

#16



**2018 S.L. Gimbel
Foundation Fund Holiday
Food Program Grant
Application**

Internal Use Only:
Grant: 20180946

Organization / Agency Information

Organization/Agency Name: Food Bank of Alaska		
Physical Address: 2121 Spar Ave.		City/State/Zip: Anchorage, Alaska 99501
Mailing Address: 2121 Spar Ave.		City/State/Zip: Anchorage, AK 99501
CEO or Director: James D. Baldwin		Title: Chief Operating Officer
Phone: 907-222-3111	Fax: 907-277-7368	Email: jbaldwin@foodbankofalaska.org
Contact Person: Karla Jutzi		Title: Director, Donor Relations
Phone: 907-222-3112	Fax: 907-277-7368	Email: kjutzi@foodbankofalaska.org
Web Site Address: www.foodbankofalaska.org		Tax ID: 92-0073175

Program / Grant Information

Program/Project Name: Anchorage Neighborhood GIFT			Amount of Grant Requested: \$15,000
Total Organization Budget: \$4,308,243 (Exclusive of in-kind)	Per 990, Percentage of Program Service Expenses (Column B / Column A x 100): 93.89%	Per 990, Percentage of Management & General Expenses Only (Column C / Column A x 100): 3.95%	Per 990, Percentage of Management & General Expenses and Fundraising (Column C+D / Column A x 100): 6.1%
Purpose of Grant Request (one sentence): To purchase groceries for a nutritious holiday meal to distribute to a projected 3,500 – 4,000 Anchorage families in need.			
Gimbel Holiday Grants Received: List Year(s) and Award Amount(s) 2013 \$10,000, 2014 \$10,000, 2015 \$10,000, 2017 \$10,000			

Signatures

Board President / Chair: (Print name and Title) Allison Biastock, Board President	Signature: 	Date: 11/14/18
Executive Director/President: (Print name and Title) James D. Baldwin, Chief Executive Officer	Signature: 	Date: 11/14/18

2018 S.L. Gimbel Foundation Fund

Holiday Grant Application

Please provide the following information for items I. through III. by answering all questions in ONE PAGE-12 Font. Please be thorough, clear, specific, and concise.

I. Organization/Agency Background: State your mission, vision, purpose, and provide a brief history. What are your core programs and activities? How many people do you serve? How many paid staff, full time and part-time? How many volunteers?

Food Bank of Alaska was founded in 1979, dedicated to the mission of eliminating hunger in Alaska by obtaining and providing food to partner organizations feeding hungry people and through anti-hunger leadership. We believe that no one deserves to be hungry. Our vision is a hunger-free Alaska where everyone has access to enough nutritious food for a healthy, active life, making Alaska communities stronger.

We work with food industry partners to salvage food that would otherwise go to waste from grocery stores, wholesalers, farmers, and the fishing industry. We also collect food donated by community members and purchase food with community support, such as your generous grant. We administer a government commodity food program and other government programs for seniors and children. In FY18 we distributed over 7 million pounds – amounting to 6 million meals – through almost 200 partner food pantries and programs statewide, through our Mobile Food Pantry and through holiday grocery distributions. *Hunger in America 2014 – Alaska Report*, estimates that 51,900 unique households or almost 155,000 people are served annually by Food Bank of Alaska’s statewide network. We currently have 32 full-time and 1 part-time staff. In FY 2018 more than 1,500 volunteers donated 17,760 hours.

II. Project Information: Describe your food distribution program. **ANSWER ALL QUESTIONS.** Explain the community need including demographics, geographic characteristics of the area or community to be served, community conditions and income level. What are the specific activities of the food program?

At the GIFT holiday food distribution program, Food Bank of Alaska provides groceries and a turkey for a holiday meal to families in Anchorage who might otherwise not be able to come together to celebrate the holiday with a meal. In Anchorage an estimated 35,850 people (12%), including almost 12,000 children (15.7%), can’t always depend on having enough nutritious food for a healthy, active life (feedingamerica.org/map). As an oil producing state, Alaska is in a slow recovery from a recession caused by low oil prices. In addition, housing costs are quite high in Anchorage, and low-income residents struggle to have enough income to meet expenses each month. For many families, being able to take advantage of food assistance allows them to hang on to enough money to pay the rent and take steps toward economic stability. The *Hunger in America – Alaska Report* found that 56% of people in Anchorage who use food pantries and meal programs have annual incomes below \$20,000.

GIFT is a collaborative effort of several organizations, including the Salvation Army, which collects and distributes toys for families with children up to age 14. Food Bank of Alaska supplies groceries, including a turkey, for a nutritious holiday meal. The goal is for families in need to be able to celebrate the holidays without putting at risk other necessities, such as housing or utilities. At GIFT people “shop” for groceries for their meal.

How do you identify/qualify those in need? How often is the food distribution offered?

There is no qualification for participation. People are asked to show proof of address and to participate on the day designated for their zip code to aid in planning. This event is offered annually.

How many people will be served by the food distribution program (children, youth, adults, seniors)? Please explain how you keep track of number of people served.

At GIFT people register with their name and address, and we track the number of households served. We are planning for the same number of families as last year – 3,600, or an estimated 9,500 people. We do not track demographics for the families receiving groceries at GIFT, but typically one-third of recipients of food assistance in Anchorage are children under 18 and 15% are seniors.

**2018 S.L. Gimbel Foundation Fund
Holiday Grant Application**

III. Project Budget

Please provide a detailed line-item budget for your project by completing the budget form below. **The maximum requested amount is \$15,000** or 25% of your operating budget, whichever is less. You can request for less than \$15,000. You may delineate your line items requests per examples below:

- 85% of total request for the purchase of food items only. (Ex. Total request of \$15,000; 85% is \$12,750 for food)
- 15% of total request for female hygiene products and/or diapers. (Ex. Total request of \$15,000; 15% is \$2,250 for diapers and female hygiene products)
- 100% of total request for the purchase of food items
- Canned tuna will not be funded.

Food items must be delineated (i.e. canned vegetables, soup, pasta, dried beans, rice, etc.). For each food item, indicate the cost per unit (pound, carton, case, etc.) and the quantity. See attached example.

Line Item	Line Item Description	Requested Amount
Turkeys	3,600 frozen turkeys @ \$17.08 each = \$61,488 (turkeys are 12-16 lbs.)	\$15,000
Stuffing Mix	3,600 packages @ \$10.64/12 = \$3,192	0
Gravy Mix	3,600 packages @ \$6.13/24 = \$920	0
Fresh Produce – Apples & Potatoes	Apples: 18,000 lbs. @ \$1.20/5 lb = \$4,320 Potatoes: 18,000 lbs. @ \$0.75/5 lb = \$2,700	0
Roasting Pans	3,600 pans @ \$10.50/15 pans = \$2,520	0
Transportation	Transportation of food to and from distribution site: \$600	0
Staff Time	12 staff x 2 days x 8 hours x \$25/hour = \$4,800	0
TOTAL:	\$80,540	\$15,000

IV. Administrative Expenses Percentage

This section calculates how much the organization spent for general management, overhead, indirect items as a percentage of the organization's total expenses. The figures are based on your most current 990 form that you submitted, Part IX Statement of Functional Expenses.

Management & general expenses (Column C only)	/Total expenses (Column A)	= Administrative Percentage
\$666,542	\$16,895,629	\$3.95%



CINCINNATI OH 45999-0038

In reply refer to: 0248254921
June 01, 2015 LTR 4168C 0
92-0073175 000000 00
00019654
BODC: TE

FOOD BANK OF ALASKA INC
2121 SPAR AVE
ANCHORAGE AK 99501

RECEIVED JUN - 1 2015



031271

Employer Identification Number: 92-0073175
Person to Contact: Darlene Evans
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your May 20, 2015, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in December 1979.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Please refer to our website www.irs.gov/eo for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.

0248254921
June 01, 2015 LTR 4168C 0
92-0073175 000000 00
00019655

FOOD BANK OF ALASKA INC
2121 SPAR AVE
ANCHORAGE AK 99501

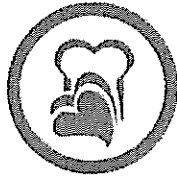
1 JUL 2015 8.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,

Doris P. Kenwright

Doris Kenwright, Operation Mgr.
Accounts Management Operations 1



**FOOD BANK
of ALASKA**

Board of Directors FY 2019 (July 2018 – June 2019)

Allison Biastock, President
Alaska Mental Health Trust Authority

Amy DeBruhl, Secretary
Alaska Native Tribal Health Consortium

Betsy Nobmann, Treasurer
EDN Nutrition Consulting

Katie Pesznecker, Past President
Alyeska Pipeline Service Company

Reino Bellio, Carrs Safeway Alaska
Mark Carr, Providence Health & Services
Jennifer Coughlin, Landye Bennett Blumstein, LLP
Jason Hart, Alaska Native Tribal Health Consortium
Katria Kangas, Oil Search Alaska LLC
Robin Phillips, Ted Stevens Foundation
Claudia Russell, Matson
Jon Schultz, ConocoPhillips Alaska
Melina Sevigny, TOTE Maritime Alaska
Jodey Spansel, Fred Meyer

Leadership Team

Jim Baldwin, Chief Executive Officer
Barb Seibel, Chief Financial Officer
Cara Durr, Director of Public Engagement
Alan Ezzell, Director of Operations
Shawn Hays, Director of Food Programs
Karla Jutzi, Director of Donor Relations & Communications

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.

	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21	164,756.	164,756.		
2 Grants and other assistance to domestic individuals. See Part IV, line 22				
3 Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees	1,867,230.	1,232,573.	477,606.	157,051.
6 Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
7 Other salaries and wages				
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)				
9 Other employee benefits				
10 Payroll taxes				
11 Fees for services (non-employees):				
a Management	199,726.	105,975.	68,872.	24,879.
b Legal				
c Accounting				
d Lobbying				
e Professional fundraising services. See Part IV, line 17				
f Investment management fees				
g Other. (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Sch O.)				
12 Advertising and promotion				
13 Office expenses	222,183.	51,211.	9,506.	161,466.
14 Information technology				
15 Royalties				
16 Occupancy				
17 Travel	130,831.	80,300.	37,863.	12,668.
18 Payments of travel or entertainment expenses for any federal, state, or local public officials				
19 Conferences, conventions, and meetings				
20 Interest	6,195.	1,579.	4,616.	
21 Payments to affiliates				
22 Depreciation, depletion, and amortization	187,674.	150,005.	33,601.	4,068.
23 Insurance				
24 Other expenses. Itemize expenses not covered above. (List miscellaneous expenses in line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
a FOOD DISTRIBUTION	13,324,735.	13,324,735.		
b SHIPPING AND FREIGHT	411,826.	411,826.		
c OPERATIONS AND MAINTENANCE	254,980.	242,383.	10,857.	1,740.
d UTILITIES & PHONE	97,234.	92,348.	2,140.	2,746.
e All other expenses	28,259.	5,510.	21,481.	1,268.
25 Total functional expenses. Add lines 1 through 24e	16,895,629.	15,863,201.	666,542.	365,886.
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation.				

Check here if following SOP 98-2 (ASC 958-720)

FY19 (2018-2019) BUDGET

Approved June 28, 2018

G/L	Description	FY19 Budget
REVENUE		
Grants (Govt. only in FY19)		
4020	Private Grants	0
4030	United Way Grants	0
4040	Federal Grants	816,611
4050	State Grants	48,327
4060	Muni Grants	100,000
Donations		
4333	Cause Marketing Donations	130,000
4410	Individual Donations	1,367,800
4420, 4429	Business and Organization	419,355
4427	Donations from Foundations	110,000
4430-4470	Donations for Food	455,000
Fees		
5010	Handling Fees - Food	250,000
5020	Fees Revenue - Co-Op Food	152,050
5100	Shared Services Fees	36,000
5140	FDPIR Poundage Reimbursement	250,800
5145	FDPIR Freight Reimbursements	121,100
Interest		
5510	Interest Earned	2,200
5518	Interest Earned - Endowment	0
5519	Realized Gains/Losses-Endowment	0
5520	Unrealized Gain/Loss on Endowment	0
Misc. Revenue		
6800	Miscellaneous Revenue	3,000
6810	Proceeds from Gaming	40,000
6840	Rental Income	6,000
Total Revenue		4,308,243

EXPENSES

Food Distribution

7040	Product Inbound - Food Purchases	648,231
7050	Product Inbound - Freight & Related Exps.	22,500
7052	Co-Op Food Purchase Exp.	125,500
7055	Co-Op Freight Exp.	3,000
7070	Agency Outbound Freight	81,192
7075	ANTHC-FDPIR Outbound Freight	24,220
7080	Agency Outbound Postage	115,908
7085	ANTHC-FDPIR Outbound Postage	96,880

Personnel		
7110	Salaries & Wages	1,611,811
7210	Payroll Tax	139,422
7220	Retirement Match	24,177
7230	Health Insurance	304,288
7232	Health Insurance Employee Pmt.	(46,800)
7240	Staff Training	8,200
7280	Recruitment & Retention Exps	4,700
7310	Workers Comp	49,800
Travel, Conferences and Meetings		
7410	Travel & Conference Expenses	66,210
7415	Local Travel & Mileage	6,000
7450	Meetings Expenses	16,750
Outside Services		
7520	Audit	35,000
7525	Audit - Warehouse	3,500
7530	Bank chgs/CC Fees	18,000
7540	Outside Svcs-Temp/Contract/Misc	65,000
7545	Event Rentals & Logistics	12,500
Computer and IT		
7610	Computer Equipment and Maint.	15,000
7620	Professional Services - IT	72,528
Supplies / Office Expenses		
7710	Office Furniture & Eqt.	4,000
7720	Supplies & Materials	15,000
7740	Promotional Expenses & Supplies	35,700
7750	Office Eq Ops & Maintenance	1,000
7760	Volunteer/Donor Recognition	6,500
7830	Dues & Subscriptions	15,425
8014	Office Equipment Lease	13,000
Communications, Postage and Mail Processing		
7810	Printing	17,700
7850	Telephone Expense	14,556
7910	Postage	55,000
7920	Direct Mail Services	98,000
Occupancy		
8010	Facility Equipment	3,000
8011	Facility Supplies	47,000
8012	Facility Ops & Maintenance	46,000
8013	Utilities	100,600
8015	Warehouse Space Rental	54,000
Pass Through Grants		
8105	AKFC Mini-Grants	10,000
8106	Pass-Through Donations/Grants	53,179
Insurance		
8110	Insurance	53,700
Vehicle Ops and Maintenance		

8205	Vehicle Fuel	36,945
8210	Vehicle Ops & Main	40,000
Debt Services		
8610	Debt Service - Loan Interest	4,956
Misc. Expenses		
9100	Bad Debt	12,000
9110	Permits & Fees	7,000
9120	Misc. Exp. - General	0
9130	Service Charge Exps	0
9170	Misc Expenses - Specific	0
Total Expenses		<u>4,267,777</u>
Net Operating Income (Loss)		<u>40,466</u>

2017 S.L. Gimbel Foundation Holiday Food Grant – Evaluation Report

1. Name of your organization: Food Bank of Alaska
2. Grant # 20170900
3. Grant Period 12/12/17-6/12/18
4. Location of your organization: Anchorage Alaska
5. Name and Title of person completing evaluation: Karla Jutzi, Director of Development & Communications
6. Phone Number: 907-222-3112
7. Email address: kjutzi@foodbankofalaska.org

8. Total number of clients served through this grant funding:

3600 families total project x 2.63 = 9468; 665 families (\$10,000 divided by \$15 per turkey) or 1,750 people

9. Describe the project's key outcomes and results based on your goals and objectives:

With help of the S.L. Gimbel Foundation Holiday Grant Program, all 3,600 families who came to the Anchorage Neighborhood GIFT event received groceries for a healthy, complete meal to celebrate the holidays. This gift of food allowed them to have a family meal just like their neighbors without putting at risk other necessities, such as rent, transportation or medical care. Alaskans who are food insecure are in the terrible position of having to weigh buying food against paying for other necessities of life. This is especially true for a special event like a holiday meal. People told us that having these groceries lessened this stress and, importantly, brought families together.

10. Please describe any challenges/obstacles the organization encountered (if any) in attaining stated goals & Objectives. N/A

11. How did you overcome and/or address the challenges and obstacles?

12. Describe any unintended positive outcomes as a result of the efforts supported by this grant.

This gathering to feed our Anchorage neighbors in need during the holiday was a wonderful opportunity for Food Bank of Alaska to provide SNAP outreach, helping eligible families access the federal Supplemental Nutrition Assistance Program (also called food stamps) as one more piece of the puzzle leading to economic stability and the chance to build a better life. In addition, it allowed us to learn more about the people we serve through a voluntary survey many completed as they waited for their turn in line. The Anchorage GIFT event also

requires a large volunteer force – a chance for community members to give back and to gain insight into the level of need and the variety of people who must seek food assistance in our community.

13. Briefly describe the impact this grant has had on your organization and community served.

This grant helped Food Bank of Alaska to fulfill its mission to fill plates for Alaskans struggling with hunger. At the same time, it nourished community by bringing volunteers together to serve their neighbors in need and by making it possible for people in need to gather their loved ones and participate in a holiday meal alongside their more affluent neighbors.

14. Please provide a brief narrative on how the funds were used to fulfill grant objectives. Support documents (receipts or expense reports) can be emailed to grant-info@thecommunityfoundation.net or faxed to 951-684-1911.

Funds were used to purchase turkeys to distribute to each family at the event. The actual average cost per turkey of \$15 was somewhat higher than the budget we submitted with our application, so your gift provided turkeys to approximately 665 families. Thank you!

15. Please relate a success story.

Sharon and her family were homeless for several months after they first arrived in Anchorage during the summer of 2017. She, her daughter, and her four grandchildren lived in their car, using food pantries and soup kitchens for food. By October they were able to rent a place. Things were still very tight, but Food Bank of Alaska's Anchorage GIFT made a family dinner possible for the holiday. "We didn't even own a couch or a bed, so we had a couple of gifts for the kids, but mostly we had a great meal for them. I remember everything."