

25,000

### Organization / Agency Information

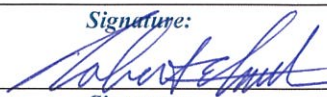

<b>Organization/Agency Name:</b> 1736 Family Crisis Center		
<b>Physical Address:</b> 2116 Arlington Avenue, Suite 200		<b>City/State/Zip:</b> Los Angeles, CA 90018
<b>Mailing Address:</b> Same as above		<b>City/State/Zip:</b>
<b>CEO or Director:</b> Carol A. Adelfkoff		<b>Title:</b> CEO and Executive Director
<b>Phone:</b> 323-737-3900 ext. 300	<b>Fax:</b> 323-737-3993	<b>Email:</b> carol.adelfkoff@gmail.com
<b>Contact Person:</b> Ryan Macy-Hurley		<b>Title:</b> Director of Resource Development & Program Planning
<b>Phone:</b> 323-737-3900 ext. 206	<b>Fax:</b> 323-737-3993	<b>Email:</b> rhurley@1736fcc.org
<b>Web Site Address:</b> <a href="http://www.1736fcc.org">www.1736fcc.org</a>		<b>Tax ID:</b> 95-3989251

### Program / Grant Information

**Interest Area:** ☐ Animal Protection ☐ Education ☐ Environment ☐ Health ☒ Human Dignity

<b>Program/Project Name:</b> Expansion of Homeless & At-Risk Youth Program			<b>Amount of Grant Requested:</b> \$25,000
<b>Total Organization Budget:</b> \$10,408,987 FY 2016-17	<b>Per 990, Percentage of Program Service Expenses (Column B/ Column A x 100):</b> 88.57%	<b>Per 990, Percentage of Management &amp; General Expenses Only (Column C/ Column A x 100):</b> 9.84%	<b>Per 990, Percentage of Management &amp; General Expenses and Fundraising (Column C+D / Column A x 100):</b> 11.43%
<b>Purpose of Grant Request (one sentence):</b> To expand 1736 Family Crisis Center's 45-year-strong emergency shelter and youth empowerment program, including expanding the number of child victims of sex trafficking served annually as well as the number of at-risk youth reached/engaged through community outreach and prevention services.			
<b>Program Start Date (Month and Year):</b> July 1, 2017 Note: Program is ongoing.		<b>Program End Date (Month and Year):</b> June 30, 2018	
<b>Gimbel Grants Received: List Year(s) and Award Amount(s)</b>  2015, \$25,000 for expansion of Veteran Families Program			

### Signatures

<b>Board President / Chair: (Print name and Title)</b>  Bob Smith, Board President	<b>Signature:</b> 	<b>Date:</b> 3-14-17
<b>Executive Director/President: (Print name and Title)</b>  Carol A. Adelfkoff, CEO and Executive Director	<b>Signature:</b> 	<b>Date:</b> 3/14/17

## **2017 S.L. Gimbel Foundation Fund APPLICATION Narrative**

### **I. Organization Background:**

1736 Family Crisis Center (1736 FCC) is a leading provider in Southern California of life-saving services for low-income and/or in-crisis children, youth, families, and veterans. In 1972, members of St. Cross by the Sea, who had been concerned about homeless kids sleeping on local beaches, reached out to them by providing shelter in the house next to the church, which became known as “1736 House.” With the realization that where there are homeless kids, there are entire families in need of help, volunteers and staff responded by opening one of LA County’s first domestic violence (DV) shelters. Since formally incorporating as a non-profit agency in 1986, 1736 FCC has evolved into a comprehensive provider of residential and outpatient services for vulnerable persons throughout LA and Orange Counties. 1736 FCC’s mission is to comprehensively help children, women, men and families through crisis circumstances, including DV, homelessness, abuse, neglect, poverty, substance use, post-traumatic stress disorder, and distress, and to improve their prospects for long-term housing, safety, and success.

#### *Accomplishments.*

Directly serving more than 6,000 individuals each year, 1736 FCC prioritizes outreaching to and addressing the unmet needs of marginalized populations, including those for whom the agency does not have dedicated funding sources. In the last 12 months, for example, the agency provided more than 2,200 hours of mental health care to uninsured patients, at an estimated cost of \$150,000 based on our public reimbursement rates for insured patients.

The quality and impact of our services are consistently recognized by funding agencies, community partners and elected officials. Our Emergency Youth Shelter Program (ages 10-17) has been recognized by the Family and Youth Services Bureau of the US Department of Health and Human Services as having innovated several best practices in the field. In March 2016, U.S. Congressmember Karen Bass presented 1736 FCC with the 2015 Congressional Recognition of Excellence Award for our domestic violence work. In October 2015, the Redondo Beach Police Department awarded 1736 FCC its 2015 Domestic Violence Visionary Award for our long-term successful partnership and contributions to ending and preventing domestic violence in the community. Also, in 2015, 1736 FCC created a PSA with the Dane Williams Memorial Foundation to educate children, youth and young adults about physical and sexual abuse/assault. The PSA can be viewed on the foundation’s homepage: <http://danewilliams.org/>.

#### *Key Programs:*

1736 FCC operates four confidential shelters for domestic violence survivors and their children, a Homeless Veteran Families Program, an emergency youth shelter, a Legal Services Department, a Self-Sufficiency Program, a Mental Health Program, five 24-hour crisis and suicide hotlines, and four Community Service Centers that serve low-income individuals, children and families. Services are offered free of charge to clients in Los Angeles and Orange counties. Each year, our programs serve more than 6,000 children, youth, and adults and reach an additional 20,000 community members through community outreach and education activities.

### **II. Project Information:**

A) *Statement of Need.* In its 2016 Homeless Count, the Los Angeles Homeless Services Authority (LAHSA) reported 2,388 unaccompanied youth were homeless on any given night of the year.



This total represents a largely hidden crisis because more attention and greater funding resources are currently dedicated in LA County to other segments of the homeless population (e.g., Veterans, chronically homeless, families). And yet, the number of homeless youth is greater than the total number of *all homeless persons* in many Continuums of Care in Southern California. For instance, the 2016 homeless count in Riverside County identified 2,165 homeless persons and the Orange County count enumerated 2,201 persons. Despite the magnitude of the problem, there is a paucity of resources to meet the needs of homeless youth, particularly for unaccompanied minors, the subject of this proposal. This is one of the primary reasons why 92% of homeless youth are unsheltered and face daily threats to their survival and well-being (LAHSA, 2016).

The pre-teen and early teenage years are a critical time in the development and discovery of one's individual identity. Because this age group is still developing psychologically, cognitively and physically, exposure to the streets is especially dangerous. A Children's Hospital LA study (2010) found that 27% of youth experienced hate crimes due to race, sexual orientation, and gender identity; 25% were robbed/threatened with a weapon; and 21% were physically attacked. Unsheltered youth were three times more likely to have been forced into prostitution and twice as likely to have been raped or assaulted. 69% of homeless youth had been previous victims of child abuse and incest. Not surprisingly, 49% suffered clinical depression and 18% had PTSD. Despite high levels of need, however, youth reported poor access to and utilization of treatment services, both for themselves and their parents/caretakers. Only one out of ten youth, for instance, reported receiving help with family reunification.

Early intervention is critical to successfully rescuing homeless/runaway youth from horrific outcomes. According to the FBI (2014), 1 in 3 teens is recruited as a prostitute within 48 hours of running away from home. 12-14 years old is the average age at which girls first become victims of sex trafficking. Once girls are trafficked, their average life expectancy is only seven more years *unless they are rescued*. Los Angeles is one of three main hubs for trafficking in the U.S.

*B) Project Description.* For 45 years, 1736 FCC's Emergency Shelter & Youth Empowerment Program has provided shelter, food, clothing and comprehensive supportive services to help homeless, runaway and throwaway kids, ages 10-17. The program addresses immediate, survival needs, assists youth to overcome intense personal challenges such as suicidal ideation, physical and emotional trauma, and victimization, and ensures safe, stable housing for their futures.

Licensed by the California Community Care Licensing Division, the program provides 24-hour crisis intervention counseling (through our professionally staffed Youth Helpline and shelter supervision); 24-hour shelter intake; individual/group/family mental health therapy and counseling; comprehensive case management; independent living skills (i.e. budgeting, nutrition, communications skills, anger/stress management, school enrollment/re-enrollment, etc.); job development activities (for older teens); daily social and recreational opportunities; advocacy; referrals/service linkages to free medical, legal, and other necessary services; plans for alternative living placements if family reunification is not possible; and up to six months of aftercare services (including ongoing case management and counseling to reinforce positive coping strategies learned in the program and promote youth safety and stability).

Through the care they receive in the program, clients are put on a path toward achieving individual goals; these include securing a safe, stable home or living arrangement, obtaining

medical care, returning to school, decreasing anxiety and self-destructive behavior, and improving relationships with family members and peers. They leave our shelter with a safe place to live, with greater insight into the dynamics of what led to their homelessness, reunified with their parents or a significant adult when it is safe to do so, back in school, sober or with a rehabilitation plan, practice in good nutrition and hygiene habits, greater awareness of anger management, communication skills and other life skills, and, in general, a renewed sense of themselves as having a promising future. Many former residents contact 1736 FCC when they become adults and tell us their stay in the shelter *was the life-saving turning point in their lives*.

1736 FCC's program extends into the community by reaching several thousand youth each year through prevention education and outreach in schools, youth centers and similar venues. The program is also bolstered by our Youth Advisory Board (YAB), which is a volunteer group composed of former clients from our shelter and outpatient programs, as well as other accomplished community youth who are interested in teen issues and dedicated to assisting their peers. The group helps keep program services current and relevant so we can address the multitude of challenges facing youth today, such as dating violence, bullying, LGBTQ sexuality issues, substance abuse, peer pressure, and more. YAB members also provide peer counseling and participate in extensive outreach activities in local high schools and the community. YAB activities support positive youth development by offering guidance, support, and opportunities for participating teens to develop paths toward healthy and successful adulthood, thereby reducing the population of homeless youth in Los Angeles County.

During the proposed grant period 1736 FCC will open a new, expanded home for the emergency youth shelter in Mar Vista and relocate the existing program from its smaller, current site in Hermosa Beach. The new facility ("Everychild Emergency Shelter & Youth Program") will be double in size, providing additional space for individual and group therapy as well as improving our ability to serve youth we cannot currently accommodate (e.g., wheelchair-bound) and offering separate rooms for transgender youth and those who are ill. A Youth Empowerment Center will occupy a separate structure on the same lot and serve community youth and shelter residents through 1) 24-hour drop-in services; 2) counseling (crisis, prevention, individual, and family), suicide intervention/prevention, abuse intervention, sexual assault intervention and education, job development and financial planning education, and afterschool activities offering constructive outlets for at-risk youth; 3) life skills, career options, interpersonal skills, computer/financial literacy, and similar training; and 4) Multimedia Technology & Recreation Zone, exposing youth to film making, photography, music, and other therapeutic arts.

*C) Project Goal, Objectives, Activities and Expected Outcomes:* Our project goal is to reduce the number of youth who are abused and exploited and have experienced homelessness, and protect or rescue them from further exploitation and victimization including commercial sex trafficking.

Specific objectives for the proposed grant period of 12 months are provided below.

**Objective I:**

Provide direct services to approximately 900 youth through emergency shelter, 24-hour crisis/suicide hotline, and outpatient or drop-in care, **and engage/reach 7000 at-risk youth (1500 more than in 2016) through expanded community outreach and prevention education efforts.**



### **Activities:**

The agency will provide around-the-clock comprehensive shelter care to approximately 100 homeless, abused, runaway, and/or trafficked minors, including case management, life skills education, mental health therapy, family reunification services (if safe), and next-step housing placement. An additional 800 youth will be assisted through the Youth Hotline, including with suicide prevention, counseling, conflict resolution, and resource and referral. **Expanded outreach and community education efforts will reach 7000 at-risk youth including those engaged through development and cultivation of new relationships with schools, libraries, service clubs, and similar entities in the Mar Vista/West Los Angeles area, the location of the new Emergency Youth Shelter.**

### **Expected Outcomes:**

- **The needs of 720 callers to the Youth Hotline (i.e., 90% of the anticipated 800 calls)** will be resolved through direct enrollment in a 1736 FCC program or facilitated linkage to another community partner/resource
- **80 youth (80% of the anticipated 100 youth to be provided shelter by the program)** will exit the shelter to safe, stable housing through family reunification or an alternative safe, stable living arrangement
- **Of these 80 youth, 56 youth** will complete 6 months of aftercare activities and report using at least 2 life skills learned in shelter at 6-month follow up
- **Of these 80 youth, 52 youth** will report ongoing housing stability at 6-month follow up

### **Evaluation:**

**These outcome measures, which are based on 45 years of program operation and performance, will be tracked by frontline staff using a web-based database called ClientTrack, a federally approved system that adheres to national homeless data standards. Line staff will enter client information and shelter service activities for 100 youth in the system and track the exit/housing destinations of youth leaving the shelter, clients' post-shelter use of life skills, completion rates of aftercare services, and housing stability at follow-up. Outcomes/disposition of the 800 hotline calls (e.g., shelter placement, linkage with emergency medical care, etc.) will be tracked through an internal hotline log. Outreach activity reports (name of event/meeting/school, date, purpose, number of participants reached, etc.) for the 7000 engaged at-risk youth will be submitted monthly by shelter and outreach staff to the Contracts & QA Department and then aggregated at the end of the grant period.**

*D) Timeline.* The proposed grant period is the agency's fiscal year, July 1, 2017-June 30, 2018.

*E) Target Population.* The youth we serve are a mixture of first-time, episodic, and chronic runaways and those who have been thrown out of their homes or abandoned. Their histories provide a picture of physical, verbal and mental/emotional abuse and self-harm. Recent data indicate 85% come from abusive homes where their needs were not being met, or even considered. 52% had suicidal ideation or low regard for risk, such as having engaged in survival sex (exchanging sex for food/other basic needs). 27% of youth *admitted* to prior suicide attempts.

*F) Projects in the Community.* According to LAHSA (2016 Report to Board of Supervisors), L.A. County has only four agencies that provide licensed emergency shelter for homeless minors: 1736



FCC, LA Youth Network, Catholic Charities of LA, and Children of the Night. While there are dozens of group homes serving this age group throughout the county, none of these additional homes are able to accept youth directly from the streets; rather, all are restricted to accepting referrals from county authorities (i.e., child protective services, probation officials, Dept. of Mental Health). Current program partners include law enforcement (U.S. Homeland Security/Human Trafficking Unit, local police agencies, Sheriff's Dept), various school districts, child protective services, and various nonprofit agencies including School on Wheels, Covenant House, and Saving Innocence. Volunteers enhance program services including through the provision of on-site animal therapy, drug and alcohol education, youth mentorship and preparation of meals. At the end of 2014, the Everychild Foundation awarded 1736 FCC its one-and-only 2014 grant (\$1 million) for a capital project to renovate the aforementioned site in Mar Vista.

*G) Use of grant funds.* The \$25,000 requested from the S. L. Gimbel Foundation will be used to support partial salaries and benefits of the Program Coordinator and Mental Health Therapist and defray operating costs, including direct client needs/supplies (**e.g., food/meals, bus tokens, etc.**).

### **III. Project Future.**

Long-term strategies for program sustainability include maintaining current public contracts, and continuing to build the number of individuals, corporations, foundations, and community groups (e.g., Service Clubs) supporting the program, including those interested in targeted issues like human trafficking. The Grand Opening of the new facility in Mar Vista will be used as an opportunity to attract new funding and service partners, particularly those with a focus on West Los Angeles. Following the grant period, our development team will use outreach, donor cultivation, and special events (e.g. fundraisers but also special service days for corporate partners and other groups) to actively identify and engage prospective funders and donors whose giving priorities align with our goal of ending veteran homelessness.

### **IV. Governance, Executive Leadership & Key Personnel.**

Our volunteer board of directors (BOD) provides leadership, governance, and strategic planning to ensure the most effective implementation of the agency's policies, procedures, finances, and programs. Board responsibilities and activities support the agency in accomplishing its mission of providing comprehensive supportive services for homeless youth, domestic violence survivors, and other vulnerable and/or in-crisis community members in order to promote their safety and self-sufficiency. Six BOD committees exist; Finance, Personnel, Development/Nominating, Fundraising, Executive Review & Compensation, and Audit. When conducting meetings, which occur quarterly, the BOD follows Robert's Rule of Order. Decisions are made by a majority vote which can only occur when a quorum (majority) of members are present.

Program Coordinator Tanesha Stewart and Therapist Irene Choi are seasoned youth service professionals, well versed in best practices of cultural competency, positive youth development, harm reduction, crisis intervention and family reunification/reconciliation. They are supervised by Carmela Floro, Director of Clinical Services and Programs, who is a licensed Marriage and Family Therapist (LMFT). Ms. Floro is supervised by 1736 FCC's two Senior Directors, Debbie Nelson and Tobi Quintiliani, both of whom are also LMFTs and have worked at the agency for 21 and 14 years, respectively. Carol Adelkoff, CEO since 1984, works very closely with the Senior Directors and Board on strategic planning and positioning of all agency programs.

## 2017 S.L. Gimbel Foundation APPLICATION

### V. Project Budget and Narrative

A) **Budget Table:** Provide a detailed line-item budget for your **entire** project by completing the table below. Requested line items should be limited to Ten (10) line items. The less the better.

**A breakdown of specific line item requests and attendant costs should include:**

- 1) Line item requests for materials, supplies, equipment and others:
  - a. Identify and list the type of materials, supplies, equipment, etc.
  - b. **Specify the unit cost, number of units, and total cost**
  - c. Use a formula/equation as applicable. (i.e. 40 books @ \$100 each = \$4000)
- 2) Line item requests for staff compensation, benefits: **Do not use FTE percentages.**
  - a. Identify the position; for each position request, **specify the hourly rate and the number of hours** (i.e. \$20/hr x 20 hours/week x 20 weeks = \$8,000)
  - b. For benefits, provide the formula and calculation (i.e. \$8,000 x 25% = \$2,000)
- 3) Line items on Salaries/Personnel included in budget (contribution or in-kind) but NOT requested from the Gimbel Foundation must be broken down per number 2) above: Provide rate of pay per hour and number of hours.

Line Item Request	Line Item Explanation	Support From Your Agency	Support From Other Funders	Requested Amount From Gimbel/TCF	Line Item Total of Project
Program Coordinator	\$25/hr. x 4 hours/week x 52 weeks=\$5,200		\$46,800	\$5,200	\$52,000
Therapist	\$21/hr. x 10 hours/week x 52 weeks=\$10,920		\$32,760	\$10,920	\$43,680
Residential Case Managers			\$87,460		\$87,460
Employee Benefits	\$5,200 x 39%=2,028, plus \$10,920 x 39%=\$4,259		\$65,138	\$6,287	\$71,425
<b>Client Needs/ Supplies/Food</b>	<b>\$91.08/mo. X 12 mos.= \$1,093</b>  <b>Distributed as follows:</b> <b>\$30/mo. for Meals/Food,</b> <b>\$35/mo. for School Supplies</b> <b>\$26.08/mo. for Transportation/Bus tokens=\$91.08/mo.</b>		<b>\$21,357</b>	<b>\$1,093</b>	<b>\$22,450</b>
<b>Copier Lease</b>	<b>\$312.50/mo. X 12 mos. X 40%=1,500</b>		<b>\$2,250</b>	<b>\$1,500</b>	<b>\$3,750</b>
Office Expense	\$1,041.66/mo. X 12		\$12,500		\$12,500



(Office supplies, Postage, Printing, etc.)	mos.=12,500				
Facility Cost (Lease, Insurance, Maintenance, etc.)		\$21,600	\$65,300		\$86,900
Other (See attached program budget)			\$290,592		\$290,592
Administrative Cost		\$21,479	\$30,564		\$52,043
<b>TOTALS:</b>		\$43,079	\$654,721	\$25,000	\$722,800

**B) Narrative:**

1 – Personnel – Program Coordinator: Provides crisis intervention; performs client intake and exit interviews; assigns clients to Case Managers, therapists. Minimum qualification, Master's degree with clinical experience working with high-risk adolescents and youth.

\$25/hr. x 4 hours/week x 52 weeks = \$5,200

2 – Personnel – Therapist: Provides crisis intervention services, individual, group and family mental health therapy using evidenced-based practices. Develops and implements treatment plans with clients and significant others as appropriate. Minimum qualifications, Master's degree, previous clinical experience working with high-risk adolescents/youth.

\$21hr. x 10 hours/week x 52 weeks = \$10,920

3 – Employee Benefits, Includes the costs of Medical insurance, Payroll taxes, retirement contributions, workers compensation insurance, compensated absentee cost (vacation, sick time, etc.), based upon federally approved fringe rate.

\$16,120 x 39%=6,287

39% approved rate consists of Payroll taxes – 7.65%, Workers compensation insurance – 6.35%, Compensated absence – 6%, Health insurance – 10% and Retirement Benefits – 9%.

**4 – Client Needs/Supplies – includes food for prepared meals at shelter, school supplies, and transportation/bus tokens for youth.**

**\$91.08/mo. X 12=\$1,093**

**5 – Copier Lease – copier used at shelter**

**\$312.50/mo. X 12 mos. X 40%=\$1,500**



## **2017 S.L. Gimbel Foundation APPLICATION**

**VI. Sources of Funding:** Please list your current sources of funding and amounts.

### *Secured/Awarded*

<b>Name of Funder: Foundation, Corporation, Government</b>	<b>Amount</b>
U.S. Dept of Health & Human Services Runaway Homeless Youth Program	200,000
LA Homeless Services Authority Emergency Solutions Grant	70,080
Los Angeles County Probation Department	11,615
Community Services Block Grant LA County	47,980
CA Office of Emergency Services Human Trafficking Program	78,597
In-Kind Contributions	43,079
Private Contributions and Grants	\$125,000
(includes Kenneth & Eileen Norris Foundation, Blue Shield CA Foundation, W.M. Keck Foundation, McMaster-Carr Supply, National Charity League, In-N-Out Foundation Child Abuse Foundation, Union Pacific, among others)	

### *Pending*

<b>Name of Funder: Foundation, Corporation, Government</b>	<b>Amount</b>	<b>Decision Date</b>
Carrie Estelle Doheny Foundation	\$5,000	Unknown (June 2017)
Union Bank Foundation	\$5,000	May 2017
LA County Emergency Food & Shelter Program	\$75,000	June 2017
Bob and Dolores Hope Charitable Foundation	\$10,000	June 2017
BNSF Railway Foundation	\$5,000	September 2017
Vistas for Children	\$15,000	June 2017

**\*Note:** Other prospects are continually being researched and identified, while others have already been identified and are scheduled for submission in the coming months.

**Diversity of Funding Sources:** A financially healthy organization should have a diverse mix of funding sources. Complete those categories that apply to your organization using figures from your most recent fiscal year.

<b>Funding Source</b>	<b>Amount</b>	<b>% of Total Revenue</b>	<b>Funding Source</b>	<b>Amount</b>	<b>% of Total Revenue</b>
Contributions	\$167,231	1.70	Program Fees	\$0	
Fundraising/Special Events	\$38,656	.40	Interest Income	\$110	.001
Corp/Foundation Grants	\$366,250	3.71	Other:	\$729,120	7.38
Government Grants	\$8,558,443	86.80	Other:	\$	

**Notes:**

## **2017 S.L. Gimbel Foundation APPLICATION**

### **VII. Financial Analysis**

**Agency Name:** 1736 Family Crisis Center

**Most Current Fiscal Year (Dates):** From July 1, 2015 To: June 30, 2016

This section presents an overview of an applicant organization's financial health and will be reviewed along with the grant proposal. Provide all the information requested on your **entire organization**. Include any notes that may explain any extraordinary circumstances. Information should be taken from your most recent 990 and audit. **Double check your figures!**

#### **Form 990, Part IX: Statement of Functional Expenses**

##### **1) Transfer the totals for each of the columns, Line 25- Total functional expenses (page 10)**

(A) Total Expenses	(B) Program service expenses	(C) Management & general expenses	(D) Fundraising expenses
\$9,281,380	\$8,220,616	\$913,557	\$147,207

**NOTE:** This information is taken from 1736 Family Crisis Center's Form 990 for FY15. The FY16 990 is currently being prepared.

##### **2) Calculate the percentages of Columns B, C, and D, over A (per totals above)**

- Program services (B) – A general rule is that at least 75% of total expenses should be used to support programs
- Management & general administration (C) – A general rule is that no more than 15% of total expenses should be used for management & general expenses
- Fundraising (D) – A general rule is that no more than 10% of total expenses should be used for fundraising

(A) Total Expenses	(B) Program service expenses	(C) Management & general expenses	(D) Fundraising expenses
9,281,380	Columns B / A x 100	Columns C / A x 100	Columns D / A x 100
Must equal 100%	88.57%	9.84%	1.59%

##### **3) Calculate the difference between your CURRENT year budget for management & general expenses and your previous management & general expenses per your 990 (Column C)**

Percentage of Organization's <u>Current</u> Total Budget used for Administration	Column C, Management & general expenses per 990 above	Differential
13 %	9.84 %	3.16 %

If the differential is above (+) or below (-) **10%**, provide an explanation:

N/A



## 2017 S.L. Gimbel Foundation APPLICATION

**Quick Ratio:** Measures the level of liquidity and measures only current assets that can be quickly turned to cash. A generally standard Quick Ratio equals 1 or more.

<b>Cash</b>	<b>+ Accounts Receivables</b>	<b>/Current Liabilities</b>	<b>= Quick Ratio</b>
\$2,138,341	\$1,721,313	2,028,332	1.90

### Excess or Deficit for the Year:

<b>Excess or (Deficit) Most recent fiscal year end</b>	<b>Excess or (Deficit) Prior fiscal year end</b>
\$724,794	\$408,916

**Notes:** The year-end surpluses represented in the above boxes can be misleading without reference to the supporting financial statements. Actual operating profits in these two years were modest, less than \$50,000 in both cases. See statements for further explanation.

### VIII. Application submission check list:

	<b><u>Submit FOUR (4) Copies: 1 ORIGINAL (WITH ORIGINAL SIGNATURES) and 3 copies, collated and stapled together of the following:</u></b>		<b><u>Submit ONE (1) Copy:</u></b>
X	Completed Grant Application Form (cover sheet, narrative), budget page and budget narrative (see sample) and sources of funding, financial analysis page	X	A copy of your current 501(c)(3) letter from the IRS
X	Your current operating budget and the previous year's actual expenses (see sample Budget Comparison)	X	A copy of your most recent year-end financial statements (audited if available; double-sided)
X	Part IX only of the 990 form, Statement of Functional Expenses (one page). If you completed a 990-EZ, fill out the attached Part IX, Functional Expenses of the 990 form using figures from your 990-EZ	X	A copy of your most recent 990 ( double-sided)
X	For past grantees, a copy of your most recent final report.	X	A list of your Board members and their affiliations

**1736 FAMILY CRISIS CENTER  
2016-17 EMERGENCY SHELTER & YOUTH EMPOWERMENT BUDGET**

**REVENUES**

Government Contracts	\$	490,566
Private Contributions	\$	164,077
In-kind Supplies and Volunteer Services	\$	70,000
<b>TOTAL REVENUES</b>	<b>\$</b>	<b>724,643</b>

**EXPENSES**

**Personnel Expenses**

Salaries (includes staff on Gimble Fund form plus Security)	\$	285,820
Employee Benefits	\$	100,037
<i>Subtotal Personnel Expenses</i>	<i>\$</i>	<i>385,857</i>

**Operating Expenses**

Direct Client Expenses (include groceries, personal supplies, school supplies, diapers, bus tokens, other transportation)	\$	22,450
Subcontractors (accounting and other professional fees)	\$	69,350
Supplies	\$	8,900
Telephone & Telecommunications	\$	5,600
Postage & Shipping	\$	1,250
Printing & Copying	\$	2,000
Books, Subscriptions, References	\$	500
Rent	\$	34,200
Utilities	\$	4,500
Personal Property Taxes	\$	4,550
Repair & Maintenance	\$	19,500
Software Maintenance	\$	2,000
Travel & Parking	\$	4,500
Conferences, Conventions, Meetings	\$	850
Insurance - Non-employee related	\$	8,500
Membership dues - organization	\$	600
Staff Development	\$	750
Lease/Rental	\$	12,000
Outside computer services	\$	5,000
Advertising & Recruitment Expenses	\$	1,450
Depreciation	\$	5,700
Administrative Costs	\$	54,636
In-kind Supplies and Volunteer Services	\$	70,000
<i>Subtotal Operating Expenses</i>	<i>\$</i>	<i>338,786</i>
<b>TOTAL EXPENSES</b>	<b>\$</b>	<b>724,643</b>



**Part IX** Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX ☐

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21				
2 Grants and other assistance to domestic individuals. See Part IV, line 22				
3 Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees	513,413.	134,224.	312,077.	67,112.
6 Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
7 Other salaries and wages	3,821,407.	3,696,103.	108,809.	16,495.
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)	285,127.	272,280.	10,655.	2,192.
9 Other employee benefits	1,031,619.	943,753.	71,013.	16,853.
10 Payroll taxes	345,873.	313,130.	26,373.	6,370.
11 Fees for services (non-employees):				
a Management				
b Legal	7,393.		7,393.	
c Accounting	39,703.	20,102.	18,646.	955.
d Lobbying				
e Professional fundraising services. See Part IV, line 17	7,697.			7,697.
f Investment management fees				
g Other. (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Sch O.)	309,684.	197,853.	110,131.	1,700.
12 Advertising and promotion				
13 Office expenses	640,479.	590,533.	35,494.	14,452.
14 Information technology				
15 Royalties				
16 Occupancy	701,049.	597,847.	93,102.	10,100.
17 Travel				
18 Payments of travel or entertainment expenses for any federal, state, or local public officials				
19 Conferences, conventions, and meetings	33,855.	28,112.	4,995.	748.
20 Interest	11,564.	9,051.	2,513.	
21 Payments to affiliates				
22 Depreciation, depletion, and amortization	68,913.	6,833.	62,080.	
23 Insurance	114,376.	84,643.	28,130.	1,603.
24 Other expenses. Itemize expenses not covered above. (List miscellaneous expenses in line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
a <b>SUPPLIES FOR PROGRAMS</b>	1,229,690.	1,229,690.		
b <b>EQUIPMENT</b>	71,942.	68,318.	2,736.	888.
c <b>FEES, TAXES &amp; LICENSES</b>	47,596.	28,144.	19,410.	42.
d				
e All other expenses				
25 Total functional expenses. Add lines 1 through 24e	9,281,380.	8,220,616.	913,557.	147,207.
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation.				

Check here ☐ if following SOP 98-2 (ASC 958-720)

# 1736 Family Crisis Center

Agency Budget  
Fiscal Year 2016/2017

	Actual FY 2015-2016	BUDGET FY 2016-2017	Variance	
<b><u>REVENUES</u></b>				
Contract Revenue	\$ 8,548,701	\$ 9,957,987	\$ 1,409,286	16%
<b>SUBTOTAL CONTRACT REVENUE</b>	<b>\$ 8,548,701</b>	<b>\$ 9,957,987</b>	<b>\$ 1,409,286</b>	<b>16%</b>
<b><u>UNRESTRICTED CONTRIBUTIONS</u></b>				
Individual				
Corporate Contributions				
Foundations/trust grants				
United Way - Contributions				
Special events - gift revenue				
Misc. revenue				
Fundraising agencies revenue	\$ 566,097	\$ 450,900	\$ (116,097)	-21%
Dividends & interest - securities	\$ 92	\$ 100	\$ 8	9%
<b>SUBTOTAL UNRESTRICTED CONTRIBUTIONS</b>	<b>\$ 566,189</b>	<b>\$ 451,000</b>	<b>\$ (115,189)</b>	
<b>TOTAL REVENUE</b>	<b>\$ 9,114,890</b>	<b>\$ 10,408,987</b>	<b>\$ 1,294,097</b>	<b>14%</b>
<b><u>EXPENSES</u></b>				
<b><u>PERSONNEL</u></b>				
SALARIES	\$ 3,992,137	\$ 4,516,089	\$ 523,952	13%
EMPLOYEE BENEFITS	\$ 1,571,899	\$ 1,761,275	\$ 189,376	12%
<b>TOTAL PERSONNEL</b>	<b>\$ 5,564,036</b>	<b>\$ 6,277,364</b>	<b>\$ 713,328</b>	
<b><u>OPERATING COST</u></b>				
Client Needs - Groceries	\$ 85,178	\$ 97,185	\$ 12,007	14%
Client Needs - Supplies	\$ 56,436	\$ 64,392	\$ 7,956	14%
Client Needs - Transportation	\$ 31,776	\$ 36,255	\$ 4,479	14%
Temporary Financial Assistance	\$ 577,236	\$ 962,993	\$ 385,757	67%
Professional Fees	\$ 167,854	\$ 179,604	\$ 11,750	7%
Supplies	\$ 184,329	\$ 193,545	\$ 9,216	5%
Telephone & Telecommunications	\$ 110,854	\$ 121,939	\$ 11,085	10%
Postage & Shipping	\$ 7,022	\$ 7,233	\$ 211	3%
Printing & Copying	\$ 16,692	\$ 18,194	\$ 1,502	9%
Books, Subscriptions, References	\$ 1,075	\$ 1,000	\$ (75)	-7%
Rent	\$ 433,803	\$ 455,493	\$ 21,690	5%
Utilities	\$ 50,625	\$ 54,169	\$ 3,544	7%
Real Estate Taxes	\$ 12,196	\$ 12,562	\$ 366	3%
Repair & Maintenance	\$ 157,662	\$ 159,239	\$ 1,577	1%
Software Maintenance	\$ 14,095	\$ 14,095	\$ -	0%
Travel & Parking	\$ 124,950	\$ 127,449	\$ 2,499	2%
Conferences, Conventions, Meetings	\$ 23,442	\$ 26,747	\$ 3,305	14%
Insurance	\$ 114,309	\$ 121,168	\$ 6,859	6%
Fees, Taxes & Licenses	\$ 24,054	\$ 25,257	\$ 1,203	5%
Staff Development	\$ 7,586	\$ 5,000	\$ (2,586)	-34%
Equipment Lease/Rental	\$ 69,366	\$ 70,060	\$ 694	1%
Outside computer services	\$ 43,020	\$ 43,880	\$ 860	2%
<b>SUBTOTAL OPERATING COST</b>	<b>\$ 2,313,560</b>	<b>\$ 2,797,458</b>	<b>\$ 483,898</b>	
<b><u>OTHER ITEMS</u></b>				
Interest Expense	\$ 14,409	\$ 15,940	\$ 1,531	11%
Deprec & Amort - Allowable	\$ 9,109	\$ 10,892	\$ 1,783	20%
<b>SUBTOTAL OTHER ITEMS</b>	<b>\$ 23,518</b>	<b>\$ 26,832</b>	<b>\$ 3,314</b>	<b>14%</b>
<b>Total General Program/Administrative</b>	<b>\$ 1,221,806</b>	<b>\$ 1,307,332</b>	<b>\$ 85,526</b>	<b>7%</b>
<b>TOTAL EXPENSES</b>	<b>\$ 9,122,920</b>	<b>\$ 10,408,987</b>	<b>\$ 1,286,066</b>	<b>14%</b>



S.L. Gimbel Foundation Fund

#123

COMPLETE

Collector: Web Link 1 (Web Link)  
Started: Wednesday, October 19, 2016 2:20:40 PM  
Last Modified: Monday, October 31, 2016 5:10:21 PM  
Time Spent: Over a week  
IP Address: 64.60.112.20



PAGE 1

Q1: Name of your organization.	1736 Family Crisis Center
Q2: Grant #	20150821
Q3: Grant Period	11/15/2015 - 10/15/2016
Q4: Location of your organization	
City	Los Angeles
State	CA
Q5: Name and Title of person completing evaluation.	Ryan Macy-Hurley, Director of Resource Development and Program Planning
Q6: Phone Number:	323-737-3900 ext. 206
Q7: Email address.	rhurley@1736fcc.org

PAGE 2: Key Outcomes and Results

Q8: Total number of clients served through this grant funding:	599
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S.L. Gimbel Foundation Fund

**Q9: Describe the project's key outcomes and results based on the goals and objectives:**

The original project goals and objectives were as follows, with corresponding results noted after each objective:

Objective I: Serve 375 Veteran households who are homeless or at imminent risk, expanding from the approximately 300 Veterans and their families served annually.

During the grant period, the project served 379 Veteran households. Of these, three quarters of enrollees were literally homeless, meaning that they were living in homeless shelters, sleeping in cars, or living on the streets when they were enrolled for services.

Objective II: 85% of homeless Veteran families will be assisted in obtaining and maintaining permanent housing.

During the grant period, 73% of enrolled homeless Veteran families successfully obtained and retained permanent housing, moving from the streets or homeless shelters into permanent housing with their own lease agreements.

Objective III: 90% of Veteran families who are at risk of homelessness will receive assistance in resolving their housing crises and regain stability

During the grant period, 93% of enrolled at-risk Veteran families resolved their housing crises and were able to exit the program stable once again in permanent housing (e.g., eviction orders were overturned; disputes with landlords were resolved; new or better jobs were obtained enabling the household to afford living expenses again; etc.).

**Q10: Please describe any challenges/obstacles the organization encountered (if any) in attaining goals & objectives.**

The project achieved most of its stated objectives except for the percentage of homeless Veterans and their families who were able to escape homelessness and stabilize in permanent housing. Whereas our objective was to assist 85% of such households to obtain and maintain permanent housing, 73% of homeless enrollees achieved this goal.

Based on interviews with program supervisors and a detailed analysis of program data, the primary obstacles to achieving the planned objective related directly to the complexity of barriers faced by clients. Specifically, 63% of enrolled Veterans were disabled, and more than 40% of households were chronically homeless, meaning that not only was the head of household disabled but the Veteran/Veteran family had been homeless long-term at the time they were enrolled in our program (i.e. 12 consecutive months minimally, or 4 homeless episodes in 3 years that cumulatively added up to 12 months). While the program did successfully assist the majority of disabled, long-term homeless Veterans to enter and retain permanent housing, there was a significant subgroup for whom the program was not successful.

These remaining households were challenging to work with because most of them were living on the streets, were transitory, were battling mental illness and/or substance abuse issues, and/or had "grown accustomed to" instability and crisis in their lives. Although our staff repeatedly sought to engage these high barrier households, and brought services to them wherever they were (i.e. sleeping in their cars, along riverbanks, etc.), 1736 Family Crisis Center's program is ultimately a voluntary program. In some cases, we did help these Veterans to improve their circumstances; for example, 13% were assisted to move off the streets and into temporary housing. Although these outcomes are not considered successful by our program standard, these Veterans were able to exit the program with safe living arrangements, and connected to services and resources providing support on an ongoing basis. In most cases, however, we struggled to assist these Veterans. In fact, of those who exited the program still homeless, 52% were terminated from the program for "non-compliance", meaning that they did not follow through with basic program expectations (e.g. attending appointments; visiting/viewing apartments that we identified for them; working with our case managers on looking for employment). While clients were given ample opportunities for program participation (e.g. we repeatedly scheduled missed appointments; we offered to transport them wherever needed; we would continue searching for them on the streets if they disappeared; etc.), the behavioral health issues of these largely single person households ultimately interfered with their ability to participate in the program and improve their situation.

Based on ongoing conversations with our peers, we have learned that other Veteran service providers are also struggling to assist this subgroup of homeless Veterans who have complex, largely untreated behavioral health issues and long-term homelessness histories. While Veteran homelessness has been declining through the concerted and coordinated efforts of local agencies, like 1736 Family Crisis Center, and government partners, as evidenced by a 57% reduction in Veteran homelessness in LA County since 2011 (LA Homeless Services Authority/United Way, 2016), many of the remaining homeless, and their complex barriers, challenge the region's ability to achieve the goal of ending all homelessness among Veterans.

**Q11: How did you overcome and/or address the challenges and obstacles?**

To address untreated and/or undiagnosed behavioral health issues among Veterans enrolled in the program, 1736 Family Crisis Center used the following strategies: 1) we implemented on-site clinical screening at our main program office in Wilmington. Our case management staff does not have clinical training in behavioral health assessment and intervention. The addition of an on-site therapist helped to address this program gap. In our Orange County office, we increased the number of days we work at the VA's primary resource center for homeless Veterans; in so doing, we increased client access to the on-site psychiatrists and doctors who work for the VA. 2) through this grant, we hired two additional case managers, which enabled the program to reduce its client to staff ratio. This enabled case managers to provide more intensive, individualized services to the highest barrier clients who struggled with even the most basic tasks of daily living and required more "hand holding" than other clients. and 3) we increased the number of permanent supportive housing providers with whom we partnered. By placing disabled Veterans with severe behavioral health conditions in rental units operated by these providers not only did we facilitate the Veterans' access to permanent, affordable housing, but we also ensured that they would receive ongoing medical and psychiatric care.



## S.L. Gimbel Foundation Fund

### **Q12: Describe any unintended positive outcomes as a result of the efforts supported by this grant.**

During the grant period, the City of Long Beach announced that it had effectively ended Veteran homelessness. Based on the federal government's established standards and attendant benchmarks for ending Veteran homelessness, what this means in practice is that virtually all Veterans who are homeless in a given community have been assisted to move into permanent housing, and those that remain have been continually offered permanent housing opportunities (at least once a month) but have turned them down for one reason or another; further, any newly homeless Veterans are homeless for only a short period (less than 90 days) and rapidly placed back into permanent housing.

As one of three Continuums of Care where our project operates in conjunction with several other Veteran service providers, 1736 Family Crisis Center was extremely pleased by this news. Long Beach is the first Continuum of Care in Southern CA to have declared an end to Veteran homelessness and to have applied to the federal government to certify its results. The grant provided by the S.L. Gimbel Foundation Fund enabled 1736 Family Crisis to increase its case management staff in the South Bay area including Long Beach, and thus contributed towards accomplishment of this community goal.

### **Q13: Briefly describe the impact this grant has had on the organization and community served.**

Funding from the S.L. Gimbel Foundation Fund had a very positive impact on our services to the Veteran population. As discussed above, low functioning levels and corresponding behavioral health issues among enrollees challenged our ability to assist program participants. In order to work with such complex cases, it is essential that we have appropriate caseload sizes whereby staff can provide the intensity of time and care necessary to engage and help these Veterans and their families. The two additional case managers we were able to hire because of the grant helped us to reduce caseload sizes while also increasing the total number of households assisted. Additionally, the additional staffing contributed positively towards the larger community served, including, as previously mentioned, enabling the agency to work with other community partners in Long Beach to end Veteran homelessness in that City.

## PAGE 3: Budget

### **Q14: Please provide a brief narrative on how the funds were used to fulfill grant objectives.**

Grant funds from the S. L. Gimbel Foundation were used to expand our case management staff in the Veteran Families Program. Specifically, funds supported the salaries of two new case managers, with \$12,500 defraying the annual salary of each position (\$40,000/year plus benefits).

## PAGE 4: Success Stories

### **Q15: Please relate a success story:**

When we met David, he was living on the streets in Orange County. He was homeless and had no job. Well, he had a job about a year ago, but he had lost it since then, had exhausted all of his unemployment income, and had been evicted from a friend's mobile home because he had no money for rent. Within a month of entering our program, we were able to find housing for David. The Veteran Families Program paid a security deposit and four months of rental assistance. This gave David time to focus his energy on finding a job. The 1736 Veteran Families Program case manager and employment specialist gave David the educational resources to help him build a resume, interview successfully, and better manage his finances. In three months' time David was offered a position at a major retail company. "With support from 1736 Family Crisis Center and the SSVF program I was able to get back on my feet. I was destitute, but now I have a future," says David.

## S.L. Gimbel Foundation Fund

**Q16: Please relate a success story here:**

Becky was a homeless veteran living in a vehicle with her young son. She had a job nine months out of the year in a school system, but during the three months she didn't work, she fell behind on rent and was evicted. She had difficulty obtaining new housing due to poor credit and the high security deposits she encountered. Our Veteran Families Program was able to help Becky find a suitable apartment for herself and her son in about six weeks. Financial assistance from our program assisted with her application fee/rental checks, rental assistance, security deposit and staff negotiated with the landlord to help secure a permanent housing solution. Staff also helped Becky find a part-time summer job to provide income during the summer months. Her case manager enrolled her in financial literacy training so she could learn to budget her money. Becky was so very happy to have a home for herself and her son that she sent a picture holding the keys to her new apartment. She and son now have a stable home and are doing well.

**Q17: Please relate a success story here:**

*Respondent skipped this question*

**PAGE 5: Organizational Information**

**Q18: Which category best describes the organization.** Basic Needs Support  
Please choose only one.

**Q19: What is the organization's primary program area of interest?** Health & Human Services

**Q20: Percentage of clients served through grant in each ethnic group category. Total must equal 100%**

African American	37
Asian/Pacific Islander	3
Caucasian	36
Native American	2
Hispanic Latino	19
All Ethnicities	3

**Q21: Approximate percentage of clients served from grant funds in each age category.**

Children Birth-05 years of age	7
Children ages 06-12 years of age	8
Youth ages 13-18	5
Young Adults (18-24)	7
Adults	63
Senior Citizens	10

**Q22: Approximate percentage of clients served with disabilities from grant funds.**

No clients served with disabilities	37
Physically Disabled	39
Mentally/Emotionally Disabled	32
Learning Disabled	9
Other Disability	17

**Q23: Approximate percentage of clients served in each economic group.**

At/Below Poverty Level	82
Homeless/Indigent	75

S.L. Gimbel Foundation Fund

**Q24: Approximate percentage of clients served from grant funds in each population category.**

Single Adults	82
Families	3
Single Parent Families	15
Disabled	63
Ethnic Minority	67
Abused Women/Children	6
Homeless/Indigent	75
Military	100
Elderly	10





Strengthening Inland Southern California through Philanthropy

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July 21, 2017

*S. L. Gimbel Foundation Fund*

Ms. Carol Adelskoff  
CEO and Executive Director  
1736 Family Crisis Center  
2116 Arlington Avenue, Suite 200  
Los Angeles, CA 90018

Dear Ms. Adelskoff:

Congratulations! A grant has been approved for 1736 Family Crisis Center in the amount of \$25,000.00 from the S.L. Gimbel Foundation. **The performance period for this grant is August 1, 2017 to July 31, 2018.** Additional funding beyond the performance period is not guaranteed. It is highly recommended that alternative funding sources be sought accordingly. The grant is to support the following as specified in your proposal:

*Expand emergency shelter and youth empowerment program*

This grant is subject to the terms outlined in the enclosed Grant Agreement. After you have reviewed the terms and conditions of the Grant Agreement, **please sign and date the agreement and return with original signature to The Community Foundation by Friday, August 25, 2017.** Be sure copy the signed agreement for your records. Funds will be released upon receipt of the signed Grant Agreement.

A condition of this grant is that you agree to submit the Grant Evaluation Form which includes a narrative report and fiscal report. **The Grant Evaluation is due by August 15, 2018** and a copy will be available online.

We wish you great success and look forward to working with you during the grant performance period. If you have any questions, please feel free to contact me at 951-241-7777.

Sincerely,

Celia Cudiamat  
Executive Vice President of Programs

21918 1736 Family Crisis Center

20170372 GIMB





Strengthening Inland Southern California through Philanthropy

3700 Sixth Street, Suite 200

Riverside, CA 92501

P: 951-684-4194

F: 951-684-1911

[www.thecommunityfoundation.net](http://www.thecommunityfoundation.net)

**S. L. Gimbel Foundation Fund  
Grant Agreement**

**Organization:** 1736 Family Crisis Center

**Grant Amount:** \$25,000.00 **Grant Number:** 20170372

**Grant Period:** August 1, 2017 to July 31, 2018 (*Evaluation Due: August 15, 2018*)

**Purpose:** Expand emergency shelter and youth empowerment program

**1. Use of Grant Funds**

Grant funds must be expended within the grant period, for the purpose and objectives described in your grant proposal. Grant funds may not be expended for any other purpose without prior written approval by The Community Foundation. If there are significant difficulties in making use of the funds as specified in your proposal, or if the grant funds cannot be spent within the grant period, notify us in writing promptly.

Formal requests for extensions or variances must be submitted to the Foundation's Board of Directors for approval a minimum of 60 days before the end of the grant period.

Requests for variances or extensions are reviewed on a case-by-case basis and approved by the Board of Directors. If a request is denied, unused funds must be immediately refunded to the Foundation.

Grant funds will not be expended for any political or lobbying activity or for any purpose other than one specified in section 170(c)(2)(b) of the Code.

**2. Payment of Grant Funds**

The grant funds will be paid in full by the Foundation upon receipt of the signed Grant Agreement. Challenge grant funds will be paid in full upon receipt of the signed Grant Agreement and upon receipt of documentation providing evidence that condition(s) of the challenge grant has/have been met.

**3. Certification and Maintenance of Exempt Organization Status**

This grant is specifically conditioned upon Grantee's status as an eligible grantee of The Community Foundation. The Foundation has obtained a copy of the Grantee's IRS determination letter. Grantee confirms that it has not had any change in its legal or tax-exempt status, and shall notify the Foundation immediately of any such change.

**4. Final Report and Records**

The Grantee will submit the Grant Evaluation report per the deadline set forth in the award letter. This report includes a narrative on outcomes based on goals and objectives set forth in the grant proposal and an expenditure report documenting use of grant funds. If equipment was purchased, copies of receipts need to be included.

**5. Grantee's Financial Responsibilities**

Grantee will keep records of receipts and expenditures of grant funds and other supporting documentation related to the grant at least four (4) years after completion of the grant and will make such records of receipts, expenditures and supporting documentation available to the Foundation upon request, for the purpose of conducting financial audits, making verifications, and investigations as deemed necessary concerning the grant.



## 6. Publicity

The Community Foundation appreciates publicity for the grant in all relevant published materials, such as brochures, newsletters and annual reports. The credit line of "Made possible in part by a grant from **"The Community Foundation, Strengthening Inland Southern California through Philanthropy"** is suggested. The Grantee will allow the Foundation to review and approve the content of any proposed publicity concerning the grant prior to its release, upon request. When your donors are listed in printed materials, include the Foundation in the appropriate contribution size category. Sending a brief press release to your local paper is appreciated. Please email Charee Gillens, our Marketing & Communications Officer, at [cgillens@thecommunityfoundation.net](mailto:cgillens@thecommunityfoundation.net) with copies of any printed or publicity materials that highlight the grant. When publishing our name, please note the "The" at the beginning of our name is a legal part of our name. It should always be used and capitalized. Attaching a logo is also appreciated. Our logo can be downloaded on our website at [www.thecommunityfoundation.net](http://www.thecommunityfoundation.net).

Grantee agrees to allow the Foundation to include information about this grant in the Foundation's periodic public report, newsletter, news releases, social media postings, and on the Foundation's website. This includes the amount and purpose of the grant, any photographs you have provided, your logo or trademark, and other information and materials about your organization and its activities.

## 7. Indemnification

In the event that a claim of any kind is asserted against the Grantee or the Foundation related to or arising from the project funded by the Grant and a proceeding is brought against the Foundation by reason of such claim, the Grantee, upon written notice from the Foundation, shall, at the Grantee's expense, resist or defend such action or proceeding, at no cost to the Foundation, by counsel approved by the Foundation in writing.

Grantee hereby agrees, to the fullest extent permitted by law, to defend, indemnify, and hold harmless the Foundation, its offices, directors, employees, and agents, from and against any and all claims, liabilities, losses, and expenses (including reasonable attorneys' fees) directly, indirectly, wholly, or partially arising from or in connection with any act or omission by Grantee, its employees, or agents in applying for or accepting the Grant, in expending or applying the Grant funds or in carrying out any project or program supported by the Grant, except to the extent that such claims, liabilities, losses, and expenses arise from or in connection with any bad faith act or omission by the Foundation, its officers, directors, employees, or agent.

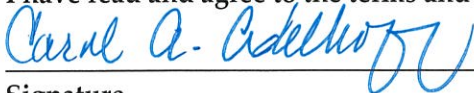
## 8. Termination

The Community Foundation may terminate this agreement, modify or withhold payments under this grant award, require a total or partial refund of any grant funds, or all at any time, if, in the Community Foundation's judgment: a) The Community Foundation is not satisfied with the quality of the Grantee's progress toward achieving the project goals and objectives; b) the Grantee dissolves or fails to operate; c) the Grantee fails to comply with the terms and conditions of this agreement; d) the Grantee fails to comply with the requirements of any law or regulation applicable to you, the Foundation, or this grant.

## 9. Limitation of Support

This Agreement contains the entire agreement between the parties with respect to the Grant and supersedes any previous oral or written understandings or agreements.

I have read and agree to the terms and conditions of the Grant Agreement.



Signature



Date



Printed Name



Title

Organization: 1736 Family Crisis Center  
Grant Number: 20170372





Strengthening Inland Southern California through Philanthropy

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August 9, 2017

*S. L. Gimbel Foundation Fund*

Ms. Carol Adelskoff  
1736 Family Crisis Center  
2116 Arlington Avenue, Suite 200  
Los Angeles, CA 90018

Dear Ms. Adelskoff:

The Community Foundation is pleased to enclose a grant check for \$25,000.00 from the S. L. Gimbel Foundation, a component fund at The Community Foundation. By cashing the grant check, you are agreeing to the conditions stated under the *Terms of Grant* which you have signed and returned. The completed Grant Evaluation form is due by August 15, 2018 and will be available online on The Community Foundations website under Grants/Forms. Please note that any grant variances or extensions must be requested in writing and in advance. Any remaining grant funds must be returned to The Community Foundation at the end of the grant period.

We greatly appreciate any help you can give us in publicizing the grant. Please use the following credit in any grant announcements or materials funded by the grant: *"1736 Family Crisis Center is supported by a grant from The S. L. Gimbel Foundation."* You may send us copies of articles printed in local papers, stories in your agency newsletter, annual report, press releases, and other publications for our files.

Please feel free to contact me at 951-241-7777 should you have any questions.

Sincerely,

Celia Cudiamat  
Executive Vice President of Programs

20170372

42708

GIMB2



**The Community Foundation**  
Strengthening Inland Southern California through Philanthropy  
3700 SIXTH STREET, SUITE 200  
RIVERSIDE, CA 92501  
951-241-7777 / FAX 951-684-1911

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Protection for Business

PAY \* Twenty-Five Thousand and no/100 \*

TO THE  
ORDER OF

DATE

08/08/2017

AMOUNT

\$ \*\*\*\*25,000.00

1736 Family Crisis Center  
2116 Arlington Avenue, Suite 200  
Los Angeles, CA 90018

*Liz Funder*  
*/brown-Minds*  
AUTHORIZED SIGNATURE

⑈042708⑈ ⑆122234149⑆ 244124437⑈

The Community Foundation

42708

21918 1736 Family Crisis Center

08/08/2017 042708

20170372	07/20/2017	Expand emergency shelter and youth empowerment program	25,000.00
GIMB	S.L. Gimbel Foundation Advised Fund		25,000.00

CHECK TOTAL: \$ \*\*\*\*25,000.00

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