



# 2016 S.L. Gimbel Foundation Fund Grant Application

Internal Use Only:  
 Grant No: 20160212  
 CREATIVE I.D.: 18120  
 AWARD: \$26,480

## Organization / Agency Information

Organization/Agency Name: <b>Arts &amp; Learning Conservatory</b>		
Physical Address: 1700 East Garry Avenue, #107		City/State/Zip: Santa Ana, CA 92705
Mailing Address: 1700 East Garry Avenue, #107		City/State/Zip: Santa Ana, CA 92705
CEO or Director: <b>Debora Wondercheck</b>		Title: <b>Executive Director</b>
Phone: 714-728-7100	Fax: 866-287-0715	Email: <b>debora@artsandlearning.org</b>
Contact Person: <b>Debora Wondercheck</b>		Title: <b>Executive Director</b>
Phone: 714-623-7150	Fax: 866-287-0715	Email: <b>debora@artsandlearning.org</b>
Web Site Address: <b>www.artsandlearning.org</b>		Tax ID: 73-1724164

## Program / Grant Information

Interest Area:  Animal Protection  Education  Environment  Health  Human Dignity

Program/Project Name: <b>U.S. Grant/Lincoln Elementary Performing Arts Program in San Bernardino/Riverside County.</b>			Amount of Grant Requested: <b>\$26,480</b>
Total Organization Budget: <b>\$38,630</b> <b>393,900</b>	Per 990, Percentage of Program Service Expenses (Column B / Column A x 100): <b>78.81%</b>	Per 990, Percentage of Management & General Expenses Only (Column C / Column A x 100): <b>9.54%</b>	Per 990, Percentage of Management & General Expenses and Fundraising (Column C+D / Column A x 100): <b>21.2%</b>
Purpose of Grant Request (one sentence): <b>A&amp;L will provide hands on performing arts education at U.S. Grant Elementary in Colton and Lincoln Elementary in San Bernardino using our standards based performing arts education program.</b>			
Gimbel Grants Received: List Year(s) and Award Amount(s) <b>2013 – Award Amount \$8,820</b> <b>2014 – Award Amount \$11,245</b>			

## Signatures

Board President / Chair: (Print name and Title) <b>Ruth DeNault, President</b>	Signature: 	Date: <b>2-22-16</b>
Executive Director/President: (Print name and Title) <b>Debora Wondercheck, CEO</b>	Signature: 	Date: <b>2-22-16</b>

# 2016 S.L. Gimbel Foundation Fund APPLICATION

## Narrative

Please provide the following information by answering all questions (I to IV) in **FOUR (4) typed pages maximum, 12 Font, One Inch Margins**. Please be thorough, clear, specific, and concise.

### **I. Organization Background; Target Population:**

*A) What are the history, mission and/or purpose of your organization?* The Arts & Learning Conservatory (A&L) is dedicated to providing premier arts instruction with a spirit of excellence for children of all ethnic and social backgrounds. Arts & Learning Conservatory is the result of the compelling vision of its founder and executive director, **Debora Wondercheck, MS**. Debora has inspired a team of 20 paid staff members that is dedicated to creating a solid and focused experience on and off stage for each student through unique musical theater and performing arts programs offering dynamic instruction in drama, voice, instrumental classes, and dance. A&L's goal is to promote a hands-on experience in the arts for all children and youth regardless of race, age, income, or level of experience. Debora insists that students in A&L programs receive university-level concepts presented at age appropriate levels. In 2005, the Arts & Learning Conservatory became incorporated and recognized as a 501 (c) 3 non-profit organization with a mission "...to serve children, their families and the community with outstanding and inspirational arts programs that develop confidence and creativity for life."

*How long has the organization been providing programs and services to the community?* Thanks to Debora's inspirational vision, A&L is now celebrating 12 years of growth in Orange County, and the Inland Empire areas of California. Growing from four to 35 performances a year, Debora expanded A&L's reach in just a decade, from 21 students to over 1,500, and its audiences now extend to 10,000 annually.

*B) What are some of your past organizational accomplishments (last three years)?* For the past three years, A&L has been partnering with schools in the poorest communities in the Orange County and Inland Empire regions to provide theatre arts programs that are consistent with California's Visual and Performing Arts Standards. A&L is currently teaching arts programs in over 20 Title 1 schools. Each program provides the students with a personal challenge to reach their next artistic level. A&L was able to expose these children to a level of dynamic performing arts instruction which most socially and economically disadvantaged children lack. In a typical after-school program, children are introduced to acting, public speaking and imaginative play which assists them in improving their reading skills, speaking and language skills while also increasing their self-confidence.

The high quality of A&L's programming is evident in the fact the organization has won highly competitive grants from prestigious funders including Allergan, California Arts Council, City of Costa Mesa Foundation, DeNault True Value Hardware, Farmers & Merchants Bank, Fluidmaster, James Irvine Foundation, Kinder Morgan, Lyons Share Foundation, National Endowment of the Arts, Orange County Community Foundation, S. L. Gimbel Foundation, Social Enterprise-South Coast Angels, and Southern California Edison.

On behalf of A&L, Debora has won numerous awards. In 2015, Farmers & Merchants Bank recognized her as one of their "People You Can Bank On" and presented her with their "Selflessness Award" and a \$1,000 contribution in recognition of her impactful and successful outreach to the youth of Orange and San Bernardino Counties. In 2014, she won the Outstanding Arts Organization Award from Arts Orange County for the creation of effective arts and education programs to youth. Earlier in 2014, Debora was presented the Distinguished Woman of Substance Award of Orange County. In

2012, Debora received the Links Incorporated Woman of Service Award, for Exemplary Community Service to youth for her After School Arts Programs.

*C) What are your key programs and activities?* A&L offers a variety of interdisciplinary art programs serving students from K-8 grades in theater and music classes. A&L also offer summer music and theatre camps for children ages (5 to 16), exploratory arts (ages 5 to 8), theater productions (ages 9 to 14), orchestra ensemble (ages 9 to 14) acting and glee choir/dance and our literature for life special program to expand children's reading, writing, language and imagination capabilities.

*Describe the communities you serve. Include populations, geographic locations served, and relevant statistics.* A&L serves elementary and middle schools in poor neighborhoods of Orange County and the Inland Empire, specifically areas of Santa Ana, Anaheim and Garden Grove in Orange County and Riverside, Rialto, Colton and San Bernardino in the Inland Empire. According to the U.S. Census Bureau, Riverside, San Bernardino and Ontario have the highest rate of residents living under the poverty line at 18.2% followed by Los Angeles, Long Beach and Anaheim at 17.6%. The Inland Empire is still struggling with low incomes and lack of job opportunities due to the effects of the Great Recession, the sub-prime housing bust and the loss of manufacturing jobs. Anaheim, along with its neighbors, Santa Ana and Garden Grove all struggle with similar issue plus an extraordinary cost of living.<sup>1</sup>

## **II. Project Information:**

A) Statement of Need: Specify the community need you want to address and are seeking funds for. A&L is seeking funds to support both U.S. Grant and Lincoln Elementary schools so their students can receive after school theatre programs including literary arts programs. Both schools rank in the bottom 10% of similar schools in their districts. Each has a similar populations including a high proportion of Hispanic and Latino children ranging from 77.6% to 95% with nearly 100% of these student eligible for subsided lunches. The schools are sister schools in San Bernardino County which have been hard hit and are still recovering from multiple economic challenges including the Great Recession, the sub-prime housing disaster and on-going losses of manufacturing jobs.

### **B) Project Goal, Objectives and Methodology**

1. The project goals are to provide each school with theatre programs to expand the students art experience, help build self-confidence and improve their reading and reading comprehension skills. A&L's lesson plans are designed to develop the participant's skills in the domains of teamwork, articulation, public speaking, and social skills. In addition, each week's activities and assessments are created to match specific grade-level expectations set by the California Department of Education's VAPA standards.

2. The objectives and methodology are as follows: each week has clearly established goals and activities. The activities are interactive and require the participation of all the students.

Objective 1: To engage 60 to 80 students in theatre production activities necessary to perform a 60 minute play. Activities will include: auditions, readings, acting, set design and stage crew.

Objective 2: Produce three performances during the 24 week timeline.

Objective 3: Market to each schools parents, faculty and community through the school's website and on campus advertising.

Objective 4: Invite family and community members to the productions for each school.

To support the credibility of the experience, A&L brings the students in contact with arts and entertainment union members including a professional sound and lighting crew as well as professional-level props and equipment like wireless microphones. To maintain consistency, A&L instructors and

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<sup>1</sup> Along with the figures from the U.S. Census, LAist article, Los Angeles Is The Poorest Big City by Emma G. Gallegos. September 19, 2014: Breitbart News article, All 20 Worst Small Cities in America 'In California', and a study by McKinsey & Company detail the issues in the article: A Tale of Two Counties: Study shows Bleak Quality of Life for Orange County Poor, November 15, 2012.

volunteer interns are required to follow its approved lesson plans and to comply with all assessment activities and ratings. To further maintain consistency, the executive director drops in occasionally to observe classes and after school programs and to double-check that the lesson plans are being implemented according to the instructor's job description and work contract.

3. Provide a timeline for implementing the project. A&L's performing arts theatre classes including the "Literature to Life" class provides four hours of active engagement in supervised program activities per week for up to 24 weeks. State the start date and ending date of the project, include timeframes for specific activities, as appropriate. The start date at both schools will be October 2016 and the end date will be May 2017.

4. Who will this grant serve? The grant will serve both school communities and students ranging in age from K to 6<sup>th</sup> grade. Describe your target population. The target population is 77% to 95% Hispanic and English learners. Over 98% qualify for free or a reduced lunch program. How many people will be impacted? The program will impact over 500 people per school. Provide a breakdown: Number of Children, Youth, Adults, Seniors. A&L serves between 60 to 80 participants regardless of race, age, income, or level of experience from the two schools. Include a detailed list of activities and number of participants for each activity. Objectives 1 and 2 listed above will include at least 60 to 80 participants. Objective 3 and 4 will impact at least 500 participants.

5. How does this project relate to other existing projects in the community? Very few schools offer on-going performing arts theatre as part of the curriculum. Who else in the community is providing this service or has a similar project? Riverside Children's Theatre and The Looking Glass Studio. Both charge fees from \$48 to \$400 dollars per month. Who are your community partners (if any)? N.A. How are you utilizing volunteers? Parents of the students are recruited to help with selling tickets and building then later breaking down the sets.

C) Project Outcomes and Evaluation. What are the key anticipated outcomes of the project and impact on participants? 75% of the students will complete the program and have a better understanding of the theatre arts. 85% of the families will experience performing arts as an audience and understand the value it brings to educating their children. 70% of the children will improve their oral English skills. How will you know if you have achieved the expected outcomes? We will be assessing the children's learning according to specific standards based measurements throughout the 24 week program. We will also have exit surveys for the audience to get feedback from the students, parents, staff and teachers measuring the benefits provided by the program. How will progress towards the objectives be tracked and outcomes measured? The children will be given a pre and post questionnaire regarding their performing arts experiences, expectations and goals. Also the teachers of the students involved will be given instructions on how to communicate changes in the student due to their involvement with the program. How will you use the grant funds? The grant funds will be used to pay for consultant artists, directors and assistant's salaries, costumes, props, lighting, scripts and incentives for the children.

### **III. Project Future**

A) Explain how you will support this project after the grant performance period. Include plans for fundraising or increasing financial support designated for the project. A&L provides many programs for children in performing arts, music and literacy including fee-based programs that will help contribute to this program. We also are continually looking for funding opportunities through grants, donations and other community support.

### **IV. Governance, Executive Leadership and Key Personnel/Staff Qualifications**

A) Describe your board of directors and the role it plays in the organization. What committees exist within your board of directors? How does the board of directors make decisions? A&L is

governed by a volunteer board of directors which sets overall policies. It has no set committees.

The board makes decisions at its meetings by majority vote.

B) Describe the qualifications of key personnel/staff responsible for the project.

Theater Director, **Emily Mitchell Lindbeck** received her MFA degree in Musical Theatre from San Diego State University and has performed in Films, European Tours, Cruise Ships, Regional Productions, and on the Broadway Stage. Her favorite performance credits include Dionne (Hair), Deena (Dreamgirls), Aida (Aida), Armelia (Ain't Misbehavin'), Ado Annie (Oklahoma), and as Dynamite (Hairspray). As an educator, Emily loves sharing her passion for the arts with her students. In addition to teaching at The Arts & Learning Conservatory, she is an instructor at Crafton Hills University, The Orange County School of the Arts, and The Acting Academy for Kids. She continues to direct musical and theatre productions throughout Orange County, and loves singing with the Laguna Swing Band. Emily is a proud member of The Actors' Equity Association and The American Guild of Variety Artists. She has been with Arts & Learning Conservatory for 8 years.



**Emily Mitchell Lindbeck, Theater Director**

Vocal Director, **Art Ortiz** has 21 years of experience traveling as a full-time Christian recording artist and evangelist in over 4000 performances. He has a B.A. degree in Vocal Performance and Music Education from Azusa Pacific University. Moreover, he has produced, choreographed, and directed 50 drama and musical productions; from small intimate venues to expansive state of the art amphitheaters across the U.S. For the past 4 years Mr. Ortiz has held the position of the vocal and theatre director for A&L. He is a composer, soloist, and a gifted pianist, with numerous private vocal and piano students. A well-respected teacher/director for TakeLessons, WyzAnt, Virtuosos Russian Music Academy, Shoreline Academy of the Arts, and Musical Theatre of Orange County. Notably, he is a recording artist in his own right with 10 recordings, and has performed across country nationally and in 13 countries internationally. He has been with Arts & Learning Conservatory for 8 years.



**Art Ortiz, Vocal Director**

Acting Coach, **Nikki Bohne** comes to Orange County from the Big Apple where she performed on Broadway, in touring productions and regional theaters across the U.S. She has starred in the national tour of "Legally Blonde: the Musical" as Elle Woods and on Broadway in the tony-nominated production of "Bring it On: the Musical" as Eva Darlington. Most recently, Bohne was the Glinda under study on the 1st National Tour of "Wicked." In addition to her performing experience, Nikki has taught workshops, classes, and youth theater productions in New York, Utah, Nebraska, and more. She has a BFA in Music/Dance/Theater from Brigham Young University and during her senior year she spent time in Japan as a singer for Tokyo Disneyland. She has been with A&L since 2015.



**Nikki Bohne, Acting Coach**



**Jenny Shaw, Choreographer**

Choreographer, Jenny Shaw recently moved to California from England, where she worked as Director of Performing Arts at a large Secondary school for 8 years. This role included directing, producing, choreographing, and vocal coaching 12 major productions and numerous smaller ones, such as "High School Musical", "Return to the Forbidden Planet", and "Honk!". She moved to California last year, with her wonderful husband Jon, and she currently works as a musical theatre actress. Recent roles include Anna in "The King and I" (Candlelight Pavilion), Beggar Woman in "Sweeney Todd" (Candlelight Pavilion), Velma Von Tussle in "Hairspray" (Welk Theatre), Alma Hix in "The Music Man" (Musical Theatre West). Jenny feels so lucky to be active in the exciting

world of California theatre and especially lucky to train such wonderful and inspiring young performers. She has been with A&L since 2014.

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### V. Project Budget and Narrative

A) Budget Table: Provide a detailed line-item budget for your entire project by completing the table below.

**A breakdown of specific line item requests and attendant costs should include:**

- 1) Line item requests for materials, supplies, equipment and others:
  - a. Identify and list the type of materials, supplies, equipment, etc.
  - b. Specify the unit cost, number of units, and total cost**
  - c. Use a formula/equation as applicable. (i.e. 40 books @ \$100 each = \$4000)
- 2) Line item requests for staff compensation, benefits: **Do not use FTE percentages.**
  - a. Identify the position; for each position request, **specify the hourly rate and the number of hours** (i.e. \$20/hr x 20 hours/week x 20 weeks = \$8,000)
  - b. For benefits, provide the formula and calculation (i.e. \$8,000 x 25% = \$2,000)

Line Item Request	Line Item Explanation	Support From Your Agency	Support From Other Funders	Requested Amount From TCF	Line Item Total of Project
A&L Ex Director	5% of time to oversee the production	\$2,100			\$2,100
Theatre Director: Lincoln	24 weeks 2.5 hrs = 60 hours @ \$40/hr + 12 additional hrs for 3 performances			\$2,880	\$2,880
Theatre Director: Grant	24 weeks 2.5 hrs = 60 hours @ \$40/hr + 12 additional hrs for 3 performances			\$2,880	\$2,880
Theatre Assistant Lincoln	24 weeks 2.5 hrs = 60 hours @ \$25/hr + 12 additional hrs for 3 performances			\$1,800	\$1,800
Theatre Assistant Grant	24 weeks 2.5 hrs = 60 hours @ \$25/hr + 12 additional hrs for 3 performances			\$1,800	\$1,800
Music Director Lincoln	24 weeks 2.5 hrs = 60 hours @ \$40/hr + 12 additional hrs for 3 performances			\$2,880	\$2,880
Music Director Grant	24 weeks 2.5 hrs = 60 hours @ \$40/hr + 12 additional hrs for 3 performances			\$2,880	\$2,880
Choreographer Lincoln	24 weeks 2.5 hrs = 60 hours @ \$40/hr + 12			\$2,880	\$2,880

	additional hrs for 3 performances				
Choreographer Grant	24 weeks 2.5 hrs = 60 hours @ \$40/hr + 12 additional hrs for 3 performances			\$2,880	\$2,880
Administration Lincoln	60 x \$15.00	\$900.00			\$900
Administration Grant	60 x \$15.00	\$900.00			\$900
Props, Lights, Sound, Set	\$2,500		\$2,500		\$2,500
Costumes & T-shirts - Lincoln	\$50 x 80	\$1000	\$1000	\$2,000	\$4,000
Costumes & T-shirts - Grant	\$50 x 80	\$1000	\$1000	\$2,000	\$4,000
Marketing	Website & Location	\$750			\$750
Incentives - Lincoln	\$10 each x 80			\$800	\$800
Incentives - Grant	\$10 each x 80			\$800	\$800
Printing - Lincoln	Printing fliers, mailers, programs, curriculum		\$500.00		\$500
Printing - Grant	Printing fliers, mailers, programs, curriculum		\$500.00		\$500
<b>TOTALS:</b>		\$6,650	\$5,500	\$26,480	38,630

**B) Narrative:** The budget narrative is the justification of “how” and/or “why” a line item helps to meet the project deliverables. Provide a description for each line item request as necessary. Explain how the line item relates to the project. If you are requesting funds to pay for staff, list the specific duties of each position. See attached SAMPLE Project Budget and Budget Narrative.

1. A&L: Executive Director – Oversee entire program for both Grant and Lincoln Elementary Schools.
2. Theatre Director, Lincoln – Manage and coordinate all the activities for the performing arts theatre and literacy program including acting education, coordination with all other instructors and liaison with parents and school staff. Main contact for the school. 24 weeks/2.5 hours = 60 hrs @ \$40/hr + 12 hrs = \$2,880.
3. Theatre Director, Grant – Manage and coordinate all the activities for the performing arts theatre and literacy program including acting education, coordination with all other instructors and liaison with parents and school staff.. Main contact for the school. 24 weeks/2.5 hours = 60 hrs @ \$40/hr + 12 hrs = \$2,880.
4. Theatre Assistant, Lincoln – Help facilitate all activities as directed from the Theatre Director for Lincoln. 24 weeks/2.5 hours = 60 hrs @ \$25/hr +12 hrs = \$1,800
5. Theatre Assistant, Lincoln – Help facilitate all activities as directed from the Theatre Director for Grant. 24 weeks/2.5 hours = 60 hrs @ \$25/hr +12 hrs = \$1,800
6. Music Director, Lincoln – Instruct the music score to all students. Provide music and any instrumental direction. 24 weeks/2.5 hours = 60 hrs @ \$40/hr + 12 hrs = \$2,880.



7. Music Director, Grant – Instruct the music score to all students. Provide music and any instrumental direction. 24 weeks/2.5 hours = 60 hrs @ \$40/hr + 12 hrs = \$2,880.
8. Choreographer, Lincoln – Provide dance and choreography instruction to all students. . 24 weeks/2.5 hours = 60 hrs @ \$40/hr + 12 hrs = \$2,880.
9. Choreographer, Grant – Provide dance and choreography instruction to all students. . 24 weeks/2.5 hours = 60 hrs @ \$40/hr + 12 hrs = \$2,880.
10. Administration, Lincoln – Provide administration support for all students and families. This could include coordination for special needs such as additional rehearsals, unusually props for specific characters or additional coordination needed for sets. 60 hrs x \$15 = \$900
11. Administration, Grant – Provide administration support for all students and families. This could include coordination for special needs such as additional rehearsals, unusually props for specific characters or additional coordination needed for sets. 60 hrs x \$15 = \$900
12. Props, Lights, Sound, Sets – Cost for equipment needed for both productions, \$2,500 \*Note: Each play will be performed on different weeks so the same equipment can be used for both
13. Costumes/T-Shirts, Lincoln – Cost of costumes and play t-shirts for 80 students. \$50x80=\$4,000
14. Costumes/T-Shirts, Grant – Cost of costumes and play t-shirts for 80 students. \$50x80=\$4,000
15. Marketing: Cost to communicate, advertise play at both schools. \$750
16. Incentives, Lincoln – Snacks and small gifts for students. \$10x80=\$800
17. Incentives, Grant – Snacks and small gifts for students. \$10x80=\$800
18. Printing, Lincoln – Cost for printing programs, fliers, mailers and curriculum. \$500
19. Printing, Grant – Cost for printing programs, fliers, mailers and curriculum. \$500

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**VI. Sources of Funding:** Please list your current sources of funding and amounts.

#### *Secured/Awarded*

Name of Funder: Foundation, Corporation, Government	Amount
County of Orange – Children & Families Commission of Orange County	\$11,250
The State of California – California Arts Council	\$5,574
The Community Foundation	\$11,245
Caryn Borland	\$150,000

#### *Pending*

Name of Funder: Foundation, Corporation, Government	Amount	Decision Date
National Endowment for the Arts	\$100,000	7/30/2016

**Diversity of Funding Sources:** A financially healthy organization should have a diverse mix of funding sources. Complete those categories that apply to your organization using figures from your most recent fiscal year.

<b>Funding Source</b>	<b>Amount</b>	<b>% of Total Revenue</b>	<b>Funding Source</b>	<b>Amount</b>	<b>% of Total Revenue</b>
Contributions	\$196,757	30%	Program Fees	\$272,324	40%
Fundraising/Special Events	\$		Interest Income	\$	
Corp/Foundation Grants	\$176,637	27%	Other:	\$	
Government Grants	\$20,120	3%	Other:	\$	

**Notes:**

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### VII. Financial Analysis

Agency Name: Arts & Learning Conservatory \_\_\_\_\_

Most Current Fiscal Year (Dates): From January 1, 2014 To: December 31, 2014

This section presents an overview of an applicant organization's financial health and will be reviewed along with the grant proposal. Provide all the information requested on your **entire organization**. Include any notes that may explain any extraordinary circumstances. Information should be taken from your most recent 990 and audit. **Double check your figures!**

#### Form 990, Part IX: Statement of Functional Expenses

**1) Transfer the totals for each of the columns, Line 25- Total functional expenses (page 10)**

(A) Total Expenses	(B) Program service expenses	(C) Management & general expenses	(D) Fundraising expenses
\$398922 ✓	\$314381 ✓	\$38041 ✓	\$46500 ✓

**2) Calculate the percentages of Columns B, C, and D, over A (per totals above)**

- Program services (B) – A general rule is that at least 75% of total expenses should be used to support programs
- Management & general administration (C) – A general rule is that no more than 15% of total expenses should be used for management & general expenses
- Fundraising (D) – A general rule is that no more than 10% of total expenses should be used for fundraising

(A) Total Expenses	(B) Program service expenses	(C) Management & general expenses	(D) Fundraising expenses
	Columns B / A x 100	Columns C / A x 100	Columns D / A x 100
Must equal 100%	78.9% ✓	9.5% ✓	11.6% ✓

**3) Calculate the difference between your CURRENT year budget for management & general expenses and your previous management & general expenses per your 990 (Column C)**

Percentage of Organization's <u>Current</u> Total Budget used for Administration	Column C, Management & general expenses per 990 above	Differential
9%	9%	0 %

If the differential is above (+) or below (-) 10%, provide an explanation:

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**Quick Ratio:** Measures the level of liquidity and measures only current assets that can be quickly turned to cash. A generally standard Quick Ratio equals 1 or more.

<b>Cash</b>	<b>+ Accounts Receivables</b>	<b>/Current Liabilities</b>	<b>= Quick Ratio</b>
\$239,843	\$36,632	25,4969	1.08

**Excess or Deficit for the Year:**

<b>Excess or (Deficit) Most recent fiscal year end</b>	<b>Excess or (Deficit) Prior fiscal year end</b>
\$84,729	\$92,290

**Notes:**

**VIII. Application submission check list:**

<b><u>Submit FOUR (4) Copies: 1 ORIGINAL (WITH ORIGINAL SIGNATURES) and 3 copies, collated and stapled together of the following:</u></b>	<b><u>Submit ONE (1) Copy:</u></b>
Completed Grant Application Form (cover sheet, narrative (4 pages maximum), budget page and budget narrative (see sample) and sources of funding, financial analysis page	A copy of your current 501(c)(3) letter from the IRS
A list of your Board members and their affiliations	A copy of your most recent year-end financial statements (audited if available; double-sided)
Your current operating budget and the previous year's actual expenses (see sample Budget Comparison)	A copy of your most recent 990 ( double-sided)
Part IX only of the 990 form, Statement of Functional Expenses (one page). If you completed a 990-EZ, fill out the attached Part IX, Functional Expenses of the 990 form using figures from your 990-EZ	
For past grantees, a copy of your most recent final report.	

## **Arts & Learning Board of Directors 2015**

### ***Catherine Burnett, Board Member, The Lamb Movie, Newport-Mesa Unified School District's Arts Commission***



Catherine's determination to find a quality arts education program for her children led her to the doors of the Arts & Learning Conservatory. In 2005, her daughter entered the orchestra and her son landed a speaking role in the production of the Pirates of the Caribbean. As an avid supporter of the program she has now served over eight years on the Board of Directors offering assistance in organizational development, event coordination, and the cultivation of broadened financial support. Catherine is currently providing similar support as a

Board Member for Slingshot Ministries.

### ***Ruth DeNault, Board Secretary, DeNault Hardware. Concordia University.***



Founding Director of Casa Romantica Cultural Center and Gardens in San Clemente in 1999. Chaired the nominating committee for the Founding Board of Directors, and served as board president for five years. Co-chair of the Casa Romantica Cultural Center and Gardens Capital Campaign.

### ***Ken Killian, Vanguard University of Southern California***



Mr. Killian has been involved in education for 44 years and has both a public school teaching and administrative credential. He has been a classroom teacher and principal at both the elementary and middle school levels. Mr. Killian is an assistant professor at Vanguard University of Southern California and an adjunct professor in the Graduate School of Education and Psychology at Pepperdine University.

## Arts and Learning Conservatory Budget Comparison

	Actuals	Budget	Variance
	Most Recently Completed Year	Projections Current Year	
<b>Income</b>	<b>2015</b>	<b>2016</b>	
Individual Contributions	196,757	200,000	3,243
Corporate Contributions	35,327	35,000	(327)
Foundation Grants	141,310	150,000	8,690
Government Contributions	20,120	25,000	4,880
Other Earned Income	272,324	275,000	2,676
Other Unearned Income	-	-	-
Interest & Dividend Income	-	-	-
<b>Total Income</b>	<b>665,838</b>	<b>685,000</b>	<b>19,162</b>
<b>Expenditures</b>			
<b>Personnel</b>			
Salary CEO	42,000	42,000	0
Salary Assistant	35,059	35,059	0
Payroll Taxes	6,602	6,602	0
Insurance - Workers' Comp			-
Insurance - Health			-
Payroll Services			-
Retirement			-
<b>Total Personnel</b>	<b>83,661</b>	<b>83,661</b>	<b>0</b>
<b>General Program/Administrative</b>			
Bank/Investment Fee	-	-	-
Publications	11,638	12,000	362
Conferences & Meetings	10,790	11,000	210
Mileage	4,926	5,000	74
Audit & Accounting	5,000	5,000	0
Program Consultants	146,149	150,000	3,851
Insurance Expense	6,096	7,000	904
Telephone Expense - Land Lines	-		
DSL & Internet	7,513	7,500	-13
Website	4,318	4,500	182
Office Supplies	5,450	5,500	50
Postage & Delivery	5,995	6,250	255
Printing & Copying	10,296	11,000	704
Miscellaneous	91,350	92,000	650
<b>Total General Program/Administrative</b>	<b>309,521</b>	<b>316,750</b>	<b>7,229</b>
			<b>7,229</b>
<b>Total Expenditures</b>	<b>393,182</b>	<b>400,411</b>	
<b>Revenue Less Expense</b>	<b>272,656</b>	<b>284,589</b>	<b>11,933</b>

**Part IX Statement of Functional Expenses**

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX  X

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21 ...				
2 Grants and other assistance to domestic individuals. See Part IV, line 22 .....	175.	175.		
3 Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16 .....				
4 Benefits paid to or for members .....				
5 Compensation of current officers, directors, trustees, and key employees .....	42,000.	25,200.	6,300.	10,500.
6 Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B) .....				
7 Other salaries and wages .....	35,059.	21,034.	5,259.	8,766.
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)				
9 Other employee benefits .....				
10 Payroll taxes .....	6,602.	3,961.	990.	1,651.
11 Fees for services (non-employees):				
a Management .....				
b Legal .....				
c Accounting .....	5,000.	4,350.	650.	
d Lobbying .....				
e Professional fundraising services. See Part IV, line 17				
f Investment management fees .....				
g Other. (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Sch O.)	146,149.	146,149.		
12 Advertising and promotion .....	11,638.	10,940.	698.	
13 Office expenses .....	5,450.	3,815.	1,635.	
14 Information technology .....	7,513.	2,404.	2,855.	2,254.
15 Royalties .....	5,740.	5,740.		
16 Occupancy .....	78,179.	46,907.	11,727.	19,545.
17 Travel .....	4,926.	3,054.	739.	1,133.
18 Payments of travel or entertainment expenses for any federal, state, or local public officials				
19 Conferences, conventions, and meetings .....				
20 Interest .....				
21 Payments to affiliates .....				
22 Depreciation, depletion, and amortization .....	3,786.	2,802.	833.	151.
23 Insurance .....	6,096.	2,987.	3,109.	
24 Other expenses. Itemize expenses not covered above. (List miscellaneous expenses in line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.) .....				
a <b>PRINTING AND COPYING</b>	10,296.	9,266.	309.	721.
b <b>EQUIPMENT, COSTUME AND</b>	9,210.	9,210.		
c <b>SUPPLIES</b>	5,995.	4,077.	659.	1,259.
d <b>MISC</b>	4,318.	2,892.	1,296.	130.
e All other expenses	10,790.	9,418.	982.	390.
25 <b>Total functional expenses.</b> Add lines 1 through 24e	398,922.	314,381.	38,041.	46,500.
26 <b>Joint costs.</b> Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation.				

Check here  if following SOP 98-2 (ASC 958-720)

INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **OCT 06 2005**

ARTS & LEARNING CORPORATION  
C/O DEBORA WONDERCHECK  
11422 JOLA AVE  
GARDEN GROVE, CA 92843

Employer Identification Number:  
73-1724164  
DLN:  
17053046038015  
Contact Person: ALETHA BOLT ID# 75501  
Contact Telephone Number:  
(877) 829-5500  
Accounting Period Ending:  
DECEMBER 31  
Public Charity Status:  
170(b)(1)(A)(vi)  
Form 990 Required:  
YES  
Effective Date of Exemption:  
JULY 6, 2004  
Contribution Deductibility:  
YES  
Advance Ruling Ending Date:  
DECEMBER 31, 2008

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. During your advance ruling period, you will be treated as a public charity. Your advance ruling period begins with the effective date of your exemption and ends with advance ruling ending date shown in the heading of the letter.

Shortly before the end of your advance ruling period, we will send you Form 8734, Support Schedule for Advance Ruling Period. You will have 90 days after the end of your advance ruling period to return the completed form. We will then notify you, in writing, about your public charity status.

Please see enclosed Information for Exempt Organizations Under Section 501(c)(3) for some helpful information about your responsibilities as an exempt organization.

Letter 1045 (DO/CG)





Strengthening Inland Southern California through Philanthropy



BOARD OF DIRECTORS June 1, 2016

Philip Savage IV  
Chair of the Board

Ms. Debora Wondercheck  
Executive Director

Sean Varner  
Vice Chair of the Board

Arts & Learning Conservatory  
1700 East Garry Avenue, Suite 107

Pat Spafford, CPA  
Chief Financial Officer

Santa Ana, CA 92705

Sergio Bohon  
Secretary of the Board

Dear Ms. Wondercheck:

Glenda Bayless

Congratulations! A grant has been approved for Arts & Learning Conservatory in the amount of \$26,480 from the S.L. Gimbel Foundation. **The performance period for this grant is May 16, 2016 to May 16, 2017.** Additional funding beyond the performance period is not guaranteed. It is highly recommended that alternative funding sources be sought accordingly. The grant is to support the following as specified in your proposal:

Dr. Paulette Brown-Hinds

Rabbi Hillel Cohn

*To support performing arts education at Grant Elementary in Colton and Lincoln Elementary in San Bernardino.*

James Cuevas

Immediate Past Board Chair

Paul Granillo

Stanley Grube

Kirk Harns

Dr. Fred Jandt

This grant is subject to the terms outlined in the enclosed Grant Agreement. After you have reviewed the terms and conditions of the Grant Agreement, **please sign and date the agreement and return with original signature to The Community Foundation by Friday, June 17, 2016.** Be sure to copy the signed agreement for your records. Funds will be released upon receipt of the signed Grant Agreement.

Andrew Jaramillo

Dr. Albert Karnig

D. Matthew Pim

Teresa Rhyne

Kathleen Sawa

Dr. Henry Shannon

Tamara Sipos

A condition of this grant is that you agree to submit the Grant Evaluation Form which includes a narrative report and fiscal report. **The Grant Evaluation is due by June 15, 2017** and a copy will be available online.

Beverly Stephenson

Randall Tagami

Diane Valenzuela

We wish you great success and look forward to working with you during the grant performance period. If you have any questions, please call me at 951-241-7777, ext. 114, or email me at [ccudiamat@thecommunityfoundation.net](mailto:ccudiamat@thecommunityfoundation.net).

Dr. Jonathan Lorenzo Yorba  
President and CEO

Sincerely,

Celia Cudiamat  
Executive Vice President of Programs

18120 Arts & Learning Conservatory

2016072 GIMB1



Confirmed in Compliance  
with National Standards for  
U.S. Community Foundations

3700 Sixth Street, Suite 200 ~ Riverside, California 92501  
P: 951.241.7777 ~ F: 951.684.1911 ~ [www.thecommunityfoundation.net](http://www.thecommunityfoundation.net)



Strengthening Inland Southern California through Philanthropy

3700 Sixth Street, Suite 200  
Riverside, CA 92501  
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## 2016 S.L. Gimbel Foundation Fund Grant Agreement

**Organization:** Arts & Learning Conservatory  
**Grant Amount:** \$26,480 **Grant Number:** 20160272  
**Grant Period:** May 16, 2016 through May 16, 2017  
**Purpose:** U.S. Grant/Lincoln Elementary Performing Arts Program in San Bernardino/Riverside Counties

### 1. Use of Grant Funds

Grant funds must be expended within the grant period, for the purpose and objectives described in your grant proposal. Grant funds may not be expended for any other purpose without prior written approval by The Community Foundation. If there are significant difficulties in making use of the funds as specified in your proposal, or if the grant funds cannot be spent within the grant period, notify us in writing promptly.

Formal requests for extensions or variances must be submitted to the Foundation's Board of Directors for approval a minimum of 60 days before the end of the grant period.

Requests for variances or extensions are reviewed on a case-by-case basis and approved by the Board of Directors. If a request is denied, unused funds must be immediately refunded to the Foundation.

### 2. Payment of Grant Funds

The grant funds will be paid in full by the Foundation upon receipt of the signed Grant Agreement. Challenge grant funds will be paid in full upon receipt of the signed Grant Agreement and upon receipt of documentation providing evidence that condition(s) of the challenge grant has/have been met.

### 3. Certification and Maintenance of Exempt Organization Status

This grant is specifically conditioned upon Grantee's status as an eligible grantee of The Community Foundation. The Foundation has obtained a copy of the Grantee's IRS determination letter. Grantee confirms that it has not had any change in its tax-exempt status, and shall notify the Foundation immediately of any such change.

### 4. Final Report and Records

The Grantee will submit the Grant Evaluation report per the deadline set forth in the award letter. This report includes a narrative on outcomes based on goals and objectives set forth in the grant proposal and an expenditure report documenting use of grant funds. If equipment was purchased, copies of receipts need to be included.

### 5. Grantee's Financial Responsibilities

Grantee will keep records of receipts and expenditures of grant funds and other supporting documentation related to the grant at least four (4) years after completion of the grant and will make such records of receipts, expenditures and supporting documentation available to the Foundation upon request.

**6. Publicity**

The Community Foundation recommends publicity for the grant and acknowledging The Community Foundation in internal correspondence, brochures as appropriate; newsletters, annual reports and email blasts or e-newsletters.

The credit line of "Made possible in part by a grant from the "S.L. Gimbel Foundation Advised Fund at The Community Foundation – Inland Southern California" is suggested. When your donors are listed in printed materials, include the S.L. Gimbel Foundation Advised Fund at The Community Foundation in the appropriate contribution size category. When publishing our name, please note the "The" at the beginning of our name is a legal part of our name. It should always be used and capitalized. Attaching our logo is also appreciated. Our logo can be downloaded from our website at [www.thecommunityfoundation.net](http://www.thecommunityfoundation.net).

Email our Marketing & Communications Officer, Charee Gillins, at [cgillins@thecommunityfoundation.net](mailto:cgillins@thecommunityfoundation.net) with any publicity questions as well as any copies of any printed or publicity materials that highlight the grant.

**7. Indemnification**

In the event that a claim of any kind is asserted against the Grantee or the Foundation related to or arising from the project funded by the Grant and a proceeding is brought against the Foundation by reason of such claim, the Grantee, upon written notice from the Foundation, shall, at the Grantee's expense, resist or defend such action or proceeding, at no cost to the Foundation, by counsel approved by the Foundation in writing.

Grantee hereby agrees, to the fullest extent permitted by law, to defend, indemnify, and hold harmless the Foundation, its offices, directors, employees, and agents, from and against any and all claims, liabilities, losses, and expenses (including reasonable attorneys' fees) directly, indirectly, wholly, or partially arising from or in connection with any act or omission by Grantee, its employees, or agents in applying for or accepting the Grant, in expending or applying the Grant funds or in carrying out any project or program supported by the Grant, except to the extent that such claims, liabilities, losses, and expenses arise from or in connection with any bad faith act or omission by the Foundation, its officers, directors, employees, or agent.

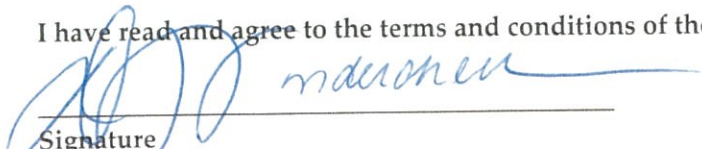
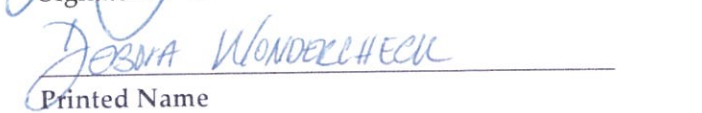
**8. Termination**



The Community Foundation may terminate this agreement, withhold payments, or both at any time, if, in the Community Foundation's judgment: a) The Community Foundation is not satisfied with the quality of the Grantee's progress toward achieving the project goals and objectives; b) the Grantee dissolves or fails to operate; c) the Grantee fails to comply with the terms and conditions of this agreement.

**9. Limitation of Support**

This Agreement contains the entire agreement between the parties with respect to the Grant and supersedes any previous oral or written understandings or agreements.

I have read and agree to the terms and conditions of the Grant Agreement.

  
\_\_\_\_\_  
Signature  
  
\_\_\_\_\_  
Printed Name

  
\_\_\_\_\_  
Date  
  
\_\_\_\_\_  
Title

Organization: 18120 Arts & Learning Conservatory  
Grant Number: 20160272



Strengthening Inland Southern California through Philanthropy



BOARD OF DIRECTORS

Philip Savage IV  
Chair of the Board

Sean Varner  
Vice Chair of the Board

Pat Spafford, CPA  
Chief Financial Officer

Sergio Bohon  
Secretary of the Board

Glenda Bayless

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D. Matthew Pim

Teresa Rhyne

Kathleen Sawa

Dr. Henry Shannon

Tamara Sipes

Beverly Stephenson

Randall Tagami

Diane Valenzuela

Dr. Jonathan Lorenzo Yorba  
President and CEO

June 21, 2016

S. L. Gimbel Foundation Fund

Ms. Debora Wondercheck  
Executive Director  
Arts & Learning Conservatory  
1700 East Garry Avenue, Suite 107  
Santa Ana, CA 92705

Dear Ms. Wondercheck:

The Community Foundation is pleased to enclose a grant check for \$26,480 from the S. L. Gimbel Foundation, a component fund at The Community Foundation. By cashing the grant check, you are agreeing to the conditions stated under the *Terms of Grant* which you have signed and returned. **The completed Grant Evaluation form is due by June 15, 2017** and will be available online on The Community Foundations website under Grants/Forms. Please note that any grant variances or extensions must be requested in writing and in advance. Any remaining grant funds must be returned to The Community Foundation at the end of the grant period.

We greatly appreciate any help you can give us in publicizing the grant. Please use the following credit in any grant announcements or materials funded by the grant: **"The U.S. Grant/Lincoln Elementary Performing Arts Program is supported by a grant from The S. L. Gimbel Foundation."** You may send copies of articles printed in local papers, stories in your agency newsletter, annual report, press releases, and other publications for our files.

Please feel free to contact me at 951-241-7777, ext. 114, if you have any questions.

Sincerely,

Celia Cudiamat  
Executive Vice President of Programs

20160272

40972

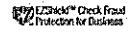
GIMB1



Confirmed in Compliance  
with National Standards for  
U.S. Community Foundations


**The Community Foundation**  
 Strengthening Inland Southern California Through Philanthropy  
 3700 SIXTH STREET, SUITE 200  
 RIVERSIDE, CA 92501  
 951-241-7777 / FAX 951-684-1911

**CITIZENS BUSINESS BANK**  
 A Financial Services Company  
 3695 Main Street, Riverside, CA 92501  
 90-3414/1222



PAY \* Twenty-Six Thousand Four Hundred Eighty and no/100 \*  
 TO THE ORDER OF DATE 06/16/2016 AMOUNT \$ \*\*\*\*26,480.00

Arts & Learning Conservatory  
 1518 Brookhollow Dr. #115  
 Santa Ana, CA 92705-5449

  
*Celia Andriani*  
 AUTHORIZED SIGNATURE

⑈040972⑈ 1 2 2 2 3 4 1 4 9 0 2 4 4 1 2 4 4 3 7 ⑈

The Community Foundation 40972  
 18120 Arts & Learning Conservatory 06/16/2016 040972  
 20160272 05/31/2016 Performing Arts Education at Grant Elementary 26,480.00  
 GIMB S.L. Gimbel Foundation Advised Fund 26,480.00

CHECK TOTAL: \$ \*\*\*\*26,480.00

The Community Foundation 40972  
 18120 Arts & Learning Conservatory 06/16/2016 040972  
 20160272 05/31/2016 Performing Arts Education at Grant Elementary 26,480.00  
 GIMB S.L. Gimbel Foundation Advised Fund 26,480.00

CHECK TOTAL: \$ \*\*\*\*26,480.00

Security features. Details on back.