



**2018 S.L. Gimbel
Foundation Fund Holiday
Food Program Grant
Application**

Internal Use Only:
Grant: <u>20180963</u>

Organization / Agency Information

Organization/Agency Name: End Hunger in Calvert County		
Physical Address: 141 Schooner Dr Suite 11, Prince Frederick, MD 20678		City/State/Zip
Mailing Address: P.O. Box 758, Huntingtown, MD 20639		City/State/Zip
CEO or Director: Cathy Ring		Title: Director of Operations
Phone: 410-286-3401	Fax: 410-257-0296	Email: cring@endhungercalvert.org
Contact Person: Bireet Almony		Title: Administrator to Corporate Relations
Phone: 410-286-3401	Fax: 410-257-0296	Email: grants@endhungercalvert.org
Web Site Address: Endhungercalvert.org		Tax ID: 80-0456174

Program / Grant Information

Program/Project Name: End Hunger Food Distribution Program			Amount of Grant Requested: \$15,000
Total Organization Budget: \$1,225,205	Per 990, Percentage of Program Service Expenses (Column B/ Column A x 100): 97%	Per 990, Percentage of Management & General Expenses Only (Column C/ Column A x 100): 3%	Per 990, Percentage of Management & General Expenses and Fundraising (Column C+D / Column A x 100): 3%
Purpose of Grant Request (one sentence): To obtain 60,000 pounds of food in support of 72 feeding organizations and back pack programs and to secure \$2,250 worth of diapers and feminine products.			
Gimbel Holiday Grants Received: List Year(s) and Award Amount(s) 1) 2014 - \$10,000 2) 2015 - \$10,000 3) 2016 - \$10,917			

Signatures

Board President / Chair: (Print name and Title) Jacqueline Miller - President	Signature: 	Date: 11/18/18
Executive Director/President: (Print name and Title) Megan Rollins - Executive Director	Signature: 	Date: 11/18/18

2018 S.L. Gimbel Foundation Fund Holiday Grant Application

I. Organization/Agency Background: State your mission, vision, purpose, and provide a brief history. What are your core programs and activities? How many people do you serve? How many paid staff, full time and part-time? How many volunteers?

End Hunger in Calvert County (EHCC) is a coalition of over 150 businesses, churches, schools, service clubs, social and government agencies united behind the idea that we can end hunger in our community. Our name is our mission, to end hunger in Calvert County by ensuring an adequate food supply and assisting individuals to grow from dependency to self-sufficiency. EHCC employs a 2-prong approach 1) The End Hunger Food Distribution Program operates a 12,000-sf commercial warehouse that acts as a regional food distribution center for Maryland Food Bank and supports 72 feeding organizations. Over 1.7 million pounds of food was distributed in 2017 to local pantries and school back programs through the warehouse. 2) EHCC operates a workforce development program and social enterprise coffee bar-cafe. We train low-income students and hire our best graduates to work in the cafe. The program teaches students basic culinary skills as well as valuable life skills. Over 70% of the program graduates successfully obtain and retain jobs in the culinary field. In addition to the Food Distribution and Culinary Training Program EHCC conducts a free tax preparation program where trained volunteers teach low income families how to prepare their own returns. EHCC is BBB Wise Giver approved, represents Southern Maryland on the State Hunger Board and recently received a Governor's Citation for outstanding community service. EHCC provides all services free of charge- operating expenses are covered by fund-raising, private donors, corporate giving and grants. End Hunger helps feed over 15,000 low-income Calvert County individuals. Two paid staff oversee all aspects of the food distribution program with the support of 500+ community volunteers.

II. Project Information: Describe your food distribution program. **ANSWER ALL QUESTIONS.** Explain the community need including demographics, geographic characteristics of the area or community to be served, community conditions and income level. What are the specific activities of the food program? How do you identify/qualify those in need? How often is the food distribution offered? How many people will be served by the food distribution program (children, youth, adults, seniors)? Please explain how you keep track of number of people served.

The Food Distribution Program is mission critical to feeding hungry families. 72 feeding organizations rely on EHCC for increased access to low-cost healthy food, infrastructure, technical assistance and capacity-building. Every food pantry and school backpack program in Calvert County partners with EHCC to help feed over 15,000 low-income individuals; 40% are children and youth, 22% age 19-40, 18% age 41-59 and 20% seniors age 60 and older. Over 85% of households who utilize our partner pantries earn less than \$25,000 annually which is less than half of what is needed for self-sufficiency (selfsufficiencystandard.org). The hungry are not the drug addicted, homeless or mentally disabled--they are the working poor earning too much to qualify for benefits but not enough to afford their basic needs.

The Food Distribution Program operates a 12,000-sf commercial warehouse in Prince Frederick, MD and is the focus of this application. Last year, 1.7 million pounds of food was distributed to our partners; the equivalent of 1.4 million meals per USDA guidelines. End Hunger partner pantries track the number of individuals served and family demographics which they report back to End Hunger. End Hunger maintains county-wide data that includes the pounds/type of food distributed, total number served, income, age, ethnicity, education level, number of warehouse volunteers, food sources, technical assistance offered, and safety trainings provided.

The warehouse is vital to accepting and distributing food and all services are available whenever our partners need them. Most food pantries are small and lack storage, refrigeration and freezer space. In the past, pantries would distribute shelf stable processed food without the option of considering the nutritional quality. In addition, free food was turned away for the lack of ability to receive and store the products. Today, pantries offer fresh produce and lean meats by storing food in EHCC's commercial grade refrigeration and freezer units and accessing the product on an as need basis. The warehouse significantly increases the amount of fresh produce available to low-income families. All services are provided free of charge to our partners

**2018 S.L. Gimbel Foundation Fund
Holiday Grant Application**

III. Project Budget

Please provide a detailed line-item budget for your project by completing the budget form below. **The maximum requested amount is \$15,000** or 25% of your operating budget, whichever is less. You can request for less than \$15,000. You may delineate your line items requests per examples below:

- 85% of total request for the purchase of food items only. (Ex. Total request of \$15,000; 85% is \$12,750 for food)
- 15% of total request for female hygiene products and/or diapers. (Ex. Total request of \$15,000; 15% is \$2,250 for diapers and female hygiene products)
- 100% of total request for the purchase of food items
- Canned tuna will not be funded.

Food items must be delineated (i.e. canned vegetables, soup, pasta, dried beans, rice, etc.). For each food item, indicate the cost per unit (pound, carton, case, etc.) and the quantity. See attached example.

Line Item	Line Item Description	Requested Amount
Breakfast Items (5,000 pounds)	230-25 pound boxes of mixed breakfast items (Cereal, pancake mix) @\$5.00 per box	\$1150
Canned Prep (7,000 pounds)	300-25 pound boxes of mixed canned items (soup, bean, vegetable) @\$5.00 per box	\$1,500
Canned Fruits (6,000 pounds)	250-25 pound boxes of mixed canned fruit (Peaches, pears, applesauce) @ \$5.00 per box	\$1,250
Canned Tomatoes (6,000 pounds)	260-25 pound boxes of canned tomatoes @\$5.00 per box Tomatoes: sauce, whole, crushed	\$1,300
Dry Items (3,175 pounds)	130-25 pounds boxes of dry items (Pasta, rice, dry soup mix) @ \$5.00 per box	\$650
Poultry/Beef/Pork (27,775 pounds)	1380-25 pound boxes of mixed frozen meat (Chicken parts, hamburger, chops, roasts) @ \$5.00 per box	\$6900
Diapers/Feminine Products	30 cases of diapers – avg \$36/case /167 packages of feminine products avg \$7/pack	\$2,250
TOTAL:		\$15,000

IV. Administrative Expenses Percentage

This section calculates how much the organization spent for general management, overhead, indirect items as a percentage of the organization's total expenses. The figures are based on your most current **990 form that you submitted, Part IX Statement of Functional Expenses.**

Management & general expenses (Column C only)	/Total expenses (Column A)	= Administrative Percentage
\$37,274	\$1,534,658	2.4

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

SEP 15 2009

Date:

END HUNGER IN CALVERT COUNTY INC
C/O ANN E EDWARDS
PO BOX 758
HUNTINGTON, MD 20639-0936

Employer Identification Number:
80-0456174
DLN:
17053223336039
Contact Person:
ZENIA LUK ID# 31522
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
Yes
Effective Date of Exemption:
July 24, 2009
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

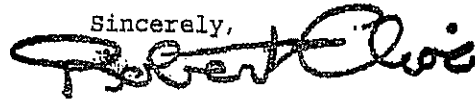
Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Letter 947 (DO/CG)

END HUNGER IN CALVERT COUNTY INC

Sincerely,

A handwritten signature in black ink that reads "Robert Choi". The signature is written in a cursive style with a large, sweeping initial "R".

Robert Choi
Director, Exempt Organizations
Rulings and Agreements

Enclosures: Publication 4221-PC

Letter 947 (DO/CG)

End Hunger 2018 Board of Directors

Rev. Robert Hahn – Chairman –Chesapeake Church

Ann Edwards – Secretary –Chesapeake Church

Paul Miller – Treasurer – Bond Water Treatment

Larry Patin – Board Member – Chesapeake Church

Dan Kelsh – Board Member – COA Civil Engineers

Julie Sickle – Board Member - Exelon

Carrol Spriggs – Board Member – Capital Police

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.		(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1	Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21				
2	Grants and other assistance to domestic individuals. See Part IV, line 22	889,544	889,544		
3	Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16				
4	Benefits paid to or for members				
5	Compensation of current officers, directors, trustees, and key employees				
6	Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
7	Other salaries and wages	431,018	423,090	7,928	
8	Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)				
9	Other employee benefits				
10	Payroll taxes				
11	Fees for services (non-employees):				
a	Management				
b	Legal				
c	Accounting	3,201		3,201	
d	Lobbying				
e	Professional fundraising services. See Part IV, line 17				
f	Investment management fees				
g	Other. (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Schedule O.)	21,555		21,555	
12	Advertising and promotion	38,695	38,695		
13	Office expenses	38,774	34,184	4,590	
14	Information technology				
15	Royalties				
16	Occupancy	69,917	69,917		
17	Travel				
18	Payments of travel or entertainment expenses for any federal, state, or local public officials				
19	Conferences, conventions, and meetings				
20	Interest				
21	Payments to affiliates				
22	Depreciation, depletion, and amortization	36,521	36,521		
23	Insurance				
24	Other expenses. Itemize expenses not covered above (List miscellaneous expenses in line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
a	<u>Pantry Supplies</u>	5,433	5,433		
b	_____				
c	_____				
d	_____				
e	All other expenses _____				
25	Total functional expenses. Add lines 1 through 24e	1,534,658	1,497,384	37,274	0
26	Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. Check here <input type="checkbox"/> if following SOP 98-2 (ASC 958-720)				

**End Hunger in Calvert County
Budget
January through December 2018**

	Budget
Ordinary Income/Expense	
Income	
40100 · Designated Giving	
40110 · Corporate Donors	116,000.00
40130 · Food	170,000.00
40150 · Grants	230,850.00
40160 · Fundraisers	158,600.00
40170 · Individual Donors	50,000.00
40190 · Other Donations	16,500.00
Total 40100 · Designated Giving	741,950.00
40200 · Coffee Shop Income	
40200 · Coffee Shop Income - Other	187,000.00
Total 40200 · Coffee Shop Income	187,000.00
40800 · Rent Income	9,996.00
40900 · Other Income	6,000.00
Total Income	944,946.00
Gross Profit	944,946.00
Expense	
50000 · Coffee Shop	
50100 · Salaries & Wages	152,820.00
50150 · Commission Services	4,000.00
50200 · Equipment	4,000.00
50250 · Licenses & Fees	200.00
50300 · Operating Supplies	18,000.00
50500 · Printing	500.00
50600 · Repairs & Maintenance	2,000.00
50700 · Supplies - Retail	
50720 · Coffee	15,000.00
50740 · Beverage Related	43,600.00
50760 · Ingredients	40,500.00
50770 · Merchandise	
50780 · Prepared Foods	6,500.00
Total 50700 · Supplies - Retail	105,600.00
50800 · Scholarships	
Total 50000 · Coffee Shop	287,120.00
60000 · General & Administrative	
60100 · Administration	19,200.00
60200 · Bank/Credit Card/Penalty Fees	3,500.00
60400 · Payroll Fees	2,700.00
60500 · Professional Dues/Memberships	500.00
60700 · Subscriptions	
Total 60000 · General & Administrative	25,900.00

	<u>Budget</u>
70000 · Program	
70100 · Awareness	6,000.00
70300 · Care and Hospitality	1,500.00
70400 · Client Services	
70420 · Grant Expenses	
70421 · Awareness	700.00
70422 · Care and Hospitality	500.00
70423 · Commission Services	27,000.00
70424 · Equipment	2,000.00
70425 · Payroll	37,260.00
70427 · Supplies	<u>17,000.00</u>
Total 70420 · Grant Expenses	84,460.00
Total 70400 · Client Services	84,460.00
70500 · Commissions/Services	25,100.00
70600 · Computer Hardware	
70700 · Equipment	
70900 · Food	175,000.00
71100 · Occupancy	
71110 · Electric & Water	7,000.00
71120 · Internet	1,800.00
71130 · Pest Control	750.00
71140 · Trash Removal	1,100.00
71150 · Warehouse Improvements	40,599.00
71160 · Warehouse Lease	<u>55,800.00</u>
Total 71100 · Occupancy	107,049.00
71200 · Office Supplies	4,000.00
71300 · Payroll	138,000.00
71400 · Postage	500.00
71500 · Special Events	
71530 · Bike Ride	13,455.00
71550 · Dragon Boat	51,585.00
71560 · Foodstock	
71580 · Obstacle Run	14,595.00
71500 · Special Events - Other	
Total 71500 · Special Events	<u>79,635.00</u>
71600 · Supplies	<u>1,000.00</u>
Total 70000 · Program	<u>622,244.00</u>
Total Expense	<u>935,264.00</u>
Net Ordinary Income	9,682.00
Net Income	<u><u>9,682.00</u></u>

S. L. Gimbel Foundation Holiday Food Grant

#122

COMPLETE

Collector: New Link (Web Link)
Started: Monday, July 11, 2016 10:20:41 AM
Last Modified: Monday, July 11, 2016 2:49:38 PM
Time Spent: 04:28:56
IP Address: 69.250.113.200

PAGE 1: Organizational Information

Q1: Name of your organization. End Hunger in Calvert County

Q2: Grant # 20150973

Q3: Grant Period January 1, 2016 - June 30, 2016

Q4: Location of your organization
City Huntingtown
State MD

Q5: Name and Title of person completing evaluation. Robin Brungard

Q6: Phone Number: 3015096177

Q7: Email address. rbrungard@endhungercalvert.org

Q8: Total number of clients served through this grant funding: 5,000

Q9: Approximate volume of food purchased with grant funds? (i.e 10 lbs of fresh produce; 1000 boxes; 10 cases, etc)
47,057 pounds of food

PAGE 2: Key Outcomes and Results

Q10: Describe the project's key outcomes and results based on your goals and objectives:

The goal For End Hunger in Calvert County was to obtain 50,000 pounds of food for distribution to low-income families living in Calvert County. The result of our efforts was to obtain 47,057 pounds of food.

Q11: Please describe any challenges/obstacles the organization encountered (if any) in attaining stated goals & Objectives.

End Hunger in Calvert County encountered an unusual challenge this year. We secure the majority of the food we distribute from Maryland Food Bank, typically at \$.18/pound. Over the last year Maryland Food Bank has struggled to meet the needs of their partners state-wide; they experienced an unplanned change in leadership accompanied by fiscal difficulties and a significant drop in the \$.18/pound/donated food. Due to the lack of donated food, End Hunger was challenged to find creative ways to meet the needs of our hungry families. We developed new partnerships, leveraged previous partnerships and secured higher cost food from Maryland Food Bank. We are happy to report that despite these challenges we were able to secure 47,057 pound of food.

S. L. Gimbel Foundation Holiday Food Grant

Q12: How did you overcome and/or address the challenges and obstacles?

End Hunger looked to develop other partnerships and creative solutions.

Q13: Describe any unintended positive outcomes as a result of the efforts supported by this grant.

An unintended consequence was our renewed partnership with Food Lion. Food Lion allows End Hunger to order food directly from their national headquarters and have it delivered locally at their base cost, no mark up. Although the Gimbel Holiday funds were expended through Maryland Food Bank, the Food Lion partnership assisted us in obtaining over 500,000 pounds of food.

Q14: Briefly describe the impact this grant has had on your organization.

The Gimbel Foundation grant allowed End Hunger in Calvert County to meet our commitment to hungry families. This was a tough year fiscally and the funding you entrusted us with made a significant difference. We know that you have a wide-choice of organizations and we never take your support for granted. Together we have provided for over 5,000 families and that is the best impact we can ever hope for.

PAGE 3: Budget

Q15: Please provide a brief narrative on how the funds were used to fulfill grant objectives. Support documents (receipts or expense reports) can be emailed to klampert@thecommunityfoundation.net or faxed to 951-684-1911.

All funds were used to secure food for low-income families. Over 47,000 pounds of food were distributed because of the Gimbel Foundation.

PAGE 4: Success Stories

Q16: Please relate a success story:

End Hunger in Calvert County supports forty-four food pantries and school back-pack programs as part of our normal activities. This year, an entire mobile home park was condemned by local authorities. The residents, many children, were living with holes in their roofs, mold, poor drainage and improper sewage handling. The mobile home park owners were held liable however the residents had to evacuate their homes. Families would be out of their homes for months. Local churches worked together to house the families however they did not have funds available to provide food. End Hunger was able to step in and provide the food needed to feed the families until they were able to return home.

Recently the new reports are full of stories of communities torn apart. We are happy to report that this community came together to ensure safe housing and adequate food when these families needed it most.

Q17: Please relate a success story here:

Respondent skipped this question

Q18: Please relate a success story here:

Respondent skipped this question

PAGE 5: Demographic Information

Q19: Which category best describes your organization. Please choose only one.

Humanitarian,

Other (please specify) Hunger Relief

S. L. Gimbel Foundation Holiday Food Grant

Q20: What is your organizations primary Program Area of Interest? Food Bank

Q21: Percentage of clients served through grant in each Ethnic Group Category. Total must equal 100%

African American	15
Asian/Pacific Islander	0
Caucasian	73
Native American	1
Hispanic Latino	5
Unknown	3

Q22: Approximate percentage of clients served from grant funds in each age category.

Children Birth-05 years of age	16
Children ages 06-12 years of age	18
Youth ages 13-18	7
Young Adults (18-24)	5
Adults	60
Senior Citizens	14

Q23: Approximate percentage of clients served with disabilities from grant funds. *Respondent skipped this question*

Q24: Approximate percentage of clients served in Economic Group

At/Below Poverty Level	20
Working Poor	80

Q25: Approximate percentage of clients served from grant funds in each population category. *Respondent skipped this question*