

#1



2018 S.L. Gimbel
Foundation Fund Holiday
Food Program Grant
Application

Internal Use Only: Grant

Organization / Agency Information

Organization/Agency Name: <i>America's Second Harvest of Coastal Georgia</i>		
Physical Address: <i>2501 E. President Street</i>	City/State/Zip <i>Savannah, GA 31404</i>	
Mailing Address: <i>2501 E. President Street</i>	City/State/Zip <i>Savannah, GA 31404</i>	
CEO or Director: <i>Mary Jane Crouch</i>	Title: <i>Executive Director</i>	
Phone: <i>912-721-1790</i>	Fax: <i>912-231-9776</i>	Email: <i>mcrouch@helpendhunger.org</i>
Contact Person: <i>Mary Jane Crouch</i>	Title: <i>Executive Director</i>	
Phone: <i>912-721-1790</i>	Fax: <i>912-231-9776</i>	Email: <i>mcrouch@helpendhunger.org</i>
Web Site Address: <i>www.helpendhunger.org</i>	Tax ID: <i>58-1442013</i>	

Program / Grant Information

Program/Project Name: <i>Childhood Hunger Initiatives</i>			Amount of Grant Requested: <i>\$10,000</i>
Total Organization Budget: <i>\$6,170,082</i>	Per 990, Percentage of Program Service Expenses (Column B/ Column A x 100): <i>86%</i>	Per 990, Percentage of Management & General Expenses Only (Column C/ Column A x 100): <i>9%</i>	Per 990, Percentage of Management & General Expenses and Fundraising (Column C+D / Column A x 100): <i>14%</i>
Purpose of Grant Request (one sentence): <i>If approved, we will utilize the funding to purchase cereal for our Childhood Hunger Initiative programs which provides food to children at risk for hunger.</i>			
Gimbel Holiday Grants Received: List Year(s) and Award Amount(s) <i>1/23/22014 - \$10,000; 1/20/16 - \$10,000, 12/30/16 - \$8,000</i>			

Signatures

Board President / Chair: (Print name and Title) <i>Mary Crouch, Executive Director</i>	Signature:	Date: <i>10/31/18</i>
Executive Director/President: (Print name and Title) <i>Lisa Pinyan, BOD President</i>	Signature:	Date: <i>10/31/18</i>

**2018 S.L. Gimbel Foundation Fund
Holiday Grant Application**

Please provide the following information for items I. through III. by answering all questions in ONE PAGE-12 Font. Please be thorough, clear, specific, and concise.

I. Organization/Agency Background: State your mission, vision, purpose, and provide a brief history. What are your core programs and activities? How many people do you serve? How many paid staff, full time and part-time? How many volunteers? America's Second Harvest of Coastal Georgia's mission is to utilize food resources to feed hungry people and to build community. Second Harvest was started in 1981 in response to community concern regarding at-risk citizens. Second Harvest serves 21 coastal Georgia counties where over 161,000 people that live at or below the poverty level. The goal of the food bank is to feed the hungry by distributing nutritious food to nonprofit agencies and at risk elderly and youth, to assist in disaster relief, and work towards long term solutions to hunger and poverty. In our 2018 fiscal year, we have provided 12 million meals to more than 147,000 people, served 386,580 meals at our Kids Café and Summer Feeding sites, and provided more than 18,000 bags of groceries to low-income seniors and 5,000 weekly backpacks for children.

Programs include: Kids Cafe - ASHCG has 65 Kids Cafes serving more than 3,200 hot evening meals each day to children who also receive tutoring during the school year and more than 6,000 during the summer months; Brown Bag for the Elderly provides food assistance to 1500 low-income seniors monthly; Partner Distribution program provides food to homeless shelters, congregate feeding programs, pantry programs, and backpack programs for children, etc.; and Mobile Food Pantry distributes food directly to low-income areas in rural communities. We have 37 paid staff, 4 are part-time. We average 1500 volunteers that gave more than 5,000 hours in volunteer time.

II. Project Information: Describe your food distribution program. **ANSWER ALL QUESTIONS.** Explain the community need including demographics, geographic characteristics of the area or community to be served, community conditions and income level. What are the specific activities of the food program?

There are more than 80,000 (58.1%) children in our service area that live with food insecurity and qualify for free or reduced meals at school. We target these children with three of our programs – Kids Cafe, Backpack Buddies, and Summer Feeding. Kids Café provides a hot evening meal along with tutoring, mentoring and a safe haven. We expand the program for Summer Feeding by providing two meals each day and increasing meals to approximately 6,000 each day. Our Backpack program provides food assistance on the weekends and holidays to more than 5,000 children. We serve both rural and urban areas with Kids Cafes being located in designated poverty tracks and schools with more than 75% free/reduced meal service.

How do you identify/qualify those in need? How often is the food distribution offered?

We utilize USDA guidelines for persons eligible for food assistance and our local school systems identify and qualify those in need. Kids Café provides an evening meal Monday – Friday, Backpacks are weekly, and Summer Feeding is two meals each day during designated summer months by the school system.

How many people will be served by the food distribution program (children, youth, adults, seniors)? Please explain how you keep track of number of people served.

We will provide food to an estimated 6,000 unduplicated children. We track number of children, meals served, number of backpacks delivered, and pounds of food distributed.

**2018 S.L. Gimbel Foundation Fund
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III. Project Budget SAMPLE

Please provide a detailed line-item budget for your project by completing the budget form below. **The maximum requested amount is \$15,000** or 25% of your operating budget, whichever is less. You can request for less than \$15,000. You may delineate your line items requests per examples below:

- 85% of total request for the purchase of food items only. (Ex. Total request of \$15,000; 85% is \$12,750 for food)
- 15% of total request for female hygiene products and/or diapers. (Ex. Total request of \$15,000; 15% is \$2,250 for diapers and female hygiene products)
- 100% of total request for the purchase of food items
- Canned tuna will not be funded.

Food items must be delineated (i.e. canned vegetables, soup, pasta, dried beans, rice, etc.). For each food item, indicate the cost per unit (pound, carton, case, etc.) and the quantity.

Line Item	Line Item Description	Requested Amount
<i>Eggs</i>	15 dz/case, \$11.44/case , 80 cases	\$915
<i>Fresh Milk</i>	½ gallon 1%, \$1.85/unit , 1,200 units delivered	\$2,220
<i>Oil</i>	12 32 oz case, \$22.95/case , 100 cases	\$2,295
<i>Cucumbers</i>	72 – 84 count case, \$12.48/case , 25 cases	\$ 312
<i>Frozen Chicken Breast</i>	75 ind. wrapped breasts/case, \$112.32/case , 38 cases	\$4,268
TOTAL:		\$10,000

S. L. Gimbel Holiday Food Grant Final Evaluation Report

Questions 1-16 are required and must be completed

1. Name of your organization: America's Second Harvest of Coastal Georgia
2. Grant #: 20160697
3. Grant Period: January, 1, 2017 – June 30, 2017
4. Location of your organization: Savannah, Georgia
5. Name and Title of person completing evaluation: Mary Jane Crouch, Executive Director
6. Phone Number: (912) 721-1790
7. Email address: mcrouch@helpendhunger.org
8. Total number of clients served through this grant funding: 6,200
9. Approximate volume of food purchased with grant funds? (i.e. 10 lbs of fresh produce; 1000 boxes; 10 cases, etc.): We purchased 517 cases (96 per case) of cereal for use with our Backpack Buddies Program and our Kids Cafe Summer Feeding Program.
10. Describe the project's key outcomes and results based on your goals and objectives: We utilized the food purchased with the S. L. Gimbel Holiday Food grant funds to provide food through our Backpack and Kids Cafe programs. While we receive donations of food, they are most often not child sizes or shelf table food that you can send home on the weekends/holidays with children. This enabled us to be able to ensure children that receive free/reduced meals during school had access to food on the weekends and holidays periods.
11. Please describe any challenge/obstacles the organization encountered (if any) in attaining stated goals and Objectives. N/A - We were able to provide necessary items to help low-income children in our community with your assistance.
12. How did you overcome and/or address the challenges and obstacles? One of our obstacles is that we do not live in an area with food manufacturers and do not receive food donations of child-size items that are especially helpful for our Backpack Buddies program. With this funding we were able to purchase the items for these programs.
13. Describe any unintended positive outcomes as a result of the efforts supported by this grant. We continue to grow our Backpack program with the support of this grant. With a limited amount of food, we cannot always meet the needs. This year, we were able to provide backpacks at all the public schools in our largest county and add backpack assistance to two additional counties.

14. Briefly describe the impact this grant has had on your organization. We are a small food bank, and this donation is one of the largest we have received to help purchase food! To have funds designated to purchase food is a luxury for our organization, as we normally have to make difficult decisions regarding foods to purchase. While cereal may not be seen as a luxury item, it is perfect for children to have for the weekend and/or in the morning when school breakfasts are not available. The majority of the food distributed is USDA or donated through food drives and/or local grocery stores. Your grant is so important to help make this program successful and to help children.

15. Please provide a brief narrative on how the funds were used in fulfill grant objectives. Support documents (receipts or expense reports) can be email to klampert@thecommunityfoundation.net or faxed to 951.684.1911. Please see emailed invoice for the purchases we made with your funding. We utilized the funding to purchase cereal for our Backpack and Kids Cafe summer programs. We have state funding to purchase items and we used your funding in the same order so we were able to get better prices. **During the summer months when school is out, children are able to go to our Kids Café/Summer Feeding locations and receive two meals a day. With your funding we were able to purchase cereal that helped us get through the summer months. Your funding provided more than 43,000 bowls of cereal, also enabled us to receive a better price on the product due to the size of the order.**

16. Please relate a success story. Our Summer Feeding Program has grown in the past few years and this past summer, we were able to start serving at a local military base. The children were receiving free/reduced meals during the school year, but were not receiving food assistance in the summer. This pilot program will continue this summer!

PURCHASE ORDER

Purchase Order Number: PO-0001309

Purchase Order Date: 03/06/17

COPY

Page: 1

To: Feeding America
1601 Paysphere Circle
Chicago, IL 60674

Ship To: Savannah ASHCG
Eric Thompson
2501 E. President Street
Savannah, GA 31404

Ship Via
Receive By
Terms Net 14 Days

Confirm To
Buyer
Phone No. (912) 236-6750
Vendor ID FEEAME

Item No.	Description	Unit	Quantity	Unit Price	Total Price	Gross Weight
106SS106	Berry Colossal Cereal Bowls	Case	243	15.50	3,766.50	1,701.00
PUR0305	Strawberry Cream Mini Spooners Cereal Bowl	Case	135	15.50	2,092.50	810.00
PUR0306	Frosted Mini Spooners Cereal Bowl	Case	135	15.50	2,092.50	810.00
106SS198	Cinnamon Toasters Cereal Bowls	Case	243	15.50	3,766.50	1,701.00
106SS196	Honey Graham Cereal Bowls	Case	135	15.50	2,092.50	945.00
106SS200	M-mallow Mateys Cereal Bowls	Case	135	15.50	2,092.50	945.00
PUR0304	Honey Scooters Cereal Bowl	Case	243	15.50	3,766.50	1,458.00
PUR0007	Frosted Flakes Cereal Bowls	Case	243	15.50	3,766.50	1,458.00

Subtotal: 23,436.00
Invoice Discount: 0.00
Grant Amount: 0.00
Total: 23,436.00 9,828.00

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX.

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21.				
2 Grants and other assistance to domestic individuals. See Part IV, line 22.				
3 Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16.				
4 Benefits paid to or for members.				
5 Compensation of current officers, directors, trustees, and key employees.	274,931.	32,365.	161,653.	80,913.
6 Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B).				
7 Other salaries and wages.	1,220,413.	1,109,678.	51,283.	59,452.
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions).	16,990.	12,976.	2,419.	1,595.
9 Other employee benefits.	216,379.	165,255.	30,812.	20,312.
10 Payroll taxes.	131,196.	100,199.	18,682.	12,315.
11 Fees for services (non-employees):				
a Management.				
b Legal.	2,969.	0.	2,969.	0.
c Accounting.	23,000.	0.	23,000.	0.
d Lobbying.				
e Professional fundraising services. See Part IV, line 17.	84,902.			84,902.
f Investment management fees.				
g Other. (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Schedule O.)				
12 Advertising and promotion.				
13 Office expenses.	146,891.	0.	146,891.	0.
14 Information technology.				
15 Royalties.				
16 Occupancy.				
17 Travel.				
18 Payments of travel or entertainment expenses for any federal, state, or local public officials.				
19 Conferences, conventions, and meetings.	11,677.	11,677.	0.	0.
20 Interest.	7,378.	7,378.	0.	0.
21 Payments to affiliates.				
22 Depreciation, depletion, and amortization.	442,624.	354,099.	88,525.	0.
23 Insurance.	74,917.	59,934.	14,983.	0.
24 Other expenses. Itemize expenses not covered above (List miscellaneous expenses in line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
a <u>FOOD PURCH & SHARE MT</u>	2,601,083.	2,601,083.	0.	0.
b <u>WAREHOUSE EXPENSE</u>	329,978.	329,978.	0.	0.
c <u>PRODUCT TRANSPORTATION COSTS</u>	189,239.	189,239.	0.	0.
d <u>KITCHEN SUPPLIES</u>	74,653.	74,653.	0.	0.
e All other expenses.	174,223.	104,087.	5,627.	64,509.
25 Total functional expenses. Add lines 1 through 24e.	6,023,443.	5,152,601.	546,844.	323,998.
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. Check here <input type="checkbox"/> if following SOP 98-2 (ASC 958-720).				

Internal Revenue Service
P.O. Box 2508
Cincinnati, OH 45201

Department of the Treasury

Date: APR 2 2008

AMERICAS SECOND HARVEST OF COASTAL
GEORGIA INC
2501 E PRESIDENT ST
SAVANNAH GA 31404-1101

Person to Contact:
Valda Singleton
ID# 31-03018
Toll Free Telephone Number:
877-829-5500
Employer Identification Number:
58-1442013

Dear Sir or Madam:

This is in response to your request of March 11, 2008, regarding your tax-exempt status.

Our records indicate that a determination letter was issued in December 1981 that recognized you as exempt from Federal income tax. Our records further indicate that you are currently exempt under section 501(c)(3) of the Internal Revenue Code.

Our records also indicate you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely,



Cindy Westcott
Manager, Exempt Organizations
Determinations



America's Second Harvest
of Coastal Georgia

www.helpendhunger.org

2501 East President Street, Savannah, GA 31404 • Phone (912) 236-6750 • Fax (912) 231-9776
134 Indigo Drive, Brunswick, GA 31525 • Phone (912) 261-7979 • Fax (912) 261-7976

Agency Food Distribution • Brown Bag for the Elderly • Grace's Kitchen • Kids Cafe • Mobile Food Pantry

2018 Board of Directors

Backus, Erica
Savannah Chamber of Commerce
101 East Bay Street
Savannah, GA 31401
Board Service: 2018

Barton, Thomas
Savannah Morning News, Editor (Retired)
304A East Park Avenue
Savannah, GA 31401
Board Service: 2015

Bennett, Mark
Gulfstream
100 Airways Avenue
Savannah, GA 31408
Board Service: 2017

Bocard, Gary
Prudential, Retired
20 Shellworth Crossing
Savannah, GA 31411
Board Service: 2012

Camden, David
Sun Trust Bank, Region President
33 Bull Street, Suite 320
Savannah, GA 31401
Board Service: 2015

Dorman, Lawrence
Community Leader
88 Captain's Walk
Richmond Hill, GA 31324
Board Service: 2018

Ganem, Paul
Johnny Ganem Winery & Package
501 Habersham St
Savannah, GA 31401
Board Service: 2014

Groves, Anne
Community Leader
P. O. Box 13948
Savannah, GA 31416
Board Service: 2015

Hill, Myra
Sea Island Bank, Director
7402 Hodgson Memorial Dr., Ste. 205
Savannah, GA 31406
Board Service: 2017

Heit, Alia
Bank of America, Vice President
22 Bull Street
Savannah, GA 31401
Board Service: 2016

Keightley, William
Marmon Water, Inc., Retired
2 Bloomsbury Place
Savannah, GA 31411
Board Service: 2013

Kienc, Tony
Investment Credit Capital, Partner
100 Bull Street, Suite 200
Savannah, GA 31401
Board Service: 2016

King, Kristin
New Arts Ensembles
704 E. 51st Street
Savannah, GA 31405
Board Service: 2018

Lynch, Andrew (Vice-President)
LYNCH associates architects, PC
409 East Liberty
Savannah, GA 31401
Board Service: 2014

Marlin, Quentin
Ellis, Painter, Ratterree & Adams
152 Mercer Road
Savannah, GA 31411
Board Service: 2009

McCurry, Jamie
Georgia Ports Authority
P. O. Box 2405
Savannah, GA 31402
Board Service: 2017

Neises, Sylvaine
Community Leader
5 Moonbill Lane
Savannah, GA 31411
Board Service: 2016

Pace, Thomas (Treasurer)
Thomas & Hutton, CFO
50 Park of Commerce Way
Savannah, GA 31405
Board Service: 2015

Pedigo, Susannah
The Pedigo Law Firm
P. O. Box 11287
Savannah, GA 31412
Board Service: 2017

Pinyan, Lisa (President)
LS3P
9 Cedar Marsh Retreat
Savannah, GA 31411
Board Service: 2014

Tollison, Trip (Past-President)
Savannah Economic Development
Post Office Box 128
Savannah GA 31402
Board Service: 2010

Umbel, Daniel
Merrill Lynch
2 Turtle Lane
Savannah, GA 31411
Board Service: 2017

Wade, Julie
Park Place Outreach
3410 Abercorn Street
Savannah, GA 31405
Board Service: 2017

Warren, Virginia M. (Secretary)
Community Leader
35 Bryant Road, Colonels Island
Midway, GA 31320
Board Service: 2014

Caines Hodges & Co. PC
200 E Saint Julian St. Suite 603
Savannah, GA 31401
(912) 233-6383

AMERICA'S SECOND HARVEST OF COASTAL GEORGIA INC
2501 E PRESIDENT STREET
SAVANNAH, GA 31404

Dear Client,

Enclosed is the 2016 U.S. Form 990, Return of Organization Exempt from Income Tax, for AMERICA'S SECOND HARVEST OF COASTAL GEORGIA INC for the tax year ending September 30, 2017.

Your 2016 U.S. Form 990, Return of Organization Exempt from Income Tax, return will be electronically filed.

We very much appreciate the opportunity to serve you. If you have any questions regarding this return, please do not hesitate to call.

Sincerely,

Donald T Caines

America's Second Harvest of Coastal Georgia Inc.
Fiscal Year Ending 9/30/2018 Budget

Church Contributions	30,000
Public Contributions	305,000
Newsletter Contributions	48,000
Cultivation Mailings	240,000
Acquisition Mailings	61,000
Chefs Table Revenue	285,000
Golf Outing Receipts	35,000
Jewels & Jeans Receipts	55,000
Tour d'Epicure	22,000
Other Special Event Revenue	11,000
Agency Receipts	
SAV	546,500
BRU	330,000
KC	609,000
Mobile Pantry	260,000
Brown Bag	48,500
Kids Café Sites	44,000
Subtotal	1,838,000
Delivery Fees	18,000
Membership Fees	18,000
USDA/TEFAP Receipts	185,000
CACFP/Kids Café Receipts	955,000
SFSP/Summer Feeding Receipts	417,000
CSFP/Senior Box Receipts	-
Kids Café Sponsorships	100,000
GNAP Reimbursement	690,000
FEMA Grants	20,000
City of Savannah Grant	35,150
Foundation Grants	225,000
United Way Grants	151,200
Mobile Pantry Grants	20,000
Corporate and Other Grants	300,000
Other	3,000
Total Revenue	6,067,350

EXPENSES

Salaries	
ASH/SAV	668,400
ASH/BRU	108,000
KC	364,500
OH	343,900

America's Second Harvest of Coastal Georgia Inc.
Fiscal Year Ending 9/30/2018 Budget

Subtotal	1,484,800
Incentives	30,000
Employer FICA Tax	113,587
State Unemployment Tax	14,200
Employee Medical Benefit	153,024
Employee IRA Plan	25,455
Emp. Life, Dental & Disability	31,700
Emp. Workmen's Compensation	41,150
Temporary Labor	27,500
Staff Development	2,000
Telephone & Network	31,200
Audit Services	30,400
Postage & Shipping	10,500
Office Supplies	24,000
Computer & Software Support	54,842
Printing	4,000
Office Equipment Leasing	12,740
R&M - Admin Office	9,060
Drug Screening	2,000
Payroll Expense	8,600
Commercial Insurance	68,500
D&O Insurance	3,180
Electric - Warehouse	96,000
Electric - Kitchen	30,500
Natural Gas	900
Fuel - Forklifts	3,000
Water & Sewerage	3,691
Pest Control	26,676
Security - Buildings	1,200
R&M - Warehouse	32,000
R&M - Kitchen	13,000
Grounds Maintenance	8,000
Trash Pickup	30,000
Warehouse Supplies	70,000
R&M - Vehicles	50,000
Fuel - Vehicles	85,000
R&M - Equipment	30,000
Cleaning Supplies KC	-
Vehicle Registrations	3,650
Freight In & Storage	28,000
Short Term Equip Leases	2,750
Local Mileage	8,000
Meals & Entertainment	3,500
Shared maintenance	5,000
Food Distributed - Kitchen	609,000

America's Second Harvest of Coastal Georgia Inc.
Fiscal Year Ending 9/30/2018 Budget

Food Distributed - Mobile Pantry	265,500
Food Distributed - Brown Bag	48,500
Food Dist - Kids Café Sites	44,000
Inventory Adjustments	2,000
Payments to Affiliates	67,200
Marketing & Public Relations	21,000
Fundraising - Consulting	103,252
Fundraising - Postage	48,840
Community & Staff Appreciation	8,000
Chefs Table Expense	51,000
Golf Outing Expense	12,000
Jewels & Jeans Expense	15,000
Tour d'Epicure Expense	4,500
Other Special Events Expense	4,000
Cost of Purchased Food Sold	1,000,000
GNAP Reimbursement	690,000
Food Purchases - Other	50,000
Kitchen Supplies	65,500
Interest Expense	12,900
Membership Fees	37,840
Licenses & Fees - Admin	6,000
Meetings & Conventions	15,500
Credit Card Fees	9,000
Bank Service Charges	4,125
Other Expense	500
Total Expenses	5,908,462
Net Revenue	158,888