

#28



**2018 S.L. Gimbel
Foundation Fund Holiday
Food Program Grant
Application**

Internal Use Only:
Grant: <u>20180973</u>

Organization / Agency Information

<i>Organization/Agency Name:</i> Idaho Foodbank Warehouse, Inc., DBA: The Idaho Foodbank		
<i>Physical Address:</i> 3562 South TK Ave.		<i>City/State/Zip:</i> Boise, ID 83705
<i>Mailing Address:</i> Same		<i>City/State/Zip:</i> Same
<i>CEO or Director:</i> Karen Vauk		<i>Title:</i> President & CEO
<i>Phone:</i> (208) 577-2693	<i>Fax:</i> (208) 336-9692	<i>Email:</i> kvauk@idahofoodbank.org
<i>Contact Person:</i> Michael Shumann		<i>Title:</i> Grants Coordinator
<i>Phone:</i> 208-577-2682	<i>Fax:</i> 208-336-9692	<i>Email:</i> mshumann@idahofoodbank.org
<i>Web Site Address:</i> www.idahofoodbank.org		<i>Tax ID:</i> 82-0425400

Program / Grant Information

<i>Program/Project Name:</i> Food Purchase			<i>Amount of Grant Requested:</i> \$15,000
<i>Total Organization Budget:</i> \$39,381,373	<i>Per 990, Percentage of Program Service Expenses (Column B/ Column A x 100):</i> 94.8%	<i>Per 990, Percentage of Management & General Expenses Only (Column C/ Column A x 100):</i> 1.7%	<i>Per 990, Percentage of Management & General Expenses and Fundraising (Column C+D / Column A x 100):</i> 5.2%
<i>Purpose of Grant Request (one sentence):</i> To purchase food for hunger relief and community health services throughout Idaho			
<i>Gimbel Holiday Grants Received: List Year(s) and Award Amount(s)</i> \$10,000 in January 2014, \$10,000 in January 2015, \$11,000 in December 2016, and \$10,000 in December 2017			

Signatures

<i>Board President / Chair: (Print name and Title)</i> Denise Chuckovich, Board Chair	<i>Signature:</i> 	<i>Date:</i> 11/13/18
<i>Executive Director/President: (Print name and Title)</i> Karen Vauk, President and CEO	<i>Signature:</i> 	<i>Date:</i> 11/14/18

2018 S.L. Gimbel Foundation Fund Holiday Grant Application

Please provide the following information for items I. through III. by answering all questions in ONE PAGE-12 Font. Please be thorough, clear, specific, and concise.

I. Organization/Agency Background: State your mission, vision, purpose, and provide a brief history. What are your core programs and activities? How many people do you serve? How many paid staff, full time and part-time? How many volunteers?

The Idaho Foodbank was founded in 1984 as a clearinghouse for hunger relief in southwest Idaho. Now, we are a statewide food bank with a mission to help feed, educate, and advocate for Idaho's hungry through collaborative partnerships to develop efficient solutions to strengthen individuals, families, and communities. Our over-arching vision is a hunger-free Idaho. To pursue this vision, we distribute free food to more than 220 non-profits around the state, including food pantries, senior centers, and homeless shelters. We operate three federal programs and five direct service programs. Through these services, we serve approximately 179,000 people per month, thanks to our staff of 63 (57 full-time, 6 part-time) and more than 20,000 people who volunteer each year.

II. Project Information: Describe your food distribution program. **ANSWER ALL QUESTIONS.** Explain the community need including demographics, geographic characteristics of the area or community to be served, community conditions and income level. What are the specific activities of the food program?

Our food distribution is necessary because Idaho is home to 220,000 people (13.2%) with food insecurity, including 76,000 kids (16.7%). Food insecurity exists in every county of the state, and generally affects people of low-to-moderate income, but 51% earn too much to qualify for SNAP benefits. Some have food insecurity due to a lost job, seasonal employment, or medical expenses. Others work multiple jobs but cannot earn enough to make ends meet. So, we must distribute food. In addition to sending food to partner agencies, we distribute weekend Backpacks at 161 schools so hungry kids can eat consistently over weekends. Our School Pantry program operates food pantries at 35 public schools. Picnic in the Park provides free summer lunches for kids in public parks in low-income areas. Mobile Pantry provides a refrigerated truck full of food to 53 communities that don't have permanent pantries. In the end, we distributed 18,695,559 pounds of food over our last fiscal year – enough for 15.5 million meals.

How do you identify/qualify those in need? How often is the food distribution offered?

We generally do not identify those in need. Our 220 partner agencies rely on self-declaration to decide who they serve, and our Backpack partners identify students in need. School Pantries are accessible to all students and their families. Mobile Pantry and Picnic in the Park are open to all, though we operate and market both programs in high-need areas. In the end, at least one of our nonprofit/school partners distributes food nearly every day, which is appropriate since hunger exists at all times.

How many people will be served by the food distribution program (children, youth, adults, seniors)? Please explain how you keep track of number of people served.

Together, our hunger relief services reach an average of 179,000 people per month, including approximately 48,000 people under 18 (27%), 91,000 adults (51%), and 40,000 seniors (22%). To collect this data, our nonprofit and school partners record the number of people they serve at each distribution, their age demographic, and whether it is the first time the person has accessed services over that calendar month. Our partners, school collaborators, and volunteers then report that data back to us. In this way, we can collect data on people served without asking clients for more personal data, which risks discouraging people who need food assistance from accessing it.

Ultimately, the canned vegetables and bulk pasta requested in this grant will allow us to distribute healthy food to hungry people across the state, through a variety of methods. As a result, the grant will help people meet their basic human needs while also fostering improved community health and well-being.

**2018 S.L. Gimbel Foundation Fund
Holiday Grant Application**

III. Project Budget

Please provide a detailed line-item budget for your project by completing the budget form below. **The maximum requested amount is \$15,000** or 25% of your operating budget, whichever is less. You can request for less than \$15,000. You may delineate your line items requests per examples below:

- 85% of total request for the purchase of food items only. (Ex. Total request of \$15,000; 85% is \$12,750 for food)
- 15% of total request for female hygiene products and/or diapers. (Ex. Total request of \$15,000; 15% is \$2,250 for diapers and female hygiene products)
- 100% of total request for the purchase of food items
- Canned tuna will not be funded.

Food items must be delineated (i.e. canned vegetables, soup, pasta, dried beans, rice, etc.). For each food item, indicate the cost per unit (pound, carton, case, etc.) and the quantity. See attached example.

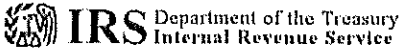
Line Item	Line Item Description	Requested Amount
<i>Canned Vegetables</i>	25,000 pounds (gross weight) x \$0.30 per pound	\$7,500
<i>Bulk Pasta</i>	25,000 pounds x \$0.30 per pound	\$7,500
TOTAL:		\$15,000

IV. Administrative Expenses Percentage

This section calculates how much the organization spent for general management, overhead, indirect items as a percentage of the organization's total expenses. The figures are based on your most current 990 form that you submitted, Part IX Statement of Functional Expenses.

Management & general expenses (Column C only)	/Total expenses (Column A)	= Administrative Percentage
\$611,014	\$35,648,299	1.7%

V. Supplemental Documents Checklist: Submit the following as attachments



Department of the Treasury
Internal Revenue Service
P.O. Box 2508
Cincinnati OH 45201

In reply refer to: 0248464862
July 31, 2009 LTR 4168C E0
82-0425400 000000 00
00018719
BODC: TE

IDAHO FOODBANK WAREHOUSE
PO BOX 5601
BOISE ID 83705-0601



026912

Employer Identification Number: 82-0425400
Person to Contact: Miss Campbell
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your request of July 22, 2009, regarding your tax-exempt status.

Our records indicate that a determination letter was issued in August 1993, that recognized you as exempt from Federal income tax, and discloses that you are currently exempt under section 501(c)(3) of the Internal Revenue Code.

Our records also indicate you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,

Michele M. Sullivan, Oper. Mgr.
Accounts Management Operations I

THE IDAHO FOODBANK
BOARD OF DIRECTORS

Accurate as of 6.1.2018

Denise Chuckovich (2020)
4100 S. Sun Hollow Lane
Boise, ID 83706
Cell: 208-283-7574
E-Mail: mdchucko@hotmail.com

Gineal Davidson (2021)
VP, Marketing & Merchandising
Albertsons
250 E. Parkcenter Blvd.
Boise, ID 83706
Tel: 208-395-4828
Cell: 801-381-4949
Email: Gineal.Davidson@albertsons.com

Karianne Fallow (2020)
CEO
Idaho Dairy Products Commission
743 N. Touchmark Avenue
Meridian, ID 83642
Tel: 208-327-7050
Cell: 208-280-2444
E-Mail: KFallow@uidaho.org

John Hammel (2020)
715 Vista Street
Moscow, ID 83843
Tel: 208-882-3059
Cell: 208-301-1711
E-Mail: jhammel@uidaho.edu

Mimi Hartman-Cunningham (2019)
735 W. Watersford Drive
Eagle, ID 83616
Tel: 208-867-1763
E-Mail: mimihc@cableone.net

Michael Hayhurst (2019)
Office Managing Partner
KPMG LLP
205 North 10th Street, Suite 600
P.O. Box 7787
Boise, ID 83707
Tel: 208-389-6559
Cell: (907) 444-3044
E-Mail: mhayhurst@kpmg.com

Lynn Hoffmann (2020)
CEO
Intermountain 3D, Inc.
9225 Chinden Blvd., Suite F
Boise, ID 83714
Tel: 208-391-5570
Cell: 208-484-8891
E-Mail: lynn@intermountain3d.com

Jim Lamb (2020)
Nutritionist & Regional Sales Manager
Furst-McNess Company
1096 S. 4000 W.
Rexburg, ID 83440
Tel: 208-356-6150
Cell: 208-497-1202
E-Mail: jim.lamb@mcness.com

David Light (2019)
Principal
The Advisory Group LLC
802 W. Bannock Street, Suite 700
Boise, ID 83702
Tel: 408-761-8517
E-Mail: dlight0245@gmail.com or
Dave.Light@tagnorthwest.net

Mark McKellar (2019)
President, North American Food Group
J. R. Simplot
6350 S. Federal Way
Boise, ID 83716
Tel: 208-384-8225
E-Mail: mark.mckellar@simplot.com

Kristine Rogers (2019)
Service Deli/Bakery Merchandiser
Fred Meyer Stores
3800 SE 22nd Avenue
Portland, OR 97202
Tel: 503-797-3353
Cell: 503-621-7016
E-Mail: Kristine.rogers@fredmeyer.com

Shane Thomas (2019)
Chief Operating Officer
Eagle Eye Produce
4050 E. Lincoln Road
Idaho Falls, ID 83401
Tel: 208-534-7924
Cell: 208-881-8074
E-Mail: shanc@eagleeyeproduce.com

John Waite (2019)
Vice President, Global Supply Chain
Micron (Retired)
P.O. Box 1910
McCall, ID 83638
Tel: 208-363-2477
E-Mail: Mitmur99@gmail.com

Gina Walker (2018)
Director of Revenue Management
Sysco Idaho
5710 Pan Am Avenue
PO Box 170007
Boise, Idaho 83716-0007
Tel: 208-387-2551
Cell: 208-863-4607
E-Mail: walker.gina@idaho.sysco.com

Bridgette Wewers (2018)
Human Resource Manager
Hewlett Packard
11311 Chinden Blvd., MS 310
Boise, Idaho 83714
Cell: 208-860-2282
E-Mail: Bridgette.wewers@hp.com

Blair Wilson (2018)
Idaho President
Northwest Farm Credit Services
16034 Equine Drive
Nampa, ID 83687
Tel: 800-827-6505x5254 (Headquarters)
Tel: 208-468-1607 (Nampa)
Cell: 208-250-2235
E-Mail: blair.wilson@farm-credit.com

Idaho Foodbank

Boise Facility
3562 S. T.K. Avenue
Boise, Idaho 83705
Tel: 208-336-9643
E-Mail: wfreckleton@idahofoodbank.org

Lewiston Facility
3331 10th Street

Lewiston, Idaho 83501
Tel: 208-746-2288
E-Mail: cmekinney@idahofoodbank.org

Pocatello Facility
555 South 1st Avenue
Pocatello, Idaho 83204
Tel: 208-233-8811
E-Mail: rristrem@idahofoodbank.org

Karen Vauk
President/CEO
Tel: 208-577-2693
Cell: 208-891-3010
E-Mail: kvauk@idahofoodbank.org

OFFICERS	
<i>Executive Committee</i>	
Chair:	Denise Chuckovich
Chair Elect:	Michael Hayhurst
Treasurer:	David Light
Secretary:	Michael Hayhurst
Past Chair:	Lynn Hoffman
<i>Finance Committee</i>	
Treasurer:	David Light Gina Walker Michael Hayhurst Shane Thomas
<i>Recruiting & Development Committee</i>	
Chair:	John Waite Blair Wilson Jim Lamb Kristine Rogers Bridgette Wewers Gineal Davidson
<i>Advocacy Committee</i>	
Chair:	Mimi Hartman-Cunningham Denise Chuckovich Karianne Fallow

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.

	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21	30,557,855	30,557,855		
2 Grants and other assistance to domestic individuals. See Part IV, line 22	0	0		
3 Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16	0	0		
4 Benefits paid to or for members	0	0		
5 Compensation of current officers, directors, trustees, and key employees	516,027	153,343	274,695	87,989
6 Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)	0	0	0	0
7 Other salaries and wages	2,130,832	1,523,304	143,178	464,350
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)	43,890	31,699	2,557	9,634
9 Other employee benefits	210,069	136,484	30,583	43,002
10 Payroll taxes	250,248	173,101	32,170	44,977
11 Fees for services (non-employees):				
a Management	0	0	0	0
b Legal	0	0	0	0
c Accounting	21,292	2,500	18,792	0
d Lobbying	1,023	0	1,023	0
e Professional fundraising services. See Part IV, line 17	413,175			413,175
f Investment management fees	0	0	0	0
g Other. (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Schedule O.)	72,319	13,862	11,704	46,753
12 Advertising and promotion	19,087	9,329	25	9,733
13 Office expenses	228,800	116,207	56,318	56,275
14 Information technology	72,486	49,763	7,048	15,675
15 Royalties	0	0	0	0
16 Occupancy	218,640	211,182	4,662	2,796
17 Travel	397,629	387,860	3,569	6,200
18 Payments of travel or entertainment expenses for any federal, state, or local public officials	0	0	0	0
19 Conferences, conventions, and meetings	5,337	2,625	2,296	416
20 Interest	1,589	1,502	87	0
21 Payments to affiliates	0	0	0	0
22 Depreciation, depletion, and amortization	241,538	239,954	1,584	0
23 Insurance	24,716	24,142	574	0
24 Other expenses. Itemize expenses not covered above (List miscellaneous expenses in line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
a Donated Materials and Supplies	42,890	21,394	0	21,496
b Donated Transportation Fees	33,558	33,558	0	0
c Contractor Labor Temporary Help	41,497	40,740	757	0
d Membership Dues	34,668	23,428	9,988	1,252
e All other expenses	69,134	49,658	9,404	10,072
25 Total functional expenses. Add lines 1 through 24e	35,648,299	33,803,490	611,014	1,233,795
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. Check here <input type="checkbox"/> if following SOP 98-2 (ASC 958-720)				



**The Idaho Foodbank
Organizational Budget
May 1, 2018 - April 30, 2019**

Revenue	Budget
Direct Contributions	\$ 4,656,721
Government Grants	\$ 31,000
Special Events	\$ 625,288
Promotions/Cause Related Mktg	\$ 332,000
Fundraising Revenue	<u>\$ 5,645,009</u>
Government Contracts & Fees	\$ 384,750
Program Service Fees	\$ 313,414
Revenue from Investments	\$ 148,824
Revenue from Other Sources	\$ 11,711
Total Revenue	<u>\$ 6,503,708</u>

Expense	
Grant and Contract Expenses	\$ 70,000
Salaries & Related Expenses	\$ 3,551,772
Contract Service Expenses	\$ 647,586
Supplies, Telecom & Postage	\$ 159,283
Food Purchases and Trans	\$ 1,034,651
Occupancy & Equipment	\$ 190,759
Equipment/ Forklift Expense	\$ 18,277
Vehicle Expense	\$ 192,945
Travel/Training Expense	\$ 40,099
Depreciation & Amortization	\$ 302,332
Bank Fees, Insurance & Other	\$ 236,901
Total Expense	<u>\$ 6,444,605</u>

In-Kind	
In-Kind Goods and Services	\$32,936,768.00
In-Kind Expenses	\$32,936,768.00

Total Revenue:	\$ 39,440,476
Total Expenses:	\$ 39,381,373

Change in Monetary Net Assets	<u><u>\$ 59,103</u></u>
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Volunteer Hours	60,000
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**The Idaho Foodbank
Grant Evaluation Report to the S. L. Gimbel Fund
June 29, 2018**

- *1. Name of your organization:** The Idaho Foodbank
- *2. Grant #:** 20170963
- *3. Grant Period:** December 12, 2017 through June 12, 2018
- *4. Location of your organization:** Boise, ID
- *5. Name and Title of person completing evaluation:** Michael Shumann, Grants Coordinator
- *6. Phone Number:** (208) 577-2682
- *7. Email address.** mshumann@idahofoodbank.org
- *8. Total number of clients served through this grant funding:** 19,350

***9. Describe the project's key outcomes and results based on the goals and objectives. Use the following format:**

State the Goal:

State Objective 1:

Describe the Activities, Results and Outcomes for Objective 1:

The goal and objective in the original proposal was to purchase 40,000 pounds of bulk rolled oats and distribute them through our 220 partner agencies, School Pantry program, and Mobile Pantry program. In June of 2018, we received an order of 36,504 pounds of fresh rolled oats in bulk. The total cost was \$8,979.98, and all of it was paid with funds from this grant.

This clearly shows that the shipment of rolled oats was smaller than expected. When we contacted the mill (Alexander Co. in Bancroft, Idaho – a division of Highland Milling) about the shipment being smaller, they said they deliberately left the totes less than full so that the oats would remain in the totes during transit. They also added that they had no more oats that they could sell us at the discounted rate of 24.6 cents per pound.

This means that we still had \$1,020.02 remaining in grant funds. We spent the remaining funds on fresh eggs – an item that dozens of our partner agencies say they would prefer more of. At a discounted rate of 40 cents per dozen, we used the remaining funds to purchase 2,550 cartons of one dozen eggs each. Our partner agencies find eggs appealing because they are protein-rich and in demand across the state.

Foodbank volunteers re-packed the oats in two-pound parcels – approximately 18,250 of them. The oats were then distributed to:

- 15 Mobile Pantry sites. The Mobile Pantry program delivers a truckload of food on a monthly basis to rural communities that have no other food assistance available, but still have hunger.
- 71 partner agencies. Most of the food we distribute goes to 220 partner agencies around the state, including local food pantries, soup kitchens, senior centers, homeless shelters, and churches.

It is important to note that not all of the oats have been distributed. However, given their long shelf life, we are well ahead of pace to distribute them before they lose their freshness.

The 2,550 cartons of eggs have all been distributed, and a total of 93 partner agencies received them for distribution to their clients.

In the end, the grant allowed us to purchase a lot of food at discounted rates, and help us fulfill our goals of relieving hunger and promoting community health and well-being

***10. Please describe any challenges/obstacles the organization encountered (if any) in attaining goals & objectives.**

While this project seemed straightforward, there were some unexpected developments. The first is that we received an unexpected donation of 30,000 pounds of oats from the US Department of Agriculture in January -- just weeks after being awarded this grant. While we knew that oats were in demand among our partner agencies and their clients, we wanted to be sure that we did not have too much sitting in warehouses.

The second challenge was that as stated earlier, the shipment of oats was smaller than we expected. While our inventory is acceptable, it did mean that we could not spend all of the grant funds on oats as had intended.

***11. How did you overcome and/or address the challenges and obstacles?**

We addressed the first challenge by communicating with our partner agencies and informed them that we had received two large donations of raw oats and that all agencies that were interested were encouraged to order them. This immediately sped up the pace by which we were able to distribute the first load of 30,000 oats, clearing space in our inventory for the oats we purchased with this grant. The pace of distribution of the oats has not slowed, and we expect to have distributed the entire shipment by the end of July.

The second challenge was to make use of the grant funds after the shipment of oats was smaller than expected. Fortunately the eggs were also in demand among our partner agencies, and they have all since been distributed.

***12. Describe any unintended positive outcomes as a result of the efforts supported by this grant.**

The positive outcomes of this grant were easily predicted. Our Agency Relations team hoped we would be awarded this grant because they knew a lot of our partner agencies and programs would benefit

from having oats available. Oats are shelf stable, healthy, and easy to cook, making it a good food item to distribute to people in need.

In addition, The Idaho Foodbank operates with a “Hunger to Health” strategy. This is because the Idaho Medical Association passed a resolution in 2016 to “establish policy in recognition of food insecurity as one of the most important social determinants that impacts the health status of Idahoans.” The links between hunger and poor health are so strong that we endeavor to foster improved community health in everything we do. The oats were part of that. Oats are a gluten-free whole grain rich in vitamins, antioxidants, and fiber. They promote heart health in seniors and healthy growth among kids, and carry other health benefits for people of all ages. In the end, they were a big part of our efforts to relieve hunger and foster community health.

***13. Briefly describe the impact this grant has had on the organization and community served.**

The Idaho Foodbank endeavors to not only relieve hunger, but also promote community health and well-being. To that end, we try to distribute as much healthful, nutrient-dense food as possible – 82% of the food we distribute qualifies as nutritious. At the same time, we also try to distribute as much variety of foods as possible. This grant helped fulfill both goals. Adding oats to our distribution increased the variety of foods available. Because of this grant, we were able to broaden our healthy offerings, and the longer-term result is better hunger relief services for people who need them.

***14. Please provide a budget expenditure report of the approved line items. Include a brief narrative on how the funds were used to fulfill grant objectives.**

The Idaho Foodbank directly spent the funds to purchase oats (\$8,979.98) and eggs (\$1,020.02) for our community partner agencies and our own direct service programs. These purchases allowed us to distribute rolled oats and eggs, both of which filled a distinct need among our partner organizations and our clients.

***15. Please relate a success story:**

The Idaho Foodbank’s Mobile Pantry program provides food assistance to communities (mostly rural) that do not have permanent pantries, but who still deal with hunger. One such community is Weiser – a town with an aging population of about 5,500 on the Oregon state line. Most of the economy revolves around agriculture, meaning people frequently earn a subsistence wage, and one out of eight people has food insecurity. The Mobile Pantry distribution on June 11 served 210 families. While each family was limited to receiving two two-pound bags, the 380 bags were all gone by the time the distribution was over. Mr. Mark Burgess, the Mobile Pantry coordinator, reports that he did not have to do anything to encourage people to select the oats – they chose to by their own volition. He also added that for the July Mobile Pantry distribution, he would be sure to have more oats on hand.

***18. Which category best describes the organization. Please choose only one. Basic Needs Support**

***19. What is the organization's primary program area of interest? Food Bank**

***20. Percentage of clients served through grant in each ethnic group category. Total must equal 100%**

African American – 1%
Asian/Pacific Islander – 1%
Caucasian – 82%
Native American – 2%
Hispanic Latino – 13%
All Ethnicities
Other – 1%
Unknown

***21. Approximate percentage of clients served from grant funds in each age category.**

Children Birth-05 years of age – 7%
Children ages 06-12 years of age – 13%
Youth ages 13-18 – 13%
Young Adults (18-24) – 14%
Adults – 38%
Senior Citizens – 15%

***22. Approximate percentage of clients served with disabilities from grant funds.**

No clients served with disabilities – 100% (we do not track disability data)
Physically Disabled
Blind & Vision Impaired
Deaf & Hearing Impaired
Mentally/Emotionally Disabled
Learning Disabled
Speech Impaired
Other Disability

***23. Approximate percentage of clients served in each economic group.**

At/Below Poverty Level – 50%
Homeless/Indigent – 10%
Migrant Worker – 5%
Working Poor -25%
Other – 10%