

#41



2018 S.L. Gimbel
Foundation Fund Holiday
Food Program Grant
Application

Internal Use Only:
Grant: 0080980

Organization / Agency Information

<i>Organization/Agency Name:</i> Oregon Food Bank		
<i>Physical Address:</i> 7900 NE 33 rd Drive		<i>City/State/Zip</i> Portland, OR 97211
<i>Mailing Address:</i> Same as above		<i>City/State/Zip</i>
<i>CEO or Director:</i> Susannah Morgan		<i>Title:</i> CEO
<i>Phone:</i> (503) 419-4190	<i>Fax:</i> (503) 439-6621	<i>Email:</i> smorgan@oregonfoodbank.org
<i>Contact Person:</i> Maggie Bonjean		<i>Title:</i> Grant Writer
<i>Phone:</i> (971) 205-5014	<i>Fax:</i> (503) 439-6621	<i>Email:</i> grants@oregonfoodbank.org
<i>Web Site Address:</i> www.oregonfoodbank.org		<i>Tax ID:</i> 93-0785786

Program / Grant Information

<i>Program/Project Name:</i> Food Acquisition and Distribution Program			<i>Amount of Grant Requested:</i> \$14,996
<i>Total Organization Budget:</i> FY19 \$68,898,408	<i>Per 990, Percentage of Program Service Expenses (Column B/ Column A x 100):</i> 92.8%	<i>Per 990, Percentage of Management & General Expenses Only (Column C / Column A x 100):</i> 2.2%	<i>Per 990, Percentage of Management & General Expenses and Fundraising (Column C+D / Column A x 100):</i> 7.2%
<i>Purpose of Grant Request (one sentence):</i> Oregon Food Bank is pleased to request \$14,996 from the Gimbel Foundation Fund to purchase 1,442 cases of pinto beans for distribution across Oregon and Clark County, Washington.			
<i>Gimbel Holiday Grants Received: List Year(s) and Award Amount(s)</i> N/A			

Signatures

<i>Board President / Chair: (Print name and Title)</i> Patrick Criteser	<i>Signature:</i> 	<i>Date:</i> 11/14/2018
<i>Executive Director/President: (Print name and Title)</i> Susannah Morgan	<i>Signature:</i> 	<i>Date:</i> 11/14/2018

Holiday Grant Application

Please provide the following information for items I. through III. by answering all questions in ONE PAGE-12 Font. Please be thorough, clear, specific, and concise.

I. Organization/Agency Background: State your mission, vision, purpose, and provide a brief history. What are your core programs and activities? How many people do you serve? How many paid staff, full time and part-time? How many volunteers?

The mission of Oregon Food Bank (OFB) is to eliminate hunger and its root causes...because no one should be hungry. Our vision is that no one goes hungry today and that Oregon becomes the first state without hunger. Since OFB's founding in 1982, our primary activity has been the distribution of food through a network of 21 Regional Food Banks, four operated by OFB, and over 1,200 Partner Agency food distribution programs serving Oregon and Clark County, Washington. Each year, OFB distributes food to over 740,000 hungry people across our service area. We also address the root causes of hunger through grassroots policy advocacy, nutrition and garden education, and support for healthy community food systems. OFB has 152 full-time and 11 part-time employees, and leverages the donated time of 40,000 volunteers a year.

II. Project Information: Describe your food distribution program. **ANSWER ALL QUESTIONS.** Explain the community need including demographics, geographic characteristics of the area or community to be served, community conditions and income level. What are the specific activities of the food program?

OFB is dedicated to meeting the need for food for food insecure adults and children across Oregon and Clark County, Washington. Approximately 13% of Oregon's population is food insecure. The number of households experiencing extreme hunger, or those that are regularly forced to skip meals, has increased by 5.8% since 2012 (Alice Report, 2017). A 20% increase in housing costs from 2009-14 has contributed greatly to the increase in hunger across Oregon (National Association of Realtors, 2015). In addition, the childhood food insecurity rate in Oregon is 20%, one of the highest in the nation (Feeding America, 2016).

OFB's Food Acquisition and Distribution Program provides individuals and families with an assortment of fresh vegetables and fruit, meat or fish, shelf-stable or prepared meals, eggs, rice, pasta, cereal, grains, and dairy products. An average food distribution will feed a family of four for 3-5 days. This program sources shelf stable foods from the USDA and leverages donations from farmers, processors, manufacturers, and retailers to meet the hunger needs of the community. All purchased and donated food is brought to OFB warehouses, processed by volunteers, and distributed to the community through our Partner Agency distribution partners.

How do you identify/qualify those in need? How often is the food distribution offered?

OFB provides food assistance to individuals and families who self-identify as hungry. Food assistance recipients are considered low-income at 185% of the federal poverty guidelines (\$44,955 for a family of four). The vast majority of food recipients live at much higher poverty levels with 79% at or below 100% of the 2016 Federal Poverty Level (\$24,250 for a family of four). Food is distributed from OFB's facilities 6 days a week. We also provide direct to partner agency deliveries 5 days a week.

How many people will be served by the food distribution program (children, youth, adults, seniors)? Please explain how you keep track of number of people served.

Every month, more than 260,000 people – over 85,000 of them children – eat a meal provided through OFB. We track participation through our client tracking software Link2Feed and partner agency reports. These systems capture number of visits, demographics, and pounds of food distributed.

**2018 S.L. Gimbel Foundation Fund
Holiday Grant Application**

III. Project Budget

Please provide a detailed line-item budget for your project by completing the budget form below. **The maximum requested amount is \$15,000** or 25% of your operating budget, whichever is less. You can request for less than \$15,000. You may delineate your line items requests per examples below:

- 85% of total request for the purchase of food items only. (Ex. Total request of \$15,000; 85% is \$12,750 for food)
- 15% of total request for female hygiene products and/or diapers. (Ex. Total request of \$15,000; 15% is \$2,250 for diapers and female hygiene products)
- 100% of total request for the purchase of food items
- Canned tuna will not be funded.

Food items must be delineated (i.e. canned vegetables, soup, pasta, dried beans, rice, etc.). For each food item, indicate the cost per unit (pound, carton, case, etc.) and the quantity. See attached example.

Line Item	Line Item Description	Requested Amount
Pinto Beans, dried	24 1-pound bags a case/\$10.40 a case/ 1,442 cases	\$14,996
TOTAL:		\$14,996

IV. Administrative Expenses Percentage

This section calculates how much the organization spent for general management, overhead, indirect items as a percentage of the organization's total expenses. The figures are based on your most current 990 form that you submitted, Part IX Statement of Functional Expenses.

Management & general expenses (Column C only)	/Total expenses (Column A)	= Administrative Percentage
\$1,504,837	\$67,194,439	2.2%

PR REC'D JAN 10 2005

Internal Revenue Service

Date: December 1, 2004

Oregon Food Bank Inc.
7900 NE 33rd Dr.
Portland, OR 97211

Department of the Treasury
P. O. Box 2508
Cincinnati, OH 45201

Person to Contact:

Rebecca Bowden ID# 31-03098
Internal Revenue Agent

Toll Free Telephone Number:

8:00 a.m. to 6:30 p.m. EST
877-829-5500

Fax Number:

513-263-3756

Federal Identification Number:

93-0785786

Dear Sir or Madam:

This is in response to your request of December 1, 2004, regarding your organization's tax-exempt status.

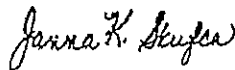
In February 1982 we issued a determination letter that recognized your organization as exempt from federal income tax. Our records indicate that your organization is currently exempt under section 501(c)(3) of the Internal Revenue Code.

Our records indicate that your organization is also classified as a public charity under sections 509(a)(1) and 170(b)(1)(A)(vi) of the Internal Revenue Code.

Our records indicate that contributions to your organization are deductible under section 170 of the Code, and that you are qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Internal Revenue Code.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely,



Janna K. Skufca, Director, TE/GE
Customer Account Services



2018 OREGON FOOD BANK BOARD OF DIRECTORS

January 31 2018

Officers

Patrick Criteser, Chair
President & CEO
Tillamook County Creamery Association

Ron Brake, Vice Chair
Owner/President
Marketing Concepts, NW

Sarah Opfer, Treasurer
Audit Managing Director
KPMG

Barb Swanson, Secretary
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Retired Media Executive

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Toya Fick
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Division President
Safeway/Albertsons

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Karin Power
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Agriculture Capital

Jenny Smith
Finance & Strategy/Interim CFO
Kaiser Foundation Health Plan

Brenda Thomas
President
Orchard View Inc.

Karla Wenzel
Rates and Regulatory Affairs
Portland General Electric
(Leave of Absence: 1/1/2018 through 5/5/2018)

Partner Board Members:

Rick Gaupo
CEO & President, Marion Polk Food Share

Mike Shiffer
Co-Director, Tualatin School House Pantry

Kevin Ryan
Social Services Program Manager
William Temple House

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21 ...	48,127,247.	48,127,247.		
2 Grants and other assistance to domestic individuals. See Part IV, line 22				
3 Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees	302,843.	210,957.	32,179.	59,707.
6 Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
7 Other salaries and wages	8,159,622.	5,683,892.	867,013.	1,608,717.
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)	381,592.	265,812.	40,547.	75,233.
9 Other employee benefits	1,315,090.	916,075.	139,737.	259,278.
10 Payroll taxes	683,053.	475,806.	72,579.	134,668.
11 Fees for services (non-employees):				
a Management				
b Legal	4,538.		4,538.	
c Accounting	44,565.		44,565.	
d Lobbying				
e Professional fundraising services. See Part IV, line 17	425,557.			425,557.
f Investment management fees	47,250.		47,250.	
g Other. (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Sch O.)	336,098.	330,108.	-3,144.	9,134.
12 Advertising and promotion				
13 Office expenses	1,092,662.	695,457.	28,882.	368,323.
14 Information technology	312,093.	198,300.	30,727.	83,066.
15 Royalties				
16 Occupancy	779,979.	694,833.	45,565.	39,581.
17 Travel	147,631.	118,523.	14,912.	14,196.
18 Payments of travel or entertainment expenses for any federal, state, or local public officials				
19 Conferences, conventions, and meetings	97,850.	78,558.	9,883.	9,409.
20 Interest				
21 Payments to affiliates				
22 Depreciation, depletion, and amortization	703,122.	600,447.	24,278.	78,397.
23 Insurance	82,735.	45,713.	33,139.	3,883.
24 Other expenses. Itemize expenses not covered above. (List miscellaneous expenses in line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
a FOOD TO BUY PROGRAM	2,507,416.	2,507,416.		
b TRANSPORTATION	719,943.	719,943.		
c FOOD RELATED COSTS	613,171.	613,171.		
d DUES AND FEES	310,382.	58,829.	72,187.	179,366.
e All other expenses				
25 Total functional expenses. Add lines 1 through 24e	67,194,439.	62,341,087.	1,504,837.	3,348,515.
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation.				

Check here if following SCP 98-2 (ASC 958-720)



Oregon Food Bank
Organizational Budget

	2018-19 Budget
Funding Sources	
Fundraising	
Contributions	\$ 15,000,000
Fundraising event proceeds	750,000
Bequests	450,000
	<u>16,200,000</u>
Revenue	
Government support - statewide and branches	2,546,139
Food share contributions	376,479
Food to buy program, net	128,269
Other operating income	24,000
	<u>3,074,887</u>
Food Receipts	
Donated food received	38,036,038
USDA food received	7,284,128
	<u>45,320,166</u>
Fund Transfers and Pass-Through Revenue	
Endowment transfer to operations	85,000
Pass-through government support	2,000,168
Pass-through contributions	175,000
	<u>2,260,168</u>
Non Operating Income	
Endowment gifts	80,000
Investment Income, net of transfer to operations	432,958
	<u>512,958</u>
Use of prior years' fund surpluses	1,530,229
	<u>68,898,408</u>
Total Support	
Funding Uses	
Operating Expenses	
Compensation	13,174,041
Professional & contract services	389,998
Supplies	444,176
Telephone and computer support	478,007
Publications & postage	815,797
Transportation and commercial storage	792,019
Occupancy	795,152
Insurance	159,624
Equipment and maintenance	253,638
Professional development, meetings, and travel	405,662
Bank fees and dues	345,606
Depreciation	823,338
Food related costs	820,856
Partner support - food & grants	636,280
Network support- grants	500,000
Network and branch support- food	568,880
	<u>21,403,074</u>
Food Distributed	
Donated food distributed	38,036,038
USDA food distributed	7,284,128
	<u>45,320,166</u>
Pass-Through Distributions	
Pass-through government support distributed	2,000,168
Pass-through contributions distributed	175,000
	<u>2,175,168</u>
Total Uses	<u>68,898,408</u>
Total Budgeted Change	<u><u>\$ -</u></u>