniors (over 60), 10 participants will be homeless female veterans, and 10 participants will be disabled victims of domestic violence. Battered immigrant and refugee women will be included in the program. Information on IDA's and ability to open an IDA and create an asset building plan. (IDA's have a 2-1 match and may be used for home ownership, education or to start a business). Job placement will be tracked.

Transportation and childcare barriers will be addressed.

4. How does this project relate to other existing projects in the community? Who else in the community is providing this service or has a similar project? Who are your community partners (if any)? How are you utilizing volunteers?

This project is unique in the community. Our agency is the state designated primary provider for domestic violence services. We are the only agency that provides comprehensive services to victims of domestic violence and their children. Volunteers will be recruited from the community, including financial institutions, local universities and employers. Volunteers will assist with conducting classes for participants, meeting individually to discuss career options and placement, providing specialized groups on self-esteem and assisting with transportation to and from employment. Volunteers will also collect clothing, accessories and make-up in order to enhance the Dress for Change program, a specialized career boutique to help homeless and low income women prepare for the workplace.

#### C) Project Outcomes and Evaluation

1. What are the key anticipated outcomes of the project and impact on participants?

To empower homeless victims of domestic violence as they heal from the trauma of abuse and work to secure employment, increase earned income and access safe housing. To reverse the cycle of economic abuse and violence through economic justice activities. To reduce poverty and homelessness among women who experience domestic violence.

2. How will you know if you have achieved the expected outcomes?

Data collect on participants, activities, tasks accomplished: determine the number served and services provided. Data collected on income, income changes, savings and IDA match, jobs secured, credit reports pulled, credit repair and changed in credit scores, as well as participation in groups. Anecdotal stories will be collected from participants that demonstrate the personal change they experience. Surveys will be provided to participants on a quarterly basis.

3. How will progress towards the objectives be tracked and outcomes measured?

Data will be collected and entered into the agency data base on a daily basis. Client files will be kept that detail progress towards goals. Participants will demonstrate and report an increase in knowledge and understanding of economic abuse and economic empowerment through their engagement in activities and community networking to access resources.

D) How will you use the grant funds? To fund a Career Specialist to coordinate the project; to provide emergency assistance to help with the removal of safety and job-related barriers, and to print a project brochure for distribution in the community.

### III. Project Future

- A) Explain how you will support this project after the grant performance period. Include plans for fundraising or increasing financial support designated for the project. Research addition grant options and continue to utilize our ebay store as a fundraising opportunity.

### IV. Governance, Executive Leadership and Key Personnel/Staff Qualifications

- A) Describe your board of directors and the role it plays in the organization. What committees exist within your board of directors? How does the board of directors make decisions?  
Volunteer board elected to serve & oversee finances and operations. Executive, Personnel, Finance & Audit, Community Awareness and Nominating Committees. Bi-monthly meetings.
- B) Describe the qualifications of key personnel/staff responsible for the project. Certified Domestic Violence Advocates with economic justice training, training in trauma informed care, and the empowerment model of service delivery. Longevity with the agency.

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### V. Project Budget

Provide a detailed line-item budget for your project by completing the table below.

**A breakdown of specific line item requests and attendant costs should include:**

- 1) Line item requests for materials, supplies, equipment and others:
  - a. Identify and list the type of materials, supplies, equipment, etc.
  - b. Specify the unit cost, number of units, and total cost
  - c. Use a formula/equation as applicable. (i.e. 40 books @ \$100 each = \$4000)
- 2) Line item requests for staff, compensation, benefits:
  - a. Identify the position; for each position request, specify the hourly rate and the number of hours (i.e. \$20/hr x 20 hours/week x 20 weeks = \$8,000)
  - b. For benefits, provide the formula and calculation (i.e. \$8,000 x 25% = \$2,000)

Line Item Description	Line Item Explanation	Support From Your Agency	Support From Other Funders	Requested Amount From TCF	Line Item Total of Project
FTE Career Specialist	Salary & Fringe @ \$45,000 @ 40 hours week		\$25,000	\$20,000	\$45,000
PTE Bi-lingual Advocate	Salary & Fringe @ \$25,000 @ 20 hours week	\$5000	\$20,000		\$25,000
Emergency Financial Assistance	100 clients \$ \$100 each for emergency needs/barrier removal		\$5000	\$5000	\$10,000
Printing	Brochures	\$2000			\$2000
Program Supplies	Paper, printer ink, postage, folders, pens	\$3000	\$3000		\$6000
Equipment	Computers & Printers	\$1500			\$1500
<b>TOTALS:</b>		\$11,500	\$53,000	\$25,000	\$89,500

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**VI. Sources of Funding:** Please list your current sources of funding and amounts.

*Secured/Awarded*

<b>Name of Funder: Foundation, Corporation, Government</b>	<b>Amount</b>
Kentucky Coalition against Domestic Violence State General Funds	\$25,000
Violence against Women Act	\$20,000
Contributions	\$10,000
GM Foundation	\$5000
US Bancorp Foundation	\$2000
United Way	\$2500

*Pending*

<b>Name of Funder: Foundation, Corporation, Government</b>	<b>Amount</b>	<b>Decision Date</b>
<i>Mary Kay Foundation</i>	<i>\$20,000</i>	<i>10/1/15</i>

**Diversity of Funding Sources:** A financially healthy organization should have a diverse mix of funding sources. Complete those categories that apply to your organization using figures from your most recent fiscal year.

<b>Funding Source</b>	<b>Amount</b>	<b>% of Total Revenue</b>	<b>Funding Source</b>	<b>Amount</b>	<b>% of Total Revenue</b>
Contributions	\$655,568	31%	Program Fees	\$0	0
Fundraising/Special Events	\$15,416	1%	Interest Income	\$334	>1%
Corp/Foundation Grants	\$119,168	6%	Other:Misc. Income	\$116	>1%
Government Grants	\$1,173,756	55%	Other:United Way-local	\$152,382	7%

**Notes:**

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### VII. Financial Analysis

**Agency Name:** Barren River Area Safe Space, Inc.

**Most Current Fiscal Year (Dates):** From July 1, 2013 To: June 30, 2014

This section presents an overview of an applicant organization's financial health and will be reviewed along with the grant proposal. Provide all the information requested on your **entire organization**. Include any notes that may explain any extraordinary circumstances. Information should be taken from your most recent 990 and audit. **Double check your figures!**

#### Form 990, Part IX: Statement of Functional Expenses

**1) Transfer the totals for each of the columns, Line 25- Total functional expenses (page 10)**

(A) Total Expenses	(B) Program service expenses	(C) Management & general expenses	(D) Fundraising expenses
\$1,646,207	\$1,346,5324	\$296,945	\$2738

**2) Calculate the percentages of Columns B, C, and D, over A (per totals above)**

- Program services (B) – A general rule is that at least 75% of total expenses should be used to support programs
- Management & general administration (C) – A general rule is that no more than 15% of total expenses should be used for management & general expenses
- Fundraising (D) – A general rule is that no more than 10% of total expenses should be used for fundraising

(A) Total Expenses	(B) Program service expenses	(C) Management & general expenses	(D) Fundraising expenses
	Columns B / A x 100	Columns C / A x 100	Columns D / A x 100
Must equal 100%	82%	17.9984%	.0016%

**3) Calculate the difference between your CURRENT year budget for management & general expenses and your previous management & general expenses per your 990 (Column C)**

Percentage of Organization's Current Total Budget used for Administration	Column C, Management & general expenses per 990 above	Differential
15 %	17.9984 %	2.9984 %

If the differential is above (+) or below (-) 10%, provide an explanation:

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**Quick Ratio:** Measures the level of liquidity and measures only current assets that can be quickly turned to cash. A generally standard Quick Ratio equals 1 or more.

<b>Cash</b>	<b>+ Accounts Receivables</b>	<b>/Current Liabilities</b>	<b>= Quick Ratio</b>
\$104,554	\$119,784	\$178,490	1.10

**Excess or Deficit for the Year:**

<b>Excess or (Deficit) Most recent fiscal year end</b>	<b>Excess or (Deficit) Prior fiscal year end</b>
\$29,329	\$99,824

**Notes:** Information on Quick Ration taken from current financials. Information on Excess for the Year taken from most recently completed Audit for the Years ended June 30, 2014 and 2013. We operate on a fiscal year and the next audit will be completed during August of 2015.

**VIII. Application submission check list:**

	<b><u>Submit FOUR (4) Copies: 1 ORIGINAL (WITH ORIGINAL SIGNATURES) and 3 copies, collated and stapled together of the following:</u></b>		<b><u>Submit ONE (1) Copy:</u></b>
X	Completed Grant Application Form (cover sheet, narrative (3 pages maximum), budget and sources of funding, financial analysis page	X	A copy of your current 501(c)(3) letter from the IRS
X	A list of your Board members and their affiliations	X	A copy of your most recent year-end financial statements (audited if available; double-sided)
X	Your current operating budget and the previous year's actual expenses	X	A copy of your most recent 990 ( double-sided)
X	Part IX only of the 990 form, Statement of Functional Expenses (one page). If you completed a 990-EZ, fill out the attached Part IX, Functional Expenses of the 990 form using figures from your 990-EZ		
X	For past grantees, a copy of your most recent final report.		



BARREN RIVER AREA SAFE SPACE, INC.  
BOARD OF DIRECTORS – 2014-2016

Carol Ann Gilbert President  
Special Education Teacher  
Warren Elementary School  
1846 Loop Dr.  
Bowling Green, KY 42101  
1582 Windsor Way  
Bowling Green, KY 42103  
270-781-2385  
[cgil849107@aol.com](mailto:cgil849107@aol.com)  
October 2005 – October 2017

Andy Lange Treasurer  
Vice-president  
Kentucky Rural Water Association  
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519 Claremoor  
Bowling Green, KY 42102  
Work: 270-843-2291  
Home: 270-842-1876  
[a.lange@krwa.com](mailto:a.lange@krwa.com)  
December 1994 – December 2015

Nancy Ware Secretary  
Pilates Instructor  
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April 2004 – April 2015

Ann Smith Past- President  
Mary Kay Future Ex. Senior Sales Director  
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September 2009 – September 2015

Randy Schocke  
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May 2000 – May 2015

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October 2006 - October 2015

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May 2002 – May 2017

L. Clark Arnold  
Investigator-Office of the Attorney General  
165 Veterans Ave.  
Bowling Green, KY 42101  
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July 2008 – July 2016

W. Greg Harvey, Attorney  
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Home: 270-779-7169  
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[gharvey@kerricklaw.com](mailto:gharvey@kerricklaw.com)  
January 2011 – January 2017

Ryan Nolin  
Loan Officer  
Century Mortgage Company  
701 Dishman Lane, Suite 1  
Bowling Green, KY 42104  
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[ryannolin@bellsouth.net](mailto:ryannolin@bellsouth.net)  
June 2012 – June 2015

Christine E. Hillard  
President/COO  
Forever Communications  
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Cell: 270-535-3360  
[chris@forevercomm.com](mailto:chris@forevercomm.com)  
April 2013 – April 2016

Penny Lehnert Bowles  
Assistant Police Chief, BGPD  
911 Kentucky Street  
Bowling Green, KY 42101  
253 Red Maple Street  
Bowling Green, KY 42101  
Home: 270-792-9077  
Work: 270-393-4209  
[penny.bowles@bgky.org](mailto:penny.bowles@bgky.org)  
April 2013 – April 2016

Melissa Marsch-Grimes  
KYNECT- Community Action Southern Kentucky  
219 Traditions  
Bowling Green, KY 42103  
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February-2014-February-2017

Jeff Pearson  
Chief of Police  
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Work: 270-237-3611 Ext. 103  
[j.pearson@scottsvillepolice.org](mailto:j.pearson@scottsvillepolice.org)  
April-2014-April-2017

**Barren River Area Safe Space, Inc.**

	FY14 Actuals	FY15 Projected Budget	Variance
<b>Income</b>			
Individual Contributions	\$ 16,008	\$ 24,740	\$ 8,732
In-Kind Contributions	\$ 639,560	\$ 650,894	\$ 11,334
United Way Funding	\$ 152,382	\$ 160,806	\$ 8,424
Corporate Contributions	\$ 26,249	\$ 10,260	\$ (15,989)
Foundation Grants	\$ 92,919	\$ 139,452	\$ 46,533
State & Government Grants	\$ 1,173,756	\$ 1,176,556	\$ 2,800
Other Earned Income	\$ 116	\$ 3,500	\$ 3,384
Special Events & Fundraising	\$ 15,416	\$ 48,000	\$ 32,584
Interest & Dividend Income	\$ 334	\$ 150	\$ (184)
<b>Total Income</b>	<b>\$ 2,116,741</b>	<b>\$ 2,214,358</b>	<b>\$ 97,617</b>
<b>Expenditures</b>			
<b>Personnel</b>			
CEO Salary	\$ 84,742	\$ 88,979	\$ 4,237
Program Staff Salaries	\$ 618,430	\$ 629,989	\$ 11,559
Volunteers	\$ 55,975	\$ 56,570	\$ 595
Payroll Taxes	\$ 41,424	\$ 56,024	\$ 14,600
Insurance-Worker's Comp	\$ 6,572	\$ 6,100	\$ (472)
Insurance-Health & Dental	\$ 74,610	\$ 66,123	\$ (8,487)
Payroll Services	\$ 4,614	\$ 4,957	\$ 343
Retirement	\$ 160,884	\$ 253,643	\$ 92,759
<b>Total Personnel</b>	<b>\$ 1,047,251</b>	<b>\$ 1,162,385</b>	<b>\$ 115,134</b>
<b>General Program/Administrative</b>			
Travel & Training	\$ 23,468	\$ 23,370	\$ (98)
Facility & Utility Cost	\$ 61,343	\$ 65,540	\$ 4,197
Telephone Expense	\$ 10,281	\$ 7,864	\$ (2,417)
Internet Expense	\$ 1,547	\$ 1,548	\$ 1
Shelter & Program Expense	\$ 48,056	\$ 1,979	\$ (46,077)
Specific Assistance to Individuals	\$ 764,815	\$ 800,175	\$ 35,360
Office Supplies	\$ 20,178	\$ 13,381	\$ (6,797)
Printing & Community Awareness	\$ 28,340	\$ 24,309	\$ (4,031)
Postage & Shipping	\$ 3,555	\$ 2,590	\$ (965)
Insurance-D&O/Package Policy	\$ 12,935	\$ 12,935	\$ (0)
Maintenance Bldg & Equip/Security	\$ 22,054	\$ 30,357	\$ 8,303
Professional Fees & Dues	\$ 2,900	\$ 5,500	\$ 2,600
Audit	\$ 14,200	\$ 14,200	\$ -
In-Kind Professional Fees	\$ 32,390	\$ 32,390	\$ -
Legal Fees	\$ 5,903	\$ 2,667	\$ (3,236)
Interest Expense	\$ 4,722	\$ 3,951	\$ (771)
Debt Reduction	\$ 13,183	\$ 6,730	\$ (6,453)
<b>Total General Program/Administrative</b>	<b>\$ 1,069,871</b>	<b>\$ 1,049,487</b>	<b>\$ (20,384)</b>
<b>Total Revenue/Expense</b>	<b>\$ (381)</b>	<b>\$ 2,486</b>	<b>\$ 2,867</b>


**Part IX Statement of Functional Expenses**

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response to any question in this Part IX

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to governments and organizations in the U.S. See Part IV, line 21				
2 Grants and other assistance to individuals in the U.S. See Part IV, line 22	285,755	285,755		
3 Grants and other assistance to governments, organizations, and individuals outside the U.S. See Part IV, lines 15 and 16				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees				
6 Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
7 Other salaries and wages	688,524	522,571	165,953	
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)				
9 Other employee benefits	268,998	205,739	63,259	
10 Payroll taxes	53,848	40,859	12,989	
11 Fees for services (non-employees):				
a Management				
b Legal				
c Accounting				
d Lobbying				
e Professional fundraising services. See Part IV, line 17				
f Investment management fees				
g Other. (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Schedule O.)				
12 Advertising and promotion				
13 Office expenses				
14 Information technology				
15 Royalties				
16 Occupancy	41,212	41,212		
17 Travel	23,982	18,197	5,785	
18 Payments of travel or entertainment expenses for any federal, state, or local public officials				
19 Conferences, conventions, and meetings				
20 Interest	5,151	4,745	406	
21 Payments to affiliates				
22 Depreciation, depletion, and amortization	28,746	23,064	5,682	
23 Insurance				
24 Other expenses. Itemize expenses not covered above (List miscellaneous expenses in line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
a <b>PROFESSIONAL EXPENSES</b>	52,091	22,234	29,857	
b <b>RECREATION SUPPLIES</b>	36,156	36,156		
c <b>PROGRAM SUPPLIES</b>	32,322	32,322		
d <b>REPAIRS &amp; MAINTENANCE</b>	24,125	18,621	5,504	
e All other expenses	105,297	95,049	10,248	
25 Total functional expenses. Add lines 1 through 24e	1,646,207	1,346,524	299,683	0
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. Check here <input type="checkbox"/> if following SOP 98-2 (ASC 958-720)				



 <p>The Community Foundation Serving Riverside and San Bernardino Counties</p>	<h2 style="text-align: center;">S.L. Gimbel Foundation Fund Grant Evaluation Form</h2>
<p><b>Grant Period:</b></p>	<p><b>December 1, 2013 – November 30, 2014</b></p>

Organization: Barren River Area Safe Space, Inc.

Contact Name: Lee Alcott

Title: Executive Director

Phone Number: 270-781-9334

Grant Period: Dec. 1, 2013-Nov. 30, 2014

Award Amount: \$25,000

Grant Number: 20130825

- Describe the project’s key outcomes and results based on your goals and objectives. Provide the number of clients served and other relevant statistics.  
The Economic Justice/Career Services Program exceeded the established goal to promote self-sufficiency, asset building and safety for homeless victims of domestic violence.
  - 110 unemployed/underemployed homeless women secured and/or maintained employment.
  - 110 unemployed/underemployed homeless women participated in individual budgeting and financial education classes that led to new employment or an increase in earned income.
  - 80 individuals attended “The Intersection of Economic Justice & Domestic Violence” group session.
  - 15 individuals attended a Financial Education forum presented by Allstate Agents or Certified Financial Planners.
  - 12 individuals attended a Fair Housing Training.
  - 100% completed safety plans related to safety at the work place and when traveling to and from the shelter.
  - 100% received a Domestic Violence Assistance Guide print with funds from the S.L. Gimbel Foundation. These guides include safety planning and resources.
  - 96% identified and established career goals.
  - 65% completed resume training and learned how to prepare a resume.
  - 10 employed homeless women opened Individual Development Accounts (IDA/Asset building objective).
  - 3 employed homeless women used the CAR IDA to purchase cars.
  - 75 employed women participated in Credit Report training and learned how to access a free credit report and credit score, read it and plan to pay down debt.
  - 302 individuals participated in the “Dress for Change” event that included the “ABC’s of a Job Interview.” Participants received free career related clothing and accessories and represented 7 counties in our service area.
  - 3000 bus passes were provided for job related transportation (barrier removed)(GOBG is a small community bus that charges \$2 per ride or \$1 with a medical card).
  
- What were the challenges and obstacles you encountered (if any) in attaining your goals & objectives? How did you overcome and/or address the challenges and obstacles? What were the lessons learned? Meeting the various schedules of individuals proved to be challenging, however most were compliant with case management and financial literacy services. The agency utilized our Americorps Member to assist with individual appointments, evaluation on progress and referrals.

- Describe any unintended positive outcomes as a result of the efforts supported by this grant. Our Dress for Change Career Boutique Program increased collaborative participants from six to eight, including retail stores (TJ MAXX, Catherine's, Meijer, and CATO's). This involvement was a result of the success of the grant program. We went from service 162 individuals in Dress for Change to serving 302 homeless and low income women. One woman returned from last year to let us know that she had a job interview after the last Dress for Change and was hired at the International Center, wearing the outfit she was provided. She had worked for an entire year.
- Describe the overall effect this grant has had on your organization. The S.L. Gimbel Foundation grant was an unexpected asset to our organization for two years. It allowed us to focus on developing economic justice materials, engage more participants in classes and projects, provide job related transportation assistance, incentives for participation and completion of projects, and identify additional data on the impact economic abuse has on an individual. These grant funds allowed us to develop a focus on job skills and placement in order to reach a larger number of homeless and low income women. Additional funding created opportunities for personal growth and self-sufficiency. We also created a new piece to the program called "Opt for Change" that tracked job applications, interviews, second interviews and actual employment. This added an incentive for participants to plan out their career goals during their stay in the shelter.
- Tell us a few success stories that made an impact on your organization and/or community as a result of this grant.

#### Economic Justice/Career Services Program

##### Success Story 1:

This success story involves a 55 year old female from the Ukraine. Her story fits into the "mail order bride" scenario. She was brought over here by a new husband legally but within a few months the abuse and isolation started. She was economically, and mentally abused throughout her year relationship with the abuser. She arrived in Bowling Green via the help of a local church and a friend and was immediately put in touch with the shelter. When she arrived she could only speak two or three words in English. She was traumatized, isolated and frustrated. She filed for a domestic violence order and the abuser was served in Arizona. He arrived for the hearing but the Judge did not grant the protective order. The advocate met with the client before the court proceedings and attended the hearing with her for support. NG made every attempt to learn English and practiced while in the shelter. She was able to sign up for ESL classes and was provided with transportation services through the Gimbel Grant. She agreed to participate in the Economic Justice/Career Services Program and began to remove barriers to self-sufficiency. In three months NG spoke almost perfect English. Her goal was to learn English so that she could get a job. She had a permanent resident card so was able to gain legal employment. Even though she had the equivalent of a PhD in her country, she was unable to find a job in early childhood education in this country. She took a job at McDonald's and was able to save enough money to open an IDA (Individual Development Account). Since she was employed she qualified for our permanent housing program, another step in her journey towards self-sufficiency. NG was determined to increase her earned income and learn new skills. She applied for a position at a local rehabilitation complex and was hired. She made such a positive impression on management that she was promoted and offered full time employment. NG would not have been able to make the progress she did without help from the S.L. Gimbel Foundation. Two years of funding enabled our agency to improve service delivery for the Economic Justice/Career Services Program. We are so grateful for the opportunity.

- Provide a financial report on the use of your grant funds (expenditures).
  - \$13,500: Partial salary and fringe for Career Specialist (expended)  
(facilitated financial literacy groups, job readiness training,  
Facilitated Opt for Change job search & placement.)
  - \$6,000: Emergency Financial Assistance (expended)
  - \$2,000: Printing (Domestic Violence Assistance Guide & Economic Justice Brochure)
  - \$3,000: Program supplies (expended)
  - \$500: Fair Housing Training
- ❖ Please send copies of publicity and other promotional materials.
- ❖ All variances or time extensions must be approved by The Community Foundation's Grant Committee. Please contact us at 951-684-4194, ext. 114 immediately if a variance or extension becomes necessary.

**Please return the completed form to:**

Celia Cudiamat, Executive Vice President of Grants & Programs  
3700 Sixth St., Suite 200, Riverside, CA 92501 or fax to 951-684-1911  
Or email to: [ccudiamat@thecommunityfoundation.net](mailto:ccudiamat@thecommunityfoundation.net)



INTERNAL REVENUE SERVICE  
DISTRICT DIRECTOR  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **JUL 16 1991**

Employer Identification Number:  
61-0977016

Contact Person:  
CINDY WESTCOTT

BARREN RIVER AREA SAFE SPACE INC  
PO BOX 1945  
BOWLING GREEN, KY 42102

Contact Telephone Number:  
(513) 684-3578

**RECEIVED**  
7-18-91  
K.D.

Addendum Applies:  
No

Dear Applicant:

Based on the information you recently submitted, we have classified your organization as one that is not a private foundation within the meaning of section 509(a) of the Internal Revenue Code because you are described in sections 509(a)(1) and 170(b)(1)(A)(ii).

Your exempt status under section 501(a) of the Internal Revenue Code as an organization described in 501(c)(3) is still in effect.

This classification is based on the assumption that your operations will continue as you have stated. If your sources of support, or your purposes, character, or method of operation change, please let us know so we can consider the effect of the change on your exempt status and foundation status.

This supersedes our letter dated October 7, 1982.

Grantors and contributors may rely on this determination unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your section 509(a)(1) status, a grantor or contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act, or the substantial or material change on the part of the organization that resulted in your loss of such status, or if he or she acquired knowledge that the Internal Revenue Service had given notice that you would no longer be classified as a section 509(a)(1) organization.

As of January 1, 1984, you are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more you pay to each of your employees during a calendar year. You are not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

You are required to file Form 990 only if your gross receipts each year are normally more than \$25,000. For guidance in determining whether your gross receipts are "normally" more than \$25,000, see the instructions for Form 990. If a return is required, it must be filed by the 15th day of the fifth month after the end of your annual accounting period. A penalty of \$10 a day is charged when a return is filed late, unless there is reasonable cause for the delay. However, the maximum penalty charged cannot exceed \$5,000 or 5 percent of your gross receipts for the year, whichever is less. This penalty may also be charged if a return is not complete, so please be sure your return is

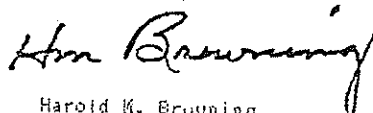
complete before you file it.

If we have indicated in the heading of this letter that an addendum applies, the addendum enclosed is an integral part of this letter.

Because this letter could help resolve any questions about your private foundation status, you should keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown above.

Sincerely yours,



Harold K. Brunning  
District Director



Strengthening Inland Southern California through Philanthropy

*S. L. Gimbel Foundation Fund*

**BOARD OF DIRECTORS**

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*Chair of the Board*

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**Tamara Sipos**

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**Randall Tagami**

**Diane Valenzuela**

**Dr. Jonathan Lorenzo Yorba**  
*President and CEO*

July 21, 2015

Ms. Lee Alcott  
Executive Director  
Barren River Area Safe Space, Inc.  
PO Box 1941  
Bowling Green, KY 42102

Dear Ms. Alcott:

Congratulations! A grant has been approved for **Barren River Area Safe Space, Inc.** in the amount of **\$25,000** from the S.L. Gimbel Foundation. The **performance period for this grant is August 1, 2015 to July 31, 2016.** Additional funding beyond the performance period is not guaranteed. It is highly recommended that alternative funding sources be sought accordingly. The grant is to support the following as specified in your proposal:

***Economic Justice & Career Services Program: Enhance financial empowerment programming for homeless victims/survivors of domestic violence through job readiness training, hands-on financial literacy interventions and job placement.***

This grant is subject to the terms outlined in the enclosed Grant Agreement. After you have reviewed the terms and conditions of the Grant Agreement, please sign and date the enclosed copy and return the original copy to The Community Foundation within the next two weeks. Please retain a copy of the signed agreement for your records. Funds will be released upon receipt of the signed Grant Agreement.

A condition of this grant is that you agree to submit the Grant Evaluation Form which includes a narrative report and fiscal report. The **Grant Evaluation is due by August 15, 2016** and a copy will be available online.

We wish you great success and look forward to working with you during the grant performance period.

If you have any questions, please call me at 951-684-4192 ext. 114 or email me at [ccudiamat@thecommunityfoundation.net](mailto:ccudiamat@thecommunityfoundation.net).

Sincerely,

Celia Cudiamat  
Executive Vice President of Programs

19005 Barren River Area Safe Space, Inc.

20150520

GIMBEL



Confirmed in Compliance  
with National Standards for  
U.S. Community Foundations

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**2015 S.L. Gimbel Foundation Fund**

**Grant Agreement**

**Organization:** Barren River Area Safe Space, Inc.

**Grant Amount:** \$ 25,000 **Grant Number:** 20150520

**Grant Period:** August 1, 2015 to July 31, 2016 (Evaluations due by August 15, 2016)

**Purpose:** Economic Justice & Career Services Program: Enhance financial empowerment programming for homeless victims/survivors of domestic violence through job readiness training, hands-on financial literacy interventions and job placement.

**1. Use of Grant Funds**

Grant funds must be expended within the grant period, for the purpose and objectives described in your grant proposal. Grant funds may not be expended for any other purpose without prior written approval by The Community Foundation. If there are significant difficulties in making use of the funds as specified in your proposal, or if the grant funds cannot be spent within the grant period, notify us in writing promptly.

Formal requests for extensions or variances must be submitted to the Foundation's Board of Directors for approval a minimum of 60 days before the end of the grant period.

Requests for variances or extensions are reviewed on a case-by-case basis and approved by the Board of Directors. If a request is denied, unused funds must be immediately refunded to the Foundation.

**2. Payment of Grant Funds**

The grant funds will be paid in full by the Foundation upon receipt of the signed Grant Agreement. Challenge grant funds will be paid in full upon receipt of the signed Grant Agreement and upon receipt of documentation providing evidence that condition(s) of the challenge grant has/have been met.

**3. Certification and Maintenance of Exempt Organization Status**

This grant is specifically conditioned upon Grantee's status as an eligible grantee of The Community Foundation. The Foundation has obtained a copy of the Grantee's IRS determination letter. Grantee confirms that it has not had any change in its tax-exempt status, and shall notify the Foundation immediately of any such change.

**4. Final Report and Records**

The Grantee will submit the Grant Evaluation report per the deadline set forth in the award letter. This report includes a narrative on outcomes based on goals and objectives set forth in the grant proposal and an expenditure report documenting use of grant funds. If equipment was purchased, copies of receipts need to be included.

**5. Grantee's Financial Responsibilities**

Grantee will keep records of receipts and expenditures of grant funds and other supporting documentation related to the grant at least four (4) years after completion of the grant and will make such records of receipts, expenditures and supporting documentation available to the Foundation upon request.

**6. Publicity**

The Community Foundation recommends publicity for the grant and acknowledging The Community Foundation in internal correspondence, brochures as appropriate; newsletters, annual reports and email blasts or e-newsletters.



The credit line of "Made possible in part by a grant from the "S.L. Gimbel Foundation Advised Fund at The Community Foundation – Inland Southern California" is suggested. When your donors are listed in printed materials, include the S.L. Gimbel Foundation Advised Fund at The Community Foundation in the appropriate contribution size category. When publishing our name, please note the "The" at the beginning of our name is a legal part of our name. It should always be used and capitalized. Attaching our logo is also appreciated. Our logo can be downloaded from our website at [www.thecommunityfoundation.net](http://www.thecommunityfoundation.net).

**7. Indemnification**

In the event that a claim of any kind is asserted against the Grantee or the Foundation related to or arising from the project funded by the Grant and a proceeding is brought against the Foundation by reason of such claim, the Grantee, upon written notice from the Foundation, shall, at the Grantee's expense, resist or defend such action or proceeding, at no cost to the Foundation, by counsel approved by the Foundation in writing.

Grantee hereby agrees, to the fullest extent permitted by law, to defend, indemnify, and hold harmless the Foundation, its offices, directors, employees, and agents, from and against any and all claims, liabilities, losses, and expenses (including reasonable attorneys' fees) directly, indirectly, wholly, or partially arising from or in connection with any act or omission by Grantee, its employees, or agents in applying for or accepting the Grant, in expending or applying the Grant funds or in carrying out any project or program supported by the Grant, except to the extent that such claims, liabilities, losses, and expenses arise from or in connection with any bad faith act or omission by the Foundation, its officers, directors, employees, or agent.

**8. Termination**

The Community Foundation may terminate this agreement, withhold payments, or both at any time, if, in the Community Foundation's judgment: a) The Community Foundation is not satisfied with the quality of the Grantee's progress toward achieving the project goals and objectives; b) the Grantee dissolves or fails to operate; c) the Grantee fails to comply with the terms and conditions of this agreement.

**9. Limitation of Support**

This Agreement contains the entire agreement between the parties with respect to the Grant and supersedes any previous oral or written understandings or agreements.

\*\*\*\*\*

**I have read and agree to the terms and conditions of the Grant Agreement.**

Toni Henninger  
Signature

Toni Henninger  
Printed Name

7-27-15  
Date

Executive Director  
Title

Organization: 19005 Barren River Area Safe Space, Inc.  
Grant Number: 20150520

8/3/15



The Community Foundation

Strengthening Inland Southern California through Philanthropy

S. L. Gimbel Foundation Fund

BOARD OF DIRECTORS August 3, 2015

Philip Savage IV  
Chair of the Board

Sean Varner  
Vice Chair of the Board

Pat Spafford, CPA  
Chief Financial Officer

Sergio Bohon  
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Dr. Paulette Brown-Hinds

Rabbi Hillel Cohn

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Andrew Jaramillo

Dr. Albert Karnig

D. Matthew Pim

Teresa Rhyne

Dr. Henry Shannon

Tamara Sipos

Beverly Stephenson

Randall Tagami

Diane Valenzuela

Ms. Lee Alcott  
Executive Director  
Barren River Area Safe Space, Inc.  
PO Box 1941  
Bowling Green, KY 42102

Dear Ms. Alcott:

The Community Foundation is pleased to enclose a grant check for \$25,000 from the S. L. Gimbel Foundation, a component fund at The Community Foundation. By cashing the grant check, you are agreeing to the conditions stated under the *Terms of Grant* which you have signed and returned. The completed Grant Evaluation form is due by August 15, 2016 and will be available online on The Community Foundations website under Grants/Forms. Please note that any grant variances or extensions must be requested in writing and in advance. Any remaining grant funds must be returned to The Community Foundation at the end of the grant period.

We greatly appreciate any help you can give us in publicizing the grant. Please use the following credit in any grant announcements or materials funded by the grant: "The (name of project/program) is supported by a grant from The S. L. Gimbel Foundation." You may send copies of articles printed in local papers, stories in your agency newsletter, annual report, press releases, and other publications for our files.

If you have any questions, please contact me at 951-684-4194.

Sincerely,

Celia Cudiamat  
Executive Vice President of Programs

20150520

39518

GIMB3

Dr. Jonathan Lorenzo Yorba  
President and CEO



Confirmed in Compliance  
with National Standards for  
U.S. Community Foundations

**The Community Foundation**  
strengthening Inland Southern California through Philanthropy  
 3700 SIXTH STREET, SUITE 200  
 RIVERSIDE, CA 92501  
 951-241-7777 / FAX 951-684-1911

**CITIZENS BUSINESS BANK**  
 A Financial Services Company  
 3695 Main Street, Riverside, CA 92501  
 90-3414-1222

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39518

PAY \* Twenty-Five Thousand and no/100 \*

TO THE ORDER OF

DATE 07/23/2015 AMOUNT \$\*\*\*\*25,000.00

Barren River Area Safe Space, Inc.  
 PO Box 1941  
 Bowling Green, KY 42102



*Jonathan Lopez*  
*Celia Chidambaram*  
 AUTHORIZED SIGNATURE

⑈039518⑈ ⑆122234149⑆ 244124437⑈

ie Community Foundation		39518
19005	Barren River Area Safe Space, Inc.	07/23/2015 039518
20150520	07/21/2015 Economic Justice & Career Services Program	25,000.00
GIMB	S.L. Gimbel Foundation Advised Fund	25,000.00

CHECK TOTAL: \$\*\*\*\*25,000.00

ie Community Foundation		39518
19005	Barren River Area Safe Space, Inc.	07/23/2015 039518
20150520	07/21/2015 Economic Justice & Career Services Program	25,000.00
GIMB	S.L. Gimbel Foundation Advised Fund	25,000.00

CHECK TOTAL: \$\*\*\*\*25,000.00

Security features. Details on back