



**2018 S.L. Gimbel
Foundation Fund Holiday
Food Program Grant
Application**

Internal Use Only: Grant _____

Organization / Agency Information

<i>Organization/Agency Name: Martha's Village & Kitchen</i>			
<i>Physical Address:</i>	<i>83-791 Date Avenue</i>	<i>City/State/Zip</i>	<i>Indio/CA/92201</i>
<i>Mailing Address:</i>	<i>83-791 Date Avenue</i>	<i>City/State/Zip</i>	<i>Indio/CA/92201</i>
<i>CEO or Director:</i>	<i>Linda Barrack</i>	<i>Title:</i>	<i>President & CEO</i>
<i>Phone: 760-347-4741 ext. 114</i>	<i>Fax: 760-347-9551</i>	<i>Email: lbarrack@marthasvillage.org</i>	
<i>Contact Person:</i>	<i>Matt Phillips</i>	<i>Title:</i>	<i>Grant Manager</i>
<i>Phone: 760-347-4741 ext. 132</i>	<i>Fax: 760-347-9551</i>	<i>Email: mphilips@marthasvillage.org</i>	
<i>Web Site Address: www.marthasvillage.org</i>			<i>Tax ID: 330777892</i>

Program / Grant Information

<i>Program/Project Name: Martha's Village & Kitchen Food & Wrap-Around Services Program</i>			<i>Amount of Grant Requested: \$15,000</i>
<i>Total Organization Budget:</i> \$3,829,971	<i>Per 990, Percentage of Program Service Expenses (Column B/ Column A x 100):</i> 72%	<i>Per 990, Percentage of Management & General Expenses Only (Column C/ Column A x 100):</i> 18.3%	<i>Per 990, Percentage of Management & General Expenses and Fundraising (Column C+D / Column A x 100):</i> 28%
<i>Purpose of Grant Request (one sentence):</i> Martha's respectfully requests a \$15,000 grant to provide homeless and impoverished individuals and families with more than 180,000 nutritious, well balanced meals this year.			
<i>Gimbel Holiday Grants Received: List Year(s) and Award Amount(s)</i> Martha's is sincerely grateful for the dedicated support provided by the S.L. Gimbel Foundation over the years. The organization has received generous grants including 2016 (\$11,000), 2015 (\$10,000), 2014 (\$25,000), 2013 (\$10,000) and 2011 (\$6,612). Your support has directly and positively impacted our ability to provide life-sustaining, nourishment to thousands of homeless and impoverished men, women and children in our community.			

Signatures

<i>Board President / Chair: (Print name and Title)</i>	<i>Signature:</i>	<i>Date:</i>
<i>Henry Burdick Chairman of the Board</i>		
<i>Executive Director/President: (Print name and Title)</i>	<i>Signature:</i>	<i>Date:</i>
<i>Linda Barrack CEO/President</i>		



2018 S.L. Gimbel Foundation Fund Holiday Food Program Grant Application

Internal Use Only:
Grant # _____

Organization / Agency Information

<i>Organization Agency Name: Martha's Village & Kitchen</i>			
<i>Physical Address:</i>	83-791 Date Avenue	<i>City/State/Zip</i>	India/C, NJ 92201
<i>Mailing Address:</i>	83-791 Date Avenue	<i>City/State/Zip</i>	India/C, NJ 92201
<i>CEO/ Director:</i>	Linda Barrack	<i>Title:</i>	President & CEO
<i>Phone:</i>	760-347-4731 ext. 114	<i>Fax:</i>	760-347-9551
<i>Contact Person:</i>	Matt Phillips	<i>Title:</i>	Grant Manager
<i>Phone:</i>	760-347-4731 ext. 132	<i>Fax:</i>	760-347-9551
<i>Website Address:</i>	www.marthavillage.org		<i>Local ID:</i> 330777892

Program / Grant Information

<i>Program/Project Name: Martha's Village & Kitchen Food & Meal Program Services Program</i>			<i>Amount of Grant Requested:</i> \$15,000
<i>Total Organization Budget:</i> \$1,237,971	<i>Per 506, Percentage of Program/Service Expenses (Column B, Column 1 x 100):</i> 75%	<i>Per 506, Percentage of Management & General Expenses (Half of Column C Column 1 x 100):</i> 27%	<i>Per 506, Percentage of Management & General Expenses and Fundraising (Column C-D, Column 4 x 100):</i> 57%
<i>Purpose of Grant Request (one sentence):</i> Martha's respectfully requests a \$15,000 grant to provide homeless and impoverished individuals and families with more than 180,000 nutritious, well balanced meals this year.			
<i>Gimbel Holiday Grants Received - Last Year(s) and Award Amount(s)</i> Martha's is sincerely grateful for the dedicated support provided by the S.L. Gimbel Foundation over the years. The organization has received generous grants including 2016 (\$11,000), 2015 (\$10,000), 2014 (\$25,000), 2013 (\$10,000) and 2011 (\$6,612). Your support has directly and positively impacted our ability to provide life-sustaining, nourishment to thousands of homeless and impoverished men, women and children in our community.			

Signatures

<i>Board President/Chair: (Print name and Title)</i>	<i>Signature</i>	<i>Date</i>
Henry Burdick Chairman of the Board		11/9/18
<i>Executive Director/President: (Print name and Title)</i>	<i>Signature</i>	<i>Date</i>
Linda Barrack CEO/President		11-8-18

I. Organization/Agency Background: The mission of Martha's is to help our neighbors in need break the cycle of homelessness and poverty by promoting self-sufficiency through an innovative continuum of care, multidisciplinary programs and partnerships that come together in the spirit of our CREED (Compassion, Respect, Empathy, Empowerment, Dignity) to teach, learn from, and challenge our neighbors and one another. We envision a community where all people live to their full potential; where everyone has access to food, housing, healthcare, education and the means to maintain them. Since 1990 Martha's has offered dignified transitional housing along with a comprehensive range of onsite supportive services. Martha's offers safe and dignified transitional housing along with a comprehensive range of onsite supportive services, including childcare, education and employment services, access to healthcare, and nutritious daily meals. Each year, Martha's serves more than 180,000 meals and improves the lives of more than 6,200 homeless and impoverished individuals. Our food services program alone served 180,000 meals to 6,000 unduplicated individuals. Martha's employs 52 full-time and 1 part-time staff member, and benefits from the support of more than 2,064 dedicated volunteers who provided 21,479.30 hours.

II. Project Information: Serving nutritious meals to our neighbors in need has been a cornerstone of services provided by Martha's Village and Kitchen since 1990. Martha's Food Services Program includes a full-scale commercial kitchen and congregate dining operation which serves nutritionally balanced meals in a welcoming, safe, and sanitary environment to our neighbors in need. Martha's offers three meals daily to homeless residents of its Housing Program and lunch to community members in need 365 days a year. Martha's served meals reflect USDA and FDA published guidelines and contain the appropriate portions of fruits, vegetables, grains, protein and dairy. Martha's also added 2 additional ounces of protein to each meal, which takes each meal over the suggested amount, creating healthier and more filling meals. With more protein and fewer carbohydrates, Martha's meals help fight hunger, hypertension, diabetes, obesity and other illnesses frequently faced by low-income individuals. In addition to Martha's hot meal program, it provides emergency food baskets to impoverished and homeless community members. Food baskets include, but not limited, to canned soups, canned fruits, canned vegetables, dry cereal, and canned proteins (tuna, chicken, beef), dried rice, beans, pastas, boxes of crackers, cookies, stuffing mix, pancake mix, and jars of peanut butter. In order to track and evaluate the number of meals served, Martha's provides every guest a "Fast Pass" card which features a bar code that tracks to that individual. This automated meal counting system scans each person's badge as they access Martha's food services.

Martha's Food Services Program serves more than 180,000 nutritious meals annually to homeless and impoverished men, women and children living in Riverside County. Poverty and hunger are serious concerns in our community as shown in the 2018 Point-in-Time Homeless Count, there are nearly 2,300 homeless individuals living in the region on any given night. The U.S. Census Bureau reports that the number of Riverside County residents living in poverty is 17% and the percentage of individuals living in poverty increased to 19% in Indio and over 30% in Coachella. Furthermore, California Food Policy Advocates latest report states that over 37% of low-income households in Riverside County are food insecure, resulting in hunger for thousands of individuals and families throughout the region, including over 150,000 children. Everyone at Martha's Food Services Program is provided with a meal, and we use CSTAR to track the number of clients served. Reports are then obtained from C-star to gather information regarding meals served by Food Services and demographics of clients. Last year, we served more than 180,000 meals to 6,000 unduplicated individuals. In 2019, Martha's hopes to serve over 6,000 individuals with meals made up of 2,061 children, 181 youth, 2,987 adults, and 771 seniors.

**2018 S.L. Gimbel Foundation Fund
Holiday Grant Application**

III. Project Budget

Please provide a detailed line-item budget for your project by completing the budget form below. The maximum requested amount is \$15,000 or 25% of your operating budget, whichever is less. You can request for less than \$15,000. You may delineate your line items requests per examples below:

- 85% of total request for the purchase of food items only. (Ex. Total request of \$15,000; 85% is \$12,750 for food)
- 15% of total request for female hygiene products and/or diapers. (Ex. Total request of \$15,000; 15% is \$2,250 for diapers and female hygiene products)
- 100% of total request for the purchase of food items
- Canned tuna will not be funded.

Food items must be delineated (i.e. canned vegetables, soup, pasta, dried beans, rice, etc.). For each food item, indicate the cost per unit (pound, carton, case, etc.) and the quantity. See attached example.

Line Item	Line Item Description	Requested Amount
<i>Cheese</i>	240 pounds @ \$4.57 per pound	\$1,096
Chicken	1,440 pounds @ \$1.68 per pound	\$2,419
<i>Fruit, Mixed</i>	73 cases @ \$26.83 per case	\$1,958
<i>Vegetables, Mixed</i>	700 pounds @ \$1.02 per pound	\$711.12
Pasta	969 pounds @ \$1.16 per pound	\$1,124.04
Yogurt	49 cases @ \$28.52 per case	\$1,396.52
Soup	51 cases @ \$79.32 per case	\$4,045.32
Diapers	75 boxes @ \$30/box	\$2,250
TOTAL:		\$15,000

IV. Administrative Expenses Percentage

This section calculates how much the organization spent for general management, overhead, indirect items as a percentage of the organization's total expenses. The figures are based on your most current 990 form that you submitted, Part IX Statement of Functional Expenses.

Management & general expenses (Column C only)	/Total expenses (Column A)	= Administrative Percentage
660,748	3,608,669	18.31%



Name of organization: Martha's Village and Kitchen
Location of your organization: 83-791 Date Avenue, Indio, CA, 92201
Grant #: 20160724
Grant Period: 12/1/17-6/30/17
Name and Title of person completing evaluation: Alina De Anda, Case Manager
Phone Number: (760) 347-4741 x127
Email address: adeanda@marthasvillage.org

8. Total number of clients served through this grant funding:
2,040 unduplicated clients were served from January 1, 2017, to June 30, 2017.

9. Approximate volume of food purchased with grant funds? (i.e 10 lbs of fresh produce; 1000 boxes; 10 cases, etc)
Please see attached documents (December, January, and February Food Purchases)

10. Describe the project's key outcomes and results based on your goals and objectives:
Outcome #1: Serve 200,000 nutritious, well balanced meals in 2017.
Output #1: 69,846 meals were served during the 1/1/17-6/30/17.

11. Please describe any challenges/obstacles the organization encountered (if any) in attaining stated goals & Objectives.
The number of meals served to adults and children in need historically decrease in the late Winter and early Spring months, and start to increase again in late the Spring. Based on current and historical trends Martha's is on course to serve 200,000 meals annually.

12. How did you overcome and/or address the challenges and obstacles? N/A

13. Describe any unintended positive outcomes as a result of the efforts supported by this grant.
Martha's Village and Kitchen Food Services Program was able to continue providing nutritious meals to residents and community members in need.

14. Briefly describe the impact this grant has had on your organization.
With the financial contribution from the S.L. Gimbel Foundation - Inland Southern California - Martha's Village and Kitchen was able to keep our Food Services Program serving impoverished individuals. Not only did our kitchen provide meals to 288 residents of Martha's Village and Kitchen, but also 1,752 community members in need. For many community men, women, and children who frequent our Food Services program, the meal they receive from Martha's Village and Kitchen is the only nutritional, well-balanced meal consumed throughout the day.

CHANGING LIVES.



15. Please provide a brief narrative on how the funds were used to fulfill grant objectives. S.L. Gimbel grant funds were used to fulfill needs of purchasing food products other expenses for our Martha's Village and Kitchen Food Services Program and Emergency Assistance Department.

Specifically, Martha's was able to purchase \$10,000 worth of food products that were cooked and served to homeless and impoverished individuals in the Coachella Valley. These food products included bread, chicken, tortillas, fruit, and vegetables. Martha's was able to utilize these food items to provide approximately 70,000 meals over a six month period.

16. Please relate a success story –

Jennifer W. is a single mother to her four year-old son. Jennifer was once homeless, living at Martha's Village and Kitchen, until she moved out successfully to her own apartment in 2015. Even though Jennifer is able to sustain housing for her and her son, she occasionally utilizes Martha's Village and Kitchen's Food Services Program in order to receive meals for her family. Jennifer is employed and is a hard worker, but at times finds it difficult financially to balance rent, utilities, food, and necessities for her and her son. Jennifer is grateful for the help Martha's Village and Kitchen currently provides her and her son.

19. Which category best describes your organization. Please choose only one.

Martha's Village and Kitchen is a Transitional Housing Program for the homeless.

20. What is your organizations primary Program Area of Interest?

Martha's Village and Kitchen's primary mission to help our community members in need.

Our 120-bed Transitional Residential Facility provides housing for homeless adults and children. For over 25 years Martha's has been committed to keeping families together. The Transitional Housing staff assists clients with information, support, and referrals to resources helping them return to permanent housing and self-sufficiency.

Our Food Services Program and Emergency Assistance Department provides nutritious, well-balanced meals to residents of Martha's Village and Kitchen and community members in need daily. Martha's Village and Kitchen also has a First 5 Child Development Center on site. Martha's Child Development Center offers high-quality care for children ages zero through five years of age. The facility and its playground offer a stimulating, safe and nurturing atmosphere for children, while their parents take the opportunity to take important steps towards the families' self-sufficiency.

21. Percentage of clients served through grant in each Ethnic Group Category.

CHANGING LIVES.



Residents: 6% American Indian or Alaskan Native, 2% Asian, 24% Black or African American, 0% Native Hawaiian or Other Pacific Islander, 68% White

Non-Residents: 2% American Indian or Alaskan Native, 1% Asian, 5% Black or African American, 1% Native Hawaiian or Other Pacific Islander, 91% White

22. Approximate percentage of clients served from grant funds in each age category.
Residents: 47% ages 0-18, 42% ages 19-51, 11% ages 52 and over

Non-Residents: 15% ages 0-18, 48% ages 19-51, 37% ages 52 and over

23. Approximate percentage of clients served with disabilities from grant funds.
14% of client served had a disability.

24. Approximate percentage of clients served in Economic Group.
100% of clients fall under the economically impoverished category – many of them are homeless.

25. Approximate percentage of clients served from grant funds in each population category.
See previous questions (21-24) for breakdown of population category.

CHANGING LIVES.

Food Purchases by Period

MVK

Categories Beverages-, Bread-, Dairy-, Meat-

Start Date 12/1/2016 **End Date** 12/31/2016

Select By Stocked, Not Stocked, Sub Recipes, Raw Inventory, Key Inventory

Vendor All Vendors

Inventory Item	Total Purchases	Quantity	Units	Purchases
biscuit	1	1	case	\$23.70
bun, hamburger bread	2	2	case	\$44.83
bun, hot dog bread	1	2	case	\$40.76
cheese, American	1	20	lb	\$47.89
cheese, cheddar shredded	1	20	lb	\$48.07
cheese, cottage	1	10	lb	\$20.43
cheese, cottage	1	2	case	\$34.30
cheese, monterey jack shred.	2	40	lb	\$109.74
cheese, mozzarella shredded	2	40	lb	\$103.46
cheese, parmesan shredded	1	5	lb	\$19.54
cream, manufacturing	1	4	gal	\$37.99
cream, manufacturing	4	4	case	\$148.08
cream, sour	1	32	lb	\$37.51
creamer, coffee	2	2	ea	\$9.28
drink base horchata	1	3	gal	\$49.43
drink mix	1			\$30.84
franks, all beef hot dogs	2	4	case	\$93.54
ham, buffet	2	42	lb	\$77.90
milk, 1% 70ct	7	13	case	\$240.17
milk, buttermilk	2	2	case	\$16.44
pork butt, boneless	1	34	lb	\$54.20
pork loin, boneless	1	50	lb	\$121.10
pork, bbq patty 4oz	2	5	case	\$185.28
soda, coke classic	1	2	case	\$26.26
soda, coke diet	1	1	case	\$12.88
taquitos, beef	1	300	ea	\$96.06
tortilla, flour 10"	1	1	case	\$26.41
tortilla, flour 6"	1	1	case	\$25.18
yogurt, blueberry 32oz	1	2	case	\$33.20
yogurt, blueberry 6oz	1			\$5.99
yogurt, strawberry 32 oz	5	15	case	\$239.40

	Total Purchases	2,059.86
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Food Purchases by Period

MVK

Categories Beverages-, Bread-, Children's Program, Dairy-, Dry Good-, Fish, Frozen Goods-, Meat-, Poultry-, Produce-
Start Date 2/1/2017 **End Date** 2/28/2017
Select By Stocked, Not Stocked, Sub Recipes, Raw Inventory, Key Inventory
Vendor All Vendors

Inventory Item	Total Purchases	Quantity	Units	Purchases
alternate butter, liquid	1	1	case	\$28.92
apptzr, springroll	1	1	case	\$43.95
bean, green cut frozen	4	150	lb	\$129.70
beef brisket	1	1	case	\$156.23
broccoli florets	6	150	lb	\$94.60
bun, hamburger bread	3	4	case	\$76.74
bun, hot dog bread	3	5	case	\$114.11
cabbage, green	5	5	case	\$74.79
cabbage, red	1	10	lb	\$7.58
cabbage, red shredded	1	20	lb	\$20.34
carrot	7	375	lb	\$186.41
cauliflower	3	3	case	\$54.72
celery	2	80	lb	\$33.60
cereal, oatmeal quick tube	1	1	case	\$30.24
cheese, cottage	1	6	case	\$102.90
cheese, monterey jack shred.	2	40	lb	\$109.74
cheese, mozzarella shredded	3	60	lb	\$155.19
cheese, parmesan grated	2	10	lb	\$48.82
cheese, pepperjack loaf	1	5	lb	\$13.85
chicken breast breaded	3	5	case	\$226.38
chicken, cordon bleu	1	2	case	\$87.92
chicken, nuggets	1	3	case	\$62.40
chicken, orange fritter	1	40	lb	\$108.56
chicken, tender breaded	1	80	lb	\$84.36
chip, potato	2	2	case	\$62.68
cilantro, fresh	2	2	case	\$29.49
corn dogs	1	3	case	\$84.21
corn on the cob	1	1	case	\$16.68
cream, manufacturing	6	6	case	\$222.12
cucumber	5	5	case	\$100.66
dressing, Italian	1	2	gal	\$11.16
dressing, ranch mix	2	2	case	\$60.56
food coloring, yellow	1	1	ea	\$4.68
franks, all beef hot dogs	1	40	lb	\$62.36
franks, all beef hot dogs	1	2	case	\$50.14
fruit, mixed 6/10# cans	7	11	case	\$295.13
hominy	1	1	case	\$17.37
ketchup, jugs fancy	3	3	case	\$98.13
lettuce, iceberg	9	12	case	\$221.99
lettuce, iceberg tossed combo	3	3	case	\$63.10
lettuce, romaine	1	1	case	\$21.72
margarine, redi 90ct	1	2	case	\$36.58
mayonnaise, bulk	1	30	lb	\$29.32
mayonnaise, bulk	2	2	case	\$46.04
mayonnaise, packets	2	3	case	\$76.04
meatball, italian	1	2	case	\$65.02
melon, cantaloupe 12-15ct	10	12	case	\$230.88
melon, honeydew	6	7	case	\$122.02
melon, watermelon	1	3	ea	\$18.63
milk, 1% 70ct	7	16	case	\$286.03
milk, buttermilk	3	3	case	\$25.11
mix, gravy	2	2	case	\$44.87

Inventory Item	Total Purchases	Quantity	Units	Purchases
mushrooms	2	20	lb	\$33.63
mustard, packets	2	3	case	\$32.16
noodle, egg	2	30	lb	\$34.86
noodle, egg	1	1	case	\$16.22
onion, red	2	30	lb	\$12.78
onion, yellow	1	50	lb	\$14.34
orange, mandarin	1	1	case	\$23.70
pasta, lasgna 20"	2	40	lb	\$24.71
pasta, macaroni	1	1	case	\$21.26
pasta, penne	1	1	case	\$11.51
pasta, rotini sm	1	20	lb	\$22.89
pepper, bell green	1	25	lb	\$17.70
pineapple	7	11	case	\$162.91
pizza, crust 12"	1	40	ea	\$24.97
pork butt, boneless	3	168.9	lb	\$258.73
pork loin, boneless	3	160.3	lb	\$347.09
pot pie, chicken	2	8	case	\$152.24
potato, fries	3	6	case	\$114.51
potato, russet #2	6	14	case	\$160.94
sauce, BBQ	1	1	case	\$33.23
sauce, pizza	1	1	case	\$23.60
sauce, soy	1	4	gal	\$24.05
sauce, tomato	3	3	case	\$49.59
shortening, liquid fry	1	2	case	\$44.86
soup, beef base	1	16	lb	\$52.20
spice, garlic granulated	1	7.25	lb	\$54.90
spinach	6	70	lb	\$113.68
squash, yellow	1	23	lb	\$24.85
squash, zucchini	7	280	lb	\$173.00
sugar, brown	1	25	lb	\$19.73
sugar, granulated	1	50	lb	\$24.91
sugar, splenda	1			\$44.46
suger, sweat-low packets	2	2	case	\$56.56
taquitos, beef	1	3	case	\$160.11
tomato, fresh	3	125	lb	\$47.55
tortilla, flour 10"	2	3	case	\$79.23
tortilla, flour 6"	3	3	case	\$78.70
tuna, canned in water	2	2	case	\$121.46
vegetable, mixed frozen	1	60	lb	\$55.58
vegetable, mixed frozen	2	2	case	\$52.96
yogurt, blueberry 32oz	1	4	case	\$66.24
yogurt, strawberry 32 oz	7	14	case	\$226.98

Total Purchases 7,570.35

Food Purchases by Period

MVK


Categories Bread-, Poultry-

Start Date 1/1/2017 **End Date** 1/31/2017


Select By Stocked, Not Stocked, Sub Recipes, Raw Inventory, Key Inventory

Vendor All Vendors

Inventory Item	Total Purchases	Quantity	Units	Purchases
bun, hamburger bread	2	2	case	\$34.21
bun, hot dog bread	3	3	case	\$85.82
chicken, breast stuffed broccoli	1	3	case	\$131.88
chicken, nuggets	3	6	case	\$142.26
pizza, crust 12"	1	40	ea	\$39.96
tortilla, corn 6"	1	1	case	\$25.18
tortilla, flour 10"	2	2	case	\$53.41
tortilla, flour 6"	1	1	case	\$25.18
			Total Purchases	537.90

 **IRS** Department of the Treasury
Internal Revenue Service
P.O. Box 2508
Cincinnati OH 45201

In reply refer to: 0752258385
Sep. 12, 2016 LTR 4168C 0
33-0777892 000000 00
00022621
BODC: TE


MARTHAS VILLAGE AND KITCHEN INC
% LINDA BARRACK
83791 DATE AVE
INDIO CA 92201-4737

17985

Employer ID Number: 33-0777892
Form 990 required: Yes

Dear Taxpayer:

This is in response to your request dated Aug. 31, 2016, regarding your tax-exempt status.

We issued you a determination letter in March of 1998, recognizing you as tax-exempt under Internal Revenue Code (IRC) Section 501(c)(3).

Our records also indicate you're not a private foundation as defined under IRC Section 509(a) because you're described in IRC Sections 509(a)(1) and 170(b)(1)(A)(vi).

Donors can deduct contributions they make to you as provided in IRC Section 170. You're also qualified to receive tax deductible bequests, legacies, devises, transfers, or gifts under IRC Sections 2055, 2106, and 2522.

In the heading of this letter, we indicated whether you must file an annual information return. If a return is required, you must file Form 990, 990-EZ, 990-N, or 990-PF by the 15th day of the fifth month after the end of your annual accounting period. IRC Section 6033(j) provides that, if you don't file a required annual information return or notice for three consecutive years, your exempt status will be automatically revoked on the filing due date of the third required return or notice.

For tax forms, instructions, and publications, visit www.irs.gov or call 1-800-TAX-FORM (1-800-829-3676).

If you have questions, call 1-877-829-5500 between 8 a.m. and 5 p.m., local time, Monday through Friday (Alaska and Hawaii follow Pacific Time).

Martha's Village & Kitchen Board of Directors

Name/Board Role	Organization/Business	Date Elected	Date Term Expires	Phone Number and Email Address
Brian Amidei Director	Managing Director & Partner HighTower Advisors	2006	12/31/2020	(760) 346-5150 bamidei@hightoweradvisors.com
Henry Burdick Chairman of the Board	Chairman, Burdick Group Equity Investors	2001	12/31/2020	(760) 771-2313 hburdick42@aol.com
Bill DeMucci Treasurer/Vice Chairman	Owner Titron Media Co. Ltd.	2004	12/31/2019	(310) 375-8399 bdemucci@pacbell.net
Dan Dunlap Director	Retired President D. Dunlap Companies	2005	12/31/2019	(760) 779-0105 dandunlap@icloud.com
Cynthia Hutchinson Secretary	Retired Law Partner Sayles & Evans	2013	12/31/2018	(760) 619-3021 chutchinsonzack@gmail.com
Erica Hernandez Director	Supervisor Wal-Mart	2014	12/31/2018	(760) 564-3313 hernandez.erika2014@gmail.com
Dewey Jacobs Director	Retired Founder & CEO Jacobs Marketing	2014	12/31/2020	(760) 777-1960 drj1@aol.com
Martha Jimenez-Sullivan Director	Community Banking Wells Fargo Bank	2005	12/31/2019	(760) 218-0693 jimeneme@wellsfargo.com
Bill Lennartz Director	Chairman Arbitech	2015	12/31/2018	(760) 636-0876 wrlca@aol.com
Daniel Levine Director	CEO K&L Distributors	2016	12/31/2019	(206) 755-2411 dl@kldistributor.com
Fr. Howard Lincoln Director	Pastor Sacred Heart Church	2009	12/31/2020	(760) 346-6502 hlincoln@sacredheartpalmdesert.com
Art Martin Director	Retired President & CEO Tribune Properties	2014	12/31/2019	(760) 777-7604 artmartin7@gmail.com
Brian Johnston Director	SVP Pacific Premiere Bank	2017	12/31/2020	(760) 834-6701 BJohnston@ppbi.com
Steve Stearman Director	Manager Rabobank	2017	12/31/2020	(760) 836-1224 Steve.stearman@rabobank.com

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX.

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21.				
2 Grants and other assistance to domestic individuals. See Part IV, line 22.				
3 Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16.				
4 Benefits paid to or for members.				
5 Compensation of current officers, directors, trustees, and key employees.	188,392.	135,642.	33,911.	18,839.
6 Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B).	0.	0.	0.	0.
7 Other salaries and wages.	1,620,698.	1,083,108.	328,448.	209,142.
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions).				
9 Other employee benefits.				
10 Payroll taxes.				
11 Fees for services (non-employees):				
a Management.				
b Legal.	14,403.		14,403.	
c Accounting.	21,161.		21,161.	
d Lobbying.				
e Professional fundraising services. See Part IV, line 17.	25,000.			25,000.
f Investment management fees.				
g Other. (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Schedule O.)	133,631.	29,502.	97,651.	6,478.
12 Advertising and promotion.	55,527.	1,756.		53,771.
13 Office expenses.	117,620.	94,797.	20,436.	2,387.
14 Information technology.				
15 Royalties.				
16 Occupancy.	240,000.	223,200.	16,800.	
17 Travel.	14,486.	2,801.	8,311.	3,374.
18 Payments of travel or entertainment expenses for any federal, state, or local public officials.				
19 Conferences, conventions, and meetings.	5,614.	3,214.	1,508.	892.
20 Interest.	66,082.	56,170.	9,912.	
21 Payments to affiliates.				
22 Depreciation, depletion, and amortization.	72,042.	72,042.		
23 Insurance.	43,057.	28,911.	11,406.	2,740.
24 Other expenses. Itemize expenses not covered above (List miscellaneous expenses in line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
a <u>THRIFT STORE EXPENSES</u>	320,463.	320,463.		
b <u>UTILITIES AND TELEPHONE</u>	239,062.	236,547.	2,515.	
c <u>FOOD</u>	214,076.	214,076.		
d <u>EQUIPMENT LEASE/EXP</u>	66,627.	24,547.	39,301.	2,779.
e All other expenses.	150,728.	77,105.	54,985.	18,638.
25 Total functional expenses. Add lines 1 through 24e.	3,608,669.	2,603,881.	660,748.	344,040.
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. Check here <input type="checkbox"/> if following SOP 98-2 (ASC 958-720).				

**MARTHA'S VILLAGE & KITCHEN
TOTAL COMPANY
FY 2018**

**MARTHA'S
Jan - Dec 18**

Grants	1,925,420
Donations	968,400
Capital Campaign Donations	249,209
Donations In Kind	176,384
Special Events	140,202
Thrift Store	312,129
Other	58,227
<hr/>	
Total Income	3,829,971
Expense	
71700 · SLE RELOCATION GRANT	4,500
75100.1 · APPEALS	21,700
75100 · ADVERTISING - Other	48,385
75101 · EMPLOYEE RECRUITMENT	180
75600 · FOOD	105,200
75601 · FOOD - IN KIND	149,784
75700 · DONOR RELATIONS	70
75709 · SPECIAL EVENT - THANKSGIVING 5K	7,950
76200 · LEGAL	27,813
76201 · AUDIT FEES	18,500
76203 · OTHER PROFESSIONAL	119,350
76204 · TAXES	525
76300 · RENT - FJV	300,300
76400 · BANK CHARGES	21,110
76402 · CREDIT CARD MERCHANT FEES	3,825
76500 · OFFICE SUPPLIES	22,650
76700 · SALARIES & WAGES	1,705,788
76701 · SALARIES & WAGES - OVERTIME	12,901
76801 · TRASH SERVICES	40,253
76804 · LANDSCAPING FEES	1,200
76805 · PEST CONTROL	4,440
76806 · CONTRACT SERVICES - OTHER	48,653
76900 · PAYROLL TAXES	150,093
76901 · FRINGE BENEFITS	86,249
76903 · EMPLOYEE SCREENING	2,520
76904 · WORKERS COMP	125,186
76905 · UNEMPLOYMENT	30,000
76912 · EMPLOYEE RECOGNITION	4,225
77100 · PRINTING	3,525
77200 · POSTAGE	4,531
77300 · UTILITIES	200,096
77400 · UTILITIES - WATER	20,799
77500 · TELEPHONE	15,525
77550 · INTERNET SERVICE	6,840
77601 · SECURITY SERVICES - ALARM	2,430

**MARTHA'S VILLAGE & KITCHEN
TOTAL COMPANY
FY 2018**

	MARTHA'S
	Jan - Dec 18
77701 · BLDG MAINT CONTRACTS	24,496
77702 · BLDG MAINT/REPAIR	40,212
77800 · PROMOTIONAL ITEMS	9,700
77900 · VEHICLE EXPENSES	16,480
77901 · VEHICLE LEASE	13,354
78100 · INSURANCE	53,172
78300 · MEETINGS & CONFERENCES	3,295
78500 · DEPRECIATION	103,020
78600 · OPERATING SUPPLIES	12,130
78601 · COMPUTER EQUIPMENT	900
78602 · DINING ROOM SUPPLIES	9,000
78604 · PROGRAM MATERIALS/INCENTIVES	8,385
78605 · CLEANING SUPPLIES	32,255
78606 · HYGIENE SUPPLIES	1,500
78607 · INFANT SUPPLIES	3,000
78609 · CAMP EXPENSES	4,065
78610 · CLIENT SCHOLARSHIPS/EDUCATION	1,200
78611 · DRUG SCREENING	900
78613 · VOLUNTEER APPRECIATION	640
78701 · MINOR FURNITURE	4,620
78702 · MINOR EQUIPMENT	4,320
78710 · FURNITURE & EQUIPMENT IN-KIND	26,600
78800 · EQUIPMENT LEASE/PURCHASE	37,700
78900 · EQUIPMENT MAINT/REPAIR	20,460
79000 · MISCELLANEOUS	600
79100 · TRAVEL EXPENSE	59,888
79200 · LICENSES & FEES	11,280
79302 · LOSS ON SALE OF ASSETS	199
79400 · PROPERTY TAXES	310
79500 · TRAINING	2,515
79600 · MEMBERSHIP & PUBLICATIONS	1,050
79900 · PURCHASE DISCOUNTS	5,629
79910 · ADMIN ALLOCATION	-
Total Expense	3,829,971
Net Ordinary Income	-