

#45



**2018 S.L. Gimbel
Foundation Fund Holiday
Food Program Grant
Application**

Internal Use Only:
Grant : _____

Organization / Agency Information

Organization/Agency Name: River Bend Foodbank		
Physical Address: 4010 Kimmel Drive	City/State/Zip: Davenport, IA 52802	
Mailing Address: Same as physical address.	City/State/Zip:	
CEO or Director: Michael P. Miller	Title: President & CEO	
Phone: 563-345-6490	Fax: 563-345-6496	Email: mmiller@riverbendfoodbank.org
Contact Person: Nancy Renkes		Title: Vice President & Chief Partnerships Officer
Phone: 563-345-6490	Fax: 563-345-6496	Email: nrenkes@riverbendfoodbank.org
Web Site Address: www.riverbendfoodbank.org		Tax ID: 36-3147342

Program / Grant Information

Program/Project Name: Food Purchase for the Hungry			Amount of Grant Requested: \$15,000
Total Organization Budget: \$4,112,949.58	Per 990, Percentage of Program Service Expenses (Column B/ Column A x 100): 96%	Per 990, Percentage of Management & General Expenses Only (Column C / Column A x 100): 1.9%	Per 990, Percentage of Management & General Expenses and Fundraising (Column C+D / Column A x 100): 3.6%
Purpose of Grant Request (one sentence): The grant will purchase food that will help us fill the Meal Gap (number of missing meals) in the 23-county region we serve in Iowa and Illinois.			
Gimbel Holiday Grants Received: List Year(s) and Award Amount(s) None			

Signatures

Board President / Chair: (Print name and Title)	Signature:	Date:
Trish Huber, Chairman		11-14-18
Executive Director/President: (Print name and Title)	Signature:	Date:
Michael Miller, President & CEO		11/14/18

2018 S.L. Gimbel Foundation Fund

Holiday Grant Application

Please provide the following information for items I. through III. by answering all questions in ONE PAGE-12 Font. Please be thorough, clear, specific, and concise.

I. Organization/Agency Background: State your mission, vision, purpose, and provide a brief history. What are your core programs and activities? How many people do you serve? How many paid staff, full time and part-time? How many volunteers?

Mission: River Bend Foodbank leads the community-wide effort to end hunger in eastern Iowa and western Illinois. We envision a hunger-free Iowa and Illinois. Our staff of 21 full-time and six part-time paid employees, alongside 2,834 volunteers, serves 75,000 individuals annually.

River Bend Food Reservoir- doing business as River Bend Foodbank-was incorporated September 14, 1981. Because of the farm implement crisis, tens of thousands of high paying jobs were lost. A group of concerned citizens came together and decided to start a Foodbank. The Board of Directors adopted a new Strategic Plan in August 2015. The new plan evolves our mission from distributing food to ending hunger. We will accomplish this by tripling the number of meals provided by River Bend Foodbank within the next ten years. We will triple the meals to 22.1 million because the need is three times greater than previously provided. Our Foodbank distributed 7.3 million meals in 2014, at which time we set the goal of tripling that number over 10 years. In 2017-2018 the Foodbank and partners distributed 13,768,810 meals, up 87% from 3½ years ago, having distributed over 12.9 million meals. We are the largest hunger-relief organization in the Quad Cities and surrounding communities. We do this by leveraging partnerships to help people in need stabilize their lives; engaging the public in hunger issues; advocating on behalf of hungry people; and distributing surplus food through a network of 300 hunger-relief agency partners.

II. Project Information: Describe your food distribution program. **ANSWER ALL QUESTIONS.** Explain the community need including demographics, geographic characteristics of the area or community to be served, community conditions and income level. What are the specific activities of the food program?

In addition to our network of 300 partnering agencies, we offer proven hunger-relief programs. The **Backpack Program** provides a sack of nutritious, easy-to-prepare foods to children who would otherwise go hungry when school is out. Volunteers at **Mobile Food Pantry Programs** distribute a truckload of food to clients through a farmers' market-style distribution, providing 8,000-10,000 meals to hundreds of families. **School Pantry Programs** offer a safe place within a local school where students and their families are able to access a pantry. The Senior Hunger Initiative brings food to residents of partnering senior living complexes. We serve 18 counties in western Illinois and five in eastern Iowa, where 1 in every 8 individuals (and 1 in every 5 children) are missing meals. Our warehouse is located in Davenport, Iowa, a part of the Quad Cities.

How do you identify/qualify those in need? How often is the food distribution offered?

Guests self-declare that they are in need. Schools participating in our Backpack and School Pantry Programs identify students needing assistance. The Backpack Program distributes every Friday during the school year. School Pantries distribute monthly. Partner Agencies typically distribute once or twice a month.

How many people will be served by the food distribution program (children, youth, adults, seniors)? Please explain how you keep track of number of people served.

We serve anyone struggling to find their next meal. The majority of those we serve are children under 18 or senior citizens over 60. If awarded, this grant will serve 34,816 individuals. Guests are tracked at every partner site and every River Bend feeding program distribution when they check in.

**2018 S.L. Gimbel Foundation Fund
Holiday Grant Application**

III. Project Budget

Please provide a detailed line-item budget for your project by completing the budget form below. **The maximum requested amount is \$15,000** or 25% of your operating budget, whichever is less. You can request for less than \$15,000. You may delineate your line items requests per examples below:

- 85% of total request for the purchase of food items only. (Ex. Total request of \$15,000; 85% is \$12,750 for food)
- 15% of total request for female hygiene products and/or diapers. (Ex. Total request of \$15,000; 15% is \$2,250 for diapers and female hygiene products)
- 100% of total request for the purchase of food items
- Canned tuna will not be funded.

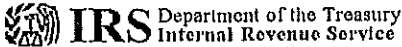
Food items must be delineated (i.e. canned vegetables, soup, pasta, dried beans, rice, etc.). For each food item, indicate the cost per unit (pound, carton, case, etc.) and the quantity. See attached example.

Line Item	Line Item Description	Requested Amount
<i>Beef Stew</i>	12/15.00 OZ. Beef Stew. 1,451 cases at \$10.34/case. 17,408 cans total.	\$15,000
TOTAL:		\$15,000

IV. Administrative Expenses Percentage

This section calculates how much the organization spent for general management, overhead, indirect items as a percentage of the organization's total expenses. The figures are based on your most current **990 form** that you submitted, **Part IX Statement of Functional Expenses**.

Management & general expenses (Column C only)	/Total expenses (Column A)	= Administrative Percentage
497,704	25,125,808	2%



OGDEN UT 84201-0038

In reply refer to: 4055267774
Oct. 28, 2016 LTR 4168C 0
36-3147342 000000 00
00021949
BODC: TE

RIVER BEND FOOD RESERVOIR
% THOMAS LAUGHLIN
4010 KIMMEL DR
DAVENPORT IA 52802-2404



023227

Employer ID Number: 36-3147342
Form 990 required: Yes

Dear Taxpayer:

This is in response to your request dated Sep. 27, 2016, regarding your tax-exempt status.

We issued you a determination letter in January 1982, recognizing you as tax-exempt under Internal Revenue Code (IRC) Section 501(c) (3).

Our records also indicate you're not a private foundation as defined under IRC Section 509(a) because you're described in IRC Section 509(a)(2).

Donors can deduct contributions they make to you as provided in IRC Section 170. You're also qualified to receive tax deductible bequests, legacies, devises, transfers, or gifts under IRC Sections 2055, 2106, and 2522.

In the heading of this letter, we indicated whether you must file an annual information return. If a return is required, you must file Form 990, 990-EZ, 990-N, or 990-PF by the 15th day of the fifth month after the end of your annual accounting period. IRC Section 6033(j) provides that, if you don't file a required annual information return or notice for three consecutive years, your exempt status will be automatically revoked on the filing due date of the third required return or notice.

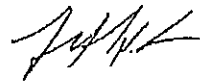
For tax forms, instructions, and publications, visit www.irs.gov or call 1-800-TAX-FORM (1-800-829-3676).

If you have questions, call 1-877-829-5500 between 8 a.m. and 5 p.m., local time, Monday through Friday (Alaska and Hawaii follow Pacific Time).

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Oct. 28, 2016 LTR 4168C 0
36-3147342 000000 00
00021950

RIVER BEND FOOD RESERVOIR
% THOMAS LAUGHLIN
4010 KIMMEL DR
DAVENPORT IA 52802-2404

Sincerely yours,



Jeffrey I. Cooper
Director, EO Rulings & Agreement

River Bend Foodbank

Incorporated September 14, 1981

BOARD OF DIRECTORS

Trish Huber **Chairman**
Deputy to the Commander for Joint Munitions Command (retired)
Rock Island Arsenal

Janet Mathis **Vice Chair/Secretary**
CEO & Principal
The Development Consortium

Matthew O'Brien **Treasurer**
Accounting Manager, Parts Distribution Center
John Deere

Ben Patterson
Partner/Attorney
Lane & Waterman LLP

Chad Lewis
Financial Advisor
R.W. Baird

Chris Beason
President
Ruhl & Ruhl Realtors

Daniel Joiner
Manager, Community Engagement
Unity Point Health Trinity

Jan Martin
Director
Project Success

John Weber
Deacon
Our Lady of Lourdes Catholic Church

Kevin O'Hara
Insurance Agent
Arthur J. Gallagher

Marie Ziegler
Vice President and Treasurer (retired)
Deere & Company

Michael Miller
President & CEO
River Bend Foodbank

River Bend Foodbank

Incorporated September 14, 1981

BOARD OF DIRECTORS

Tami Petsche

Vice President, Economic Development

Quad Cities Chamber of Commerce

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX

Do not include amounts reported on lines 8b, 7b, 8b, 9b, and 10b of Part VIII.		(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1	Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21				
2	Grants and other assistance to domestic individuals. See Part IV, line 22				
3	Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16				
4	Benefits paid to or for members				
5	Compensation of current officers, directors, trustees, and key employees	307,213.	69,667.	151,243.	86,303.
6	Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
7	Other salaries and wages	524,850.	442,028.	23,496.	59,326.
8	Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)	8,246.	5,189.	1,663.	1,394.
9	Other employee benefits	89,285.	68,045.	11,097.	10,143.
10	Payroll taxes	70,078.	44,096.	14,134.	11,848.
11	Fees for services (non-employees):				
a	Management				
b	Legal 98.			98.	
c	Accounting 26,400.			26,400.	
d	Lobbying				
e	Professional fundraising services. See Part IV, line 17				
f	Investment management fees				
g	Other. (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Sch O.)	279,026.		29,006.	250,020.
12	Advertising and promotion				
13	Office expenses	40,939.		40,939.	
14	Information technology				
15	Royalties				
16	Occupancy	56,081.	51,408.	4,673.	
17	Travel				
18	Payments of travel or entertainment expenses for any federal, state, or local public officials				
19	Conferences, conventions, and meetings				
20	Interest				
21	Payments to affiliates				
22	Depreciation, depletion, and amortization	179,070.	164,308.	14,762.	
23	Insurance	34,642.	33,171.	1,471.	
24	Other expenses. Itemize expenses not covered above. (If int miscellaneous expenses in line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
a	FOOD DISTRIBUTED	23,092,162.	23,092,162.		
b	OTHER EXPENSES	146,771.		146,771.	
c	FREIGHT	111,758.	111,758.		
d	UTILITIES AND TELEPHONE	69,238.	63,468.	5,770.	
e	All other expenses	89,951.	63,770.	26,181.	
25	Total functional expenses. Add lines 1 through 24e	25,125,808.	24,209,070.	497,704.	419,034.
26	Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation.				

Check here if following SOP 99-2 (ASO 858-720)

River Bend Food Bank

FY 2018-19

	Budgeted
Revenue:	FY2018-2019
	7/1/2018-6/30/2019
Operating Revenue	
40010 Shared Maintenance	341,400.00
40015 Purchased Product - Sold	950,000.00
40031 Iowa TEFAP - Cash	40,000.00
40040 SNAP Reimb	25,000.00
40050 Feeding America	105,000.00
40060 Illinois TANF Food Purchase	31,148.00
40100 Illinois Conversion	20,809.00
40120 Illinois TEFAP Salaries	121,720.00
Total Operating Revenue	<u>1,635,077.00</u>
Contributed Revenue	
41010 All Individual Giving	865,000.00
41020 Individual Donors	
41030 Major Gifts	100,000.00
41040 Civic/Business	240,000.00
41060 Special Events	150,000.00
41070 Student Hunger Drive	65,000.00
41075 Community Hunger Drive	80,000.00
41080 Grants & Allocations	830,000.00
41090 Network for Good	
41110 Memorials/Bequests	
41120 Iowa Food Bank Association	6,000.00
41130 Birdies for Charity	36,000.00
41140 Online Donations	94,000.00
Total Contributed Revenue	<u>2,466,000.00</u>
Other Revenues	
42010 Pallets & Boxes	4,800.00
42090 Miscellaneous Income	7,500.00
Total Other Revenues	<u>12,300.00</u>
Total Revenues:	4,113,377.00
Expense	
Payroll Expenses	
60100 Administrative Salaries	866,034.95
60200 Warehouse Salaries	191,456.47
60300 Salaries - Illinois TEFAP	121,720.00
60400 Payroll Taxes	102,591.39

60500 Health Insurance Premium	151,322.10
60600 Workmens Comp Insurance	12,202.00
60700 Pension/Life Insurance	24,872.33
Total Payroll Expenses	1,470,199.24
Operating Expenses	
61010 Food Purchase - Backpacks	370,623.40
61020 Purchased Food - TANF	31,148.00
61030 Mileage Reimbursement	5,375.47
61040 Agency Capacity Building	21,285.80
61050 Warehouse Supplies	55,000.00
61090 Equipment Rental	-
61100 Freight/Shipping-Purchased Product	8,069.34
61110 Freight/Shipping-Donated Product	73,000.00
61120 Vehicle Fuel	70,274.61
61130 Warehouse Equipment	-
61140 Food Purchase - For Resale	850,000.00
61150 Food Purchase - Produce	50,000.00
Total Operating Expenses	1,534,776.62
Contract Services	
62010 Direct Mail Expense	260,000.00
62020 Grant Writing	17,760.00
62030 Accountant Expense	30,000.00
62040 Legal Fees	-
62050 Contract Services/Consulting	21,500.00
62060 IT Services	24,687.15
Total Contract Services	353,947.15
Facilities and Equipment	
63010 Equipment Maintenance	19,255.73
63020 Vehicle Maintenance	15,000.00
63030 Vehicle Expenses	-
63040 Building Maintenance	55,500.00
63050 Equipment Rental	-
63060 Utilities	58,453.12
63080 Depr and Amort - Allowable	232,457.32
63090 Vehicle Lease Expense	27,100.41
Total Facilities and Equipment	407,766.58
General & Administrative	
70010 Marketing/Branding	39,650.00
70020 Special Event Expenses	83,000.00
70030 Dues & Subscriptions	5,105.50
70040 Feeding America Dues	8,710.00
70050 State Association Dues	12,910.00
70060 Travel & Meals	21,000.00
70070 Licenses	24,909.07

70080 Printing and Copying	18,326.40
70090 Postage, Mailing Service	5,734.12
70100 Telephone, Telecommunications	14,483.74
70110 Office Supplies	15,000.00
70120 Training & Seminars	8,350.00
70130 Insurance - Liability, D and O	36,906.00
70140 Advertising	25,000.00
70160 Bank Service Charges	4,879.60
70180 Interest Expense	20,899.85
70190 Miscellaneous Expenses	1,395.70
70200 Bad Debt Expenses	
Total General & Administrative	<u>346,259.99</u>
Total Expense	<u>4,112,949.58</u>

Total Ordinary Income 427.42

Cash Receipts in FY2018-19 Not Recorded as Income	190,000.00
	52,328.00
	<u>20,000.00</u>

Total Cash Receipts Already Taken to Income: 262,328.00

Total Ordinary Income plus Cash Receipts: 262,755.42

Other Income	
40000 Food Received	28,215,266.48
40030 TEFAP - Food	1,500,684.47
80000 Other Income	9,436.93
80100 Unrealized Gain/(Loss)	
80110 Realized Gain/(Loss)	
80200 Interest Income	9,012.79
80300 Dividends	44,130.95
Total Other Income	<u>29,778,531.62</u>

Other Expense	
61015 Food Distributed	29,293,376.08
61025 Inventory Adjustments	422,574.87
85000 Other Expense	-
85030 Other Misc Expenses	-
Total Other Expense	<u>29,715,950.95</u>

Total Other Income/(Expense) 62,580.67

Total Net Income/(Expense) 63,008.09