

#48



**2018 S.L. Gimbel
Foundation Fund Holiday
Food Program Grant
Application**

Internal Use Only:
Grant: 20180984

Organization / Agency Information

Organization/Agency Name: Second Harvest Food Bank of the Mahoning Valley		
Physical Address: 2805 Salt Springs Road		City/State/Zip Youngstown, OH 44509
Mailing Address: Same as above		City/State/Zip
CEO or Director: Michael Iberis		Title: Executive Director
Phone: 330-792-5522	Fax: 330-792-9665	Email: miberis@shfbmv.org
Contact Person: Miriam Klein		Title: Grants and Database Manager
Phone: 330-792-5522 x111	Fax: 330-792-5522	Email: mklein@shfbmv.org
Web Site Address: www.mahoningvalleysecondharvest.org		Tax ID: 34-1380074

Program / Grant Information

Program/Project Name: Food for Hungry Families			Amount of Grant Requested: \$15,000
Total Organization Budget: \$2,774,200	Per 990, Percentage of Program Service Expenses (Column B/ Column A x 100): 97%	Per 990, Percentage of Management & General Expenses Only (Column C/ Column A x 100): 1.25%	Per 990, Percentage of Management & General Expenses and Fundraising (Column C+D / Column A x 100): 3%
Purpose of Grant Request (one sentence): Second Harvest Food Bank of the Mahoning Valley is requesting funds to support its mission to make food accessible to all people so that no one goes hungry in our community.			
Gimbel Holiday Grants Received: List Year(s) and Award Amount(s) None			

Signatures

Board President / Chair: (Print name and Title) Diana Hogg, President	Signature: 	Date: November 14, 2018
Executive Director/President: (Print name and Title) Michael Iberis, Executive Director	Signature: 	Date: November 14, 2018

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Please provide the following information for items I. through III. by answering all questions in ONE PAGE-12 Font. Please be thorough, clear, specific, and concise.

I. Organization/Agency Background: State your mission, vision, purpose, and provide a brief history. What are your core programs and activities? How many people do you serve? How many paid staff, full time and part-time? How many volunteers? Second Harvest Food Bank of the Mahoning Valley's mission is to solicit, store and distribute food to hunger-relief organizations feeding hungry people in Columbiana, Mahoning and Trumbull counties in northeast Ohio; and to provide education and advocacy. We believe that no one should go hungry and we are dedicated to building a community that makes food accessible to all people. Second Harvest Food Bank of the Mahoning Valley began in the early 1980s when a group of lay and religious community leaders realized that while people were going hungry, companies were throwing away unused but still nutritious edible food. In 1994, the Food Bank became a certified member of Feeding America, the nation's largest domestic hunger-relief organization. In 2017, the Food Bank distributed a record 10.6 million pounds of food, including over 3 million pounds of fresh fruits and vegetables, and the Food Bank's member hunger-relief agencies handled over 15,000 requests for food assistance each week in Columbiana, Mahoning and Trumbull counties in northeast Ohio; of those who received food from one of the Food Bank's member agencies last year, 32% were children and 20% were seniors. The Food Bank has a small staff of 10 full-time and 14 part-time employees, and depends on the broad support from the community; approximately 1,500 volunteers gave over 14,000 hours of service last year.

II. Project Information: Describe your food distribution program. ANSWER ALL QUESTIONS. Explain the community need including demographics, geographic characteristics of the area or community to be served, community conditions and income level. What are the specific activities of the food program? As a member of Feeding America, we are the designated recipient of food from national donors that include Nabisco, Kraft, General Mills and retailers such as Aldi, Walmart, Target, etc. We receive donated food from local grocers, wholesalers and producers. We also store and distribute USDA commodities (TEFAP, CSFP), and we provide fresh produce through the Ohio Agricultural Clearance Program (OACP). The food is redistributed to hungry people through 148 member hunger-relief agencies, which include church pantries, homeless shelters and soup kitchens, shelters for battered women and after-school programs. The need for food assistance in our northeast Ohio community is great, as families struggle with stagnant wages and underemployment, and unemployment. The poverty rate for each county (U.S. Census 2017 ACS) is as follows: 14.5% in Columbiana; 18.4% in Mahoning; and 15.5% in Trumbull. Thus, the percentage of people in our community who live in food insecure households is about 16%, or over 86,000 people, according to Feeding America's 2018 study, Map the Meal Gap, and most are children. In fact, 53% of all children in our service area's schools are eligible for free and reduced-price meals. The number of hungry children in all three counties averages approximately 23.6%—nearly 1 in 4 children are living in food insecure households.

How do you identify/qualify those in need? How often is the food distribution offered? Anyone who goes to a pantry in need of food is served; to receive USDA food, recipients are asked to complete a self-declaration of income form. Many programs provide families with groceries once a month, some provide food daily (such as soup kitchens and school pantry programs).

How many people will be served by the food distribution program (children, youth, adults, seniors)? Please explain how you keep track of number of people served.

In 2017, the Food Bank's 148 member agencies fulfilled over 15,000 requests for food assistance each week. In 2017, the Food Bank served (duplicate numbers) 138,973 children; 216,477 adults; and 95,268 seniors. The total number of meals served: 8,865,924. The Food Bank tracks the number of seniors, families and children in need of food using the required USDA's self-declaration of income forms.

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III. Project Budget

Please provide a detailed line-item budget for your project by completing the budget form below. **The maximum requested amount is \$15,000** or 25% of your operating budget, whichever is less. You can request for less than \$15,000. You may delineate your line items requests per examples below:

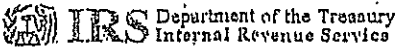
- 85% of total request for the purchase of food items only. (Ex. Total request of \$15,000; 85% is \$12,750 for food)
- 15% of total request for female hygiene products and/or diapers. (Ex. Total request of \$15,000; 15% is \$2,250 for diapers and female hygiene products)
- 100% of total request for the purchase of food items
- Canned tuna will not be funded.

Food items must be delineated (i.e. canned vegetables, soup, pasta, dried beans, rice, etc.). For each food item, indicate the cost per unit (pound, carton, case, etc.) and the quantity. See attached example.

Line Item	Line Item Description	Requested Amount
<i>Sweet potatoes (fresh)</i>	40lb cases, \$7.30/case, 1,000 cases	\$7,300
<i>Vegetable soup</i>	10oz cans, \$11.25/case of 24, 200 cases	\$2,250
<i>Pork and beans</i>	16oz cans, \$12.95/case of 24, 173 cases	\$2,240
<i>Unsweetened applesauce</i>	4 oz cups, \$16.20/case of 48, 100 cases	\$1,620
<i>Beef ravioli</i>	15 oz cans, \$15.90/case of 24, 100 cases	\$1,590
TOTAL:		\$15,000

The Food Bank's Project (Operating) Budget for 2019 will be \$2,748,000.

The Administrative Expenses Percentage is 3%.



Department of the Treasury
Internal Revenue Service

P.O. Box 2508
Cincinnati OH 45201

In reply refer to: 0248237276
Feb. 01, 2008 LTR 4168C EO
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BODC: TE

SECOND HARVEST FOODBANK OF THE
MAHONING VALLEY
2805 SALT SPRINGS RD
YOUNGSTOWN OH 44509-1037052



17547

Employer Identification Number: 34-1380074
Person to Contact: Mr. Morton
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your request of Jan. 23, 2008, regarding your tax-exempt status.

Our records indicate that a determination letter was issued in July 1988, that recognized you as exempt from Federal income tax, and discloses that you are currently exempt under section 501(c)(3) of the Internal Revenue Code.

Our records also indicate you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,

Michele M. Sullivan, Oper. Mgr.
Accounts Management Operations I

**Second Harvest Food Bank of the Mahoning Valley
Board of Directors 2018**

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Sidney Wylie
Retired, GM Lordstown
2216 County Lane
Poland, OH 44514
Agency: Centenary United
Methodist Church
Home: (330) 755-1763

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21				
2 Grants and other assistance to domestic individuals. See Part IV, line 22				
3 Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees	69,528.	13,906.	27,811.	27,811.
6 Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
7 Other salaries and wages	581,490.	371,497.	106,949.	103,044.
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)	36,868.	21,826.	7,632.	7,410.
9 Other employee benefits				
10 Payroll taxes				
11 Fees for services (non-employees):				
a Management				
b Legal				
c Accounting	17,031.		17,031.	
d Lobbying				
e Professional fundraising services. See Part IV, line 17	141,006.			141,006.
f Investment management fees				
g Other. (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Sch O.)				
12 Advertising and promotion	2,239.	2,062.	177.	
13 Office expenses	191,035.	175,943.	15,092.	
14 Information technology				
15 Royalties				
16 Occupancy	120,757.	116,454.	4,303.	
17 Travel	83,286.	83,286.		
18 Payments of travel or entertainment expenses for any federal, state, or local public officials				
19 Conferences, conventions, and meetings	8,338.	4,936.	1,726.	1,676.
20 Interest				
21 Payments to affiliates				
22 Depreciation, depletion, and amortization	180,029.	164,727.	15,302.	
23 Insurance	19,694.	18,138.	1,556.	
24 Other expenses. Itemize expenses not covered above. (List miscellaneous expenses in line 24e. If line 24a amount exceeds 10% of line 25, column (A) amount, list line 24a expenses on Schedule O.)				
a Donated Food - Cost	15,186,423.	15,186,423.		
b Donated Food - Disposal	316,287.	316,287.		
c Other Program Expenses	178,251.	178,251.		
d Employee Hospitalizatio	94,659.	56,039.	19,594.	19,026.
e All other expenses	45,403.	45,403.		
25 Total functional expenses. Add lines 1 through 24e	17,272,324.	16,755,178.	217,173.	299,973.
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation.				

Check here if following SOP 98-2 (ASC 958-720)

Second Harvest Food Bank
2018 General Operating Budget

REVENUE

<i>Government Support</i>	\$ 313,000.00
<i>Shared Maintenance Income</i>	830,000.00
<i>Government Support/Shared Maintenance Subtotal</i>	<u>\$1,143,000.00</u>

Donations	\$ 909,000.00
Fundraiser	260,000.00
Agency Membership Fees	6,200.00
Other Agency Fees	5,000.00
Interest & Investment Income	12,000.00
Donation Services (In-Kind)	429,000.00
Other Income	10,000.00
Other Revenue Subtotal	<u>1,631,200.00</u>

Total Revenue \$2,774,200.00

EXPENSES

Salary & Wages	\$ 560,000.00
Contract Employees	25,000.00
Payroll Taxes	79,800.00
Employee Benefits	131,000.00
Professional Services	34,000.00
Banking Service Fees	4,500.00
Warehouse Supplies	40,000.00
Direct Appeals Expense	139,500.00
Donated Fundraising Exp.	53,000.00
Fundraising Expense	14,000.00
Postage & Shipping	36,200.00
Transportation	23,400.00
Truck Leases	57,000.00
Donated Transportation	26,000.00
Occupancy	61,200.00
Insurance	20,100.00
Equipment & Maintenance	22,500.00
Donated PR/Advertising	350,000.00
Printing & Publications	10,000.00
Travel	5,000.00
Conference & Meetings	8,000.00
Office Expense	34,500.00
Depreciation	170,400.00
Food Acquisition Expense	690,000.00
Food Bank Fees	16,000.00
Backpack Program	38,000.00
School Pantry Program	50,000.00
Mobile Pantry Program	50,000.00
Agencies Designated Gift	20,000.00
Misc.	<u>5,100.00</u>

Total Expenses \$2,774,200.00